

**Document Title**

Annual Executive Summary of the Board of Visitors of Radford University pursuant to § 23.1-1303 of the Code of Virginia

Author

Board of Visitors, Radford University

Enabling Authority

Chapter 588 of the 2016 Acts of Assembly repealed Title 23 and replaced it with Title 23.1 of the Code of Virginia relating to board of visitors governance.

This report is specifically required by § 23.1-1303.

Executive Summary:

Annual Executive Summary of the interim activity and work of the Board of Visitors during 2019 in accordance § 23.1-1303. Questions regarding the Executive Summary can be addressed to Ashley Schumaker, Chief of Staff, Office of the President, (540) 831-5370, aschumaker@radford.edu.

The Board of Visitors has taken multiple actions to ensure compliance with the provisions of the legislation as described below:

I. Members of the Board of Visitors of Radford University

Current members and their term expiration dates:

Mr. Robert A. Archer, Rector, (Term expires June 30, 2020)

Mr. James R. Kibler, Jr., Vice Rector (Term expires June 30, 2021)

Dr. Thomas M. Brewster, (Term expires June 30, 2022)

Dr. Jay A. Brown, (Term expires June 30, 2020)

Mr. Gregory A. Burton, (Term expires June 30, 2021)

Ms. Krisha Chachra, (Term expires June 30, 2022)

Dr. Rachel D. Fowlkes, (Term expires June 30, 2020)

Dr. Susan Whealler Johnston, (Term expires June 30, 2022)

Mr. Mark S. Lawrence, (Term expires June 30, 2023)

Dr. Deb McMahan, (Term expires June 30, 2020)

Ms. Karyn K. Moran, (Term expires June 30, 2021)

Ms. Nancy Angland Rice, (Term expires June 30, 2022)

Mr. David A. Smith, (Term expires June 30, 2023)

Ms. Georgia Anne Snyder-Falkinham, (Term expires June 30, 2020)

Ms. Lisa Throckmorton, (Term expires June 30, 2023)

The following are appointed by Radford University Board of Visitors:

Dr. Jason Fox (non-voting) Faculty Advisory Representative to the Board of Visitors,
(Term expires June 30, 2020)

Mr. Breon Case, (non-voting) Student Advisory Representative to the Board of Visitors,
(Term expires June 30, 2020)

II. Actions taken in compliance with § 23.1-1301. Public access to information.

The goal of the Board of Visitors of Radford University is to operate in a transparent manner as contemplated in § 23.1-1301 as evidenced by the following:

- 1) Held Quarterly Board Meetings on the following dates all of which were open to the public, notice was provided pursuant to § 2.2-3707 of the Code of Virginia, and the agendas and minutes were published pursuant to state law: February 8, 2019; May 10, 2019; September 27, 2019; and December 6, 2019.

Any business that was conducted in a closed session was done pursuant to the Virginia Freedom of Information Act (§ 2.2-3700 et seq.). Minutes of the meetings can be found at <https://www.radford.edu/content/bov/home/meetings/minutes.html>.

In addition, an attorney from the Office of the Attorney General attended each meeting.

- 2) Held a Board Retreat on July 14-16, 2019. Both were open to the public, notice was provided pursuant to § 2.2-3707 of the Code of Virginia, and agenda and minutes were published pursuant to state law.

Minutes of the meetings can be found at.

<https://www.radford.edu/content/bov/home/meetings/minutes.html>.

In addition, an attorney from the Office of the Attorney General attended the retreat.

- 3) Held Quarterly Committee Meetings of the following committees on the dates set forth:

Academic Excellence and Research Committee meetings held: February 7, 2019; May 9, 2019; September 26, 2019; and December 5, 2019

Business Affairs and Audit Committee meetings held: February 7, 2019; May 9, 2019; September 26, 2019; and December 5, 2019

Executive Committee meetings held: February 8, 2019; May 10, 2019; July 15, 2019; September 27, 2019; and December 6, 2019

Governance, Athletics and Administration Committee meetings held: February 7, 2019; May 9, 2019; September 26, 2019; and December 5, 2019

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Student Success Committee meetings held: February 7, 2019; May 9, 2019; September 26, 2019; and December 5, 2019

University Advancement, University Relations and Enrollment Management Committee meetings held: February 7, 2019; May 9, 2019; September 26, 2019; and December 5, 2019

All of the meetings listed above were open to the public, notice of the meetings were provided pursuant to § 2.2-3707 of the Code of Virginia, the agendas and minutes of all meetings were published pursuant to state law. Any business that was conducted in a closed session was done pursuant to the Virginia Freedom of Information Act (§ 2.2-3700 et seq.). Minutes of the meetings can be found on Radford University's website at <http://www.radford.edu/content/bov/home/meetings/minutes.html>.

An attorney from the Office of the Attorney General attended committee meetings and was available to all committees for consultations as needed.

In addition to the meetings listed above, several Board of Visitors members attended the Spring Commencement Ceremony on May 11, 2019 and the State of the University Address on October 25, 2019.

III. Actions taken in compliance with § 23.1-1303 Boards of Visitors; Bylaws.

The Radford University Board of Visitors Bylaws were updated in July 2019 to include the immediate past Rector as an ex-officio member of the Executive Committee.

The Radford University Board of Visitors Bylaws were updated December 2019 to add that: "In accordance with Code of Virginia, § 23.1-307(D) and (E), Radford University will provide public notice at least 30 days prior to considering an increase undergraduate tuition or mandatory fees. The Radford University Board of Visitors will announce a public comment forum prior to the vote. The procedures for the Public Comment Session are approved by the Board of Visitors and maintained on the Board of Visitors website."

The Bylaws are posted on Radford University Board of Visitors website at <http://www.radford.edu/content/bov/home/by-laws.html>.

IV. Actions taken in compliance with § 23.1-1303 Boards of Visitors; Annual meeting with the president of the institution.

Pursuant to § 23.1-1303 and in accordance with the Bylaws of the Board of Visitors of Radford University, the Board does meet annually with the President concerning his/her review.

President Brian O. Hemphill previewed initiatives for the 2019-2020 academic year with Board of Visitors members at the July 14-16, 2019 Board Retreat. President Hemphill also provided data and benchmarks regarding performance for the 2018-2019 academic year at the May 10, 2019 Executive Committee and Board meetings. Strategies and

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outcomes were discussed. At the December 6, 2019 meeting, the Board of Visitors received an interim update for President Brian O. Hemphill's Performance Plan and related progress for the 2019-2020 academic year.

V. Actions taken in compliance with § 23.1-1306 Boards of Visitors; Executive Committee

Three members attended the mandatory orientation-training program presented by the State Council of Higher Education for Virginia (SCHEV) on October 22-23, 2019.

In addition, on July 10, 2019, Radford University conducted a one-day orientation session for the new member to the Board of Visitors, prior to the July Retreat and September Board meeting. The following items were discussed:

- Radford University Enabling Statute
- Radford University Administration and Unit Functions
- Radford University Budget
- Radford University Board of Visitors Bylaws
- Radford University Statement on Governance
- General Information on Per Diem/Lodging/Travel Reimbursements.
- Resource Materials
- Overview of Internal Audit