

**Document Title**

University of Mary Washington 2018 annual executive summary of interim activity and work of the Board of Visitors

Author

Board of Visitors, University of Mary Washington

Enabling Authority

§23-2.05

Executive Summary

In accordance with Va. Code §23-2.05, the Board of Visitors of the University of Mary Washington provides the following summary of its activities since the submission of its last executive summary. Pursuant to Va. Code §23-2.01, the Board continued its practice of conducting all Board, committee, and subcommittee meetings in compliance with the Virginia Freedom of Information Act, Va. Code §2.2-3700 et seq. Consistent with the requirements of Va. Code §23-2.02, the Board's bylaws are posted on the Board's website. The Board of Visitors revised their bylaws in February 2018 to incorporate reference to Virginia Code §23.1-300, which requires Virginia residency of the Rector or Vice Rector. An Attorney General's representative has been invited to all Board meetings and has attended most. The Board conducted its regular annual assessment of the President. As required by Va. Code §23-2.03, the Board held a closed meeting to provide an evaluation of the University President's performance. In accordance with Va. Code §23-2.04, the Board's Executive Committee organized the working processes of the Board to accomplish the specific governance practices identified therein. The Board has adopted a statement of governance and a code of ethics for Visitors. Effective July 2018, three new Board members were appointed by the Governor. The Board conducted orientation and continuing education programs for Visitors that included training on the Virginia Freedom of Information Act. All three of the newly appointed members of the Board, as well as one member who was appointed in 2017, attended the mandatory SCHEV orientation program in October 2018.

Following is a summary of Board of Visitors Actions in the period from January 1, 2018 through December 31, 2018.

University of Mary Washington Board of Visitors Actions
January 1, 2018 – December 31, 2018

Board of Visitors Executive Committee, January 17, 2018

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The Board of Visitors Executive Committee approved the following:

- Recommendation from the Nominating and Governance Committee to add to the Board of Visitors Bylaws an amendment which states that the Board of Visitors Rector or Vice Rector shall be a resident of the Commonwealth pursuant to Virginia Code §23.1-1300.J.
- Service citations for former Board of Visitors members who completed terms of service on the Board in 2017: Kenneth J. Lopez '92 and Lisa D. Taylor '85

Board of Visitors Nominating and Governance Committee, February 9, 2018

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The Board of Visitors Nominating and Governance Committee approved the following:

- Candidates being considered for vacant positions on the 2017-18 Executive Committee in the offices of Secretary and At-Large

Board of Visitors Meeting, February 15-16, 2018

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The Board of Visitors approved the following:

- Meeting Minutes for:
 - o Board of Visitors Meeting, November 16-17, 2017, as amended
 - o Board of Visitors Executive Committee, December 15, 2017
 - o Board of Visitors Executive Committee, January 17, 2018
- Recommendation from the Executive Committee to amend Section VIII A. of the UMW Board of Visitors Bylaws to state that either the Rector or Vice Rector must be a resident of the Commonwealth per Virginia Code §23.1-300
- Personnel Docket for Teaching and Instructional Faculty
- Donor Terms of Agreement for:
 - o Mary Elwang Sharpley '49 Scholarship
 - o Robert '93 and Dodie '95 Whitt Scholarship
 - o Laura C. Hudson '72 Scholarship
- Naming Honors for:
 - o Morris Stage in the Heslep Amphitheatre
- Recommendation from the Nominating and Governance Committee to accept the nomination of Ms. Rhonda S. VanLowe to fill the unexpired term of Secretary to the Board of Visitors and also to accept the nomination of Ms. Devon W. Cushman '93 to fill the unexpired term of the At-Large position on the Executive Committee.

Board of Visitors Administration, Advancement, Finance and Facilities Committee Meeting, March 14, 2018

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The Administration, Advancement, Finance and Facilities Committee did not take action.
The Board of Visitors did not take action.

Board of Visitors Executive Committee Meeting, March 14, 2018

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The Board of Visitors Executive Committee approved the following:

- Resolutions of appreciation recognizing the service of various elected student leaders

Board of Visitors Meeting, April 19-20, 2018

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The Board of Visitors approved the following:

- Meeting Minutes for:
 - o Board of Visitors Nominating and Governance Committee, February 9, 2018
 - o Board of Visitors Meeting, February 15-16, 2018
 - o Board of Visitors Administration, Advancement, Finance and Facilities Committee, March 14, 2018
 - o Board of Visitors Executive Committee, March 14, 2018
- Recommendation from the Administration, Advancement, Finance, and Facilities Committee to increase tuition and E&G fees for the 2018-2019 academic year as presented and outlined by the administration.
- Authorization for the James Monroe Museum to accept a donation by William Dunfey of an 1866 portrait of James Monroe
- Discontinuance of the Masters of Science in Management Information Systems degree
- Faculty Handbook changes effective August 2018
- Personnel Docket for Teaching and Instructional Faculty
- Recommendation for Faculty and Administrative Status to Martin A. Wilder, Jr.
- Donor Terms of Agreement for:
 - o Susan and George Colby Philharmonic Scholarship
 - o Karrie Nelson Ferguson '83 Scholarship
 - o Susan J. Horan '59 Scholarship
 - o John J. Iacunato and Susan B. Worrell Endowment for Community Outreach and Resources
 - o A. Haskin Jackson and Edith Nunnally Jackson Scholarship
 - o Patricia Boise Kemp '69 Scholarship
 - o Louis A. '94 and Jill Marmo Scholarship
- Authorization to the President or his designee to proceed with a sale of surplus property located at 915 Monroe Street, Fredericksburg, Virginia
- Statement of Community Values as presented and amended
- Statement of Guiding Principles on Diversity and Inclusion as presented and amended
- UMW Honor Council Constitution changes as presented

Board of Visitors Meeting, May 11, 2018

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The Board of Visitors approved the following:

- Meeting Minutes for:
 - o Board of Visitors Meeting, April 19-20, 2018
- Transfer of works of art by Gari Melchers from the Trustees of the Corcoran Gallery of Art to the University of Mary Washington as outlined in the Entrustment Agreement and Deed of Gift, and that the Executive Director of University Museums be authorized to execute the necessary documents to effectuate the transfer and gift
- Degree candidates for 2018 graduate and undergraduate commencement ceremonies
- Personnel Docket for Teaching and Instructional Faculty

Board of Visitors Nominating and Governance Committee Meeting, June 15, 2018

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The Nominating and Governance Committee approved the following:

- To move forward the proposed nominees for consideration by the Board of Visitors for vacant positions on the 2018-19 Executive Committee in the offices of Rector, Vice Rector, Secretary and two At-Large

Board of Visitors Meeting, June 15, 2018

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The Board of Visitors approved the following:

- Grant of one easement to Dominion Energy Virginia for the installation of underground distribution lines at the Jepson Science Center, and that the authority to execute the Deed of Easement be given to the president or his designee
- FY19 Internal Operating Budget
- Notice of nonrenewal of Administrative/Professional faculty member
- Proposed changes to the President's contract as discussed in closed session and to authorize the Rector to negotiate and execute a contract amendment reflecting those changes

Board of Visitors New Board Member Orientation, August 3, 2018

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The Board of Visitors did not take action.

Board of Visitors Annual Planning Retreat, August 5, 2018

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The Board of Visitors approved the following:

- Amendment to the UMW Board of Visitors Policy B.2.8, *Participation in Board Meetings by Electronic Means*, to include recent updates to *Code of Virginia* Section 2.2-3708.2(A) and (C)
- 2018-2019 Board of Visitors Meeting Schedule, with provision to determine date of the 2019 Annual Board Planning Retreat at a later time
- Election of officers and at-large Executive Committee members

Board of Visitors Executive Committee Meeting, August 24, 2018

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The Board of Visitors Executive Committee approved the following:

- 2019 Board of Visitors Planning Retreat to be held July 26-27, 2019, in Fredericksburg, Virginia

Board of Visitors Meeting, September 27, 2018

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The Board of Visitors approved the following:

- Meeting Minutes for:
 - o Board of Visitors Meeting, May 11, 2018
 - o Board of Visitors Nominating & Governance Committee Meeting, June 15, 2018
 - o Board of Visitors Presidential Assessment Meeting, June 15, 2018
 - o Board of Visitors New Board Member Orientation, August 3, 2018
 - o Board of Visitors Annual Planning Retreat, August 3-5, 2018
 - o Board of Visitors Executive Committee Meeting, August 24, 2018
- Annual Succession Plan
- UMW 2018 Six-Year Plan, Part I and Part II
- Revisions to the UMW Non-Discrimination Statement
- Proposal for new Bachelor of Arts Degree in Communication and Digital Studies
- Personnel Docket for Teaching and Instructional Faculty
- Donor Terms of Agreement for Frank Haywood Ball Scholarship
- Sale of surplus property owned by UMW located at 915 Monroe Street, Fredericksburg, Virginia, to Mr. Paul Janney of Fredericksburg, Virginia
- Participation in the fall 2018 9(d) bond program as well as the University's ability to reimburse itself for expenses incurred for the renovation of two residence halls prior to the availability of bond proceeds.
- Annual Audit Plan

Board of Visitors Executive Committee Meeting, October 25, 2018

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The Board of Visitors Executive Committee approved the following:

- Revisions to the Policy on Sexual and Gender Based Harassment and Other Forms of Interpersonal Violence
- Extension of a loan of a portrait of James Monroe to the University of Virginia through March 1, 2019
- Extension of a loan of the portrait *Interior* to the Gari Melchers Home and Studio, to August 1, 2023, and approval of the deaccession of *Portrait of a Scholar* to the Gari Melchers Home and Studio

Board of Visitors Meeting, November 15-16, 2018

[View the minutes.](#)

The Board of Visitors approved the following:

- Meeting minutes for:
 - o Board of Visitors Meeting, September 27, 2018
 - o Board of Visitors Executive Committee Meeting, October 25, 2018
- Revisions to donor terms of agreement for the Rector and Visitors Chair Endowment
- Personnel Docket for Teaching and Instructional Faculty
- Statement certifying the University's compliance with the Debt Management Policy
- Authorization to the Audit Committee, President, and Clerk of the Board to take action on subject matter discussed during closed session.

All meeting minutes of the University of Mary Washington Board of Visitors and its committees are available at: <http://www.boarddocs.com/va/umw/Board.nsf/Public>.