



# WILLIAM & MARY

CHARTERED 1693

OFFICE OF THE BOARD OF VISITORS

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January 10, 2018

TO THE GOVERNOR AND GENERAL ASSEMBLY

As stated in §23.1-1303 (Chapter 13) of the *Code of Virginia*, the Board of Visitors of The College of William and Mary in Virginia is required to submit to the General Assembly and the Governor an annual executive summary of its interim activity and work.

In 2017, the Board of Visitors held regularly scheduled meetings in February, April, September and November. A Board retreat was held in July. Board agendas and minutes are posted on the Board of Visitors web page on the William & Mary web site at:

<http://www.wm.edu/about/administration/bov/index.php>

The narrative summary for the College of William and Mary is attached pursuant to the *Code* section.

Should you have any questions, please let me know. My contact information is shown below.

Sincerely,

A handwritten signature in blue ink that reads "Michael J. Fox".

Michael J. Fox

Secretary to the Board of Visitors

Phone: 757-221-1346

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# EXECUTIVE SUMMARY FOR THE BOARD OF VISITORS OF THE COLLEGE OF WILLIAM AND MARY IN VIRGINIA

2017

The Board of Visitors is the governing authority of The College of William and Mary in Virginia (W&M), including the Virginia Institute of Marine Science (VIMS) and Richard Bland College (RBC). The Board has taken multiple actions to ensure compliance with the provisions of the *Code of Virginia §23.1-1303*, which require the boards of visitors of each public institution of higher education to submit to the General Assembly and the Governor an annual executive summary no later than the first day of each regular session of the General Assembly.

During 2017, the W&M Board of Visitors held four regular meetings on February 8-10, April 19-21 (annual meeting), September 13-15 and November 15-17. In addition, the Board held a retreat on July 13-14.

In conjunction with the April meeting, the Richard Bland College Committee met with the Richard Bland College (RBC) President in closed session to deliver an evaluation of the President's performance over the prior year. In conjunction with the September meeting, the Board met with the President of W&M in closed session to deliver an evaluation of the President's performance over the prior year. During each of the regular meetings, the committees of the Board also met. These include: Academic Affairs, Administration, Buildings and Grounds, Advancement, Athletics, Audit and Compliance, Executive Committee, Financial Affairs, Richard Bland College, Strategic Initiatives and New Ventures, and Student Affairs,

Minutes for all meetings may be found at <http://www.wm.edu/about/administration/bov/meetings/index.php>

The following is a list of actions that were taken by the Board during 2017 and the corresponding web address for the minutes of that meeting, along with the agenda and presentations:

## SUMMARY OF ACTIVITY

### February 2017 meeting –

<http://www.wm.edu/about/administration/bov/meetings/past-meetings/2016-2017/index.php>

1. Approval of instructional faculty appointments; faculty promotions, academic tenure, designated professorships, and retirements for W&M instructional faculty; approval of professional faculty appointment for RBC
2. Amendment of W&M Compliance Program Charter.
3. Adoption of Red Flags Policy on Identify Theft for W&M

### April 2017 meeting –

<http://www.wm.edu/about/administration/bov/meetings/past-meetings/2016-2017/index.php>

1. Approval of executive faculty appointments, instructional faculty appointments; designated professorships, leaves of absence, faculty promotions, academic tenure and retirement for instructional faculty for W&M; approval of professional faculty appointments, faculty promotions, academic tenure and instructional faculty retirements for RBC; approval of resolution honoring Edward Driscoll as Director of Athletics
2. Approval to modify the W&M faculty handbook with regard to non-tenure eligible faculty; approval of revisions to the RBC faculty handbook.

3. Approval of W&M and VIMS six-year capital plans, revise scope and budget for Alumni Center; approve naming of facilities
4. Approval of revisions to bylaws of W&M staff assembly and Board of Visitors
5. Approval of tuition, fees, operating budgets for W&M, RBC and VIMS
6. .Approval of charge to the Presidential Search Committee
7. Approval of FY2017-18 salary and bonus for RBC president

September 2017 meeting - <http://www.wm.edu/about/administration/bov/meetings/index.php>

1. Approval of appointments of instructional and professional faculty for RBC and instructional faculty for W&M, approval of designated professorships, leaves of absence and award of tenure for W&M.
2. Approval of Virginia College Building Authority bond sale request for RBC; approval of 9(D) sale for pooled bond program and 9(C) revenue bond program participation for W&M
3. Approval of six-year plan, 2018-2024 capital outlay plan and operating budget requests for RBC; approval of six-year plan and operating budget requests for W&M and VIMS
4. Approval of construction procurement process; revised scope and budget for Wellness Center; establishment of NCAA quasi-endowment for W&M
5. Approval of appointment of student representatives to Board committees
6. Approval of Board of Visitors statement of support for DACA students

November 2017 meeting - <http://www.wm.edu/about/administration/bov/meetings/index.php>

1. Approval of designated professorships, academic tenure and faculty retirements for W&M.
2. Accepted the consolidated financial report for W&M, VIMS and RBC and the financial report for the W&M athletic department for fiscal year ended June 30, 2017
3. Approval of 2018 internal audit work plan for W&M and RBC
4. Approval of naming of campus facilities and buildings at RBC and VIMS
5. Approval of revision to investment and spending policy for endowment
6. Approval of transportation alternatives set-aside project, transfer property to W&M Real Estate Foundation, approve property acquisition for W&M and demolition of building for VIMS, appoint chief facilities officer as maintenance code official, and approve non-general fund capital project for W&M
7. Approval of continuation of the William & Mary Promise as the operating model for the university, and approval of FY 2018 tuition for incoming in-state undergraduates.