

**Document Title**

University of Mary Washington 2019 annual executive summary of interim activity and work of the Board of Visitors

Author

Board of Visitors, University of Mary Washington

Enabling Authority

§23-2.05

Executive Summary

In accordance with Va. Code §23-2.05, the Board of Visitors of the University of Mary Washington provides the following summary of its activities since the submission of its last executive summary. Pursuant to Va. Code §23-2.01, the Board continued its practice of conducting all Board, committee, and subcommittee meetings in compliance with the Virginia Freedom of Information Act, Va. Code §2.2-3700 et seq. Consistent with the requirements of Va. Code §23-2.02, the Board's bylaws are posted on the Board's website. On April 12, 2019, the Board of Visitors approved the UMW Board of Visitors Public Comment Policy. Revisions to the General Procedures for Implementation of the Public Comment Policy were approved September 13, 2019. The Board of Visitors also revised their bylaws on September 13, 2019, specifically to clarify Board self-evaluation and the process for election of officers, and to add representation of the Staff Advisory Council as a Board liaison. An Attorney General's representative has been invited to all Board meetings and has attended most. The Board conducted its regular annual assessment of the President. As required by Va. Code §23-2.03, the Board held a closed meeting to provide an evaluation of the University President's performance. In accordance with Va. Code §23-2.04, the Board's Executive Committee organized the working processes of the Board to accomplish the specific governance practices identified therein. The Board has adopted a statement of governance and a code of ethics for Visitors. Effective July 2019, one new Board member was appointed by the Governor. The Board conducted orientation and continuing education programs for Visitors that included training on the Virginia Freedom of Information Act. The newly appointed member of the Board attended the mandatory SCHEV orientation program in October 2019.

Following is a summary of Board of Visitors Actions in the period from January 1, 2019 through December 31, 2019.

University of Mary Washington Board of Visitors Actions
January 1, 2019 – December 31, 2019

Board of Visitors Executive Committee, January 15, 2019

[View the minutes.](#)

The Board of Visitors Executive Committee approved the following:

- Service citations for former Board of Visitors members who completed terms of service on the Board in the previous year: Holly T. Cuellar '89, Carlos Del Toro, and Fred M. Rankin III

Board of Visitors Meeting, February 7-8, 2019

[View the minutes.](#)

The Board of Visitors approved the following:

- Meeting Minutes for:
 - o Board of Visitors Meeting, November 15-16, 2018
 - o Board of Visitors Executive Committee, January 15, 2019
- Personnel Docket for Teaching and Instructional Faculty
- Donor Terms of Agreement for:
 - o Dovetail Cultural Resource Group Scholarship for Historic Preservation
 - o Florian 'Red' Hofer and Janet Hofer Scholarship
 - o Hurley Family Scholarship
 - o Veronica S. Johnson '89 Scholarship for Historic Preservation
 - o John D. Mac Isaac Scholarship in Classics
 - o Kathleen Shepherd Mehfoud '70 Leadership Scholarship
 - o Irene Piscopo '59 and James D. Rodgers – Alvey Scholarship VI

Board of Visitors Executive Committee Meeting, March 21, 2019

[View the minutes.](#)

The Board of Visitors Executive Committee approved the following:

- Renewal of a select group of artifacts from the collection of the James Monroe Museum to James Monroe's Highland for the period February 14, 2019 to February 14, 2020
- Resolutions of appreciation recognizing the service of various elected student leaders within the Student Government Association for 2018-2019

Board of Visitors Meeting, April 11-12, 2019

[View the minutes.](#)

The Board of Visitors approved the following:

- Meeting Minutes for:
 - o Board of Visitors Meeting, February 7-8, 2019, as amended
 - o Board of Visitors Executive Committee, March 21, 2019, as amended
- Resolution of Commendation of the Campus Environment Presidential Ad Hoc Committee
- *University Faculty Handbook* changes effective August 2019

Board of Visitors Meeting, April 11-12, 2019 (continued)

- Degree modifications to the Mary Washington MBA program effective Fall 2019
- Personnel Docket for Teaching and Instructional Faculty
- Recommendation for Faculty and Administrative Status to Martin A. Wilder, Jr.
- Donor Terms of Agreement for:
 - o Wilder Family Scholarship II
 - o Wilder Family Scholarship III
 - o Katherine Mayo Schmidt '49 Scholarship
- Naming Resolution:
 - o Steen Lecture Room
- Budget plan for the 2019-20 fiscal year
- 2019-20 rates for room, board, tuition and fees
- UMW Board of Visitors Public Comment Policy

Board of Visitors Meeting, May 10, 2019

[View the minutes.](#)

The Board of Visitors approved the following:

- Meeting Minutes for:
 - o Board of Visitors Meeting, April 11-12, 2019, as amended
- Degree candidates for 2019 graduate and undergraduate commencement ceremonies
- Personnel Docket for Teaching and Instructional Faculty

Board of Visitors Nominating and Governance Committee Meeting, June 19, 2019

[View the minutes.](#)

The Nominating and Governance Committee approved the following:

- To move forward the proposed nominees for consideration by the Board of Visitors for two vacant positions on the 2019-20 Executive Committee in the office of At-Large
- To move forward proposed Bylaws changes to the Board of Visitors Executive Committee for approval

Board of Visitors Meeting (Presidential Assessment), June 19, 2019

[View the minutes.](#)

The Board of Visitors approved the following:

- President Paino's contract as discussed in closed session

Board of Visitors Annual Planning Retreat, July 25-27, 2019

[View the minutes.](#)

The Board of Visitors approved the following:

- Election of At-Large Executive Committee members
- 2019-2020 Board of Visitors Meeting Schedule, as presented

Board of Visitors Executive Committee Meeting, August 23, 2019

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The Board of Visitors Executive Committee approved the following:

- To move forward with the recommended Bylaws changes to the Board of Visitors for approval at the September 2019 meeting

Board of Visitors Meeting, September 12-13, 2019

[View the minutes.](#)

The Board of Visitors approved the following:

- Meeting Minutes for:
 - o Board of Visitors Meeting, May 10, 2019
 - o Board of Visitors Nominating & Governance Committee Meeting, June 19, 2019
 - o Board of Visitors Presidential Assessment Meeting, June 19, 2019
 - o Board of Visitors Annual Planning Retreat, July 25-27, 2019
 - o Board of Visitors Executive Committee Meeting, August 23, 2019
- 2019-2020 AY Presidential Priorities
- Amendments to the Policy on Sexual and Gender-Based Harassment and Other Forms of Interpersonal Violence
- Acceptance of a loan from the National Arts Club of New York, NY of “Study,” a painting by Melchers ca. 1921
- Acceptance of a donation by Mary Kate Dugan of backgammon pieces and textiles that were given to her by Ingrid Hoes
- Extension of the loan of two artifacts: 1) set of scales owned by James Monroe, and 2) pocket watch owned by Thomas Jefferson
- Renewal of an annual long-term loan of artifacts from the collection of the James Monroe Museum to James Monroe’s Highland, College of William and Mary
- Personnel Docket for Teaching and Instructional Faculty
- Annual Succession Plan
- Donor Terms of Agreement for:
 - o Malcolm and Carole S. Alfriend ’69 Study Abroad Scholarship
 - o Ruth Lawless Harwood ’48 Scholarship for Voice and Music
 - o Patricia Boise Kemp ’69 Scholarship III
 - o Constance Booth Logothetis ’61 Study Abroad Scholarship
 - o Louis A. ’94 and Jill Marmo Partnership for the Future Scholarship
 - o John C. and Jerri Barden Perkins ’61 Classics, Philosophy, and Religion Research Endowment
 - o Williams ’74 Psychology Research Endowment
 - o Mikhael ’95 and Katherine Valentine Charnoff ’04 Scholarship and Charnoff Production Studio
- Six-Year Plan
- Participation in the fall 2019 9(d) bond program to renovate Virginia Hall as presented
- Amendments to the FY20 Audit Committee Charter
- Amendments to the FY20 Internal Audit Plan
- Amendments to the Fraud Reporting Policy
- Proposed edits to the Board of Visitors Bylaws effective September 13, 2019
- Proposed revisions to the Board of Visitors Public Comment Policy as per §23.1-307 (E)

Board of Visitors Executive Committee Meeting, October 16, 2019

[View the minutes.](#)

The Board of Visitors Executive Committee approved the following:

- Proposed employment of Mrs. Kelly Paino as University Supervisor to supervise elementary education student interns. Additionally, neither President Troy Paino nor Mrs. Kelly Paino have sole authority to supervise, evaluate, or make personnel decisions regarding the other, and that should any occasion require the exercise of such authority, that Chief of Staff Jeffrey McClurken is empowered to perform such act
- Update to the Title IX Policy on Sexual and Gender-Based Harassment and Other Forms of Interpersonal Violence, as presented
- Loan of “In Old Virginia,” ca. 1918 and “A Native of Virginia,” ca. 1925 to the Art in Embassies program of the U.S. Department of State, for a period of not more than four years beginning October 25, 2019
- Proposed draft agenda for the November 2019 Board of Visitors meeting

Board of Visitors Meeting, November 14-15, 2019

[View the minutes.](#) (To be approved at the February 2020 Board of Visitors meeting)

The Board of Visitors approved the following:

- Meeting minutes for:
 - o Board of Visitors Meeting, September 12-13, 2019
 - o Board of Visitors Executive Committee Meeting, October 16, 2019
- Proposal for a new Bachelor of Science in Education (BSEd) degree program
- Personnel Docket for Teaching and Instructional Faculty
- Resolution of approval endorsing all recommendations of the Campus Environment Presidential Ad Hoc Committee, as presented
- Donor Terms of Agreement for:
 - o Galen F. deGraff Scholarship in Business
 - o Gail Madden Shedlick '78 Internship

All meeting minutes of the University of Mary Washington Board of Visitors and its committees are available at: <http://www.boarddocs.com/va/umw/Board.nsf/Public>.