

FY 20 BFM Internal Service Fund 0604 Expenditure Report Required by Item 80. A.5., Chpt 780, 2016 Appropriation Act				
Expense Item	Non-discretionary	Discretionary	Service	Total
	Expenses	Expenses	Agreements	
Electricity	\$4,515,442		\$580,385	\$5,095,827
Water & Sewer	\$918,405		\$127,187	\$1,045,592
Steam	\$402,460		\$113,084	\$515,544
Natural Gas	\$505,061		\$50,937	\$555,998
Total, Utilities	\$6,341,368	\$0	\$871,593	\$7,212,961
Personal Services Costs- Salaries & Benefits	\$4,174,957		\$811,175	\$4,986,132
Overtime and Wage	\$494,663		\$17,360	\$512,023
Elevators- Maintenance & Repair- contractual	\$1,277,261		\$235,765	\$1,513,026
Building Controls - Maintenance & Repair- contractual	\$691,207		\$137,355	\$828,562
HVAC/Chiller Maintenance & Repair - contractual	\$1,445,000		\$179,285	\$1,624,285
Life Safety Systems Maintenance & Repair - contractual	\$985,000		\$156,174	\$1,141,174
Building Access Systems Maintenance & Repair - contractual	\$325,000		\$44,000	\$369,000
Generator Service- Maintenance and Repair - contractual	\$84,000		\$11,200	\$95,200
Water Treatment (HVAC)- Maintenance & Repair- contractual	\$195,000		\$33,500	\$228,500
Air Filtration Program (HVAC)- Maintenance & Repair- contractual	\$195,000		\$52,000	\$247,000
Repair and Maintenance Supplies and Materials	\$1,172,255		\$96,966	\$1,269,221
Paint and Carpet	\$52,000	\$325,150		\$377,150
Critical Project Management	\$62,000	\$634,850		\$696,850
Work Orders - Agency Requests for Services	\$1,410,353			\$1,410,353
Total, Maintenance and Repair Services	\$12,563,696	\$960,000	\$1,774,780	\$15,298,477
Security - contractual	\$1,444,024			\$1,444,024
Security Badging/building access materials	\$240,708			\$240,708
Total, Security	\$1,684,732	\$0	\$0	\$1,684,732
Custodial - Personal Services	\$1,994,101		\$515,169	\$2,509,270
Custodial Supplies	\$70,442		\$19,075	\$89,517
Custodial services - contractual	\$2,680,463		\$417,271	\$3,097,734
Extermination Services - contractual	\$34,552		\$3,191	\$37,743
Refuse and Recycling Services - contractual	\$150,573		\$30,980	\$181,553
Total, Custodial Services	\$4,930,131	\$0	\$985,686	\$5,915,817
Snow removal - contractual	\$11,450		\$7,500	\$18,950
Landscaping - contractual	\$147,148		\$35,000	\$182,148
Total, Grounds keeping	\$158,598	\$0	\$42,500	\$201,098
VITA/Telecommunications/IT Expenditures	\$2,005,645		136,740	\$2,142,385
Personal Services - Admin	\$1,437,286			\$1,437,286
Agency support services (fiscal, HR, procurement, etc.)	\$536,218		\$2,189	\$538,407
Admin M&O	\$70,516		\$19,531	\$90,047
Maintenance Overhead	\$463,884		\$454,171	\$918,055
Total, Direct Administration & Overhead	\$4,513,549	\$0	\$612,631	\$5,126,180
Payment in Lieu of Taxes	\$2,064,185		\$70,000	\$2,134,185
Insurance (Property, Boiler/ Machinery, Auto, General Liability, Workers Comp)	\$543,056		\$55,977	\$599,033
Debt Service: ESCOs (due through 2027)	\$1,471,740			\$1,471,740
Non-operating Part 3 cash transfers	\$0			\$0
Total, Other	\$4,078,981	\$0	\$125,977	\$4,204,958
TOTAL, ALL COSTS	\$34,271,055	\$960,000	\$4,413,167	\$39,644,223

FUND SOURCES FOR 0604	
Rent Plan (State & Private Tenants, Insurance Recoveries)	\$33,323,795
Service Agreements	\$4,258,131
Special Maintenance Services	\$1,791,595
TOTAL, FUND SOURCES	\$39,373,521

Total Salaries, Fringes,		8,911,953
Cost Code 300 moved to	647,803	
Cost Code 417 moved to	789,483	(1,437,286)
Cost Code 410 moved to	1,994,101	(1,994,101)
Account 114100,111300,112500		0
Move cc 437 account	194,496	(194,496)
Move Serv Aarree Bldgs		0
Cost code 408 moved to	193,058	(193,058)
NGF Cost recoveries for		(454,171)
Remaining personal		4,638,841
10% of remaining 10% Overhead		463,884

M & R Personal Services 4,174,957

Account	Description	300	309	310	408	410	412	415	416	417	437	442	444	475	Total Rent Plan	SA 430	SA 432	SA 433	SA 434	SA 435	SA 438	SA 440	SA 450	Serv Agrmt	TOTAL Amount	
111100	Employer Retirement Contrib	11,574	438,816	0	16,077	153,016	4,443	71,207	10,865	102,124	0	0	0	59,301	855,424	0	0	0	0	39,476	0	0	0	0	39,476	904,900
111200	Federal Old Age Insurance-FTE	5,909	265,307	0	9,796	86,326	8,351	38,463	5,867	57,036	0	0	0	33,679	510,735	0	0	0	0	22,634	0	0	0	0	22,634	533,369
111400	Group Life Insurance	1,122	43,170	0	1,711	15,132	581	6,900	1,053	10,230	0	0	0	6,092	85,990	0	0	0	0	3,950	0	0	0	0	3,950	89,939
111500	Medical Hospital Insurance	24,610	902,935	0	26,475	370,954	21,303	110,051	14,713	170,781	0	0	0	150,043	1,791,863	0	0	0	0	91,165	0	0	0	0	91,165	1,883,028
111600	Retiree Medical/Hospitalizatio	1,002	38,530	0	1,528	13,519	519	6,166	941	9,140	0	0	0	5,441	76,786	0	0	0	0	3,529	0	0	0	0	3,529	80,315
111700	Long Term Disability Insurance	533	20,197	0	812	6,772	276	3,277	500	3,209	0	0	0	2,883	38,457	0	0	0	0	1,873	0	0	0	0	1,873	40,331
112200	Salaries - Classified	83,567	3,277,249	0	54,203	1,146,254	44,348	526,372	80,371	777,275	0	0	0	464,890	6,454,529	0	0	0	0	303,858	0	0	0	0	303,858	6,758,388
112400	Salaries - Other Officials	0	0	0	0	0	0	0	483	0	0	0	0	0	483	0	0	0	0	0	0	0	0	0	0	483
112600	Salaries Sick Leave	0	0	0	76,385	0	0	0	0	0	0	0	0	0	76,385	0	0	0	0	0	0	0	0	0	0	76,385
113100	Bonuses and Incentives	500	1,418	0	0	1,000	0	0	0	47	0	0	0	0	2,966	0	0	0	0	0	0	0	0	0	0	2,966
113600	Deferred Comp Match Payments	0	17,750	0	0	6,085	0	1,760	480	2,000	0	0	0	1,670	29,755	0	0	0	0	1,410	0	0	0	0	1,410	31,165
113800	Paynt of Short Term Disability	0	22,559	0	0	6,770	0	0	0	3,248	0	0	0	0	32,578	0	0	0	0	0	0	0	0	0	0	32,578
116200	Annual Leave	0	15,583	0	0	5,617	0	0	0	149	0	0	0	0	21,349	0	0	0	0	0	0	0	0	0	0	21,349
116400	Compensatory Leave	95	281	0	0	143	0	0	0	0	0	0	0	0	518	0	0	0	0	0	0	0	0	0	0	518
116900	VRS Hybrid Retirement	0	8,200	0	1,577	3,139	1,552	0	0	5,127	0	0	0	3,569	23,164	0	0	0	0	1,282	0	0	0	0	1,282	24,447
119710	Direct Labor Charges	0	(5,796,064)	(197,620)	0	(1,683,532)	0	(578,425)	(88,696)	0	0	0	0	(54,196)	(8,398,534)	0	0	0	0	0	0	0	0	0	0	(8,398,534)
119720	Indirect Labor Charges	0	4,356,204	0	0	1,736,320	56,816	74,895	60,209	66,666	879,652	152	(945)	224,554	7,454,524	1,614	4,596	4,596	13,960	269,275	2,758	4,596	466,553	767,947	8,222,472	
119900	Intra-Agency Recov. For Para S	(0)	(144,124)	0	0	0	0	(495,245)	0	0	0	0	0	(175,351)	(814,720)	0	0	0	0	0	0	0	0	0	0	(814,720)
	Salaries & Fringe Benefits	128,913	3,466,021	(197,620)	188,564	1,867,515	138,189	(234,581)	86,786	1,207,032	879,652	152	(945)	722,575	8,252,253	1,614	4,596	4,596	13,960	738,453	2,758	4,596	466,553	1,237,125	9,489,378	
112500	Salaries - Overtime Classified		357,321			55,570	14,311	1,301		8,020				14,725	451,247					11,932					11,932	463,179
114100	Wages - General		0			0	63,475	0		0				0	63,475					0					0	63,475
111300	Federal Old Age Insurance-Wage	0	0	0	0	0	504	0	0	0	0	0	0	504	0	0	0	0	0	0	0	0	0	0	0	504
		0	357,321	0	0	55,570	78,290	1,301	0	8,020	0	0	0	14,725	515,227	0	0	0	0	11,932	0	0	0	0	11,932	527,158
																				750,385						10,016,537

	<u>CC 353</u>	<u>CC448</u>
Security - contractual	1,444,024	
Security Badging/building access materials		240,708

121600;121700;121800;122800;127400;127500;127800;221500;221600;221700;221800;154103;cc408 PS;221100

1216	201,948	3,088
1217	14,202	17,788
1274	182,542	45,007
1275	48,943	0
1278	404,564	8,965
2216	160,970	61,892
2217	14,763	0
2218	11,903	0
154103	772,752	0
cc408 PS	193,058	
	2,005,645	136,740

154100;154101;154102;154104;154106

154100	74,938	2,189
154101	173,688	
154102	170,004	
154104	63,684	
154106	53,904	
	536,218	2,189

151600;151700;155100;155300;155500

1516	456,364	48,338
1517	80	60
1551	5,783	506
1553	0	0
1555	80,829	7,073
	543,056	55,977

Unleased Office Space in DGS-Owned Facilities

As of July 1, 2020

In accordance with Item 80 G.5. of Chapter 780, 2016 Appropriation Act, "On or before September 1 of each year, DGS shall report to the Chairmen of the House Appropriations and Senate Finance Committees, the Secretary of Administration, and the Department of Planning and Budget regarding the operations and maintenance costs of all buildings controlled, maintained, and operated by the Department of General Services. The report shall include, but not be limited to, the cost and fund source associated with the following: utilities, maintenance and repairs, security, custodial services, groundskeeping, direct administration and other overhead, and any other operations or maintenance costs for the most recently concluded fiscal year. The amount of unleased space in each building shall also be reported"

Building	Unleased Office Space Types (sf)			Comments
	Available Office Space <small>no prospective tenant and not undergoing or pending renovation</small>	Undergoing or Pending Renovation in <2 years	Pending Renovation in 2+ years, or Pending Demolition	
Ferguson	0	4253	0	All - scheduled for renovation for DCP occupancy
Carillon	0	500	0	All - currently being renovated
Main Street Center	11,305	0	0	6th Floor Partial and Suite 2125. <i>Virginia Lottery is expected to occupy all available office space in FY21 - prep test fit.</i>
Monroe	6,854	0	0	10TH FLOOR 3,652 + 16TH FLOOR 3,202
Morson Row	0	20,958	0	All - currently being renovated, some future occupants identified
Old City Hall	0	59,979	0	All - currently being renovated, future occupants identified
Oliver Hill	209	0	0	1st Floor
Patrick Henry	1,166	0	0	5th Floor, used as temporary intern offices
Old VEC Building	0	0	122,839	All - capital project for redevelopment
9th and Franklin Deck Corner Office Space	1,500	0	0	All - discussions as possible temporary contractor's office
TOTALS	21,034	85,690	122,839	