



COMMONWEALTH of VIRGINIA

Office of the Governor

P.O. Box 1475
Richmond, Virginia 23218

April 4, 2008

The Honorable Timothy M. Kaine
Governor of Virginia
Patrick Henry Building, Third Floor
Richmond, Virginia 23219

Dear Governor Kaine:

Item 54.10, Chapter 3, 2006 Acts of Assembly, Special Session I (Appropriation Act), established the Enterprise Applications Public-Private Partnership Project Office (EAPPPPO) effective July 1, 2006, for the purpose of modernizing central administrative systems through an Enterprise Applications Public-Private Partnership. The appropriation act language requires the project office director to provide you with reports on the status of the project as well as funding needs, areas of risk, and any major problems.

The following is an outline of activities that have taken place since the last Virginia Enterprise Applications Program (VEAP) status report dated January 4, 2008.

Major Activities of the VEAP

1. At the recommendation of the Information Technology Investment Board (ITIB), and in my capacity as Chief Applications Officer, I have worked jointly with the office of the Chief Information Officer to develop an operational plan for Commonwealth IT governance over the last three months. This interaction was in part in response to an Auditor of Public Accounts report on IT governance within the Commonwealth. The operational plan will be briefed to the ITIB at the April 2008 board meeting.
2. As mentioned in my last update, we have been looking at alternatives for a state-wide financial management capability. The program has been coordinating with Virginia Department of Transportation (VDOT) on a financial management system; to include a “base” central financial system to replace the current, outdated system, CARS. The capability will provide a new, maintainable financial management system for VDOT while providing an expandable “base” system for the Commonwealth. VDOT will request development approval of the project at the April 2008 ITIB meeting. Partnering with a lead agency (usually a large agency) is a new tactic taken by the program to continue to move enterprise projects forward during these difficult budget years.
3. The Performance Budgeting (PB) and Business Intelligence (BI) projects continue to progress as anticipated. Both projects issued requests for proposals in January/February and are currently evaluating vendor responses. Preparations continue for agency involvement by the program’s technical and change leadership teams.
4. The Performance Budgeting team expects to issue a software award by July and begin implementation in August/September. In March, VEAP hired Ms. JoJo Martin as the project manager for the project. As the project manager, JoJo recently completed a successful financial management implementation for the Virginia Community College System. The project will seek development approval from the ITIB when the software contract and the Statement of Work for implementation have been finalized. Further analysis on cost estimates for the project was undertaken from January through March by an independent consultant.
5. The Business Intelligence initiative will provide a common capability for agencies to generate reports, dashboards, and “unlock” the knowledge contained within their current data. The initiative expects to complete proposal evaluations, negotiations, and procure a software tool in June. The initiative is working to develop and publish a policy that establishes the BI toolset as a standard; establishes development/training, test and production environments suitable for agency BI deployments; and establishes a BI Center of Excellence that assists agencies with specific BI efforts and provides governance for the use of the BI toolset.

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6. VEAP is coordinating and/or evaluating numerous initiatives within the Executive branch to determine when an enterprise solution will enhance numerous agencies' capabilities, not just one agency's capability. Some initiatives the program has been evaluating include e-Signature, case management tools, "software as a service" implementations, and a shared service environment for electronic content management. VEAP continues to provide project management guidance for the Department of Business Assistance's Business One Stop project.
7. The VEAP office relocated to 411 E. Franklin Street on March 27 and will continue to search for a permanent office location near the capitol.

I will continue to advise you on the progress made on these projects. In addition, I will be glad to update you on the program at anytime. Please let me know if you have any questions or concerns.

Sincerely,

A handwritten signature in cursive script that reads "Peggy A. Feldmann".

Peggy A. Feldmann
Director, Enterprise Applications

Enclosures



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Office of the Governor

P.O. Box 1475
Richmond, Virginia 23218

April 4, 2008

The Honorable Charles J. Colgan
Chairman, Senate Finance Committee
Virginia General Assembly
10677 Aviation Lane
Manassas, VA 20110-2701

The Honorable Lacey E. Putney
Chairman, House Appropriations Committee
Virginia General Assembly
P.O. Box 127
Bedford, VA 24523

Dear Gentlemen:

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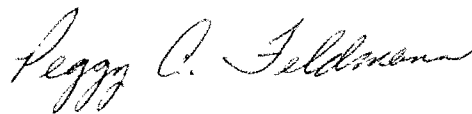
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Sincerely,



Peggy A. Feldmann
Director, Enterprise Applications

Enclosures

VEAP Budget Status through January 2008

	Phase I Planning Budget	Actual (01/31/08)	Remaining Budget
Personnel	2,178,393	1,551,796	626,597
<i>EA Project Management Office</i>	578,471	391,146	187,325
<i>CoVA Project Team</i>	1,599,922	1,160,650	439,272
Office Space	0	0	0
Operational Costs	20,375	11,375	9,000
Other	34,177	50,329	-16,152
Contracts	8,752,224	6,796,789	1,955,435
<i>CGI Fixed Fee</i>	1,200,000	1,200,000	0
<i>CGI and Strategic Consultants T&M</i>	5,182,913	4,500,233	682,680
<i>Planning Support</i>	46,561	0	46,561
<i>Executive Recruiter</i>	55,102	55,102	0
<i>Change Management</i>	151,046	56,060	94,986
<i>RFP Requirements Development</i>	65,000	65,000	0
<i>Procurement Assessment</i>	67,479	67,479	0
<i>Supplemental Project SMEs</i>	1,448,664	636,059	812,605
<i>Business Case Development</i>	191,080	91,080	100,000
<i>Performance Budgeting Due Diligence</i>	228,600	59,996	168,604
<i>Independent Verification & Validation</i>	115,779	65,779	50,000
Office Supplies	10,487	7,487	3,000
Travel/Business Meals	4,344	3,744	600
Total:	11,000,000	8,421,520	2,578,480