



COMMONWEALTH of VIRGINIA

Office of the Governor

P.O. Box 1475
Richmond, Virginia 23218

July 1, 2008

The Honorable Timothy M. Kaine
Governor of Virginia
Patrick Henry Building, Third Floor
Richmond, Virginia 23219

Dear Governor Kaine:

Item 54.10, Chapter 3, 2006 Acts of Assembly, Special Session I (Appropriation Act), established the Enterprise Applications Public-Private Partnership Project Office (EAPPPPO) effective July 1, 2006, for the purpose of modernizing central administrative systems through an Enterprise Applications Public-Private Partnership. The appropriation act language requires the project office director to provide you with reports on the status of the project as well as funding needs, areas of risk, and any major problems.

The following is an outline of activities that have taken place since the last Virginia Enterprise Applications Program (VEAP) status report dated April 4, 2008.

Major Activities of the VEAP

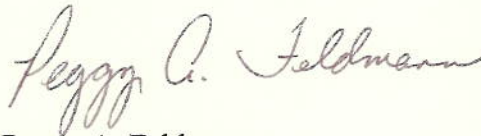
1. As mentioned in my last letter, the Chief Information Officer and the Chief Applications Officer jointly developed an operational plan for Commonwealth IT governance. On April 17, 2008 the Information Technology Investment Board (ITIB) approved the CIO/CAO Operational Plan and its recommendations. One of the recommendations was to seek the Governor's support of agency resources for the plan. The CIO/CAO Operational Plan has three workgroups executing deliverables. The groups are working in the areas of Applications Business Strategy, portfolio of Operations and Maintenance applications and data standards. Numerous agencies have been responding and volunteering for the agency positions required to execute the plan.
2. At the April 2008, the ITIB approved the FY09 VEAP budget and authorized the use of approximately \$11M of the authorized \$30M Working Capital Advance.
3. As mentioned in my last update, the program has been coordinating with Virginia Department of Transportation (VDOT) on a financial management system; to include a "base" central financial system to replace the current, outdated system, CARS. VDOT was given development approval of the project at the April 2008 ITIB meeting. The project team is working with VITA Supply Chain Management on issuing a Request For Proposals (RFP) and working with an independent consultant on an RFP cost analysis.
4. The Business Intelligence (BI) team began an evaluation of BI tools proposed and is entering a negotiation phase with vendors. The Business Intelligence initiative will provide a common capability for agencies to generate reports, dashboards, and "unlock" the knowledge contained within their current data. The BI Team had a very successful BI Summit on June 25, 2008. The summit, attended by 56 participants across 21 agencies, discussed the high level requirements for establishing a "best practices" Business Intelligence Competency Center (BICC) for the Commonwealth. The BICC will be staffed by a virtual consortium of personnel within the agencies to provide training, services, best practices, and implementation support to state and non-state entities.
5. VITA Supply Chain Management cancelled the Performance Budgeting software RFP in early June. The Performance Budgeting Team is developing a "lessons learned" document for review with VITA representatives and has crafted a high-level timeline for a potential future procurement.
6. VEAP is coordinating numerous initiatives within the Executive branch to include e-Signature, electronic forms, a shared service environment for electronic content management and consultation on e-Notary. VEAP continues to provide project management guidance for the Department of Business Assistance's Business One Stop project and administration of Productivity Investment Fund projects.

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7. VEAP assumes the management of the Virginia Election and Registration Information System (VERIS) Program Office from the Department of General Services on July 1.
8. VEAP relocates to a permanent office in the Patrick Henry Building on July 1.

I will continue to advise you on the progress made on these projects. In addition, I will be glad to update you on the program at anytime. Please let me know if you have any questions or concerns.

Sincerely,

A handwritten signature in cursive script that reads "Peggy A. Feldmann". The signature is written in dark ink and is positioned above the printed name and title.

Peggy A. Feldmann
Director, Enterprise Applications

Enclosures



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Richmond, Virginia 23218

July 1, 2008

The Honorable Charles J. Colgan
Chairman, Senate Finance Committee
Virginia General Assembly
10677 Aviation Lane
Manassas, VA 20110-2701

The Honorable Lacey E. Putney
Chairman, House Appropriations Committee
Virginia General Assembly
P.O. Box 127
Bedford, VA 24523

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Sincerely,

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Peggy A. Feldmann
Director, Enterprise Applications

Enclosures

VEAP Budget Status thru May 2008

	Phase I Planning Budget	Actual (5/31/08)	Remaining Budget
Personnel	2,178,393	1,925,253	253,140
<i>EA Project Management Office</i>	578,471	491,327	87,144
<i>CoVA Project Team</i>	1,599,922	1,433,926	165,996
Office Space	0	5,239	-5,239
Operational Costs	20,375	24,897	-4,522
Other	34,177	49,360	-15,183
Contracts	8,752,224	8,359,618	392,606
<i>CGI Fixed Fee</i>	1,200,000	1,200,000	0
<i>CGI and Strategic Consultants T&M</i>	5,182,913	5,012,391	170,522
<i>Planning Support</i>	46,561	46,561	0
<i>Executive Recruiter</i>	55,102	55,102	0
<i>Change Management</i>	151,046	109,749	41,297
<i>RFP Requirements Development</i>	65,000	65,000	0
<i>Procurement Assessment</i>	67,479	67,479	0
<i>Supplemental Project SMEs</i>	1,448,664	1,300,955	147,709
<i>Business Case Development</i>	191,080	274,065	-82,985
<i>Performance Budgeting Due Diligence</i>	228,600	137,537	91,063
<i>Independent Verification & Validation</i>	115,779	90,779	25,000
Office Supplies	10,487	8,412	2,075
Travel/Business Meals	4,344	4,819	-475
Total:	11,000,000	10,377,597	622,403