Information Technology Advisory Council

Annual Report

Calendar Year 2022

BACKGROUND

Pursuant to Section [2.2-2699.6 (C)](#) of the Code of Virginia, the Virginia Information Technologies Agency (VITA) respectfully submits this report, which provides an update "regarding the work of the Information Technology Advisory Council (ITAC) and any advisory subcommittee." This report concerns calendar year 2022.

INTRODUCTION AND NEW LEGISLATION

Until 2022, ITAC was composed of representatives from other state agencies. VITA and its customer agencies regularly meet through four non-statutory bodies – the Customer Advisory Council, the Relationship Management Committee, the group of AITRs (agency information technology resource, a position that the Code requires be designated at each agency), and the Information Security Officers Advisory Group. These other groups rendered ITAC superfluous, which is why ITAC has been dormant since 2017.

During the 2022 General Assembly, two bills, [SB 703](#) (patroned by Senator Jennifer Boysko) and [HB 1304](#) (patroned by Delegate Glenn Davis) were enacted with the purpose of redefining and expanding ITAC. The legislation added three executive branch officials (the CIO of the Commonwealth, Secretary of Administration, and another Secretary or designee), seven legislative members, and up to 10 citizen members appointed by the governor. The legislation also (i) added cybersecurity to ITAC's advisory responsibilities; (ii) rewrote ITAC's other advisory responsibilities for improved currency, clarity, and simplicity; (iii) provided for an annual report on ITAC's work; and (iv) abolished a dormant, statutorily-created, subject-matter-specific subcommittee of ITAC (the Health Information Technology Standards Advisory Committee (HITSAC)), while allowing ITAC to create a subcommittee in the future if a need ever arises again.

ITAC'S PURPOSE

The Information Technology Advisory Council is responsible for advising and making recommendations to the Chief Information Officer (CIO) of the Commonwealth and the Secretary of Administration regarding information technology in the Commonwealth.

Specifically ITAC:

1. Advises the CIO regarding cybersecurity policies, standards, and guidelines, for
   a. assessing security risks,
   b. determining appropriate security measures,
   c. performing security audits of government electronic information,
   d. strengthening the Commonwealth's cybersecurity, and
   e. protecting against and responding to breaches of information technology security;
2. Advises the CIO on strategies and priorities for information technology for executive branch agencies;

3. Advises the CIO on information technology planning and projects;

4. Advises the CIO on policies, standards, and guidelines for information technology and data of the Commonwealth; and

5. Advises the CIO on information technology budgeting, investments, and expenditures.

ITAC MEMBERS

ITAC now consists of up to 20 members, including:

- The CIO of the Commonwealth,

- The Secretary of Administration,

- Another of the governor's Secretaries,

- Four members of the House of Delegates, appointed by the Speaker of the House,

- Three members of the Senate, appointed by the Senate Committee on Rules, and

- An even number of nonlegislative citizens to be appointed by the governor.

The currently ITAC members are detailed below:

- Bob Osmond, CIO of the Commonwealth

- Margaret "Lyn" McDermid, Secretary of Administration

- George "Bryan" Slater, Secretary of Labor

The following members were appointed by the Senate Committee on Rules. Appointment coincident with Senate term.

- Senator Bill DeSteph of Virginia Beach

- Senator Jennifer B. Boysko of Northwestern Fairfax

- Senator John J. Bell of Loudoun County & Prince William County

Governor Youngkin appointed the following citizen members:

- John A. Craft

- Goutam Gandhi

- Anthony T. Gitalado

- Cherif Kane

- James S. Kraemer

- Constantina "Dena" Kozanas

- Adam S. Lee

- Phea Ram

- Dr. Timothy M. Tillman

- Robert I. Turner

House appointments are still pending.

CURRENT WORK & FIRST MEETING

Following the appointment of the members, VITA worked with the Office of the Attorney General to provide notices required by the Conflict of Interest Act and the Freedom of Information Act. VITA worked with administration appointees and Conflict of Interest and Ethics Advisory Council staff to verify all appointees filed their required financial disclosure statements, completed the required COIA training, and were associated in the system with ITAC.

VITA has established an ITAC administrator email, which will provide a central point for ITAC-related communications records and updated [VITA's ITAC webpage](#), including current appointment information.

The first ITAC meeting is scheduled for December 8, 2022 from 1 – 4 p.m. at VITA with hybrid meeting options available for members and the public.

CONCLUSION

VITA thanks the Governor and the General Assembly for the opportunity to report on its work with ITAC and looks forward to its future endeavors.