

FY 18 BFM Internal Service Fund 0604 Expenditure Report Required by Item 80. A.5., Chpt 836, 2017-18 Appropriation Act

Expense Item	Non-discretionary Expenses	Discretionary Expenses	Service Agreements	Total
Electricity	\$5,116,648		\$549,563	\$5,666,211
Water & Sewer	\$1,076,101		\$161,786	\$1,237,887
Steam	\$356,267		\$33,485	\$389,752
Natural Gas	\$486,207		\$63,900	\$550,107
Total, Utilities	\$7,035,223		\$808,734	\$7,843,957
Personal Services Costs- Salaries & Benefits	\$3,484,121		\$762,007	\$4,246,128
Overtime and Wage	\$328,293	\$328,292	\$25,657	\$682,242
Elevators- Maintenance & Repair- contractual	\$1,045,045		\$312,150	\$1,357,195
Building Controls - Maintenance & Repair- contractual	\$495,000		\$54,000	\$549,000
HVAC/Chiller Maintenance & Repair - contractual	\$713,422		\$148,000	\$861,422
Life Safety Systems Maintenance & Repair - contractual	\$430,000		\$149,000	\$579,000
Building Access Systems Maintenance & Repair - contractual	\$211,092		\$25,800	\$236,892
Generator Service- Maintenance and Repair - contractual	\$100,000		\$25,000	\$125,000
Water Treatment (HVAC)- Maintenance & Repair- contractual	\$170,000		\$40,000	\$210,000
Air Filtration Program (HVAC)- Maintenance & Repair- contractual	\$170,000		\$36,000	\$206,000
Repair and Maintenance Supplies and Materials	\$1,565,463		\$384,947	\$1,950,410
Paint and Carpet	\$0	\$360,642	\$28,000	\$388,642
Critical Project Management	\$586,400			\$586,400
Work Orders - Agency Requests for Services	\$3,154,887			\$3,154,887
Total, Maintenance and Repair Services	\$12,453,724	\$688,934	\$1,990,561	\$15,133,218
Security - contractual	\$1,039,068			\$1,039,068
Security Badging/building access materials	\$241,252			\$241,252
Total, Security	\$1,280,320	\$0	\$0	\$1,280,320
Custodial - Personal Services	\$2,563,846		\$465,278	\$3,029,124
Custodial Supplies	\$60,435			\$60,435
Custodial services - contractual	\$2,557,355		\$368,128	\$2,925,483
Extermination Services - contractual	\$15,092			\$15,092
Refuse and Recycling Services - contractual	\$136,850		\$36,567	\$173,417
Total, Custodial Services	\$5,333,578	\$0	\$869,973	\$6,203,551
Snow removal - contractual	\$12,000		\$3,000	\$15,000
Landscaping - contractual	\$215,000		\$0	\$215,000
Total, Grounds keeping	\$227,000	\$0	\$3,000	\$230,000

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VITA/Telecommunications/IT Exoenditures	\$1,609,727		\$42,845	\$1,652,572
Personal Services - Admin	\$1,235,045			\$1,235,045
Agency support services (fiscal, HR, procurement, etc.)	\$475,062			\$475,062
Admin M&O	\$380,269			\$380,269
Maintenance Overhead	\$387,125		\$465,488	\$852,613
Total, Direct Administration & Overhead	\$4,087,228	\$0	\$508,333	\$4,595,561
Payment in Lieu of Taxes	\$1,808,645		\$70,000	\$1,878,645
Insurance (Property, Boiler/ Machinery, Auto, General Liability, Workers Comp)	\$156,211		\$51,806	\$208,017
Debt Service: ESCOs (due through 2027)	\$1,241,289			\$1,241,289
				\$0
Non-operating Part 3 cash transfers				\$0
Total, Other	\$3,206,145	\$0	\$121,806	\$3,327,951
TOTAL, ALL COSTS	\$33,623,218	\$688,934	\$4,302,407	\$38,614,558

FUND SOURCES FOR 0604

Rent Plan (State & Private Tenants, Insurance Recoveries)	\$32,454,974
Service Agreements	\$3,911,766
Special Maintenance Services	\$3,840,981
TOTAL, FUND SOURCES	\$40,207,721

Unleased Office Space in DGS-Owned Facilities

As of July 1, 2018

In accordance with Item 80 A.5. of Chapter 836, 2017-18 Appropriation Act, "On or before September 1 of each year, DGS shall report to the Chairmen of the House Appropriations and Senate Finance Committees, the Secretary of Administration, and the Department of Planning and Budget regarding the operations and maintenance costs of all buildings controlled, maintained, and operated by the Department of General Services. The report shall include, but not be limited to, the cost and fund source associated with the following: utilities, maintenance and repairs, security, custodial services, groundskeeping, direct administration and other overhead, and any other operations or maintenance costs for the most recently concluded fiscal year. The amount of unleased space in each building shall also be reported"

Building	Unleased Office Space Types (sf)			Comments
	Available Office Space no prospective tenant and not undergoing or pending renovation	Undergoing or Pending Renovation Available in <2 years	Pending Renovation in 2+ years, or Pending Demolition	
400 E. Cary	2,880	0	0	
Aluminum	0	0	15,121	Slated for demo
Main Street Centre	9,037	0	0	
Monroe	5,127	12,284	0	12,284 SF DGS renovation swing space
Morson Row	0	0	25,696	Pending renovation
Old City Hall	0	0	59,979	Pending renovation
Oliver Hill	0	0	1,200	Available space pending due to VDACS consolidation; no prospective tenant at this time;
Patrick Henry	4,455	0	0	
TOTALS	21,499	12,284	101,996	