



**Item 304.K.1. – Progress Report
on the Plan and Timeline
for Downsizing Southeastern Virginia Training Center**

To the Governor and Members of the General Assembly

January 1, 2012



COMMONWEALTH of VIRGINIA

JAMES W. STEWART, III
COMMISSIONER

DEPARTMENT OF
BEHAVIORAL HEALTH AND DEVELOPMENTAL SERVICES

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January 1, 2012

To: The Honorable Robert F. McDonnell, Governor

And

Members, Virginia General Assembly

Item 304.K.1 of the 2011 *Appropriation Act* requires the Commissioner of the Department of Behavioral Health and Developmental Services (DBHDS) to convene a state and community planning team and develop a timeline to transition, beginning in fiscal year 2010, 88 individuals living at Southeastern Virginia Training Center (SEVTC) to community services.

You received the first report on July 1, 2009 under Item 315.CC.1. The attached report is an update on the plan and timeline to downsize SEVTC from its current census of 113 individuals beginning on December 1, 2011.

The next plan update will be submitted on December 1, 2011. Should you have questions in the interim regarding the progress of this project and/or the estimated timeline, please feel free to contact me at (804) 786-3921.

Sincerely,

A handwritten signature in blue ink that reads 'James W. Stewart, III'.

James W. Stewart, III
Commissioner

CC: Hon. William A. Hazel Jr., MD
Keith Hare
Olivia J. Garland, Ph.D.
Heidi Dix
Robert D Shrewsberry, Ph.D.
Bill Echelberger
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Anthony A. Maggio
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**Item 304.K.1. - Progress Report on the Plan and Timeline for Downsizing
Southeastern Virginia Training Center**

**QUARTERLY UPDATE
January 1, 2012**

Item 315.CC.1 of the 2009 *Appropriation Act* required the Commissioner of the Department of Behavioral Health and Developmental Services (DBHDS)¹ to convene a state and community planning team and develop a timeline to transition, beginning in fiscal year 2010, 88 individuals living at Southeastern Virginia Training Center (SEVTC) to community services. The language is outlined below:

“The state and community planning team, under the direction of the commissioner, shall develop a timeline to appropriately transition 88 state facility consumers beginning in fiscal year 2010 to community services in the locality of their residence prior to admission or the locality of their choice after discharge or to another state facility if individual assessments and service plans have been completed, appropriate community housing is available and consumer choice has been considered. The commissioner shall provide the preliminary plan and timeline to the Governor and the General Assembly by July 1, 2009 and a progress report regarding the plan for resizing and rebuilding the facility by October 1, 2009 and quarterly thereafter until the new facility and community facilities have been constructed and are complete. The final report shall outline the location where patients are discharged and any cost savings associated with the facility resizing and community transition.”

This report is an update to the July 1, 2009 preliminary plan and timeline to downsize SEVTC from its census of 154 individuals on July 1, 2009.

The 2009 General Assembly also required DGS with the cooperation and support of DBHDS to rebuild and resize SEVTC to 75 beds beginning in fiscal year 2010:

C-103.05. A. Notwithstanding any other provision of law, the following provisions shall be implemented:

- 1. The Department of General Services (DGS), with the cooperation and support of the Department of Mental Health, Mental Retardation and Substance Abuse Services (DMHMRSAS), shall rebuild and resize the Southeastern Virginia Training Center to a 75-bed facility to serve profound and severely disabled clients;*
- 2. The Director, Department of Planning and Budget, shall transfer \$23,768,000 of the amount appropriated in Chapter 1 and Chapter 2, 2008 Acts of Assembly, Special Session I for project 17458 (Repair/Replace Southeastern Virginia Training Center) for the purpose stated in paragraph A.1. of this item;*
- 3. The Department of General Services, with the cooperation and support of the Department of Mental Health, Mental Retardation and Substance Abuse Services (DMHMRSAS), shall build, acquire, or renovate 12 community-based Intermediate Care Facilities (ICF/MR) and 6 MR Homes in Health Planning Region V. Priority should be given to projects which can be*

¹ Formerly the Department of Mental Health, Mental Retardation, and Substance Abuse Services or DMHMRSAS.

completed on existing state-owned property within Health Planning Region V;
4. The Director, Department of Planning and Budget shall transfer \$8,438,160 of the amount appropriated in Chapter 1 and Chapter 2, 2008 Acts of Assembly, Special Session I for project 17457, (Repair/Replace Central Virginia Training Center) for the purpose stated in paragraph A.3. of this item.

The plan outlined in Appendix A is an update to the original plan submitted on July 1, 2009 and measures the progress in meeting the expectations and goals outlined in the original plan. The plan seeks to reduce the number of individuals living at SEVTC from a census of 154 to 75 or fewer individuals in two fiscal years. This update shows modifications to the original estimated completion timelines. The original July 1, 2009 plan estimated a completion of community SEVTC construction before September 30, 2011. Due to delays in negotiating Funding Agreements between DBHDS and the CSBs, construction of the community ICFs/MR homes and transition of residents to those homes will not be substantially completed until September 30, 2012.

The September 30, 2012 date is a shift from the last quarterly update which estimated a completion date of June 30, 2012. DBHDS has built in an extra three months for project completion due to the estimated length of time it takes to certify a community-based ICF/MR. The Virginia Department of Health, on behalf of the federal Centers for Medicare and Medicaid Services, certifies ICFs/MR to operate and average certification time takes between 3-6 months for completion. The certification process cannot be sped up, but DBHDS is working with CSBs partners to ensure they are ready to be certified on their first visit from Department of Health officials; this will minimize the certification window.

Appendix A contains an update to the detailed plan and timelines to transition individuals to the community. The components and major milestones of the original plan were developed in consultation with the state and community planning team referenced in Item 315.CC.1, known as the SEVTC Advisory Committee. The Advisory Committee met regularly from January 2009 until October 2010 when construction design and planning was completed. The Advisory Committee includes SEVTC facility staff, individuals living at SEVTC, family members, community services board (CSB) representatives, private providers, and other key stakeholders.²

Assessments and Choice:

Every individual living at SEVTC must be assessed to determine their individual support needs and interest in living in the community. CSB intellectual disability (ID) case managers and directors have been working with facility staff, family members, and individuals at SEVTC since January 2009 to determine the individual needs of every person living at SEVTC. Needs are assessed through a variety of tools, including service treatment plans, medical history, and Supports Intensity Scale (SIS) instrument.

The SIS is an assessment scale that measures the level of intensity of supports needed by the individual to maintain a life-style appropriate to his or her age and preferences. It was recently

² Information about the Advisory Committee, members, and meeting minutes can be viewed at: <http://www.dbhds.virginia.gov/10Budget/sevtc.htm>

adopted by the Commonwealth as a uniform assessment instrument for all persons living in a state-operated training center or who are being served under the ID Waiver.

SIS assessments have shown that there are very few individuals, if any, being served at SEVTC for whom there cannot be found someone currently living in the community whose needs are just as great. It is also very true that the population of individuals at SEVTC as a whole has far greater needs than the average needs of individuals being supported through community services. It is especially important that great care be given to find the most appropriate match between each individual and the services provider.

CSB case managers have been providing information to families upon request about the possible options that currently exist in the community system, setting up tours, and providing assistance where needed. The following activities have been completed or are ongoing to date:

- CSB ID directors and case managers engaged with SEVTC families to discuss community options (ongoing).
- Develop criteria to determine which individuals will likely continue to reside at the new 75-bed SEVTC and which individuals should explore community placement options (August 2009).
- Initial communication with families about the criteria which will guide decisions about SEVTC and community residence (August 2009).
- Successful transition of 38 individuals from SEVTC to community homes and census reduction to 113 (through December 1, 2011).
- Communication via letter to each family member or authorized representative requesting a meeting with CSB and SEVTC staff to discuss future living options (June 2010).
- Ongoing communication between CSBs and SEVTC staff and families regarding transitions to the community and placement in a waiver group home or an ICF/MR (ongoing).

The following process was piloted and shared with the SEVTC Advisory Committee to assess whether individuals will likely continue to reside at the new 75-bed SEVTC or should explore community options:

- *Clinical Committee:* SEVTC professional staff met and used assessment data and information contained in the resident record to develop “blind” profiles of each individual living at SEVTC and their support needs. These “blind” profiles were stripped of any identifying information and then given to a selection committee.
- *Selection Committee:* The selection committee was composed of SEVTC staff and ID Directors from four CSBs who rate each person on each of the criteria elements on a five point Likert scale. Those summaries were then arranged into two groups: (1) those likely to reside at the new 75-bed SEVTC; and, (2) those who should consider a community ICF/MR or waiver home. The following criteria was used by the selection committee to determine which of the placement options were most appropriate:

- **Those with significant support needs related to behavior**
 1. Intensive behavioral support due to aggression, property destruction, running away, self-injury, sexual behavior, or other individual behavior support considerations
 2. Safety/security, requirement for mechanical/physical restraint or medication on an emergency basis
 3. Unique or specialized behavioral considerations.

- **Those with significant support needs related to health and medical issues**
 1. Extensive support due to impaired functional mobility such as upper and lower extremity involvement, non-ambulatory, or ambulatory/wheelchair.
 2. Specialized support for meals and feeding.
 3. High risk or specialized medical conditions

- **Those with significant staffing support requirements**
 1. Support staff (1:1, Continuous, Routine/General)
 2. Nursing (Immediate support, within 1 hour, within 1 day, within 1 week and/or continuous nursing treatment, hourly treatment, daily treatment, weekly treatment)

- **Those with additional considerations** (Age or other individual factors)

- *Oversight Committee:* A committee composed of the SEVTC facility director, Region V CSB executive directors, another training center director, parents, and Central Office representatives met to oversee the work of the clinical and selection committees to ensure the process was blind, fair, and updated frequently to ensure the most recent clinical and behavioral needs of individuals were included in the assessments.

The pilot process was first conducted in July, updated in October 2009, and again in February, 2010. The process has yielded preliminary information on how many people required SEVTC services and those individuals that could live in the community with appropriate supports and planning at that time. This information is shown below.

CSB	SEVTC	COMMUNITY	TOTAL
Chesapeake	6	5	11
Colonial	6	2	8
Eastern Shore	3	4	7
Hampton/Newport News	19	14	33
Middle Peninsula	0	4	4
Norfolk	13	16	29
Portsmouth	4	14	18
Virginia Beach	13	12	25
Western Tidewater	3	7	10
Other	1	2	3
TOTAL	68	80	148

A letter was sent to all families and authorized representatives in June 2010 to set up a meeting to discuss future living options. As mentioned previously, as of December 1, 2011, the census at SEVTC is 113 individuals, down from 154 individuals in July 2009. CSBs and SEVTC staff will continue to directly engage each individual who meets community placement criteria and their family members to consider community options in one of the community homes under construction.

Construction of SEVTC and Community Homes:

The 2009 General Assembly required the Department of General Services (DGS), in collaboration with DBHDS, to rebuild and resize SEVTC to a 75-bed facility beginning in fiscal year 2010. The General Assembly also requires DGS, in collaboration with DBHDS, to construct or renovate 12 community ICFs/MR and six waiver homes in Health Planning Region V for residents of SEVTC. Based on these requirements, DGS accepted an unsolicited Public-Private Education and Infrastructure Act (PPEA) proposal in April 2009 and received one competing proposal in July 2009. The following table outlines the timeline for construction and the updated timeline

April 2009:	Accepted unsolicited PPEA	Accepted unsolicited PPEA
July 17, 2009:	PPEA advertising period closed, two proposals for: -Rebuild and re-size current SEVTC at 75-beds -Construct 12 community ICFs/MR in HPR-V -Construct 6 waiver homes in HPR-V	PPEA advertising period closed, two proposals for: -Rebuild and re-size current SEVTC at 75-beds -Construct 12 community ICFs/MR in HPR-V -Construct 6 waiver homes in HPR-V
Aug – Dec 2009:	DGS, DBHDS, and evaluation committee develops detailed construction requirements	DGS, DBHDS, and evaluation committee develops detailed construction requirements
Nov 2, 2009:	Part 2 - Detailed response from developers submitted	Part 2 - Detailed response from developers submitted
December 2009:	Selection of developer	Selection of developer
Jan – June 2010:	Negotiate agreements, design phase	Negotiate agreements, design phase
September 2010:	Community construction begins	Community construction begins
October 2010:	SEVTC construction begins	SEVTC construction begins
Oct 2011: Dec 2011	Construction complete	Construction of 5 homes at SEVTC complete Construction of 6 community-based waiver homes complete
December 2011 Jan, 2012		Construction of 5 additional homes at SEVTC complete
February 2012		Construction of last 5 homes at

March, 2012		SEVTC complete
May 2012		Construction of community-based ICFs/MR homes complete
May to Sept 2012		Certification and licensure of community-based ICF homes
Sept 2012		Occupancy of community-based ICFs/MR homes

These construction projects are critical to building the community capacity needed to transition individuals from SEVTC to community homes. DBHDS is working closely with local CSB executive directors to ensure the assessment group's work is closely tied to the construction timelines for community homes. In addition, community CSBs and DBHDS are working to ensure:

- Waiver homes and ICFs/MR built within each CSBs' jurisdiction reflect needs of the people currently receiving services at SEVTC who will move to the community.
- ICF/MR certification process and waiver home licensing processes can be completed in a timely manner to ensure no delay for individuals transitioning to community placements once construction is completed.
- In cooperation with DGS, determine how the \$8.4 million in community capital funding will be quickly accessed for construction, as well as when and how ownership of the community homes will be transferred from the Commonwealth to CSBs.
- Mechanisms are explored for CSBs to address start-up costs and other expenses related to community capacity building that cannot be funded with the \$8.4 million.

Workforce Transition:

SEVTC continues to identify the appropriate compliment of positions to serve the population once reaching 75 beds. In FY10, 45 positions were abolished - 4 through the Workforce Transition Act (WTA) process and 41 through attrition. In FY 11, 5 additional positions were abolished – 3 were through WTA. Two additional positions were reallocated to better meet SEVTC staffing needs in other areas.

- It is anticipated that the majority of staffing reductions, and all Direct Service Assistant (DSA) reductions, will continue to occur through attrition. As of August 1, 2011, there are 380 classified positions filled. Although reductions will continue as the resident census declines, SEVTC does not anticipate significant staffing reductions within the next twelve months. Because of the high rate of turnover in the DSA positions, reductions can be managed through holding positions vacant and not rehiring. Other career professionals such as social workers, rehabilitation specialists, and occupational therapists will likely remain employed at the facility since there will continue to be individuals living at the new SEVTC.

State and Local Coordination:

Appendix A contains a detailed chart outlining the major milestones in the plan and updates since the plan was first submitted on July 1, 2009. WM Jordan was selected as the developer in December 2009. WM Jordan will provide construction services for both the new 75-bed facility and the community homes. DBHDS has been working closely with the Health Planning Region

V CSB executive directors, the SEVTC facility director, and others to determine the criteria that will be used to engage families and individuals at SEVTC who could potentially reside in the community. This work will continue until the completion of construction at SEVTC. At this time, the local CSBs have agreed to the following and are working actively with WM Jordan to identify specific site locations for homes. Three locations for an ICF/MR are outstanding and will be resolved in the coming months.

Proposed Homes and Construction Status

CSB	Waiver Home	Community ICF/MR
Middle Peninsula	2 (completed June 2011)	0
Hampton/NN	1 (completed Sept 2011)	1 (in process)
Norfolk	2 (completed May 2011)	0
Virginia Beach	1 (completed June 2011)	2 (in process)
Western Tidewater	0	2 (in process)
Chesapeake	0	2 (in process)
Colonial	0	1 (pending)
Total	6	8
Pending	0	4

A technical assistance workgroup has been formed to assist the local CSBs with preparation for community ICF/MR certification. This workgroup convened on March 10, 2010 and is anticipated to continue its work until all community ICFs/MR are certified by Virginia Department of Health.

Another critical partnership is that of DGS and DBHDS. DBHDS continues to work closely with DGS to ensure the bricks and mortar aspects of building and development match the needs of the individuals to be served and the local CSB who will be providing supports to these individuals. DBHDS anticipates maintaining this relationship going forward throughout the construction and downsizing process to ensure completion of the community homes and the new 75-bed facility.

Table 1 shows changes in the census over time. This table includes admissions for emergency stays. Emergency stays are used for stabilization and behavioral consultation. It was originally anticipated that SEVTC would continue to provide these crisis stabilization services when it was rebuilt and resized. However, the 2011 General Assembly provided \$5 million to develop a crisis management program for individuals with intellectual disabilities in region of the Commonwealth. Once this system is operational (June 2012), SEVTC will no longer provide these services.

Table 1: SEVTC Census June 30, 2009 – December 1, 2011

Quarter Ending	Emergency Admissions	Regular Admissions	Emergency Discharges	Regular Discharges	Deaths	Total Census
June 30, 2009	NA	NA	NA	NA	NA	156
September 30, 2009	5	0	3	5	1	152
December 31, 2009	0	0	2	4	0	146
March 31, 2010	5	0	5	2	0	144
June 30,	4	2	2	7	0	138

2010						
September 30, 2010	4	0	5	4	1	132
November 30, 2010	0	0	1	4	0	127
March 31, 2011	8	0	5	1	0	129
June 30, 2011	5	0	8	3	0	123
September 6, 2011	3	0	3	2	1	120
December 1, 2011	4	0	2	7	2	113

**PROPOSED SEVTC TIMELINE and PLAN FOR DOWNSIZING – APPENDIX A
QUARTERLY UPDATE –October 15, 2011**

	APRIL 2009		MAY 2009		JUNE 2009	
	IMPLEMENTATION ACTIONS	TARGET DATE	IMPLEMENTATION ACTIONS	TARGET DATE	IMPLEMENTATION ACTIONS	TARGET DATE
ASSESSMENTS & CHOICE	<ul style="list-style-type: none"> Advisory Committee meets ID Directors begin working directly with families SIS assessments ongoing 	<p>April 25, 2009</p> <p>April 1 – 30, 2009</p> <p>April 1 – 30, 2009</p>	<ul style="list-style-type: none"> Advisory Committee meets ID Directors working directly with families SIS assessments ongoing 	<p>May 24, 2009</p> <p>May 1 – 30, 2009</p> <p>May 1 – 30, 2009</p>	<ul style="list-style-type: none"> All SIS assessments completed ID Directors working directly with families Advisory Committee meets Assessment group formed and criteria for determining whether individuals will remain at SEVTC or can live in the community Developed “Handbook” regarding transition to the community completed and distributed to families 	<p>June 1, 2009</p> <p>June 1 – 30, 2009</p> <p>June 25, 2009</p> <p>June 30, 2009</p> <p>June 30, 2009</p>
NEW SEVTC CONSTRUCTION	<ul style="list-style-type: none"> DGS receives unsolicited PPEA for rebuild of SEVTC and 18 community homes 	<p>April 20, 2009</p>	<ul style="list-style-type: none"> DGS advertises for competing PPEA proposals DGS assigns project manager (same for SEVTC and community project) 	<p>May 1, 2009 – July 17 2009</p> <p>May 30, 2009</p>	<ul style="list-style-type: none"> DGS continues advertisement for competing PPEA proposals DGS/DMHMRSAS prepares criteria for selection of PPEA developer an creates review panel 	<p>May 1, 2009 – July 17, 2009</p> <p>June 30, 2009</p>
COMMUNITY	<ul style="list-style-type: none"> DGS receives unsolicited PPEA for rebuild of SEVTC and 18 community homes 	<p>April 20, 2009</p>	<ul style="list-style-type: none"> DGS advertises for competing PPEA proposals DGS assigns project manager (same for SEVTC and community project) 	<p>May 1, 2009 – July 17, 2009</p> <p>May 30, 2009</p>	<ul style="list-style-type: none"> DGS continues advertisement for competing PPEA proposals Capital Investment Committee meets with DGS provides input DGS/DMHMRSAS prepares criteria for selection of PPEA developer an creates review panel 	<p>May 1, 2009 – July 17 2009</p> <p>June 16, 2009</p> <p>June 30, 2009</p>
WORK FORCE						

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QUARTERLY UPDATE – October 15, 2011**

	JULY 2009		AUGUST 2009		SEPTEMBER 2009	
	IMPLEMENTATION ACTIONS	TARGET DATE	IMPLEMENTATION ACTIONS	TARGET DATE	IMPLEMENTATION ACTIONS	TARGET DATE
	ASSESSMENT & CHOICE	<ul style="list-style-type: none"> ID Directors working directly with families <i>Clinical Committee meets and develops blind profiles to pilot selection process</i> <i>Selection committee meets to pilot selection process</i> Advisory Committee meets 	July 1 – 31, 2009 July 15, 2009 July 30, 2009 July 25, 2009	<ul style="list-style-type: none"> ID Directors working directly with families <i>Pilot selection process and criteria shared with Advisory Committee</i> 	August 1 – 31, 2009 August 6, 2009	<ul style="list-style-type: none"> All families have been exposed to community options <i>Letter sent to SEVTC parents regarding selection criteria and process</i> Advisory Committee meets
NEW SEVTC CONSTRUCTION	<ul style="list-style-type: none"> DGS receives final proposals for SEVTC and community homes construction 	July 17 2009	<ul style="list-style-type: none"> <i>DGS/DBHDS evaluation committee meets to evaluate PPEA proposals</i> Begin negotiation of interim agreement 	August 17 & 28, 2009 August 17, 2009	<ul style="list-style-type: none"> Interim agreement signed 	September 1, 2009
COMMUNITY	<ul style="list-style-type: none"> DGS receives final proposals for SEVTC and community homes construction 	July 17 2009	<ul style="list-style-type: none"> <i>DGS/DBHDS evaluation committee meets to evaluate PPEA proposals</i> Begin negotiation of interim agreement CSB directors work with DMHMRSAS and DGS to determine potential locations for community homes based on financing model offered by PPEA awardee 	August 17 & 28, 2009 August 17, 2009 August 1 – 31, 2009	<ul style="list-style-type: none"> Interim agreement signed CSBs determine final locations for community homes based on PPEA proposal and financing options <i>CSB directors work with DMHMRSAS and DGS to determine potential locations for community homes based on financing model offered by PPEA awardee</i> 	September 1, 2009 September 30, 2009 September 1 – 30, 2009
WORK FORCE						

**PROPOSED SEVTC TIMELINE and PLAN FOR DOWNSIZING – APPENDIX A
QUARTERLY UPDATE –October 15, 2011**

	OCTOBER - DECEMBER 2009		JANUARY 2010 – MARCH 2010		APRIL 2010 – JUNE 2010	
	IMPLEMENTATION ACTIONS	TARGET DATE	IMPLEMENTATION ACTIONS	TARGET DATE	IMPLEMENTATION ACTIONS	TARGET DATE
ASSESSMENT & CHOICE	<ul style="list-style-type: none"> Advisory Committee meets monthly 	October 1 – December 31, 2009	<ul style="list-style-type: none"> Selection committee meets in anticipation of community transitions 	March 15, 2010	<ul style="list-style-type: none"> Selection committee meets every 30 days CSBs directly engage families and individuals who meet community criteria 	April 15, May 15, June 15, 2010 April – June 2010
NEW SEVTC CONSTRUCTION	<ul style="list-style-type: none"> Space and design phase continues for SEVTC Comprehensive agreement signed Detailed response from developers due Developer selected 	October 1 – December 31, 2009 December 21, 2009 November 2, 2009 December 2009	<ul style="list-style-type: none"> Design of SEVTC completed SEVTC on campus site development and assessments Design phase and interim agreements completed 	February 2010 March 31, 2010 March 31, 2010	<ul style="list-style-type: none"> SEVTC on campus construction begins 	June 2010
COMMUNITY	<ul style="list-style-type: none"> Property acquisition for community homes begins Complete community housing design Comprehensive agreement signed Detailed response from developers due Developer selected 	October 1 – December 31, 2009 December 31, 2009 December 31, 2009 November 2, 2009 December 2009	<ul style="list-style-type: none"> Design phase and interim agreements completed Property acquisition for community homes begins ICF/MR technical assistance group begins 	March 31, 2010 Jan – March 31, 2010 March 10, 2010	<ul style="list-style-type: none"> Construction of community homes begins ICF/MR Certification technical assistance workgroup continues 	June 2010 April - June 2010
WORKFORCE	<ul style="list-style-type: none"> Workforce reduction plan for SEVTC proposed based on PPEA construction timelines and location of community homes SEVTC staff training assessments and plan for transitioning workforce to community homes developed 	October 31, 2009 November 30, 2009	<ul style="list-style-type: none"> Workforce reduction plan for SEVTC proposed based on PPEA construction timelines and location of community homes SEVTC staff training assessments and plan for transitioning workforce to community homes developed Staff training in community competencies begins 	January 31, 2010	<ul style="list-style-type: none"> Workforce reduction plan for SEVTC proposed based on PPEA construction timelines and location of community homes 	April 1 – June 30, 2010

**PROPOSED SEVTC TIMELINE and PLAN FOR DOWNSIZING – APPENDIX A
QUARTERLY UPDATE – October 15, 2011**

		JULY – SEPTEMBER 2010		OCTOBER –DECEMBER 2010		JANUARY – SEPTEMBER 2011	
		IMPLEMENTATION ACTIONS	TARGET DATE	IMPLEMENTATION ACTIONS	TARGET DATE	IMPLEMENTATION ACTIONS	TARGET DATE
ASSESSMENTS AND CHOICE		<ul style="list-style-type: none"> CSBs directly engaging families to explore community options 	July 1 – September 30, 2010	<ul style="list-style-type: none"> CSBs directly engaging families to explore community options 	October 1 – December 31, 2010	<ul style="list-style-type: none"> At least 75 individuals transitioned to community settings (90 beds constructed in the community) CSBs directly engaging families to explore community options 	
		<ul style="list-style-type: none"> SEVTC Construction begins 	July 1 – September 30, 2010	<ul style="list-style-type: none"> SEVTC Construction begins 	October 1 – December 31, 2010	<ul style="list-style-type: none"> SEVTC Construction Completed-continues 	September 2011
NEW SEVTC CONSTRUCTION		<ul style="list-style-type: none"> Community construction begins ICF/MR Certification technical assistance workgroup continues 	July 1 - September 30, 2010 July 1 - September 30, 2010	<ul style="list-style-type: none"> Some community ICF/MR completed Community construction continues ICF/MR Certification technical assistance workgroup continues 	October 31, 2010 October 1 – December 31, 2010 October 1 – December 31, 2010	<ul style="list-style-type: none"> Community construction completed, homes begin to come online in January March May 2011 	September 2011
						<ul style="list-style-type: none"> Some SEVTC staff transition with residents to community placements 	January – September 2011
COMMUNITY							
WORKFORCE							

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QUARTERLY UPDATE –October 15, 2011**

		OCTOBER - DECEMBER 2011		JANUARY – MARCH 2012		APRIL – SEPTEMBER 2012	
		IMPLEMENTATION ACTIONS	TARGET DATE	IMPLEMENTATION ACTIONS	TARGET DATE	IMPLEMENTATION ACTIONS	TARGET DATE
ASSESSMENTS AND CHOICE		<ul style="list-style-type: none"> CSBs directly engaging families to explore community options 	October 1 – December 31, 2011	<ul style="list-style-type: none"> CSBs directly engaging families to explore community options 	January 1 – March 31, 2012	<ul style="list-style-type: none"> At least 75 individuals transitioned to community settings 	September 30, 2012
	NEW SEVTC CONSTRUCTION	<ul style="list-style-type: none"> Cluster of 5 homes completed at SEVTC 6 community-based waiver homes completed 	December 31, 2011 October 31, 2011	<ul style="list-style-type: none"> Cluster of 5 more homes completed at SEVTC Last cluster of 5 homes completed at SEVTC (total 15) 	January 31, 2012 February 29, 2012		
COMMUNITY	<ul style="list-style-type: none"> Community construction of ICF/MR homes ongoing ICF/MR Certification technical assistance workgroup continues 	October 1 – December 31, 2011 October 1 – December 31, 2011	<ul style="list-style-type: none"> Community ICF/MR completed ICF/MR Certification technical assistance workgroup continues 	May 30, 2012 January 1 – March 31, 2012		<ul style="list-style-type: none"> Certification and licensure of community ICFs/MR homes Occupancy of community ICFs/MR homes 	June - August, 2012 September 30, 2012
WORKFORCE	Some SEVTC staff transition with residents to community placements	October 1 – December 31, 2011	Some SEVTC staff transition with residents to community placements	January 1 – March 31, 2012		Some SEVTC staff transition with residents to community placements	April – September 2012