



## LIBRARY OF VIRGINIA

**Sandra Gioia Treadway**  
Librarian of Virginia

October 31, 2008

### TRANSMITTAL LETTER

TO:           The Honorable Timothy M. Kaine  
              Governor of Virginia

              The Honorable Charles J. Colgan  
              Chairman, Senate Finance Committee

              The Honorable Lacey E. Putney  
              Chairman, House Appropriations Committee

              The Honorable Mamie E. Locke  
              Chairman, Senate General Laws and Technology Committee

              The Honorable S.C. Jones  
              Vice Chairman, House General Laws Committee

FROM:       Sandra G. Treadway

SUBJECT:    Compliance with the State Publications Depository Act

Section 42.1-97 of the *Code of Virginia* instructs the Librarian of Virginia to “report annually to the Governor and the chairmen of the House and Senate Committees on General Laws and the House Appropriations and Senate Finance Committees of the General Assembly, indicating which, if any, state agencies did not furnish or otherwise make available copies of their publications or other information required under this chapter.”

Please accept this report as fulfillment of this responsibility. If you have any questions about this report please let me know.

cc:       The Honorable Thomas R. Morris  
          Secretary of Education

          Laura Wilborn  
          Division of Legislative Automated Systems

800 East Broad Street  
Richmond, Virginia 23219

[www.lva.virginia.gov](http://www.lva.virginia.gov)

804.692.3500 *phone*  
804.692.3976 *tyy*

M E M O R A N D U M

TO: Sandra G. Treadway,  
Librarian of Virginia

FROM: Mary S. Clark, Director  
State and Federal Publications Programs

DATE: 31 October 2008

RE: Annual Report on Compliance with the State  
Publications Depository Act

Per the instructions in §42.1-97 of the Code of Virginia, requiring the Librarian of Virginia to report annually to the Governor and the chairmen of the House and Senate Committees on General Laws and the House Appropriations and Senate Finance Committees of the General Assembly, indicating which, if any, state agencies did not furnish or otherwise make available copies of their publications or other information required under this chapter, I wish to advise you on the results of the through 31 October 2008.

When the General Assembly re-enacted and recodified provisions related to the State Publications Depository Program in 2006, §42.1-92 of the Code of Virginia added:

". . . the General Assembly recognizes that an informed citizenry is indispensable to the proper functioning of a democratic society. In order to remain informed, citizens must know about the activities of their government and benefit from information developed at public expense. Through the administration of the State Publications Depository Program, citizens will be ensured continued access to state publications, regardless of geographical location in the Commonwealth."

To that end, the Library of Virginia contacts, at least annually, every state agency, commission and board to inquire about their publications during that year, and to

ensure that the Library of Virginia has received copies of their publications for preservation and access at the Library, as well as for distribution to designated state publications depository libraries around the state. The Library also requests a list of publications currently available to the public for inclusion in *Virginia State Documents*, the annual compilation of all state government publications in print.

Agencies that do not respond are contacted again, and we examine their Web sites for publications we may not have received during the year. Additionally, many agencies contact the Library regularly, sending materials as they are published, or to inquire about the suitability of publications for the program. During FY 2007-2008, the Library corresponded with state agencies more than 700 times.

During the same time period, the Library of Virginia received 20,680 publications, representing approximately 1,034 individual titles. These materials were cataloged, distributed, preserved, and made available to the citizens of the Commonwealth. Additionally, 12,035 bills and documents were received from the General Assembly. Only House and Senate Documents were distributed to all depository libraries.

Finally, during the first quarter of 2008-2009, the Library of Virginia's digital repository for electronic state publications became fully operational. State agencies may submit their digital publications at anytime via a secure, web-based interface, and the public can access the repository via the Library's Web page. State agencies have been enthusiastic about contributing digital content, and have praised the Library's work in developing the digital repository. During the first quarter alone, four hundred twenty-six state publications were accepted into the repository, reducing the distribution of paper publications by 8,520 items. In addition, a copy of each digital publication is stored in a "dark archive" creating a digital back-up copy to help ensure that no document is lost.

Thank you for the opportunity to provide a report of progress to date.