

**Document Title**

Annual Executive Summary of the Board of Visitors of Radford University pursuant to §23.1-1303 of the Code of Virginia

Author

Board of Visitors, Radford University

Enabling Authority

Chapter 588 of the 2016 Acts of Assembly repealed Title 23 and replaced it with Title 23.1 of the Code of Virginia relating to Board of Visitors governance.

This report is specifically required by §23.1-1303.

Executive Summary:

Annual Executive Summary of the interim activity and work of the Board of Visitors during 2021 in accordance to §23.1-1303. Questions regarding the Executive Summary can be addressed to Karen Castele, Secretary to the Board of Visitors, Office of the President, (540) 831-5426, kcasteel@radford.edu

The Board of Visitors has taken multiple actions to ensure compliance with the provisions of the legislation as described below:

I. Members of the Board of Visitors of Radford University

Current members and their term expiration dates:

Mr. Robert A. Archer, Rector, (Term expires June 30, 2024)

Dr. Jay A. Brown, (Term expires June 30, 2024)

Dr. Thomas Brewster, (Term expires June 30, 2022)

Ms. Krisha Chachra, (Term expires June 30, 2022)

Ms. Charlene A. Curtis, (Term expires June 30, 2025)

Dr. Rachel D. Fowlkes, (Term expires June 30, 2024)

Dr. Susan Whealler Johnston, (Term expires June 30, 2022)

Mr. Mark S. Lawrence, (Term expires June 30, 2023)

Dr. Deb McMahon, (Term expires June 30, 2024)

Ms. Lisa W. Pompa, (Term expires June 30, 2025)

Ms. Nancy Angland Rice, (Term expires June 30, 2022)

Mr. David A. Smith, (Term expires June 30, 2023)

Mr. Marquett Smith, (Term expires June 30, 2025)

Ms. Georgia Anne Snyder-Falkinham, (Term expires June 30, 2024)

Ms. Lisa Throckmorton, (Term expires June 30, 2023)

The following are appointed by the Radford University Board of Visitors:

Dr. Katie Hilden, (non-voting) Faculty Advisory Representative to the Board of Visitors, (Term expires June 30, 2022)

Ms. Grace Hurst, (non-voting) Student Advisory Representative to the Board of Visitors, (Term expires June 30, 2022)

II. Actions taken in compliance with §23.1-1301. Public access to information.

The goal of the Board of Visitors of Radford University is to operate in a transparent manner as contemplated in §23.1-1301 as evidenced by the following:

- 1) Held Quarterly Board Meetings on the following dates all of which were open to the public, notice was provided pursuant to §2.2-3707 of the Code of Virginia, and the agendas and minutes were published pursuant to state law: February 12, 2021; April 23, 2021; September 10, 2021; and December 3, 2021.

Any business that was conducted in a closed session was done pursuant to the Virginia Freedom of Information Act (§2.2-3700 et seq.). Minutes of the meetings can be found at <https://www.radford.edu/content/bov/home/meetings/minutes.html>.

In addition, an attorney from the Office of the Attorney General attended each meeting.

- 2) Held a Board Retreat on August 8-10, 2021. All three days were open to the public, notice was provided pursuant to §2.2-3707 of the Code of Virginia, and agenda and minutes were published pursuant to state law.

Minutes of the meetings can be found at

<https://www.radford.edu/content/bov/home/meetings/minutes.html>.

In addition, an attorney from the Office of the Attorney General attended the retreat.

- 3) Held a budget overview and public comment session on April 5, 2021. The proposed 2021-2022 financial overview was presented followed by an opportunity for the public to comment on the proposed tuition and fees.
- 4) Held special meeting on May 12, 2021. The meeting was streamed live with public access provided.

Minutes of the meetings can be found at

<https://www.radford.edu/content/bov/home/meetings/minutes.html>.

- 5) Held committee meetings of the following committees on the dates set forth:

Academic Excellence and Research Committee meetings held: February 11, 2021; April 22, 2021; September 9, 2021 and December 2, 2021.

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Advancement, University Relations and Enrollment Management Committee meetings held: February 11, 2021; April 22, 2021; September 9, 2021 and December 2, 2021.

Business Affairs and Audit Committee meetings held: February 12, 2021; April 22, 2021; September 9, 2021 and December 2, 2021.

Executive Committee meetings held: February 11, 2021; April 23, 2021; September 10, 2021 and December 3, 2021.

Governance, Administration and Athletics Committee meetings held: February 11, 2021; April 22, 2021; September 9, 2021 and December 2, 2021.

Student Success Committee meetings held: February 11, 2021; April 22, 2021; September 9, 2021 and December 2, 2021.

All of the meetings listed above were open to the public, notice of the meetings were provided pursuant to §2.2-3707 of the Code of Virginia, the agendas and minutes of all meetings were published pursuant to state law. Any business that was conducted in a closed session was done pursuant to the Virginia Freedom of Information Act (§2.2-3700 et seq.). Minutes of the meetings can be found on Radford University's website at <https://www.radford.edu/content/bov/home/meetings/minutes.html>.

An attorney from the Office of the Attorney General attended committee meetings and was available to all committees for consultations as needed.

6) Radford University Board of Visitors participated in a Presidential Search between June and December 2021. The Rector named a 23-person committee with Board of Visitors members as Chair and Co-chair. Six Board members served on the Search Committee, which met June 21, 2021; October 12, 2021; October 23-24, 2021; and November 15, 2021.

The Board of Visitors met on November 15, 2021 and December 6-7, 2021 in special meetings to prepare, interview and select the eighth president.

All meetings were held in accordance with the Virginia Freedom of Information Act and an attorney from the Office of the Attorney General was present at all meetings.

Minutes of the meetings can be found on Radford University's website at <https://www.radford.edu/content/president-search/home/meetings.html> and <https://www.radford.edu/content/bov/home/meetings/minutes.html>

III. Actions taken in compliance with §23.1-1303 Boards of Visitors; Bylaws.

At the April 23, 2021 and the September 10, 2021 Executive Committee and Board of Visitors meetings, updates were proposed and adopted to make the Bylaws consistent with current Code

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of Virginia requirements for members' participation by electronic communications and cleared up other language regarding positions that are no longer current.

The Bylaws are posted on Radford University Board of Visitors website at <https://www.radford.edu/content/bov/home/board-manual.html>.

IV. Actions taken in compliance with §23.1-1303 Boards of Visitors; Annual meeting with the president of the institution.

Pursuant to §23.1-1303 and in accordance with the Bylaws of the Board of Visitors of Radford University, the Board does meet annually with the President concerning his review.

President Brian O. Hemphill provided data and benchmarks regarding performance for the 2020-2021 academic year at the April 23, 2021 Executive Committee and Board meetings. Strategies and outcomes were discussed.

V. Actions taken in compliance with §23.1-1306 Boards of Visitors; Executive Committee

At the August 9, 2021 annual Retreat, the Board of Visitors Executive Committee reviewed the committee's responsibilities and duties, as outlined in the Code of Virginia, the Bylaws and Board practices. A recommendation was made for an update and approval of the Statement on Governance and reaffirmation of the Code of Ethics. A subcommittee was formed to review and make any recommendations for changes to the Bylaws; and the continued education recommendation was satisfied with the approval by SCHEV for the 2021 Retreat agenda meeting continued education requirement. The Board of Visitors subsequently approved the Statement on Governance and reaffirmed the Code of Ethics.

New Board of Visitors member Orientation was held on August 8, 2021, prior to the annual Retreat for the three new members.