



August 10, 2021

The Honorable Janet D. Howell
Chair, Senate Finance and
Appropriations Committee
Virginia General Assembly
PO Box 2608
Reston, Virginia 20195-0608

The Honorable L. Louise Lucas
Chair, Senate Education and Health Committee
Virginia General Assembly
PO Box 700
Portsmouth, Virginia 23705-0700

The Honorable Luke E. Torian
Chairman, House Appropriations Committee
Virginia General Assembly
4222 Fortuna Plaza, Suite 659
Dumfries, Virginia 22025

The Honorable Roslyn C. Tyler
Chair, House Education Committee
Virginia General Assembly
25359 Blue Star Highway
Jarratt, VA 23867

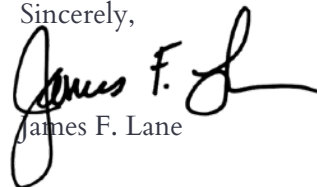
Dear Senator Howell, Senator Lucas, Delegate Torian, and Delegate Tyler:

I am pleased to submit the enclosed report on the Report on Dual Enrollment Tuition Scholarship Grant Program.

In [Item 144, Paragraph G.4](#) of the 2020 Special Session I Appropriation Act (Chapter 56), the Virginia General Assembly appropriated \$250,000 to provide tuition scholarships to be allocated solely for licensed public high school teachers pursuing additional credentialing requirements necessary to be considered faculty who are qualified to teach dual enrollment courses in high schools in their local school division. The Department of Education consolidates information from applying school divisions and submits an annual report to the Chairs of the Senate Finance and Appropriations and Education and Health Committees, as well as to the House Education and Appropriations Committees.

If you have any questions or require additional information, please do not hesitate to contact Maggie M. Clemmons, Director of the Office of Licensure and School Leadership, at Maggie.Clemmons@doe.virginia.gov, or (804) 371-2476.

Sincerely,



James F. Lane

JFL/mmc

Enclosure



VIRGINIA DEPARTMENT OF EDUCATION

REPORT

REPORT ON DUAL ENROLLMENT TUITION SCHOLARSHIP GRANT PROGRAM

June 30, 2021

*A Report to the House Committees on Education and Appropriations and
the Senate Committees on Finance and Appropriations and Education and Health*

***TEACHER EDUCATION AND LICENSURE
VIRGINIA DEPARTMENT OF EDUCATION
P. O. BOX 2120
RICHMOND, VIRGINIA 23218-2120
(804) 371-2522***

REPORT ON DUAL ENROLLMENT TUITION SCHOLARSHIPS GRANT PROGRAM

OVERVIEW AND AUTHORITY

In Chapter 56 of the 2020 Special Session I Appropriation Act, the Virginia General Assembly appropriated \$250,000 the second year from the general fund (Fiscal Year 2020) to provide tuition scholarships to be allocated solely for licensed public high school teachers pursuing additional credentialing requirements necessary to be considered faculty who are qualified to teach dual enrollment courses in high schools in their local school division.

Below is the Appropriation language outlining the requirements for the tuition scholarships.

Item 144, Paragraph G.4.

Out of this appropriation, \$250,000 the first year and \$250,000 the second year from the general fund is provided for tuition scholarships to be specifically allocated solely for licensed public high school teachers pursuing additional credentialing requirements necessary to be considered faculty who are qualified to teach dual enrollment courses in high schools in their local school division. The Department of Education shall make payments on behalf of the scholarship recipients directly to the regionally accredited Virginia institution of higher education where the scholarship recipient is enrolled in courses for credit applicable to dual enrollment course curriculum available for public high school students. The lifetime maximum dual enrollment tuition scholarship award for each approved eligible teacher is \$7,500. Eligibility for access to these dual enrollment tuition scholarship awards shall be determined through an application process whereby school divisions shall apply to the Department of Education. In the application process, the applying school division shall include: i) an explanation of why such dual enrollment tuition scholarship is warranted, ii) the dual enrollment course or courses that shall be offered by the scholarship recipient's high school and taught by the recipient upon the recipient's successful completion of required coursework for appropriate credentialing to teach such dual enrollment courses, and iii) the projected student enrollment in the recipient taught public high school dual enrollment courses. The Department of Education shall compile and report the application information for each applying school division, and shall also report the number of recipients and amount of tuition awarded to each school division, the institution of higher education receiving tuition, the credentialing area pursued by recipients, and dual enrollment courses offered after the recipient's successful completion of the pursued credentialing. The Department shall submit the report by June 30, 2020, and annually thereafter, to the House Committees on Education and Appropriations and the Senate Committees on Finance and Education and Health.

APPLICATION FOR DUAL ENROLLMENT TUITION SCHOLARSHIPS GRANT

Two Superintendent's Emails (refer to the emails attached) regarding this grant were disseminated to all Virginia school divisions – one on September 16, 2020 and another on January 6, 2021. Eight school divisions applied for the grant on behalf of 19 teachers. Thirteen teachers met all of the eligibility criteria and received the scholarship, paid directly to the institutes of higher education.

RESOLVED CHALLENGES

The criteria for eligibility posed challenges for interested applicants during the 2020 fiscal year. The Appropriation Act language previously required applicants to be enrolled full-time or part-time in an approved undergraduate or graduate teacher education program applicable to dual enrollment course curriculum available for public high school students. However, individuals who are seeking to teach dual enrollment courses are already licensed teachers who are taking content courses in dual enrollment curriculum areas, not individuals who are enrolled in teacher preparation programs to become educators.

The following Appropriation Act language was amended to clarify that the funds are to take courses applicable toward dual enrollment requirements instead of requiring enrollment in a teacher preparation program.

The Department of Education shall make payments on behalf of the scholarship recipients directly to the regionally accredited Virginia institution of higher education where the scholarship recipient is enrolled full-time or part-time in an approved undergraduate or graduate teacher education program in courses for credit applicable to dual enrollment course curriculum available for public high school students.

By making this amendment to the Appropriation Act language, school divisions were able to identify eligible candidates and apply for the scholarship on their behalf.

SUMMARY OF AWARDS

Eight school divisions applied for the dual enrollment tuition scholarship grant and thirteen teachers were awarded a scholarship. The total amount awarded was \$21,444, with individual awards ranging from \$852 to \$3,320. The teachers receiving the scholarship were enrolled in six institutions of higher education, including Radford University, Hollins University, Liberty University, Old Dominion University, James Madison University, and Blue Ridge Community College.

DETAILED REPORT OF AWARDS

Provided below is a detailed account of the school divisions applying, number of teachers benefiting, award amounts, the institutions of higher education receiving the awards, and information regarding the dual enrollment area the teacher is pursuing:

| School Division | Total Number of teachers | Award | Institution of Higher Education | Dual Enrollment Areas |
|---|--------------------------|---------|---------------------------------|-----------------------|
| Augusta County | 1 | \$852 | Radford University | Mathematics |
| <p>Projected student enrollment in the recipient taught high school dual enrollment course: 50 Explanation provided by school division of why such dual enrollment tuition scholarship is warranted: Large number of students seeking to take dual enrollment classes at Shenandoah Regional Governor’s School and this would allow us to offer additional dual enrollment classes.</p> | | | | |
| Botetourt County | 3 | \$6,261 | Radford University | Mathematics |
| | | | Hollins University | Mathematics |
| <p>Projected student enrollment in the recipient taught high school dual enrollment course: 50 Explanation provided by school division of why such dual enrollment tuition scholarship is warranted: Dual enrollment scholarship is warranted because we want to provide students with the opportunity to receive dual enrollment credits in their home school.</p> | | | | |
| Buchanan County | 1 | \$2,490 | Liberty University | Social Studies |
| <p>Projected student enrollment in the recipient taught high school dual enrollment course: 50 Explanation provided by school division of why such dual enrollment tuition scholarship is warranted: It is important to increase the number of teachers in our division certified to teach dual enrollment courses in order to provide our student with access to every possible opportunity and resource that will assist them as they transition to college.</p> | | | | |
| Fairfax County | 4 | \$6,222 | James Madison University | Mathematics |
| | | | Old Dominion University | Computer Science |
| <p>Projected student enrollment in the recipient taught high school dual enrollment course: Mathematics: 30-60; Computer Science: 25-30 Explanation provided by school division of why such dual enrollment tuition scholarship is warranted: FCPS currently offers math dual enrollment courses at two high schools. To accommodate the growing number of students requesting dual enrollment math courses, we would like to expand the number of schools offering math and computer science dual enrollment courses. In order to do so, we need more teachers who qualify to teach the dual enrollment math and computer science courses.</p> | | | | |

| | | | | |
|--|---|---------|------------------------------|----------------|
| Henry County | 1 | \$1,560 | Hollins University | English |
| <p>Projected student enrollment in the recipient taught high school dual enrollment course: 120 Explanation provided by school division of why such dual enrollment tuition scholarship is warranted: Dual enrollment tuition is warranted for teachers because it takes the financial strain away from the teachers and school division. It is important to encourage teachers to continue their education because the instruction that they receive helps the them to provide students with high-quality instruction. Students who are in high school and are learning at the college level must be provided with more rigorous instruction. By providing our teachers with this financial support to become certified, it helps reduce the cost that public schools are paying to community college.</p> | | | | |
| Prince William County | 1 | \$1,845 | Liberty University | Communications |
| <p>Projected student enrollment in the recipient taught high school dual enrollment course: 25 Explanation provided by school division of why such dual enrollment tuition scholarship is warranted: The tuition scholarship would alleviate the financial burden to the teacher and would allow for the division to offer dual enrollment Public Speaking.</p> | | | | |
| Rockingham County | 1 | \$924 | Blue Ridge Community College | Electricity |
| <p>Projected student enrollment in the recipient taught high school dual enrollment course: 50 Explanation provided by school division of why such dual enrollment tuition scholarship is warranted: Opportunity for students to get a head start in earning Associates Degrees in a skilled trade area.</p> | | | | |
| Warren County | 1 | \$1,290 | Radford University | Mathematics |
| <p>Projected student enrollment in the recipient taught high school dual enrollment course: 60 Explanation provided by school division of why such dual enrollment tuition scholarship is warranted: The current dual enrollment instructor is nearing retirement. In order to have a continuous offering, A current teacher has been working toward the credentials necessary to become the instructor. Funding from the school division is limited for tuition reimbursement. This scholarship would be helpful in offsetting some of the costs.</p> | | | | |



VIRGINIA
IS FOR
LEARNERS

James F. Lane, Ed.D.
Superintendent of Public Instruction

SUPERINTENDENT'S EMAIL

Contact: John Hendron, 804-225-4387

DATE: September 16, 2020

TO: Division Superintendents

FROM: James F. Lane, Ed.D., Superintendent of Public Instruction

SUPT'S EMAIL: Grant for Tuition Scholarships for Licensed High School Teachers to be Considered Faculty to Teach Dual Enrollment

The General Assembly appropriated \$250,000 in fiscal year 2021 for tuition scholarships to be specifically allocated solely for licensed public high school teachers pursuing additional credentialing requirements necessary to be considered faculty who are qualified to teach dual enrollment courses in high schools in their local school division.

School divisions may apply to the Department of Education for a grant for dual enrollment tuition scholarship awards. **Only teachers who are enrolled full-time or part-time in an approved undergraduate or graduate teacher education program applicable to dual enrollment course curriculum available for public high school students are eligible for consideration.**

Awards will be for fall 2020 and spring 2021 coursework. In the application process, the school division is required to include: i) an explanation of why such dual enrollment tuition scholarship is warranted, ii) the dual enrollment course or courses that shall be offered by the scholarship recipient's high school and taught by the recipient upon the recipient's successful completion of required coursework for appropriate credentialing to teach such dual enrollment courses, and iii) the projected student enrollment in the recipient taught public high school dual enrollment courses.

The Department of Education must make payments on behalf of the scholarship recipients directly to the Virginia institution of higher education where the scholarship recipient is enrolled full-time or part-time in an approved undergraduate or graduate teacher education program applicable to dual enrollment course curriculum available for

public high school students. The lifetime maximum dual enrollment tuition scholarship award for each approved eligible teacher is \$7,500.

The Department of Education is required to compile and report to the General Assembly the application information for each applying school division and also must report the number of recipients and amount of tuition awarded to each school division, the institution of higher education receiving tuition, the credentialing area pursued by recipients, and dual enrollment courses offered after the recipient's successful completion of the pursued credentialing.

For additional details, refer to the Grant Application for School Divisions to Apply for Tuition Scholarships for Licensed High School Teachers to be Considered Faculty to Teach Dual Enrollment Courses that is attached to the digest as a separate Word document. School divisions are recommended to contact Mrs. Patty S. Pitts, Assistant Superintendent for Teacher Education and Licensure, at (804) 371-2522 or Patty.Pitts@doe.virginia.gov, prior to submission of a grant application.

JFL/psp



**VIRGINIA
IS FOR
LEARNERS**

James F. Lane, Ed.D.
Superintendent of Public Instruction

SUPERINTENDENT'S EMAIL

Contact: John Hendron, 804-225-4387

DATE: January 6, 2021

TO: Division Superintendents

FROM: James F. Lane, Ed.D., Superintendent of Public Instruction

SUPT'S EMAIL: Grant for Tuition Scholarships for Licensed High School Teachers to be Considered Faculty to Teach Dual Enrollment

The General Assembly appropriated \$250,000 in fiscal year 2021 for tuition scholarships to be specifically allocated solely for licensed public high school teachers pursuing additional credentialing requirements necessary to be considered faculty who are qualified to teach dual enrollment courses in high schools in their local school division. The criteria for the grant was revised during the Special Session of the General Assembly; therefore, you now may have individuals who are currently enrolled in relevant content/discipline area courses this semester who are eligible for dual enrollment tuition scholarships. No longer do teachers need to be enrolled in a teacher preparation program to be eligible for the tuition scholarships.

School divisions may apply to the Department of Education for a grant for dual enrollment tuition scholarship awards. Please submit grant requests no later than February 5, 2021.

In the application process, the school division is required to include: i) an explanation of why such dual enrollment tuition scholarship is warranted, ii) the dual enrollment course or courses that shall be offered by the scholarship recipient's high school and taught by the recipient upon the recipient's successful completion of required coursework for appropriate credentialing to teach such dual enrollment courses, and iii) the projected student enrollment in the recipient taught public high school dual enrollment courses.

The Department of Education must make payments on behalf of the scholarship recipients directly to the regionally accredited Virginia institution of higher education

where the scholarship recipient is enrolled in courses for credit applicable to dual enrollment course curriculum available for public high school students. The lifetime maximum dual enrollment tuition scholarship award for each approved eligible teacher is \$7,500.

The Department of Education is required to compile and report to the General Assembly the application information for each applying school division and also must report the number of recipients and amount of tuition awarded to each school division, the institution of higher education receiving tuition, the credentialing area pursued by recipients, and dual enrollment courses offered after the recipient's successful completion of the pursued credentialing.

For additional details, refer to the Grant Application for School Divisions to Apply for Tuition Scholarships for Licensed High School Teachers to be Considered Faculty to Teach Dual Enrollment Courses that is attached to the digest as a separate Word document. School divisions are recommended to contact Mrs. Patty S. Pitts, Assistant Superintendent for Teacher Education and Licensure, at (804) 371-2522 or Patty.Pitts@doe.virginia.gov.

JFL/psp



**GRANT APPLICATION FOR SCHOOL
DIVISIONS TO APPLY FOR TUITION
SCHOLARSHIPS FOR LICENSED
HIGH SCHOOL TEACHERS TO BE
CONSIDERED FACULTY TO TEACH
DUAL ENROLLMENT COURSES**

FISCAL YEAR 2021

*Department of Teacher Education and Licensure
Virginia Department of Education
P. O. Box 2120
Richmond, Virginia 23218-2120*



COMPETITIVE GRANT APPLICATION

Grant Application for School Divisions to Apply for Tuition Scholarships for Licensed High School Teachers to be Considered Faculty to Teach Dual Enrollment Courses

Issue Date: September 16, 2020

Title: Grant Application for School Divisions to Apply for Tuition Scholarships for Licensed High School Teachers to be Considered Faculty to Teach Dual Enrollment Courses

Issuing Agency: Virginia Department of Education

Agency Contact: Patty S. Pitts, Assistant Superintendent
Teacher Education and Licensure
Virginia Department of Education
P. O. Box 2120
Richmond, Virginia 23218-2120

Issued to: Virginia School Divisions

Funding Authority: Virginia General Assembly

Grant Period: July 1, 2020 – June 30, 2021

Application Submission Deadline: October 16, 2020, 4 p.m.

Interested applicants are requested to submit a grant application no later than 4 p.m. on October 16, 2020.

Please direct all inquiries, questions, and requests for information to: Mrs. Patty S. Pitts, Assistant Superintendent for Teacher Education and Licensure, Virginia Department of Education, either by email to Patty.Pitts@doe.virginia.gov or phone (804) 371-2522.

School divisions are recommended to contact Mrs. Pitts prior to writing the proposal to review the criteria for the grant.

The Virginia Department of Education does not discriminate on the basis of race, sex, color, national origin, religion, age, political affiliation, veteran status, or against otherwise qualified persons with disabilities in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups.

APPLICATION PROCEDURES

In order to be considered for selection, school divisions must submit a complete application. The completed and signed **Proposal Cover Page** must be submitted. Additionally, for each teacher scholarship requested, the **Teacher Information Form** must be completed. You may duplicate the form.

The application materials (one original) must be mailed to the appropriate address below. Proposals should not be hand delivered. In addition, one copy of the proposal must be submitted via e-mail to Patty.Pitts@doe.virginia.gov. Please note: The application must be received by the Department of Teacher Education and Licensure, Virginia Department of Education, **no later than 4 p.m., Eastern Daylight Time (EDT), on October 16, 2020**. Proposals that are received after the deadline will not be accepted unless the deadline is modified by the Department of Education.

**Street Address if Needed by
Delivery Services:**

Patty S. Pitts, Assistant Superintendent
Teacher Education and Licensure
Virginia Department of Education
24th Floor, James Monroe Building
101 North 14th Street
Richmond, Virginia 23219

Mailing Address:

Patty S. Pitts, Assistant Superintendent
Teacher Education and Licensure
Virginia Department of Education
P. O. Box 2120
Richmond, Virginia 23218-2120

GENERAL ASSEMBLY APPROPRIATION

The Virginia General Assembly appropriated \$250,000 from the general fund (Fiscal Year 2021) to provide tuition scholarships to be specifically allocated solely for licensed public high school teachers pursuing additional credentialing requirements necessary to be considered faculty who are qualified to teach dual enrollment courses in high schools in their local school division. **A scholarship recipient must be enrolled full-time or part-time in an approved undergraduate or graduate teacher education program applicable to dual enrollment course curriculum available for public high school students.** Below is the Appropriation language outlining the requirements for the grants.

Item 144, G.4.

Out of this appropriation, \$250,000 the first year and \$250,000 the second year from the general fund is provided for tuition scholarships to be specifically allocated solely for licensed public high school teachers pursuing additional credentialing requirements necessary to be considered faculty who are qualified to teach dual enrollment courses in high schools in their local school division. The Department of Education shall make payments on behalf of the scholarship recipients directly to the Virginia institution of higher education where the scholarship recipient is enrolled full-time or part-time in an

approved undergraduate or graduate teacher education program applicable to dual enrollment course curriculum available for public high school students. The lifetime maximum dual enrollment tuition scholarship award for each approved eligible teacher is \$7,500. Eligibility for access to these dual enrollment tuition scholarship awards shall be determined through an application process whereby school divisions shall apply to the Department of Education. In the application process, the applying school division shall include: i) an explanation of why such dual enrollment tuition scholarship is warranted, ii) the dual enrollment course or courses that shall be offered by the scholarship recipient's high school and taught by the recipient upon the recipient's successful completion of required coursework for appropriate credentialing to teach such dual enrollment courses, and iii) the projected student enrollment in the recipient taught public high school dual enrollment courses. The Department of Education shall compile and report the application information for each applying school division, and shall also report the number of recipients and amount of tuition awarded to each school division, the institution of higher education receiving tuition, the credentialing area pursued by recipients, and dual enrollment courses offered after the recipient's successful completion of the pursued credentialing. The Department shall submit the report by June 30, 2020, and annually thereafter, to the House Committees on Education and Appropriations and the Senate Committees on Finance and Education and Health.

2020-2021 GRANT REQUIREMENTS

The criteria set forth in Item 144 Item G.4. of the 2020 Appropriation Act must be met.

Funds will be provided for tuition scholarships to be specifically allocated solely for licensed public high school teachers pursuing additional credentialing requirements necessary to be considered faculty who are qualified to teach dual enrollment courses in high schools in their local school division.

The Department of Education shall make payments on behalf of the scholarship recipients directly to the regionally accredited Virginia institution of higher education.

ELIGIBLE TEACHERS MUST BE ENROLLED FULL-TIME OR PART-TIME IN AN APPROVED UNDERGRADUATE OR GRADUATE TEACHER EDUCATION PROGRAM APPLICABLE TO DUAL ENROLLMENT COURSE CURRICULUM AVAILABLE FOR PUBLIC HIGH SCHOOL STUDENTS. *[Questions regarding this requirement may be directed to Mrs. Patty S. Pitts, Assistant Superintendent for Teacher Education and Licensure, at Patty.Pitts@doe.virginia.gov.]*

The lifetime maximum dual enrollment tuition scholarship award for each approved eligible teacher is \$7,500.

Eligibility for access to these dual enrollment tuition scholarship awards shall be determined through an application process whereby school divisions shall apply to the Department of Education. Awards will be for fall 2020 and spring 2021 coursework.

In the application process, the applying school division shall include:

- i) an explanation of why such dual enrollment tuition scholarship is warranted,
- ii) the dual enrollment course or courses that shall be offered by the scholarship recipient's high school and taught by the recipient upon the recipient's successful completion of required coursework for appropriate credentialing to teach such dual enrollment courses, and
- iii) the projected student enrollment in the recipient taught public high school dual enrollment courses.

Priority: If requests exceed the appropriation, the Department of Education will consider the geographic distribution of grant recipients.

REPORTING REQUIREMENTS BY THE DEPARTMENT OF EDUCATION

The Department of Education shall compile and report the application information for each applying school division and also shall report the number of recipients and amount of tuition awarded to each school division, the institution of higher education receiving tuition, the credentialing area pursued by recipients, and dual enrollment courses offered after the recipient's successful completion of the pursued credentialing. The Department shall submit the report by June 30, 2021, to the House Committees on Education and Appropriations and the Senate Committees on Finance and Education and Health. School divisions receiving a grant will be required to submit a final report to the Department of Education in a format provided.

METHOD OF PAYMENT

The school division will be responsible to submit to the Virginia Department of Education the invoice from the Virginia institution of higher education for the courses in which the teacher is enrolled. The invoice must include the following information:

- Virginia Institution of Higher Education;
- Name of Individual and Office, including address, to Whom Payment is to be Remitted;
- Invoice Number;
- Teacher's Full Name;
- License Number;
- Teacher's Student Identification Number at the Institution of Higher Education
- Name of Course (including prefix); and
- Amount of Tuition for Course (course tuition only; no fees permitted).

The Department of Education shall make payments on behalf of the scholarship recipients directly to the Virginia institution of higher education where the scholarship recipient is enrolled full-time or part-time in an approved undergraduate or graduate teacher education program applicable to dual enrollment course curriculum available for public high school students.

The lifetime maximum dual enrollment tuition scholarship award for each approved eligible teacher is \$7,500.

APPLICATION

2020-2021 GRANT APPLICATION FOR SCHOOL DIVISIONS TO APPLY FOR TUITION SCHOLARSHIPS FOR LICENSED HIGH SCHOOL TEACHERS TO BE CONSIDERED FACULTY TO TEACH DUAL ENROLLMENT COURSES

PROPOSAL COVER PAGE

| | | |
|--|-------|-------------------|
| Applying School Division: | _____ | |
| Address: | _____ | |
| | _____ | |
| Name of Division Superintendent: | _____ | |
| Name of Grant Contact: | _____ | |
| Title: | _____ | |
| Address: | _____ | |
| Telephone: | _____ | Fax: _____ |
| Email: | _____ | |
| Number Tuition Scholarships Requested for High School Teachers: _____ | | |
| Total State Funding Amount Requested \$ _____ | | |

Certification by the Division Superintendent:

I certify to the best of my knowledge that the information in this proposal is correct; the filing of this proposal is duly authorized by the school board/division; and the division will adhere to the requirements of the grant. The school division will submit to the Department of Education an invoice from the Virginia institution of higher education for the tuition cost for the course with the detailed information as specified. I certify that the high school teachers whose names are submitted are enrolled full-time or part-time in an approved undergraduate or graduate teacher education program applicable to dual enrollment course curriculum available for public high school students. I agree to provide the outlined information required for the Department of Education's annual report to the General Assembly.

Typed or Printed Name of Division Superintendent Title

Signature of Division Superintendent Date

VIRGINIA DEPARTMENT OF EDUCATION
TEACHER EDUCATION AND LICENSURE
P. O. BOX 2120
RICHMOND, VIRGINIA 23218-2120

2020-2021 GRANT APPLICATION FOR SCHOOL DIVISIONS TO APPLY FOR TUITION SCHOLARSHIPS FOR LICENSED HIGH SCHOOL TEACHERS TO BE CONSIDERED FACULTY TO TEACH DUAL ENROLLMENT COURSES

TEACHER INFORMATION

This form is to be completed for **each** high school licensed teacher applying for tuition scholarships to be considered faculty to teach dual enrollment courses.

Please complete for each high school teacher. If you need additional space, please duplicate the page.

Full Name (First, Middle, Last):

First Middle Last

License Number: _____ [Please include prefix and number of current Virginia teaching license.]

Street Address: _____

City, State, Zip: _____

Phone Number: _____

Email Address: _____

Name of High School Where Teacher is Employed: _____

ELIGIBLE TEACHERS MUST BE ENROLLED FULL-TIME OR PART-TIME IN AN APPROVED UNDERGRADUATE OR GRADUATE TEACHER EDUCATION PROGRAM APPLICABLE TO DUAL ENROLLMENT COURSE CURRICULUM AVAILABLE FOR PUBLIC HIGH SCHOOL STUDENTS.

Please respond to the following:

Name of Virginia institution of higher education where the teacher is enrolled in a teacher education program: _____

Enrollment (check one): Full-Time Part-Time

Level of program (check one): Undergraduate Graduate

Name of approved teacher preparation (endorsement) program enrolled: _____

Name of Course Requesting Tuition Scholarship (included course prefix, such as CHEM-502): _____-_____

Name of Virginia Institution Offering Course: _____

Teacher's Student Identification Number at the Institution of Higher Education: _____

Tuition Cost of Course (no fees): \$ _____

Credentialing Area Pursued by Teacher: _____

Projected Student Enrollment in the Recipient Taught Public High School Dual Enrollment Course: _____

Explanation of why such dual enrollment tuition scholarship is warranted: _____



**GRANT APPLICATION FOR SCHOOL
DIVISIONS TO APPLY FOR TUITION
SCHOLARSHIPS FOR LICENSED
HIGH SCHOOL TEACHERS TO BE
CONSIDERED FACULTY TO TEACH
DUAL ENROLLMENT COURSES**

FISCAL YEAR 2021

*Department of Teacher Education and Licensure
Virginia Department of Education
P. O. Box 2120
Richmond, Virginia 23218-2120*



COMPETITIVE GRANT APPLICATION

Grant Application for School Divisions to Apply for Tuition Scholarships for Licensed High School Teachers to be Considered Faculty to Teach Dual Enrollment Courses

Issue Date: Reissued January 6, 2021

Title: Grant Application for School Divisions to Apply for Tuition Scholarships for Licensed High School Teachers to be Considered Faculty to Teach Dual Enrollment Courses

Issuing Agency: Virginia Department of Education

Agency Contact: Patty S. Pitts, Assistant Superintendent
Teacher Education and Licensure
Virginia Department of Education
P. O. Box 2120
Richmond, Virginia 23218-2120

Issued to: Virginia School Divisions

Funding Authority: Virginia General Assembly

Grant Period: July 1, 2020 – June 30, 2021

Application Submission Deadline: February 5, 2021

Interested applicants (school divisions) are requested to submit a grant application no later than 4 p.m. on February 5, 2021.

Please direct all inquiries, questions, and requests for information to: Mrs. Patty S. Pitts, Assistant Superintendent for Teacher Education and Licensure, Virginia Department of Education, either by email to Patty.Pitts@doe.virginia.gov or phone (804) 371-2522.

The Virginia Department of Education does not discriminate on the basis of race, sex, color, national origin, religion, age, political affiliation, veteran status, or against otherwise qualified persons with disabilities in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups.

APPLICATION PROCEDURES

In order to be considered for selection, school divisions must submit a complete application. The completed and signed **Proposal Cover Page** must be submitted. Additionally, for each teacher scholarship requested, the **Teacher Information Form** must be completed. You may duplicate the form.

Proposals should be submitted electronically. One copy of the proposal must be submitted via e-mail to Patty.Pitts@doe.virginia.gov, **with the Subject Line of DUAL ENROLLMENT GRANT**. Please also send a copy to Alice.Bryant @doe.virginia.gov. If you do not receive a confirmation email by the close of the next business day, please resend. Please note: The application must be received by the Department of Teacher Education and Licensure, Virginia Department of Education, **no later than 4 p.m., Eastern Daylight Time (EDT), on February 5**. Proposals that are received after the deadline will not be accepted unless the deadline is modified by the Department of Education.

Email Address:

Patty.Pitts@doe.virginia.gov

Copy: Alice.Bryant@doe.virginia.gov

Please include in the subject line: DUAL ENROLLMENT GRANT

GENERAL ASSEMBLY APPROPRIATION

The Virginia General Assembly appropriated \$250,000 from the general fund (Fiscal Year 2021) to provide tuition scholarships to be specifically allocated solely for licensed public high school teachers pursuing additional credentialing requirements necessary to be considered faculty who are qualified to teach dual enrollment courses in high schools in their local school division. Below is the Appropriation language outlining the requirements for the grants. This text details the revisions from the Special Session in the requirements for the tuition scholarships.

2020 Special Session I, Item 144

4. Out of this appropriation, \$250,000 the first year and \$250,000 the second year from the general fund is provided for tuition scholarships to be specifically allocated solely for licensed public high school teachers pursuing additional credentialing requirements necessary to be considered faculty who are qualified to teach dual enrollment courses in high schools in their local school division. The Department of Education shall make payments on behalf of the scholarship recipients directly to the *regionally accredited* Virginia institution of higher education where the scholarship recipient is enrolled ~~full time or part time in an approved undergraduate or graduate teacher education program~~ *in courses for credit* applicable to dual enrollment course curriculum available for public high school students. The lifetime maximum dual enrollment tuition scholarship award for each approved eligible teacher is \$7,500. Eligibility for access to these dual

enrollment tuition scholarship awards shall be determined through an application process whereby school divisions shall apply to the Department of Education. In the application process, the applying school division shall include: i) an explanation of why such dual enrollment tuition scholarship is warranted, ii) the dual enrollment course or courses that shall be offered by the scholarship recipient's high school and taught by the recipient upon the recipient's successful completion of required coursework for appropriate credentialing to teach such dual enrollment courses, and iii) the projected student enrollment in the recipient taught public high school dual enrollment courses. The Department of Education shall compile and report the application information for each applying school division, and shall also report the number of recipients and amount of tuition awarded to each school division, the institution of higher education receiving tuition, the credentialing area pursued by recipients, and dual enrollment courses offered after the recipient's successful completion of the pursued credentialing. The Department shall submit the report by June 30, 2020, and annually thereafter, to the House Committees on Education and Appropriations and the Senate Committees on Finance and Education and Health.

2020-2021 GRANT REQUIREMENTS

The criteria set forth in **Item 144, 4.** from the 2020 Special Session must be met.

Funds will be provided for tuition scholarships to be specifically allocated solely for licensed public high school teachers pursuing additional credentialing requirements necessary to be considered faculty who are qualified to teach dual enrollment courses in high schools in their local school division.

The Department of Education shall make payments on behalf of the scholarship recipients directly to the regionally accredited Virginia institution of higher education.

The scholarship recipient must be enrolled in courses for credit applicable to dual enrollment course curriculum available for public high school students. The teacher and the division are responsible to ensure that the course submitted for tuition scholarship is an approved course by the participating (dual enrollment) institution of higher education.

The lifetime maximum dual enrollment tuition scholarship award for each approved eligible teacher is \$7,500.

Eligibility for access to these dual enrollment tuition scholarship awards shall be determined through an application process whereby school divisions shall apply to the Department of Education.

In the application process, the applying school division shall include:

- i) an explanation of why such dual enrollment tuition scholarship is warranted,
- ii) the dual enrollment course or courses that shall be offered by the scholarship recipient's high school and taught by the recipient upon the recipient's successful completion of required coursework for appropriate credentialing to teach such dual enrollment courses, and

- iii) the projected student enrollment in the recipient taught public high school dual enrollment courses.

Priority: If requests exceed the appropriation, the Department of Education will consider the geographic distribution of grant recipients.

REPORTING REQUIREMENTS BY THE DEPARTMENT OF EDUCATION

The Department of Education shall compile and report the application information for each applying school division and also shall report the number of recipients and amount of tuition awarded to each school division, the institution of higher education receiving tuition, the credentialing area pursued by recipients, and dual enrollment courses offered after the recipient's successful completion of the pursued credentialing. The Department shall submit the report by June 30, 2021, to the House Committees on Education and Appropriations and the Senate Committees on Finance and Education and Health. School divisions receiving a grant will be required to submit a final report to the Department of Education in a format provided.

METHOD OF PAYMENT

The school division will be responsible to submit to the Virginia Department of Education the invoice from the Virginia institution of higher education for the courses in which the teacher is enrolled. The invoice must include the following information:

- Virginia Institution of Higher Education;
- Name of Individual and Office, including address, to Whom Payment is to be Remitted;
- Invoice Number;
- Teacher's Full Name;
- License Number;
- Teacher's Student Identification Number at the Institution of Higher Education
- Name of Course (including prefix); and
- Amount of Tuition for Course (course tuition only; no fees permitted).

The Department of Education shall make payments on behalf of the scholarship recipients directly to the Virginia institution of higher education where the scholarship recipient is enrolled in credit courses (approved for dual enrollment) applicable to dual enrollment course curriculum available for public high school students.

The lifetime maximum dual enrollment tuition scholarship award for each approved eligible teacher is \$7,500.

APPLICATION

2020-2021 GRANT APPLICATION FOR SCHOOL DIVISIONS TO APPLY FOR TUITION SCHOLARSHIPS FOR LICENSED HIGH SCHOOL TEACHERS TO BE CONSIDERED FACULTY TO TEACH DUAL ENROLLMENT COURSES

PROPOSAL COVER PAGE

| | | |
|---|----------------|-------------------|
| Applying School Division: | _____ | |
| Address: | _____ _____ | |
| Name of Division Superintendent: | _____ | |
| Name of Grant Contact: | _____ | |
| Title: | _____ | |
| Address: | _____ | |
| Telephone: | _____ | Fax: _____ |
| Email: | _____ | |
| Number Tuition Scholarships Requested for High School Teachers: _____ (Attach the form for each teacher.) | | |
| Total State Funding Amount Requested | | \$ _____ |

Certification by the Division Superintendent:

I certify to the best of my knowledge that the information in this proposal is correct; the filing of this proposal is duly authorized by the school board/division; and the division will adhere to the requirements of the grant. This school division will submit to the Department of Education an invoice, including payment information, from the regionally accredited Virginia institution of higher education for the tuition cost for the course with the detailed information as specified. I certify that the high school teachers whose names are submitted are enrolled in credit courses approved by the participating institutions of higher education to teach dual enrollment course curriculum available for public high school students. I agree to provide the outlined information required for the Department of Education's annual report to the General Assembly.

| | |
|---|-------|
| Typed or Printed Name of Division Superintendent or Designee | Title |
|---|-------|

| | |
|--|------|
| Signature of Division Superintendent or Designee | Date |
|--|------|

VIRGINIA DEPARTMENT OF EDUCATION
TEACHER EDUCATION AND LICENSURE
P. O. BOX 2120 * RICHMOND, VIRGINIA 23218-2120

2020-2021 GRANT APPLICATION FOR SCHOOL DIVISIONS TO APPLY FOR TUITION SCHOLARSHIPS FOR LICENSED HIGH SCHOOL TEACHERS TO BE CONSIDERED FACULTY TO TEACH DUAL ENROLLMENT COURSES

TEACHER INFORMATION

This form is to be completed for **each** high school licensed teacher applying for tuition scholarships to be considered faculty to teach dual enrollment courses. Incomplete forms may not be accepted.

Please complete for each high school teacher. If you need additional space, please duplicate the page.

Full Name (First, Middle, Last): _____
First Middle Last

License Number: _____ [Please include prefix and number of current Virginia teaching license.]

Street Address: _____

City, State, Zip: _____

Phone Number: _____

Email Address: _____

School Division: _____

Name of High School Where Teacher is Employed: _____

ELIGIBLE TEACHERS MUST BE ENROLLED IN DUAL ENROLLMENT CREDIT COURSE CURRICULUM APPROVED BY THE PARTICIPATING INSTITUTIONS OF HIGHER EDUCATION AVAILABLE FOR PUBLIC HIGH SCHOOL STUDENTS.

Please respond to the following:

Name of the regionally accredited Virginia institution of higher education where the teacher is currently enrolled in a relevant content course/teaching discipline approved for dual enrollment: _____

Course Number and Name of Content Course Requesting Tuition Scholarship (included course prefix, such as CHEM-502:

Analytical Chemistry): _____ - _____ : _____ *

Name of Virginia Institution Offering Course: _____

Teacher's Student Identification Number at the Institution of Higher Education: _____

Tuition Cost of Course (no fees): \$ _____

Dual Enrollment Area Pursued by Teacher: _____

Projected Student Enrollment in the Recipient Taught Public High School Dual Enrollment Course: _____

Explanation of why such dual enrollment tuition scholarship is warranted: _____

****The teacher and division should have verification that the course(s) is/are approved for the dual enrollment area. Faculty members teaching associate degree courses designed for transfer to a baccalaureate degree have earned a doctorate or master's degree in the teaching discipline or master's degree with a minimum of 18 graduate semester hours in the teaching discipline.***