



BOARD OF VISITORS

Via e-mail to: reportdocs@dlas.virginia.gov

January 7, 2022

Division of Legislative Automated Systems (DLAS)
910 Capital Square
General Assembly Building, Suite 660
Richmond, Virginia 23219

Attn: Legislative Documents and Reports Processing

Re: Annual Executive Summary of the Interim Activity and Work of the Board of Visitors of Virginia Commonwealth University Board of Visitors pursuant to Section 23.1-1303(B)(12) of the Code of Virginia

To whom it may concern:

Pursuant to Section 23.1-1303(B)(12) of the Code of Virginia, on behalf of the Virginia Commonwealth University Board of Visitors I am herewith enclosing the Annual Executive Summary of the Board of Visitors of Virginia Commonwealth University pursuant to §23.1-1303(B)(12) of the Code of Virginia for filing.

Contact information for this report is as follows:

Name: Chelsea R. Gray
Board Liaison
Telephone Number: 804-828- 9213
Email address: cgray8@vcu.edu

Should we be required to pay printing costs we acknowledge that responsibility.

Very truly yours,

A handwritten signature in cursive script that reads "Chelsea R. Gray".

Chelsea R. Gray
Executive Assistant to the President
Assistant Secretary and Board Liaison – Virginia Commonwealth
University Board of Visitors

Box 842500
Richmond, VA 23284

**Document Title**

Annual Executive Summary of the interim activity and work of the Board of Visitors of Virginia Commonwealth University for calendar year 2021 pursuant to §23.1-1303(B)(12) of the Code of Virginia

Author

Virginia Commonwealth University

Enabling Authority

Title 23.1, Chapter 13, Section 23.1-1303 (B) (12) requires that the governing board of each public institution of higher education shall submit to the General Assembly and the Governor an annual executive summary of its interim activity and work no later than the first day of each regular session of the General Assembly. The executive summary shall be submitted as provided in the procedures of the Division of Legislative Automated Systems for the processing of legislative documents and reports and shall be posted on the General Assembly's website.

Executive Summary

Annual Executive Summary of the interim activity and work of the Board of Visitors during calendar year 2021 in accordance §23.1-1303(B) (12). Questions regarding the Executive Summary can be addressed to Chelsea R. Gray, Executive Assistant to the President and the Assistant Secretary and Board Liaison to the Board of Visitors at cgray8@vcu.edu or via phone at 804-828- 9213.

I. Members of the Board of Visitors of Virginia Commonwealth University

Current members and their term expiration dates:

Dr. Gopinath Jadhav (Term expires: June 30, 2022)
Mr. Stuart Siegel (Term expires: June 30, 2022)
Ms. Coleen Santa Ana (Term expires: June 30, 2022)
Mr. Peter Farrell (Term expires: June 30, 2022)
Ms. Pamela El (Term expires: June 30, 2023)
Ms. Carolina Espinal (Term expires: June 30, 2023)
Ms. Alexis Swann (Term expires: June 30, 2023)
Dr. Shantaram Talegaonkar (Term expires: June 30, 2023)
Mr. Keith Parker (Term expires: June 30, 2024)
Mr. H. Benson Dendy III (Term expires: June 30, 2024)
Ambassador Carmen Lomellin (Term expires: June 30, 2024)
Dr. Tonya Parris-Wilkins (Term expires: June 30, 2024)
Mr. Todd Haymore (Term expires: June 30, 2025)
Rev. Tyrone Nelson (Term expires: June 30, 2025)
Mr. Edward McCoy (Term expires: June 30, 2025)

II. Section 23.1-1303 (B) (1). Requirement of Transparency for all Board Actions.

The goal of the Board of Visitors of Virginia Commonwealth University is to operate in a transparent manner as contemplated in Section 23.1-1303 (B) (1) and in accordance with the Virginia Freedom of Information Act (Section 2.2-3700 et. seq), including Sections 2.2-3707; 2.2-3707(1); and 2.2-3711 concerning public access to information, as evidenced by the following:

- 1) Held Quarterly Board Meetings on the following dates all of which were open to the public, notice was provided pursuant to §2.2-3707 of the Code of Virginia, and the agendas and minutes were published pursuant to state law: March 5, 2021 (virtual and in-person); May 14, 2021 (virtual and in-person); September 17, 2021 (in-person); and December 10, 2021 (virtual and in-person).

Any business that was conducted in a closed session was done pursuant to the Virginia Freedom of Information Act (Section 2.2-3700 et seq.). Minutes of the meetings can be found at <https://president.vcu.edu/board/minutes/>.

In addition, an attorney from the Office of the Attorney General was invited to attend the meetings.

- 2) The Budget Workshop, a special meeting of the Board of Visitors, was held on March 24, 2021, which was held virtually and open to the public, notice was provided pursuant to §2.2-3707 of the Code of Virginia, and whose agenda and minutes were published pursuant to state law.

Any business that was conducted in a closed session was done pursuant to the Virginia Freedom of Information Act (Section 2.2-3700 et seq.). Minutes of the meetings can be found at <https://president.vcu.edu/board/minutes/>.

In addition, an attorney from the Office of the Attorney General was invited to attend the Budget Workshop.

- 3) Held a Board of Visitors Orientation on September 10, 2021, which was held in-person and open to the public, notice was provided pursuant to §2.2-3707 of the Code of Virginia, and whose agenda and minutes were published pursuant to state law.

Any business that was conducted in a closed session was done pursuant to the Virginia Freedom of Information Act (Section 2.2-3700 et seq.). Minutes of the meetings can be found at <https://president.vcu.edu/board/minutes/>.

In addition, an attorney from the Office of the Attorney General was invited to attend this Board of Visitors Orientation.

- 4) Held a Board Retreat on October 29, 2021, which was held in-person and open to the public, notice was provided pursuant to §2.2-3707 of the Code of Virginia, and whose agenda and minutes were published pursuant to state law.

Any business that was conducted in a closed session was done pursuant to the Virginia Freedom of Information Act (Section 2.2-3700 et seq.). Minutes of the meetings can be found at <https://president.vcu.edu/board/minutes/>.

In addition, an attorney from the Office of the Attorney General was invited to attend this Board Retreat.

- 5) Held a joint meeting of the VCU Board of Visitors and the VCU Health Systems Board of Visitors on March 24, 2021 which was held virtually and open to the public, notice was provided pursuant to §2.2-3707 of the Code of Virginia, and whose agenda and minutes were published pursuant to state law.

Any business that was conducted in a closed session was done pursuant to the Virginia Freedom of Information Act (Section 2.2-3700 et seq.). Minutes of the meetings can be found at <https://president.vcu.edu/board/minutes/>.

In addition, an attorney from the Office of the Attorney General was invited to attend this meeting.

- 6) Held Quarterly Committee Meetings of the following committees on the dates set forth:

Academic and Health Affairs Committee meetings held: March 5, 2021 (committee of the whole); May 13, 2021; September 17, 2021; December 10, 2021

Audit, Integrity and Compliance Committee meetings held: March 5, 2021 (committee of the whole); May 13, 2021; September 17, 2021; December 10, 2021

Finance, Budget and Investment Committee meetings held: March 5, 2021 (committee of the whole); May 13, 2021; September 17, 2021; December 10, 2021

Governance and Compensation Committee meetings held: March 5, 2021 (committee of the whole); May 7, 2021; May 13, 2021; December 10, 2021

Intercollegiate Athletics Committee meetings held: March 5, 2021 (committee of the whole); May 13, 2021; September 17, 2021; December 10, 2021

University Resources Committee meetings held: March 5, 2021 (committee of the whole); May 13, 2021; September 17, 2021; December 10, 2021

Executive Committee meeting held:

Nominating Committee meeting held: February 24, 2021

Strategic Task Force of the Board of Visitors meetings held: March 16, 2021; May 4, 2021; June 14, 2021; November 30, 2021

Any business that was conducted in a closed session was done pursuant to the Virginia Freedom of Information Act (Section 2.2-3700 et seq.).

Minutes of the meetings can be found at <https://president.vcu.edu/board/minutes/>.

In addition, an attorney from the Office of the Attorney General was invited to attend each Committee meeting.

III. Actions taken in compliance with §23.1-1303(B)(1) Boards of Visitors; Bylaws.

Pursuant to §23.1-1303(B)(1) of the Code of Virginia the Bylaws of the Virginia Commonwealth University Board of Visitors has adopted Bylaws which include provisions set forth in section 23.1-1306. The Bylaws are posted on Virginia Commonwealth University's website at <https://president.vcu.edu/board/bylaws/>

IV. Actions taken in compliance with §23.1-1303(B)(8) Boards of Visitors; Annual meeting with the president of the institution

Pursuant to §23.1-1303(B)(8) and in accordance with the Bylaws of the Board of Visitors of Virginia Commonwealth University, the Board does meet annually with the President concerning his review. This was done at the May 13, 2021 meeting of the Board and the Governance and Compensation Committee.

V. Actions taken in compliance with §23.1-1306. Boards of Visitors; Executive Committee

Pursuant to §23.1-1306 of the Code of Virginia, the Bylaws of the Virginia Commonwealth University Board of Visitors include the duties that the Executive Committee must perform pursuant to this section. In addition, the Board has always conducted periodic reviews of its Bylaws and has made amendments as were required by that review, the latest being the amendments made in December 2019. The Bylaws of the Virginia Commonwealth University's Board of Visitors can be found on Virginia Commonwealth University's website at <https://president.vcu.edu/board/bylaws/>

The Board in 2013 had adopted a new policy entitled Board of Visitor's Ethical Leadership Code. A copy of this policy can be found at https://president.vcu.edu/media/president/assets/pdfs/bylaws-and-policies/BOV_Ethical_Leadership_Policy_final.pdf

The Board receives periodic training on the Virginia Freedom of Information Act, the latest being at the Board Member Orientation held on September 10, 2021. In addition, each member of the Board of Visitors takes the Virginia Conflict of Interest Training every two years.

Virginia Commonwealth University and the members of its Board of Visitors are members of the Association of Governing Boards for Universities and Colleges (AGB), and have access to all AGB materials including the AGB website, webinars and other AGB programs.