

ELECTRONIC MEETINGS ANNUAL REPORT

Name of reporting public body: Children’s Health Insurance Program Advisory Committee (CHIPAC)

Reporting period (e.g. December 16, 2005 through December 15, 2006):

December 16, 2005 through December 15, 2006

Total number of electronic meetings held during the preceding year: 1

Please provide the following information for each electronic meeting held during the reporting period (copy items 1-9 for each such meeting as necessary):

(1) Date of the meeting: November 8, 2006

(2) Purpose of the meeting:

CHIPAC Executive Subcommittee Meeting:

- I. CHIPAC response to impact of citizenship and identity requirements letter
- II. CHIPAC Executive Subcommittee meeting dates for 2007
- III. Membership & Attendance at CHIPAC meetings
- IV. Agenda for December 7, 2006 Quarterly Meeting of full committee
- V. Public Comment

(3) Number of sites for the meeting: _____ 2 _____

(4) Type(s) of electronic communication means used: __Speaker Telephones at each location_____

(5) Number of participants at each location (including members of the public):

_____ Main Location: 5 _____

_____ Remote Site: __2_____

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(6) Identity of members of the public body present: _____

Main Location: Judith Cash, Chair of CHIPAC; Jill Hanken, Esq., Vice Chair of CHIPAC; John Newbill for Doug Moran, Chair of of Retention Subcommittee

Remote Site: William Rees, MD, MBA, Chair of Access Subcommittee

(7) Identity of members of the public body absent: _____

____ Steve Horan, Chair of Utilization Subcommittee _____

(8) Summary of public comment received concerning the electronic communication meeting, if any (i.e. public comments about the use of teleconferencing or videoconferencing technology):

____ There was no public comment. _____

(9) Summary of your experience using electronic communication meetings, including logistical and technical experience (i.e. was it easier or more difficult to arrange the meeting, were there any frustrations with the technology, etc.):

The technology worked fine. By having a remote site, it allowed a subcommittee member to attend without a long commute from Northern Virginia. It also allowed a member of the public to attend that would not have otherwise attended.

It was not more difficult to arrange, it simply requires a longer period in advance for public notice than for a standard meeting. The requirement of longer notice in advance for electronic meetings is unfortunate, because it prevents public bodies from using electronic meetings to be responsive to situations that arise during the days before a meeting—like a change in a committee member’s schedule or suddenly-predicted bad weather. VITA has the technology to be responsive to requests on short notice, but the law regarding electronic meetings becomes the limiting factor.