

		BUDGET FOR FY19-20 FISCAL YEAR			
<b>GOVERNMENT FUND</b>		Approved by Fin Cmte on 6/13/19, Board on 6/20/19			
		Fiscal Year: July 1, 2019 - June 30, 2020			
		FY20 Budget Casemate	FY20 Budget FMVEC	FY20 Budget Govt Fund	FY20 Budget TOTAL
<b>Personnel Services</b>					
47	Salaries, Wages and Contract Cost	285,075	106,450	1,113,821	1,505,346
50	Fringe Benefits	160,200	65,906	489,786	715,892
<b>Total Personnel Services</b>		<b>445,275</b>	<b>172,356</b>	<b>1,603,608</b>	<b>2,221,238</b>
52	Full-Time	6	2	17	25
53	Contractors		-	-	-
54	Part-Time/Seasonal		2	1	3
<b>Other Supplemental Labor</b>					
58	Seasonal Interns	5,000			5,000
59	Other Temps & Interns				-
<b>Total Other Supplemental Labor</b>		<b>5,000</b>	<b>-</b>	<b>-</b>	<b>5,000</b>
<b>Management Services</b>					
63	Bay Area Economics			-	-
65	Historic Tax Credit Advisors			-	-
69	FMF Support Services			25,000	25,000
70	Supplemental Security Services Contract	59,000	30,000	238,009	327,009
<b>Total Management Services</b>		<b>59,000</b>	<b>30,000</b>	<b>263,009</b>	<b>352,009</b>
<b>Utility Operating Costs</b>					
88	PPEA Operator for Water/Sewer/Stormwater/Gas			1,436,622	1,436,622
<b>Total Utility Operating Costs</b>		<b>-</b>	<b>-</b>	<b>1,436,622</b>	<b>1,436,622</b>
<b>Public Information, P/R and Marketing</b>					
92	Public Notices	5,000		2,500	7,500
93	Marketing Consultant	-		50,400	50,400
94	Public Relations Consultant	-		30,000	30,000
95	Marketing - Graphics and Design	10,000		2,500	12,500
96	Marketing - Advertising	4,000		25,000	29,000
100	Tradeshows	-		1,500	1,500
101	Web Site Hosting	-		10,000	10,000
102	Domain Name Registrations	-		2,500	2,500
<b>Total Public Information, P/R and Marketing</b>		<b>19,000</b>	<b>-</b>	<b>124,400</b>	<b>143,400</b>
<b>Architectural, Engineering and Market Research</b>					
106	Civil Engineering			55,500	55,500
109	Property Survey Fees			60,000	60,000
114	Architectural On-Call Service			10,000	10,000
115	Engineering On-Call Service			10,000	10,000
116	Archeologist On-Call Service			15,000	15,000
117	Environmental Management Consultant			10,000	10,000
<b>Total Arch &amp; Eng and Market Research</b>		<b>-</b>	<b>-</b>	<b>160,500</b>	<b>160,500</b>
<b>General and Administrative</b>					
132	Postal & Express Services	500		2,000	2,500
133	Printing Services	5,000	3,850	5,000	13,850
134	Local Exchange Services	6,500	3,533	28,000	38,033
135	Wireless Services	-		5,200	5,200
137	Organization Memberships	3,000		8,500	11,500
138	Publication Subscriptions	500		1,500	2,000
139	Employee Workshops and Conferences	7,500		7,500	15,000
140	Employee Education and Development	5,000		5,000	10,000
141	Audit Fees	-		33,550	33,550

		BUDGET FOR FY19-20 FISCAL YEAR			
		Approved by Fin Cmte on 6/13/19, Board on 6/20/19			
		Fiscal Year: July 1, 2019 - June 30, 2020			
		FY20 Budget Casemate	FY20 Budget FMVEC	FY20 Budget Govt Fund	FY20 Budget TOTAL
143	Outside Attorney Fees	-	-	10,000	10,000
144	Payroll Fees	-	-	3,600	3,600
145	Reference Checks for HR	-	-	500	500
146	Bank Service Fees	-	-	5,250	5,250
147	Line of Credit Charges	-	-	500	500
148	Custodial Services	25,000	26,200	7,300	58,500
149	Grounds Maintenance	5,000	-	3,000	8,000
150	Building Maintenance and Repair	8,000	-	8,000	16,000
151	Equipment Maintenance and Repair	21,000	-	6,200	27,200
153	Meeting Cost/Supplies	5,300	-	6,500	11,800
154	IT Management Contract	-	-	71,316	71,316
156	Travel, Subsistence and Lodging	2,500	-	5,000	7,500
158	Office Supplies	7,500	5,000	10,000	22,500
159	Research Materials	3,000	-	1,000	4,000
160	BCOM Cooperative Service Cost	-	-	5,000	5,000
163	PILOT Fee to Hampton	-	-	8,500	8,500
164	Refuse Service Charges	960	-	2,400	3,360
165	Utility Expense	23,770	34,980	58,300	117,050
166	Equipment Rentals	-	-	13,200	13,200
167	Building Rentals	-	-	2,500	2,500
168	Property Insurance	1,200	-	3,600	4,800
169	Workers Comp Insurance	-	-	2,300	2,300
170	D&O Insurance / Bonding	-	-	4,400	4,400
171	Auto Insurance	-	-	200	200
	<b>Total G&amp;A</b>	<b>131,230</b>	<b>73,563</b>	<b>334,816</b>	<b>539,609</b>
	<b>Furniture, Fixtures and Equipment</b>				
175	Desktop Computer Systems	-	-	24,595	24,595
176	Mobile Computers	-	-	1,500	1,500
177	Computer Hardware/Server Replacement	-	-	28,050	28,050
178	Copper/Fiber Network Equipment	-	-	2,500	2,500
179	Computer Software	1,200	-	1,500	2,700
180	Accounting Software Upgrade	-	-	-	-
182	Utility Billing Software	-	-	-	-
184	Office Furniture and Appurtenances	-	-	5,000	5,000
185	Casemate - Water Diverter Shields	4,000	-	-	4,000
186	Casemate - Wi-Fi for Education Programs	2,000	-	-	2,000
188	Casemate - Collections Management Software	1,900	-	-	1,900
191	Casemate - FF&E	5,000	-	-	5,000
	<b>Total FF&amp;E</b>	<b>14,100</b>	<b>-</b>	<b>63,145</b>	<b>77,245</b>
200	<b>TOTAL COSTS</b>	<b>668,605</b>	<b>275,918</b>	<b>3,986,099</b>	<b>4,930,623</b>
	<b>Property and Improvements</b>				
204	VDOT - Signs, Street Lights and Pavement Markings	-	-	100,000	100,000
205	VDOT - Street/Sidewalk Repairs	-	-	190,945	190,945
207	Engineering	-	-	45,000	45,000
208	Street Sweeping	-	-	25,000	25,000
209	African Landing Memorial	-	-	-	-
212	<b>Total Property and Improvements</b>	<b>-</b>	<b>-</b>	<b>360,945</b>	<b>360,945</b>
262	Homeless Provider Trust Fund Payments	-	-	138,200	138,200
		<b>-</b>	<b>-</b>	<b>138,200</b>	<b>138,200</b>

		BUDGET FOR FY19-20 FISCAL YEAR			
		Approved by Fin Cmte on 6/13/19, Board on 6/20/19			
		Fiscal Year: July 1, 2019 - June 30, 2020			
		FY20 Budget Casemate	FY20 Budget FMVEC	FY20 Budget Govt Fund	FY20 Budget TOTAL
267	<b>Total Property and Improvements</b>	-	-	499,145	499,145
<b>CASH REQUIRED</b>					
281	Personnel Services	445,275	172,356	1,603,608	2,221,238
283	Management Services	59,000	30,000	263,009	352,009
285	Utility Operating Costs	-	-	1,436,622	1,436,622
286	Public Information, PR & Marketing	19,000	-	124,400	143,400
287	Architectural & Engineering	-	-	160,500	160,500
288	General & Administrative	131,230	73,563	334,816	539,609
289	Furniture & Equipment	14,100	-	63,145	77,245
290	Property & Improvements	-	-	499,145	499,145
291	<b>TOTAL COSTS</b>	<b>668,605</b>	<b>275,918</b>	<b>4,485,244</b>	<b>5,429,768</b>
<b>CASH AVAILABLE</b>					
<b>Revenues</b>					
295	Funds Carryover from prior FY				-
296	Carryover to next FY				-
297	Casemate Fees for Tours and Admissions	6,000			6,000
298	Funding (to)/from Enterprise Fund			(1,551,344)	(1,551,344)
299	<b>Total Revenues</b>	<b>6,000</b>	<b>-</b>	<b>(1,551,344)</b>	<b>(1,545,344)</b>
<b>Appropriations and Grants</b>					
302	OEA Reimbursement Grant				-
304	VDOT Urban Maintenance Grant			359,945	359,945
306	NPS Task Agreement Items			455,000	455,000
307	State Appropriation, General Fund			6,080,167	6,080,167
308	Central Fund Adjustments for 5% Salary Increase			80,000	80,000
312	Miscellaneous Income				-
313	Supplemental Appropriation				-
315	<b>Total Appropriations and Grants</b>	<b>-</b>	<b>-</b>	<b>6,975,112</b>	<b>6,975,112</b>
317	<b>TOTAL REVENUE &amp; GRANTS</b>	<b>6,000</b>	<b>-</b>	<b>5,423,768</b>	<b>5,429,768</b>
319	Change in Net Position	(662,605)	(275,918)	938,523	0

		BUDGET FOR FY19-20 FISCAL YEAR				
<b>ENTERPRISE FUND</b>		Approved by Finance Committee on 6/13/19, Board of Trustees on 6/20/19				
		Fiscal Year: July 1, 2019 - June 30, 2020				
		FY20 Budget Residential	FY20 Budget Commercial	FY20 Budget Spec Events	FY20 Budget Utility Fund	FY20 Budget TOTAL
<b>Personnel Services</b>						
19	Salaries, Wages Cost	322,590	-	26,759	-	349,349
22	Fringe Benefits	172,388	-	2,277	-	174,666
23	<b>Total Payroll and Fringe</b>	<b>494,978</b>	<b>-</b>	<b>29,037</b>	<b>-</b>	<b>524,014</b>
24	<b>Full -Time</b>	<b>7</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>7</b>
25	<b>Contractors</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
26	<b>Part-Time</b>	<b>1</b>	<b>-</b>	<b>3</b>	<b>-</b>	<b>4</b>
<b>Administrative</b>						
29	Labor - Administration		108,555			108,555
30	Advertising	2,500		6,200		8,700
31	Office Utilities	2,400				2,400
32	Bank Fees & Finance Charges	2,240		2,400		4,640
33	Training	2,000				2,000
34	Legal Fees (includes Bad Debt Expense)	7,500				7,500
35	Leasing Commission (Non-CAM)	-				-
37	Office Supplies	2,000	800	750		3,550
38	FF&E - Computers\Software (+OneSite Fees)	12,900		3,400		16,300
39	FF&E - Copier\Fax	1,900				1,900
40	Depreciation\Amortization Expense	-				-
41	Pagers\Cell Phones	3,788	4,320	1,000		9,108
42	Postage\Courier	1,200	240			1,440
44	Telephone - Management Office	2,350	3,720			6,070
45	Telephone - Life Safety		14,220			14,220
46	Meals\Lodging\Travel		840			840
47	Conference\Training Fees	5,500		2,000		7,500
48	Event Expenses			7,200		7,200
49	Uniforms	1,000	3,000	120		4,120
50	<b>Total Administrative</b>	<b>47,278</b>	<b>135,695</b>	<b>23,070</b>	<b>-</b>	<b>206,043</b>
<b>Management Fees</b>						
53	Management Fee		168,000			168,000
54	<b>Total Management Fees</b>	<b>-</b>	<b>168,000</b>	<b>-</b>	<b>-</b>	<b>168,000</b>
<b>Insurance</b>						
57	Vehicle Insurance	200				200
58	Property Insurance	26,900	58,500	1,000		86,400
59	<b>Total Insurance</b>	<b>27,100</b>	<b>58,500</b>	<b>1,000</b>	<b>-</b>	<b>86,600</b>
<b>Cleaning</b>						
62	Cleaning - Office Building	2,375	1,800			4,175
63	Cleaning - Contracted Services	11,150	135,960	4,000		151,110
64	Cleaning Supplies	1,200				1,200
65	<b>Total Cleaning</b>	<b>14,725</b>	<b>137,760</b>	<b>4,000</b>	<b>-</b>	<b>156,485</b>
<b>Service Contracts</b>						
68	HVAC Contract	39,000	111,216			150,216
69	Extermination Contract	20,800	6,360	2,500		29,660
70	Emergency Generator Contract		5,880			5,880
72	Fire\Life Safety	7,800	43,920			51,720
73	Landscaping Contract	139,500	331,860			471,360
74	Landscaping - Plants\Flowers\Mulch	10,000	31,600			41,600
75	Trash Removal\Recycling Contract	1,900	10,680			12,580
76	Alarm Services Contract	750	24,672			25,422
77	Elevator R&M Contract		9,240			9,240
78	Water Treatment Contract		12,720			12,720
79	<b>Total Service Contracts</b>	<b>219,750</b>	<b>588,148</b>	<b>2,500</b>	<b>-</b>	<b>810,398</b>
<b>Repairs &amp; Maintenance</b>						
82	Labor - Maintenance		248,626			248,626

		BUDGET FOR FY19-20 FISCAL YEAR				
<b>ENTERPRISE FUND</b>		Approved by Finance Committee on 6/13/19, Board of Trustees on 6/20/19				
		Fiscal Year: July 1, 2019 - June 30, 2020				
		FY20 Budget Residential	FY20 Budget Commercial	FY20 Budget Spec Events	FY20 Budget Utility Fund	FY20 Budget TOTAL
83	Labor - Property Management		104,007			104,007
84	Building Interior	6,500	2,400			8,900
86	Lead - Based Dust Remediation	85,000				85,000
87	Door & Glass Repair\Replacement	500	3,600			4,100
88	Electrical R & M	2,500	7,020			9,520
89	Light Bulbs		3,000			3,000
90	Generator Repairs		4,000			4,000
91	Equipment R & M		960			960
92	Maintenance Equipment Rental	2,500				2,500
93	Landscaping R & M		20,800			20,800
94	Locks and Keys	3,250	4,800			8,050
95	Painting - Interior	78,000	5,530			83,530
96	Flooring - Interior	45,100				45,100
97	Painting - Exterior	45,000				45,000
98	Irrigation R & M		5,530			5,530
99	Contracts - Other					-
100	Plumbing	15,000	7,200			22,200
101	Fire\Security Equipment R & M	5,000	54,000			59,000
102	Signage	500				500
103	Small Tools	500	1,000			1,500
104	FF&E Exp-Appliances	18,000				18,000
105	FF&E Exp - trash\recycle bins, generators	2,500				2,500
106	Supplies - R & M (other)	7,500	2,400			9,900
107	Supplies - Electrical	8,200				8,200
109	Supplies - HVAC	15,000	1,320			16,320
110	Supplies - Painting	500	1,200			1,700
111	Supplies - Plumbing	12,000	2,000			14,000
112	Vehicles - Fuel	1,500				1,500
113	Vehicles - R & M	2,500				2,500
115	Building Repairs	45,800	27,000			72,800
117	HVAC Repairs not in contract		156,000			156,000
118	Snow Removal	2,500	1,000			3,500
119	Roof R & M Contract + Supplies	24,700	14,400			39,100
120	Gutter Cleaning/Repair	25,000				25,000
121	Tree Maintenance	10,000				10,000
122	Fascia/Soffit Repairs	20,000				20,000
123	Parking Lot Repairs & Striping		2,000			2,000
124	<b>Total Repairs &amp; Maintenance</b>	<b>485,050</b>	<b>679,793</b>	<b>-</b>	<b>-</b>	<b>1,164,843</b>
<b>Taxes and Licenses</b>						
127	Real Estate Taxes - PILOT	413,518	552,042	9,900		975,460
128	<b>Total Taxes and Licenses</b>	<b>413,518</b>	<b>552,042</b>	<b>9,900</b>	<b>-</b>	<b>975,460</b>
<b>Utility Costs</b>						
131	Electricity	334,400	700,207	8,400	1,550,320	2,593,327
133	Trash Removal\Recycling Contract	37,800				37,800
134	Water & Sewer	138,996	63,744	336	743,305	946,381
135	Fuel & Oil		2,100			2,100
136	Natural Gas	165,800	104,100	396	235,743	506,039
137	<b>Total Utilities</b>	<b>676,996</b>	<b>870,151</b>	<b>9,132</b>	<b>2,529,368</b>	<b>4,085,647</b>
<b>Non-Capitalized Non-recurring Costs</b>						
140	Moisture Control Equipment (Fans & Dehumidifiers)					-
144	Computer Equipment for Leasing/Maintenance Office					-
146	<b>Total Non-Capitalized Non-recurring Costs</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL COSTS</b>		<b>2,379,395</b>	<b>3,190,089</b>	<b>78,639</b>	<b>2,529,368</b>	<b>8,177,490</b>
<b>BALANCE SHEET BUDGET (uses Cash)</b>						
155	Principal & Interest on B96 Loan		90,243			90,243

		BUDGET FOR FY19-20 FISCAL YEAR				
<b>ENTERPRISE FUND</b>		Approved by Finance Committee on 6/13/19, Board of Trustees on 6/20/19				
		Fiscal Year: July 1, 2019 - June 30, 2020				
		FY20 Budget Residential	FY20 Budget Commercial	FY20 Budget Spec Events	FY20 Budget Utility Fund	FY20 Budget TOTAL
162	<b>Total Balance Sheet Budget</b>	-	90,243	-	-	90,243
<b>SUMMARY - Enterprise Fund</b>						
<b>Category Totals</b>						
182	Personnel	494,978	-	29,037	-	524,014
183	Administrative	47,278	135,695	23,070	-	206,043
184	Management Fees	-	168,000	-	-	168,000
185	Insurance	27,100	58,500	1,000	-	86,600
186	Cleaning	14,725	137,760	4,000	-	156,485
187	Service Contracts	219,750	588,148	2,500	-	810,398
188	Repairs and Maintenance	485,050	679,793	-	-	1,164,843
189	Taxes and Licenses	413,518	552,042	9,900	-	975,460
190	Utilities	676,996	870,151	9,132	2,529,368	4,085,647
191	Non-Capitalized Non-recurring Costs	-	-	-	-	-
192	Balance Sheet Items (require cash)	-	90,243	-	-	90,243
193	<b>TOTAL COSTS</b>	<b>2,379,395</b>	<b>3,280,332</b>	<b>78,639</b>	<b>2,529,368</b>	<b>8,267,733</b>
<b>Revenues</b>						
199	Residential Leases - Homes	2,816,365				2,816,365
203	Commercial - Office/Warehouse		1,311,285			1,311,285
204	Event Rentals			80,000		80,000
205	CAM Recoveries		56,893			56,893
206	Utility Reimbursement	433,139	138,108			571,247
209	Revenue - Utility Fund				1,880,599	1,880,599
211	NPS Task Agreement Items (Moved to GF for FY20)					-
213	<b>TOTAL REVENUES</b>	<b>3,249,504</b>	<b>1,506,286</b>	<b>80,000</b>	<b>1,880,599</b>	<b>6,716,389</b>
215	Funding (to)/from Government Fund	870,109	(1,774,046)	1,361	(648,769)	(1,551,344)