



# COMMONWEALTH OF VIRGINIA

JANET L. LAWSON  
DIRECTOR

## *Department Of Human Resource Management*

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August 11, 2022

The Honorable Barry Knight, Chairman, House Appropriations Committee  
The Honorable Janet Howell, Chairman, Senate Finance and Appropriations Committee  
Michael Maul, Director, Department of Planning and Budget

**Subject:** Quarterly Report on Existing and Completed Transfers of Staff among State Agencies – Unappropriated Transfers, Second Quarter, Calendar Year 2022

Pursuant to Section 2.2-607 of the Code of Virginia, the attached report provides information on the transfers of employees from one state agency to another for a limited period of time without transferring appropriations. The information reported here consolidates reports received from state agencies.

Please contact me if there are any questions.

Sincerely,

A handwritten signature in blue ink that reads "Janet L. Lawson".

Janet L. Lawson

**Commonwealth of Virginia  
 Department of Human Resource Management  
 Report of Unappropriated Transfers  
 August 1, 2022**

Reporting Period: April 1, 2022 through June 30, 2022

Entry #	Employee's Name	Employee's Classification		Agency Movement			Period of Transfer		
		Role Code	Role Title	Change	Agency Code	Agency Name	Begin Date	End Date	Length (Days)
1	Atkins, Rosa	29136	Education Admin IV (Wage)	From:	201	DOE	4/4/22	6/30/22	87
				To:	121	Governor's Office			
2	Barlow, Michelle	29094	Public Relations and Marketing Specialist IV	From:	602	DMAS	1/1/22	6/30/22	179
				To:	188	Secretary of Health & Human Resources			
3	Crawford, Brookie	29094	Public Relations and Marketing Specialist IV	From:	601	VDH	9/25/20	6/30/22	642
				To:	188	Secretary of Health & Human Resources			
4	Cruz, Christopher	19132	Policy Planning Specialist II	From:	127	VDEM	1/1/22	6/30/22	179
				To:	187	Sec of Public Safety Homeland Sec			
5	Downer, Kristin	39114	Information Technology Specialist IV	From:	136	VITA	1/15/22	6/30/22	165
				To:	121	Governor's Office			
6	Dunbar, Holly	39112	Information Technology Specialist II	From:	136	VITA	1/15/22	6/30/22	165
				To:	121	Governor's Office			

Entry #	Employee's Name	Employee's Classification		Agency Movement			Period of Transfer		
		Role Code	Role Title	Change	Agency Code	Agency Name	Begin Date	End Date	Length (Days)
7	Elias, Aaron	19132	Policy Planning Specialist II	From:	127	VDEM	1/1/22	6/30/22	179
				To:	187	Secretary of Health & Human Resources			
8	Giles, Steven	39114	Information Technology Specialist IV	From:	136	VITA	11/10/21	6/30/22	231
				To:	121	Governor's Office			
9	Kowalski, Daniel	At Will	Special Advisor	From:		DPB	4/11/22	01/15/26	81
				To:	190	Secretary of Finance			
10	Mallonee, Victoria	39116	Info Technology Manager II	From:	136	VITA	1/15/22	3/31/22	165
				To:	121	Governor's Office			
11	Markva, Craig	19225	General Administration Manager III	From:	602	DMAS	1/1/22	6/30/22	179
				To:	188	Secretary of Health & Human Resources			
12	Reel, Walter	69073	Law Enforcement Officer III	From:	156	VSP	1/1/18	6/30/22	1640
				To:	154	DMV			
13	Saunders, Michael	39113	Information Technology Specialist III	From:	136	VITA	1/15/22	6/30/22	165
				To:	121	Governor's Office			
14	Signer, Mira	19225	General Administration Manager III	From:	720	DBHDS	6/18/22	12/18/22	12
				To:	188	Secretary of Health & Human Resources			

Entry #	Employee's Name	Employee's Classification		Agency Movement			Period of Transfer		
		Role Code	Role Title	Change	Agency Code	Agency Name	Begin Date	End Date	Length (Days)
15	Tavita, Marcia	19013	Admin and Office Spec III	From:	154	DMV	1/20/22	6/30/22	160
				To:	186	Secretary of Transportation			
16	Waller, Lanette	91222	Policy Analyst (At-Will)	From:	601	VDH	4/25/22	6/30/22	67
				To:	188	Secretary of Health & Human Resources			
17	Wilkinson, James Jr.	UG004	Policy Advisor	From:	222	DPOR	6/27/22	12/31/25	3
				To:	121	Governor's Office			