

The Commission on VASAP

2018 Annual Executive Summary

January 2019



Your Doorway to Safe & Sober Driving

Introduction

The Virginia Alcohol Safety Action Program traces its roots to Fairfax County. In 1972, it became the site of one of 35 national “Alcohol Safety Action Projects” funded by the National Highway Traffic Safety Administration (NHTSA). On March 24, 1975, legislation passed by the General Assembly expanded this program statewide establishing driver education and rehabilitation programs in an effort to reduce the number of highway tragedies. In 1986, the General Assembly formed the Commission on Virginia Alcohol Safety Action Program (Commission on VASAP). This provided for the standardization of ASAP operations, thereby increasing the quality and equity of services to offenders statewide.

There are currently 24 Alcohol Safety Action Programs throughout Virginia. Every jurisdiction in the Commonwealth is covered by one of the local programs. The ASAP programs share in the responsibility with other highway safety partners to help lower the number of impaired drivers on our roadways.

Section 18.2-271.2 of the *Code of Virginia* requires the Commission on VASAP to submit to the Governor and the General Assembly an annual executive summary of the interim activity and work of the Commission. This report provides an overview of Commission on VASAP activities during 2018.

The Commission on VASAP continues to provide quality services to the citizens of the Commonwealth of Virginia *without using any general state revenues*. The Commission looks forward to ongoing success in 2019 as it works cooperatively with the General Assembly and other highway safety stakeholders to reduce traffic-related injuries and fatalities.

Mission

To improve highway safety by decreasing the incidence of driving under the influence of alcohol and other drugs, leading to the reduction of alcohol and drug-related fatalities and crashes.

Programs

VASAP has developed many educational programs designed to improve highway safety, providing a credible Alcohol Safety Action Program that responds to the needs of each locality in Virginia. Included among these are:

- ASAP Education Groups
- Community Service Programs
- Driver Improvement Programs
- DUI Court
- First Offender Drug Programs
- Intervention Interviews
- Reckless/Aggressive Driver Programs
- Ignition Interlock
- Young Offender Programs
- Habitual Offender Restoration Reviews

Overview of the Commission

§18.2-271.2. Commission on VASAP; purpose; membership; terms; meetings; staffing; compensation and expenses; chairman's executive summary.

A. There is hereby established in the legislative branch of state government the Commission on the Virginia Alcohol Safety Action Program (VASAP). The Commission shall administer and supervise the state system of local alcohol and safety action programs, develop and maintain operation and performance standards for local alcohol and safety action programs, and allocate funding to such programs. The Commission shall have a total membership of 15 members that shall consist of six legislative members and nine nonlegislative citizen members. Members shall be appointed as follows: four current or former members of the House Committee for Courts of Justice, to be appointed by the Speaker of the House of Delegates; two members of the Senate Committee for Courts of Justice, to be appointed by the Senate Committee on Rules; three sitting or retired judges, one each from the circuit, general district and juvenile and domestic relations district courts, who regularly hear or heard cases involving driving under the influence and are familiar with their local alcohol safety action programs, to be appointed by the Chairman of the Committee on District Courts; one director of a local alcohol safety action program to be appointed by the Speaker of the House of Delegates upon consideration of the recommendations of the legislative members of the Commission; one director of a local alcohol safety action program to be appointed by the Senate Committee on Rules upon consideration of the recommendations of the legislative members of the Commission; one representative from the law-enforcement profession, to be appointed by the Speaker of the House and one nonlegislative citizen at large, to be appointed by the Senate Committee on Rules; one representative from the Virginia Department of Motor Vehicles whose duties are substantially related to matters to be addressed by the Commission to be appointed by the Commissioner of the Department of Motor Vehicles, and one representative from the Department of Behavioral Health and Developmental Services whose duties also substantially involve such matters, to be appointed by the Commissioner of Behavioral Health and Developmental Services. Legislative members shall serve terms coincident with their terms of office. In accordance with the staggered terms previously established, nonlegislative citizen members shall serve two-year terms. All members may be reappointed. Appointments to fill vacancies, other than by expiration of a term, shall be made for the unexpired terms. Any appointment to fill a vacancy shall be made in the same manner as the original appointment.

B. The Commission shall meet at least four times each year at such places as it may from time to time designate. A majority of the members shall constitute a quorum. The Commission shall elect a chairman and vice-chairman from among its membership. The Commission shall be empowered to establish and ensure the maintenance of minimum standards and criteria for program operations and performance, accounting, auditing, public information and administrative procedures for the various local alcohol safety action programs and shall be responsible for overseeing the administration of the statewide VASAP system. Such programs shall be certified by the Commission in accordance with procedures set forth in the Commission on VASAP Certification Manual. The Commission shall also oversee program plans, operations and performance and a system for allocating funds to cover deficits that may occur in the budgets of local programs.

C. The Commission shall appoint and employ and, at its pleasure, remove an executive director and such other persons as it may deem necessary, and determine their duties and fix their salaries or compensation.

D. The Commission shall appoint a Virginia Alcohol Safety Action Program Advisory Board to make recommendations to the Commission regarding its duties and administrative functions. The membership of such Board shall be appointed in the discretion of the Commission and include personnel from (i) local safety action programs, (ii) the State Board of Behavioral Health and Developmental Services, community service boards or behavioral health authorities and (iii) other community mental health services organizations. An assistant attorney general who provides counsel in matters relating to driving under the influence shall also be appointed to the Board.

E. Legislative members of the Commission shall receive compensation as provided in § 30-19.12. Funding for the costs of compensation of legislative members shall be provided by the Commission. All members shall be reimbursed for all reasonable and necessary expenses as provided in §§ 2.2-2813 and 2.2-2825 to be paid out of that portion of moneys paid in VASAP defendant entry fees which is forwarded to the Virginia Alcohol Safety Action Program.

F. The Chairman of the Commission on VASAP shall submit to the Governor and the General Assembly an annual executive summary of the interim activity and work of the Commission no later than the first day of each regular session of the General Assembly. The executive summary shall be submitted as provided in the procedures of the Division of Legislative Automated Systems for the processing of legislative documents and reports and shall be posted on the General Assembly's website.

Commission Members

Legislative

Senator Richard H. Stuart
Delegate David J. Toscano, Vice Chairman
Delegate Christopher E. Collins

Senator Glen H. Sturtevant, Jr.
Delegate James A. (Jay) Leftwich, Jr.
Delegate Michael P. Mullin

Judicial

Honorable Mary Jane Hall
Honorable George D. Varoutsos

Honorable Gino W. Williams

Law Enforcement

Sheriff Michael L. Wade, Chairman

Department of Motor Vehicles

Mr. John L. Saunders

Non-Legislative Citizen at Large

Ms. Pat Eggleston

Behavioral Health and Developmental Services

Ms. Mellie Randall

Local Program Directors

Mr. Anthony Carmichael

Ms. Mary Read Gillispie

Commission Staff

Angela D. Coleman – Executive Director

EdQuina Bradley – Administrative Staff Assistant

Diane Bussée – Office Services Assistant

Shelia Crump – Payroll Manager

Sarah Deputy – Program Support Technician

Richard Foy – Field Services Specialist

John Kimbel – IT Administrator

Christopher Morris – Special Programs Coordinator

Charlene Motley – Field Services Supervisor

Richard Phillips - Ignition Interlock Technical Support Specialist

Keshana Pierce – Senior Accountant

Commission Meeting Dates

March 29, 2018

June 8, 2018

October 26, 2018

December 7, 2018

VASAP Advisory Board Meeting Dates

September 11, 2018

December 13, 2018

Component Area Activities

In keeping with VASAP's mission to improve highway safety, the VASAP system operates within five component target areas.

Case Management/Offender Intervention

Persons referred to ASAP are monitored by case managers who screen and classify offenders to determine the most appropriate education and/or treatment services needed.

In 2018, the Commission on VASAP:

- assisted the local programs in a continuing difficult economic climate by assuming payment for education workbooks and receipt books for all 24 local programs
- provided on-going technical support to the local ASAPs regarding case management procedures
- provided on-going daily managerial oversight for the Tri-River ASAP through June 8th
- monitored case files, to include ignition interlock, for the Alexandria ASAP and Tri-River ASAP
- continued to work with the Department of Motor Vehicles on matters related to restricted license orders, ignition interlock, ASAP compliance and policy updates
- provided administrative oversight for vendors regarding the operation of the ignition interlock program in the Commonwealth
- monitored and conducted multiple inspections of 110 ignition interlock service centers
- administered approved testing and monitored certification compliance of newly hired ignition interlock technicians
- worked cooperatively with the VASAP Directors' Association and was an active participant in their scheduled conferences and meetings
- maintained the VASAP–DMV interface for electronic submission of ASAP program data
- attended policy board meetings for local programs
- attended the 2018 Lifesaver's Conference in San Antonio, Texas, April 23rd – 25th
- attended the Annual Association of Ignition Interlock Program Administrators' (AIIPA) Conference in St. Louis, Missouri, May 21st - 23rd
- conducted the annual statewide VASAP Training Conference in Hampton, August 20th – 21st
- served as the Chair of the American Association of Motor Vehicle Administrators (AAMVA) Ignition Interlock Best Practices Workgroup

- attended the Department of Account Purchase Card Summit, March 1st
- participated in the Association of Government Accountants Financial Virtual Summit, January 17th
- attended the Richmond Chapter of the Association of Government Accountants Seminar, February 14th
- participated in an Association of Government Accountants Webinar, March 15th
- attended the Richmond Chapter of the Association of Government Accountants Seminar, May 23rd
- participated in the I-9 Webinar, December 19th
- participated in the National Association of Government Accountants Webinar, December 20th
- attended scheduled meetings of the Substance Abuse Services Council
- participated as a member in the Traffic Injury Research Foundation Working Group in Kansas City, Missouri, November 26th – 28th
- continued management of the 24-hour online payment processing system for offenders
- conducted several meetings of the VASAP Core Group for review of the new case management system
- convened the advisory board appointed by the Commission to review ASAP system fiscal solvency
- issued a Request for Proposals and selected a vendor for creation of an ignition interlock mobile application
- monitored and improved ASAP Case Management System data collection

Adjudication

VASAP, prosecutors, and the courts work together to ensure the efficient processing of those convicted of driving under the influence and referred to VASAP for probation.

In 2018, the Commission on VASAP:

- provided brochures on teenage drinking and driving to Virginia juvenile and domestic relations courts for use in driver licensing ceremonies
- attended the Judicial Transportation Safety Conference in Norfolk, August 8th – 9th
- attended the National Association of Drug Court Professionals Conference in Houston, Texas, May 29th - June 1st
- served as a member on the Drug Court Operations Committee
- attended Drug Court Treatment Advisory meetings, May 9th and October 19th
- hosted an information booth at the Association of Clerks of the District Courts of Virginia Annual Meeting in Charlottesville, April 17th
- presented at the New Bench Training for newly appointed judges in Richmond, June 13th
- hosted training for DMV, VASAP and court representatives in Roanoke, May 16th – 17th and in Richmond, May 23rd - 24th

- provided training to a statewide total of 100 police candidates and approximately 34 Commonwealth Attorneys and Public Defender attorneys at the following locations: Hampton, Gloucester, Culpeper, Orange, Fauquier and Greene
- attended and testified in court hearings regarding ignition interlock circumvention

Enforcement

VASAP enhances law enforcement efforts to reduce alcohol and other drug-related crashes by providing training to detect and apprehend those driving under the influence.

In 2018, the Commission on VASAP:

- attended the Governor's Highway Safety Association (GHSA) annual meeting in Atlanta, Georgia, August 25th – 29th
- monitored committee meetings of the General Assembly to track the introduction and passage of DUI enforcement legislation
- provided informational materials to police departments for distribution to the public
- participated in, and provided data for, the evaluation of DUI Courts
- participated in the Virginia Strategic Highway Safety Plan meetings
- participated in the Transportation Safety Stakeholders' meetings
- participated on the Impaired Driving Committee at DMV
- attended Virginia Law Enforcement Training at the Mid-Atlantic DUI Conference in Virginia Beach, April 9th – 11th

Public Information/Education

VASAP helps reduce the number of impaired driving injuries and fatalities by increasing public awareness through education, and by encouraging responsible decision making. Each program conducts local public information efforts with training and support materials from the Commission on VASAP.

In 2018, the Commission on VASAP:

- consulted and worked with the states of Delaware, Kentucky, New Hampshire, South Carolina and Pennsylvania on ignition interlock program best practices
- assisted twenty states with ignition interlock reciprocity procedures
- developed and distributed a Commission on VASAP Holiday Statement on the dangers of drinking and driving for release to local programs during the month of December
- expanded public information efforts by sending brochures to high schools, community colleges, universities, businesses, insurance companies, career centers, law firms, law enforcement agencies, private driving schools and Virginia Welcome Centers
- responded to, and resolved, inquiries and concerns of legislators, citizens, courts, local attorneys, neighboring states, and other state agencies
- provided weekly legislative updates to local ASAPs and other stakeholders
- enhanced and updated various VASAP brochures to be used in public awareness / education efforts

- hosted informational booths at VCU men's basketball games on January 17th, February 28th, and December 18th. Provided an ignition interlock equipped vehicle for display
- hosted an information booth at the VCU men's baseball game on March 28th and provided an ignition interlock equipped vehicle for display
- participated in the 2018 Commonwealth of Virginia Campaign
- attended the Society for Human Resource Management (SHRM) Conference, June 19th – 22nd
- participated in FOIA training webinars, May 31st and November 7th
- hosted an information booth at the Virginia Wine Expo in Richmond, attended by over 7,000 persons, February 3rd – 4th
- responded to FOIA inquiries from citizens and media outlets in the Commonwealth
- responded to petitions for regulatory action

Evaluation/Certification

The Commission on VASAP is responsible for periodically evaluating and recertifying each ASAP to ensure that services in the communities are effective, consistent, and appropriate.

In 2018, the Commission on VASAP:

- provided oversight for the vendor conducting financial audits of the local ASAPs
- audited and reviewed the budgets of the 24 local alcohol safety action programs (ASAPs)
- successfully passed the financial audit of the Commission office without any findings of deficiency
- reviewed local program budget amendments
- performed field visits of local ASAPs
- attended and presented information on program operations at local policy board meetings
- completed certification site visits for all 24 local ASAPs
- contracted with ICF Incorporated, LLC, a global consulting and technology services company, to conduct a VASAP Recidivism Study, results published October 26th

THE COMMISSION ON

Virginia Alcohol Safety Action Program

If you should have any questions regarding the content of the 2018 Annual Executive Summary or any of the programs offered by the Virginia Alcohol Safety Action Program, please contact:

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