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STATE CORPORATION COMMISSION  
Office of the Clerk

December 1, 2017

The Honorable Terence R. McAuliffe  
Governor of Virginia

The Honorable Thomas K. Norment, Jr.  
The Honorable Emmett W. Hanger, Jr.  
Co-Chairs, Senate Committee on Finance

The Honorable S. Chris Jones  
Chair, House Committee on Appropriations

The Honorable Frank M. Ruff, Jr.  
Chair, Senate Committee on General Laws  
and Technology

The Honorable Terry C. Kilgore  
Chair, House Committee on Commerce  
and Labor

The Honorable Frank W. Wagner  
Chair, Senate Committee on Commerce  
and Labor

Todd P. Haymore  
Secretary of Commerce and Trade

Karen R. Jackson  
Secretary of Technology

Re: Enhancements to the SCC eFile and Business One Stop Systems

Dear Governor, Committee Chairmen, and Secretaries:

As required by legislation passed during the 2013 and 2014 sessions of the General Assembly (SB 1137 (2013), HB 1760 (2013) and HB 167 (2014)), this letter reports on progress to implement enhancements to the State Corporation Commission's business entity electronic filing system (SCC eFile) and the Business Permitting Center maintained by the Department of Small Business and Supplier Diversity (DSBSD). The Business Permitting Center is known as Business One Stop.

The above-referenced legislation directs the State Corporation Commission (SCC) and DSBSD to do the following: (1) By December 1, 2014, implement a hyperlink between SCC eFile and Business One Stop. The purpose of the hyperlink is to facilitate the collection of user information by Business One Stop. (2) "By June 30, 2018, fully integrate processes and forms" related to forming a business entity.

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We reported in our December 1, 2014 letter that the hyperlink between the two systems was successfully implemented on October 29, 2014. As stated in previous reports, during implementation of a contract to replace the Clerk's Information System (CIS) (a mainframe system that contains business entity data of record in the Office of the Clerk of the SCC), work would begin to perform the necessary analysis to achieve the goal of fully integrating the processes and forms between SCC eFile and Business One Stop.

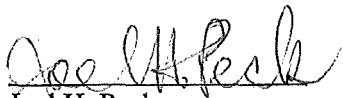
A major project to replace CIS was initiated in November 2015. As part of this project, the SCC issued a request for proposals on July 1, 2016, which includes requirements for integration with Business One Stop.

The SCC awarded a contract for this project on March 1, 2017. Among other tasks accomplished so far, a project plan and a project schedule have been established. In addition, representatives of DSBSD and SCC had an initial meeting on April 25, 2017 to discuss the current status of their respective computer development plans. Representatives of the two agencies have communicated with each other from time to time since the initial meeting.

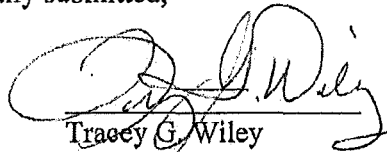
To date, the SCC project has proceeded on schedule, with implementation anticipated to occur by the end of January 2019. The planned go-live date is later than the June 30, 2018 date for processes and forms integration set out in § 2.2-1617 E of the Code of Virginia. Consequently, the SCC, with the concurrence of the DSBSD, will seek the consideration of the General Assembly to amend subsection E during the 2018 session.

We appreciate the opportunity to report on the progress made to date on these important initiatives. Please let us know if you have any questions concerning these matters.

Respectfully submitted,



Joel H. Peck  
Clerk of the State Corporation  
Commission



Tracey G. Wiley  
Director of the Department of  
Small Business and Supplier Diversity

JHP/tlh