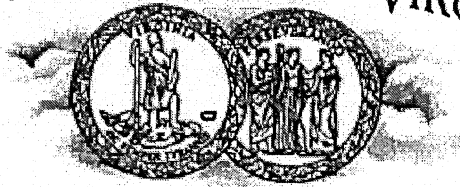


# COMMONWEALTH OF VIRGINIA



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P.O. BOX 1197  
RICHMOND, VIRGINIA 23218-1197

## STATE CORPORATION COMMISSION

December 1, 2016

The Honorable Terence R. McAuliffe  
Governor of Virginia

The Honorable Thomas K. Norment, Jr.  
The Honorable Emmett W. Hanger, Jr.  
Co-Chairs, Senate Committee on Finance

The Honorable S. Chris Jones  
Chair, House Committee on Appropriations

The Honorable Frank M. Ruff, Jr.  
Chair, Senate Committee on General Laws  
and Technology

The Honorable Terry C. Kilgore  
Chair, House Committee on Commerce  
and Labor

The Honorable Frank W. Wagner  
Chair, Senate Committee on Commerce  
and Labor

Todd P. Haymore  
Secretary of Commerce and Trade

Karen R. Jackson  
Secretary of Technology

Re: Enhancements to the SCC eFile and Business One Stop Systems

Dear Governor, Committee Chairmen, and Secretaries:

As required by legislation passed during the 2013 and 2014 sessions of the General Assembly (SB 1137 (2013), HB 1760 (2013) and HB 167 (2014)), this letter reports on progress to implement enhancements to the State Corporation Commission's business entity electronic filing system (SCC eFile) and the Business Permitting Center maintained by the Department of Small Business and Supplier Diversity (DSBSD). The Business Permitting Center is known as Business One Stop.

The above-referenced legislation directs that the State Corporation Commission (SCC) and DSBSD do the following: (1) By December 1, 2014, implement a hyperlink between SCC eFile and Business One Stop. The purpose of the hyperlink is to facilitate the collection of user information by Business One Stop. (2) "By June 30, 2018, fully integrate processes and forms" related to forming a business entity.

December 1, 2016

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We reported in our December 1, 2014 letter that the hyperlink between the two systems was successfully implemented on October 29, 2014. As stated in previous reports, during implementation of a contract to replace the Clerk's Information System (CIS) (a mainframe system that contains business entity data of record in the Office of the Clerk of the SCC), work would begin to perform the necessary analysis to achieve the goal of fully integrating the processes and forms between SCC eFile and Business One Stop.

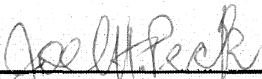
In 2013, the SCC issued a request for proposals that involved replacement of the CIS and implementation of an enterprise-wide electronic document management and workflow system. This undertaking was terminated without achieving the desired results.

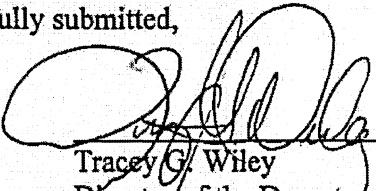
A project focused solely on the replacement of the CIS was initiated in November 2015. To date, the project has produced analyses of the current work performed in the Clerk's Office as well as the technology and work processes to be implemented in the future that will improve the Clerk's Office functions and services. As part of this project, the SCC issued a request for proposals on July 1, 2016, which includes requirements for integration with Business One Stop.

Responses to the request are being evaluated. It is anticipated that a contract award will be announced in or about March 2017. Preliminary information indicates that the actual implementation of the new CIS will span approximately 24 months.

We appreciate the opportunity to report on the progress made to date on these important initiatives. Please let us know if you have any questions concerning these matters.

Respectfully submitted,

  
Joel H. Peck  
Clerk of the State Corporation  
Commission

  
Tracey G. Wiley  
Director of the Department of  
Small Business and Supplier Diversity