



WILLIAM & MARY

CHARTERED 1693

OFFICE OF THE BOARD OF VISITORS

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January 8, 2020

TO THE GOVERNOR AND GENERAL ASSEMBLY

As stated in §23.1-1303 (Chapter 13) of the *Code of Virginia*, the William & Mary Board of Visitors is required to submit to the General Assembly and the Governor an annual executive summary of its interim activity and work no later than the first day of each regular session of the General Assembly.

In 2019, the Board of Visitors held regularly scheduled meetings in February, April, September and November. Called meetings of the Executive Committee were held on July 16 and August 28. A Board retreat was held in July. Board agendas and minutes are posted on the Board of Visitors web page on the William & Mary web site at:

<http://www.wm.edu/about/administration/bov/index.php>

The narrative summary for the College of William & Mary is attached and details how the William & Mary Board of Visitors complied with the *Code* section shown above.

Should you have any questions, please let me know. My contact information is shown below.

Sincerely,

Michael J. Fox

Secretary to the Board of Visitors

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cc: University Counsel Carrie S. Nee

EXECUTIVE SUMMARY FOR THE WILLIAM & MARY BOARD OF VISITORS

2019

The Board of Visitors is the governing authority of William & Mary (W&M), including the Virginia Institute of Marine Science (VIMS) and Richard Bland College (RBC). The Board has taken multiple actions to ensure compliance with the provisions of the *Code of Virginia §23.1-1303*, which require the boards of visitors of each public institution of higher education to submit to the General Assembly and the Governor an annual executive summary no later than the first day of each regular session of the General Assembly.

During 2019, the W&M Board of Visitors held four regular meetings on February 6-8, April 24-26 (annual meeting), September 25-27 and November 20-22. A called meeting of the Executive Committee was held on July 16 specifically to discuss the presidential evaluation process. The second called meeting of the Executive Committee was held on August 28 to discuss property and legal matters in addition to the Board bylaws. Also, the Board held a retreat on July 24-25.

In conjunction with the April meeting, the Richard Bland College Committee met with the Richard Bland College (RBC) President in closed session to deliver an evaluation of the President's performance over the prior year. In conjunction with the September meeting, the Board met with the President of W&M in closed session to deliver an evaluation of the President's performance over the prior year. During each of the regular meetings, the committees of the Board also met. These include: Academic Affairs, Administration, Buildings and Grounds, Institutional Advancement, Student Experience, Audit, Risk and Compliance, Executive Committee, Financial Affairs, Richard Bland College, and Organizational Sustainability and Innovation,

Minutes for all meetings may be found at <http://www.wm.edu/about/administration/bov/minutes/index.php>

The following is a list of actions that were taken by the Board during 2019 and the corresponding web address for the minutes of that meeting, along with the agenda and presentations:

SUMMARY OF ACTIVITY

February meeting - <http://www.wm.edu/about/administration/bov/minutes/index.php>

1. Approval of executive and professional faculty appointments for RBC and approval of instructional faculty appointments; faculty promotions, academic tenure, designated professorships, leaves of absence and retirements for W&M instructional faculty;
2. Approval of Bachelor of Arts program in Linguistics, Bachelor of Science program in Data Science and Doctor of Juridical Science program for W&M
3. Approval of revisions to the cash management investment policy and the motor vehicles parking and traffic rules and regulations for W&M
4. Adoption of a resolution in honor of Jimmie Laycock on his retirement as head football coach

April 2019 annual meeting - <http://www.wm.edu/about/administration/bov/minutes/index.php>

1. Approval of an academic promotion for RBC and the approval of instructional and executive faculty appointments; designated professorships, leaves of absence, faculty promotions, academic tenure and retirements for instructional faculty for W&M.
2. Approval of resolutions to modify the Faculty Retirement and Return to Work Policy, the Constitution and Bylaws of the Faculty Assembly, the Faculty Handbook and the Bylaws of the Faculty of Arts & Sciences for W&M
3. Approval of a Bachelor of Arts in Education program in Elementary Education and a Master of Computer Science program in Arts & Sciences for W&M
4. After soliciting public comment on March 21, 2019, approved tuition, fees, operating budgets for W&M, RBC and VIMS

5. Approval of two honorary degrees at RBC and approval of the investiture of an Honorary Fellow and four honorary degrees at W&M for Commencement
6. Approval of multi-use forest management plan for RBC
7. Approval of Adoption of the Commonwealth's Tech Talent Investment Program
8. Approval of 2020-2026 Six-Year Capital Plan for VIMS and W&M and approval of Highland Visitor Center
9. Approval of 9(C) revenue bond program participation and declaration of intent to reimburse the cost of certain expenditures for W&M
10. Approval of the roles and responsibilities of the Design Review Board
11. Approval of revisions to the endorsement of the Compton Drive multi-use pathway project
12. Adoption of a resolution in honor of Provost Michael Halleran
13. Adoption of a deferred compensation plan for RBC President Debbie Sydow

July 2019 Retreat - <http://www.wm.edu/about/administration/bov/minutes/index.php>

1. Approval of salary and bonus for President Sydow
2. Appointment of Board of Visitors' representatives to W&M Real Estate Foundation Board
3. Approval of salary and bonus for W&M President Katherine Rowe

September 2019 meeting - <http://www.wm.edu/about/administration/bov/minutes/index.php>

1. Approval of appointments of instructional and professional faculty for RBC and approval of instructional faculty appointments, designated professorships, leaves of absence and award of tenure for W&M.
2. Approval of Bachelor of Arts/Bachelor of Science program in Health Sciences for W&M
3. Revisions to the Bylaws of the Board
4. Approval of Guidelines for Public Comment Period on Tuition/Fee Increases
5. Approval of Virginia College Building Authority financing and declaration of intent to reimburse the cost of certain expenditures for W&M
6. Modification to 2020-2026 six year capital plan for W&M
7. Approval of workforce planning and development report for RBC and W&M
8. Appointment of W&M building official
9. Approval of 2020-2026 capital outlay budget for RBC
10. Approval of unfunded scholarships for RBC
11. Approval of 2020-2026 six year plan for RBC, W&M and VIMS
12. Approval of revisions to Discrimination, Harassment, Sexual Misconduct & Retaliation Policy for RBC
13. Authorized pursuit of gubernatorial approval and execution of necessary documents of real estate transaction described in closed session
14. Approval of 2020-2022 operating budget requests for W&M and VIMS, and approval of FY21 operating and capital budget requests for RBC
15. Revised the investment and spending policy for endowment for W&M

November 2019 meeting - <http://www.wm.edu/about/administration/bov/minutes/index.php>

1. Approval of instructional faculty appointment and faculty leave of absence for W&M.
2. Approval of Master of Science in Marketing Program
3. Accepted the consolidated financial report for W&M, VIMS and RBC and the financial report for the W&M athletic department for fiscal year ended June 30, 2019
4. Approval of electrical easement along Monticello Avenue
5. Approval of 2020 internal audit work plan for W&M and RBC
6. After soliciting public comment on October 22, 2019, approved FY21 tuition for incoming in-state undergraduate students.
7. Approved adoption of the William & Mary Vision, Mission and Values Statement