



Ralph S. Northam
Governor

R. Brian Ball
Secretary of
Commerce and Trade

COMMONWEALTH of VIRGINIA

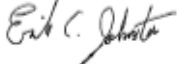
DEPARTMENT OF
HOUSING AND COMMUNITY DEVELOPMENT

Erik C. Johnston
Director

March 4, 2021

MEMORANDUM

TO: The Honorable Suzette Denslow, Clerk, House of Delegates
The Honorable Susan Clarke Schaar, Clerk, Senate

FROM: Erik Johnston, DHCD Director 

SUBJECT: Completed Assessments of Local Mandates – FY 2021 1st half

REFERENCE: 2020 Catalog of State and Federal Mandates on Local Governments

Pursuant to Sections 2.2-613 and 15.2-2903 of the Code of Virginia and Paragraph B(1)(g) of Executive Order 58 (2007), I am hereby submitting to your office the following completed assessments of local government mandates administered by State executive agencies. These assessments have been approved by the appropriate cabinet secretaries during the first half of FY2021.

The Commission on Local Government (CLG) maintains and updates a [catalog](#) of state and federal mandates on local governments pursuant to § [15.2-2903](#) Code of Virginia. The CLG facilitates the assessment of mandates and the process is governed by [Executive Order 58 \(Kaine\)](#). The Commission adopts a schedule at their March meeting for the upcoming fiscal year that usually includes about 10-15 mandates. The schedule is created using feedback from all executive agencies that administer the mandates. The agencies conduct the assessments according to the schedule and use a standardized assessment form adopted by the Commission. The assessments are submitted to the appropriate Cabinet Secretary for endorsement or amendment before being routed back to the Commission. The agencies based on their assessment can recommend to alter, eliminate, or keep the mandate.

The Commission pursuant to Executive Order 58 (Kaine) submits a copy of all completed assessments along with a transmittal letter to the Secretary of Commerce and Trade, the Governor, the Clerks of the House and Senate, and forwards along copies to the Virginia Municipal League and the Virginia Association of Counties. The Commission sends a transmittal letter after the first and second half of the fiscal year. This year, all of the agencies opted to conduct their assessments during the first half of the fiscal year.

Section 15.2-2903(6) directs the Commission on Local Government to bring to your attention those assessments that carry recommendations from the administering agency for altering or eliminating the mandate in question. However, these assessments carry no such recommendations.

cc: Virginia Association of Counties
Virginia Municipal League

Partners for Better Communities



www.dhcd.virginia.gov

Main Street Centre • 600 East Main Street, Suite 300 • Richmond, Virginia 23219 • Phone (804) 371-7000 • Fax (804) 371-7090 • Virginia Relay 7-1-1

<u>AGENCY/Mandate Short Title</u>	<u>Catalog Number</u>
AVIATION, DEPARTMENT OF Airport Sponsor Financial Reporting	STO.DOAV009
CRIMINAL JUSTICE SERVICES, DEPARTMENT OF Completion of Firearm Training by School Security Officers Victims of Crime Act New Initiative Victim Assistance Grant Program	SPSHS.DCJS037 SPSHS.DCJS038
EDUCATION, DEPARTMENT OF Suspension, Expulsion, Exclusion, and Readmission of Pupils College and Career Preparation Planning and Programs Teacher Misconduct and License Revocation School Security Officers Abusive Work Environment Policies Open Enrollment for Military Students Virginia Kindergarten Readiness Assessment	SOE.DOE097 SOE.DOE138 SOE.DOE154 SOE.DOE156 SOE.DOE158 SOE.DOE.159 SOE.DOE160
GAME AND INLAND FISHERIES, DEPARTMENT OF Localities Electing Into Urban Archery Season	SNR.DGIF010
HOUSING AND COMMUNITY DEVELOPMENT, DEPARTMENT OF Virginia Growth and Opportunity Act and Fund	SCT.DHCD023
MOTOR VEHICLES, DEPARTMENT OF Notice to Commissioner of Motor Vehicles Upon Seizure of Vehicles Special License Plates for Professional or Volunteer Firefighters and Members of Volunteer Fire Department Auxiliaries	STO.DMV006 STO.DMV007
RAIL AND PUBLIC TRANSPORTATION, DEPARTMENT OF Urban Transit Agency Strategic Plans	STO.DRPT022

Mandate Number: STO.DOAV009

**ASSESSMENT OF STATE AND FEDERAL MANDATES ON VIRGINIA LOCAL
GOVERNMENTS
(PURSUANT TO SEC. 2.2-613, CODE OF VA.)**

Administering Agency: Virginia Department of Aviation

Date of Submission: September 1, 2020

Instructions: Please enter the information requested. There is no limitation on the length of entries. After the Agency Head and Cabinet Secretary have signed the document, scan it, and use the following file name convention: [Mandate Number].pdf (e.g., SOE.DOE027.pdf) and e-mail the .pdf to the Commission on Local Government. Mail the signed original to the CLG. Please see the separate instruction sheet for more details.

- A. Short Title of Mandate:** Airport Sponsor Financial Reporting
- B. Specific Provisions of Mandate:** Licensed publicly owned public-use airports and licensed privately owned public-use airports which have received or disbursed funds from the Department of Aviation and or the Virginia Aviation Board within the prior fiscal year shall submit a report detailing the purpose for which the funds were received or disbursed. This report shall be submitted to the Department on a prescribed form.
- C. Source/Authority:**
- 1. Specify Each Applicable**
 - a) Federal Statute
 - b) Federal Regulation
 - c) State Statute: Code of Virginia §5.1-2.2:4 Transparency and accountability for use of Department and Board funds.
 - d) State Regulation:
 - e) Other:
 - 2. Extension of Federal Mandates by State Authority:** This is a state-only mandate.
- D. Method by Which Agency Oversees Implementation of Mandate:** The Virginia Department of Aviation (DOAV) provides airport sponsors with customized reporting forms, instructions, and assistance as needed to complete the mandated financial reporting. Throughout the reporting period, DOAV sends reminders to sponsors whose reports have not been received.

Revised 2017

E. Fiscal Impact of Mandate on Localities:

1. **Localities Affected:** Accomack County, Town of Blackstone, Town of Chase City, Town of Crewe, Culpeper County, City of Danville, Town of Farmville, City of Franklin, Warren County, Town of Gordonsville, Hanover County, Middlesex County, Brunswick County, Lee County, Town of Leesburg, Lunenburg County, City of Lynchburg, City of Manassas, New Kent County, Orange County, Chesterfield County, City of Suffolk, Town of Tangier, Town of Wakefield, Fauquier County, Halifax County
2. **Funding of Mandate:**
 - a) **Funding Formula:** N/A
 - b) **Funding of Mandate:** The responses provided by sponsors to the Estimate of Local Fiscal Impact of Mandates indicate that the cost and time to complete the reporting is minimal due to record keeping processes that are followed by localities and airport staff. Those records are used to review, research when needed, and report the payments received for a fiscal year. The self-reporting forms are completed by either airport staff, most of whom are employees of a locality, or locality staff. The majority of responses on the estimate form reported net expenditure less than \$5,000 (Accomack County, Town of Chase City, Culpeper County, City of Franklin, Town of Gordonsville, Hanover County, Lee County, Lunenburg County, City of Manassas, New Kent County, Orange County, Chesterfield County, Town of Tangier, Town of Wakefield, and Warrenton County). The remainder reported no net expenditure attributable to mandate (City of Danville, Middlesex County, City of Lynchburg). All responses reported no more than one full-time employee position for the staffing requirements to meet the mandate.
 - c) **Explanation of Estimation Methodology:** N/A

F. Effectiveness of Mandate in Accomplishing Purpose:

1. **General Purpose of Mandate:** The general purpose of this mandate is to have airport sponsors provide a self-reporting of aviation funds received from the state to support transparency and accountability in the use of funds approved by the VAB and managed by DOAV.
2. **Description of Essentiality to the Public Safety:** N/A

Mandate Number:

SP6H5.DCJ8037

**ASSESSMENT OF STATE AND FEDERAL MANDATES ON VIRGINIA LOCAL
GOVERNMENTS
(PURSUANT TO SEC. 2.2-613, CODE OF VA.)**

Administering Agency: Department of Criminal
Justice Services

Date of Submission: 1/29/2021

Instructions: Please enter the information requested. There is no limitation on the length of entries. After the Agency Head and Cabinet Secretary have signed the document, scan it, and use the following file name convention: [Mandate Number].pdf (e.g., SOE.DOE027.pdf) and e-mail the .pdf to the Commission on Local Government. Mail the signed original to the CLG. Please see the separate instruction sheet for more details.

- A. Short Title of Mandate:** (see the mandate abstract in the most recent Catalog of State and Federal Mandates on Local Governments, available [here](#))

Completion of Firearm Training by School Security Officers

- B. Specific Provisions of Mandate:** (see abstract)

Any school security officer who carries a firearm must provide proof to the Department of Criminal Justice Services of completion of a federal, state or local

- C. Source/Authority:**

- 1. Specify Each Applicable**

- a) Federal Statute
b) Federal Regulation
c) State Statute:
d) State Regulation:
e) Other:

<u>§9.1-102, Paragraph 42;</u> <u>§22.1-280.2-1</u>

- 2. Extension of Federal Mandates by State Authority:** (Where the mandate is founded concurrently on State and Federal authority, describe specifically those additional elements prescribed by State authority.)

This mandate is only prescribed in State authority.

- D. Method by Which Agency Oversees Implementation of Mandate:** (Describe how your agency ensures that local governments carry out the requirements of the mandate.)

The agency requires submission of a no-fee form outlining the mandate requirements and requiring the certification by both the employee and school

- E. Fiscal Impact of Mandate on Localities:**

1. **Localities Affected:** (List individually or describe a group, for example, all counties in Planning District 8.) Local school divisions employing armed School Security Officers. As of January 2021, the only divisions with
2. **Funding of Mandate:**
 - a) **Funding Formula:** (Indicate separately the State, federal, and local contributions to the cost of implementing the mandate as a percentage of the total cost of implementation. Include annual statewide dollar contributions by each, if applicable.)
There is no agency fee associated with the form providing proof which fulfills this mandate. The cost of training varies by locality, but
 - b) **Funding of Mandate:** (Give the range of annual costs of compliance for localities and indicate specific factors affecting local impact. Refer to information contributed by localities. Name the localities providing the information.)
There is no agency fee associated with the form providing proof
 - c) **Explanation of Estimation Methodology:**
Due to the low number of affected individuals, and the requirement only to submit a one page form, there is no cost for compliance.

F. Effectiveness of Mandate in Accomplishing Purpose:

1. **General Purpose of Mandate:** (Explain briefly the overall objective this mandate is intended to accomplish.)
To ensure individuals who meet requirements to serve as School Security Officers while armed on duty have completed statutorily mandated
2. **Description of Essentiality to the Public Safety:** (Describe the manner and the extent to which the mandate has protected and/or improved the health, safety, and welfare of residents of the Commonwealth. Describe the essential public purpose that this mandate accomplishes.)
The mandate has provided a requirement to prove completion of certain training useful to a civilian who may be in a position to defend and protect

G. Alternative Approaches to Achieving Purpose of Mandate:

1. **Identification of Alternative Approaches:** (Identify and describe any policy alternatives that could potentially achieve the essential purpose of the mandate, or explain why there are no viable alternatives.)
The mandate only requires proof which the department receives through the use of a single page form. No alternate approach is necessary.
2. **Fiscal Impact of Alternative Approaches:**
 - a) **Estimated Change in Range of Costs to Localities of Alternative Approaches:**
 (For each alternative, give the anticipated range of costs of compliance for

localities and describe specific factors causing the variation in local impact.)

No alternative approaches identified.

- b) Estimated Change in Range of Costs to State of Alternative Approaches: (For each alternative, give the anticipated range of costs to the State.)

No estimated change in range of costs to state as no alternative

- c) Explanation of Estimation Methodologies: (Describe how you calculated the above cost figures.)

Due to the low number of affected individuals, and the requirement only to submit a one page form, there is no cost for compliance.

H. Agency Recommendation:

1. Determination by Agency: (Agency determinations are limited to 'Retain,' 'Alter,' or 'Eliminate'.)

☐ Retain

☒ Alter

☐ Eliminate

2. Justification: (Provide a written justification as to why the mandate should or should not be eliminated. If the agency recommends retaining or altering the mandate, explain why.)

This mandate requires providing proof of certain training by a school security officer who meets the requirements to carry a firearm while on

I. Agency Contact Regarding Assessment:

1. Name/Title: Donna Michaelis / Division Director, DCJS Virginia Center for School and Campus Safety
2. Address/Telephone: 1100 Bank Street, 12th floor, Richmond VA 23219 / 804.271.6506

Approval of Assessment:



(Signature of Agency Head)



(Signature of Cabinet Secretary)

Mandate Number:

SPSHS.DCJ5038

**ASSESSMENT OF STATE AND FEDERAL MANDATES ON VIRGINIA LOCAL
GOVERNMENTS
(PURSUANT TO SEC. 2.2-613, CODE OF VA.)**

Administering Agency: Department of Criminal

Justice Services

Date of Submission: 1/29/2021

Instructions: Please enter the information requested. There is no limitation on the length of entries. After the Agency Head and Cabinet Secretary have signed the document, scan it, and use the following file name convention: [Mandate Number].pdf (e.g., SOE.DOE027.pdf) and e-mail the .pdf to the Commission on Local Government. Mail the signed original to the CLG. Please see the separate instruction sheet for more details.

- A. Short Title of Mandate:** (see the mandate abstract in the most recent Catalog of State and Federal Mandates on Local Governments, available [here](#))

Victims of Crime Act New Initiative Victim Assistance Grant Program

- B. Specific Provisions of Mandate:** (see abstract)

Local governments receiving grants from the Victims of Crime Act Victims

- C. Source/Authority:**

1. **Specify Each Applicable**

a) Federal Statute

Victims of Crime Act 42

b) Federal Regulation

Victims of Crime Act Final

c) State Statute:

Code of Virginia § 9.1-102;

d) State Regulation:

e) Other:

Department of Criminal

2. **Extension of Federal Mandates by State Authority:** (Where the mandate is founded concurrently on State and Federal authority, describe specifically those additional elements prescribed by State authority.)

- D. Method by Which Agency Oversees Implementation of Mandate:** (Describe how your agency ensures that local governments carry out the requirements of the mandate.)

DCJS ensures that local governments carry out the requirements of the mandate

- E. Fiscal Impact of Mandate on Localities:**

1. **Localities Affected:** (List individually or describe a group, for example, all counties in Planning District 8.) Alexandria, Bedford, Chesterfield, Emporia, Fairfax,

2. **Funding of Mandate:**

a) **Funding Formula:** (Indicate separately the State, federal, and local contributions to the cost of implementing the mandate as a percentage of the total cost of implementation. Include annual statewide dollar contributions by each, if applicable.)

Implementing the mandate does not incur a cost in addition to

b) **Funding of Mandate:** (Give the range of annual costs of compliance for localities and indicate specific factors affecting local impact. Refer to information contributed by localities. Name the localities providing the information.)

Localities indicate that there are minimal to no annual costs of

c) **Explanation of Estimation Methodology:**

Funded local governments were surveyed.

F. Effectiveness of Mandate In Accomplishing Purpose:

1. **General Purpose of Mandate:** (Explain briefly the overall objective this mandate is intended to accomplish.)

The mandate ensures that local governments receiving grants from the

2. **Description of Essentiality to the Public Safety:** (Describe the manner and the extent to which the mandate has protected and/or improved the health, safety, and welfare of residents of the Commonwealth. Describe the essential public purpose that this mandate accomplishes.)

Local governments who receive funds through the Victims of Crime Act

G. Alternative Approaches to Achieving Purpose of Mandate:

1. **Identification of Alternative Approaches:** (Identify and describe any policy alternatives that could potentially achieve the essential purpose of the mandate, or explain why there are no viable alternatives.)

It would be very difficult, if not impossible, to measure program

2. **Fiscal Impact of Alternative Approaches:**

a) **Estimated Change in Range of Costs to Localities of Alternative Approaches:**
(For each alternative, give the anticipated range of costs of compliance for

localities and describe specific factors causing the variation in local impact.)

N/A

b) Estimated Change in Range of Costs to State of Alternative Approaches: (For each alternative, give the anticipated range of costs to the State.)

N/A

c) Explanation of Estimation Methodologies: (Describe how you calculated the above cost figures.)

Funded local governments were surveyed.

H. Agency Recommendation:

1. **Determination by Agency:** (Agency determinations are limited to 'Retain,' 'Alter,' or 'Eliminate'.)

☐ Retain

☒ Alter

☐ Eliminate

2. **Justification:** (Provide a written justification as to why the mandate should or should not be eliminated. If the agency recommends retaining or altering the mandate, explain why.)

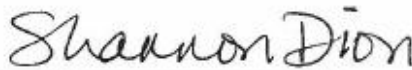
It is essential that DCJS funded programs remain compliant with state and federal regulations and program guidelines. This mandate ensures

I. Agency Contact Regarding Assessment:

1. Name/Title: Thomas Fitzpatrick / Division Director, Programs and

2. Address/Telephone: 1100 Bank Street, Richmond, VA 23219 /

Approval of Assessment:



(Signature of Agency Head)



(Signature of Cabinet Secretary)

Mandate Number:

SOE.DOE097

**ASSESSMENT OF STATE AND FEDERAL MANDATES ON VIRGINIA LOCAL
GOVERNMENTS
(PURSUANT TO SEC. 2.2-613, CODE OF VA.)**

Administering Agency: Virginia Department of

Date of Submission:

Instructions: Please enter the information requested. There is no limitation on the length of entries. After the Agency Head and Cabinet Secretary have signed the document, scan it, and use the following file name convention: [Mandate Number].pdf (e.g., SOE.DOE027.pdf) and e-mail the .pdf to the Commission on Local Government. Mail the signed original to the CLG. Please see the separate instruction sheet for more details.

- A. Short Title of Mandate: (see the mandate abstract in the most recent Catalog of State and Federal Mandates on Local Governments, available [here](#))

Suspension, Expulsion, Exclusion, and Readmission of Pupils

- B. Specific Provisions of Mandate: (see abstract)

School divisions must adhere to policies and procedures as set forth in the

- C. Source/Authority:

1. Specify Each Applicable

- a) Federal Statute
b) Federal Regulation
c) State Statute:
d) State Regulation:
e) Other:

Code of Virginia §§

2. Extension of Federal Mandates by State Authority: (Where the mandate is founded concurrently on State and Federal authority, describe specifically those additional elements prescribed by State authority.)

N/A

- D. Method by Which Agency Oversees Implementation of Mandate: (Describe how your agency ensures that local governments carry out the requirements of the mandate.)

The Virginia Department of Education (VDOE) seeks to keep local school

- E. Fiscal Impact of Mandate on Localities:

1. Localities Affected: (List individually or describe a group, for example, all counties in Planning District 8.) All 132 school divisions and their respective localities

2. Funding of Mandate:

a) Funding Formula: (Indicate separately the State, federal, and local contributions to the cost of implementing the mandate as a percentage of the total cost of implementation. Include annual statewide dollar contributions by each, if applicable.)

Mandates on disciplinary action and policies are generally fulfilled

b) Funding of Mandate: (Give the range of annual costs of compliance for localities and indicate specific factors affecting local impact. Refer to information contributed by localities. Name the localities providing the information.)

VDOE solicited feedback from the following stakeholders and

c) Explanation of Estimation Methodology:

The estimation methodology is based on language in the

F. Effectiveness of Mandate in Accomplishing Purpose:

1. General Purpose of Mandate: (Explain briefly the overall objective this mandate is intended to accomplish.)

The local mandate on suspension, expulsion, exclusion, and readmission

2. Description of Essentiality to the Public Safety: (Describe the manner and the extent to which the mandate has protected and/or improved the health, safety, and welfare of residents of the Commonwealth. Describe the essential public purpose that this mandate accomplishes.)

This mandate is intended to ensure that: (1) students across the

G. Alternative Approaches to Achieving Purpose of Mandate:

1. Identification of Alternative Approaches: (Identify and describe any policy alternatives that could potentially achieve the essential purpose of the mandate, or explain why there are no viable alternatives.)

An alternative to the existing state-level mandate related to the

2. Fiscal Impact of Alternative Approaches:

a) Estimated Change in Range of Costs to Localities of Alternative Approaches:
(For each alternative, give the anticipated range of costs of compliance for

localities and describe specific factors causing the variation in local impact.)

There would be no substantive change in fiscal impact for localities

- b) Estimated Change in Range of Costs to State of Alternative Approaches: (For each alternative, give the anticipated range of costs to the State.)

There would be no substantive change in fiscal impact for the

- c) Explanation of Estimation Methodologies: (Describe how you calculated the above cost figures.)

The estimation methodology is based on language in the

H. Agency Recommendation:

1. Determination by Agency: (Agency determinations are limited to 'Retain,' 'Alter,' or 'Eliminate.')

☐ Retain

☒ Alter

☐ Eliminate

2. Justification: (Provide a written justification as to why the mandate should or should not be eliminated. If the agency recommends retaining or altering the mandate, explain why.)

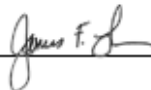
Although there was no feedback from localities on the implementation of

I. Agency Contact Regarding Assessment:

1. Name/Title: Leslie Sale, Director of Policy

2. Address/Telephone: 101 N. 14th Street, Richmond, VA 23219; (804)

Approval of Assessment:



(Signature of Agency Head)



(Signature of Cabinet Secretary)

Mandate Number:

SOE.DOE138

**ASSESSMENT OF STATE AND FEDERAL MANDATES ON VIRGINIA LOCAL
GOVERNMENTS
(PURSUANT TO SEC. 2.2-613, CODE OF VA.)**

Administering Agency: Virginia Department of

Date of Submission:

Instructions: Please enter the information requested. There is no limitation on the length of entries. After the Agency Head and Cabinet Secretary have signed the document, scan it, and use the following file name convention: [Mandate Number].pdf (e.g., SOE.DOE027.pdf) and e-mail the .pdf to the Commission on Local Government. Mail the signed original to the CLG. Please see the separate instruction sheet for more details.

- A. **Short Title of Mandate:** (see the mandate abstract in the most recent Catalog of State and Federal Mandates on Local Governments, available [here](#))

College and Career Preparation Planning and Programs

- B. **Specific Provisions of Mandate:** (see abstract)

Elementary schools are required to provide students with information about

- C. **Source/Authority:**

1. **Specify Each Applicable**

- a) Federal Statute
b) Federal Regulation
c) State Statute:
d) State Regulation:
e) Other:

Code of Virginia §
State Board of Education

2. **Extension of Federal Mandates by State Authority:** (Where the mandate is founded concurrently on State and Federal authority, describe specifically those additional elements prescribed by State authority.)

N/A

- D. **Method by Which Agency Oversees Implementation of Mandate:** (Describe how your agency ensures that local governments carry out the requirements of the mandate.)

The Virginia Department of Education (VDOE) seeks to keep local school

- E. **Fiscal Impact of Mandate on Localities:**

1. Localities Affected: (List individually or describe a group, for example, all counties in

Planning District 8.)

All 132 school divisions and their respective localities

2. Funding of Mandate:

- a) Funding Formula: (Indicate separately the State, federal, and local contributions to the cost of implementing the mandate as a percentage of the total cost of implementation. Include annual statewide dollar contributions by each, if applicable.)

Some of the work related to college and career preparation and

- b) Funding of Mandate: (Give the range of annual costs of compliance for localities and indicate specific factors affecting local impact. Refer to information contributed by localities. Name the localities providing the information.)

VDOE solicited feedback from the following stakeholders and

- c) Explanation of Estimation Methodology:

N/A

F. Effectiveness of Mandate in Accomplishing Purpose:

1. General Purpose of Mandate: (Explain briefly the overall objective this mandate is intended to accomplish.)

This mandate seeks to ensure the life-readiness of every public school

2. Description of Essentiality to the Public Safety: (Describe the manner and the extent to which the mandate has protected and/or improved the health, safety, and welfare of residents of the Commonwealth. Describe the essential public purpose that this mandate accomplishes.)

This mandate sets the expectation that each student achieve and apply

G. Alternative Approaches to Achieving Purpose of Mandate:

1. Identification of Alternative Approaches: (Identify and describe any policy alternatives that could potentially achieve the essential purpose of the mandate, or explain why there are no viable alternatives.)

There is no viable alternative to the proposed mandate. These statutory

2. Fiscal Impact of Alternative Approaches:

- a) Estimated Change in Range of Costs to Localities of Alternative Approaches:
(For each alternative, give the anticipated range of costs of compliance for

localities and describe specific factors causing the variation in local impact.)

N/A

b) Estimated Change in Range of Costs to State of Alternative Approaches: (For each alternative, give the anticipated range of costs to the State.)

There is no substantive change in fiscal impact for the state in the

c) Explanation of Estimation Methodologies: (Describe how you calculated the above cost figures.)

N/A

H. Agency Recommendation:

1. Determination by Agency: (Agency determinations are limited to 'Retain,' 'Alter,' or 'Eliminate.')

☒ Retain

☐ Alter

☐ Eliminate

2. Justification: (Provide a written justification as to why the mandate should or should not be eliminated. If the agency recommends retaining or altering the mandate, explain why.)

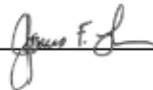
This mandate is critical for ensuring the life-readiness of Virginia public

I. Agency Contact Regarding Assessment:

1. Name/Title: Leslie Sale, Director of Policy

2. Address/Telephone: 101 N. 14th Street, Richmond, VA 23219; (804)

Approval of Assessment:



(Signature of Agency Head)



(Signature of Cabinet Secretary)

Mandate Number:

SOE.DOE154

**ASSESSMENT OF STATE AND FEDERAL MANDATES ON VIRGINIA LOCAL
GOVERNMENTS
(PURSUANT TO SEC. 2.2-613, CODE OF VA.)**

Administering Agency: Virginia Department of

Date of Submission:

Instructions: Please enter the information requested. There is no limitation on the length of entries. After the Agency Head and Cabinet Secretary have signed the document, scan it, and use the following file name convention: [Mandate Number].pdf (e.g., SOE.DOE027.pdf) and e-mail the .pdf to the Commission on Local Government. Mail the signed original to the CLG. Please see the separate instruction sheet for more details.

- A. Short Title of Mandate: (see the mandate abstract in the most recent Catalog of State and Federal Mandates on Local Governments, available [here](#))

Teacher Misconduct and License Revocation

- B. Specific Provisions of Mandate: (see abstract)

Local school divisions shall follow Board of Education procedures for the

- C. Source/Authority:

1. Specify Each Applicable

- a) Federal Statute
b) Federal Regulation
c) State Statute:
d) State Regulation:
e) Other:

Code of Virginia §
State Board of Education

2. Extension of Federal Mandates by State Authority: (Where the mandate is founded concurrently on State and Federal authority, describe specifically those additional elements prescribed by State authority.)

N/A

- D. Method by Which Agency Oversees Implementation of Mandate: (Describe how your agency ensures that local governments carry out the requirements of the mandate.)

The Virginia Department of Education (VDOE) seeks to keep local school

- E. Fiscal Impact of Mandate on Localities:

1. Localities Affected: (List individually or describe a group, for example, all counties in

Planning District 8.) All 132 school divisions and their respective localities

2. Funding of Mandate:

- a) Funding Formula: (Indicate separately the State, federal, and local contributions to the cost of implementing the mandate as a percentage of the total cost of implementation. Include annual statewide dollar contributions by each, if applicable.)

Mandates on licensure action and policies are generally fulfilled by

- b) Funding of Mandate: (Give the range of annual costs of compliance for localities and indicate specific factors affecting local impact. Refer to information contributed by localities. Name the localities providing the information.)

VDOE solicited feedback from the following stakeholders and

- c) Explanation of Estimation Methodology:

The estimation methodology is based on language in the

F. Effectiveness of Mandate in Accomplishing Purpose:

1. General Purpose of Mandate: (Explain briefly the overall objective this mandate is intended to accomplish.)

The purpose of this mandate is to ensure the quality of Virginia Board of

2. Description of Essentiality to the Public Safety: (Describe the manner and the extent to which the mandate has protected and/or improved the health, safety, and welfare of residents of the Commonwealth. Describe the essential public purpose that this mandate accomplishes.)

This mandate helps to maintain the health, safety, and welfare of

G. Alternative Approaches to Achieving Purpose of Mandate:

1. Identification of Alternative Approaches: (Identify and describe any policy alternatives that could potentially achieve the essential purpose of the mandate, or explain why there are no viable alternatives.)

Because the Virginia Board of Education issues licenses, there does

2. Fiscal Impact of Alternative Approaches:

- a) Estimated Change in Range of Costs to Localities of Alternative Approaches:

(For each alternative, give the anticipated range of costs of compliance for

localities and describe specific factors causing the variation in local impact.)

There would be no substantive change in fiscal impact for localities

- b) Estimated Change in Range of Costs to State of Alternative Approaches: (For each alternative, give the anticipated range of costs to the State.)

There would be no substantive change in fiscal impact for the

- c) Explanation of Estimation Methodologies: (Describe how you calculated the above cost figures.)

The estimation methodology is based on language in the

H. Agency Recommendation:

1. Determination by Agency: (Agency determinations are limited to 'Retain,' 'Alter,' or 'Eliminate'.)

☐ Retain

☒ Alter

☐ Eliminate

2. Justification: (Provide a written justification as to why the mandate should or should not be eliminated. If the agency recommends retaining or altering the mandate, explain why.)

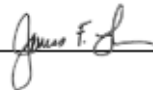
Although there was no feedback from localities on the implementation of

I. Agency Contact Regarding Assessment:

1. Name/Title: Leslie Sale, Director of Policy

2. Address/Telephone: 101 N. 14th Street, Richmond, VA 23219; (804)

Approval of Assessment:



(Signature of Agency Head)



(Signature of Cabinet Secretary)

Mandate Number:

SOE.DOE156

**ASSESSMENT OF STATE AND FEDERAL MANDATES ON VIRGINIA LOCAL
GOVERNMENTS
(PURSUANT TO SEC. 2.2-613, CODE OF VA.)**

Administering Agency: Virginia Department of

Date of Submission:

Instructions: Please enter the information requested. There is no limitation on the length of entries. After the Agency Head and Cabinet Secretary have signed the document, scan it, and use the following file name convention: [Mandate Number].pdf (e.g., SOE.DOE027.pdf) and e-mail the .pdf to the Commission on Local Government. Mail the signed original to the CLG. Please see the separate instruction sheet for more details.

- A. **Short Title of Mandate:** (see the mandate abstract in the most recent Catalog of State and Federal Mandates on Local Governments, available [here](#))

School Security Officers

- B. **Specific Provisions of Mandate:** (see abstract)

Local school boards may employ school security officers for the singular

- C. **Source/Authority:**

1. **Specify Each Applicable**

- a) Federal Statute
b) Federal Regulation
c) State Statute:
d) State Regulation:
e) Other:

Code of Virginia §§

2. **Extension of Federal Mandates by State Authority:** (Where the mandate is founded concurrently on State and Federal authority, describe specifically those additional elements prescribed by State authority.)

N/A

- D. **Method by Which Agency Oversees Implementation of Mandate:** (Describe how your agency ensures that local governments carry out the requirements of the mandate.)

The Virginia Department of Education (VDOE) seeks to keep local school

- E. **Fiscal Impact of Mandate on Localities:**

1. Localities Affected: (List individually or describe a group, for example, all counties in

Planning District 8.) All 132 school divisions and their respective localities

2. Funding of Mandate:

a) Funding Formula: (Indicate separately the State, federal, and local contributions to the cost of implementing the mandate as a percentage of the total cost of implementation. Include annual statewide dollar contributions by each, if applicable.)

SSOs and SROs are considered "support personnel" in the

b) Funding of Mandate: (Give the range of annual costs of compliance for localities and indicate specific factors affecting local impact. Refer to information contributed by localities. Name the localities providing the information.)

VDOE solicited feedback from the following stakeholders and

c) Explanation of Estimation Methodology:

The estimation methodology is based on language in the

F. Effectiveness of Mandate in Accomplishing Purpose:

1. General Purpose of Mandate: (Explain briefly the overall objective this mandate is intended to accomplish.)

The local mandate on school security officers (SSOs) and school

2. Description of Essentiality to the Public Safety: (Describe the manner and the extent to which the mandate has protected and/or improved the health, safety, and welfare of residents of the Commonwealth. Describe the essential public purpose that this mandate accomplishes.)

The mandate is intended to protect the safety of public school

G. Alternative Approaches to Achieving Purpose of Mandate:

1. Identification of Alternative Approaches: (Identify and describe any policy alternatives that could potentially achieve the essential purpose of the mandate, or explain why there are no viable alternatives.)

An alternative to the mandate related to SSOs and SROs would be to

2. Fiscal Impact of Alternative Approaches:

a) Estimated Change in Range of Costs to Localities of Alternative Approaches:

(For each alternative, give the anticipated range of costs of compliance for

localities and describe specific factors causing the variation in local impact.)

There would be no substantive change in fiscal impact for localities

- b) Estimated Change in Range of Costs to State of Alternative Approaches: (For each alternative, give the anticipated range of costs to the State.)

There would be no substantive change in fiscal impact for the

- c) Explanation of Estimation Methodologies: (Describe how you calculated the above cost figures.)

The estimation methodology is based on language in the

H. Agency Recommendation:

1. Determination by Agency: (Agency determinations are limited to 'Retain,' 'Alter,' or 'Eliminate'.)

☐ Retain

☒ Alter

☐ Eliminate

2. Justification: (Provide a written justification as to why the mandate should or should not be eliminated. If the agency recommends retaining or altering the mandate, explain why.)

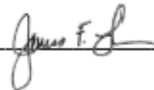
Although there was no feedback from localities on the implementation of

I. Agency Contact Regarding Assessment:

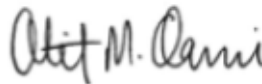
1. Name/Title: Leslie Sale, Director of Policy

2. Address/Telephone: 101 N. 14th Street, Richmond, VA 23219; (804)

Approval of Assessment:



(Signature of Agency Head)



(Signature of Cabinet Secretary)

Mandate Number:

SOE.DOE158

**ASSESSMENT OF STATE AND FEDERAL MANDATES ON VIRGINIA LOCAL
GOVERNMENTS
(PURSUANT TO SEC. 2.2-613, CODE OF VA.)**

Administering Agency: Virginia Department of

Date of Submission:

Instructions: Please enter the information requested. There is no limitation on the length of entries. After the Agency Head and Cabinet Secretary have signed the document, scan it, and use the following file name convention: [Mandate Number].pdf (e.g., SOE.DOE027.pdf) and e-mail the .pdf to the Commission on Local Government. Mail the signed original to the CLG. Please see the separate instruction sheet for more details.

- A. Short Title of Mandate: (see the mandate abstract in the most recent Catalog of State and Federal Mandates on Local Governments, available [here](#))

Abusive Work Environment Policies

- B. Specific Provisions of Mandate: (see abstract)

School boards must adopt policies to (i) prohibit abusive work environments in

- C. Source/Authority:

1. Specify Each Applicable

- a) Federal Statute
b) Federal Regulation
c) State Statute:
d) State Regulation:
e) Other:

Code of Virginia §

2. Extension of Federal Mandates by State Authority: (Where the mandate is founded concurrently on State and Federal authority, describe specifically those additional elements prescribed by State authority.)

N/A

- D. Method by Which Agency Oversees Implementation of Mandate: (Describe how your agency ensures that local governments carry out the requirements of the mandate.)

The Virginia Department of Education (VDOE) seeks to keep local school

- E. Fiscal Impact of Mandate on Localities:

1. Localities Affected: (List individually or describe a group, for example, all counties in Planning District 8.) All 132 school divisions and their respective localities

2. Funding of Mandate:

a) Funding Formula: (Indicate separately the State, federal, and local contributions to the cost of implementing the mandate as a percentage of the total cost of implementation. Include annual statewide dollar contributions by each, if applicable.)

Mandates on local school board policy development are generally

b) Funding of Mandate: (Give the range of annual costs of compliance for localities and indicate specific factors affecting local impact. Refer to information contributed by localities. Name the localities providing the information.)

VDOE solicited feedback from the following stakeholders and

c) Explanation of Estimation Methodology:

The estimation methodology is based on language in the

F. Effectiveness of Mandate in Accomplishing Purpose:

1. General Purpose of Mandate: (Explain briefly the overall objective this mandate is intended to accomplish.)

The purpose of this mandate is to prohibit abusive work environments in

2. Description of Essentiality to the Public Safety: (Describe the manner and the extent to which the mandate has protected and/or improved the health, safety, and welfare of residents of the Commonwealth. Describe the essential public purpose that this mandate accomplishes.)

This mandate intended to protect the safety of local school board

G. Alternative Approaches to Achieving Purpose of Mandate:

1. Identification of Alternative Approaches: (Identify and describe any policy alternatives that could potentially achieve the essential purpose of the mandate, or explain why there are no viable alternatives.)

An alternative to the existing state-level mandate related to abusive work

2. Fiscal Impact of Alternative Approaches:

a) Estimated Change in Range of Costs to Localities of Alternative Approaches:

(For each alternative, give the anticipated range of costs of compliance for

localities and describe specific factors causing the variation in local impact.)

There would be no substantive change in fiscal impact for localities

- b) Estimated Change in Range of Costs to State of Alternative Approaches: (For each alternative, give the anticipated range of costs to the State.)

There would be no substantive change in fiscal impact for the

- c) Explanation of Estimation Methodologies: (Describe how you calculated the above cost figures.)

The estimation methodology is based on language in the

H. Agency Recommendation:

1. Determination by Agency: (Agency determinations are limited to 'Retain,' 'Alter,' or 'Eliminate'.)

☒ Retain

☐ Alter

☐ Eliminate

2. Justification: (Provide a written justification as to why the mandate should or should not be eliminated. If the agency recommends retaining or altering the mandate, explain why.)

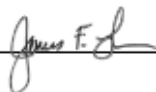
This mandate helps to ensure safe working environments for local school

I. Agency Contact Regarding Assessment:

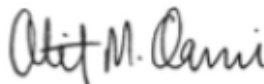
1. Name/Title: Leslie Sale, Director of Policy

2. Address/Telephone: 101 N. 14th Street, Richmond, VA 23219; (804)

Approval of Assessment:



(Signature of Agency Head)



(Signature of Cabinet Secretary)

Mandate Number:

SOE.DOE159

**ASSESSMENT OF STATE AND FEDERAL MANDATES ON VIRGINIA LOCAL
GOVERNMENTS
(PURSUANT TO SEC. 2.2-613, CODE OF VA.)**

Administering Agency: Virginia Department of

Date of Submission:

Instructions: Please enter the information requested. There is no limitation on the length of entries. After the Agency Head and Cabinet Secretary have signed the document, scan it, and use the following file name convention: [Mandate Number].pdf (e.g., SOE.DOE027.pdf) and e-mail the .pdf to the Commission on Local Government. Mail the signed original to the CLG. Please see the separate instruction sheet for more details.

- A. Short Title of Mandate: (see the mandate abstract in the most recent Catalog of State and Federal Mandates on Local Governments, available [here](#))

Open Enrollment for Military Students

- B. Specific Provisions of Mandate: (see abstract)

A local school board of a school division in which a military installation or other

- C. Source/Authority:

1. Specify Each Applicable

- a) Federal Statute
b) Federal Regulation
c) State Statute:
d) State Regulation:
e) Other:

Code of Virginia § 22.1-7.2

2. Extension of Federal Mandates by State Authority: (Where the mandate is founded concurrently on State and Federal authority, describe specifically those additional elements prescribed by State authority.)

N/A

- D. Method by Which Agency Oversees Implementation of Mandate: (Describe how your agency ensures that local governments carry out the requirements of the mandate.)

The Virginia Department of Education (VDOE) seeks to keep local school

- E. Fiscal Impact of Mandate on Localities:

1. Localities Affected: (List individually or describe a group, for example, all counties in

Planning District 8.) School divisions in which there is a military base and

2. Funding of Mandate:

a) Funding Formula: (Indicate separately the State, federal, and local contributions to the cost of implementing the mandate as a percentage of the total cost of implementation. Include annual statewide dollar contributions by each, if applicable.)

Mandates on enrollment are generally fulfilled by school or division

b) Funding of Mandate: (Give the range of annual costs of compliance for localities and indicate specific factors affecting local impact. Refer to information contributed by localities. Name the localities providing the information.)

VDOE solicited feedback from the following stakeholders and

c) Explanation of Estimation Methodology:

The estimation methodology is based on language in the

F. Effectiveness of Mandate in Accomplishing Purpose:

1. General Purpose of Mandate: (Explain briefly the overall objective this mandate is intended to accomplish.)

The purpose of this mandate is to ensure ease of access to quality public

2. Description of Essentiality to the Public Safety: (Describe the manner and the extent to which the mandate has protected and/or improved the health, safety, and welfare of residents of the Commonwealth. Describe the essential public purpose that this mandate accomplishes.)

This mandate protects the welfare of military families and children by

G. Alternative Approaches to Achieving Purpose of Mandate:

1. Identification of Alternative Approaches: (Identify and describe any policy alternatives that could potentially achieve the essential purpose of the mandate, or explain why there are no viable alternatives.)

An alternative to existing state-level mandates related to abusive work

2. Fiscal Impact of Alternative Approaches:

a) Estimated Change in Range of Costs to Localities of Alternative Approaches:
(For each alternative, give the anticipated range of costs of compliance for

localities and describe specific factors causing the variation in local impact.)

There would be no substantive change in fiscal impact for localities

- b) Estimated Change in Range of Costs to State of Alternative Approaches: (For each alternative, give the anticipated range of costs to the State.)

There would be no substantive change in fiscal impact for the

- c) Explanation of Estimation Methodologies: (Describe how you calculated the above cost figures.)

The estimation methodology is based on language in the

H. Agency Recommendation:

1. Determination by Agency: (Agency determinations are limited to 'Retain,' 'Alter,' or 'Eliminate'.)



Retain



Alter



Eliminate

2. Justification: (Provide a written justification as to why the mandate should or should not be eliminated. If the agency recommends retaining or altering the mandate, explain why.)

VDOE only received one comment on this mandate from the

I. Agency Contact Regarding Assessment:

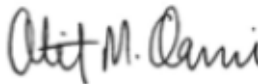
1. Name/Title: Leslie Sale, Director of Policy

2. Address/Telephone: 101 N. 14th Street, Richmond, VA 23219; (804)

Approval of Assessment:



(Signature of Agency Head)



(Signature of Cabinet Secretary)

Mandate Number:

SOE.DOE180

**ASSESSMENT OF STATE AND FEDERAL MANDATES ON VIRGINIA LOCAL
GOVERNMENTS
(PURSUANT TO SEC. 2.2-613, CODE OF VA.)**

Administering Agency: Virginia Department of

Date of Submission:

Instructions: Please enter the information requested. There is no limitation on the length of entries. After the Agency Head and Cabinet Secretary have signed the document, scan it, and use the following file name convention: [Mandate Number].pdf (e.g., SOE.DOE027.pdf) and e-mail the .pdf to the Commission on Local Government. Mail the signed original to the CLG. Please see the separate instruction sheet for more details.

- A. Short Title of Mandate: (see the mandate abstract in the most recent Catalog of State and Federal Mandates on Local Governments, available [here](#))

Virginia Kindergarten Readiness Assessment

- B. Specific Provisions of Mandate: (see abstract)

School divisions are required to have each kindergarten student assessed using

- C. Source/Authority:

1. Specify Each Applicable

- a) Federal Statute
b) Federal Regulation
c) State Statute:
d) State Regulation:
e) Other:

Item 137.H 2020 Acts of

2. Extension of Federal Mandates by State Authority: (Where the mandate is founded concurrently on State and Federal authority, describe specifically those additional elements prescribed by State authority.)

N/A

- D. Method by Which Agency Oversees Implementation of Mandate: (Describe how your agency ensures that local governments carry out the requirements of the mandate.)

The Virginia Department of Education (VDOE) seeks to keep local school

- E. Fiscal Impact of Mandate on Localities:

1. Localities Affected: (List individually or describe a group, for example, all counties in Planning District 8.) All 132 local school divisions and their respective

2. Funding of Mandate:

a) Funding Formula: (Indicate separately the State, federal, and local contributions to the cost of implementing the mandate as a percentage of the total cost of implementation. Include annual statewide dollar contributions by each, if applicable.)

The state has appropriated \$1,350,000 per year in the 2020-2022

b) Funding of Mandate: (Give the range of annual costs of compliance for localities and indicate specific factors affecting local impact. Refer to information contributed by localities. Name the localities providing the information.)

VDOE solicited feedback from the following stakeholders and

c) Explanation of Estimation Methodology:

The estimation methodology is based on language in the

F. Effectiveness of Mandate in Accomplishing Purpose:

1. General Purpose of Mandate: (Explain briefly the overall objective this mandate is intended to accomplish.)

VKRP provides teachers, parents, and administrators a comprehensive

2. Description of Essentiality to the Public Safety: (Describe the manner and the extent to which the mandate has protected and/or improved the health, safety, and welfare of residents of the Commonwealth. Describe the essential public purpose that this mandate accomplishes.)

This mandate is meant to improve the welfare of residents of the

G. Alternative Approaches to Achieving Purpose of Mandate:

1. Identification of Alternative Approaches: (Identify and describe any policy alternatives that could potentially achieve the essential purpose of the mandate, or explain why there are no viable alternatives.)

Given the importance of kindergarten preparedness for a child's

2. Fiscal Impact of Alternative Approaches:

a) Estimated Change in Range of Costs to Localities of Alternative Approaches: (For each alternative, give the anticipated range of costs of compliance for

localities and describe specific factors causing the variation in local impact.)

There would be no substantive change in fiscal impact for localities

- b) Estimated Change in Range of Costs to State of Alternative Approaches: (For each alternative, give the anticipated range of costs to the State.)

There would be no substantive change in fiscal impact for the

- c) Explanation of Estimation Methodologies: (Describe how you calculated the above cost figures.)

The estimation methodology is based on language in the

H. Agency Recommendation:

1. Determination by Agency: (Agency determinations are limited to 'Retain,' 'Alter,' or 'Eliminate.')



Retain



Alter



Eliminate

2. Justification: (Provide a written justification as to why the mandate should or should not be eliminated. If the agency recommends retaining or altering the mandate, explain why.)

VKRP assessments play a critical role in producing data that will

I. Agency Contact Regarding Assessment:

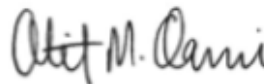
1. Name/Title: Leslie Sale, Director of Policy

2. Address/Telephone: 101 N. 14th Street, Richmond, VA 23219; (804)

Approval of Assessment:



(Signature of Agency Head)



(Signature of Cabinet Secretary)

Mandate Number: SNR.DGIF010

**ASSESSMENT OF STATE AND FEDERAL MANDATES ON VIRGINIA LOCAL
GOVERNMENTS
(PURSUANT TO SEC. 2.2-613, CODE OF VA.)**

Administering Agency: Dept. of Wildlife Resources **Date of Submission:** August 19, 2020

Instructions: Please enter the information requested. There is no limitation on the length of entries. After the Agency Head and Cabinet Secretary have signed the document, scan it, and use the following file name convention: [Mandate Number].pdf (e.g., SOE.DOE027.pdf) and e-mail the .pdf to the Commission on Local Government. Mail the signed original to the CLG. Please see the separate instruction sheet for more details.

- A. Short Title of Mandate:** Localities Electing Into Urban Archery Season (SNR.DGIF010)
- B. Specific Provisions of Mandate:** It shall be lawful to hunt antler-less deer during the special urban archery season with archery equipment or a slingbow from the first Saturday in September through the Friday prior to the first Saturday in October, both dates inclusive, and from the Sunday following the first Saturday in January through the last Sunday in March, both dates inclusive, within the incorporated limits of any city or town in the Commonwealth (except on national forest and department-owned lands) and counties with a human population density of 300 persons per square mile or more (except on national forest and department-owned lands), provided that its governing body submits by certified letter to the department prior to April 1, its intent to participate in the special urban archery season. Any city, town, or county no longer participating in this season shall submit by certified letter to the department prior to April 1 notice of its intent not to participate in the special urban archery season. When consistent with the department's deer management objectives and subject to the director's approval, a participating county may exclude from this season a geographic area or areas by submitting a clear description of such area or areas in a certified letter to the department prior to April 1.
- C. Source/Authority:**
- 1. Specify Each Applicable**
- a) Federal Statute: N/A
- b) Federal Regulation: N/A
- c) State Statute: 29.1-103, 29.1-501
- d) State Regulation: 4VAC15-90-70

Revised 2017

e) Other: N/A

2. Extension of Federal Mandates by State Authority: N/A

D. Method by Which Agency Oversees Implementation of Mandate: Assuming a locality meets the requirements to enroll in the Urban Archery season (town or city status; or county with a human population of 300 or more per square mile) and wishes to do so, the locality desiring to use this optional program must submit certified letter to the Department by April 1 of the year for which it would like to enroll for that fall hunting season. Notice to discontinue participating in the Urban Archery season must be submitted in the same manner by April 1 to become effective likewise in a given year.

E. Fiscal Impact of Mandate on Localities:

1. **Localities Affected:** Current list of all localities enrolled in the Urban Archery season is updated annually and found here: <https://dwr.virginia.gov/hunting/urban-archery-season/>
2. **Funding of Mandate:**
 - a)Funding Formula: N/A; there is no funding for this mandate.
 - b)Funding of Mandate: For the 5 most recent enrollees into this program surveyed for this assessment (Towns of Buchanan, Hillsville, Lebanon; Counties of Stafford and Prince William), costs were reported to range from \$0 to \$1,000 and staff times reported from 0 to 100 hours. All costs are associated with staff time in fulfilling the mandate, no fiscal input needed outside of staff time.
 - c) Explanation of Estimation Methodology: Assessed based upon survey questionnaire answers and Fiscal Impact Forms.

F. Effectiveness of Mandate in Accomplishing Purpose:

1. **General Purpose of Mandate:** Since the Urban Archery deer season has dates that often differ from deer seasons in adjacent or surrounding jurisdictions, enrollment by a locality notifies the Department and the public that is lawful to hunt deer during this special season.

2. **Description of Essentiality to the Public Safety:** Enrollment by localities has allowed the Department to maintain and publish a list of participating localities on its website and in its annual hunting laws digest. This provides a service to hunters and allows local citizens to be aware of when and where hunting is occurring in their area.

G. Alternative Approaches to Achieving Purpose of Mandate:

1. **Identification of Alternative Approaches:** Rather than offer localities the option of enrolling in Urban Archery season, the Department could establish a statewide season (of the same dates) and localities could restrict participation by default using weapons ordinances, as they can do now with respect to other deer hunting seasons.

2. Fiscal Impact of Alternative Approaches:

a) Estimated Change in Range of Costs to Localities of Alternative Approaches:

Localities that do not wish to participate in Urban Archery, but that do not already have ordinances prohibiting archery hunting, would need to enact ordinances prohibiting archery hunting during certain periods if the season were statewide. It is unknown how many localities fall into either of these categories, so costs are unknown. A likely cost to localities would be additional staff time fielding inquiries from the public.

b) Estimated Change in Range of Costs to State of Alternative Approaches:

No true change in costs (or at least cost savings) would be anticipated from any alternative approach. On one hand, costs to the state could be reduced with less staff time obtaining and publishing local urban archery hunting restrictions on the website and in the game laws digest. On the other hand, this cost is minimal, and without enrollments, it may actually increase staff time in some instances trying to determine which localities are not participating.

c) Explanation of Estimation Methodologies: No actual cost estimates were derived.

H. Agency Recommendation:

1. **Determination by Agency:** Retain
2. **Justification:** Given that the mandates associated with the Urban Archery season are the result of voluntary enrollment where localities choose to participate (and not mandatory), and that costs are extremely minimal and are only associated with a small amount of staff time to administer, the Department feels that the benefits to keeping SNR.DGIF010 far outweigh any negatives. It provides localities the ability, if they choose, to have another tool available for their citizens to control deer numbers within their jurisdictional boundaries to help reduce damage that deer can cause in the form of vehicle accidents, crop/plant damage, and habitat degradation over time.

I. Agency Contact Regarding Assessment:

1. Name/Title: Aaron Proctor, Policy Analyst and Regulatory Coordinator
2. Address/Telephone: aaron.proctor@dwr.virginia.gov; 804-367-8341

Approval of Assessment:



(Signature of Agency Head)



(Signature of Cabinet Secretary)

ESTIMATE OF LOCAL FISCAL IMPACT OF MANDATES

Date: 07/17/2020		Mandate Number: SNR.DGIF010	
Mandate Type:		<input type="checkbox"/> Compulsory Order <input type="checkbox"/> Non-discretionary Condition of Aid	<input checked="" type="checkbox"/> Regulation of Optional Activity <input type="checkbox"/> State Fiscal Preemption
Locality: Town of Buchanan		<input type="checkbox"/> City <input type="checkbox"/> County <input checked="" type="checkbox"/> Town	
Contact Name: Jason Tyree		Title: Town Manager	Phone: 540-254-1212
Fax:		Email: jtyree@buchanan-va.gov	

Estimate of Annual Expenditure Impact of Mandate. Note that dollar estimates are required only for those mandates that have resulted in a net additional expenditure of \$5,000 or more. If you would like to comment on other impacts of the mandate, see "Other Considerations" below.

Does this mandate force your locality to incur expenditures that must be covered by local fiscal resources? Choose one of the following three categories:

☐ 1. No Net Expenditure Attributable to Mandate. If no net expenditure, please select one of the following reasons:

- ☐ The mandate does not apply to this locality.
- ☐ The locality does not participate in the discretionary aid program related to this mandate.
- ☐ The locality does not carry out the optional activity regulated by this mandate.
- ☐ Other. (Please explain below.)

☒ 2. Net Expenditure Less than \$5,000.

☐ 3. Net Expenditure of \$5,000 or more. Provide an actual dollar estimate.

Total Annual Capital Costs			
Total Annual Operating Costs	+		
State Revenues Received	-		
Federal Revenues Received	-		
Total Annual Cost to Locality	=		

Estimate of Staffing Requirements Relative to Mandate. Please provide an estimate of how many Full-Time Equivalents (or portions thereof) are required to carry out the provisions of this mandate: 1

Methodology. For both net annual expenditure and staffing requirements, please explain the method you used to develop your estimate. State any assumptions; cite sources of all data. We are a small Town with limited staff

Factors Affecting Expenditure Impact. If you were unable to provide an actual dollar estimate, identify any factors that would influence the expenditure impact of the mandate. We believe we will have minimal impact, less than \$1,000

Other Considerations. If the actual dollar estimate above does not fully express this mandate's effect on your locality, describe any additional "costs" it might impose, such as opportunity costs, marginal costs, long-term or cumulative effects, increased liability, etc.

Use additional sheets as necessary. However, identify each additional sheet with mandate number and locality.

Revised 09/26/16

Virginia Department of Wildlife Resources
Urban Archery Assessment Survey for Participating Localities
July 2020

Thank you for your time in helping us with this assessment. Please answer the questions below to the best of your ability given whatever knowledge you have regarding your locality's experience with enrolling into and participating in our Urban Archery program. Please feel free to use as much space as needed.

- 1) How many hours did you and/or your staff have to spend to enroll in the Urban Archery program? NOTE: This does not include resources associated with any public hearings your locality may have chosen to undertake to make the decision to join the program.

ANSWER: 0

- 2) Were the requirements for participating in the urban archery program clear and easy to understand?

ANSWER: Yes

- 3) Did you seek any guidance or information from the Virginia Department of Wildlife Resources (formerly the Department of Game and Inland Fisheries) about enrolling in the program? If so, was the agency staff responsive and helpful in providing you the information you needed?

ANSWER: N/A

- 4) Is there any additional information you wish to provide about the process required to participate in the urban archery program?

ANSWER: No sign-up's this year

- 5) Do you believe that your locality's participation in this program is justified based upon the level of effort required to participate and the satisfaction of results (whether actual or perceived)?

ANSWER: Yes, I believe in time results will be better.

Locality Name: Town of Buchanan

Representative Completing Form: Jason Tyree/ Town Manager

ESTIMATE OF LOCAL FISCAL IMPACT OF MANDATES

Date: <u>8-11-2020</u>		Mandate Number: SNR.DGIF010	
Mandate Type:		<input type="checkbox"/> Compulsory Order <input type="checkbox"/> Non-discretionary Condition of Aid	
		<input checked="" type="checkbox"/> Regulation of Optional Activity <input type="checkbox"/> State Fiscal Preemption	
Locality: <u>Hillsville</u>		<input type="checkbox"/> City <input type="checkbox"/> County <input checked="" type="checkbox"/> Town	
Contact Name: <u>Paul Cassell</u>	Title: <u>Town Attorney</u>	Phone: <u>(276)-228-5566</u>	
Fax: <u>(276)-228-6641</u>	Email: <u>pcassell@cassellcrewe.com</u>		

Estimate of Annual Expenditure Impact of Mandate. Note that dollar estimates are required only for those mandates that have resulted in a net additional expenditure of \$5,000 or more. If you would like to comment on other impacts of the mandate, see "Other Considerations" below.

Does this mandate force your locality to incur expenditures that must be covered by local fiscal resources? Choose one of the following three categories:

☒ **1. No Net Expenditure Attributable to Mandate.** If no net expenditure, please select one of the following reasons:

- ☐ The mandate does not apply to this locality.
- ☐ The locality does not participate in the discretionary aid program related to this mandate.
- ☐ The locality does not carry out the optional activity regulated by this mandate.
- ☒ Other. (Please explain below.) The mandate does not require expenditure

☐ **2. Net Expenditure Less than \$5,000.**

☐ **3. Net Expenditure of \$5,000 or more.** Provide an actual dollar estimate.

Total Annual Capital Costs	
Total Annual Operating Costs	+
State Revenues Received	-
Federal Revenues Received	-
Total Annual Cost to Locality	=

Estimate of Staffing Requirements Relative to Mandate. Please provide an estimate of how many Full-Time Equivalents (or portions thereof) are required to carry out the provisions of this mandate: N/A

Methodology. For both net annual expenditure and staffing requirements, please explain the method you used to develop your estimate. State any assumptions; cite sources of all data. N/A

Factors Affecting Expenditure Impact. If you were unable to provide an actual dollar estimate, identify any factors that would influence the expenditure impact of the mandate. N/A

Other Considerations. If the actual dollar estimate above does not fully express this mandate's effect on your locality, describe any additional "costs" it might impose, such as opportunity costs, marginal costs, long-term or cumulative effects, increased liability, etc. N/A

Use additional sheets as necessary. However, identify each additional sheet with mandate number and locality.

Revised 09/26/16

Virginia Department of Wildlife Resources
Urban Archery Assessment Survey for Participating Localities
July 2020

Thank you for your time in helping us with this assessment. Please answer the questions below to the best of your ability given whatever knowledge you have regarding your locality's experience with enrolling into and participating in our Urban Archery program. Please feel free to use as much space as needed.

- 1) How many hours did you and/or your staff have to spend to enroll in the Urban Archery program? NOTE: This does not include resources associated with any public hearings your locality may have chosen to undertake to make the decision to join the program.

ANSWER: Half an hour

- 2) Were the requirements for participating in the urban archery program clear and easy to understand?

ANSWER: Yes

- 3) Did you seek any guidance or information from the Virginia Department of Wildlife Resources (formerly the Department of Game and Inland Fisheries) about enrolling in the program? If so, was the agency staff responsive and helpful in providing you the information you needed?

ANSWER: Yes, yes

- 4) Is there any additional information you wish to provide about the process required to participate in the urban archery program?

ANSWER: No

- 5) Do you believe that your locality's participation in this program is justified based upon the level of effort required to participate and the satisfaction of results (whether actual or perceived)?

ANSWER: Yes

Locality Name: Town of Hillsville

Representative Completing Form: Paul R. Cassell, Town Attorney

ESTIMATE OF LOCAL FISCAL IMPACT OF MANDATES

Date: 08-12-2020		Mandate Number: SNR.DGIF010	
Mandate Type:		<input type="checkbox"/> Compulsory Order <input type="checkbox"/> Non-discretionary Condition of Aid	<input checked="" type="checkbox"/> Regulation of Optional Activity <input type="checkbox"/> State Fiscal Preemption
Locality: Lebanon		<input type="checkbox"/> City <input type="checkbox"/> County <input checked="" type="checkbox"/> Town	
Contact Name: Christopher C Kiser		Title: Detective	Phone: 276-889-7228
Fax: 276-889-4728		Email: ckiser@lebanonpd.us	

Estimate of Annual **Expenditure** Impact of Mandate. Note that dollar estimates are required only for those mandates that have resulted in a net additional expenditure of \$5,000 or more. If you would like to comment on other impacts of the mandate, see "Other Considerations" below.

Does this mandate force your locality to incur expenditures that must be covered by local fiscal resources? Choose one of the following three categories:

☒ 1. No Net Expenditure Attributable to Mandate. If no net expenditure, please select one of the following reasons:

- ☐ The mandate does not apply to this locality.
- ☐ The locality does not participate in the discretionary aid program related to this mandate.
- ☐ The locality does not carry out the optional activity regulated by this mandate.
- ☒ Other. (Please explain below.)

☐ 2. Net Expenditure Less than \$5,000.

☐ 3. Net Expenditure of \$5,000 or more. Provide an actual dollar estimate.

Total Annual Capital Costs	+
Total Annual Operating Costs	+
State Revenues Received	-
Federal Revenues Received	-
Total Annual Cost to Locality	=

Estimate of Staffing Requirements Relative to Mandate. Please provide an estimate of how many Full-Time Equivalents (or portions thereof) are required to carry out the provisions of this mandate: 0

Methodology. For both net annual expenditure and staffing requirements, please explain the method you used to develop your estimate. State any assumptions; cite sources of all data. N/A

Factors Affecting Expenditure Impact. If you were unable to provide an actual dollar estimate, identify any factors that would influence the expenditure impact of the mandate. No costs associated to Lebanon.

Other Considerations. If the actual dollar estimate above does not fully express this mandate's effect on your locality, describe any additional "costs" it might impose, such as opportunity costs, marginal costs, long-term or cumulative effects, increased liability, etc. This program does not cost our locality anything.

Use additional sheets as necessary. However, identify each additional sheet with mandate number and locality.

Revised 09/26/16

Virginia Department of Wildlife Resources
Urban Archery Assessment Survey for Participating Localities
July 2020

Thank you for your time in helping us with this assessment. Please answer the questions below to the best of your ability given whatever knowledge you have regarding your locality's experience with enrolling into and participating in our Urban Archery program. Please feel free to use as much space as needed.

- 1) How many hours did you and/or your staff have to spend to enroll in the Urban Archery program? NOTE: This does not include resources associated with any public hearings your locality may have chosen to undertake to make the decision to join the program.

ANSWER: I would estimate approximately 32 hours which would include phone calls to clarify requirements, drafting an ordinance suitable for our locality and its needs, and creating a documentation and permit registry.

- 2) Were the requirements for participating in the urban archery program clear and easy to understand?

ANSWER: Not at first, there was some question of charging processing fees for permits which were initially said to be acceptable but then later we were told that we could not charge these fees.

- 3) Did you seek any guidance or information from the Virginia Department of Wildlife Resources (formerly the Department of Game and Inland Fisheries) about enrolling in the program? If so, was the agency staff responsive and helpful in providing you the information you needed?

ANSWER: Yes, and the agency staff was very helpful and seemed excited that we were enrolling and offered any assistance we needed.

- 4) Is there any additional information you wish to provide about the process required to participate in the urban archery program?

ANSWER: No, the current process seems to work very well.

- 5) Do you believe that your locality's participation in this program is justified based upon the level of effort required to participate and the satisfaction of results (whether actual or perceived)?

ANSWER: Yes I do.

Locality Name: Town of Lebanon Virginia

Representative Completing Form: Detective Christopher C. Kiser

ESTIMATE OF LOCAL FISCAL IMPACT OF MANDATES

Date: 7/31/2020	Mandate Number: SNR.DGIF010	
Mandate Type:	<input type="checkbox"/> Compulsory Order	<input checked="" type="checkbox"/> Regulation of Optional Activity
	<input type="checkbox"/> Non-discretionary Condition of Aid	<input type="checkbox"/> State Fiscal Preemption
Locality: Prince William County, VA.	<input type="checkbox"/> City <input checked="" type="checkbox"/> County <input type="checkbox"/> Town	
Contact Name: Todd C. Reid	Title: Chief Park Ranger	Phone: 703-792-4246
Fax:	Email: Treid@pwcgov.org	

Estimate of Annual Expenditure Impact of Mandate. Note that dollar estimates are required only for those mandates that have resulted in a net additional expenditure of \$5,000 or more. If you would like to comment on other impacts of the mandate, see "Other Considerations" below.

Does this mandate force your locality to incur expenditures that must be covered by local fiscal resources? Choose one of the following three categories:

☒ 1. No Net Expenditure Attributable to Mandate. If no net expenditure, please select one of the following reasons:

- ☐ The mandate does not apply to this locality.
- ☐ The locality does not participate in the discretionary aid program related to this mandate.
- ☐ The locality does not carry out the optional activity regulated by this mandate.
- ☒ Other. (Please explain below.)

☐ 2. Net Expenditure Less than \$5,000.

☐ 3. Net Expenditure of \$5,000 or more. Provide an actual dollar estimate.

Total Annual Capital Costs	
Total Annual Operating Costs	+
State Revenues Received	-
Federal Revenues Received	-
Total Annual Cost to Locality	= _____

Estimate of Staffing Requirements Relative to Mandate. Please provide an estimate of how many Full-Time Equivalents (or portions thereof) are required to carry out the provisions of this mandate: 0.1 FTE's

Methodology. For both net annual expenditure and staffing requirements, please explain the method you used to develop your estimate. State any assumptions; cite sources of all data: Approximately 100 hours expended by employees to oversee this program on a yearly basis

Factors Affecting Expenditure Impact. If you were unable to provide an actual dollar estimate, identify any factors that would influence the expenditure impact of the mandate: No expenses, other than personnel, to operate this program.

Other Considerations. If the actual dollar estimate above does not fully express this mandate's effect on your locality, describe any additional "costs" it might impose, such as opportunity costs, marginal costs, long-term or cumulative effects, increased liability, etc.: None at this time.

Use additional sheets as necessary. However, identify each additional sheet with mandate number and locality.

Revised 09/26/16

Virginia Department of Wildlife Resources
Urban Archery Assessment Survey for Participating Localities
July 2020

Thank you for your time in helping us with this assessment. Please answer the questions below to the best of your ability given whatever knowledge you have regarding your locality's experience with enrolling into and participating in our Urban Archery program. Please feel free to use as much space as needed.

- 1) How many hours did you and/or your staff have to spend to enroll in the Urban Archery program? NOTE: This does not include resources associated with any public hearings your locality may have chosen to undertake to make the decision to join the program.

ANSWER: <10

- 2) Were the requirements for participating in the urban archery program clear and easy to understand?

ANSWER: Yes

- 3) Did you seek any guidance or information from the Virginia Department of Wildlife Resources (formerly the Department of Game and Inland Fisheries) about enrolling in the program? If so, was the agency staff responsive and helpful in providing you the information you needed?

ANSWER: N/A

- 4) Is there any additional information you wish to provide about the process required to participate in the urban archery program?

ANSWER: No

- 5) Do you believe that your locality's participation in this program is justified based upon the level of effort required to participate and the satisfaction of results (whether actual or perceived)?

ANSWER: Yes

Locality Name: Prince William County, VA

Representative Completing Form: Todd C. Reid, Chief Park Ranger

ESTIMATE OF LOCAL FISCAL IMPACT OF MANDATES

Date: 7/14/2020		Mandate Number: SNR.DGIF010	
Mandate Type:		<input type="checkbox"/> Compulsory Order <input checked="" type="checkbox"/> Regulation of Optional Activity <input type="checkbox"/> Non-discretionary Condition of Aid <input type="checkbox"/> State Fiscal Preemption	
Locality: Stafford		<input type="checkbox"/> City <input checked="" type="checkbox"/> County <input type="checkbox"/> Town	
Contact Name: Michael E. Null		Title: Captain Phone: 540-658-4525	
Fax: 540-628-4445		Email: mnull@staffordcountyva.gov	

Estimate of Annual Expenditure Impact of Mandate. Note that dollar estimates are required only for those mandates that have resulted in a net additional expenditure of \$5,000 or more. If you would like to comment on other impacts of the mandate, see "Other Considerations" below.

Does this mandate force your locality to incur expenditures that must be covered by local fiscal resources? Choose one of the following three categories:

☒ 1. No Net Expenditure Attributable to Mandate. If no net expenditure, please select one of the following reasons:

- ☐ The mandate does not apply to this locality.
- ☐ The locality does not participate in the discretionary aid program related to this mandate.
- ☐ The locality does not carry out the optional activity regulated by this mandate.
- ☒ Other. (Please explain below.)

- ☐ 2. Net Expenditure Less than \$5,000.
- ☐ 3. Net Expenditure of \$5,000 or more. Provide an actual dollar estimate.

Total Annual Capital Costs	
Total Annual Operating Costs	+
State Revenues Received	-
Federal Revenues Received	-
Total Annual Cost to Locality	= _____

Estimate of Staffing Requirements Relative to Mandate. Please provide an estimate of how many Full-Time Equivalents (or portions thereof) are required to carry out the provisions of this mandate: 0

Methodology. For both net annual expenditure and staffing requirements, please explain the method you used to develop your estimate. State any assumptions; cite sources of all data. n/a

Factors Affecting Expenditure Impact. If you were unable to provide an actual dollar estimate, identify any factors that would influence the expenditure impact of the mandate. n/a

Other Considerations. If the actual dollar estimate above does not fully express this mandate's effect on your locality, describe any additional "costs" it might impose, such as opportunity costs, marginal costs, long-term or cumulative effects, increased liability, etc. There have been no costs related to this program.

Use additional sheets as necessary. However, identify each additional sheet with mandate number and locality.

Revised 09/26/16

Virginia Department of Wildlife Resources
Urban Archery Assessment Survey for Participating Localities
July 2020

Thank you for your time in helping us with this assessment. Please answer the questions below to the best of your ability given whatever knowledge you have regarding your locality's experience with enrolling into and participating in our Urban Archery program. Please feel free to use as much space as needed.

- 1) How many hours did you and/or your staff have to spend to enroll in the Urban Archery program? NOTE: This does not include resources associated with any public hearings your locality may have chosen to undertake to make the decision to join the program.

ANSWER: Very little. Biologist Kevin Rose prepared most of the initial preparation

- 2) Were the requirements for participating in the urban archery program clear and easy to understand?

ANSWER: Yes

- 3) Did you seek any guidance or information from the Virginia Department of Wildlife Resources (formerly the Department of Game and Inland Fisheries) about enrolling in the program? If so, was the agency staff responsive and helpful in providing you the information you needed?

ANSWER: Yes, Kevin Rose

- 4) Is there any additional information you wish to provide about the process required to participate in the urban archery program?

ANSWER: No, it was rather easy.

- 5) Do you believe that your locality's participation in this program is justified based upon the level of effort required to participate and the satisfaction of results (whether actual or perceived)?

ANSWER: Yes

Locality Name: Stafford County

Representative Completing Form: Captain M.E. Null Jr

Mandate Number: SCT.DHCD023

**ASSESSMENT OF STATE AND FEDERAL MANDATES ON VIRGINIA LOCAL
GOVERNMENTS
(PURSUANT TO SEC. 2.2-613, CODE OF VA.)**

Administering Agency: Department of Housing and Community Development

Date of Submission: September 30, 2020

Instructions: Please enter the information requested. There is no limitation on the length of entries. After the Agency Head and Cabinet Secretary have signed the document, scan it, and use the following file name convention: [Mandate Number].pdf (e.g., SOE.DOE027.pdf) and e-mail the .pdf to the Commission on Local Government. Mail the signed original to the CLG. Please see the separate instruction sheet for more details.

- A. Short Title of Mandate: Virginia Growth and Opportunity Act and Fund
- B. Specific Provisions of Mandate: Local governments that choose to apply for GO Virginia grants are required to meet the match requirements of the Virginia Growth and Opportunity Board. GO Virginia is designed to encourage and reward regional collaboration around efforts to spur high-wage job growth in regionally-selected traded sector industry clusters while expanding and diversifying regional economies. GO Virginia was founded on the principles of regional collaboration. The program incentivizes that collaboration and encourages state and local investments to support shared, strategic goals on projects with significant regional impact. State code requires that the designated regional councils have a Growth and Diversification Plan and every two years must update the plan in order to keep receiving grants (§ 2.2-2489 Code of Virginia). However this is a requirement of the councils but not the local governments.

Any grant awarded from the Fund to a regional council must require matching funds at least equal to the grant, but the Go Virginia Board has the authority to reduce the match requirement to no less than half of the grant upon a finding by the Board of fiscal distress or an exceptional economic opportunity in a region. The matching funds may

be from local, regional, federal, or private funds.

C. Source/Authority:

1. Specify Each Applicable

- a) Federal Statute
- b) Federal Regulation
- c) State Statute: Code of Virginia §§2.2-2484 et seq.
- d) State Regulation: Guidelines as adopted by the Virginia Growth and Opportunity Board
- e) Other:

2. **Extension of Federal Mandates by State Authority:** This mandate does not have any federal statute governing the program.

D. Method by Which Agency Oversees Implementation of Mandate: The agency oversees the Growth and Opportunity (Go Virginia) program and Board. The Board adopts guidelines for grants made to regional councils and programmatic staff oversees the grant making process. Appropriations for the Virginia Growth and Opportunity Fund are included in the budget for the Virginia Department of Housing and Community Development (DHCD). The fund, as created in §2.2-2487, has three grant categories; (1) capacity building funds to assist regional councils in building regional capacity for job creation and program implementation (capacity building grants); (2) per capita project grants allocated to each region on a per capita basis for projects of regional significance (per capita grants); and (3) competitive grants awarded for projects of statewide economic impact and interregional collaborations (competitive grants).

E. Fiscal Impact of Mandate on Localities:

1. **Localities Affected:** All local governments are part of a Go Virginia region, therefore this mandate to any locality in the Commonwealth that chooses to apply for GO Virginia grants to meet program matching requirements.

2. Funding of Mandate:

- a) Funding Formula: Per § 2.2-2489 Code of Virginia, the board establishes guidelines, procedures and objective criteria for the award and distribution of grants to regional councils. In order to qualify to receive grants, a regional council shall develop an economic growth and diversification plan. The Board can only consider those regional activities endorsed by a regional council in its application for grants.
- Any grant awarded from the Fund to a regional council shall require matching funds at least equal to the grant, provided, however, that the Board shall have the authority to reduce the match requirement to no less than half of the grant upon a finding by the Board of fiscal distress or an exceptional economic opportunity in a region. Such matching funds may be from local, regional, federal, or private funds. Matching funds may also be from grants awarded to a locality by the Tobacco Region Revitalization Commission but shall not include any other state general or nongeneral funds, from whatever source.

Specifically, GO Virginia Per Capita and Competitive grants must be matched \$1:1 by non-state resources such as federal, private, non-profit, and local entities. Those matching funds should include a local government contribution of no less than 20% of the required \$1:1 match. Application budgets should reflect adequate funding through committed match and the requested funds to cover the full cost of the proposed project.

Since program inception, more than 100 public entities, including 85 localities, have chosen to contribute \$11.8 million in qualifying local match to GO Virginia projects.

Currently the match requirements have been changed by the Board to not require local government match and only 2:1 match to assist with the pandemic related economic recovery efforts.

- b) **Funding of Mandate:** Matching funds include a local contribution of no less than 20% of the required \$1:1 match. Funds must be derived from local governments or other entities in order to receive grants from the state. These match requirements have been relaxed in response to pandemic response efforts.

F. Effectiveness of Mandate in Accomplishing Purpose:

1. **General Purpose of Mandate:** The purpose of the Growth and Opportunity Act is regional collaboration to attract and retain high wages jobs in target sectors. The local match for certain grants is to ensure there is local and regional participation in attracting and retaining high wage jobs in traded sectors in each Go Virginia region. The match also ensures there is local and regional buy in on the project.
2. **Description of Essentiality to the Public:** Overall, the Growth and Opportunity Act has increased collaboration amongst local governments in the Commonwealth. GO Virginia is designed to encourage and reward regional collaboration around efforts to spur high-wage job growth in regionally-selected traded sector industry clusters while expanding and diversifying regional economies. Between July 1, 2017 and June 30, 2019, GO Virginia provided \$20.8 million in funding for 60 diverse and distinctive projects. These included 36 project implementation grants (34 utilizing regional per capita funds and 2 using statewide competitive funds) and 24 projects designed to enhance regional capacity. These project awards have leveraged more than \$33 million in additional funding from public and private sources.

Since program inception, more than 100 public entities, including 85 localities, have contributed \$11.8 million in qualifying local match to GO Virginia projects. In addition, GO Virginia funds have helped to form or strengthen four Regional Industrial Facility Authorities (RIFAs), a best practice in regional collaboration and one which sets the stage for cost and revenue sharing around site development projects of regional significance. Funded projects have committed to support the creation of more than 10,000 high-paying jobs in one or more of their region's priority industry clusters.

G. Alternative Approaches to Achieving Purpose of Mandate:

Identification of Alternative Approaches: In Spring 2020, workgroups were facilitated by Go Virginia staff. The Workgroup provided some recommendations for the Go Virginia Board to consider regarding the local match requirements.

The workgroup recommended the Board reconsider its position on the guidance regarding Local Match to require local governments to provide a proportioned 20% of total required match (rather than 20% or \$50,000, whichever is greater). The group requested that the Board revise the local match policy to require that 20% of the total match required be contributed by local governments and eliminate the \$50,000 minimum. The Board acted on this recommendation.

Similar to the Board's authority to reduce match requirements for fiscal distress, the Board should consider a project that has a significant impact on an economically distressed community as an exceptional economic opportunity. This could include projects that occur in Opportunity Zones or that impact individuals in low income census tracts. This should be incorporated into administrative guidance on waivers mentioned above. The workgroup requested that DHCD modify Administrative Guidance to recognize the extraordinary opportunity associated with projects that impact economically distressed communities as a waiver condition. Direct DHCD to develop

guidelines around the definition of distress and application of the designation to projects and waiver procedures.

1. **Fiscal Impact of Alternative Approaches:** The board waived the \$50,000 minimum requirement to reduce local match requirement and has responded in the pandemic to reduce local match requirements.

H. Agency Recommendation:

1. **Determination by Agency:** Retain
2. **Justification:** Localities have experienced increased levels of regional collaboration, increased job creation, increased training opportunities and increased businesses assistance and business creation by voluntarily participating in the GO Virginia projects through in kind and cash match voluntarily provided by local governments. The Board has utilized its discretion to decrease match requirements as needed in response to the pandemic and from stakeholder feedback.

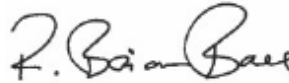
I. Agency Contact Regarding Assessment:

1. **Name/Title:** Kristen Dahlman
2. **Address/Telephone:** 600 East Main Street, Suite 300 Richmond, VA 804-371-3017.

Approval of Assessment:

Handwritten signature of Eric C. Johnston in black ink, written over a horizontal line.

(Signature of Agency Head)

Handwritten signature of F. Brian Ball in black ink, written over a horizontal line.

(Signature of Cabinet Secretary)



Ralph S. Northam
Governor


R. Brian Ball
Secretary of
Commerce and Trade

COMMONWEALTH of VIRGINIA

DEPARTMENT OF
HOUSING AND COMMUNITY DEVELOPMENT
May 22, 2020

Erik C. Johnston
Director

MEMORANDUM
(VIA EMAIL)

TO: Richard D. Holcomb, Commissioner
Department of Motor Vehicles 

FROM: Kristen Dahlman, Senior Policy Analyst

SUBJECT: Approved Schedule of Mandates Assessment Periods

The schedule listed below for your agency has been approved by the Secretary of Commerce and Trade and the Governor. The complete schedule for all agencies will be posted on the Commission's website and published in the [Virginia Register](#). Mandate descriptions can be found on the online version of the [Catalog of State and Federal Mandates on Local Governments](#). You will receive a reminder notification as your agency's assessment period approaches.

Executive Order 58 (2007), which explains the mandate assessment process along with other helpful documents, is available on the [website](#).

AGENCY	CATALOG NUMBER	ASSESSMENT PERIOD
Mandate Short Title		
MOTOR VEHICLES, DEPARTMENT OF		
Notice to Commissioner of Motor Vehicles Upon Seizure of Vehicles	STO.DMV006	8/1/2020 to 10/31/2020
Special License Plates for Professional or Volunteer Firefighters and Members of Volunteer Fire Department Auxiliaries	STO.DMV007	8/1/2020 to 10/31/2020

cc: Melissa Velazquez

Partners for Better Communities



www.dhcd.virginia.gov

Main Street Centre • 600 East Main Street, Suite 300 • Richmond, Virginia 23219 • Phone (804) 371-7000 • Fax (804) 371-7090 • Virginia Relay 7-1-1

Mandate Number: STO.DMV006

**ASSESSMENT OF STATE AND FEDERAL MANDATES ON VIRGINIA LOCAL
GOVERNMENTS
(PURSUANT TO SEC. 2.2-613, CODE OF VA.)**

Administering Agency: Virginia Department of Motor Vehicles **Date of Submission:** 10/31/2020

- A. **Short Title of Mandate:** Notice to Commissioner of Motor Vehicles Upon Seizure of Vehicles
- B. **Specific Provisions of Mandate:** If a motor vehicle is seized in a forfeiture proceeding, the Commonwealth's Attorney shall forthwith notify the Commissioner of Motor Vehicles of the seizure and motor number of the seized vehicle by certified mail or electronically in a format approved by the Commissioner. In response, the Commissioner provides a certificate confirming the names of any owners and lien holder, which shall be received in evidence in a court proceeding where the facts of the certificate are material.
- C. **Source/Authority:**
1. **Specify Each Applicable**
 - a) Federal Statute: No federal authority governs this requirement.
 - b) Federal Regulation: No federal authority governs this requirement.
 - c) State Statute: Va. Code § 19.2-386.2:1
 - d) State Regulation: No state regulation governs this requirement.
 - e) Other: No additional authority governs this requirement.
 2. **Extension of Federal Mandates by State Authority:** The state authority is not adding to or extending a federal mandate.
- D. **Method by Which Agency Oversees Implementation of Mandate:** DMV has no enforcement authority provided in the statute. At most, DMV receives approximately 5-6 notices per month pursuant to § 19.2-386.2:1. Upon receipt of the notification from a Commonwealth's Attorney DMV provides the required information to the Commonwealth's Attorney, registered owner, and any lienholder.
- E. **Fiscal Impact of Mandate on Localities:**
1. **Localities Affected:** All localities
 2. **Funding of Mandate:**
 - a) **Funding Formula:** The statute permits localities to notify the Commissioner via certified mail or electronically. While most localities send notification to DMV in writing, DMV will accept notification by fax or email. Localities need not incur costs associated with notification if they use fax or email. Localities choosing

Revised 2017

certified mail incur costs associated with certified mailing. However, costs are likely de minimis due to the few notices that a locality may send to DMV annually.

b)Funding of Mandate: Localities using the electronic notification option would not incur any costs. Localities using certified mail would incur the costs of mailing based on the number of seized vehicles annually.

c) Explanation of Estimation Methodology: Cost of certified mail is used to calculate costs.

F. Effectiveness of Mandate in Accomplishing Purpose:

1. **General Purpose of Mandate:** The mandate provides that if a motor vehicle is seized as part of a forfeiture proceeding the attorney for the Commonwealth shall notify the DMV Commissioner by certified mail, or electronically of such seizure and the motor number of the vehicle. The Commissioner shall certify to such attorney for the Commonwealth the name and address of the person in whose name such vehicle is registered, together with the name and address of any person holding a lien thereon. The Commissioner shall also notify such registered owner and lienor, in writing, of the reported seizure and the county or city wherein such seizure was made.
2. **Description of Essentiality to the Public Safety:** The mandate ensures that the Commonwealth's attorneys have the registered owner's name and address of a seized vehicle to be able to use such information in evidence in a civil or criminal proceeding. The mandate ensures that the registered owner and lien holder receives notice of the seizure and the county or city where the seizure was made.

G. Alternative Approaches to Achieving Purpose of Mandate:

1. **Identification of Alternative Approaches:** No alternative approaches have been identified.
2. **Fiscal Impact of Alternative Approaches:**
 - a) Estimated Change in Range of Costs to Localities of Alternative Approaches: No alternatives have been identified that would change costs.
 - b)Estimated Change in Range of Costs to State of Alternative Approaches: No alternatives have been identified that would change costs.
 - c)Explanation of Estimation Methodologies: No alternatives have been identified that would change costs.

H. Agency Recommendation:

1. **Determination by Agency:** Retain

2. **Justification:** The mandate ensures that the Commonwealth's attorneys have the registered owner's name and address of a seized vehicle to be able to use such information in evidence in a civil or criminal proceeding. The mandate ensures that the registered owner and lien holder receives notice of the seizure and the county or city where the seizure was made. Localities do not need to incur costs of certified mail to provide notice to the Commissioner as the statute permits electronic notification.

I. **Agency Contact Regarding Assessment:**

1. Name/Title: Melissa Velazquez, Director of Legislative Services
2. Address/Telephone: 2300 West Broad St., Richmond, VA 23269; 804-367-1844

Approval of Assessment:



9-9-2020

(Signature of Agency Head)

(Signature of Cabinet Secretary)

Mandate Number: STO.DMV007

**ASSESSMENT OF STATE AND FEDERAL MANDATES ON VIRGINIA LOCAL
GOVERNMENTS
(PURSUANT TO SEC. 2.2-613, CODE OF VA.)**

Administering Agency: Virginia Department of Motor Vehicles **Date of Submission:** 10/31/2020

- A. Short Title of Mandate:** Special License Plates for Professional or Volunteer Firefighters and Members of Volunteer Fire Department Auxiliaries
- B. Specific Provisions of Mandate:** Professional fire fighters, volunteer fire fighters, and members of volunteer fire department auxiliaries may apply to the Commissioner for a special "FD" license plate. Each fire department must maintain a copy of any approved applications and notify the Commissioner within 30 days of separation of any professional fire fighter, volunteer fire fighter, or member of a volunteer fire department auxiliary, from such fire department.
- C. Source/Authority:**
- 1. Specify Each Applicable**
 - a) Federal Statute: No federal authority governs this requirement.
 - b) Federal Regulation No federal authority governs this requirement.
 - c) State Statute: *Va. Code § 46.2-736*
 - d) State Regulation: No state regulation governs this requirement.
 - e) Other: No additional authority governs this requirement.
 - 2. Extension of Federal Mandates by State Authority:** The state authority is not adding to or extending a federal mandate.
- D. Method by Which Agency Oversees Implementation of Mandate:** DMV form VSA 124, *Firefighter, Professional, Firefighter, Rescue Squad License Plates Vehicle Registration Application*, permits members of the fire services to apply for vehicle registration and Firefighter (FD), or Professional Firefighter (PF) plates. The form provides that once certified, the department/squad must retain a copy of the application while the person named in the Owner section remains a member. Upon separation of the person from the department/squad, the department/squad chief or leader must complete the specified section on the form and send a copy of the signed form to the Department of Motor Vehicles, within thirty (30) days of the separation date.
- E. Fiscal Impact of Mandate on Localities:**
- 1. Localities Affected:** All localities
 - 2. Funding of Mandate:**

Revised 2017

a) Funding Formula: DMV does not charge a fee to localities to implement § 46.2-736

b) Funding of Mandate: Localities submitting the form via email or fax would not incur any costs. Localities notifying DMV via mail would incur the costs of mailing based on the number applications annually. Since 2018 when the legislation was enacted requiring each fire department to maintain a copy of any approved applications and notify the Commissioner within 30 days of separation of any professional fire fighter, volunteer fire fighter, or member of a volunteer fire department auxiliary, from such fire department DMV has only received two notices of separation. There are over 9,800 FD and 9,500 PF plates on the road.

c) Explanation of Estimation Methodology: Cost of mailing is used to determine costs.

F. Effectiveness of Mandate in Accomplishing Purpose:

1. **General Purpose of Mandate:** The mandate provides that the Commissioner, on application, shall supply professional fire fighters, members of volunteer fire departments, members of volunteer fire department auxiliaries, and volunteer members of any fire department license plates bearing the letters "F D" followed by numbers or letters or any combination thereof. An application shall be required from each professional fire fighter, volunteer fire fighter, or member of a volunteer fire department auxiliary. The application shall be approved by the chief or head of the fire department and shall contain the name and residence address of the applicant. Each fire department shall maintain a copy of such approved application and shall notify the Commissioner within 30 days of separation of any professional fire fighter, volunteer fire fighter, or member of a volunteer fire department auxiliary from such fire department.
2. **Description of Essentiality to the Public Safety:** The mandate is not essential to public safety. The mandate permits firefighters to obtain special license plates.

G. Alternative Approaches to Achieving Purpose of Mandate:

1. **Identification of Alternative Approaches:** No alternatives have been identified.
2. **Fiscal Impact of Alternative Approaches:**
 - a) Estimated Change in Range of Costs to Localities of Alternative Approaches: No alternatives have been identified that would change costs.
 - b) Estimated Change in Range of Costs to State of Alternative Approaches: No alternatives have been identified that would change costs.

c) Explanation of Estimation Methodologies: No alternatives have been identified that would change costs.

H. Agency Recommendation:

1. **Determination by Agency:** Retain
2. **Justification** The mandate permits firefighters to obtain special license plates upon application by the firefighter. The special plates are limited to those persons approved by the chief or head of the fire department. Each fire department is required to notify the Commissioner within 30 days of separation of any professional fire fighter, volunteer fire fighter, or member of a volunteer fire department auxiliary from such fire department so that DMV may recall the plates to ensure that persons not eligible for the plates do not continue to use them.

I. Agency Contact Regarding Assessment:

1. Name/Title: Melissa Velazquez, Director of Legislative Services
2. Address/Telephone: 2300 West Broad St., Richmond, VA 23269; 804-367-1844

Approval of Assessment:



7-9-2020

(Signature of Agency Head)



9-13-2020

(Signature of Cabinet Secretary)

Mandate Number: STO.DRPT022

**ASSESSMENT OF STATE AND FEDERAL MANDATES ON VIRGINIA LOCAL
GOVERNMENTS
(PURSUANT TO SEC. 2.2-613, CODE OF VA.)**

Administering Agency: Department of Rail and Public Transportation **Date of Submission:** 9/9/2020

Instructions: Please enter the information requested. There is no limitation on the length of entries. After the Agency Head and Cabinet Secretary have signed the document, scan it, and use the following file name convention: [Mandate Number].pdf (e.g., SOE.DOE027.pdf) and e-mail the .pdf to the Commission on Local Government. Mail the signed original to the CLG. Please see the separate instruction sheet for more details.

- A. Short Title of Mandate: Urban Transit Agency Strategic Plans
- B. Specific Provisions of Mandate: Local governments receiving funds from the Commonwealth Mass Transit Fund that operate a transit agency serving an urbanized area with a population of 50,000 and having a bus fleet consisting of at least twenty buses must develop, and update at least once every five years, a strategic plan using the guidelines approved by the Commonwealth Transportation Board. Receipt of funding from the Commonwealth Mass Transit Fund is contingent upon submission of the strategic plan.
- C. Source/Authority:
 - 1. Specify Each Applicable
 - a) Federal Statute: N/A
 - b) Federal Regulation: N/A
 - c) State Statute: Code of Virginia § 33.2-286
 - d) State Regulation: N/A
 - e) Other: Commonwealth Transportation Board Resolution, October 2018
 - 2. Extension of Federal Mandates by State Authority: N/A
- D. Method by Which Agency Oversees Implementation of Mandate: The Commonwealth Transportation Board approved its guidelines for strategic plans in October 2018. This guidance remains on DRPT's public website, and the agency works directly with each transit agency to assist in completing the strategic plan. Below, please find a copy of the completion schedule over the next several years.

Revised 2017

Agency	Phase	Fiscal Year
Greater Lynchburg Transit Company (GLTC)	1	FY20/21
Hampton Roads Transit (HRT)	1	FY20/21
Potomac and Rappahannock Transportation Commission (PRTC)	2	FY21/22
Blacksburg Transit (BT)	2	FY21/22
Charlottesville Area Transit (CAT)	2	FY21/22
Fredericksburg Transit	2	FY21/22
Greater Richmond Transit Company (GRTC)	2	FY21/22
Petersburg Area Transit (PAT)	2	FY21/22
Radford Transit	2	FY21/22
Greater Roanoke Transit Company (Valley Metro)	2	FY21/22
DASH - Alexandria	3	FY22/23
Arlington Transit (ART)	3	FY22/23
Fairfax County Connector	3	FY22/23
Loudoun Transit	3	FY22/23
Harrisonburg Transit	3	FY22/23
Williamsburg Area Transit Authority (WATA)	3	FY22/23

E. Fiscal Impact of Mandate on Localities:

1. Localities Affected: Alexandria (DASH), Arlington Transit, Blacksburg Transit, Charlottesville Area Transit, Fairfax Connector, Fredericksburg Transit, Greater Lynchburg Transit Company, Greater Richmond Transit Company, Greater Roanoke Transit Company (Valley Metro), Hampton Roads Transit, Loudoun Transit, Petersburg Area Transit, Potomac and Rappahannock Transportation Commission, Radford Transit, and Williamsburg Area Transit are required to complete a transit strategic plan.
2. Funding of Mandate:
 - a) Funding Formula: Currently, two entities, Hampton Roads Transit and the Greater Lynchburg Transit Company, have completed their strategic plans as part of the program pilot. The Greater Lynchburg Transit Company used prior efforts as a foundation for its strategic plan and spent approximately \$50,000 on its efforts. The Commonwealth paid for this plan in its entirety. Hampton Roads Transit is a larger entity and had no foundation to build upon. It spent approximately \$1 million on its strategic plan, and the state contributed 80 percent of those funds. The remaining funds came from the six localities served by Hampton Roads Transit.
 - b) Funding of Mandate: DRPT has a program for "technical assistance projects" within the Commonwealth Mass Transit Fund. The selected projects are funded at a 50 percent state/50 percent local split. DRPT anticipates that the majority of future strategic plans will be funded through this program.

F. Effectiveness of Mandate in Accomplishing Purpose:

1. **General Purpose of Mandate:** The main goal of a transit strategic plan is to create a strategic blueprint outlining desired changes that will improve the provision of transit services throughout each agency's service area within existing funding structures. This is an opportunity for each agency to look at their system as a blank slate, re-examine the priorities of stakeholders and riders, and make difficult choices concerning where and how to provide services in an efficient and cost-effective manner.
2. **Description of Essentiality to the Public Safety:** Urban areas throughout the Commonwealth of Virginia have been changing rapidly over the past 30 years, resulting in new settlement and commute patterns. The transit systems and networks that serve these areas, however, have not always kept up with these changes. Many transit routes and networks still follow decades-old travel patterns designed for a different era. In many areas, bus ridership has been declining as new modes of travel are introduced. This requires strategic focus to assess how transit service should be restructured in an era of new mobility. To address this issue, the Virginia General Assembly passed legislation in 2018 that requires transit agencies operating in urbanized areas to develop a Transit Strategic Plan to ensure that transit services are planned in a way that better meets the mobility needs of their communities. This gives those agencies an opportunity to evaluate and update their services and networks to respond to changes in demand.

G. Alternative Approaches to Achieving Purpose of Mandate:

1. **Identification of Alternative Approaches:** The General Assembly created the strategic plan requirement during its 2018 legislative session. Due to its recent implementation and the fact that not all agencies have completed their first plan, DRPT has not identified any alternative approaches to a strategic plan that would be acceptable to the General Assembly. Prior to this requirement, agencies were required to create Transit Development Plans, which were not as robust as transit strategic plans and did not focus on operational and financial efficiency.
2. **Fiscal Impact of Alternative Approaches:**
 - a) Estimated Change in Range of Costs to Localities of Alternative Approaches: N/A
 - b) Estimated Change in Range of Costs to State of Alternative Approaches: N/A
 - c) Explanation of Estimation Methodologies: N/A

H. Agency Recommendation:

1. **Determination by Agency:** Retain
2. **Justification:** DRPT anticipates that all transit agencies will need a local contribution to complete the plans.

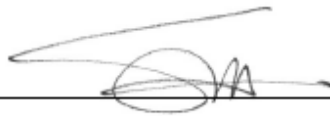
I. Agency Contact Regarding Assessment:

1. **Name/Title:** Andrew Wright, Senior Legislative & Policy Specialist
2. **Address/Telephone:** 600 East Main Street, Suite 2102, Richmond, VA 23219; (804) 241-0301

Approval of Assessment:

Jennifer L. Mitchell

(Signature of Agency Head)



(Signature of Cabinet Secretary)