

**Document Title**

University of Mary Washington 2016 annual executive summary of interim activity and work of the Board of Visitors

**Author**

Board of Visitors, University of Mary Washington

**Enabling Authority**

§23-2.05

**Executive Summary**

In accordance with Va. Code §23-2.05, the Board of Visitors of the University of Mary Washington provides the following summary of its activities since the submission of its last executive summary. Pursuant to Va. Code §23-2.01, the Board continued its practice of conducting all Board, committee, and subcommittee meetings in compliance with the Virginia Freedom of Information Act, Va. Code §2.2-3700 et seq. Consistent with the requirements of Va. Code §23-2.02, the Board's bylaws are posted on the Board's website and the bylaws include all statutorily required terms. An Attorney General's representative has been invited to all Board meetings and has attended most. The Board conducted its regular annual assessment of the President. As required by Va. Code §23-2.03, the Board held a closed meeting to provide an evaluation of the University President's performance. In accordance with Va. Code §23-2.04, the Board's Executive Committee organized the working processes of the Board to accomplish the specific governance practices identified therein. The Board has adopted a statement of governance and a code of ethics for Visitors. Effective July 2016, three new Board members were appointed. The Board conducted orientation and continuing education programs for Visitors that included training on the Virginia Freedom of Information Act. In addition, new Board members were provided an orientation session for the UMW Foundation. Two of the three newly appointed members of the Board, as well as one member who was appointed in 2015, attended the mandatory SCHEV orientation program.

Following is a summary of Board of Visitors Actions in the period from January 1, 2016 through December 31, 2016.

**University of Mary Washington Board of Visitors Actions**  
January 1, 2016 – December 30, 2016

**Presidential Search Advisory Executive Committee Meeting, January 8, 2016**

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The Presidential Search Advisory Executive Committee did not take action.

**Presidential Search Advisory Committee Stakeholder Advisory Group, January 8, 2016**

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The Presidential Search Advisory Committee Stakeholder Advisory Group did not take action.

**Presidential Search Advisory Executive Committee Meeting, January 26, 2016**

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The Presidential Search Advisory Executive Committee did not take action.

**Executive Committee Meeting, January 26, 2016**

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The Executive Committee approved the following:

- Approval of Service Citations for Joseph W. Grzeika '83, Dorcas R. Hardy, and B. Judson Honaker

**Board of Visitors Meeting, February 18-19, 2016**

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The Board of Visitors approved the following:

- Meeting minutes for:
  - o November 16, 2015 Academic Affairs Committee
  - o November 17, 2015 Presidential Search Advisory Committee
  - o November 19-20, 2015, Board of Visitors Meeting
  - o December 3, 2015, Presidential Search Advisory Committee Stakeholder Advisory Group
  - o January 26, 2016, Presidential Search Advisory Committee Executive Committee
  - o January 26, 2016, Board of Visitors Executive Committee
- Selection of Troy D. Paino as tenth president of the University effective July 1, 2016
- Ratification of Employment Agreement executed by Dr. Paino and the Rector
- Awarding of the Monroe Medal to Gladys White Jordan
- Citations for members of the Presidential Search Advisory Committee
- Donor Terms of Agreement approved for:
  - o Class of 1969 50<sup>th</sup> Reunion Scholarship
  - o Mary Grace Wright Day '66 Edowment on Caregiving
  - o Grace Mann Launch Award
  - o Prince B. Woodard Leadership Awards
- Strategic Plan, Mary Washington 2020: Excellence, Impact, Distinction
- Personnel Docket for Teaching/Instructional Faculty

**Nominating and Governance Committee Meeting, March 16, 2016**

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The Nominating and Governance Committee did not take action.

**Joint Audit/Finance Committee Meeting, March 16, 2016**

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The Joint Audit/Finance Committee did not take action.

**Executive Committee Meeting, March 16, 2016**

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The Executive Committee approved the following:

- Resolutions of Appreciation for 2015-16 Student Government Leadership

**Board of Visitors Meeting, April 14-15, 2016**

[View the minutes](#)

The Board of Visitors approved the following:

- Meeting minutes for:
  - o Board of Visitors meeting, February 18-19, 2016
  - o Nominating and Governance Committee meeting, March 16, 2016
  - o Joint Audit/Finance Committee meeting, March 16, 2016
  - o Board of Visitors Executive Committee meeting, March 16, 2016
- Changes to the Faculty Handbook, effective August 2016
- Personnel Docket for teaching/Instructional Faculty
- President's recommendation that the Board of Visitors request that the UMW Foundation revise its investment Policy with regard to Carbon 200 investments
- Proposed changes to the Honor Constitution
- Revised structure of the Violence Prevention and Threat Assessment Teams
- Donor Terms of Agreement approved for:
  - o Tara Corrigan '82 Internship
  - o Wilder Family Scholarship
  - o Lucille Cutchin Winton '42 Study Abroad Scholarship
  - o SWIFT Collaboration Room Naming Resolution

**Executive Committee Meeting, May 6, 2016**

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The Executive Committee approved the following:

- To uphold the decision of the Provost regarding tenure and promotion of a faculty member

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### **Board of Visitors Meeting, May 6, 2016**

[View the minutes](#)

The Board of Visitors approved the following:

- Meeting minutes for:
  - o Board of Visitors meeting, April 14-15, 2016
- Revised Transfer Admission Policy
- Degree candidates for 2016 graduate and undergraduate commencement exercises
- Naming Resolution for the Heslep Amphitheatre
- Hurley Honorary Degree and Emeritus Status Resolution
- Washington Medallion Resolution in Honor of Martin A. Wilder, Jr.
- 2016-17 Operating Budget and Tuition and Fees Schedule
- Personnel Docket for Teaching/Instructional Faculty

### **Nominating and Governance Committee Meeting, May 6, 2016**

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The Nominating and Governance Committee did not take action.

### **Nominating and Governance Committee Meeting, June 16, 2016**

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The Nominating and Governance Committee approved the following:

- Adoption of 2016-17 Executive Committee slate of nominees as presented and to recommend the slate to the Board of Visitors for election at the summer planning retreat.

### **New Board Member Orientation, July 26-27, 2016**

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The Board of Visitors did not take action.

### **Board of Visitors Get Acquainted Meeting, July 27, 2016**

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The Board of Visitors did not take action.

### **Board of Visitors Annual Planning Retreat, August 5-7, 2016**

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The Board of Visitors approved the following:

- Annual signing of UMW Board of Visitors Code of Ethics
- Election of officers and at-large Executive Committee members
- Priorities enumerated by President Paino as his work plan for FY17

### **Executive Committee Meeting, August 26, 2016**

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The Board of Visitors Executive Committee did not take action.

## **Board of Visitors Meeting, September 15-16, 2016**

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The Board of Visitors approved the following:

- Meeting Minutes for:
  - o Executive Committee Meeting, May 6, 2016
  - o Board of Visitors Meeting, May 6, 2016
  - o Board of Visitors Nominating & Governance Committee Meeting, May 6, 2016
  - o Board of Visitors Nominating & Governance Committee Meeting, June 16, 2016
  - o New Board Member Orientation, July 26-27, 2016
  - o Board of Visitors Get Acquainted Meeting, July 27, 2016
  - o Board of Visitors Annual Planning Retreat, August 5-7, 2016
  - o Executive Committee Meeting, August 26, 2016
- Recommendation from the Executive Committee to revise the Board meeting process and committee structure
- Formation of the Diversity Ad-Hoc Committee
- Naming Resolution honoring Janet and Florian N. “Red” Hofer (Third Floor Medium Conference Room (#310) in the Hurley Convergence Center)
- Resolution recognizing the service of Mr. Salvatore “Torre” Meringolo
- Internal Audit Charter
- FY17 Audit Plan
- Letter of Certification to Department of Planning and Budget/Compliance with Debt Management Policy
- UMW Six-Year Plan as amended
- Salary action proposal as presented by President Paino
- Personnel Docket for Teaching/Instructional Faculty
- Donor Terms of Agreement for:
  - o Richard V. and Rosemary A. Hurley STEM Scholarship
  - o John M. Kramer Faculty Award
  - o Linda Loy '65 Endowed Emergency Fund
  - o Hunter and Christine Morin Family Endowment for Men’s Basketball
  - o Elizabeth Poteet Pollard '56 Scholarship in Historic Preservation
  - o Irene Piscopo Rodgers '59 – Alvey Scholarship
  - o Teaching, Learning, and Technology Endowment
- Revisions to Policy on Sexual and Gender-Based Harassment and Other Forms of Interpersonal Violence

## **State Council of Higher Education for Virginia, Board of Visitors Orientation**

**October 18-19, 2016**

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The Board of Visitors did not take action.

## **Diversity Ad-Hoc Committee Meeting, October 21, 2016**

[View the minutes](#)

The Diversity Ad-Hoc Committee did not take action.

**Executive Committee Meeting, October 21, 2016**

[View the minutes](#)

The Executive Committee did not take action.

**Board of Visitors Meeting, November 17-18, 2016**

[View the minutes](#)

The Board of Visitors approved the following:

- Meeting minutes for:
  - o Board of Visitors Meeting, September 15-16, 2016
  - o Board of Visitors Diversity Ad-Hoc Committee Meeting, October 21, 2016
  - o Executive Committee Meeting, October 21, 2016
- Donor Terms of Agreement for:
  - o Juanita S. Carpenter '39 Scholarship
  - o Financial Services Internship
  
- Naming Honors for:
  - o William B. Crawley Great Lives Lecture Series
  - o Morin Men's Basketball Office – Anderson Center
- Resolution for temporary transfer agreement between University of Mary Washington and the Commonwealth of Virginia Department of Military Affairs
- Resolution for Level II Operational Authority Renewal
- Loan of James Monroe snuff box to the Herbert Hoover Presidential Library and Museum
- Modification to the required TOEFL score requirement
- Personnel Docket for Teaching/Instructional Faculty
- Audit Committee Charter
- Congratulations to the UMW Women's Volleyball Team on their Regional Championship and appearance at the National "Elite Eight" tournament in Oshkosh, Wisconsin (November 17, 2016)

Minutes of all meetings of the Board of Visitors and its committees are available at:

<http://www.boarddocs.com/va/umw/Board.nsf/Public>