

**Document Title**

University of Mary Washington 2017 annual executive summary of interim activity and work of the Board of Visitors

**Author**

Board of Visitors, University of Mary Washington

**Enabling Authority**

§23-2.05

**Executive Summary**

In accordance with Va. Code §23-2.05, the Board of Visitors of the University of Mary Washington provides the following summary of its activities since the submission of its last executive summary. Pursuant to Va. Code §23-2.01, the Board continued its practice of conducting all Board, committee, and subcommittee meetings in compliance with the Virginia Freedom of Information Act, Va. Code §2.2-3700 et seq. Consistent with the requirements of Va. Code §23-2.02, the Board's bylaws are posted on the Board's website and the bylaws include all statutorily required terms. The Board of Visitors revised their bylaws in February 2017 to reflect a new committee structure. An Attorney General's representative has been invited to all Board meetings and has attended most. The Board conducted its regular annual assessment of the President. As required by Va. Code §23-2.03, the Board held a closed meeting to provide an evaluation of the University President's performance. In accordance with Va. Code §23-2.04, the Board's Executive Committee organized the working processes of the Board to accomplish the specific governance practices identified therein. The Board has adopted a statement of governance and a code of ethics for Visitors. Effective July 2017, two new Board members were appointed by the Governor and one existing Board member was re-appointed. The Board conducted orientation and continuing education programs for Visitors that included training on the Virginia Freedom of Information Act. One of the two newly appointed members of the Board, as well as one member who was appointed in 2016, attended the mandatory SCHEV orientation program.

Following is a summary of Board of Visitors Actions in the period from January 1, 2017 through December 31, 2017.

**University of Mary Washington Board of Visitors Actions**  
January 1, 2017 – December 31, 2017

**Audit Committee Meeting, January 18, 2017**

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[View the minutes](#)

The Audit Committee did not take action.

**Nominating and Governance Committee Meeting, January 18, 2017**

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[View the minutes](#)

The Nominating and Governance Committee did not take action.

**Executive Committee Meeting, January 18, 2017**

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[View the minutes](#)

The Executive Committee approved the following:

- Resolution commending Dr. Leah K. Cox and thanking her for service to UMW
- Service citations for former Board of Visitors members who completed terms of service on the Board in 2016: Tara C. Corrigan '82, Theresa Y. Crawley '77, and Mark S. Ingrao '81

**Board of Visitors Meeting, February 16-17, 2017**

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[View the minutes](#)

The Board of Visitors approved the following:

- Meeting minutes for:
  - o Board of Visitors Meeting, November 17-18, 2016
  - o Board of Visitors Audit Committee Meeting, January 18, 2017
  - o Board of Visitors Nominating and Governance Committee Meeting, January 18, 2017
  - o Executive Committee Meeting, January 18, 2017
- Resolution commending Dr. Stephen Farnsworth on his selection for the State Council of Higher Education for Virginia (SCHEV) Outstanding Faculty Award
- 2017-2018 Room and Board rates as presented
- Donor Terms of Agreement for:
  - o College of Business Endowed Fund
  - o E. Boyd Graves Endowment for Historic Preservation
  - o Marceline Weatherly Morris '50 Musical Theatre Scholarship
- Naming Honors for:
  - o Sheehan Conference Room
- Bequest of artifacts from the Estate of Camilla Hoes Pope
- Loan of works of Art from the James Monroe Museum to City of Fredericksburg
- Loan of Monroe Bicorn Hat to the Connecticut Historical Society
- Personnel Docket for Teaching/Instructional Faculty
- Revisions to the UMW Board of Visitors Bylaws

**Six-Year Plan Ad Hoc Committee Meeting, March 22, 2017**

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[View the minutes](#)

The Six Year Plan Ad Hoc Committee did not take action.

**Diversity Ad Hoc Committee Meeting, March 22, 2017**

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[View the minutes](#)

The Diversity Ad Hoc Committee did not take action.

**Nominating and Governance Committee Meeting, March 22, 2017**

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[View the minutes](#)

The Nominating and Governance Committee did not take action.

**Executive Committee Meeting, March 22, 2017**

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[View the minutes](#)

The Executive Committee approved the following:

- Resolutions of appreciation recognizing the service of various elected student leaders

**Board of Visitors Meeting, April 20-21, 2017**

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[View the minutes](#)

The Board of Visitors approved the following:

- Meeting minutes for:
  - o Board of Visitors Meeting, February 16-17, 2017
  - o Board of Visitors Six-Year Plan Ad Hoc Committee Meeting, March 22, 2017
  - o Board of Visitors Diversity Ad Hoc Committee Meeting, 22, 2017
  - o Board of Visitors Nominating and Governance Committee Meeting, March 22, 2017
  - o Executive Committee Meeting, March 22, 2017
- Donor Terms of Agreement for:
  - o Elizabeth S. '49 and Ralph F. deBedts Scholarship
  - o Helen Walsh Kramer Scholarship
- Naming Honors for:
  - o Gourley Living Room in honor of Lynne Gourley Farrell '82
  - o Kelly Conference Room in honor of Peter and Sally Monroe Kelly '68
  - o Richardson Team Room in honor of Woody and Lynne Richardson
- Revised Memorandum of Understanding with the UMW Foundation as presented
- Process for future review of the Memorandum of Understanding with the UMW Foundation
- UMW Comprehensive Emergency Operations Plan and the accompanying resolution of adoption as presented
- Faculty Handbook changes effective August 2017, as presented
- Personnel Docket for Teaching and Instructional Faculty
- Administrator Emeritus Status for Mr. David Berreth
- Honor Constitution changes as presented, and acknowledging comment and feedback

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**Board of Visitors Meeting, May 12, 2017**

[View the minutes](#)

The Board of Visitors approved the following:

- Meeting minutes for:
  - o Board of Visitors Meeting, April 21, 2017
- Degree candidates for 2017 graduate and undergraduate commencement ceremonies
- Naming Honors for:
  - o Wilder Classroom in honor of Dr. Martin Wilder and Vicky Nichols Wilder '80
- FY18 Internal Operating Budget and Tuition and Fees as presented
- Personnel Docket for Teaching and Instructional Faculty
- First Amendment to the President's contract as presented
- Agreement formalizing the obligation of the UMW Foundation to supplement the President's salary

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**Diversity Ad Hoc Committee Meeting, June 13, 2017**

[View the minutes](#)

The Diversity Ad Hoc Committee did not take action.

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**Six-Year Plan Ad Hoc Committee Meeting, June 13, 2017**

[View the minutes](#)

The Six-Year Plan Ad Hoc Committee did not take action.

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**Nominating and Governance Committee Meeting, June 13, 2017**

[View the minutes](#)

The Nominating and Governance Committee approved the following:

- Candidates being considered for a position on the 2017-2018 Executive Committee may submit a written statement to outline their interest and qualifications.

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**Executive Committee Meeting, June 13, 2017**

[View the minutes](#)

The Executive Committee approved the following:

- Amendment to the University's 403(b) plan to enable implementation of the changes to the President's contract that were approved in May 2017.

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**Board of Visitors New Board Member Orientation, July 13, 2017**

[View the minutes.](#)

The Board of Visitors did not take action.

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### **Board of Visitors Annual Planning Retreat, August 4-6, 2017**

[View the minutes.](#)

The Board of Visitors approved the following:

- Resolution of Appreciation honoring Dr. Martin A. Wilder, Jr., for thirty-eight years of service to the University of Mary Washington
- 2017-2018 Board of Visitors Meeting Schedule
- Election of officers and at-large Executive Committee members
- Amendment to the Non-Discrimination Statement
- An increase of three percent to President Paino's base salary, to be apportioned between state funds and UMW Foundation funds in accordance with the Appropriations Act, and a performance bonus of \$25,000 to be paid from UMW Foundation funds.

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### **Board of Visitors Executive Committee Meeting, August 25, 2017**

[View the minutes.](#)

The Executive Committee approved the following:

- Recommendation to the Board of Visitors for approval of the 2017-2018 Presidential Priorities

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### **Board of Visitors Meeting, September 14-15, 2017**

[View the minutes.](#)

The Board of Visitors approved the following:

- Meeting Minutes for:
  - o Board of Visitors Meeting, May 12, 2017
  - o Board of Visitors Executive Committee, June 13, 2017
  - o Board of Visitors Nominating & Governance Committee Meeting, June 13, 2017
  - o Board of Visitors Six-Year Plan Ad Hoc Committee Meeting, June 13, 2017
  - o Board of Visitors Diversity Ad Hoc Committee Meeting, June 13, 2017
  - o Board of Visitors New Board Member Orientation, July 13, 2017
  - o Board of Visitors Annual Planning Retreat, August 4-6, 2017
  - o Board of Visitors Executive Committee Meeting, August 25, 2017
- Recommendation from the Executive Committee determining sufficient cause for Ms. Bulova's absence from a portion of the new board member orientation hosted by the State Council of Higher Education for Virginia on October 24-25, 2017
- Presidential Priorities for 2017-2018
- Audit Committee Charter
- Internal Audit Charter
- Annual Audit Plan
- Historic Properties Loan of a portrait of James Monroe attributed to Bass Otis to the University of Virginia for the period: September 20, 2017-August 31, 2018
- Historic Properties Loan of a set of scales owned by James Monroe and a pocket watch owned by Thomas Jefferson to the Disney Imagineering Hall of Presidents for the period: November 27, 2017-November 27, 2019
- Revisions to the Policy on Sexual and Gender Based Harassment and Other Forms of Interpersonal Violence

- Adoption of the Master of Science in Nursing Program
- Differential Tuition and Fee Rate for the Master of Science in Nursing Program
- Personnel Docket for Teaching/Instructional Faculty
- University's seeking of General Assembly approval of renewal of leased space for the Stafford County Public Schools Program at the Stafford Campus via the Appropriations Act
- Donor Terms of Agreement for:
  - o Dennis Belcher Scholarship
  - o Department of Psychological Science Endowment
  - o Eastman-Mullins Scholarship in Theatre
  - o Effie E. Robinson '45 Study Abroad Scholarship
  - o Vicky Nichols Wilder '80 and Florence Overley Ridderhof '50 Scholarship in Dance
- Six-Year Plan
- Willard Hall Financing Authorization Resolution
- Resolution Declaring the Intention to Reimburse the Cost of Certain Expenditures in Connection with the Renovation of Willard Hall

**2017 VA Summit on Higher Education & Economic Competitiveness, October 11, 2017**  
[View the agenda.](#) **Note: Meeting minutes are not available for this event.**

The Board of Visitors did not take action.

**Executive Committee Meeting, October 18, 2017**

[View the minutes.](#)

The Executive Committee approved the following:

- Richard George Allgaier Scholarship
- Bernard L. Mahoney, Jr. Student Research Fellowship in Science

**State Council of Higher Education for Virginia, Board of Visitors Orientation**  
**October 24-25, 2017**

[View the Minutes](#)

The Board of Visitors did not take action.

**Board of Visitors Meeting, November 16-17, 2017**

[View the Minutes](#)

The Board of Visitors approved the following:

- Meeting Minutes for:
  - o Board of Visitors Meeting, September 15-16, 2017
  - o Board of Visitors Executive Committee, October 18, 2017
- Revisions to the Presidential Performance Review: Policy and Procedures
- President Paino's Strategic Vision: "An Investment of Hope for the Future – A Strategic Vision for the University of Mary Washington"
- Personnel Docket for Teaching and Instructional Faculty to include

Jepson Fellowships for the 2018-19 academic year and recipient of the Prince B. Woodard Chair, Dr. Andréa Livi Smith, Associate Professor and Chair of the Historic Preservation Department

- Donor Terms of Agreement for:
  - o Helen G. and Justin J. Piscopo Alvey Scholarship
- Debt Management Policy
- Proposed Room Rates for 2018-19 academic year, as presented
- Proposed Board Rates for 2018-19 academic year, as presented
- The following update was approved and added to the University of Mary Washington Board of Visitors Participation in Board Meetings by Electronic Means Policy: “When such individual participation is due to a personal matter, such participation is limited by law to two meetings each calendar year. (This amendment reflects Virginia Code Section 2.2-3708.1)

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### **Board of Visitors Executive Committee Meeting, December 15, 2017**

[View the Agenda](#) **Note: Meeting Minutes Not Yet Available**

The Board of Visitors Executive Committee approved the following:

- Resolution of the Executive Committee of the Board of Visitors of the University of Mary Washington Regarding Amendments to an Existing Support Agreement and Existing Property Management Agreement Between the University of Mary Washington Foundation, Eagle Housing, LLC and the University of Mary Washington

Minutes of all meetings of the University of Mary Washington Board of Visitors and its committees are available at: <http://www.boarddocs.com/va/umw/Board.nsf/Public>