



Greater Prince William / INSIGHT

*Achieve with us.*

Karen L. Smith, Executive Director

June 29, 2016

TO: The Honorable S. Chris Jones, Chairman  
House Appropriations Committee

The Honorable Thomas K. Norment, Jr., Co-Chair  
The Honorable Emmett W. Hanger, Jr., Co-Chair  
Senate Finance Committee

FROM: Karen L. Smith, Executive Director *KLS*

This memo is to fulfill the requirement to notify the chairmen of the House Appropriations and Senate Finance Committees by June 30, 2016 on the use of \$250,000 that was appropriated to our agency, The Arc of Greater Prince William/INSIGHT. We just received a check for the above amount on Monday, June 27, 2016 from the Virginia Department of Behavioral Health and Developmental Services.

While waiting for the funds to be received we went out to bid on an addition to one of the homes where individuals from the Northern Virginia Training Center (NVTC) now live, purchased one body on chassis van for six wheelchairs, ordered two additional similar vans, wrote up specifications to refurbish a bathroom for better wheelchair accessibility, opened a new therapeutic day program for these individuals, and employed a part time speech therapist in addition to our physical therapist. The speech therapist is a former employee at NVTC.

In December of 2015 we opened another home that the agency made wheelchair accessible for former NVTC residents and a resident from Central Virginia Training Center; they have intensive staff support needs due to their complex medical conditions. A picture of this new house is attached to this report.

We are excited to finally receive the appropriation this week and we promise to use good stewardship in the expenditure of these funds.



