

**REPORT OF THE
SUPERINTENDENT OF PUBLIC INSTRUCTION**

**Status Report on the
No Child Left Behind
CCSSO Cost Consortium Project
(December 29, 2004)**

**TO THE GOVERNOR AND
THE GENERAL ASSEMBLY OF VIRGINIA**



HOUSE DOCUMENT NO. 12

**COMMONWEALTH OF VIRGINIA
RICHMOND
2005**



COMMONWEALTH of VIRGINIA

DEPARTMENT OF EDUCATION

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December 29, 2004

The Honorable John H. Chichester
Chairman, Senate Finance Committee
Virginia General Assembly
P.O. Box 904
Fredericksburg, Virginia 22404-0904

The Honorable Vincent F. Callahan, Jr.
Chairman, House Appropriations Committee
Virginia General Assembly
P.O. Box 1173
McLean, Virginia 22101

Dear Senator Chichester and Delegate Callahan:

Pursuant to Item 144, paragraph E.5.b., of the Appropriation Act (Chapter 4, 2004 Acts of Assembly, Special Session I), I am required to report on the status of the department's effort to estimate the cost impact of the federal No Child Left Behind (NCLB) Act.

As I indicated in my letter of July 31, 2004, the Department is participating in a consortium of state departments of education sponsored by the Council of Chief State School Officers (CCSSO). This consortium was formed to develop a coordinated approach for analyzing the costs of NCLB. CCSSO is a nationwide, nonprofit organization composed of the officials who head each state's department of elementary and secondary education. CCSSO helps establish partnerships among member states to facilitate the study of educational issues.

The purpose of this NCLB cost consortium is to pool resources to estimate the cost of implementing the requirements of NCLB. The CCSSO has contracted with Augenblick, Palaich, and Associates, Inc. (APA) to develop a model framework that states can use to determine the activities required to implement NCLB and their associated costs. In addition to the benefits of a process developed in collaboration with other states, the use of a third party brings independent objectivity to the process.

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In my July letter, I indicated that the consortium, in conjunction with APA and CCSSO, had agreed to a structure for costing out NCLB. This structure is made up of the following seven components:

1. Standards and Assessment
2. Accountability
3. Technical Assistance
4. School Choice and Supplemental Services
5. High-Quality Educators
6. NCLB Data Management; and
7. NCLB Titles

Components are further divided into areas and areas are divided into tasks. Since July, the APA and CCSSO have identified areas and tasks and the participating states have begun work on identifying the activities specific to each task. The identification of activities is a critical piece of the study and must be completed before costs can be determined and assigned to areas and tasks.

The Department of Education has structured its activities around Virginia's statewide system of accountability and support, consistent with the requirements of NCLB. The department has approved its list of NCLB activities and will forward them to APA by the end of this calendar year (see enclosure). Based on our discussions with CCSSO, our progress on the study is consistent with that of the other states participating in the cost consortium. The next step of the state process is to begin assigning costs to the components, areas, tasks, and activities.

When the cost analysis process is under way at the state level, we will begin to develop similar activities and cost estimates for Virginia's school divisions. The projected time frame for beginning the local cost study is mid-March of 2005. The department intends to work with a qualified contractor experienced with NCLB to coordinate the cost study at the school district level. Our methodology for the local cost study is to use a representative sampling—one school district for each of the eight regional study groups. The following school divisions have agreed to participate in the local cost study: 1) Region I – Henrico County; 2) Region II – Norfolk City; 3) Region III - Fredericksburg City; 4) Region IV – Fairfax County; 5) Region V – Albemarle County; 6) Region VI – Roanoke County; 7) Regional VII – Washington County; and 8) Region VIII – Halifax County.

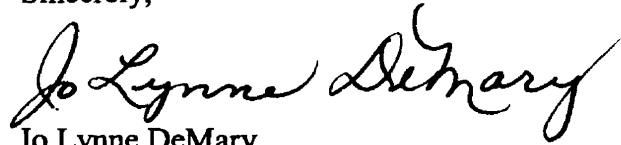
The anticipated completion date of both the state and local cost study is mid-June of 2005. The intent is to have the state and local cost study completed in time for development of the 2006 – 2008 biennial budget. Since local governing bodies are required to prepare and approve educational budgets by May 15 (§22.1-93 of the *Code of Virginia*), the mid-June

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completion date enables the representative school divisions to meet this statutory deadline without being unduly burdened by the requirements of the NCLB cost study.

The department is continuing to make progress in meeting your request and, over the coming months, will make status updates available upon your request. If you have questions or require additional information, please do not hesitate to contact me or Dr. Patricia I. Wright, deputy superintendent, at (804) 225-2979. You may also contact Michelle Vucci, director of policy, (804) 371-0558.

Sincerely,

A handwritten signature in black ink that reads "Jo Lynne DeMary". The signature is written in a cursive, flowing style.

Jo Lynne DeMary
Superintendent of Public Instruction

JLD/MMV/cb

Enclosure

C: The Honorable Mark R. Warner
The Honorable Belle S. Wheelan

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Overview of the NCLB Cost Templates

Introduction

Virginia has entered into a consortium facilitated by the Council of Chief State School Officers (CCSSO) consisting of 15 states. The purpose of the consortium is to help Virginia determine the “costs” associated with the implementation of the federal No Child Left Behind Act (NCLB). There are a number of ways to think about the costs of NCLB as demonstrated by the cost studies that have been done as of Spring 2004, which vary dramatically in the questions they seek to answer, the categories of costs they cover, the methodologies they use to calculate costs, and the conclusions they draw.

For the purposes of the Council of Chief State School Officers (CCSSO) Cost Consortium, APA defines costs as follows:

The cost of NCLB is the value of the resources (time and materials) your state **needs to utilize** to: (1) implement the *explicit* requirements of NCLB that are related to accountability (by which we mean the development and implementation of school and school district performance standards, assessments to measure student performance, and consequences of not meeting performance expectations); (2) meet any new requirements of NCLB that go beyond what had been required under the previous reauthorization of the Elementary and Secondary Education Act (ESEA), such as requirements about the qualifications of educators who work with students; and (3) administer all aspects of NCLB, including managing the numerous federal grant programs it supports.

Note 1: This definition of the cost of NCLB does not include the actions you believe the state, school districts, and schools should take to assure that every student becomes proficient in reading, math, and science by 2013-14. That is, this is not an “adequacy” study in the way that some state courts have referred to the costs that must be incurred to meet state standards.

Note 2: The cost of NCLB specifically focuses on resources expended above and beyond those the state is spending to develop and implement its own accountability system. That is, we are only interested in those costs that are attributable to NCLB and that would not have been incurred if NCLB did not exist.

Virginia has submitted a consolidated plan to the U.S. Department of Education (USDOE) that specifies in some detail how the state expects to implement NCLB, including how it defines its standards, how student performance will be assessed, and how the state will deal with schools and districts that do not meet the approved schedule for reaching almost 100 percent proficiency by 2013-14. In addition to the consolidated plan, we have a USDOE-approved accountability workbooks and other operational plans, which provide considerable detail about how we will comply with the explicit requirements of NCLB. For the purposes of the CCSSO Cost Consortium, the cost of NCLB is driven to a large extent by each state’s consolidated plan. The CCSSO project focuses on costs from January 2002 through the 2007-08 fiscal year with a focal year of 2003-04. **Virginia has defined the data collection period even more narrowly,**

with a starting point of activities that occur from July 1, 2004 through June 30, 2005.

The focus of this costing effort is at the state level. We are interested in the effort the SEA is making to implement NCLB as defined above. It is likely that LEAs are also incurring additional costs. At this time, Virginia also intends to expand this study to capture LEA costs associated with implementing NCLB.

The Cost Templates

The cost templates organize costs at four levels: (1) by *Component*; (2) by *Area* within component; (3) by *Task* within area; and (4) by *Activity* within task. This structure emphasizes the fact that each template is *activity-based* – costs are based on the effort needed to complete activities, not on budgeted amounts, numbers of employees assigned to federal programs within the SEA, or on state/federal allotments of funds. The templates build up costs from the sets of activities your state believes *should* be undertaken to effectively implement the second definition of NCLB cost.

Each cost template focuses on one of the seven cost-driving *Components* of NCLB that APA has identified. *Components 1A* and *1B* are closely related as are *Components 2A* and *2B*. The list of components includes the following:

<i>Component 1A</i>	Standards and Assessments;
<i>Component 1B</i>	Accountability;
<i>Component 2A</i>	Technical Assistance for LEAs and Schools;
<i>Component 2B</i>	School Choice and Supplemental Services;
<i>Component 3</i>	High Quality Educators;
<i>Component 4</i>	NCLB Data Management; and
<i>Component 5</i>	Administration of NCLB and Title Programs.

These components are the overarching cost drivers of NCLB. In order to get to the activity level, it is necessary to break down components into *Areas*, and to further break down areas into *Tasks*. *Components*, *Areas*, and *Tasks* are consistent across states. However, because state consolidated plans vary and because we have found that policymakers and professionals in different states have gone about dealing with the tasks in different ways, we expect that the *Activities* each state has undertaken may differ from state to state. Therefore, each state must develop its own list of *Activities* for each task. **For example, Activities include convening study groups, holding meetings, preparing materials, managing contracts, responding to questions, resolving disputes, developing reports, or other steps you have taken or believe will be taken in order to complete a task.**

In order to ensure a level of consistency across all states in the CCSSO Cost Consortium, APA will collect and review each state's list of *Activities*. Using the activities, a list of prices, and

other information that we provide, APA will tailor a set of templates specifically for our state so that we can generate total costs for every *Task, Area, and Component*.

Conclusion

At the end of the project, Virginia will have a reasonable estimate of the costs associated with NCLB – the cost of the time and materials we believe are necessary to implement the accountability aspects of NCLB and to administer all aspects of NCLB. The costs will be those attributable to NCLB, as distinct from those that would have been incurred as we implemented our own state accountability system.

COMPONENT 1A – STANDARDS AND ASSESSMENTS

Component 1A, Standards and Assessments refers to two major elements that are required in building an accountability system. To hold schools and school districts accountable, it is necessary to set standards by which schools and districts can be evaluated. NCLB and most states have student performance standards which specify the proportions of students that should be able to perform at specific levels of performance in certain subject areas in certain grades. In some cases, NCLB and state student performance standards are closely related to each other, covering the same subject areas and grades and defining expected levels of performance in similar ways. But, most likely, NCLB and state student performance standards are somewhat different and some effort is required to establish or redesign state standards so that they are consistent with NCLB.

In order to measure whether certain performance standards are being met, many states have developed procedures to assess it – at least in the subject areas and at the grade levels specified by the state. NCLB has specific requirements about student assessments that may be inconsistent with state requirements. Most likely, your state has made some effort to develop assessments that go beyond what is necessary to meet state requirements. In addition, you incur a cost to “process” the actual assessments used to measure student performance; that is, there is a cost to purchasing tests, administering tests, scoring tests, formatting results, distributing results, and explaining results.

The layout of *Areas* and *Tasks* found within *Component 1A* is as follows:

Area 1A-A: Create standards for Reading

- Task 1A-A(1) – Establish and update standards (Reading) – Task completed prior to 7/1/04 – no activities
- Task 1A-A(2) – Develop standards resources/support materials (Reading)
- Task 1A-A(3) – Disseminate standards and resources and train educators (Reading)

Area 1A-B: Create standards for Math

- Task 1A-B(1) – Establish and update standards (Math) - Task completed prior to 7/1/04 – no activities
- Task 1A-B(2) – Develop standards resources/support materials (Math)
- Task 1A-B(3) – Disseminate standards and resources and train educators (Math)

Area 1A-C: Create standards for Science

- Task 1A-C(1) – Establish and update standards (Science) - Task completed prior to 7/1/04 – no activities
- Task 1A-C(2) – Develop standards resources/support materials (Science)
- Task 1A-C(3) – Disseminate standards and resources and train educators (Science)

Area 1A-D: Create standards for Limited English Proficient students (LEP)

- Task 1A-D(1) – Establish and update standards (LEP) - Task completed prior to 7/1/04 – no activities
- Task 1A-D(2) – Develop standards resources/support materials (LEP)

- Task 1A-D(3) – Disseminate standards and resources and train educators (LEP)

Area 1A-E: Create standards for Special Education (SPED)

- Task 1A-E(1) – Establish and update standards (SPED)
- Task 1A-E(2) – Develop standards resources/support materials (SPED)
- Task 1A-E(3) – Disseminate standards and resources and train educators (SPED)

Area 1A-F: Create assessments for Reading

- Task 1A-F(1) – Develop and update assessments (Reading)
- Task 1A-F(2) – Develop and disseminate assessment resources (Reading)
- Task 1A-F(3) – Train educators (Reading)
- Task 1A-F(4) – Administer assessments (Reading)
- Task 1A-F(5) – Score assessments (Reading)
- Task 1A-F(6) – Create reports for each school and LEA (Reading)

Area 1A-G: Create assessments for Math

- Task 1A-G(1) – Develop and update assessments (Math)
- Task 1A-G(2) – Develop and disseminate assessment resources (Math)
- Task 1A-G(3) – Train educators (Math)
- Task 1A-G(4) – Administer assessments (Math)
- Task 1A-G(5) – Score assessments (Math)
- Task 1A-G(6) – Create reports for each school and LEA (Math)

Area 1A-H: Create assessments for Science

- Task 1A-H(1) – Develop and update assessments (Science)
- Task 1A-H(2) – Develop and disseminate assessment resources (Science)
- Task 1A-H(3) – Train educators (Science)
- Task 1A-H(4) – Administer assessments (Science)
- Task 1A-H(5) – Score assessments (Science)
- Task 1A-H(6) – Create reports for each school and LEA (Science)

Area 1A-I: Create assessments for Limited English Proficient students (LEP)

- Task 1A-I(1) – Develop and update English language proficiency assessments (LEP)
- Task 1A-I(2) – Develop and disseminate assessment resources (LEP)
- Task 1A-I(3) – Train educators (LEP)
- Task 1A-I(4) – Administer assessments (LEP)
- Task 1A-I(5) – Score assessments (LEP) – No activities – task presumed to be covered in activities identified in other areas of component 1A
- Task 1A-I(6) – Create reports for each school and LEA (LEP)

Area 1A-J: Create accommodations to regular assessments for eligible students

- Task 1A-J(1) – Develop and update accommodations guidelines for all tests
- Task 1A-J(2) – Develop and disseminate accommodations policies and resources
- Task 1A-J(3) – Train educators
- Task 1A-J(4) – Administer assessments with accommodations for Reading
- Task 1A-J(5) – Administer assessments with accommodations for Math

- Task 1A-J(6) – Administer assessments with accommodations for Science
- Task 1A-J(7) – Evaluate accommodations guidelines/practices

Area 1A-K: Create alternative assessments for eligible special education students (SPED)

- Task 1A-K(1) – Develop and update alternative assessments (SPED)
- Task 1A-K(2) – Develop and disseminate assessment resources (SPED)
- Task 1A-K(3) – Train educators (SPED)
- Task 1A-K(4) – Administer assessments (SPED)
- Task 1A-K(5) – Score assessments (SPED)
- Task 1A-K(6) – Create reports for each school and LEA (SPED)

Area 1A-L: Evaluate alignment of standards and assessments

- Task 1A-L(1) – Evaluate alignment of standards and assessments for Reading
- Task 1A-L(2) – Evaluate alignment of standards and assessments for Math
- Task 1A-L(3) – Evaluate alignment of standards and assessments for Science
- Task 1A-L(4) – Evaluate alignment of standards and assessments for LEP
- Task 1A-L(5) – Evaluate alignment of standards and assessments for SPED

Area 1A-M: Administer Component 1A

- Task 1A-M(1) – Administer Component 1A - No activities – task presumed to be covered in activities identified in other areas of component 1A
- Task 1A-M(2) – Communications 1A

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 1A - Standards and Assessments
Area:	Area 1A-A: Create standards for Reading
Task:	Task 1A-A(2) – Develop standards resources/support materials (Reading)
Activity 1:	Develop instructional and assessment resources in support of the Reading Standards of Learning, including Standards of Learning English Enhanced Scope and Sequence, Virginia Online Reading Tutorial (11th and 12th grades), and Diagnostic Reading Test for upper elementary/middle school students
Activity 2:	Develop and maintain Web sites with resources to support specific elementary, middle, and secondary reading

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 1A - Standards and Assessments
Area:	Area 1A-A: Create standards for Reading
Task:	Task 1A-A(3) – Disseminate standards and resources and train educators (Reading)
Activity 1:	Disseminate resources in support of Reading Standards of Learning, including Standards of Learning English Enhanced Scope and Sequence, Virginia Online Tutorial, and new Diagnostic Reading Test
Activity 2:	Train teachers on the use of instructional and assessment resources including Standards of Learning English Enhanced Scope and Sequence, Virginia Online Reading Tutorial (11th and 12th grades), and new Diagnostic Reading Test for upper elementary/middle school students.
Activity 3:	Provide teachers high quality professional development opportunities to enable middle reading teachers to become highly qualified
Activity 4:	Deliver technical assistance to schools and divisions in improvement with priority on schools accredited with warning in English/reading, including assistance with content, strategies, and assessment data analysis for instructional decision-making

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 1A - Standards and Assessments
Area:	Area 1A-B: Create standards for Math
Task:	Task 1A-B(2) – Develop standards resources/support materials (Math)
Activity 1:	Develop instructional and assessment resources in support of the Mathematics Standards of Learning, including an Early Mathematics Diagnostic assessment, online algebra tutorial, and online geometry tutorial
Activity 2:	Develop and maintain Web site with resources to support specific elementary, middle, and secondary mathematics

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 1A - Standards and Assessments
Area:	Area 1A-B: Create standards for Math
Task:	Task 1A-B(3) – Disseminate standards and resources and train educators (Math)
Activity 1:	Train teachers on the use of instructional and assessment resources including Standards of Learning Mathematics Enhanced Scope and Sequence, Online Algebra Tutorial, Online Geometry Tutorial, and the Algebra Readiness Diagnostic Test
Activity 2:	Provide teachers high quality professional development opportunities to enable middle mathematics teachers to become highly qualified
Activity 3:	Deliver technical assistance to schools and divisions in improvement with priority on schools accredited with warning in mathematics to include assistance with content, strategies, and assessment data analysis for instructional decision-making

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 1A - Standards and Assessments
Area:	Area 1A-C: Create standards for Science
Task:	Task 1A-C(2) – Develop standards resources/support materials (Science)
Activity 1:	Develop instructional and assessment resources in support of Science Standards of Learning, including Standards of Learning Science Enhanced Scope and Sequence, and target technical assistance resource guides for elementary, middle, and secondary science
Activity 2:	Develop and maintain Web sites with resources to support specific elementary, middle, and secondary science disciplines

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 1A - Standards and Assessments
Area:	Area 1A-C: Create standards for Science
Task:	Task 1A-C(3) – Disseminate standards and resources and train educators (Science)
Activity 1:	Develop instructional and assessment resources in support of the Science Standards of Learning, including enhanced Science Scope and Sequence, and targeted science resources
Activity 2:	Train teachers on the use of instructional and assessment resources including Standards of Learning Science Enhanced Scope and Sequence, and targeted science resources
Activity 3:	Provide teachers high quality professional development opportunities to enable middle science teachers to become highly qualified
Activity 4:	Deliver technical assistance to schools and divisions in improvement with priority on schools accredited with warning in science to include assistance with science content, strategies, and assessment data analysis for instructional decision-making

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 1A - Standards and Assessments
Area:	Area 1A-D: Create standards for Limited English Proficient students (LEP)
Task:	Task 1A-D(2) – Develop standards resources/support materials (LEP)
Activity 1:	Develop instructional and assessment resources that will assist teachers in differentiating instruction for LEP students in support of the English Language Proficiency Standards of Learning and the English Standards of Learning
Activity 2:	Develop instructional and assessment resources that will assist teachers in differentiating instruction for LEP students in mathematics and science

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 1A - Standards and Assessments
Area:	Area 1A-D: Create standards for Limited English Proficient students (LEP)
Task:	Task 1A-D(3) – Disseminate standards and resources and train educators (LEP)
Activity 1:	Train teachers in differentiating instruction for LEP students in support of the Standards of Learning in reading, mathematics, and science
Activity 2:	Disseminate instructional and assessment resources to assist teachers in differentiating instruction for LEP students in Reading, Mathematics, and Science Standards of Learning
Activity 3:	Deliver technical assistance to schools in improvement with priority on schools accredited with warning to include assistance in improving LEP student achievement

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 1A - Standards and Assessments
Area:	Area 1A-E: Create standards for Special Education (SPED)
Task:	Task 1A-E(1) – Establish and update standards (SPED)
Activity 1:	Develop instructional and assessment resources that will assist teachers in differentiating instruction for students with disabilities in support of the English Standards of Learning
Activity 2:	Develop instructional and assessment resources that will assist teachers in differentiating instruction for students with disabilities in mathematics and science

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 1A - Standards and Assessments
Area:	Area 1A-E: Create standards for Special Education (SPED)
Task:	Task 1A-E(2) – Develop standards resources/support materials (SPED)
Activity 1:	Develop instructional and assessment resources to assist teachers in differentiating instruction for students with disabilities in Reading, Mathematics, and Science Standards of Learning
Activity 2:	Revise current IEP guidance and policies

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 1A - Standards and Assessments
Area:	Area 1A-E: Create standards for Special Education (SPED)
Task:	Task 1A-E(3) – Disseminate standards and resources and train educators (SPED)
Activity 1:	Provide training and technical assistance to use instructional resources

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 1A - Standards and Assessments
Area:	Area 1A-F: Create assessments for Reading
Task:	Task 1A-F(1) – Develop and update assessments (Reading)
Activity 1:	Test Development (Includes existing tests and new tests for NCLB) Online and Paper-and-Pencil

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 1A - Standards and Assessments
Area:	Area 1A-F: Create assessments for Reading
Task:	Task 1A-F(2) – Develop and disseminate assessment resources (Reading)
Activity 1:	Testing Manuals:Fall, Spring, Summer Administrations
Activity 2:	Released Tests/Sample Items
Activity 3:	Score Interpretation Resources

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 1A - Standards and Assessments
Area:	Area 1A-F: Create assessments for Reading
Task:	Task 1A-F(3) – Train educators (Reading)
Activity 1:	Training for DDOTS/Online Project Managers for online and paper administrations

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 1A - Standards and Assessments
Area:	Area 1A-F: Create assessments for Reading
Task:	Task 1A-F(4) – Administer assessments (Reading)
Activity 1:	Production and distribution of testing materials
Activity 2:	Provide technical assistance to DDOTs during testing
Activity 3:	Return of answer documents and testing materials to contractors

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 1A - Standards and Assessments
Area:	Area 1A-F: Create assessments for Reading
Task:	Task 1A-F(5) – Score assessments (Reading)
Activity 1:	Scoring & Reporting (Includes existing tests and new tests for NCLB)

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 1A - Standards and Assessments
Area:	Area 1A-F: Create assessments for Reading
Task:	Task 1A-F(6) – Create reports for each school and LEA (Reading)
Activity 1:	Work with contractor to revise score reports based on input from LEAs
Activity 2:	Assist school divisions in interpretation of score reports and in verifying student test records

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 1A - Standards and Assessments
Area:	Area 1A-G: Create assessments for Math
Task:	Task 1A-G(1) – Develop and update assessments (Math)
Activity 1:	Test Development (Includes existing test and new tests for NCLB)

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 1A - Standards and Assessments
Area:	Area 1A-G: Create assessments for Math
Task:	Task 1A-G(2) – Develop and disseminate assessment resources (Math)
Activity 1:	Testing Manuals: Fall, Spring, Summer Administrations
Activity 2:	Released Tests/Sample Items
Activity 3:	Score Interpretation/Resources

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 1A - Standards and Assessments
Area:	Area 1A-G: Create assessments for Math
Task:	Task 1A-G(3) – Train educators (Math)
Activity 1:	Training for DDOTs/Online Project Managers for online and paper administrations

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 1A - Standards and Assessments
Area:	Area 1A-G: Create assessments for Math
Task:	Task 1A-G(4) – Administer assessments (Math)
Activity 1:	Production and distribution of testing materials
Activity 2:	Provide technical assistance to DDOTs during testing
Activity 3:	Return of answer documents and testing materials to contractors
Activity 4:	Provide calculators and manipulatives allowed on tests

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 1A - Standards and Assessments
Area:	Area 1A-G: Create assessments for Math
Task:	Task 1A-G(5) – Score assessments (Math)
Activity 1:	Scoring & Reporting –(Includes existing tests and new tests for NCLB)

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 1A - Standards and Assessments
Area:	Area 1A-G: Create assessments for Math
Task:	Task 1A-G(6) – Create reports for each school and LEA (Math)
Activity 1:	Work with contractor to revise score reports based on input from LEAs
Activity 2:	Assist school divisions in interpreting score reports and in verifying student test records

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 1A - Standards and Assessments
Area:	Area 1A-H: Create assessments for Science
Task:	Task 1A-H(1) – Develop and update assessments (Science)
Activity 1:	Test Development Science(Includes existing tests and new tests for NCLB)

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 1A - Standards and Assessments
Area:	Area 1A-H: Create assessments for Science
Task:	Task 1A-H(2) – Develop and disseminate assessment resources (Science)
Activity 1:	Testing Manuals: Fall, Spring, Summer Administrations
Activity 2:	Released Tests/Sample Items
Activity 3:	Score Interpretation Resources

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 1A - Standards and Assessments
Area:	Area 1A-H: Create assessments for Science
Task:	Task 1A-H(3) – Train educators (Science)
Activity 1:	Training for Division personnel on online and paper test administration

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 1A - Standards and Assessments
Area:	Area 1A-H: Create assessments for Science
Task:	Task 1A-H(4) – Administer assessments (Science)
Activity 1:	Production and distribution of testing materials
Activity 2:	Provide technical assistance to DDOTs during testing
Activity 3:	Return of answer documents and testing materials to contractors

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 1A - Standards and Assessments
Area:	Area 1A-H: Create assessments for Science
Task:	Task 1A-H(5) – Score assessments (Science)
Activity 1:	Scoring & Reporting - Science

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 1A - Standards and Assessments
Area:	Area 1A-H: Create assessments for Science
Task:	Task 1A-H(6) – Create reports for each school and LEA (Science)
Activity 1:	Review Pilot Reports (Fall, Spring, Summer Administrations)
Activity 2:	Work with contractor to revise score reports based on input from LEAs)
Activity 3:	Assist school divisions in interpreting score reports and in verifying student test records

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 1A - Standards and Assessments
Area:	Area 1A-I: Create assessments for Limited English Proficient students (LEP)
Task:	Task 1A-I(1) – Develop and update English language proficiency assessments (LEP)
Activity 1:	Work with contractor to augment the Stanford English Language Proficiency Test (SELP)
Activity 2:	Participation in CCSSO Consortium to develop English Language Development Assessment (ELDA)

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 1A - Standards and Assessments
Area:	Area 1A-I: Create assessments for Limited English Proficient students (LEP)
Task:	Task 1A-I(2) – Develop and disseminate assessment resources (LEP)
Activity 1:	Testing Manuals: Spring, Fall Administrations
Activity 2:	Disseminate testing information and resources to Division Directors of Testing & Title III Administrators
Activity 3:	Resources in score interpretation

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 1A - Standards and Assessments
Area:	Area 1A-I: Create assessments for Limited English Proficient students (LEP)
Task:	Task 1A-I(3) – Train educators (LEP)
Activity 1:	Training for DDOTS/ Title III administrators
Activity 2:	Training for school test coordinators and examiners

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 1A - Standards and Assessments
Area:	Area 1A-I: Create assessments for Limited English Proficient students (LEP)
Task:	Task 1A-I(4) – Administer assessments (LEP)
Activity 1:	Oversee production and distribution of testing materials
Activity 2:	Provide technical assistance to DDOTs /Title III administrators during testing
Activity 3:	Oversee return of answer documents and testing materials to contractors

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 1A - Standards and Assessments
Area:	Area 1A-I: Create assessments for Limited English Proficient students (LEP)
Task:	Task 1A-I(6) – Create reports for each school and LEA (LEP)
Activity 1:	Work with contractor to revise existing score reports
Activity 2:	Record changes
Activity 3:	Assist school divisions in interpretation of score reports and in verifying student test results

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 1A - Standards and Assessments
Area:	Area 1A-J: Create accommodations to regular assessments for eligible students
Task:	Task 1A-J(1) – Develop and update accommodations guidelines for all tests
Activity 1:	Update guidance to localities addressing current accommodations available for new grade level tests

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 1A - Standards and Assessments
Area:	Area 1A-J: Create accommodations to regular assessments for eligible students
Task:	Task 1A-J(2) – Develop and disseminate accommodations policies and resources
Activity 1:	Continue current dissemination activities

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 1A - Standards and Assessments
Area:	Area 1A-J: Create accommodations to regular assessments for eligible students
Task:	Task 1A-J(3) – Train educators
Activity 1:	Continue current activity

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 1A - Standards and Assessments
Area:	Area 1A-J: Create accommodations to regular assessments for eligible students
Task:	Task 1A-J(4) – Administer assessments with accommodations for Reading
Activity 1:	Produce special forms and provide accommodations for reading tests including new tests in grades 4, 6, 7

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 1A - Standards and Assessments
Area:	Area 1A-J: Create accommodations to regular assessments for eligible students
Task:	Task 1A-J(5) – Administer assessments with accommodations for Math
Activity 1:	Produce special forms and provide accommodations for math tests including new tests in grades 4, 6, 7

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 1A - Standards and Assessments
Area:	Area 1A-J: Create accommodations to regular assessments for eligible students
Task:	Task 1A-J(6) – Administer assessments with accommodations for Science
Activity 1:	Continue to produce special forms and provide accommodations for science tests

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 1A - Standards and Assessments
Area:	Area 1A-J: Create accommodations to regular assessments for eligible students
Task:	Task 1A-J(7) – Evaluate accommodations guidelines/practices
Activity 1:	Continue ongoing evaluation of current guidelines

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 1A - Standards and Assessments
Area:	Area 1A-K: Create alternative assessments for eligible special education students (SPED)
Task:	Task 1A-K(1) – Develop and update alternative assessments (SPED)
Activity 1:	Align standards to SPED alternate assessment
Activity 2:	Develop and disseminate curriculum framework for alternate assessment
Activity 3:	Implement revised alternate assessment measuring alternate achievement standards
Activity 4:	Implement grade-level alternative assessments

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 1A - Standards and Assessments
Area:	Area 1A-K: Create alternative assessments for eligible special education students (SPED)
Task:	Task 1A-K(2) – Develop and disseminate assessment resources (SPED)
Activity 1:	Develop and disseminate implementation manual, administrator's support manual, appeals document, other related training materials

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 1A - Standards and Assessments
Area:	Area 1A-K: Create alternative assessments for eligible special education students (SPED)
Task:	Task 1A-K(3) – Train educators (SPED)
Activity 1:	Train local division personnel for creation of scoring teams and use of online scoring system- alternative assessment
Activity 2:	Train local school division personnel in use of online scoring system for alternate assessment program measuring alternate achievement standards

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 1A - Standards and Assessments
Area:	Area 1A-K: Create alternative assessments for eligible special education students (SPED)
Task:	Task 1A-K(4) – Administer assessments (SPED)
Activity 1:	Online administration of both alternate and alternative assessments

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 1A - Standards and Assessments
Area:	Area 1A-K: Create alternative assessments for eligible special education students (SPED)
Task:	Task 1A-K(5) – Score assessments (SPED)
Activity 1:	Online administration of both alternate and alternative assessments

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 1A - Standards and Assessments
Area:	Area 1A-K: Create alternative assessments for eligible special education students (SPED)
Task:	Task 1A-K(6) – Create reports for each school and LEA (SPED)
Activity 1:	Create & test Online Score Reporting Delivery System
Activity 2:	Collect and merge score results into initial data set
Activity 3:	Process appeals and record changes- updating data set
Activity 4:	Online Reporting Implementation

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 1A - Standards and Assessments
Area:	Area 1A-L: Evaluate alignment of standards and assessments
Task:	Task 1A-L(1) – Evaluate alignment of standards and assessments for Reading
Activity 1:	Conduct external alignment studies of Standards of Learning and the SOL assessments

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 1A - Standards and Assessments
Area:	Area 1A-L: Evaluate alignment of standards and assessments
Task:	Task 1A-L(2) – Evaluate alignment of standards and assessments for Math
Activity 1:	Conduct external alignment studies of Standards of Learning and the SOL assessments

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 1A - Standards and Assessments
Area:	Area 1A-L: Evaluate alignment of standards and assessments
Task:	Task 1A-L(3) – Evaluate alignment of standards and assessments for Science
Activity 1:	Conduct external alignment studies of Standards of Learning and the SOL assessments

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 1A - Standards and Assessments
Area:	Area 1A-L: Evaluate alignment of standards and assessments
Task:	Task 1A-L(4) – Evaluate alignment of standards and assessments for LEP
Activity 1:	Conduct external alignment studies of English Proficiency Standards and the augmented SELP assessments

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 1A - Standards and Assessments
Area:	Area 1A-L: Evaluate alignment of standards and assessments
Task:	Task 1A-L(5) – Evaluate alignment of standards and assessments for SPED
Activity 1:	Conduct external alignment studies of Standards of Learning for students taking the Alternate Assessments and the Alternate SOL assessments

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 1A - Standards and Assessments
Area:	Area 1A-M: Administer Component 1A
Task:	Task 1A-M(2) – Communications 1A
Activity 1:	Research, develop, and publish public information resources

COMPONENT 1B – ACCOUNTABILITY

Component 1B, Accountability refers to the design and operation of the system by which schools and school districts are evaluated in relation to standards. Prior to NCLB, some states had developed procedures to evaluate schools and school districts based on input and outcome standards. NCLB requires that states organize student performance information in specific ways so that the adequate yearly progress (AYP) of students (and sub-groups of students) can be reviewed and information about student performance can be made public. Your state probably has incurred costs (time and materials) to modify an existing accountability system, if not to design a new one, as well as to gather data, prepare reports and distribute information.

The layout of *Areas* and *Tasks* found within *Component 1B* is as follows:

Area 1B-A: Create a comprehensive NCLB accountability system

- Task 1B-A(1) – Create accountability system
- Task 1B-A(2) – Evaluate accountability system

Area 1B-B: Create and disseminate AYP accountability reports

- Task 1B-B(1) – Generate school report cards
- Task 1B-B(2) – Generate LEA report cards
- Task 1B-B(3) – Generate state report card
- Task 1B-B(4) – Respond to AYP questions and inquiries

Area 1B-C: Determine annual AYP status of schools, districts, and state

- Task 1B-C(1) – Determine status
- Task 1B-C(2) – Notify districts of school and LEA status
- Task 1B-C(3) – Notify parents - *(No activities identified)*
- Task 1B-C(4) – Respond to questions and administer appeals

Area 1B-D: Train district and school staff to interpret AYP data

- Task 1B-D(1) – Provide AYP training

Area 1B-E: Administer Component 1B – *No activities – presumed to be covered in other areas of component 1B or in overhead*

- Task 1B-E(1) – Administer Component 1B
- Task 1B-E(2) – Communications 1B

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 1B - Accountability
Area:	Area 1B-A: Create a comprehensive NCLB accountability system
Task:	Task 1B-A(1) – Create accountability system
Activity 1:	Examine Virginia's existing accountability system (in relation to NCLB requirements, including AYP and school, division, and state report cards and academic review) for integration into one comprehensive system

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 1B - Accountability
Area:	Area 1B-A: Create a comprehensive NCLB accountability system
Task:	Task 1B-A(2) – Evaluate accountability system
Activity 1:	Examine the results of applying AYP to Virginia's accountability system
Activity 2:	Examine the intersection of the accreditation segment of the system and the NCLB AYP segment and ensure integration into one comprehensive system

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 1B - Accountability
Area:	Area 1B-B: Create and disseminate AYP accountability reports
Task:	Task 1B-B(1) – Generate school report cards
Activity 1:	Review and revise existing format and process for creating the school report card to meet NCLB reporting requirements

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 1B - Accountability
Area:	Area 1B-B: Create and disseminate AYP accountability reports
Task:	Task 1B-B(2) – Generate LEA report cards
Activity 1:	Review and revise existing format and process for creating the LEA report card to meet NCLB reporting requirements

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 1B - Accountability
Area:	Area 1B-B: Create and disseminate AYP accountability reports
Task:	Task 1B-B(3) – Generate state report card
Activity 1:	Review existing format and process for creating the state report card

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 1B - Accountability
Area:	Area 1B-B: Create and disseminate AYP accountability reports
Task:	Task 1B-B(4) – Respond to AYP questions and inquiries
Activity 1:	Examine existing process for responding to AYP questions and inquires

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 1B - Accountability
Area:	Area 1B-C: Determine annual AYP status of schools, districts, and state
Task:	Task 1B-C(1) – Determine status
Activity 1:	Examine existing process for determining AYP status of schools, districts, and the state

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 1B - Accountability
Area:	Area 1B-C: Determine annual AYP status of schools, districts, and state
Task:	Task 1B-C(2) – Notify districts of school and LEA status
Activity 1:	Examine existing process for notifying districts of school and LEA status

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 1B - Accountability
Area:	Area 1B-C: Determine annual AYP status of schools, districts, and state
Task:	Task 1B-C(4) – Respond to questions and administer appeals
Activity 1:	Examine existing process for responding to questions and administering appeals

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 1B - Accountability
Area:	Area 1B-D: Train district and school staff to interpret AYP data
Task:	Task 1B-D(1) – Provide AYP training
Activity 1:	Conduct regional meetings

COMPONENT 2A – TECHNICAL ASSISTANCE FOR LEAs AND SCHOOLS

Component 2A, Technical Assistance for LEAs and Schools, refers to services that must be provided to LEAs and schools that do not meet NCLB expectations of adequate yearly progress (AYP), thereby being classified in one of five “status” levels (schools in need of improvement - year 1, schools in need of improvement - year 2, schools requiring corrective action, schools planning for restructuring, and schools that are restructuring). In dealing with “status” schools, states/LEAs may provide assistance by forming/leading on-site teams, employing consultants, using contractors, purchasing materials, or doing other things that incur staff time or other costs. In effect, the major cost of this component is the cost of the services provided per LEA/school multiplied by the number of LEA/schools expected to be eligible to receive services (which the templates calculate internally).

The layout of *Areas* and *Tasks* found within *Component 2A* is as follows:

Area 2A-A: Create a technical assistance and support system for LEAs and schools

- Task 2A-A(1) – Create technical assistance and support system

Area 2A-B: Provide technical assistance and support for LEAs with status schools

- Task 2A-B(1) – Support and technical assistance provided to LEAs **PER SCHOOL** in need of improvement (year 1)
- Task 2A-B(2) – Support and technical assistance provided to LEAs **PER SCHOOL** in need of improvement (year 2)
- Task 2A-B(3) – Support and technical assistance provided to LEAs **PER SCHOOL** subject to corrective action (year 3)
- Task 2A-B(4) – Support and technical assistance provided to LEAs **PER SCHOOL** planning for restructuring (year 4)
- Task 2A-B(5) – Support and technical assistance provided to LEAs **PER SCHOOL** for restructuring (year 5)
- Task 2A-B(6) – Support and technical assistance provided to LEAs **PER SCHOOL** with Title I schools not yet incurring AYP sanctions
- Task 2A-B(7) – Support and technical assistance provided to LEAs **PER SCHOOL** not receiving Title I funding

Area 2A-C: Provide technical assistance and support for LEAs

- Task 2A-C(1) – Support and technical assistance provided **PER LEA** in need of improvement (year 1)
- Task 2A-C(2) – Support and technical assistance provided **PER LEA** in need of improvement (year 2)
- Task 2A-C(3) – Support and technical assistance provided **PER LEA** subject to corrective action (year 3 and beyond)

Area 2A-D: Evaluate the state's comprehensive technical assistance system

- Task 2A-D(1) – Evaluate the technical assistance system

Area 2A-E: Develop a state recognition program for schools and educators

- Task 2A-E(1) – Create and implement distinguished schools program
- Task 2A-E(2) – Create and implement distinguished educator awards program

Area 2A-F: Administer Component 2A – *No activities identified—presumed to be covered in other components*

- Task 2A-F(1) – Administer Component 2A
- Task 2A-F(2) – Communications 2A

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 2A - Technical Assistance for LEAs and Schools
Area:	Area 2A-A: Create a technical assistance and support system for LEAs and schools
Task:	Task 2A-A(1) – Create technical assistance and support system for LEAs and schools
Activity 1:	Determine comprehensiveness of the state's support system and revise and develop materials as needed, including division-level Academic Review (AR) materials, existing AR manuals, data collection instruments, and processes
Activity 2:	Design targeted technical assistance within Virginia's framework for statewide system of support, including coordination of services to warned schools and database revision

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 2A - Technical Assistance for LEAs and Schools
Area:	Area 2A-B: Provide technical assistance and support for LEAs with status schools
Task:	Task 2A-B(1) – Support and technical assistance provided to LEAs per school in need of improvement (year 1)
Activity 1:	Identify specific LEAs to receive services, services to be delivered based on needs assessment, service delivery mode, staff needed to deliver services, and effectiveness of specific services
Activity 2:	Deliver targeted technical assistance to include, at a minimum, the following: training LEA staff and administrators in academic review, providing information on Virginia's accountability system, providing a data disaggregator to schools in improvement or correction, and providing a leadership academy for principals, utilizing turnaround specialists in low-performing schools, offering mentoring programs
Activity 3:	Administer the program requirements, including collection of pre-accreditation eligibility data; alignment of SOL, pacing guide, and benchmark assessment; staff development regarding the benchmark testing program and use of data; and principal assessment through the National Association of Secondary School Principals (NASSP)

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 2A - Technical Assistance for LEAs and Schools
Area:	Area 2A-B: Provide technical assistance and support for LEAs with status schools
Task:	Task 2A-B(2) – Support and technical assistance provided to LEAs per school in need of improvement (year 2)
Activity 1:	Identify specific LEAs to receive services, services to be delivered based on needs assessment, service delivery mode, staff needed to deliver services, and effectiveness of specific services
Activity 2:	Deliver technical assistance to include, at a minimum, the following: training LEA staff and administrators in AR, providing information on Virginia's accountability system, providing a data disaggregator to schools in improvement or correction, and providing a leadership academy for principals
Activity 3:	Administer the program requirements, including collection of pre-accreditation eligibility data; alignment of SOL, pacing guide, and benchmark assessment; staff development regarding the benchmark testing program and use of data; and principal assessment through the National Association of Secondary School Principals (NASSP)

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 2A - Technical Assistance for LEAs and Schools
Area:	Area 2A-B: Provide technical assistance and support for LEAs with status schools
Task:	Task 2A-B(3) – Support and technical assistance provided to LEAs per school subject to corrective action (year 3)
Activity 1:	Identify specific LEAs to receive services, services to be delivered based on needs assessment, service delivery mode, staff needed to deliver services, and effectiveness of specific services
Activity 2:	Deliver technical assistance to include, at a minimum, the following: training LEA staff and administrators in AR, providing information on Virginia's accountability system, providing a data disaggregator to schools in improvement or correction, and providing a leadership academy for principals
Activity 3:	Administer the program requirements, including collection of pre-accreditation eligibility data; alignment of SOL, pacing guide, and benchmark assessment; staff development regarding the benchmark testing program and use of data; and principal assessment through the National Association of Secondary School Principals (NASSP)

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 2A - Technical Assistance for LEAs and Schools
Area:	Area 2A-B: Provide technical assistance and support for LEAs with status schools
Task:	Task 2A-B(4) – Support and technical assistance provided to LEAs per school planning for restructuring (year 4)
Activity 1:	Identify specific LEAs to receive services, services to be delivered based on needs assessment, service delivery mode, staff needed to deliver services, and effectiveness of specific services
Activity 2:	Deliver technical assistance to include, at a minimum, the following: training LEA staff and administrators in AR, providing information on Virginia's accountability system, providing a data disaggregator to schools in improvement or correction, and providing a leadership academy for principals
Activity 3:	Administer the program requirements, including collection of pre-accreditation eligibility data; alignment of SOL, pacing guide, and benchmark assessment; staff development regarding the benchmark testing program and use of data; and principal assessment through the National Association of Secondary School Principals (NASSP)

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 2A - Technical Assistance for LEAs and Schools
Area:	Area 2A-B: Provide technical assistance and support for LEAs with status schools
Task:	Task 2A-B(5) – Support and technical assistance provided to LEAs per school for restructuring (year 5)
Activity 1:	Identify specific LEAs to receive services, services to be delivered based on needs assessment, service delivery mode, staff needed to deliver services, and effectiveness of specific services
Activity 2:	Deliver technical assistance to include, at a minimum, the following: training LEA staff and administrators in AR, providing information on Virginia's accountability system, providing a data disaggregator to schools in improvement or correction, and providing a leadership academy for principals
Activity 3:	Administer the program requirements, including collection of pre-accreditation eligibility data; alignment of SOL, pacing guide, and benchmark assessment; staff development regarding the benchmark testing program and use of data; and principal assessment through the National Association of Secondary School Principals (NASSP)

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 2A - Technical Assistance for LEAs and Schools
Area:	Area 2A-B: Provide technical assistance and support for LEAs with status schools
Task:	Task 2A-B(6) – Support and technical assistance provided to LEAs per school not yet incurring AYP sanctions.
Activity 1:	Identify specific LEAs to receive services, services to be delivered based on needs assessment, service delivery mode, staff needed to deliver services, and effectiveness of specific services
Activity 2:	Deliver technical assistance to include, at a minimum, the following: training LEA staff and administrators in AR, providing information on Virginia's accountability system, providing a data disaggregator to schools in improvement or correction, and providing a leadership academy for principals
Activity 3:	Administer the program requirements, including collection of pre-accreditation eligibility data; alignment of SOL, pacing guide, and benchmark assessment; staff development regarding the benchmark testing program and use of data; and principal assessment through the National Association of Secondary School Principals (NASSP)

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 2A - Technical Assistance for LEAs and Schools
Area:	Area 2A-B: Provide technical assistance and support for LEAs with status schools
Task:	Task 2A-B(7) – Support and technical assistance provided to LEAs per school not receiving Title I funding.
Activity 1:	Identify specific LEAs to receive services, services to be delivered based on needs assessment, service delivery mode, staff needed to deliver services, and effectiveness of specific services
Activity 2:	Deliver technical assistance to include, at a minimum, the following: training LEA staff and administrators in AR, providing information on Virginia's accountability system, providing a data disaggregator to schools in improvement or correction, and providing a leadership academy for principals
Activity 3:	Administer the program requirements, including collection of pre-accreditation eligibility data; alignment of SOL, pacing guide, and benchmark assessment; staff development regarding the benchmark testing program and use of data; and principal assessment through the National Association of Secondary School Principals (NASSP)

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 2A - Technical Assistance for LEAs and Schools
Area:	Area 2A-C: Provide technical assistance and support for LEAs
Task:	Task 2A-C(1) – Support and technical assistance provided per LEA in need of improvement (year 1)
Activity 1:	Schedule and conduct division-level AR review; use other components of the statewide system of support to provide technical assistance
Activity 2:	Communicate essential actions to schools and LEAs

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 2A - Technical Assistance for LEAs and Schools
Area:	Area 2A-C: Provide technical assistance and support for LEAs
Task:	Task 2A-C(2) – Support and technical assistance provided per LEA in need of improvement (year 2)
Activity 1:	Schedule division-level AR review; use other components of the statewide system of support to provide technical assistance
Activity 2:	Communicate essential actions to schools, and LEAs

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 2A - Technical Assistance for LEAs and Schools
Area:	Area 2A-C: Provide technical assistance and support for LEAs
Task:	Task 2A-C(3) – Support and technical assistance provided per LEA subject to corrective action (year 3 and beyond)
Activity 1:	Schedule division-level AR review; use other components of the statewide system of support to provide technical assistance
Activity 2:	Communicate essential actions to schools, and LEAs

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 2A - Technical Assistance for LEAs and Schools
Area:	Area 2A-D: Evaluate the state's comprehensive technical assistance system
Task:	Task 2A-D(1) – Evaluate the technical assistance system
Activity 1:	Design the process and mechanism to evaluate Virginia's statewide system of support
Activity 2:	Evaluate the statewide system of support

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 2A - Technical Assistance for LEAs and Schools
Area:	Area 2A-E: Develop a state recognition program for schools and educators
Task:	Task 2A-E(1) – Create and implement distinguished schools program
Activity 1:	Coordinate the identification and recognition of distinguished Title I schools and divisions with other state and national recognition programs that are based on student achievement

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 2A - Technical Assistance for LEAs and Schools
Area:	Area 2A-E: Develop a state recognition program for schools and educators
Task:	Task 2A-E(2) – Create and implement distinguished educator awards program
Activity 1:	Identify through a narration and application process distinguished educators who work in distinguished Title I schools

COMPONENT 2B – SCHOOL CHOICE AND SUPPLEMENTAL SERVICES

Component 2B, School Choice and Supplemental Education Services refers to specific consequences of not meeting NCLB standards. Under NCLB, states must offer the option of enrolling in a higher performing school to some students attending “status” schools, which incurs costs associated with informing parents, identifying alternative schools, transporting students, and so on. It will be necessary to estimate the number of schools at different “status” levels for each year covered by this project (2003-04 through 2007-08), as well as the number of students who might take advantage of the options available to them, in order to estimate costs. In addition, NCLB requires that some students in some schools receive tutorial services, which must be provided by approved vendors. It will be necessary to estimate the number of students eligible to receive supplemental services and the number of students who might actually use such services in order to estimate costs. In addition, costs associated with informing parents about the availability of services, monitoring the providers of services, and administering the program need to be specified.

The layout of *Areas* and *Tasks* found within *Component 2B* is as follows:

Area 2B-A: Create the school choice and supplemental education services systems

- Task 2B-A(1) – Create school choice program
- Task 2B-A(2) – Create supplemental education services program
- Task 2B-A(3) – Evaluate school choice and supplemental education services programs

Area 2B-B: Offer school choice

- Task 2B-B(1) – Identify eligible students
- Task 2B-B(2) – Work with receiving schools
- Task 2B-B(3) – Monitor LEA compliance
- Task 2B-B(4) – Manage appeals process
- Task 2B-B(5) – Manage collection of LEA school choice data

Area 2B-C: Offer supplemental education services

- Task 2B-C(1) – Identify eligible students
- Task 2B-C(2) – Select providers
- Task 2B-C(3) – Process participating students
- Task 2B-C(4) – Monitor LEA compliance
- Task 2B-C(5) – Manage appeals process
- Task 2B-C(6) – Manage collection of LEA supplemental education services data

Area 2B-D: Administer Component 2B

- Task 2B-D(1) – Administer Component 2B
- Task 2B-D(2) – Communications 2B – No activities identified – covered in other components (i.e. 1A).

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 2B - School Choice and Supplemental Services
Area:	Area 2B-A: Create the school choice and supplemental education services systems
Task:	Task 2B-A(1) – Create school choice program
Activity 1:	Provide technical assistance to LEA

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 2B - School Choice and Supplemental Services
Area:	Area 2B-A: Create the school choice and supplemental education services systems
Task:	Task 2B-A(2) – Create supplemental education services program
Activity 1:	Provide technical assistance to LEA

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 2B - School Choice and Supplemental Services
Area:	Area 2B-A: Create the school choice and supplemental education services systems
Task:	Task 2B-A(3) – Evaluate school choice and supplemental education services programs
Activity 1:	Prepare electronic public school choice and supplemental educational services surveys. Collect and analyze data. Reports results

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 2B - School Choice and Supplemental Services
Area:	Area 2B-B: Offer school choice
Task:	Task 2B-B(1) – Identify eligible students
Activity 1:	Provide technical assistance to LEA

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 2B - School Choice and Supplemental Services
Area:	Area 2B-B: Offer school choice
Task:	Task 2B-B(2) – Work with receiving schools
Activity 1:	Provide technical assistance to LEAs

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 2B - School Choice and Supplemental Services
Area:	Area 2B-B: Offer school choice
Task:	Task 2B-B(3) – Monitor LEA compliance
Activity 1:	Prepare electronic public school choice surveys; Collect and analyze data; Report results
Activity 2:	Conduct on-site monitoring visits during academic reviews and as needed

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 2B - School Choice and Supplemental Services
Area:	Area 2B-B: Offer school choice
Task:	Task 2B-B(4) – Manage appeals process
Activity 1:	Prepare and conduct weekly appeals meeting after dissemination of final AYP results

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 2B - School Choice and Supplemental Services
Area:	Area 2B-B: Offer school choice
Task:	Task 2B-B(5) – Manage collection of LEA school choice data
Activity 1:	Prepare electronic public school choice survey, and collect LEA choice implementation documentation

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 2B - School Choice and Supplemental Services
Area:	Area 2B-C: Offer supplemental education services
Task:	Task 2B-C(1) – Identify eligible students
Activity 1:	Provide technical assistance to LEA

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 2B - School Choice and Supplemental Services
Area:	Area 2B-C: Offer supplemental education services
Task:	Task 2B-C(2) – Select providers
Activity 1:	Conduct the SES provider application review and approval process

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 2B - School Choice and Supplemental Services
Area:	Area 2B-C: Offer supplemental education services
Task:	Task 2B-C(3) – Process participating students
Activity 1:	Provide technical assistance to the LEA

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 2B - School Choice and Supplemental Services
Area:	Area 2B-C: Offer supplemental education services
Task:	Task 2B-C(4) – Monitor LEA compliance
Activity 1:	Prepare electronic SES surveys; Collect and analyze data; Report results
Activity 2:	Conduct on-site monitoring visits, as needed

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 2B - School Choice and Supplemental Services
Area:	Area 2B-C: Offer supplemental education services
Task:	Task 2B-C(5) – Manage appeals process
Activity 1:	Prepare and conduct weekly appeals meeting after dissemination of final AYP results

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 2B - School Choice and Supplemental Services
Area:	Area 2B-C: Offer supplemental education services
Task:	Task 2B-C(6) – Manage collection of LEA supplemental education services data
Activity 1:	Prepare electronic supplemental educational services survey; Collect and analyze data; Compile results

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 2B - School Choice and Supplemental Services
Area:	Area 2B-D: Administer Component 2B
Task:	Task 2B-D(1) – Administer Component 2B
Activity 1:	Identify Title I School Improvement schools; Assign and monitor the School Improvement status of each with corresponding sanctions
Activity 2:	Administer School Improvement mini grants
Activity 3:	Conduct on-going technical assistance

COMPONENT 3 – HIGH QUALITY EDUCATORS

Component 3, High Quality Educators refers to an “input” requirement of NCLB that mandates the qualifications of teachers, paraprofessionals, and others who interact with students. States must track the qualifications of staff and overcome any shortcomings.

The layout of *Areas* and *Tasks* found within *Component 3* is as follows:

Area 3-A: Develop a high quality educator system

- Task 3-A(1) – Review licensing requirements for teachers, administrators, and paraprofessionals and align with state's academic content standards
- Task 3-A(2) – Evaluate the high quality educator system

Area 3-B: Ensure high quality teachers

- Task 3-B(1) – Define standards for high quality teachers
- Task 3-B(2) – Determine if teachers are meeting the standards and provide assistance to those seeking to meet the standards
- Task 3-B(3) – Monitor LEA progress toward all teachers being highly qualified and number of classrooms served by teachers not designated as highly qualified in their subject area
- Task 3-B(4) – Train principals and other administrators to evaluate high quality teachers and other school-based personnel
- Task 3-B(5) – Provide high quality, research-based professional development

Area 3-C: Ensure high quality paraprofessionals

- Task 3-C(1) – Define standards for high quality paraprofessionals
- Task 3-C(2) – Determine if paraprofessionals are meeting the standards and establish procedures to assist those seeking to meet those standards
- Task 3-C(3) – Monitor LEA progress in meeting NCLB paraprofessional requirements
- Task 3-C(4) – Provide high quality, research-based professional development

Area 3-D: Ensure high quality principals and other administrators

- Task 3-D(1) – Define standards for high quality principals and other administrators
- Task 3-D(2) – Determine if high quality principals and other administrators are meeting the standards
- Task 3-D(3) – Provide high quality, research-based professional development

Area 3-E: Attract and retain high quality educators

- Task 3-E(1) – Develop policies, programs, or practices aimed at helping LEAs attract and retain high quality teachers, administrators, and paraprofessionals

Area 3-F: Reporting system for high quality educators

- Task 3-F(1) – Create reporting system to capture all teacher, administrator, and paraprofessional status data required for (i) completing the state's annual federal report, (ii) tracking statewide progress in ensuring that all educators are highly qualified, and (iii) planning effective future human resource strategies.

Area 3-G: Administer Component 3

- Task 3-G(1) – Administer Component 3
- Task 3-G(2) – Respond to questions and administer appeals
- Task 3-G(3) – Communications 3

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 3 - High Quality Educators
Area:	Area 3-A: Develop a high quality educator system
Task:	Task 3-A(1) – Review licensing requirements for teachers, administrators, and paraprofessionals and align with state's academic content standards
Activity 1:	Revise licensure and teacher education approved program regulations to incorporate NCLB requirements
Activity 2:	Conduct validation and standard-setting studies to establish cut scores for reading and content assessments
Activity 3:	Provide technical assistance to ensure a high quality education system

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 3 - High Quality Educators
Area:	Area 3-A: Develop a high quality educator system
Task:	Task 3-A(2) – Evaluate the high quality educator system
Activity 1:	Monitor and evaluate programs to prepare teachers (program reviews)
Activity 2:	Review and evaluate programs to support teachers (mentoring, Praxis I, tutorial, New Teacher's Project, and Teacher Quality Enhancement recruitment, preparation, retention, and data initiatives)

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 3 - High Quality Educators
Area:	Area 3-B: Ensure high quality teachers
Task:	Task 3-B(1) – Define standards for high quality teachers
Activity 1:	Review and revise, as appropriate, generic and content specific competencies (standards) for high quality teachers as a component of licensure regulations

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 3 - High Quality Educators
Area:	Area 3-B: Ensure high quality teachers
Task:	Task 3-B(2) – Determine if teachers are meeting the standards and provide assistance to those seeking to meet the standards
Activity 1:	Collect and report data on the number of highly qualified teachers
Activity 2:	Develop a system of professional development support for teachers to meet standards

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 3 - High Quality Educators
Area:	Area 3-B: Ensure high quality teachers
Task:	Task 3-B(3) – Monitor LEA progress toward all teachers being highly qualified and number of classrooms served by teachers not designated as highly qualified in their subject area
Activity 1:	Prepare, review, and administer local application process (Title II, Part A)
Activity 2:	Provide technical assistance to local education agencies (assist local education agencies in corrective action plans; monitor to determine if local education agencies implemented corrective action plans; review, monitor, process reimbursements to local education agencies implemented corrective action plans; review, monitor, process reimbursements to local education agencies, and administer budget functions)
Activity 3:	Notify and monitor local education agencies of division and school targets

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 3 - High Quality Educators
Area:	Area 3-B: Ensure high quality teachers
Task:	Task 3-B(4) – Train principals and other administrators to evaluate high quality teachers and other school-based personnel
Activity 1:	Prepare school leaders to implement the Uniform Performance Standards and Evaluation Criteria for Teachers, Administrators, and Superintendents
Activity 2:	Incorporate the Uniform Performance Standards and Evaluation Criteria for Teachers, Administrators, and Superintendents into a newly-developed school leadership model curriculum

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 3 - High Quality Educators
Area:	Area 3-B: Ensure high quality teachers
Task:	Task 3-B(5) – Provide high quality, research-based professional development
Activity 1:	Identify professional development needs and provide professional development to assist teachers in becoming highly qualified
Activity 2:	Evaluate quality and impact of professional development

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 3 - High Quality Educators
Area:	Area 3-C: Ensure high quality paraprofessionals
Task:	Task 3-C(1) – Define standards for high quality paraprofessionals
Activity 1:	Implement the state-approved options for paraprofessionals to meet the definition of highly qualified

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 3 - High Quality Educators
Area:	Area 3-C: Ensure high quality paraprofessionals
Task:	Task 3-C(2) – Determine if paraprofessionals are meeting the standards and establish procedures to assist those seeking to meet those standards
Activity 1:	Collect data and notify education agencies of division and school targets

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 3 - High Quality Educators
Area:	Area 3-C: Ensure high quality paraprofessionals
Task:	Task 3-C(3) – Monitor LEA progress in meeting NCLB paraprofessional requirements
Activity 1:	Monitor local education agencies of division and school targets
Activity 2:	Provide technical assistance in the development and implementation of correction action plans

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 3 - High Quality Educators
Area:	Area 3-C: Ensure high quality paraprofessionals
Task:	Task 3-C(4) – Provide high quality, research-based professional development
Activity 1:	Monitor local education agencies' high quality professional development for paraprofessionals

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 3 - High Quality Educators
Area:	Area 3-D: Ensure high quality principals and other administrators
Task:	Task 3-D(1) – Define standards for high quality principals and other administrators
Activity 1:	Revise licensure and approved program regulations with focus on General Assembly initiatives—Commission to review, study and restructure school leaders programs - and standards for model school leaders programs
Activity 2:	Provide technical assistance to programs preparing school leaders

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 3 - High Quality Educators
Area:	Area 3-D: Ensure high quality principals and other administrators
Task:	Task 3-D(2) – Determine if high quality principals and other administrators are meeting the standards
Activity 1:	Implement the School Leaders Licensure Assessment (SLLA) and monitor
Activity 2:	Evaluate on-site review results for administration and supervision programs
Activity 3:	Develop a Level I and Level II performance-based licensure system for administration and supervision based on the Interstate School Leaders Licensure Consortium (ISSLC) Standards

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 3 - High Quality Educators
Area:	Area 3-D: Ensure high quality principals and other administrators
Task:	Task 3-D(3) – Provide high quality, research-based professional development
Activity 1:	Identify professional development needs for school leaders and respond to those needs

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 3 - High Quality Educators
Area:	Area 3-E: Attract and retain high quality educators
Task:	Task 3-E(1) – Develop policies, programs, or practices aimed at helping LEAs attract and retain high quality teachers, administrators, and paraprofessionals
Activity 1:	Develop and implement teacher quality enhancement initiatives for recruitment, teacher preparation, retention, and the comprehensive data system

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 3 - High Quality Educators
Area:	Area 3-F: Reporting system for high quality educators
Task:	Task 3-F(1) – Create reporting system to capture all teacher, administrator, and paraprofessional status data required for (i) completing the state's annual federal report, (ii) tracking statewide progress in ensuring that all educators are highly qualified, and (iii) planning effective future human resource strategies
Activity 1:	Create and administer TEAL II—the second phase of the Comprehensive Data System to collect and analyze data on recruitment and retention of teachers (to be developed by the State Council of Higher Education for Virginia)
Activity 2:	Administer the collection of school personnel and paraprofessional data from local education agencies (Instructional Personnel Report)
Activity 3:	Administer the collection of data required for Title II---College and University Data

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 3 - High Quality Educators
Area:	Area 3-G: Administer Component 3
Task:	Task 3-G(1) – Administer Component 3
Activity 1:	Conduct program reviews by internal Executive Committee, the Division, and the Advisory Board on Teacher Education and Licensure
Activity 2:	Present to professional organizations, state agencies, institutions of higher education, school division personnel, etc.

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 3 - High Quality Educators
Area:	Area 3-G: Administer Component 3
Task:	Task 3-G(2) – Respond to questions and administer appeals
Activity 1:	Provide technical assistance via meetings, e-mail, telephone, superintendent’s memorandums, faxes, correspondence, workshops, institutes, forums, etc.)
Activity 2:	Respond to appeals in accordance with teacher education and licensure regulations

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 3 - High Quality Educators
Area:	Area 3-G: Administer Component 3
Task:	Task 3-G(3) – Communications 3
Activity 1:	Dessiminate program information through various media, e.g., on Web sites, through distribution of printed materials, and through response to telephone inquiries
Activity 2:	Hold meetings as necessary with clients and state agency staff.

COMPONENT 4 – NCLB DATA MANAGEMENT

Component 4, NCLB Data Management refers to the effort required to collect information, organize it to support other components, develop reports, and distribute information. In most cases, this means moving to an individual student recordkeeping system that collects information from numerous sources, processes that information, and communicates with multiple recipients quickly. States may need to review their hardware and software capacity, their telecommunications capability, and the qualifications of personnel in order to facilitate necessary improvements.

For this *Component* the state must identify the list of related “projects” that need to be undertaken to support NCLB. Further, it is necessary to specify the proportion of project costs attributable to NCLB.

The layout of *Areas* and *Tasks* found within *Component 4* is as follows:

Area 4-A: Data management projects*

- Task 4-A(1) – Data management projects list

Area 4-B: Administer Component 4 – *No activities identified.*

- Task 4-B(1) – Administer Component 4
- Task 4-B(2) – Evaluate data management capacity and effectiveness
- Task 4-B(3) – Communications 4

- * Projects undertaken to upgrade information collection, facilitate implementation of the accountability system, analyze information, communicate with districts, and manage technology. (Please be sure to not double count data collection tasks from other component areas in this section.)

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 4 - NCLB Data Management
Area:	Area 4-A: Data management projects
Task:	Task 4-A(1) – Data management projects list
Activity 1:	Collect and compile program data related to student records and school and staff administration, including Title I Status, discipline, crime and violence data, instructional personnel, and limited english proficiency data
Activity 2:	Improve data quality and the quality of the data management infrastructure
Activity 3:	Produce reports, including AYP, school, division, and state report cards, and other NCLB data as needed
Activity 4:	Revise reporting systems for NCLB requirements

COMPONENT 5 – ADMINISTRATION OF NCLB AND TITLE PROGRAMS

Component 5, Administration of NCLB and Title Programs (NOT REPORTED ELSEWHERE), includes the cost of administering all programs included in NCLB. This component is also included because it may be easier for a state to organize its thinking about NCLB resource use by federal title rather than by the list of Components that have been developed. In that case, it is not necessary to fill out the templates for other Components that correspond with NCLB titles with their own templates. Other administration is included to cover people or contracts that cannot easily be divided into *Activities/Tasks/Areas/Components*.

The layout of *Areas* and *Tasks* found within *Component 5* is as follows:

Area 5–A: Title I: Improving the Academic Achievement of the Disadvantaged

- Task 5–A(1) – Title I, Part A: Improving Basic Programs
- Task 5–A(2) – Title I, Part B, 1-4: Reading and Literacy Programs
- Task 5–A(3) – Title I, Part C: Education of Migratory Children
- Task 5–A(4) – Title I, Part D: NDAR Programs
- Task 5–A(5) – Title I, Part E, 1501-1504: National Assessment – *No activities identified – covered in other components areas.*
- Task 5–A(6) – Title I, Part F: Comprehensive School Reform
- Task 5–A(7) – Title I, Part G: Advanced Placement
- Task 5–A(8) – Title I, Part H: Dropout Prevention – *No activities identified.*
- Task 5–A(9) – Title I, Part I: General Provisions - *No activities identified.*

Area 5–B: Title II: Preparing, Training and Recruiting High Quality Teachers and Principals

- Task 5–B(1) – Title II, Part A: Teacher and Principal Training
- Task 5–B(2) – Title II, Part B: Math and Science Partnerships
- Task 5–B(3) – Title II, Part C: Various Programs - *No activities identified – covered in other components/areas.*
- Task 5–B(4) – Title II, Part D: Technology

Area 5–C: Title III: Language Instruction for Limited English Proficient Students

- Task 5–C(1) – Title III: Language Instruction

Area 5–D: Title IV: 21st Century Schools

- Task 5–D(1) – Title IV, Part A: Safe and Drug-free Schools
- Task 5–D(2) – Title IV, Part B: 21st Century Learning Centers
- Task 5–D(3) – Title IV, Part C: Environmental Tobacco Smoke

Area 5–E: Title V: Informed Parental Choice and Innovative Programs

- Task 5–E(1) – Title V, Part A: Innovative Programs
- Task 5–E(2) – Title V, Part B: Charter Schools - *No activities identified.*
- Task 5–E(3) – Title V, Part C: Magnet Schools - *No activities identified.*

- Task 5–E(4) – Title V, Part D: Various Programs - No activities identified – presumed to be covered in other components/areas.

Area 5–F: Title VI: Flexibility and Accountability

- Task 5–F(1) – Title VI, Part A: Flexibility and Accountability – No activities identified – presumed to be covered in other components/areas.
- Task 5–F(2) – Title VI, Part B: Rural Education
- Task 5–F(3) – Title VI, Part C: NAEP

Area 5–G: Title VII: Indian, Native Hawaiian and Alaska Native Education

- Task 5–G(1) – Title VII, Part A: Indian Education
- Task 5–G(2) – Title VII, Part B: Native Hawaiian Education - No activities identified.
- Task 5–G(3) – Title VII, Part C: Alaska Native Education - No activities identified.

Area 5–H: Title VIII: Impact Aid

- Task 5–H(1) – Title VIII, Part A: Impact Aid - No activities identified.

Area 5–I: Title IX: General Provisions

- Task 5–I(1) – Title IX: General Provisions
- Task 5–I(2) – Title IX: Unsafe School Choice

Area 5–J: Title X: Amendments, Repeals, and Re-designations to Other Statutes

- Task 5–J(1) – Title X, Part C: Homeless Education

Area 5–K: Cost of administering NCLB not covered under any other Components - No activities identified – presumed to be covered in other components/areas.

- Task 5–K(1) – Reporting requirements, other administration and communication

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 5 - Administration of NCLB and Title Programs
Area:	Area 5–A: Title I: Improving the Academic Achievement of the Disadvantaged
Task:	Task 5–A(1) – Title I, Part A: Improving Basic Programs
Activity 1:	Conduct LEA NCLB application review and approval process for federal funds, and provide follow-up technical assistance to LEAs in such areas as finance, identification/classification/updating of Title I schools, and NCLB legislation
Activity 2:	Prepare major VDOE, USED, CCSSO, or related reports and documents; Maintain the Title I Web site

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 5 - Administration of NCLB and Title Programs
Area:	Area 5–A: Title I: Improving the Academic Achievement of the Disadvantaged
Task:	Task 5–A(2) – Title I, Part B, 1-4: Reading and Literacy Programs
Activity 1:	Oversee and coordinate the Even Start and Reading First application and award processes
Activity 2:	Deliver technical assistance to Even Start and Reading First programs
Activity 3:	Collect data for Even Start and Reading First reports and prepare and submit reports

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 5 - Administration of NCLB and Title Programs
Area:	Area 5–A: Title I: Improving the Academic Achievement of the Disadvantaged
Task:	Task 5–A(3) – Title I, Part C: Education of Migratory Children
Activity 1:	Oversee and coordinate the Education for Migratory Children program application and award processes
Activity 2:	Deliver technical assistance to Education for Migratory Children programs
Activity 3:	Collect data for Education for Migratory children programs and prepare and submit reports

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 5 - Administration of NCLB and Title Programs
Area:	Area 5–A: Title I: Improving the Academic Achievement of the Disadvantaged
Task:	Task 5–A(4) – Title I, Part D: NDAR Programs
Activity 1:	Oversee and coordinate the NDAR program application and award processes
Activity 2:	Deliver technical assistance to NDAR programs
Activity 3:	Collect data on NDAR programs and prepare and submit reports

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 5 - Administration of NCLB and Title Programs
Area:	Area 5–A: Title I: Improving the Academic Achievement of the Disadvantaged
Task:	Task 5–A(6) – Title I, Part F: Comprehensive School Reform
Activity 1:	Prepare, receive, review, and approve applications including final award notification, and manage follow-up fiscal accounting
Activity 2:	Design and deliver technical assistance institutes
Activity 3:	Deliver technical assistance via on-site visits, phone calls, e-mails, and list serv messages
Activity 4:	Perform program monitoring including collecting data required for reports and preparing and submitting reports

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 5 - Administration of NCLB and Title Programs
Area:	Area 5–A: Title I: Improving the Academic Achievement of the Disadvantaged
Task:	Task 5–A(7) – Title I, Part G: Advanced Placement
Activity 1:	Oversee and coordinate the Advanced Placement program application and award processes
Activity 2:	Deliver technical assistance to Advanced Placement programs and make courses available through the Virginia Virtual Advancement Placement School
Activity 3:	Collect data on Advanced Placement programs and prepare and submit reports

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 5 - Administration of NCLB and Title Programs
Area:	Area 5-B: Title II: Preparing, Training and Recruiting High Quality Teachers and Principals
Task:	Task 5-B(1) – Title II, Part A: Teacher and Principal Training
Activity 1:	Oversee and coordinate the Teacher and Principal Training program application and award processes
Activity 2:	Deliver technical assistance to Teacher and Principal Training Programs
Activity 3:	Collect data required for Teacher and Principal Training reports and prepare and submit reports

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 5 - Administration of NCLB and Title Programs
Area:	Area 5-B: Title II: Preparing, Training and Recruiting High Quality Teachers and Principals
Task:	Task 5-B(2) – Title II, Part B: Math and Science Partnerships
Activity 1:	Oversee and coordinate the Mathematics and Science Partnership application and award processes
Activity 2:	Deliver technical assistance as needed to Mathematics and Science Partnership programs
Activity 3:	Collect data required for Mathematics and Science Partnerships program reports and prepare and submit reports

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 5 - Administration of NCLB and Title Programs
Area:	Area 5-B: Title II: Preparing, Training and Recruiting High Quality Teachers and Principals
Task:	Task 5-B(4) – Title II, Part D: Technology
Activity 1:	Administer the program requirements, including the awards process, standards for computer literacy, School Readiness Certification, and development of evidence-based accountability measures
Activity 2:	Deliver technical assistance to LEAs including technology workshops and training sessions, maintaining Web site, providing assistance on distance learning
Activity 3:	Monitor and evaluate LEA compliance and success
Activity 4:	Collaborate with LEAs and members of the business community to develop strategies, delivery mechanisms to use technology to improve communication with parents, and to create a repository of technology standards-based lesson plans

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 5 - Administration of NCLB and Title Programs
Area:	Area 5-C: Title III: Language Instruction for Limited English Proficient Students
Task:	Task 5-C(1) – Title III: Language Instruction
Activity 1:	Administer the program requirements, including oversight of the application and awards process
Activity 2:	Deliver technical assistance to Language Instruction programs
Activity 3:	Collect data required for Language Instruction reports and prepare and submit reports

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 5 - Administration of NCLB and Title Programs
Area:	Area 5-D: Title IV: 21st Century Schools
Task:	Task 5-D(1) – Title IV, Part A: Safe and Drug-free (SDFS) Schools
Activity 1:	Oversee and coordinate the SDFS application and award processes
Activity 2:	Deliver technical assistance to LEAs participating in the SDFS program
Activity 3:	Manage the contract with VCU for required services to carry out the Community Services funds

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 5 - Administration of NCLB and Title Programs
Area:	Area 5–D: Title IV: 21st Century Schools
Task:	Task 5–D(2) – Title IV, Part B: 21st Century Learning Centers
Activity 1:	Administer the program requirements for 21st Century Learning Centers, including oversight of the application and awards process
Activity 2:	Provide technical assistance to applicants and grant recipients
Activity 3:	Collect data required for reports and prepare and submit reports

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 5 - Administration of NCLB and Title Programs
Area:	Area 5-D: Title IV: 21st Century Schools
Task:	Task 5-D(3) – Title IV, Part C: Environmental Tobacco Smoke
Activity 1:	Annually, provide information to the school divisions, including information about the Pro-Children Act in the Safe and Drug Free Schools Coordinator’s Handbook

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 5 - Administration of NCLB and Title Programs
Area:	Area 5-E: Title V: Informed Parental Choice and Innovative Programs
Task:	Task 5-E(1) – Title V, Part A: Innovative Programs
Activity 1:	Administer the program requirements, including oversight of the application and awards process
Activity 2:	Deliver technical assistance to LEAs participating in Innovative Programs
Activity 3:	Coordinate Committee of Practitioners meetings

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 5 - Administration of NCLB and Title Programs
Area:	Area 5-F: Title VI: Flexibility and Accountability
Task:	Task 5-F(2) – Title VI, Part B: Rural Education
Activity 1:	Administer the Rural Education Program, including determining criteria for LEA eligibility, coordinating the grant application process, and overseeing grant administration
Activity 2:	Deliver technical assistance to participating LEAs
Activity 3:	Collect and compile data to analysis of fund use and for State Performance Report Card

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 5 - Administration of NCLB and Title Programs
Area:	Area 5-F: Title VI: Flexibility and Accountability
Task:	Task 5-F(3) – Title VI, Part C: NAEP
Activity 1:	Administer the NAEP program, including the collection of data and preparation of reports
Activity 2:	Participate in NCES and other activities - Assessment literacy and linking Virginia's standards with NAEP

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 5 - Administration of NCLB and Title Programs
Area:	Area 5-G: Title VII: Indian, Native Hawaiian and Alaska Native Education
Task:	Task 5-G(1) – Title VII, Part A: Indian Education
Activity 1:	Prepare information for USED reports

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 5 - Administration of NCLB and Title Programs
Area:	Area 5-I: Title IX: General Provisions
Task:	Task 5-I(1) – Title IX: General Provisions
Activity 1:	Collect and review student privacy parent notification policies
Activity 2:	Provide on-going technical assistance

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 5 - Administration of NCLB and Title Programs
Area:	Area 5-I: Title IX: General Provisions
Task:	Task 5-I(2) – Title IX: Unsafe School Choice
Activity 1:	Administer the Unsafe School Choice program, including identifying schools that have exceeded annual thresholds for incidents associated with identification as a “persistently dangerous school,” monitoring reports on school incidents and status of schools, and notifying schools in “cautioned,” “probationary,” or “persistently dangerous” status
Activity 2:	Deliver technical assistance to schools in the development of corrective action plans

Virginia Department of Education - CCSSO Cost Consortium Project Activities Listing	
Component:	Component 5 - Administration of NCLB and Title Programs
Area:	Area 5-J: Title X: Amendments, Repeals, and Re-designations to Other Statutes
Task:	Task 5-J(1) – Title X, Part C: Homeless Education
Activity 1:	Administer the Homeless Education program, including feasibility of disaggregating achievement data on homeless students, collaborating with state and local programs for the homeless, and identifying resources to help LEAs in meeting the needs of homeless youth
Activity 2:	Deliver technical assistance to subgrantees and nonsubgrantees regarding compliance with McKinney-Vento