



BOARD OF VISITORS

700 Park Ave., HBW Suite 520, Norfolk, Virginia 23504
P: 757-823-8670 | F: 757-823-2342 | nsu.edu

January 2, 2020

TRANSMITTAL LETTER

The Honorable Ralph S. Northam
Office of the Governor
P. O. Box 1475
Richmond, VA 23218

The Honorable Members of the General Assembly
Pocahontas Building
900 East Main Street
Richmond, VA 23219

SUBJECT: Annual Executive Summary – Report for Norfolk State University

Dear Governor Northam and Members of the Virginia General Assembly:

Pursuant to *Code of Virginia* §23.1-1303 (B) (11) (Eff. Oct. 1, 2016), the Norfolk State University Board of Visitors hereby submits its Annual Executive Summary of its Interim Activity and Work for the 2019 calendar year. Should you have questions regarding this report, please feel free to call me at (443) 633-4251 or joangwilmer@gmail.com.

Sincerely,

Joan G. Wilmer

Rector

Norfolk State University Board of Visitors

C: The Honorable Atif Qarni, Secretary of Education
Laura Wilborn, Division of Legislative Automated Systems
Dr. Deborah M. DiCroce, Vice Rector, Norfolk State University Board of Visitors
Devon M. Henry, Secretary, Norfolk State University Board of Visitors
Dr. Javaune Adams-Gaston, President, Norfolk State University



ANNUAL EXECUTIVE SUMMARY

Section 23.1-1303 (B) (12) of the *Code of Virginia* (Eff. Oct. 1, 2016) requires that each Board of Visitors of public institutions of higher education submit to the General Assembly and the Governor an annual executive summary of its interim activity and work prior to the first day of the regular session of the General Assembly. This executive summary describes the Board’s compliance with the *Code of Virginia* as it relates to the following statutory requirements:

<u>Code Section</u>	<u>Description</u>
§23.1-1301 (B) (10)	Governing Boards; Powers – Public Access to Information
§23.1-1303 (B) (1)	Governing Boards; Duties – Bylaws
§23.1-1303 (B) (8)	Governing Boards; Duties – Annual Evaluation Meeting with the President/Chief Executive Officer of the Institution
§23.1-1306	Governing Board Executive Committee; Duties
§23.1-1303 (B) (12)	Governing Boards; Duties – Annual Executive Summaries
§23.1-1304	Governing Boards; Additional Duties; Educational Programs

The Board of Visitors for Norfolk State University is comprised of 13 members, five of whom are alumni (*). The Board members are:

Dwayne B. Blake	Larry A. Griffith
Mary L. Blunt	Michael J. Helpinstill
Bishop Kim W. Brown*	Devon M. Henry (Secretary)*
The Honorable Jean W. Cunningham	Dr. Tamara A. Jones*
Dr. Deborah M. DiCroce (Vice Rector)	Joan G. Wilmer (Rector)*
The Honorable James W. Dyke, Jr.	Dr. Harold L. “Harry” Watkins, II*
BK Fulton	

§23.1-1301 (B) (10) Governing Boards; Powers – Public Access to Information

NSU Board Actions

The Norfolk State University Board of Visitors ensures that the people of the Commonwealth of Virginia have immediate access to its public records and free entry to its public meetings in compliance with this section of the *Code*. All public meetings of the Board are noticed in advance and clearly marked as “open” or “closed” in accordance with the Virginia Freedom of Information Act, §2.2-3700 et seq. of the *Code of Virginia*. Board meeting notices are announced through a variety of methods and posted in compliance with the three-day notice requirement in various locations on campus.

All Board meetings are conducted in accordance with the *Code of Virginia*, the [Board Bylaws](#), and in a manner and under such procedures that are generally applicable to similar meetings. The Chair, in conducting meetings, may be guided by *Robert’s Rules of Order Newly Revised (RONR)*. Meeting notices are posted as required on the following websites: [NSU Board of Visitors Website](#) and the [Commonwealth Calendar Website](#). Meeting notices are posted on campus in the following three public locations in Harrison B. Wilson Hall – Administration Building:

- 1) Foyer, 1st Floor
- 2) Board of Visitors Office, 5th Floor, Suite 540
- 3) President’s Office, 5th Floor, Suite 520

Meeting minutes for all open meetings are recorded and posted on the Board’s website at the [NSU Board of Visitors Website](#). All business of the Board not exempted by §2.2-3711 of the *Code of Virginia* are held in open meetings and all official actions taken in closed meetings are approved openly. Both the University Counsel and the Assistant University Counsel are invited to all open and closed meetings of the Board.

§23.1-1303 (B) (1) Governing Boards; Duties – Bylaws

NSU Board Actions

As required, the [Board Bylaws](#) communicates the Board’s desire to be transparent in its general operations to the extent required by law and in compliance with the Virginia Freedom of Information Act. The Board’s Statement of Governance further states: “The Board is transparent in its operations and operates openly in compliance with the Virginia Freedom of Information Act (*Code of Virginia* §2.2-3700 et seq.).”

§23.1-1303 (B) (8) Governing Boards; Duties – Annual Evaluation Meeting with the President of the Institution

NSU Board Actions

The Board of Visitors’ [Presidential Evaluation Policy](#), reflects the statutory requirement in the *Code*. This policy details a timeline for conducting the annual meeting with the President and the performance evaluation process.

The Board conducts the evaluation of the President at its Annual Meeting of the Board held in May. On May 3, 2019, the Interim President submitted a report of his accomplishments for the 2018-2019 fiscal year. No formal action was taken by the Board on the evaluation due to the cessation of the Interim President's employment effective June 23, 2019. At the conclusion of the Board meeting, the Board presented the Interim President with an engraved plaque in recognition of his service from January 2018 to June 2019.

§23.1-1306 Governing Board Executive Committee; Duties

NSU Board Actions

As required by this section of the *Code*, the following documents are in place: Board [Statement of Governance](#), Board of Visitors [Code of Ethics](#), and a set of [Qualifications and Competencies for Governing Board Membership](#) for the NSU Board. On May 4, 2018, the Code of Ethics was revised and renamed to Code of Ethics and Statement of Mutual Expectations.

At the October 11, 2019 Board meeting, members of the Board received a paper copy of their signed copy of the Code of Ethics and Statement of Mutual Expectations. In addition, an enlarged version of the document was on display at the meeting. The Rector reiterated the importance of following the guiding principles as outlined and agreed upon in the document.

§23.1-1303 (B) (12) Governing Boards; Duties – Annual Executive Summaries

NSU Board Actions

The Board, in compliance with this section of the *Code*, reviewed and approved the annual executive summary at its December 13, 2019 Board meeting with the provision to incorporate any additional actions taken at the December 13 meeting. This submission of this annual executive summary will be made as required prior to the first day of the regular session of the General Assembly.

Other Board actions during the 2019 calendar year are as follows by meeting date.

January 8, 2019 Ad-Hoc Presidential Search Scheduling Committee Meeting

- Dr. Deborah M. DiCroce, Chair, made the following announcement:

The Presidential Search Committee will meet at an undisclosed time and undisclosed location within the next fifteen (15) days for the sole purpose of interviewing candidates for the position of President of the University.

January 28, 2019 Presidential Search Committee Meeting

- No actions taken.

January 28, 2019 Special Board of Visitors Meeting

- Approved a Resolution on the election of Board officers for the period January 28, 2019 to June 30, 2021.
- Elected the following officers:
 - Joan G. Wilmer, Rector
 - Dr. Deborah M. DiCroce, Vice Rector
 - Devon M. Henry, Secretary
- Approved the Resolution Regarding Hiring During Interim Presidency.
- Approved to waive the provisions of Board Policy #01 requiring a thirty calendar days' notice and review period before passage of a Board policy for the purpose of adopting the following policies:

[Board Policy #32](#) – Parental Leave.

[Board Policy #34](#) – Appointment Authorities of Board of Visitors, University President, and Reporting of Personnel Actions.

- Approved a Resolution on the Administrative and Professional Faculty performance evaluations.
- Approved the reporting arrangement for a professor in the History Department.
- On behalf of the Presidential Search Committee, Dr. Deborah M. DiCroce, Co-Chair, made the following announcement.

The Presidential Search Committee will meet at an undisclosed time and undisclosed location within the next fifteen (15) days for the sole purpose of interviewing candidates for the position of President of the University.

February 22, 2019 Special Board Meeting

- Approved the appointment of Dr. Javaune Adams-Gaston as the next president of Norfolk State University for a period of five (5) years effective June 24, 2019; and furthermore that the Rector be authorized to negotiate and execute an employment agreement.
- A Press Conference announcing the appointment of Dr. Javaune Adams-Gaston as the 7th President of Norfolk State University was held immediately following the Board Meeting.

March 1, 2019 Board of Visitors Meeting

- Approved the renewal of the Internal Auditor's employment contract for another three-year period.
- Approved two Intellectual Property requests.

- The Rector reported on additional changes to Standing Committees and Ad-Hoc Committees as follows:

Ad-Hoc President's Goals/Evaluation Committee Members

Dr. DiCroce
Mr. Griffith
Mr. Henry

Executive Committee Members

In addition to the three officers, the two appointed members are:

The Honorable Jean W. Cunningham
The Honorable James W. Dyke, Jr.

March 6, 2019 SACSCOC On-site Interview Luncheon with BOV

- No actions.

April 8, 2019 Special Board Meeting

- Approved the Dominion Energy Easement for Corprew and Majestic Avenues.
- Accepted the University's recommendation on Virginia's Affordable Tuition Legislation.
- The Rector appointed the following members to a Special Committee to review the Intercollegiate Athletic financial situation and certain scholarship programs as discussed.

Board Members

Dwayne B. Blake, Chair
Kenneth W. Crowder
BK Fulton

Executive Management Members

Dr. Melvin T. Stith, Interim President
Dr. Michael Shackelford, Vice President for Student Affairs and
Enrollment Management

May 3, 2019 Board Meeting (Annual Meeting)

- The Board of Visitors approved the following:
 - The Board's Budget for 2019-2020.
 - The Board's Meeting Schedule for 2019-2020.
 - Appointment of Dr. Anne Fernando as the 2019-2020 Faculty Representative to the Board.
 - Promotion, Tenure and Honorary Degree Candidates.
 - Two Naming Opportunities.

- Resolution of Appreciation Honoring SGA President Astra Armstrong.
- Extending the Internal Audit Plan to the end of the calendar year.
- Authorization for the President to identify and establish one Administrative and Professional Faculty (APF) position exempt from hiring provisions under the APF Handbook.
- Revisions to [BOV Policy #01](#) (2014) Creating and Maintaining Policies.
- [BOV Policy # 31](#) (2019) Open Educational Resources.
- [BOV Policy # 33](#) (2019) Freedom of Speech and Expression and Campus Space Utilization.
- [BOV Policy # 35](#) (2019) Intellectual Property.
- Interim Supplemental Pay Policy.

May 23-24, 2019 (Board Retreat)

- Approved all personnel actions as discussed in Closed Session and authorized the Rector to address any implementation issues that may arise.

September 18-19, 2019 New Board Member Orientation

- No actions.

October 10, 2019 Board Tour and Dinner

- No actions.

October 11, 2019 Board Meeting

- Authorized the Rector to negotiate and execute an amendment to the President's contract consistent with discussions in the Closed Meeting.
- Approved the B.S. in Elementary Education (Teaching Pk-6) and the B.S. in Special Education (General K-12).
- Approved [BOV Policy # 36](#) (2019) Tuition and Fees Public Comment Policy.
- Approved the resolutions for the Six-Year Institutional Plan; the Six-Year Capital Requests; and the 2019 Legislative Priorities as amended.
- Approved to continue with the Request for Proposal (RFP) process on board governance statement of work.

October 22-23, 2019 SCHEV Board Orientation Training

- No actions.

December 13, 2019 Board Meeting

- Approved the Executive Summary prepared by Twitty Legal Consulting dated June 20, 2019 at the request of the Board of Visitors, which was discussed in the Closed Meeting be released to the NSU Human Resources Office for its information, consideration and possible appropriate action.
- Approved the 2020 Internal Audit Plan.
- Approved the Annual Executive Summary of Board's Activity and Work for 2019.
- Approved the updates to the personnel contact information for employees listed in BOV Policy #05 Title IX: Sexual Violence, Discrimination, Harassment, and Retaliation.
- Approved the Resolution to Extend Interim Policy #01 (2019) Supplemental Compensation for six months.

§23.1-1304 Governing Boards; Additional Duties; Educational Programs

NSU Board Actions

The Board offers training for members' professional development. Mr. Devon M. Henry and Dr. Tamara A. Jones attended the Association of Governing Boards (AGB) National Conference in Orlando, FL in April 2019. Mr. Richard "Rick" Legon, then-President of AGB, visited campus and provided training to the entire Board at its Retreat held in May 2019.

Orientations are provided for new board members at the 1) state level through the State Council of Higher Education for Virginia (SCHEV); and 2) by the University. The mandatory orientation conducted by SCHEV for new Board members was held October 22 and 23, 2019 in Richmond, Virginia. The following Board members were in attendance:

Mary L. Blunt
Bishop Kim W. Brown
The Honorable James W. Dyke, Jr.
Dr. Harold L. "Harry" Watkins, Jr.

The campus training for new board members was remodeled this year into a two-day training session with the purpose of acclimating, informing and responding to board members' roles and responsibilities. In addition, new members received an update on the State of the University; provided the opportunity to participate in the Founders Day Breakfast and the Founders Day Ceremony/Freshman Convocation; and enjoyed a "lunch and learn" session with student and faculty leaders. The three new members listed below attended the campus orientation held September 18-19, 2019.

Mary L. Blunt
Bishop Kim W. Brown
Dr. Harold L. "Harry" Watkins, Jr.

A hardcopy of the “Informational Guide for NSU Board Members” was provided to the new members of the Board. They may also access an electronic copy in *BoardEffect* (the Board’s electronic meeting portal).

Board members may receive additional training through periodic webinars and workshops offered through the AGB or other sources.

Conclusion

The Norfolk State University Board of Visitors has demonstrated its compliance with the requirements of *Code of Virginia* §23.1-1303 (B) (12).

Norfolk State University Board of Visitors Activities
January 2019 to December 2019

The following is list of events attended by members of the Board, excluding athletic events.

Monday, January 4, 2019 – Meeting with
Dr. Lajuana Collins, NSU Foundation President,
Ronald Forehand, Assistant University Counsel and
Harry Aristakesian, Chief Audit Executive
Devon M. Henry, Secretary
2:00 p.m., Campus

Tuesday, January 8, 2019 – Presidential Search
Ad-Hoc Scheduling Committee
Dr. Deborah M. DiCroce, Chair
8:30 a.m., Campus
[\(see meeting minutes\)](#)

Wednesday, January 9, 2019 – Commonwealth
Prayer Breakfast
Devon M. Henry, Secretary
BK Fulton
7:00 a.m., Richmond, VA

Thursday/Friday, January 10-11, 2019 - Presidential
Search Committee Meeting Interviews –All day,
undisclosed location
[\(see meeting minutes\)](#)

Monday, January 14, 2019 – Meeting with
President’s Cabinet
Joan G. Wilmer, Interim Rector
The Honorable James W. Dyke, Jr. (*via conf. call*)
11:30 a.m., Campus

Monday, January 14, 2019 – Meeting with
Dr. Melvin T. Stith, Sr., Interim President
Joan G. Wilmer, Interim Rector
Kenneth W. Crowder
1:30 p.m., Campus

Monday, January 14, 2019 – Meeting with
April Allbritton, Board Liaison
Joan G. Wilmer, Interim Rector
2:00 p.m., Campus

Monday, January 14, 2019 – Meeting with
Gerald E. Hunter, Vice President for Finance
and Administration
Joan G. Wilmer, Interim Rector
4:00 p.m., Campus

Sunday, January 20, 2019 - A Celebration of
Rev. Dr. Martin Luther King, Jr. Choral
Evensong at St. James' Episcopal Church
BK Fulton
Dwayne B. Blake
5:00 p.m.

Monday, January 28, 2019 – Presidential
Search Committee Meeting
8:00 a.m., Campus
[\(see meeting minutes\)](#)

Monday, January 28, 2019 – Special Board of
Visitors Meeting
11:00 a.m., Campus
[\(see meeting minutes\)](#)

Monday, January 28, 2019 – Meeting with
Board staff (April Allbritton and Kimberly
Gaymon)
Joan G. Wilmer, Rector
6:00 p.m., Campus

Friday, February 1, 2019 – Conference Call
with Board staff (Allbritton and Cage) (April
Allbritton and Kimberly Gaymon)
Joan G. Wilmer, Rector
11:00 a.m.

Friday, February 1, 2019 – Conference Call with Gerald E. Hunter, Vice President for Finance and Administration
Dr. Deborah M. DiCroce, Vice Rector
1:00 p.m.

Wednesday, February 6, 2019 – Conference Call with Dr. Deborah Fontaine, Vice President for University Advancement, Board staff and staff from University Events and Communications and Marketing
Joan G. Wilmer, Rector
11:15 a.m.

Friday, February 8, 2019 – Meeting with Gerald E. Hunter, Vice President for Finance and Administration
Dr. Deborah M. DiCroce, Vice Rector
9:30 a.m., Campus

Friday, February 8, 2019 – Phone Interview with Jarrett Carter, Publisher, HBCU Digest Interview
Joan G. Wilmer, Rector
11:00 a.m.

Friday, February 8, 2019 – Conference Call with Gerald E. Hunter, Vice President for Finance and Administration
The Honorable James W. Dyke, Jr.
11:30 a.m.

Friday, February 8, 2019 – NSURIF Board Meeting
BK Fulton
1:00 p.m., Campus

Monday-Tuesday, February 11-12, 2019 – Presidential Search Committee Meeting Interviews – All day, undisclosed location
[\(see meeting minutes\)](#)

Tuesday, February 12, 2019 – Phone Interview with Saleen Martin, Reporter, *The Virginian-Pilot*
Joan G. Wilmer, Rector
7:30 p.m.

Wednesday, February 13, 2019 – Meeting with Harry Aristakesian, Chief Audit Executive, Pamela Boston, University Counsel, Ronald Forehand, Assistant University Counsel and Ericke Cage, Executive Advisor to the President and Board
The Honorable James W. Dyke, Jr.
3:00 p.m., Richmond, VA

Wednesday, February 13, 2019 – Meeting with Dennis Jones, Executive Director Planning and Budget and Robert Turner, Legislative Liaison
The Honorable James W. Dyke, Jr.
4:00 p.m., Richmond, VA

Wednesday, February 13, 2019 – Phone Interview with Saleen Martin, Reporter, *The Virginian-Pilot*
Dr. Deborah M. DiCroce, Vice Rector
4:30 p.m.

Friday, February 22, 2019 – Special Board of Visitors Meeting
2:00 p.m., Campus
Press Conference Immediately following
[\(see meeting minutes\)](#)

Friday, February 22, 2019 – Meeting with Gerald E. Hunter, Vice President for Finance and Administration
Dr. Deborah M. DiCroce, Vice Rector
4:30 p.m., Campus

Thursday, February 28, 2019 – Conference Call with Gerald E. Hunter, Vice President for Finance and Administration
Dwayne B. Blake
2:00 p.m.

Friday, March 1, 2019 – Committee Meetings and Board of Visitors Meeting
8:00 a.m., Campus
[\(see meeting minutes\)](#)

Wednesday, March 6, 2019 – SACSOC On-site Luncheon with BOV Members
Joan G. Wilmer, Rector
Dr. Deborah M. DiCroce, Vice Rector
The Honorable James W. Dyke, Jr.
12:15 p.m., Campus
[\(see meeting minutes\)](#)

Tuesday, March 12, 2019 – NSURIF Grand Opening
NSU Entrepreneurial Innovation Center
Joan G. Wilmer, Rector (Remarks)
11:00 a.m., Norfolk, VA

Thursday, March 14, 2019 – NSU Foundation Board Meeting
Dr. Tamara A. Jones
10:00 a.m., Campus

Tuesday, April 2, 2019 – America to Me: Race, Equality and Education
Dr. Deborah M. DiCroce, Vice Rector
7:00 p.m., Campus

Thursday, April 4, 2019 – Conference Call with Dr. Melvin T. Stith, Interim President, Gerald E. Hunter, Vice President for Finance and Administration and Ericke Cage, Executive Advisor to the President and the Board
The Honorable James W. Dyke, Jr.
12:00 p.m.

Monday, April 8, 2019 – Special Board of Visitors Meeting
9:00 a.m., Campus
[\(see meeting minutes\)](#)

Monday, April 8, 2019 – Ad-Hoc Board Policies Committee Meeting
9:00 a.m., Campus
[\(see meeting minutes\)](#)

Wednesday, April 10, 2019 – Conference Call with Gerald E. Hunter, Vice President for Finance and Administration
Michael J. Helpinstill
12:30 p.m.

Monday, April 15, 2019 – Conference Call with Gerald E. Hunter, Vice President for Finance and Administration
Dwayne B. Blake
10:00 a.m.

Friday, April 19, 2019 – Conference Call with Gerald E. Hunter, Vice President for Finance and Administration
Michael J. Helpinstill
10:00 a.m.

Saturday, April 27, 2019 – Green and Gold Ball
Joan G. Wilmer, Rector
Devon M. Henry, Secretary
Dr. Ann A. Adams
Dwayne B. Blake
Kenneth W. Crowder
The Honorable James W. Dyke, Jr.
Mary L. Blunt (*not a member of the Board until July 1, 2019*)
7:00 p.m., Campus

Wednesday, May 1, 2019 – Conference Call with Gerald E. Hunter, Vice President for Finance and Administration
Michael J. Helpinstill
2:30 p.m.

Thursday, May 2, 2019 – Conference Call with Gerald E. Hunter, Vice President for Finance and Administration
Kenneth W. Crowder
2:00 p.m.

Friday, May 3, 2019 – Committee Meetings and Board of Visitors Meeting
8:00 a.m., Campus
[\(see meeting minutes\)](#)

Friday, May 3, 2019 – Distinguished Alumni Dinner
Devon M. Henry, Secretary
The Honorable James W. Dyke, Jr.
Dr. Tamara A. Jones
Bishop Kim W. Brown (*Award Recipient - Not a member of the NSU Board until July 1, 2019*)
6:00 p.m., Campus

Saturday, May 4, 2019 - Pre-Commencement
Breakfast and Commencement
Joan G. Wilmer, Rector (Remarks)
Devon M. Henry, Secretary
Dwayne B. Blake
Kenneth W. Crowder
The Honorable James W. Dyke, Jr.
Dr. Tamara A. Jones
7:15 a.m. and 9:00 a.m., Campus

Saturday, May 4, 2019 – NSU Alumni Association
Board Meeting
Immediately following Commencement, Campus
Dr. Tamara A. Jones

Thursday, May 23, 2019 – Board Retreat Training
Session, Board Retreat Reception and Dinner
12 Noon and 6:00 p.m., Campus
[\(see meeting minutes\)](#)

Friday, May 24, 2019 – Board Retreat
8:00 a.m., Campus
[\(see meeting minutes\)](#)

Monday, June 17, 2019 – NSURIF Board Meeting
BK Fulton
1:00 p.m., Campus

Tuesday, June 25, 2019 – Conference Call with
Elizabeth Alvarado, Director of Consulting, AGB,
and Dr. Javaune Adams-Gaston, President
Joan G. Wilmer, Rector
3:30 p.m.

July 3, 2019 – Governor Northam’s SWAM
Announcement
Devon M. Henry, Secretary (Remarks)
The Honorable James W. Dyke, Jr.

Thursday, July 25, 2019 – NSU Alumni
Association Board Dinner
Dr. Tamara A. Jones
6:00 p.m., Norfolk, VA

Monday, July 22, 2019 – Conference Call with
Dr. Javaune Adams-Gaston
Dr. Deborah M. DiCroce, Vice Rector
3:30 p.m.

Wednesday, July 24, 2019 – Meeting with
Dr. Javaune Adams-Gaston
Dr. Deborah M. DiCroce, Vice Rector
11:30 a.m.

Saturday, August 3, 2019 – Celebration of Life
Services for Dr. Harrison B. Wilson
Joan G. Wilmer, Rector (Remarks)
Dr. Deborah M. DiCroce, Vice Rector
Devon M. Henry, Secretary
Mary L. Blunt
The Honorable James W. Dyke, Jr.
BK Fulton
Dr. Tamara A. Jones
3:00 p.m., Campus

Tuesday, August 6, 2019 – Meeting with
Department of General Services (DGS) and
Virginia Information Technologies Agency
(VITA)
The Honorable James W. Dyke, Jr.
1:30 p.m., Campus

Tuesday, August 6, 2019 – Meeting with
Dr. Javaune Adams-Gaston
The Honorable James W. Dyke, Jr.
3:30 p.m., Campus

Wednesday, August 7, 2019 – Meeting with Tim Reid, Actor/Producer and Dr. Javaune Adams-Gaston, President
The Honorable James W. Dyke, Jr.
1:00 p.m., Campus

Tuesday, August 20, 2019 – Fall Opening Conference
Joan G. Wilmer, Rector (Remarks)
9:00 a.m., Campus

Wednesday, August 21, 2019 – Group Meeting with Delegate Chris Jones, Dr. Javaune Adams-Gaston, President and Eddie N. Moore, Former President
Joan G. Wilmer, Rector
9:00 a.m., Suffolk, VA

Thursday, September 12, 2019 – NSU Foundation Board Meeting
Dr. Tamara A. Jones
10:00 a.m., Campus

September 18, 2019 – NSU Founders Day Breakfast
Mary L. Blunt
Bishop Kim W. Brown
Dr. Harold L. “Harry” Watkins, II
7:30 a.m., Campus

Wednesday, September 18, 2019 – New Member Orientation – Day 1
Joan G. Wilmer, Rector
Mary L. Blunt
Bishop Kim W. Brown
Dr. Harold L. “Harry” Watkins, II
9:30 a.m. to 5:00 p.m., Campus
[\(see meeting minutes\)](#)

Wednesday, September 18, 2019 – Board Dinner
Joan G. Wilmer, Rector
Mary L. Blunt
Bishop Kim W. Brown
Dr. Harold L. “Harry” Watkins, II
7:00 p.m., Norfolk, VA

Thursday, September 19, 2019 – New Member Orientation – Day 2
Joan G. Wilmer, Rector
Mary L. Blunt
Bishop Kim W. Brown
Dr. Harold L. “Harry” Watkins, II
8:30 a.m. to 3:00 p.m., Campus
[\(see meeting minutes\)](#)

Thursday, September 19, 2019 – Founders Day Ceremony and Freshman Convocation
Joan G. Wilmer, Rector (Remarks)
Mary L. Blunt
Bishop Kim W. Brown
Dr. Harold L. “Harry” Watkins, II
10:00 a.m., Campus

Thursday, September 19, 2019 – Meeting with Dr. Javaune Adams-Gaston, President and Board Staff
Joan G. Wilmer, Rector
3:15 p.m., Campus

Friday, September 20, 2019 – Meeting with Dr. Javaune Adams-Gaston, President and Board Staff
Joan G. Wilmer, Rector
1:30 p.m., Campus

Tuesday, September 24, 2019 – Conference Call with Elizabeth Alvarado, Director of Consulting, AGB, Richard Legon, AGB Consultant and Dr. Javaune Adams-Gaston, President
Joan G. Wilmer, Rector
10:00 a.m.

Thursday, September 26, 2019 – Meeting with Dr. Javaune Adams-Gaston, President
Dr. Deborah M. DiCroce, Vice Rector
11:00 a.m., Campus

Appendix A: Board Activities

Page 14



Sunday, October 6, 2019 – HBCU Day at The Mount
Bishop Kim W. Brown
8:00 a.m. and 10:00 a.m., Chesapeake, VA

Thursday, October 10, 2019 – Campus Tour and
Board Dinner
5:00 p.m., Campus, 7:00 p.m. Norfolk, VA
([see meeting minutes](#))

Friday, October 11, 2019 – Board of Visitors
Meeting
8:00 a.m., Campus
([see meeting minutes](#))

Tuesday and Wednesday, October 22-23, 2019 –
SCHEV Board of Visitors Orientation
Mary L. Blunt
Bishop Kim W. Brown
The Honorable James W. Dyke, Jr.
Dr. Harold L. “Harry” Watkins, II
2:00 – 7:30 p.m. and 7:30 a.m. – 4:00 p.m.,
Richmond, VA
([see meeting minutes](#))

Wednesday, October 23, 2019 – President’s
Alumni Reception
BK Fulton
7:00 p.m., Richmond, VA

Sunday, October 27, 2019 – A Tribute to Motown
Dr. Tamara A. Jones
5:00 p.m., Campus

Thursday, October 31, 2019 – Meeting with
Dr. Javaune Adams-Gaston, President
Joan G. Wilmer, Rector
Dwayne B. Blake
10:00 a.m., Campus

Saturday, November 2, 2019 – Homecoming
Brunch
Devon M. Henry, Secretary
Dwayne Blake
Mary L. Blunt
Dr. Tamara A. Jones
11:30 a.m., Campus

Thursday, November 7, 2019 – President’s
Alumni Reception
Dr. Tamara A. Jones
7:00 p.m., Charlotte, NC

Thursday, November 14, 2019 – Conference
Call with Dr. Javaune Adams-Gaston,
President
Joan G. Wilmer, Rector
9:00 a.m.

Thursday, November 14, 2019 – Conference
Call with Dr. Javaune Adams-Gaston,
President
Dr. Deborah M. DiCroce, Vice Rector
3:00 p.m.

Monday, November 18, 2019 – Conference
Call with Dr. Javaune Adams-Gaston,
President
Joan G. Wilmer, Rector
10:00 a.m.

Monday, December 2, 2019 – Special Board
Committee Board Governance Consultant
Review
2:00 p.m., Campus
([see meeting minutes](#))

Thursday, December 12, 2019 – NSU
Foundation Board Meeting
Dr. Tamara A. Jones
10:00 a.m., Campus

Thursday, December 12, 2019 – Ad-Hoc
BOV/NSUF Liaison Committee Meeting
2:30 p.m., Campus
([see meeting minutes](#))

Thursday, December 12, 2019 – APA Audit
Entrance Conference Call NSU
Michael J. Helpinstill, Chair, Audit Committee
Mike Reinholtz, Audit Director, APA
Chuck Schauvliege, APA
Dr. Javaune Adams-Gaston, President
Gerald E. Hunter, Vice President, Finance and
Administration
Karla J. Amaya Gordon, Assistant VP Finance and
Administration/Controller

Friday, December 13, 2019 – Special Board
Committee Board Governance Consultant Review
7:00 a.m., Campus
[\(see meeting minutes\)](#)

Friday, December 13, 2019 – Committee Meetings
and Board of Visitors Meetings
8:00 a.m., Campus
[\(see meeting minutes\)](#)

Saturday, December 14, 2019 –
Pre-Commencement Breakfast and
Commencement
Devon M. Henry, Secretary (Remarks)
BK Fulton (Commencement Speaker)
Dwayne B. Blake
Mary L. Blunt
Bishop Kim W. Brown
Dr. Tamara A. Jones
7:15 a.m. and 9:00 a.m., Campus

Saturday, December 14, 2019 – NSU Alumni
Association Board Meeting
Immediately following Commencement,
Campus
Dr. Tamara A. Jones