



Timothy M. Kaine
Governor

COMMONWEALTH of VIRGINIA

Stacy L. Burrs
Director

Department Of Minority Business Enterprise
200-202 N. Ninth Street, 11th Floor
Richmond, Virginia 23219

Viola O. Baskerville
Secretary of Administration

September 29, 2006

Governor's Confidential Working Papers

MEMORANDUM

TO: The Honorable Timothy M. Kaine, Governor
Members, General Assembly

THRU: The Honorable Viola O. Baskerville, Secretary of Administration

FROM: Stacy Burrs, Director

SUBJECT: HB 110 Reporting Requirements (DMBE Agency No. 232)

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- I. To the extent such data is available, the number of persons who received services from the agency in the past fiscal year who fell into each of the following age ranges: 65-74; 75-84; and 85 and older.

Agency Response: Data not available. The agency does not specifically collect or analyze data reflecting age demographics from applicants or participants in the SWAM or DBE certification programs.

- II. Identify the agency services that are utilized by senior citizens 65 and older in significant numbers.

Agency Response: Not applicable.

- III. Identify current agency programs, specifically designed to serve seniors 65 and older, that fall into any of the following six categories: Health Care/Wellness; Education; Public Safety; Recreation; Financial Security (including Housing); and Transportation.

Agency Response: Not applicable.

- IV. Identify the extent to which your agency provides "consumer-oriented" publications and websites online that are designed to be "senior-friendly."

Agency Response: The agency does not provide any publications specifically for seniors. The agency's current website, however, is being updated to meet usability and accessibility standards to ensure that it meets the Americans with Disabilities Act (ADA) compliance standards and Commonwealth of Virginia standards at a minimum.

- V. Describe any other services or programs that the agency has implemented or plans to implement in the future to address the impact of the aging of Virginia's population.

Agency Response: No services or programs implemented or planned for implementation in the future specifically addressing this matter.