

December 16, 2016

TRANSMITTAL LETTER

TO: The Honorable Members of the General Assembly

The Honorable Terry McAuliffe
Governor of the Commonwealth of Virginia

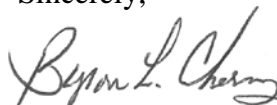
FROM: Dr. Byron L. Cherry, Sr.
Rector, Board of Visitors

SUBJECT: Annual Executive Summary – Report for Norfolk State University

Code of Virginia §23.1-1303 (B) (11) (Eff. Oct. 1, 2016) instructs the Norfolk State University Board of Visitors to submit an annual executive summary of its interim activity and work to the General Assembly and Governor prior to the first day of the regular session of the General Assembly.

Please accept this report as fulfillment of this responsibility. If you have any questions about this report, do not hesitate to contact me or Ms. April Allbritton, our Board Liaison, at (757) 823-8670 or via email at atallbritton@nsu.edu.

Sincerely,



Dr. Byron L. Cherry, Sr.
Rector

C: The Honorable Dietra Y. Trent, Secretary of Education
Laura Wilborn, Division of Legislative Automated Systems
Eddie N. Moore, Jr., President and CEO, Norfolk State University

December 16, 2016

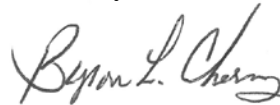
The Honorable Members of the General Assembly
General Assembly Capitol Building
201 North 9th Street
Richmond, VA 23219

The Honorable Terry McAuliffe
Office of the Governor
1111 East Broad Street
Richmond, VA 23219

Dear Governor McAuliffe and Members of the Virginia General Assembly:

Pursuant to *Code of Virginia* §23.1-1303 (B) (11) (Eff. Oct. 1, 2016), the Norfolk State University Board of Visitors hereby submits its annual executive summary of its interim activity and work. Please do not hesitate to contact me, on behalf of the Board of Visitors, if there are further questions or if I can be of any assistance as you review this report.

Sincerely,



Dr. Byron L. Cherry, Sr.
Rector



ANNUAL EXECUTIVE SUMMARY

Section 23.1-1303 (B) (11) of the *Code of Virginia* (Eff. Oct. 1, 2016) requires that each Board of Visitors of public institutions of higher education submit to the General Assembly and the Governor an annual executive summary of its interim activity and work prior to the first day of the regular session of the General Assembly. This executive summary describes the Board's compliance with the *Code of Virginia* as it relates to the following statutory requirements:

<u>Code Section</u>	<u>Description</u>
§23.1-1301 (B) (10)	Governing Boards; Powers – Public Access to Information
§23.1-1303 (B) (1)	Governing Boards; Duties – Bylaws
§23.1-1303 (B) (8)	Governing Boards; Duties – Annual Evaluation Meeting with the President of the Institution
§23.1-1306	Governing Board Executive Committee; Duties
§23.1-1303 (B) (11)	Governing Boards; Duties – Annual Executive Summaries
§23.1-1304	Governing Boards; Additional Duties; Educational Programs

The Board of Visitors for Norfolk State University is comprised of 13 members, four of whom are alumni (*). The Board members are:

Dr. Ann A. Adams	B. Keith Fulton
Elwood B. Boone, III	Larry A. Griffith
Dr. Byron L. Cherry, Sr., COL (Ret.) (Rector) *	Michael J. Helpinstill
Thomas N. Chewning	Devon M. Henry*
Kenneth W. Crowder	Beth Murphy
Bryan D. Cuffee *	Dr. Melvin T. Stith (Vice Rector) *
Dr. Deborah M. DiCroce	

§23.1-1301 (B) (10) Governing Boards; Powers – Public Access to Information

NSU Board Actions

The Norfolk State University Board of Visitors ensures that the people of the Commonwealth of Virginia have immediate access to its public records and free entry to its public meetings in compliance with this section of the *Code*. All public meetings of the Board are noticed in advanced and clearly marked as “open” or “closed” in accordance with the Virginia Freedom of Information Act, §2.2-3700 et seq. of the *Code of Virginia*. Board meeting notices are announced through a variety of methods and posted in compliance with the three-day notice requirement in various locations on campus.

All Board meetings are conducted in accordance with the *Code of Virginia*, the Board Bylaws, and in a manner and under such procedures that are generally applicable to similar meetings. The Chair, in conducting meetings, may be guided by *Robert’s Rules of Order Newly Revised for Deliberative Assemblies*. Meeting agendas are posted as required on the [NSU Board of Visitors Website](#) and the [Commonwealth Calendar Website](#).

Meeting minutes for all open meetings are recorded and posted on the Board’s website at the [NSU Board of Visitors Website](#). All business of the Board not exempted by §2.2-3711 of the *Code of Virginia* are held in open meetings and all official actions taken in closed meetings are approved openly. The presence of the University’s legal representative is requested at all open and closed meetings and in committee meetings. The University Counsel (and/or alternate legal representative) is present at all meetings.

§23.1-1303 (B) (1) Governing Boards; Duties – Bylaws

NSU Board Actions

The Bylaws of the Board of Visitors for Norfolk State University were amended and approved by the Board on December 9, 2016 in compliance with this section of the *Code*. As required, the Board Bylaws communicates the Board’s desire to be transparent in its general operations to the extent required by law and in compliance with the Virginia Freedom of Information Act. The Board’s Statement of Governance, adopted on December 13, 2013; amended on September 23, 2016, further states: “The Board is transparent in its operations and operates openly in compliance with the Virginia Freedom of Information Act (*Code of Virginia* §2.2-3700 et seq.).”

The redraft of the Bylaws as presented to the Board on December 9, 2016 complies with all applicable laws, regulations, statutes, and guidelines of the Commonwealth. The goal was (1) to simplify NSU’s Board Bylaws as they currently read by using the template of established “best practices” for college/university board bylaws and, where need be, adjusting it for distinct NSU provisions, (2) to resolve the inconsistencies and cumbersome repetitions in the current Bylaws, and (3) to remain true to the substance of the current Bylaws. The redraft was formally introduced to the Board for consideration and approved as presented.

§23.1-1303 (B) (8) Governing Boards; Duties – Annual Evaluation Meeting with the President of the Institution

NSU Board Actions

The Board of Visitors' [Presidential Evaluation Policy](#) (as amended 2016, 2014, 2012), reflects the statutory requirement in the *Code*. This policy details a timeline for conducting the annual meeting with the President and the performance evaluation process.

At the Annual Meeting of the Board held on May 6, 2016, the President presented his written Annual Performance Report and Self-Assessment. The Board met in Closed Session to discuss the President's Evaluation. In Open Session, Dr. Byron L. Cherry, Sr., Rector, appointed the following Board members to the Ad-Hoc President's Evaluation Committee with the purpose of evaluating the President's 2015-16 performance and providing an evaluation instrument to the full Board:

Ad-Hoc President's Evaluation Committee Members

Thomas N. Chewning, Chair

Dr. Ann A. Adams

Bryan D. Cuffee

Larry A. Griffith

The Ad-Hoc President's Evaluation Committee reported back to the Board at the September 23, 2016 Board Meeting and the Board discussed in Closed Session the President's performance and compensation.

On October 6, 2016, the Rector met with the President to provide the results of his performance evaluation as required by language specified in the Presidential Evaluation Policy. A confidential letter was presented to the President outlining the Board's assessment of his performance. The confidential letter was dated October 6, 2016 and signed by the Rector on behalf of the Board.

§23.1-1306 Governing Board Executive Committee; Duties

NSU Board Actions

As required by this section of the *Code*, the following documents are in place: [Board Statement of Governance](#), Board of Visitors [Code of Ethics](#), and a set of [Qualifications and Competencies for Governing Board Membership](#) for the NSU Board. At the September 23, 2016 meeting of the Board, the Board properly motioned and approved amendments to the Code of Ethics and the Statement of Governance.

Copies of the [Informational Guide](#) for Norfolk State University Board Members were provided to the new Board members on August 31, 2016 and September 20, 2016, respectfully. The annual update for the Informational Guide has been delayed until the work of the Ad-Board Board Policies Committee is concluded.

§23.1-1303 (B) (11) Governing Boards; Duties – Annual Executive Summaries

NSU Board Actions

The Board, in compliance with this section of the *Code*, reviewed and approved this annual executive summary at its December 9, 2016 Board meeting with submission to the General Assembly being made as required prior to the first day of the regular session of the General Assembly.

During 2016, the Board of Visitors made the following announcements:

- On January 8, 2016, the Board informed the university community through a campus-wide announcement that it finalized a two-year contract with Eddie N. Moore Jr. appointing him as President of Norfolk State University.
- On January 25, 2016, a message from the Board was sent to the university community through a campus-wide announcement that Rector Thomas N. Chewning is stepping aside to allow for new Board leadership and returns to his Board position as an at-large member, effective immediately.

The following actions were taken at the March 17, 2016 Board of Visitors Retreat:

- The annual review and approval of the Board policies listed below subject to recommended changes as presented by the University Counsel.
 - [BOV Policy # 01 \(2014\) - Creating and Maintaining Policies](#)
 - [BOV Policy # 02 \(2014\) - Classification and Numbering System](#)
 - [BOV Policy # 07 \(2014\) - Military Deployment](#)
 - [BOV Policy # 08 \(2014\) - Award of Academic Credit for Military Education, Training and Experience](#)
 - [BOV Policy # 09 \(2014\) - Priority Course Registration for Military Related Students](#)
 - [BOV Policy # 10 \(2014\) - Financial Oversight and Reporting](#)
 - [BOV Policy # 11 \(2014\) - Debt Management](#)
 - [BOV Policy # 12 \(2014\) - Investment Management](#)
 - [BOV Policy # 13 \(2014\) - University-Related Foundations](#)
 - [BOV Policy # 16 \(2015\) - Student-Athlete Discipline](#)
 - [BOV Policy # 17 \(2016\) - Weapons](#)
- Approval of a new [BOV Policy #18 \(2016\) Participation in Board of Visitors Meetings in Event of a Personal Emergency, Certain Disabilities; or Distance from Meeting Location](#)
- The appointment of a four-member Ad-Hoc Board Policies Committee to provide additional review for Board Policies #03, #06, #14 and #15

- Approval of the Board Meeting Schedule for 2016–17
- Authorization of the Executive Committee to examine page 5 and 6 of the Board’s Self-Assessment and to come back with recommendations for the Board in regard to the items

The following actions were taken at the March 18, 2016 Board of Visitors meeting:

- Election of Dr. Byron L. Cherry, Sr., as Rector
- Election of Dr. Melvin T. Stith, as Vice Rector
- Approval of two new online degree programs
 - Bachelor of Science in Tourism and Hospitality Management
 - Bachelor of Science in General Business, Management Information Systems Concentration
- Approval of the reinstatement of the Master of Arts in Teaching-Initial Teacher Certification Program
- Approval of tuition, room, board and fees for 2016-17
- Approval of the Board’s budget for 2016-17
- Approval of an Honorary Doctorate of Laws to be presented at the May 6, 2016 Commencement (Note: Degree not awarded as Candidate was not present for Commencement)
- Authorization of a search process for the position of Internal Auditor under the guidance of and in consultation with a Board Ad-Hoc Committee appointed by the Rector
- Appointment of a four-member Ad-Hoc Internal Audit Position Application Review Committee
- Appointment of a four-member Ad-Hoc President’s House Assessment Committee

The following actions were taken at the May 6, 2016 Board of Visitors meeting:

- Selection of Dr. Cassandra L. Newby-Alexander as the Faculty Representative to the Board for the term July 1, 2106 to June 30, 2017
- Approval of revisions of the following Board policies:
 - [BOV Policy #03 \(2014\) - Role of Faculty in University Governance](#)
 - [BOV Policy #06 \(2014\) - Statement on Student Code of Conduct](#)
 - [BOV Policy #14 \(2015\) - Naming Policy for Facilities and Spaces](#)
 - [BOV Policy #15 \(2014\) - Presidential Evaluation](#)
- Approval that the Bylaws be thoroughly reviewed in compliance with best practices with the appointment of a new member/chair of the Ad-Hoc Bylaws Committee
- Approval of the university’s mission, vision and core values
- Approval of the university’s operating budget for 2016-17 of \$169M
- Approval of a Master Equipment Leasing Program (MELP) to finance a digital display board
- Approval of the Standing Committees goals and objectives for 2016-17
- Approval of a Resolution of Appreciation for the Student Representative to the Board of Visitors, Twain Davis
- Approval of the NSU Campus Investment Opportunities Brochure

- Approval of eight faculty candidates for Promotion and three candidates for tenure
- Approval of the issuance of a contract to coach Larry Vickers not to exceed three years
- Approval of relieving the responsibility of living in the President's House as otherwise required by paragraph "f" of the President's contract pending completion of the environmental survey of the President's House and further action of the Board
- Appointment of a four member Ad-Hoc President's Evaluation Committee
- Recommendation to move forward with the feasibility of paperless Board meetings

The following actions were taken at the September 23, 2016 Board of Visitors meeting:

- Election of Bryan D. Cuffee, as Board Secretary
- Approval of the amendments to the Board's Code of Ethics and Statement of Governance
- Approval of the revisions and updates to the following Board policies:
 - [BOV Policy #21 \(2014\) - Communicable Disease Protocol](#)
 - [BOV Policy #24 \(2014\) - Statement on Identity Theft Protection](#)
 - [BOV Policy #25 \(2015\) - Award of College Credit for Advance Placement, Cambridge Advanced, College-Level Examination Program and International Baccalaureate Examinations](#)
- Approval of a new [BOV Policy #27 \(2016\) - Statement on Political Activities on Campus](#)
- Approval of a new Bachelor of Arts Degree in Drama and Theatre
- Approval of the termination of the Bachelor of Arts in Journalism Program
- Approval of the Resolution of the Rector and Board of Visitors of NSU regarding the Virginia General Obligation Bonds, Series 2016A 9(c)
- Approval of the Deed of Easement with Dominion Power relative to the new Brown Hall Building and its related facilities
- Approval that the NSU Master Plan will indicate that the President's House will remain a residential building for use by the President or NSU
- Authorization provided to the Chair of the Ad-Hoc Internal Audit Position Application Review Committee to make an offer of employment and to determine and offer a salary amount to one of the candidates who applied for and was interviewed for the position of NSU Internal Auditor

The following actions were taken at the December 9, 2016 Board of Visitors meeting:

- Approval of the redraft of the Board Bylaws
- Approval of Level 1 baseline work for the President's House currently estimated at \$90,000 to bring the facility to acceptable position where it can be used by the University
- Approval of the Board's Annual Executive Summary
- Approval of Approval of an Honorary degree to be presented at the December 10, 2016 Commencement

§23.1-1304 Governing Boards; Additional Duties; Educational Programs

NSU Board Actions

The Board offers ongoing training and opportunities for board members' professional development throughout the year. Orientations are provided for new board members at the State level through SCHEV and at the University. Orientation offered by the institution is generally scheduled within 30 days of a board member's appointment or at the soonest available time. Mandatory orientation and training conducted by SCHEV for new members was held on October 18-19, 2016 in Richmond, Virginia and attended by two members of the Board.

Dr. Deborah M. DiCroce
Devon M. Henry

Campus and Board orientations for new members were held accordingly. Please see the Appendix A: Board Activities for dates and times for these sessions.

In addition to the periodic webinars and workshops offered through the Association of Governing Boards for Universities and Colleges, Board members also receive specialized training on governance matters at the Board retreats and in advance of regular Board meetings (see Appendix A: Board activities). On March 17, 2016 at its annual Board retreat, Dr. Charlie Nelms, Consultant, Association of Governing Boards (AGB), provided training for the NSU Board of Visitors on the following topics:

Enrollment Management, Retention and Graduation Rates
Effective Board Governance
NSU 2035: Action Items and Next Steps

In preparation for the Board to move to a paperless/electronic Board book, the Board received training on September 23, 2016 through a webinar presentation from Mary Lou Leeder, Director, Client Advocacy for Board*Effect*. Board*Effect* is a Board portal software that will allow the Board to access its Board book online. Eleven out of the thirteen Board members were issued devices in conjunction with this transition.

Conclusion

The Norfolk State University Board of Visitors has demonstrated its compliance with the requirements of *Code of Virginia* §23.1-1303 (B) (11).

Norfolk State University
Board of Visitors Activities
January 2016 to December 2016

The following is list of events attended by members of the Board, excluding athletic events.

Tuesday, January 12, 2016 – Governor McAuliffe’s Education in a New Virginia Economy Legislative Package
11:00 a.m., Richmond, VA
Dr. Byron L. Cherry, Sr., Vice Rector

Tuesday, January 12, 2016 – The Honorable Levar M. Stoney, Secretary of the Commonwealth
3:30 p.m., Richmond, VA
Eddie N. Moore, Jr., President and CEO
Dr. Byron L. Cherry, Sr., Vice Rector

Wednesday, January 13, 2016 – Commonwealth Prayer Breakfast
7:00 a.m., Richmond, VA
Dr. Byron L. Cherry, Sr., Vice Rector

Monday, January 18, 2016 – 32nd Martin Luther King Jr. Community Leaders’ Breakfast
7:30 a.m., Campus
Lula B. Holland, Board Secretary
Dr. Ann A. Adams

Friday, January 29, 2016 – Meeting with Dr. Deborah C. Fontaine, Interim Vice President for University Advancement
3:30 p.m., Campus
Elwood B. Boone, III

Friday, January 22, 2016 – NSURIF Board Meeting (via teleconference)
12:00 p.m. – 3:30 p.m., Campus
Michael D. Rochelle

February 1, 2016 – Lunch Meeting with President Moore
Noon, Town Point Club, Norfolk, VA
Dr. Deborah M. Dicroce

Thursday, February 11, 2016, Photo-op with NSU Pan Hellenic Council
Campus
Dr. Byron L. Cherry, Sr., Acting Rector

Friday, February 12, 2016 – Meeting with Vice President for Finance and Administration Impromptu, Campus
Dr. Byron L. Cherry, Sr., Acting Rector

February 23, 2016 – Honors Café Session
4:30 p.m., Campus
Thomas N. Chewning (Guest Speaker)

Sunday, February 28, 2016 – NSU Choral Festival
5:00 p.m., Campus
Lula B. Holland Secretary

March 1, 2016 – Business and Community Leaders Strategic Plan Focus Group Discussion
12:30 p.m., Campus
Dr. Ann A. Adams, (Moderator)

Thursday, March 10, 2016 – NSU Foundation Board Meeting
10:00 a.m., Campus
Bryan D. Cuffee

March 11, 2016 – Meeting with Vice President for Finance and Administration Impromptu, Campus
Dr. Byron L. Cherry, Sr., Rector

Thursday, March 17, 2016 – Board Retreat
8:00 a.m. to 5:00 p.m., Founders Inn and Spa
Dinner immediately following the meeting in the Swan Terrace
[\(see Retreat Minutes\)](#)

Appendix A: Board Activities

Page 11

Friday, March 18, 2016 – Board and Committee Meetings

8:00 a.m. to 5:00 p.m., Campus

[\(see Board Minutes\)](#)

Friday, April 15, 2016 – Omega Psi Phi Fraternity, Inc. Third District Meeting
9:00 a.m., Holiday Inn Executive Center
Virginia Beach, VA

Dr. Byron L. Cherry, Sr., Rector

Saturday, April 16, 2016 – It is a Different World Event

3:00 p.m., Main Event, Campus

5:00 p.m., VIP Reception, Campus

Lula B. Holland, Secretary

Saturday, April 16, 2016 – AROTC Military Ball

6:00 p.m. – Marriott Waterside Hotel

Norfolk, VA

Dr. Byron L. Cherry, Sr., Rector (Remarks)

Sunday and Monday, April 17-18, 2016 – AGB

National Conference on Trusteeship and the

HBCU Initiative (Various sessions and panel

discussions)

Gaylord National Resort and Convention Center

National Harbor, MD

Dr. Byron L. Cherry, Sr., Rector

Wednesday, April 27, 2016 – Ad-Hoc Board

Policies and Ad-Hoc Bylaws Joint Committee

Meeting

9:00 a.m. Campus

Dr. Byron L. Cherry, Sr., Rector

Dr. Ann A. Adams

Elwood B. Boone, III

Dr. Deborah M. DiCroce

Lula B. Holland

Wednesday, May 4, 2016 – Meeting with

President and Vice President for Finance and

Administration

10:00 a.m., Campus

Michael J. Helpinstill

Friday, May 6, 2016 – Board and Committee Meetings

8:00 a.m. to 5:00 p.m., Campus

(inclusive of AROTC Commissioning Ceremony)

[\(see Board minutes\)](#)

Saturday, May 7, 2016 – Pre-Commencement Breakfast

7:15 a.m., Campus

Eight Board members participated

Saturday, May 7, 2016 – Commencement

10:00 a.m., Downtown Scope, Norfolk, VA

Eight Board members participated

Saturday, May 7, 2016 – NSU Alumni

Association Executive Board Meeting

Approximately 1:13 p.m., Campus

Bryan D. Cuffee

Thursday, June 9, 2016 – NSU Foundation Board Meeting

9:00 a.m., Campus

Bryan D. Cuffee

Wednesday, June 15, 2016 – Downtown Norfolk

Council Annual Meeting Luncheon – Lifetime

Achievement Award to Mayor Fraim

Lula B. Holland, Secretary

Kenneth W. Crowder

Friday, June 24, 2016 – NSURIF Board Meeting

(via teleconference)

1:00 p.m. – 3:30 p.m., Campus

Michael D. Rochelle

Tuesday, July 5, 2016 – Brown Memorial Hall

Topping Ceremony

11:00 a.m., Campus

Dr. Byron L. Cherry, Sr., Rector

Monday, July 18, 2016 – Campus Orientation

11:00 a.m., McGuire Woods, Richmond, VA

B. Keith Fulton

Appendix A: Board Activities

Page 12

Thursday, August 11, 2016 – Enterprise Risk Management Assessment Interview
11:00 a.m., Campus
Dr. Byron L. Cherry, Sr., Rector

Monday, August 15, 2016 – State of the University Address
9:00 a.m., Campus
Dr. Byron L. Cherry, Sr., Rector

Tuesday, August 23, 2016 – Executive Committee Meeting of the Board
2:00 p.m., Campus
Dr. Byron L. Cherry, Sr., Rector
Dr. Melvin T. Stith, Vice Rector
Dr. Ann A. Adams
Elwood B. Boone, III
Bryan D. Cuffee

Wednesday, August 24, 2016 – Lunch Meeting with President
12:00 Noon, Town Point Club, Norfolk, VA
Kenneth W. Crowder

Friday, August 26, 2016 – Sentara Meeting with NSU Representatives RE: Nursing Scholarships
9:00 a.m., Campus
Elwood B. Boone, III

Wednesday, August 31, 2016 – Board Orientation for New Board Member
8:30 a.m., Campus
Dr. Byron L. Cherry, Sr., Rector
B. Keith Fulton

Wednesday, August 31, 2016 – Ad-Hoc Board Policies Meeting
3:00 p.m., Campus
Dr. Ann A. Adams
Elwood B. Boone, III
Dr. Deborah M. DiCroce
B. Keith Fulton

Thursday, September 8, 2016 – NSU Foundation Board Meeting
9:00 a.m., Campus
Bryan D. Cuffee

Tuesday, September 13, 2016 – Military Alumni Chapter's Congressional Black Caucus Event
6:00 p.m., Washington, DC
Dr. Byron L. Cherry, Sr., Rector (Guest Speaker)

Friday, September 16, 2016 – Investiture
10:00 a.m., Campus Wilder Center
Dr. Byron L. Cherry, Sr., Rector (Presiding and Administer Oath of Office)
Thomas N. Chewning
Bryan D. Cuffee
Dr. Deborah M. DiCroce (Remarks)
Larry A. Griffith

Friday, September 16, 2016 – Investiture Reception
Approximately 12:30 p.m. Campus
Dr. Byron L. Cherry, Sr., Rector
Thomas N. Chewning
Bryan D. Cuffee
Dr. Deborah M. DiCroce
Larry A. Griffith
Devon M. Henry

Friday, September 16, 2016 – Ringing of the Bell at the Communications Tower
Approximately 12:30 p.m., Campus
Dr. Byron L. Cherry, Sr., Rector
Bryan D. Cuffee (Remarks)
Dr. Deborah M. DiCroce
Devon M. Henry

Friday, September 16, 2016 – Investiture Reception
Approximately 1:00 p.m. Campus
Dr. Byron L. Cherry, Sr., Rector
Thomas N. Chewning
Dr. Deborah M. DiCroce
Larry A. Griffith
Devon M. Henry

Appendix A: Board Activities
Page 13

Friday, September 16, 2016 – Gala Reception
6:30 p.m., Campus
Dr. Byron L. Cherry, Sr., Rector
Elwood B. Boone
Bryan D. Cuffee

Friday, September 16, 2016 – Gala
8:00 p.m. Campus
Dr. Byron L. Cherry, Sr., Rector
Elwood B. Boone (Remarks)
Bryan D. Cuffee

Monday, September 19, 2016 – Ad-Hoc Internal
Audit Position Application Review Committee
Meeting
9:25 a.m., Campus
Michael J. Helpinstill, Chair
Dr. Byron L. Cherry, Sr., Rector
Thomas N. Chewning

Tuesday, September 20, 2016 – Campus
Orientation President Moore
11:00 a.m., Campus
Devon M. Henry

Tuesday, September 20, 2016 – Board
Orientation with University Counsel
12:00 p.m., Campus
Devon M. Henry

Wednesday, September 21, 2016 – Board
Orientation with Rector Cherry
3:00 p.m. (via Teleconference)
Devon M. Henry

Friday, September 23, 2016 – Board and
Committee Meetings
8:00 a.m. to 5:00 p.m., Campus
[\(see Board minutes\)](#)

Friday, October 7, 2016 – Sentara Meeting with
NSU Representatives RE: Nursing Scholarships
2:00 p.m., Sentara Corporate Office, Norfolk, VA
Elwood B. Boone, III

Tuesday, October 11, 2016 – AGB Webinar on
Campus Climate, Inclusion, and Civility
2:00 p.m., Norfolk, VA
Dr. Ann A. Adams

Tuesday and Wednesday, October 18-19, 2016
– SCHEV Boards of Visitors Orientation
3:30 – 7:30 p.m. and 7:30 a.m. – 4:45 p.m.,
respectfully, Richmond, VA
Dr. Deborah M. DiCroce
Devon M. Henry

Friday, October 28, 2016 – NSU National Alumni
Association Classic Golf Tournament
8:30 a.m., Portsmouth, VA
Dr. Byron L. Cherry, Sr., Rector

Saturday, October 29, 2016 – Homecoming
Parade
8:30 a.m., Norfolk, VA
Dr. Byron L. Cherry, Sr., Rector

Saturday, October 29, 2016 – President's
Homecoming Brunch
11:30 a.m., Campus
Dr. Byron L. Cherry, Sr., Rector
Dr. Melvin T. Stith, Vice Rector
Kenneth W. Crowder

Sunday, October 30, 2016 – NSU National
Alumni Association Worship Service
8:30 a.m., Norfolk, VA
Dr. Byron L. Cherry, Sr., Rector (Remarks)

November 30, 2016 – Ad-Hoc Bylaws
Committee Meeting
12:30 p.m., Campus
Dr. Deborah M. DiCroce, Chair
Elwood B. Boone, III
B. Keith Fulton
Beth Murphy

Appendix A: Board Activities
Page 14

November 30, 2016 – Ad-Hoc President’s House
Assessment Committee Meeting
3:00 p.m., Campus
Bryan D. Cuffee, Chair
Devon M. Henry
Beth Murphy

Thursday, December 8, 2016 – BOV/NSU
Foundation Liaison Committee Meeting
10:00 a.m., Campus
Bryan D. Cuffee, Chair
Elwood B. Boone, III

Thursday, December 8, 2016 – NSU Foundation
Board Meeting
10:00 a.m., Campus
Bryan D. Cuffee

Friday, December 9, 2016 – Board and
Committee Meetings
8:00 a.m. to 5:00 p.m., Campus
(inclusive of AROTC Commissioning Ceremony)
[\(see to Board minutes\)](#)

Friday, December 9, 2016 – Board/Society
Reception
5:30 p.m., Campus
Five Board members participated

Saturday, December 10, 2016 –
Pre-Commencement Breakfast
7:15 a.m., Campus
Five Board members participated

Saturday, December 10, 2016 –
Commencement
10:00 a.m., Campus
Five Board members participated

Saturday, December 10, 2016 – NSU Alumni
Association Executive Board Meeting
Approximately 1:00 p.m., Campus
Bryan D. Cuffee