

**Document Title**

University of Mary Washington 2015 annual executive summary of interim activity and work of the Board of Visitors

Author

Board of Visitors, University of Mary Washington

Enabling Authority

§23-2.05

Executive Summary

In accordance with Va. Code §23-2.05, the Board of Visitors of the University of Mary Washington provides the following summary of its activities since the submission of its last executive summary. Pursuant to Va. Code §23-2.01, the Board continued its practice of conducting all Board, committee, and subcommittee meetings in compliance with the Virginia Freedom of Information Act, Va. Code §2.2-3700 et seq. Consistent with the requirements of Va. Code §23-2.02, the Board's bylaws are posted on the Board's website and the bylaws include all statutorily required terms. An Attorney General's representative has been invited to all Board meetings and has attended most. The Board conducted its regular annual assessment of the President. As required by Va. Code §23-2.03, the Board held a closed meeting to provide an evaluation of the University President's performance. In accordance with Va. Code §23-2.04, the Board's Executive Committee organized the working processes of the Board to accomplish the specific governance practices identified therein. The Board has adopted a statement of governance and a code of ethics for Visitors. Effective July 2015, three new Board members were appointed. The Board conducted orientation and continuing education programs for Visitors that included training on the Virginia Freedom of Information Act. In addition, new Board members were provided an orientation session for the UMW Foundation. Two of the three newly appointed members of the Board attended the mandatory SCHEV orientation program.

Highlights of the Board's activities since the 2014 report was filed are provided below.

January 26, 2015: Executive Committee Meeting

The Executive Committee received a presentation on the proposed Jepson Science Center addition and discussed a request from the Virginia Army National Guard to lease certain UMW property. The Executive Committee established the agenda for the February Board of Visitors Meeting. The Executive Committee approved service citations for three former Board members.

February 19-20, 2015: Board of Visitors Meeting

A Board Enrichment Session provided information on the President's Sexual Assault Task Force. The Board approved the following: routine approval of minutes; a policy on Board Participation in Electronic Meetings; Personnel Docket; a Conflict of Interest Determination; Donor Terms of Agreement for two scholarships; and Modification to the Board Approved Meal Plan Schedule.

March 18, 2015: Audit Committee Meeting

The Audit Committee met to review the Annual Audit Plan.

March 18, 2015: Executive Committee Meeting

The Executive Committee of the Board of Visitors met with members of the University Faculty Council, as specified in the Board's bylaws, to discuss faculty matters. The Executive Committee approved the agenda for the April Board of Visitors meeting. The Executive Committee met in closed meeting to discuss student disciplinary matters; no action was taken following the closed meeting.

April 16-17, 2015: Board of Visitors Meeting

A Board Enrichment Session provided information on the University's Internship Program. The Board of Visitors approved the following: routine approval of minutes; resolutions of appreciation and award recognition for students; Faculty Handbook Changes; Test-Optional Admission Policy; Personnel Docket; Revisions to the Honor Constitution and Guidebook; honorary naming of the Gates Hudson Building on the Stafford Campus; honorary naming of the Christy Copper '91 Tennis Court; Donor Terms of Agreement for five scholarships. The Board held a closed meeting for the purpose of discussing with counsel actual or probable litigation. The Board approved a motion endorsing the Rector's decision to focus all sustainability policies and initiatives under the President's Council on Sustainability.

May 8, 2015: Executive Committee Meeting

The Executive Committee held a closed meeting to discuss personnel matters. The Executive Committee approved two motions upholding the decisions of the Provost in matters of faculty promotion appeals.

May 8, 2015: Board of Visitors Meeting

The Board of Visitors approved the following: routine approval of minutes; conferring of graduate and undergraduate degrees; special recognition resolutions for a faculty member and an administrator; special recognition resolutions and honorary degrees for a commencement speaker and a deceased former faculty member.

May 19, 2015: Presidential Search Advisory Committee Meeting

The Presidential Search Advisory Committee, a special committee of the Board of Visitors appointed by the Rector, met to begin work on the presidential search. The Committee held a closed meeting to discuss the award of a contract for an executive search firm.

June 5, 2015: Nominating and Governance Committee Meeting

The Nominating and Governance Committee discussed the annual Board planning retreat, the president's annual assessment process, and nominations for the 2015-2016 Executive Committee.

June 5, 2015: Presidential Search Advisory Committee Meeting

The Presidential Search Advisory Committee held a closed meeting to discuss the award of a contract for an executive search firm.

June 12, 2015: Nominating and Governance Committee Meeting

The Nominating and Governance Committee met to adopt a slate of nominees for the 2015-2016 Executive Committee. The slate of nominees was presented to the Board of Visitors for approval at its organizational meeting.

June 12, 2015: Board of Visitors New Member Orientation Session

An orientation session was held for the three newly appointed members of the Board of Visitors.

July 21, 2015: Presidential Search Advisory Committee Meeting

The Presidential Search Advisory Committee met with representatives from Baker and Associates LLC to discuss the UMW presidential search process and approved committee minutes.

August 5, 2015: Presidential Search Advisory Committee Meeting

The Presidential Search Advisory Committee met to discuss the search model, confidentiality agreements, and timeline and approved committee minutes.

August 7-9, 2015: Annual Board of Visitors Planning Retreat

The Board of Visitors held a joint meeting with the UMW Foundation Board. The Board of Visitors discussed the presidential search and the strategic plan. The Board approved changes to the Faculty Handbook and approved an Early Decision Admission Policy. The Board heard a report on Title IX and held a closed meeting to discuss with legal counsel actual or probable litigation. The Board elected Board Officers and At-large Executive Committee members and, by consensus, adopted the Board meeting dates for 2015-2016. The Board held a closed meeting for the purpose of the President's annual appraisal and goals and to discuss special awards.

August 21, 2015: Executive Committee Meeting

The Executive Committee approved the agenda for the Board of Visitors September meeting.

September 16, 2015: Presidential Search Advisory Committee Meeting

The Presidential Search Advisory Committee met to approve minutes, sign confidentiality agreements, and review the draft of the Presidential Leadership Statement.

September 17-18, 2015: Board of Visitors Meeting

Board members were provided a tour of campus facilities as part of its ongoing orientation and education. The Board of Visitors approved minutes of several meetings. The Board received an update on the UMW presidential search. A closed meeting was held for personnel matters. The

Board approved an amendment to the president's contract. The Board approved Donor Terms of Agreement for two scholarships. A closed meeting was held to discuss special awards. The Board approved the naming of the Hurley Convergence Center. Board members participated in the dedication ceremony for the University Center. The Board approved the following: Internal Audit Charter; Internal Audit Plan for FY16; changes to the Policy on Sexual and Gender-Based Harassment and Other Forms of Interpersonal Violence; Battleground Athletic Complex Financing Authorization Resolution; Battleground Athletic Complex Resolution of Intention to Reimburse; the Six-Year Plan; and the Personnel Docket.

October 22, 2015: Academic Affairs Committee Meeting

The Academic Affairs Committee met to discuss and review the draft Strategic Plan.

October 22, 2015: Executive Committee Meeting

The Executive Committee met with representatives of the University Faculty Council to discuss various faculty matters. The Executive Committee adopted the November Board of Visitors meeting agenda.

November 16, 2015: Academic Affairs Committee Meeting

The Academic Affairs Committee met to continue discussion of the draft Strategic Plan.

November 17, 2015: Presidential Search Advisory Committee Meeting

The Presidential Search Advisory Committee approved committee minutes. The committee entered closed meeting for personnel matters, specifically to discuss potential candidates for president. The Rector appointed an executive committee of the Presidential Search Advisory Committee to meet as necessary to announce when candidate interviews would be held.

November 19-20, 2015: Board of Visitors Meeting

The Board approved minutes. Two closed meetings were held to discuss special awards. The Board received a presidential search update. Board members were provided with a FOIA and COIA Training Exercise by Carrie Nee, Assistant Attorney General. The Board participated in the dedication ceremony for the Gates Hudson Building on the Stafford Campus. The Board held a closed meeting to consult with legal counsel regarding actual or probable litigation. The Board of Visitors approved the following: Robert Ericson Student Research Fellowship; Ron Rosner Athletic Endowment and Ron Rosner Arena; 2016-2017 Room and Board Charges; Historic Properties Loan; Purchase and Accession of Books Owned by James Monroe; Jepson Fellowships for 2016-2017; Posthumous and In-Memoriam Degree Policy; GMAT/GRE Waiver for Qualified MBA Applicants; Personnel Docket; Donor Terms of Agreement for three scholarships.

December 3, 2015: Executive Committee of the Presidential Search Advisory Committee

The committee met to announce that the Presidential Search Advisory Committee would meet within fifteen days, at undisclosed times and location, for the purpose of interviewing candidates for president of the University of Mary Washington.

Minutes of all meetings of the Board of Visitors and its committees are available at:

<http://www.boarddocs.com/va/umw/Board.nsf/Public>