#### **Accounts Receivable**

#### **Executive Summary**

The Code of Virginia § 2.2-4800 et seq. requires the Department of Accounts, along with the Office of the Attorney General, to report oversee. on. and monitor Commonwealth's accounts receivable program. In order to carry out this responsibility, DOA has issued policies and procedures on accounting, collecting, reporting, and writing off accounts receivable. In addition, DOA provides technical assistance to agencies and institutions and uses statistical analyses and audit reports to monitor the ongoing effectiveness of agencies in managing their accounts receivable.

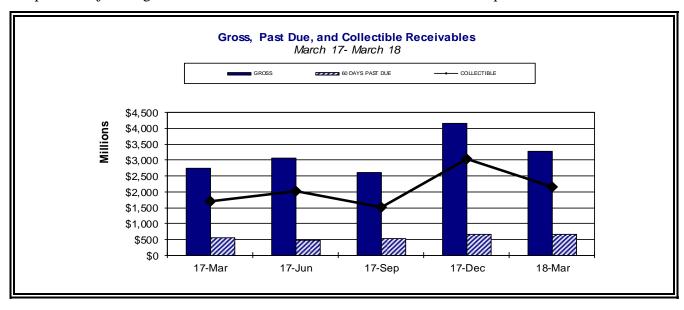
In an effort to present more meaningful information, DOA continues to exclude data from the tables (except for the final table on past due receivables) from the Department of Taxation, consisting largely of statutory assessments and non-filers assessments, and the circuit and district courts, which report judgments and fines with extremely low collection statistics.

Commonwealth agencies and institutions reported adjusted gross receivables of \$3.28

billion at March 31, 2018, with \$2.17 billion considered collectible. Receivables over 60 days past due as of March 31, 2018, totaled \$675.5 million. Of that amount, \$35.7 million was placed with private collection agencies, \$44.5 million was placed with the Division of Debt Collection and \$595.3 million was retained in-house for additional collection efforts.

It is important to note that the adjusted state receivables largely consist of unemployment taxes, tuition and fees, and billings for several indigent care programs, which present numerous special challenges in collection. "Trade receivables" typical of the private sector, which are generated by billings for the provision of goods and/or services, make up only a small portion of the state's receivables.

Further, the majority of the significant outstanding receivable balances have statutory or other restrictions specifying the distribution of any collections. The collection of the outstanding receivable balances would not provide additional resources to fund the Commonwealth's operations.



As of March 31, 2018, agencies expected to collect \$2.17 billion (66% percent) of the \$3.27 billion adjusted gross receivables. About 1 percent is due to the General Fund, primarily for benefit recoveries and sales of permits. The

balance, which contains Medicaid penalties that are no longer revertible, is due to several non-general fund.

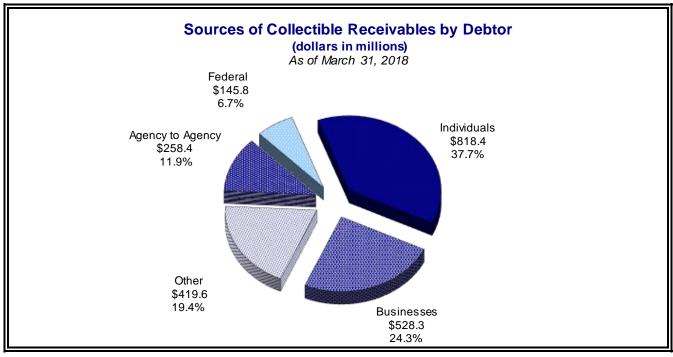
### Collectible Receivables by Fund

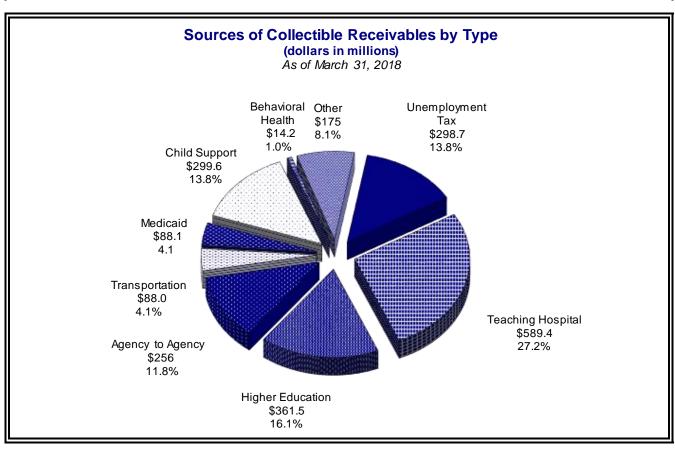
Not Including Circuit Courts, District Courts, or Department of Taxation As of March 31, 2018

Fund	Source	Amount	Percent
General Fund	Medicaid - Current Recoveries	\$ 14,703,764	48%
1%	Social Services	3,504,160	11%
	State Police Permits	7,167,183	23%
	Corrections	1,350,922	4%
	Labor and Industry Inspections	1,184,317	4%
	Other	 313,451	1%
	Subtotal	28,223,797	92%
	Agency to Agency Receivables	2,438,982	8%
	Total General Fund Collectible	\$ 30,662,779	100%
Nongeneral Funds	Medicaid - Dedicated Penalty Fees	\$ 63,558,774	3%
99%	Medicaid - Federal Reimbursements	9,828,977	1%
	Unemployment Taxes *	298,712,624	14%
	Transportation	87,998,758	4%
	Child Support Enforcement	248,844,593	12%
	Federal Government	66,024,023	3%
	DBHDS Patient Services	14,216,087	1%
	Hospital	589,397,481	27%
	Enterprise	99,588,023	4%
	Higher Education	361,481,436	16%
	Other	 44,178,278	3%
	Subtotal	1,883,829,054	88%
	Agency to Agency Receivables	255,958,176	12%
	Total Nongeneral Fund Collectible	\$ 2,139,787,230	100%
All Funds	Grand Total	\$ 2,170,450,009	100%

\*Note: The Virginia Employment Commission provides Unemployment Taxes Information.

## **Summary of Receivables by Source**





Not counting Taxation and the Courts, ten agencies account for 86 percent of the Commonwealth's adjusted gross and 82

percent of the adjusted collectible accounts receivable balances.

#### **Accounts Receivable Summary**

Not Including Circuit Courts, District Courts, or Department of Taxation As of March 31, 2018

	Allowance for Uncollectible								
Agency		Gross	Accounts			Collectible			
University of Virginia Medical Center	\$	1,165,971,460	\$	520,905,769	\$	645,065,691			
Virginia Employment Commission		334,344,284		32,970,717		301,373,567			
Department of Social Services		734,740,483		435,147,942		299,592,541			
Virginia Polytechnic Institute and State University		108,812,667		1,749,037		107,063,630			
Department of Medical Assistance Services		122,349,327		34,257,812		88,091,515			
Department of Transportation		90,497,252		4,207,156		86,290,096			
Virginia Lottery		71,978,583		-		71,978,583			
University of Virginia - Academic Division		67,423,131		1,706,864		65,716,267			
Virginia Commonwealth University		62,163,957		5,538,011		56,625,946			
Virginia Community College System-Central Office		49,229,260		1,650,796		47,578,464			
Total	\$	2,807,510,404	\$	1,038,134,104	\$	1,769,376,300			
All Other Agencies		469,199,646		68,125,937		401,073,709			
Grand Total	\$	3,276,710,050	\$	1,106,260,041	\$	2,170,450,009			

In addition to internal administrative collection efforts, agencies have three other collection tools available to them. These are computerized matching and debt setoff programs at the Departments of Taxation, Lottery and Accounts, private collection agencies, and the Attorney General's Division of Debt Collection.

DOA requires state agencies and institutions to use the computerized matching and debt setoff programs for receivables that are 30 days or more past due. DOA also requires the use of private collection agencies on delinquent accounts that are 60 days or more past due which are not sent to the Attorney General's Division of Debt Collection.

The Office of the Attorney General requires state agencies and institutions to send accounts of \$3,000 or more and 60 days or more past due to the Division of Debt Collection.

These additional collection tools recovered \$52.5 million during the quarter ended March 31, 2018. The Division of Debt Collection contributed \$1.6 million. Private collection agencies collected \$2.5 million, and the debt setoff programs (Tax, Comptroller's and Lottery) collected \$48.4 million.

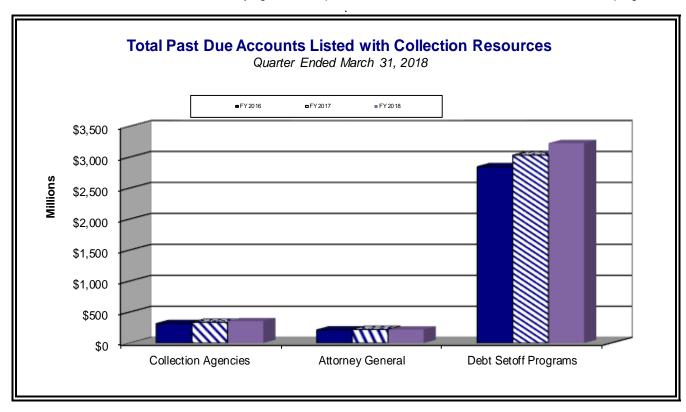
Private collection agencies returned \$10.0 million of accounts to agencies, and the Division of Debt Collection discharged \$1.1 million of accounts and returned \$1.7 million of accounts to agencies.

### Collectible Receivables Over 60 Days Past Due

Not Including Circuit Courts, District Courts or the Department of Taxation As of March 31, 2018

				With				
		Total Over		Collection	V	ith Attorney		Retained by
Agency		60 Days	Agency		General		State Agency	
Department of Social Services	\$	252,741,915	\$	4,945	\$	54,228	\$	252,682,742
University of Virginia Medical Center		182,843,572		15,959,605		1,565,575		165,318,392
Virginia Employment Commission		52,692,000		8,579,239		16,363,806		27,748,955
Department of Medical Assistance Services		38,270,068		119,201		1,157,865		36,993,002
Department of Behavioral Health		29,057,685 13,142,547 11,879,845 10,695,127 10,006,668			-			
and Developmental Services				-				29,057,685
Department of Transportation				398,995 - 2,365,443 254,477		7,794,171 921,492 201,525 7,880,679		4,949,381 10,958,353 8,128,159 1,871,512
Department of State Police								
George Mason University								
University of Virginia - Academic Division							)	
University of Virginia		8,520,629		431,056		44,247		8,045,326
TOTAL	\$	609,850,056	\$	28,112,961	\$	35,983,588	\$	545,753,507
All Other Agencies		65,601,005		7,597,294		8,497,870		49,505,841
TOTAL OVER 60 DAYS	\$	675,451,061	\$	35,710,255	\$	44,481,458	\$	595,259,348
Uncollectible Amounts Placed for Collection,								
Including Accounts Written Off		3,795,933,267		352,612,752		217,771,027		3,225,549,488
TOTAL COLLECTION EFFORTS	\$	4,471,384,328	\$	388,323,007	\$	262,252,485	\$	3,820,808,836

Note: The additional amounts retained by agencies are placed for collection with several debt setoff collection programs



## Comptroller's Debt Setoff (CDS) Program

CDS is one of the debt setoff programs used by agencies to collect past due accounts receivable owed to the State, primarily by businesses and individuals acting in a business capacity. Under CDS, a payment made by the

State to the debtor may be withheld, in full or in part, to satisfy the debt owed to the State. CDS collected a total of \$12.3 million in FY 2018. Please note the amount reported is before any refunds.

#### Receivable Trend Data

One way to measure an agency's effectiveness at collecting its accounts receivable is to look at how efficient collection procedures are on accounts that are more than 60 days past due. The following table looks at trend percentages

of receivables over 60 days past due as a percentage of gross receivables for the agencies with the largest amounts over 60 days past due.

## Percentage of Gross Receivables Over 60 Days Past Due

		Compa	rative
Agency	Percent 3/30/18	Percent 3/30/17	Percent 3/30/16
Department of State Police	78%	50%	37%
Department of Behavioral Health			
and Developmental Services	50%	48%	45%
Department of Social Services	34%	36%	45%
Department of Medical Assistance Services	31%	59%	31%
George Mason University	23%	22%	21%
Virginia Commonwealth University	16%	13%	16%
Virginia Employment Commission	16%	14%	14%
University of Virginia Medical Center	16%	10%	13%
Department of Transportation	15%	5%	13%
University of Virginia - Academic Division	13%	13%	14%
Statewide Average - All Agencies	21%	20%	20%

Another way to measure agency debt collection effectiveness is to compare amounts collected to amounts billed. The table below presents trend percentages for the ten agencies with the highest collectible accounts receivable In total, these ten agencies are balances. responsible for 82 percent of Commonwealth's collectible receivables as adjusted to exclude the balances, Department of Taxation and the circuit and district courts. Percentages over 100 percent indicate the collection of prior balances as well as current billings.

In evaluating these percentages, it is important to understand that the percentages may fluctuate based on how the different agencies conduct their business and the cycles that those businesses typically follow.

The statewide average of 68 percent indicates that for every dollar billed during the quarter ended March 31, 2018, the state collected sixty-eight cents. This rate is the one percent lower than last year and five percent lower than two years ago.

## **Collections as a Percentage of Billings**

		Compa	rative
Agency	Percent 3/30/18	Percent 3/30/17	Percent 3/30/16
Virginia Commonwealth University University of Virginia - Academic Division Virginia Polytechnic Institute and State University Virginia Community College System-Central Office Department of Transportation Department of Social Services Virginia Lottery Department of Medical Assistance Services	317% 261% 222% 130% 117% 110% 99% 63%	315% 250% 218% 115% 95% 106% 99% 65%	227% 280% 219% 128% 98% 100% 101%
Virginia Employment Commission University of Virginia Medical Center	27% 26%	26% 27%	28% 26%
Statewide Average - All Agencies	106%	102%	102%

#### **Commonwealth Receivables Analysis**

The following individual accounts receivable narratives describe agency collection programs and related trend information:

# Department of Medical Assistance Services (DMAS)

DMAS is responsible for overseeing service delivery to eligible recipients, and reviewing and auditing the providers of a variety of federally and State funded health care programs. These programs include Medicaid, Family Access to Medical Insurance Security (FAMIS), and State and Local Hospitalization (SLH) programs.

DMAS' collectible accounts receivable of \$88.1 million at March 31, 2018, is a \$2.6 million increase over the \$85.5 million reported at March 31, 2017. Over the same period, total past due receivables of \$40.9 million have decreased by \$15 million from \$75.9 million.

# University of Virginia Medical Center (UVAH)

UVAH provides primary and specialty health care for Central Virginia by operating a 500-bed hospital, a School of Medicine, and over 20 research centers. The majority of its receivables consist of Medicaid and Medicare reimbursements and payments from third party insurers.

UVAH collectible receivables of \$645.1 million at March 31, 2018, were a \$590.4 million increase from the \$54.7 million reported the previous year. Past due

receivables increased by \$252.4 million to \$428.4 million over the previous year.

## Virginia Employment Commission (VEC)

VEC is responsible for paying unemployment insurance benefits to workers who have become unemployed. VEC also provides employment assistance for job seekers and analyzes and reports on a variety of labor market information.

VEC collectible receivables were \$301.4 million at March 31, 2018, a decrease of \$34.7 million from the previous year. Total past due receivables were \$57.4 million, a \$24.2 million decrease from last year. VEC collects employer tax receivables in-house. The Attorney General's Office is involved in contested cases. Unemployment benefit overpayments to individuals are referred to private collections agencies after in-house efforts have produced no results and when debtors have left the state.

# Virginia Information Technologies Agency (VITA)

VITA is the state's central information technologies provider. VITA operates the information technology infrastructure for much of State government, providing both hardware and services. VITA also procures hardware and software for agencies and institutions of higher education.

VITA reported collectible receivables at March 31, 2018, of \$47.0 million, which is a decrease of \$1.1 million reported in the previous year. Most of these receivables are

due from other state agencies. As of March 31, 2018, \$1.3 million was over 60 days past due, an increase of \$.5 million from the previous year.

### Virginia Lottery (VAL)

The Virginia Lottery is an independent agency responsible for operating the State's on-line lottery and scratch-off games and actively participates in four multi-state games, Mega Millions, Powerball, Win for Life and Decades of Dollars. Retail merchants who sell the Virginia Lottery games are covered by surety bonds and deposit Lottery receipts into bank accounts approved by the State Treasurer.

At March 31, 2018, the Virginia Lottery reported net receivables of \$72.0 million, a \$4.8 million increase from the previous year. Billings increased by \$20.6 million and collections increased by \$21.0 million during the March 31, 2018 quarter when compared to the March 31, 2017 quarter. At March 31, 2018, the Virginia Lottery had \$394,040 that was over 60 days past due. The total amount owed is covered by surety bonds.

### Department of Education (DOE

Education acts as the pass-through agency for state and federal education funds and determines the allocation of funds to local school divisions under the Direct Aid to Public Education Program. Localities file expenditure reimbursement requests with the Department who then reviews the claims for accuracy and correctness. Eligible expenditures under federal grants are paid by DOE, which then draws down the money from the U. S. Department of Education.

At March 31, 2018, DOE did not have any receivables due from the Federal government under Direct Aid to Public Education. This is consistent with the prior year.

# Virginia Polytechnic Institute and State University (VPISU)

VPISU is one of the Commonwealth's largest universities and one of two land grant institutions in the state. At March 31, 2018, the University reported net collectible receivables of \$107.1 million, an increase of \$9.8 million over the prior year. At the same time, total past due receivables of \$8.9 million increased by \$0.6 million over the prior year.

The University uses a variety of collection methods to encourage payments. At March 31, 2018, VPISU/ID had \$5.9 million of accounts over 60 days past due. Of that amount, \$814,724 was placed with private collection agencies, and \$4.9 million was subject to additional in-house efforts.

## Department of Behavioral Health and Developmental Services (DBHDS)

DBHDS operates 14 facilities around the State to treat patients. These facilities account for nearly all of the department's receivables, consisting primarily of fees due for patient care. DBHDS bills third party insurers and patient assistance programs such as Medicare and Medicaid whenever they are available. In other cases, the Department looks to responsible family members and tangible real and personal property for payment. When property is located, a lien is filed in the local courts so that when estates are liquidated, DBHDS can recover some of the costs involved in a patient's care.

At March 31, 2018, DBHDS reported collectible receivables of \$14.2 million, a \$5.2 million decrease over the previous year. \$40.2 million was past due, with \$29.1 million being over 60 days past due. Total past due receivables increased by \$7.2 million over the year, and accounts over 60 days past due increased by \$5.0 million. At March 31, 2018, the Department had a total of \$14.3 million of accounts placed with the Attorney General and \$1.1 million listed in Taxation's Debt Setoff Programs.

## Department of Transportation (VDOT)

Depending upon how a particular road construction project is funded, VDOT receives payments from a variety of sources. These include the federal government, local government units, and for damage repairs, responsible parties or their insurers. The majority of VDOT receivables stem from these sources.

At March 31, 2018, VDOT reported \$86.3 million of collectible receivables, a decrease of \$137.3 million from the prior year. VDOT also reported \$25.0 million total past due and \$13.1 million being over 60 days past due. Past due receivables increased by \$1.8 million over the year, while receivables over 60 days past due decreased by \$1.2 million. VDOT reports that the large majority of the accounts over 60 days past due continue to be amounts owed by cities, counties and towns that are participating on long-term construction projects with the department and where the local fund shares are provided by local debt financing.

VDOT reported placing \$7.8 million of their accounts over 60 days past due with the

Attorney General's Division of Debt Collection.

### Department of Social Services (DSS)

Social Services provides financial assistance to eligible individuals and families through 119 local departments of social services. assistance programs include the Temporary Assistance for Needy Families (TANF), Medicaid, Food Stamps, and Community Services Block Grants. In addition to the assistance programs, DSS is the federally mandated state agency to provide child support enforcement assistance. Child support paid for children receiving money from an assistance program is required to be paid to reimburse the federal and state funds which provide the Overpayments of assistance assistance. benefits from ineligible participants must also be repaid to the originating funds. Receivables due from the Federal government usually are the Federal share of assistance payments and allowable cost recoveries made through the local offices during the preceding month.

At March 31, 2018, DSS reported gross receivables of \$734.7 million, an allowance for doubtful accounts of \$435.1 million and collectible receivables of \$299.6 million. Past due receivables totaled \$256.7 million, of which \$252.7 million was over 60 days past due.

Of these amounts, the Division of Child Support Enforcement (DCSE) was responsible for \$653.3 million (89 percent) of the gross receivables, \$404.4 million (93 percent) of the allowance for doubtful accounts and \$248.8 million (83 percent) of the collectible receivables.

From March 31, 2017 to March 31, 2018, gross receivables increased by \$73.7 million and collectible receivables increased by \$54.5 million. Total past due receivables increased by \$12.1 million and receivables over 60 days past due increased by \$11.9 million.

# Department of Rail and Public Transportation (DRPT)

DRPT is responsible for overseeing Virginia's railroads, providing funding and project resources for public transportation, and feasible alternatives researching for commuters. DRPT works closely with VDOT, railroads. local governments, Washington Metropolitan Area Authority, and the Federal Transit Authority.

At March 31, 2018, DRPT had gross and net receivables of \$15.7 million. The majority of this money is due via an interagency transfer from VDOT. DRPT reported \$642,175 of past due receivables at March 31, 2018.

#### Virginia Commonwealth University (VCU)

VCU, based in Richmond, offers 225 degree and certificate programs through VCU's 13 schools and one college to over 31,000 students. VCU is designated as a research university with very high research activity by the Carnegie Foundation. A broad array of university-approved centers and institutes of excellence, involving faculty from disciplines public in biotechnology and health care discoveries, supports the University's research mission.

At March 31, 2018, VCU had \$56.6 million of collectible receivables, a \$15.4 million decrease from March 31, 2017. Total past due accounts were \$10.5 million, a \$1.1 million decrease from March 31, 2017. Accounts over 60 days past due (\$10.0 million) decreased by \$466,969 from the prior year. Billings decreased at March 31, 2018 by \$876,898 to \$85.9 million and collections decreased by \$1.1 million to \$272.1 million for the March 31, 2018 quarter, when compared to the March 31, 2017 quarter.

Taxation and the Circuit and District Courts accounted for 72 percent (\$2.57 billion) of the Commonwealth's total \$3.58 billion past due accounts receivable at March 31, 2018. Another 18 agencies accounted for 27 percent (\$979.3 million), leaving 58 other agencies to comprise the last one percent at \$38.7 million.

# Agencies with the Largest Volume of Past Due Receivables As of March 31, 2018

Agency		Total Past Due	1	to 180 Days Past Due	18	1 to 365 Days Past Due	Over One Year
Department of Taxation	\$	1,753,018,985		144,213,508		130,369,001	1,478,436,476
Localities' Circuit and District Courts	Ψ	812,848,755		52,687,072		41,946,134	718,215,549
		012,010,700		32,007,072		. 2,3 . 3,23 .	, 10,110,0
Total - Taxation Assessments and							
Court Fines and Fees	\$	2,565,867,740	\$	196,900,580	\$	172,315,135	\$ 2,196,652,025
All Other Large Dollar Agencies:							,
University of Virginia Medical Center		428,362,351		349,447,673		61,390,652	17,524,026
Department of Social Services		256,747,794		12,327,191		12,284,148	232,136,455
Virginia Employment Commission		57,367,738		8,890,572		8,326,637	40,150,529
Department of Medical Assistance Services		40,991,330		9,065,574		5,269,223	26,656,533
Department of Behavioral Health		40.462.574		20 500 700		20.000	44.562.444
and Developmental Services		40,163,574		28,569,780		30,680	11,563,114
Department of Transportation		25,014,531		15,898,293		2,188,802	6,927,436
University of Virginia - Academic Division		22,871,905		19,809,959		1,387,137	1,674,809
Virginia Community College System		14,872,496		13,207,146		1,544,264	121,086
George Mason University Virginia Information Technologies Agency		14,708,088 13,872,037		11,783,498 13,560,791		2,063,906	860,684 176,540
Department of State Police		13,872,037		4,165,014		134,706 3,012,564	5,898,578
Virginia Commonwealth University		10,545,172		4,723,023		1,846,296	3,975,853
Old Dominion University		9,148,187		7,262,817		1,575,032	310,338
Virginia Polytechnic Institute and State University		8,928,837		7,202,817		751,573	330,044
Norfolk State University		7,018,615		3,993,177		445,491	2,579,947
Department of General Services		6,221,862		2,393,767		923,471	2,904,624
Virginia Workers' Compensation Commission		4,859,412		1,022,265		931,162	2,905,985
Department of Labor and Industry		4,523,260		359,640		388,166	3,775,454
Department of Lazer and industry		.,020,200		333,0.0		333,233	3,7,73,13
Total - Largest Dollar Volume Agencies	\$	979,293,345	\$	514,327,400	\$	104,493,910	\$ 360,472,035
All Other Agencies		38,670,537		24,090,418		5,923,763	8,656,356
Grand Total Past Due Receivables	\$	3,583,831,622	\$	735,318,398	\$	282,732,808	\$ 2,565,780,416

