



Ralph S. Northam
Governor
R. Brian Ball
Secretary of Commerce and Trade

COMMONWEALTH of VIRGINIA
Department of Small Business and Supplier Diversity

Tracey G. Jeter
Director

To: Honorable Ralph S. Northam, Governor
Honorable General Assembly Members
Honorable R. Brian Ball, Secretary of Commerce and Trade

From: Tracey Wiley, Director, Department of Small Business and Supplier Diversity

Date: September 30, 2019

Re: Annual Report on Commonwealth Agency and Department Reporting of Small, Women- and Minority-owned Business Procurement

The Virginia Department of Small Business and Supplier Diversity (“DSBSD”) was established and granted statutory powers under §§ 2.2-1603 et seq. of the *Code of Virginia*. Section 2.2-1606 of the Code grants certain powers and duties to the DSBSD, which specifically includes, *inter alia*, the duty to “[i]mplement any remediation or enhancement measure for small, women-owned, or minority-owned business as may be authorized by the Governor pursuant to subsection C of § 2.2-4310 and develop regulations, consistent with prevailing law, for program implementation.”

As part of this duty, the DSBSD Director is required to report to the Governor and the General Assembly on the participation of small, women-owned and minority-owned (“SWaM”) businesses in state procurement as well as identify state entities failing to submit annual progress reports on SWaM procurement as required by § 2.2-4310 of the *Code of Virginia*.

The Virginia Public Procurement Act’s anti-discrimination policy in procurement, § 2.2-4310(B) of the *Code of Virginia*, requires that:

All public bodies shall establish programs consistent with this chapter to facilitate the participation of small business and businesses owned by women and minorities in procurement transactions. The programs established shall be in writing and shall comply with the provisions of any enhancement or remedial measures authorized by the Governor pursuant to subsection C or, where applicable, by the chief executive of a local governing body pursuant to § 15.2-965.1, and shall include specific plans to achieve any goals established therein. State agencies shall submit annual progress reports on small, women- and minority-owned business procurement to the Department of Small Business and Supplier Diversity in a form specified by the Department of Small Business and Supplier Diversity

The compliance rate for FY20 reporting is 82%. Entities that have multiple sub agencies beneath them, that did not submit a plan, are only counted once to obtain compliance rates.

SECRETARIAT	Agency Code	Agency/Institute Name	FY 2020 REPORT SUBMISSION
Judicial	103	Magistrate System	No
Judicial	111	Supreme Court	No
Judicial	112	Judicial Inquiry and Review Commission	No
Judicial	113	Circuit Courts	No
Judicial	114	General District Courts	No
Judicial	115	Juvenile & Domestic Relations District Courts	No
Judicial	116	Combined District Courts	No
Judicial	117	Virginia State Bar	√
Executive Offices	119	Lieutenant Governor	√
Executive Offices	121	Office of the Governor	√
Finance	122	Department of Planning and Budget	√
Public Safety	123	Department of Military Affairs	√
Judicial	125	Court of Appeals of Virginia	No
Public Safety	127	Department of Emergency Management	√
Veterans and Defense Affairs	128	Virginia Veterans Care Center	√
Administration	129	Department of Human Resource Management	√
Administration	132	State Board of Elections	√
Technology	136	Virginia Information Technologies Agency	√
Public Safety	140	Department of Criminal Justice Services	√
Executive Offices	141	Attorney General and Department of Law	No
Education	146	Science Museum of Virginia	√
Executive Offices	147	Office of the State Inspector General	√
Education	148	Virginia Commission for the Arts	No
Finance	151	Department of Accounts	√
Finance	152	Department of the Treasury	No
Transportation	154	Department of Motor Vehicles	√
Public Safety	156	Department of State Police	√
Administration	157	Compensation Board	√
Independent Agencies	158	Virginia Retirement System	√
Judicial	160	Virginia Criminal Sentencing Commission	No
Finance	161	Department of Taxation	√
Commerce and Trade	165	Department of Housing and Community Development	√
Executive Offices	166	Secretary of the Commonwealth	√
Independent Agencies	171	State Corporation Commission	√
Independent Agencies	172	Virginia Lottery	√
Independent Agencies	174	Virginia College Savings Plan	No
Administration	180	Secretary of Administration	√
Commerce and Trade	181	Department of Labor and industry	√
Commerce and Trade	182	Virginia Employment Commission	√
Natural Resources	183	Secretary of Natural Resources	√
Education	185	Secretary of Education	√
Transportation	186	Secretary of Transportation	√
Public Safety	187	Secretary of Public Safety and Homeland Security	√

Health & Human Resources	188	Secretary of Health and Human Resources	√
Finance	190	Secretary of Finance	√
Independent Agencies	191	Worker's Compensation Commission	√
Commerce and Trade	192	Secretary of Commerce and Trade	√
Agriculture and Forestry	193	Secretary of Agriculture and Forestry	√
Administration	194	Department of General Services	√
Natural Resources	199	Department of Conservation and Recreation	√
Health & Human Resources	200	Children's Services Act	√
Education	201	Department of Education	√
Education	202	The Library of Virginia	√
Health & Human Resources	203	Wilson Workforce and Rehabilitation Center	√
Education	204	William and Mary	√
Education	207	University of Virginia	√
Education	208	Virginia Polytechnic Institute and State University	√
Education	209	University of Virginia Medical Center	√
Education	211	Virginia Military Institute	√
Education	212	Virginia State University	No
Education	213	Norfolk State University	√
Education	214	Longwood University	√
Education	215	University of Mary Washington	√
Education	216	James Madison University	√
Education	217	Radford University	√
Education	218	Virginia School for the Deaf and the Blind	√
Education	221	Old Dominion University	√
Commerce and Trade	222	Department of Professional and Occupational Regulation	√
Health & Human Resources	223	Department of Health Professions	√
Commerce and Trade	226	Virginia Board of Accountancy	√
Education	229	Virginia Polytechnic Institute and State University Cooperative Extension	√
Judicial	233	Board of Bar Examiners	√
Education	234	Virginia State University Cooperative Extension	No
Education	236	Virginia Commonwealth University	√
Education	238	Virginia Museum of Fine Arts	√
Education	239	Frontier Culture Museum of Virginia	√
Education	241	Richard Bland College of William and Mary	√
Education	242	Christopher Newport University	√
Education	244	Online Virginia Network Authority	No
Education	245	State Council of Higher Education for Virginia	√
Education	246	University of Virginia's College at Wise	No
Education	247	George Mason University	√
Education	260	Virginia Community College System	√
Education	261	Virginia Community College System - Central Office	√
Health & Human Resources	262	Department of Aging and Rehabilitative Services	√
Health & Human Resources	263	Virginia Rehabilitation Center for the Blind and Vision Impaired	√

Education	268	Virginia Institute of Marine Science	No
Education	270	Virginia Community College System - Shared Services Center	√
Education	275	New River Community College	√
Education	276	Southside Virginia Community College	√
Education	277	Paul D. Camp Community College	√
Education	278	Rappahannock Community College	√
Education	279	Danville Community College	√
Education	280	Northern Virginia Community College	√
Education	282	Piedmont Virginia Community College	√
Education	283	J. Sargeant Reynolds Community College	√
Education	284	Eastern Shore Community College	√
Education	285	Patrick Henry Community College	√
Education	286	Virginia Western Community College	√
Education	287	Dabney S. Lancaster Community College	√
Education	288	Wytheville Community College	√
Education	290	John Tyler Community College	√
Education	291	Blue Ridge Community College	√
Education	292	Central Virginia Community College	√
Education	293	Thomas Nelson Community College	√
Education	294	Southwest Virginia Community College	√
Education	295	Tidewater Community College	√
Education	296	Virginia Highlands Community College	√
Education	297	Germanna Community College	√
Education	298	Lord Fairfax Community College	√
Education	299	Mountain Empire Community College	√
Agriculture and Forestry	301	Virginia Department of Agriculture and Consumer Services	√
Agriculture and Forestry	307	Agricultural Council	No
Commerce and Trade	310	Virginia Economic Development Partnership	√
Commerce and Trade	320	Virginia Tourism Authority	√
Commerce and Trade	350	Department of Small Business and Supplier Diversity	√
Commerce and Trade	360	Fort Monroe Authority	No
Natural Resources	402	Virginia Marine Resources Commission	√
Natural Resources	403	Virginia Department of Game and Inland Fisheries	√
Commerce and Trade	405	Virginia Racing Commission	√
Transportation	407	Virginia Port Authority	√
Commerce and Trade	409	Department of Mines, Minerals, and Energy	√
Agriculture and Forestry	411	Virginia Department of Forestry	√
Education	417	Gunston Hall	√
Natural Resources	423	Department of Historic Resources	√
Education	425	Jamestown-Yorktown Foundation	√
Natural Resources	440	Department of Environmental Quality	√
Veterans and Defense Affairs	454	Secretary of Veterans and Defense Affairs	√
Transportation	501	Virginia Department of Transportation	No

Transportation	505	Virginia Department of Rail and Public Transportation	√
Transportation	506	Motor Vehicle Dealer Board	√
Transportation	509	Virginia Commercial Space Flight Authority	No
Health & Human Resources	601	Virginia Department of Health	√
Health & Human Resources	602	Department of Medical Assistance Services	√
Health & Human Resources	606	Virginia Board for People with Disabilities	√
Public Safety	701	Department of Corrections Central Administration	No
Health & Human Resources	702	Department for the Blind and Vision Impaired	√
Health & Human Resources	703	Central State Hospital	√
Health & Human Resources	704	Eastern State Hospital	√
Health & Human Resources	705	Southwestern Virginia Mental Health Association	√
Health & Human Resources	706	Western State Hospital	√
Health & Human Resources	707	Central Virginia Training Center	√
Health & Human Resources	708	Commonwealth center for Children & Adolescents	√
Public Safety	711	Virginia Correctional Enterprises	No
Public Safety	716	Virginia Correctional Center for Women	No
Public Safety	718	Bland Correctional Center	No
Health & Human Resources	720	Department of Behavioral Health and Developmental Services	√
Health & Human Resources	723	Southeastern Virginia Training Center	√
Health & Human Resources	724	Catawba Hospital	√
Health & Human Resources	728	Northern Virginia Mental Health Institute	√
Health & Human Resources	729	Piedmont Geriatric Hospital	√
Public Safety	733	Sussex I State Prison	No
Public Safety	734	Sussex II State Prison	No
Public Safety	735	Wallens Ridge State Prison	No
Public Safety	737	St. Brides Correctional Center	No
Health & Human Resources	739	Southern Virginia Mental Health Institute	√
Public Safety	741	Red Onion State Prison	No
Public Safety	742	Department of Corrections - Training Academy & Human Resources	No
Public Safety	743	Fluvanna Women's Correctional Center	No
Public Safety	745	Nottoway Correctional Center	No
Public Safety	747	Marion Correctional Treatment Center	No
Health & Human Resources	748	Hiram W. Davis Medical Center	√
Public Safety	749	Buckingham Correctional Center	No
Health & Human Resources	751	Department for the Deaf & Hard-of-Hearing	√
Public Safety	752	State Farm Correctional Center	No
Public Safety	753	Deerfield Correctional Center	No
Public Safety	754	Augusta Correctional Center	No
Public Safety	756	Department of Corrections--Division of Institutions	No
Public Safety	757	Western Region Correctional Field Units	No
Public Safety	761	Baskerville Correctional Center	No
Health & Human Resources	765	Virginia Department of Social Services	√
Public Safety	766	Virginia Parole Board	No

Public Safety	767	Division of Community Corrections	No
Public Safety	768	Keen Mountain Correctional Center	No
Public Safety	769	Greensville Correctional Center	No
Public Safety	770	Dillwyn Correctional Center	No
Public Safety	771	Indian Creek Correctional Center	No
Public Safety	772	Haynesville Correctional Center	No
Public Safety	773	Coffeewood Correctional Center	No
Public Safety	774	Lunenburg Correctional Center	No
Public Safety	775	Pocahontas State Correctional Center	No
Public Safety	776	Green Rock Correctional Center	No
Public Safety	777	Department of Juvenile Justice	√
Public Safety	778	Department of Forensic Science	√
Public Safety	785	River North Correctional Center	No
Health & Human Resources	794	Virginia Center for Behavioral Rehabilitation	√
Public Safety	795	Department of Corrections--Institutions	No
Public Safety	799	Department of Corrections	No
Public Safety	799a	Department of Corrections, Central Activities	No
Transportation	841	Virginia Department of Aviation	√
Commerce and Trade	848	Indigent Defense Commission	√
Commerce and Trade	851	Tobacco Region Revitalization Commission	√
Health & Human Resources	852	Virginia Foundation for Healthy Youth	No
Education	885	Institute for Advanced Learning and Research	No
Public Safety	912	Department of Veterans Services	√
Veterans and Defense Affairs	913	Veterans Services Foundation	√
Executive Offices	921	Interstate Organization Contributions	√
Veterans and Defense Affairs	922	Sitter & Barfoot Veterans Care Center	√
Commerce and Trade	934	Innovation and Entrepreneurship Investment Authority (CIT)	No
Education	935	Roanoke Higher Education Center	√
Education	937	Southern Virginia Higher Education Center	√
Education	938	New College Institute	√
Natural Resources	942	Virginia Museum of Natural History	√
Education	948	Southwest Virginia Higher Education Center	√
Public Safety	957	Commonwealth's Attorneys' Services Council	√
Public Safety	960	Virginia Department of Fire Programs	√
Commerce and Trade	972	Virginia Resources Authority	No
Education	989	Higher Education Research Initiative	No
Public Safety	999	Virginia Department of Alcoholic Beverage Control (ABC)	√

SBSD instituted new technology that allowed for electronic submission of SWaM Plan reports streamlining the approval and submission process for all agencies this reporting period. SBSB also provided training to over 160 individual users and 86 different agencies on how to work in the new system, including submission of electronic SWaM reports, prior to the SWaM Plan submission deadline.