



COMMONWEALTH of VIRGINIA

DEPARTMENT OF EDUCATION

P.O. BOX 2120

RICHMOND, VA 23218-2120

June 30, 2023

The Honorable Janet D. Howell
Co-Chair, Senate Finance and Appropriations
PO Box 2608
Reston, Virginia 20195

The Honorable Barry Knight
Chair, House Appropriations
1852 Mill Landing Road
Virginia Beach, Virginia 23457

The Honorable George Barker
Co-Chair, Senate Finance and Appropriations
PO Box 10527
Alexandria, VA 22310

The Honorable John Avoli
Vice Chair, House Education
PO Box 1942
Staunton, VA 24402

The Honorable Louise Lucas
Chair, Senate Education and Health
PO Box 700
Portsmouth, Virginia 23705

Dear Sirs and Madams:

In [Item 136, Paragraph G.4](#) of the 2022 Appropriation Act (Chapter 2), the Virginia General Assembly appropriated \$250,000 to provide tuition scholarships to licensed public high school teachers pursuing additional credentialing in order to be considered faculty who are qualified to teach dual enrollment courses in their local school division. The Department of Education consolidates information from applying and awarded school divisions and submits an annual report to the Chairs of the Senate Finance and Appropriations and Education and Health Committees, as well as to the House Education and Appropriations Committees.

If you have any questions or require additional information, please do not hesitate to contact Maggie M. Clemmons, Director of the Office of Licensure and School Leadership, at Maggie.Clemmons@doe.virginia.gov, or (804) 371-2476.

Sincerely,

Dr. Lisa Coons

LC/MMC/sl
Enclosure



REPORT ON DUAL ENROLLMENT TUITION SCHOLARSHIP GRANT PROGRAM

June 30, 2023

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OVERVIEW AND AUTHORITY

In the Chapter 2 budget, the 2022 Virginia General Assembly appropriated \$250,000 from the general fund (Fiscal Year 2023) to provide tuition scholarships to be allocated solely for licensed public high school teachers pursuing additional credentialing requirements necessary to be considered faculty who are qualified to teach dual enrollment courses in high schools in their local school division.

Below is the Appropriation language outlining the requirements for the tuition scholarships.

Item 136, Paragraph G.4.

Out of this appropriation, \$250,000 the first year and \$250,000 the second year from the general fund is provided for tuition scholarships to be specifically allocated solely for licensed public high school teachers pursuing additional credentialing requirements necessary to be considered faculty who are qualified to teach dual enrollment courses in high schools in their local school division. The Department of Education shall make payments on behalf of the scholarship recipients directly to the regionally accredited Virginia institution of higher education where the scholarship recipient is enrolled in courses for credit applicable to dual enrollment course curriculum available for public high school students. The lifetime maximum dual enrollment tuition scholarship award for each approved eligible teacher is \$7,500. Eligibility for access to these dual enrollment tuition scholarship awards shall be determined through an application process whereby school divisions shall apply to the Department of Education. In the application process, the applying school division shall include: i) an explanation of why such dual enrollment tuition scholarship is warranted, ii) the dual enrollment course or courses that shall be offered by the scholarship recipient's high school and taught by the recipient upon the recipient's successful completion of required coursework for appropriate credentialing to teach such dual enrollment courses, and iii) the projected student enrollment in the recipient taught public high school dual enrollment courses. The Department of Education shall compile and report the application information for each applying school division, and shall also report the number of recipients and amount of tuition awarded to each school division, the institution of higher education receiving tuition, the credentialing area pursued by recipients, and dual enrollment courses offered after the recipient's successful completion of the pursued credentialing. The Department shall submit the report by June 30 annually to the House Committees on Education and Appropriations and the Senate Committees on Finance and Appropriations and Education and Health.

APPLICATION FOR DUAL ENROLLMENT TUITION SCHOLARSHIPS GRANT

One Superintendent's Memo (refer to the memo attached) was posted on July 8, 2022, to the Virginia Department of Education's website. One Superintendent's Email (refer to the email attached) regarding this grant was sent out to all Superintendent's on January 18, 2023. Forty teachers met all the eligibility criteria and received the scholarship, paid directly to the institutions of higher education.

SUMMARY OF AWARDS

The dual enrollment tuition scholarship grant was first funded by the General Assembly in fiscal year 2020. However, due to language requiring applicants to be enrolled in an approved undergraduate or graduate teacher education program applicable to dual enrollment course curriculum available for public high school students, no scholarship awards were granted during that year. An amendment to the Appropriation language was made in fiscal year 2021, so school divisions were able to identify eligible candidates and apply for the scholarship on their behalf. Since that amendment, the VDOE has received a consistent increase of applications and awarded more funds each year. This year, the number of teachers being awarded a tuition scholarship tripled through this program and the total amount awarded quadrupled since fiscal year 2021. Every year, at least half of the dual enrollment areas being pursued are in a science, technology, engineering, or mathematics (STEM) area.

In fiscal year 2023, thirty (30) school divisions applied for the dual enrollment tuition scholarship grant and forty (40) teachers were awarded a scholarship. The total amount awarded was \$116,751.95, with individual awards ranging from \$879 to \$5,085. \$133,248.05 remained in the budget as unspent funds. The teachers receiving the scholarship were enrolled in eleven institutions of higher education including George Mason University, Hollins University, James Madison University, Liberty University, Old Dominion University, Radford University, Regent University, Southwest Virginia Community College, University of Lynchburg, Virginia State University, Virginia Polytechnic Institute and State University.

DETAILED REPORT OF AWARDS

Provided below is a detailed account of the school division recipients, number of teachers benefiting, total award amounts, the institutions of higher education receiving the awards, and information regarding the dual enrollment area the teacher is pursuing:

School Division	Total Number of Teachers	Total Award	Institution of Higher Education	Dual Enrollment Area(s)
Amelia County	1	\$2,292	Radford University	Mathematics
Projected student enrollment in the recipient taught high school dual enrollment course: 20 ; Explanation provided by school division of why such dual enrollment tuition scholarship is warranted: The high school doesn't have any teachers endorsed to teach dual enrollment courses in the area of mathematics. The teacher has paid for the majority of the coursework but is also trying to support two of their own children in college. The scholarship is necessary to help them finish the remaining classes.				
Amherst County	1	\$1,650	University of Lynchburg	Mathematics
Projected student enrollment in the recipient taught high school dual enrollment course: 50 ; Explanation provided by school division of why such dual enrollment tuition scholarship is warranted: There is a shortage of math teachers qualified to teach dual enrollment courses in				

high school, the teacher has the interest and ability to obtain this credential, and successfully teach these courses to students who would benefit greatly from both the content and the college credit.				
Augusta County	2	\$3,440	James Madison University	Mathematics
Projected student enrollment in the recipient taught high school dual enrollment course: 15-20 ; Explanation provided by school division of why such dual enrollment tuition scholarship is warranted: The high schools do not currently have a mathematics teacher willing to teach dual enrollment mathematics. This scholarship would assist in covering tuition for the teachers to pursue this credential and ensure that the students have access to higher education.				
Bath County	1	\$1,758	Radford University	Mathematics
Projected student enrollment in the recipient taught high school dual enrollment course: 40 ; Explanation provided by school division of why such dual enrollment tuition scholarship is warranted: There is currently no one eligible to teach dual enrollment mathematics at Bath County High School. This coursework and the availability of dual enrollment mathematics coursework at the high school would open the gateway to necessary dual enrollment opportunities for our students.				
Bedford County	2	\$10,620	Liberty University	U.S. History
Projected student enrollment in the recipient taught high school dual enrollment course: 20-30 ; Explanation provided by school division of why such dual enrollment tuition scholarship is warranted: Liberty High School has one AP US History class at this time with an enrollment of 11 students. Liberty High School would like to grow the dual enrollment program to give students an additional option. It has been a number of years since Liberty High School had a dual enrollment US History Program. The school is trying to rebound its higher course offerings since COVID and students are interested in the dual enrollment option. The school anticipates a greater number of students interested in dual enrollment rather than AP.				
Buchanan County	1	\$1,845	Liberty University	Economics
Projected student enrollment in the recipient taught high school dual enrollment course: 15-20 ; Explanation provided by school division of why such dual enrollment tuition scholarship is warranted: We plan to offer an additional college pathway for our students which would allow students to become acclimated to another subject they might be passionate about. Economics courses are also elective courses that most students are required to take in college. Being able to offer this course in high school, would allow the student to focus on core subject matter when they reach the college level. Of course, obtaining the scholarship would alleviate a portion of the financial burden on the teacher while they obtain the required credit hours.				
Campbell County	1	\$1,665	University of Lynchburg	Mathematics
Projected student enrollment in the recipient taught high school dual enrollment course: 20-40 ; Explanation provided by school division of why such dual enrollment tuition scholarship is warranted: There is a shortage of math teachers qualified to teach dual enrollment courses in high school, the teacher has the interest and ability to obtain this credential, and successfully teach these courses to students who would benefit greatly from both the content and the college credit.				

Chesapeake City	1	\$2,085	Regent University	Psychology
Projected student enrollment in the recipient taught high school dual enrollment course: 48 ; Explanation provided by school division of why such dual enrollment tuition scholarship is warranted: Administrators from CPS met with Tidewater Community College (10/2021) to see if there were any courses that CPS could offer as DE through Chesapeake Virtual Academy (CVA). With a background in teaching AP Psychology, the teacher is interested in pursuing the qualifications to offer DE Psychology. This course would assist students within CPS to meet the criteria for the <i>Uniform Certificate for General Students and the Social Science Associates Degree</i> that students could acquire while still in high school. However, DE Psychology is not yet a course offering in CPS since there is not a teacher who is qualified to teach it, and this would open that opportunity.				
Clarke County	1	\$3,356.70	George Mason University	Physics
Projected student enrollment in the recipient taught high school dual enrollment course: 40 ; Explanation provided by school division of why such dual enrollment tuition scholarship is warranted: The only current dual enrollment science offering at Clarke County High School is Anatomy and Physiology through Lord Fairfax Community College.				
Cumberland County	1	\$7,500	Virginia Polytechnic Institute and State University	Government/Political Science
Projected student enrollment in the recipient taught high school dual enrollment course: 20-40 ; Explanation provided by school division of why such dual enrollment tuition scholarship is warranted: We work with our local community college (SVCC) to provide our students with the opportunity to receive an associate degree on the high school campus. In the past three years, we have had to contract a teacher and provide the DE VA/US Government class through an asynchronous format. We would like to offer these courses on campus, and in person, to have a more meaningful learning experience.				
Dickenson County	2	\$4,050	Radford University	Mathematics
Projected student enrollment in the recipient taught high school dual enrollment course: 50 ; Explanation provided by school division of why such dual enrollment tuition scholarship is warranted: Need for additional school staff to provide dual enrollment courses in mathematics. Plans to pre-calculus, calculus and quantitative reasoning courses once teachers have completed all coursework.				
Dinwiddie County	1	\$2,850	Virginia Polytechnic Institute and State University	Environment Science
Projected student enrollment in the recipient taught high school dual enrollment course: 20 ; Explanation provided by school division of why such dual enrollment tuition scholarship is warranted: Being a teacher, I pride myself on the ability to provide my students with the current knowledge surrounding environmental science and increasing their environmental literacy. I chose to enroll in a graduate program to extend my knowledge in environmental science and sustainability, but also in hopes of providing students with a more comprehensive environmental science education. I am seeking this scholarship to help offset the cost of the graduate program, which in its entirety will cost \$30,000. In return, students will have the				

opportunity to expand their knowledge in the field of environmental science and sustainability producing a graduate with a multifaceted education.				
Fairfax County	1	\$1,845	Liberty University	English
	1	\$3,356.70	George Mason University	Government/Political Science
	1	\$1,650	University of Lynchburg	Mathematics
<p>Projected student enrollment in the recipient taught high school dual enrollment course: 150-200 (English), 90-120 (Government), 60-90 (Mathematics);</p> <p>Explanation provided by school division of why such dual enrollment tuition scholarship is warranted: There are very few qualified dual enrollment instructors in the county. The county would like to grow in-person, as well as online, campus offerings.</p>				
Fauquier County (Mountain Vista Governor's School)	1	\$1,665	University of Lynchburg	Mathematics
<p>Projected student enrollment in the recipient taught high school dual enrollment course: 75;</p> <p>Explanation provided by school division of why such dual enrollment tuition scholarship is warranted: There is a shortage of math teachers qualified to teach dual enrollment courses in high school, the teacher has the interest and ability to obtain this credential, and successfully teach this course to students who would benefit greatly from both the content and the college credit.</p>				
Frederick County	1	\$4,710	George Mason University	Mathematics
<p>Projected student enrollment in the recipient taught high school dual enrollment course: 50-75;</p> <p>Explanation provided by school division of why such dual enrollment tuition scholarship is warranted: The school division has a limited number of teachers who are endorsed to teach the dual enrollment courses. The teacher has agreed to take the courses to provide this opportunity for the students.</p>				
Giles County	1	\$5,085	Liberty University	Early Childhood Education
<p>Projected student enrollment in the recipient taught high school dual enrollment course: 90;</p> <p>Explanation provided by school division of why such dual enrollment tuition scholarship is warranted: Early Childhood Education is a new program at the Giles County Technology Center for the 2022-2023 school year. The purpose of the program is to create career pathways for students in the early childhood fields to begin their careers. Partnering with New River Community College (NRCC) will give our students the opportunity to complete two courses (6 credit hours) that are needed for three of NRCC's Early Childhood programs: Associate of Applied Science Degree in Childhood Development Specialization, Certificate in Early Childhood Development, and Career Studies Certificate in Child Development.</p>				
Loudoun County	1	\$3,402	Virginia State University	Mathematics
	1	\$1,032	James Madison University	Precalculus

Projected student enrollment in the recipient taught high school dual enrollment course: 100 (Mathematics and Precalculus) ; Explanation provided by school division of why such dual enrollment tuition scholarship is warranted: To increase opportunities for students to earn DE credit in math courses, assisting in college readiness and future tuition costs.				
Lynchburg City	2	\$3,300	University of Lynchburg	Mathematics
Projected student enrollment in the recipient taught high school dual enrollment course: 60-80 ; Explanation provided by school division of why such dual enrollment tuition scholarship is warranted: There is a shortage of math teachers qualified to teach dual enrollment courses in high school, and I have the interest and ability to obtain this credential and successfully teach these courses to students who would benefit greatly from both the content and the college credit.				
Montgomery County	1	\$3,171	Radford University	Mathematics
Projected student enrollment in the recipient taught high school dual enrollment course: 20 ; Explanation provided by school division of why such dual enrollment tuition scholarship is warranted: More than half of the students at Eastern Montgomery High School come from economically disadvantaged backgrounds. We need to ensure these students have equitable access to the DE math classes required for their associate degrees and beyond.				
Norton City	1	\$3,426	Old Dominion University	Communications/Public Speaking
Projected student enrollment in the recipient taught high school dual enrollment course: 20 ; Explanation provided by school division of why such dual enrollment tuition scholarship is warranted: The county currently offers dual enrollment classes utilizing Governor's School and Mountain Empire Community College with several dual enrollment classes taught on-site. The applicant has a single income and receiving this grant would offset the tuition costs.				
Pittsylvania County	1	\$4,950	Liberty University	Psychology
Projected student enrollment in the recipient taught high school dual enrollment course: 50 ; Explanation provided by school division of why such dual enrollment tuition scholarship is warranted: The county currently does not have any teachers qualified to teach dual enrollment courses in this area of study – psychology.				
Prince William County	1	\$3,440	James Madison University	Mathematics
	2	\$3,356.70	George Mason University	U.S. History
Projected student enrollment in the recipient taught high school dual enrollment course: 50 (Mathematics and U.S. History) ; Explanation provided by school division of why such dual enrollment tuition scholarship is warranted: The cost of the tuition is a challenge, so financial assistance would be greatly appreciated, so they will be able to teach a course that give students college credit as well as experience in a college-level course while still in high school.				
Roanoke City	1	\$1,700	Hollins University	English
	1	\$4,488	Radford University	Mathematics

<p>Projected student enrollment in the recipient taught high school dual enrollment course: 15 (English) 12-15 (Mathematics); Explanation provided by school division of why such dual enrollment tuition scholarship is warranted: Division is trying to incentivize and increase the number of teachers that are certified to teach dual enrollment and AP courses in conjunction with Virginia Western Community College.</p>				
Roanoke County	1	\$4,050	Radford University	Mathematics
<p>Projected student enrollment in the recipient taught high school dual enrollment course: 20; Explanation provided by school division of why such dual enrollment tuition scholarship is warranted: Due to personal situations, money is very tight for the applicant. The applicant has a MAT which did not require the applicant to take any graduate level math classes. Therefore, the applicant must take 18 semester hours of graduate level math coursework so that the students will be able to take dual enrollment calculus again next school year.</p>				
Russell County	1	\$924	Southwest Virginia Community College	Cyber Security
<p>Projected student enrollment in the recipient taught high school dual enrollment course: 10-30; Explanation provided by school division of why such dual enrollment tuition scholarship is warranted: Applicant will be filling a hard to fill position with no applicants in the pool. Plans to offer Cyber Security II and Cyber Security III during the 2023-2024 school year.</p>				
Virginia Beach City	1	\$2,569.50	Old Dominion University	Biology
	1	\$2,284	Old Dominion University	History/Geography
	1	\$6,119.35	Regent University	Psychology
	1	\$3,426	Old Dominion University	Writing
<p>Projected student enrollment in the recipient taught high school dual enrollment course: 15-25 (Biology), 25 (History/Geography), 40 (Psychology), 85 (Writing); Explanation provided by school division of why such dual enrollment tuition scholarship is warranted: The scholarship is warranted to offset the financial burden of seeking graduate coursework and enable me to acquire the necessary certification to teach dual enrollment in a diverse teaching environment.</p>				
Washington County	1	\$3,690	Liberty University	Psychology
<p>Projected student enrollment in the recipient taught high school dual enrollment course: 50; Explanation provided by school division of why such dual enrollment tuition scholarship is warranted: Due to demand/interest of students to take Dual Enrollment Psychology-related courses and lack of instructors within the district that are qualified to teach them.</p>				



#150-22

**Commonwealth of Virginia
Virginia Department of Education
Superintendent's Memo #150-22**

DATE: July 8, 2022
TO: Division Superintendents
FROM: Jillian Balow, Superintendent of Public Instruction
SUBJECT: **Grant for Tuition Scholarships for Licensed High School Teachers to be Considered Faculty to Teach Dual Enrollment**

The 2022 General Assembly Session I appropriated \$250,000 in fiscal year 2023 for tuition scholarships to be specifically allocated to licensed public high school teachers pursuing additional credentialing requirements necessary to be considered faculty who are qualified to teach dual enrollment courses in high schools in their local school division.

School divisions may apply to the Virginia Department of Education (VDOE) for a grant for dual enrollment tuition scholarship awards. Individuals who are currently enrolled in relevant content/discipline area courses for the Fall 2022 and Spring 2023 semesters who are eligible for dual enrollment tuition scholarships are eligible for consideration. Please submit grant requests for the Fall 2022 semester no later than **September 9, 2022**. Grant requests for the Spring 2023 semester will be due no later than **January 31, 2023**.

In the application process, the school division is required to include: i) an explanation of why such dual enrollment tuition scholarship is warranted, ii) the dual enrollment course or courses that will be offered by the scholarship recipient's high school and taught by the recipient upon the recipient's successful completion of required coursework for appropriate credentialing to teach such dual enrollment courses, and iii) the projected student enrollment in the recipient-taught public high school dual enrollment courses.

The VDOE must make payments on behalf of the scholarship recipients directly to the Virginia institution of higher education where the scholarship recipient is enrolled. The lifetime maximum dual enrollment tuition scholarship award for each approved eligible teacher is \$7,500. The school division will be responsible to submit to the Virginia Department of Education the invoice from the Virginia institution of higher education for the courses in which the teacher is enrolled.

The VDOE is required to compile and report to the General Assembly the application information for each applying school division and also must report the number of recipients and amount of tuition awarded to each school division, the institution of higher education receiving tuition, the credentialing area pursued by recipients, and dual enrollment courses offered after the recipient's successful completion of the pursued credentialing.

For more information

For additional details, refer to the attached Grant Application for School Divisions to Apply for Tuition Scholarships for Licensed High School Teachers to be Considered Faculty to Teach Dual Enrollment Courses. School divisions may contact Ms. Shawna LeBlond, Grants Specialist, at (804) 692-0172 or Shawna.LeBlond@doe.virginia.gov prior to submission of a grant application if there are any additional questions.

JB/JJ/MMC/sl

- A. Attachment: [Application for Tuition Scholarship for Licensed High School Teachers to be Considered Faculty to Teach Dual Enrollment Courses](#) (DOCX)



**GRANT APPLICATION FOR SCHOOL
DIVISIONS TO APPLY FOR TUITION
SCHOLARSHIPS FOR LICENSED
HIGH SCHOOL TEACHERS TO BE
CONSIDERED FACULTY TO TEACH
DUAL ENROLLMENT COURSES**

FISCAL YEAR 2023

*Department of Teacher Education and Licensure
Virginia Department of Education
PO Box 2120
Richmond, Virginia 23218-2120*



COMPETITIVE GRANT APPLICATION

Grant Application for School Divisions to Apply for Tuition Scholarships for Licensed High School Teachers to be Considered Faculty to Teach Dual Enrollment Courses

Issue Date:	July 1, 2022
Title:	Grant Application for School Divisions to Apply for Tuition Scholarships for Licensed High School Teachers to be Considered Faculty to Teach Dual Enrollment Courses
Issuing Agency:	Virginia Department of Education
Agency Contact:	Shawna LeBlond, Grants Specialist Office of Licensure and School Leadership Virginia Department of Education PO Box 2120 Richmond, Virginia 23218-2120
Issued to:	Virginia School Divisions
Funding Authority:	Virginia General Assembly
Grant Period:	July 1, 2022 – June 30, 2023
Application Submission Deadlines:	September 9, 2022 for fall 2022 requests; January 31, 2023 for spring 2023 requests

Interested applicants (school divisions) are requested to submit a grant application no later than 4 p.m. on September 9, 2022 for fall 2022 semester funding. Grant applications for spring 2023 semester funding are requested no later than 4 p.m on January 31, 2023.

Please direct all inquiries, questions, and requests for information to: Ms. Shawna LeBlond, Grant's Specialist, Virginia Department of Education, either by email to Shawna.LeBlond@doe.virginia.gov or phone (804) 692-0172.

The Virginia Department of Education does not discriminate on the basis of race, sex, color, national origin, religion, age, political affiliation, veteran status, or against otherwise qualified persons with disabilities in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups.

APPLICATION PROCEDURES

In order to be considered for selection, school divisions must submit a complete application. The completed and signed **Proposal Cover Page** must be submitted. Additionally, for each teacher scholarship requested, the **Teacher Information Form** must be completed. You may duplicate the form.

Proposals should be submitted electronically. One copy of the proposal must be submitted via e-mail to Shawna.LeBlond@doe.virginia.gov, **with the Subject Line of DUAL ENROLLMENT GRANT**. Please note: The application must be received by the Department of Teacher Education and Licensure, Virginia Department of Education, **no later than 4 p.m., Eastern Daylight Time (EDT), on September 9, 2022 (fall 2022 funding requests) or January 31, 2023 (spring 2023 funding requests)**. Proposals that are received after the deadline will not be accepted unless the deadline is modified by the Department of Education.

Email Address:

Shawna.LeBlond@doe.virginia.gov

Please include in the subject line: DUAL ENROLLMENT GRANT

GENERAL ASSEMBLY APPROPRIATION

The Virginia General Assembly appropriated \$250,000 from the general fund (Fiscal Year 2023) to provide tuition scholarships to be specifically allocated solely for licensed public high school teachers pursuing additional credentialing requirements necessary to be considered faculty who are qualified to teach dual enrollment courses in high schools in their local school division. Below is the Appropriation language outlining the requirements for the grants. This text details the revisions from the Special Session in the requirements for the tuition scholarships.

2022 Special Session I, Item 136, G.4

4. Out of this appropriation, \$250,000 the first year and \$250,000 the second year from the general fund is provided for tuition scholarships to be specifically allocated solely for licensed public high school teachers pursuing additional credentialing requirements necessary to be considered faculty who are qualified to teach dual enrollment courses in high schools in their local school division. The Department of Education shall make payments on behalf of the scholarship recipients directly to the regionally accredited Virginia institution of higher education where the scholarship recipient is enrolled in courses for credit applicable to dual enrollment course curriculum available for public high school students. The lifetime maximum dual enrollment tuition scholarship award for each approved eligible teacher is \$7,500. Eligibility for access to these dual enrollment tuition scholarship awards shall be determined through an application process whereby school divisions shall apply to the Department of Education. In the application process, the applying school division shall include: i) an explanation of why such dual

enrollment tuition scholarship is warranted, ii) the dual enrollment course or courses that shall be offered by the scholarship recipient's high school and taught by the recipient upon the recipient's successful completion of required coursework for appropriate credentialing to teach such dual enrollment courses, and iii) the projected student enrollment in the recipient taught public high school dual enrollment courses. The Department of Education shall compile and report the application information for each applying school division, and shall also report the number of recipients and amount of tuition awarded to each school division, the institution of higher education receiving tuition, the credentialing area pursued by recipients, and dual enrollment courses offered after the recipient's successful completion of the pursued credentialing. The Department shall submit the report by June 30 annually to the House Committees on Education and Appropriations and the Senate Committees on Finance and Education and Health.

2022-2023 GRANT REQUIREMENTS

The criteria set forth in **Item 136, G.4** from the 2022 Special Session I must be met.

Funds will be provided for tuition scholarships to be specifically allocated solely for licensed public high school teachers pursuing additional credentialing requirements necessary to be considered faculty who are qualified to teach dual enrollment courses in high schools in their local school division.

The Department of Education shall make payments on behalf of the scholarship recipients directly to the regionally accredited Virginia institution of higher education.

The scholarship recipient must be enrolled in courses for credit applicable to dual enrollment course curriculum available for public high school students. The teacher and the division are responsible to ensure that the course submitted for tuition scholarship is an approved course by the participating (dual enrollment) institution of higher education.

The lifetime maximum dual enrollment tuition scholarship award for each approved eligible teacher is \$7,500.

Eligibility for access to these dual enrollment tuition scholarship awards shall be determined through an application process whereby school divisions shall apply to the Department of Education.

In the application process, the applying school division shall include:

- i) an explanation of why such dual enrollment tuition scholarship is warranted,
- ii) the dual enrollment course or courses that shall be offered by the scholarship recipient's high school and taught by the recipient upon the recipient's successful completion of required coursework for appropriate credentialing to teach such dual enrollment courses, and
- iii) the projected student enrollment in the recipient taught public high school dual enrollment courses.

Priority: If requests exceed the appropriation, the Department of Education will consider the geographic distribution of grant recipients.

REPORTING REQUIREMENTS BY THE DEPARTMENT OF EDUCATION

The Department of Education shall compile and report the application information for each applying school division and also shall report the number of recipients and amount of tuition awarded to each school division, the institution of higher education receiving tuition, the credentialing area pursued by recipients, and dual enrollment courses offered after the recipient's successful completion of the pursued credentialing. The Department shall submit the report by June 30, 2023, to the House Committees on Education and Appropriations and the Senate Committees on Finance and Education and Health. School divisions receiving a grant will be required to submit a final report to the Department of Education in a format provided.

METHOD OF PAYMENT

The school division will be responsible to submit to the Virginia Department of Education the invoice from the Virginia institution of higher education for the courses in which the teacher is enrolled. The invoice must include the following information:

- Virginia Institution of Higher Education;
- Name of Individual and Office, including address, to Whom Payment is to be Remitted;
- Invoice Number;
- Teacher's Full Name;
- License Number;
- Teacher's Student Identification Number at the Institution of Higher Education
- Name of Course (including prefix); and
- Amount of Tuition for Course (course tuition only; no fees permitted).

The Department of Education shall make payments on behalf of the scholarship recipients directly to the Virginia institution of higher education where the scholarship recipient is enrolled in credit courses (approved for dual enrollment) applicable to dual enrollment course curriculum available for public high school students.

The lifetime maximum dual enrollment tuition scholarship award for each approved eligible teacher is \$7,500.

APPLICATION

2022-2023 GRANT APPLICATION FOR SCHOOL DIVISIONS TO APPLY FOR TUITION SCHOLARSHIPS FOR LICENSED HIGH SCHOOL TEACHERS TO BE CONSIDERED FACULTY TO TEACH DUAL ENROLLMENT COURSES

PROPOSAL COVER PAGE

Applying School Division:

Address:

Name of Division Superintendent:

Name of Grant Contact:

Title:

Address:

Telephone:

Fax:

Email:

Number Tuition Scholarships Requested for High School Teachers:

(Attach the form for each teacher.)

Total State Funding Amount Requested

\$

Certification by the Division Superintendent:

I certify to the best of my knowledge that the information in this proposal is correct; the filing of this proposal is duly authorized by the school board/division; and the division will adhere to the requirements of the grant. This school division will submit to the Department of Education an invoice, including payment information, from the regionally accredited Virginia institution of higher education for the tuition cost for the course with the detailed information as specified. I certify that the high school teachers whose names are submitted are enrolled in credit courses approved by the participating institutions of higher education to teach dual enrollment course curriculum available for public high school students. I agree to provide the outlined information required for the Department of Education's annual report to the General Assembly.

Typed or Printed Name of Division Superintendent or Designee

Title

Signature of Division Superintendent or Designee

Date

VIRGINIA DEPARTMENT OF EDUCATION
TEACHER EDUCATION AND LICENSURE
PO. BOX 2120 * RICHMOND, VIRGINIA 23218-2120

2022-2023 GRANT APPLICATION FOR SCHOOL DIVISIONS TO APPLY FOR TUITION SCHOLARSHIPS FOR LICENSED HIGH SCHOOL TEACHERS TO BE CONSIDERED FACULTY TO TEACH DUAL ENROLLMENT COURSES

TEACHER INFORMATION

This form is to be completed for **each** high school licensed teacher applying for tuition scholarships to be considered faculty to teach dual enrollment courses. Incomplete forms may not be accepted.

Please complete for each high school teacher. If you need additional space, please duplicate the page.

Full Name (First, Middle, Last): _____ License Number: _____ - _____ [Please include prefix and number of current Virginia teaching license.]

Street Address: _____ City, State, Zip: _____

Phone Number: (____) _____ Email Address: _____

Name of high school where teacher is employed and current teaching assignment: _____

ELIGIBLE TEACHERS MUST BE ENROLLED IN DUAL ENROLLMENT CREDIT COURSE CURRICULUM APPROVED BY THE PARTICIPATING OF HIGHER EDUCATION AVAILABLE FOR PUBLIC HIGH SCHOOL STUDENTS.

Please respond to the following:

Name of the regionally accredited Virginia institution of higher education where the teacher is currently enrolled in a relevant content course/teaching discipline approved for dual enrollment: _____

Course number and name of content course requesting tuition scholarship (included course prefix, such as CHEM-502: Analytical Chemistry): _____ - _____ :

*

Dual Enrollment area pursued by teacher: _____

Teacher's student identification number at the institution of higher education: _____

Tuition cost of course (no fees): \$ _____

Dual Enrollment course(s) that will be offered and projected student enrollment in the recipient taught public high school dual enrollment course: _____

Is this course the last course to make the individual eligible to teach dual enrollment? If not, please state how many additional semester hours are needed to become eligible to teach dual enrollment: _____

Please provide an explanation of why the scholarship is warranted: _____

**The teacher and division should have verification that the course(s) is/are approved for the dual enrollment area. Faculty members teaching associate degree courses designed for transfer to a baccalaureate degree have earned a doctorate or master's degree in the teaching discipline or master's degree with a minimum of 18 graduate semester hours in the teaching discipline.*



SUPERINTENDENT'S EMAIL

JILLIAN BALOW | SUPERINTENDENT OF PUBLIC INSTRUCTION

DATE: January 18, 2023
TO: Division Superintendents
FROM: Jillian Balow, Superintendent of Public Instruction
SUPT'S EMAIL: Upcoming Application Deadline: Grant for Tuition Scholarships for Licensed High School Teachers to be Considered Faculty to Teach Dual Enrollment

[Superintendent's Memo #150-22](#) announced a grant opportunity for Tuition Scholarships for Licensed High School Teachers to be Considered Faculty to Teach Dual Enrollment. In order to be considered for selection, school divisions must submit a completed application including a signed Proposal Cover Page and Teacher Information Form for each teacher scholarship requested. **Grant applications for the Spring 2023 semester will be due no later than 4 p.m. on January 31, 2023.**

School divisions may contact Ms. Shawna LeBlond, Grants Manager, at (804) 692-0172 or Shawna.LeBlond@doe.virginia.gov prior to submission of a grant application if there are any additional questions.

JB/sl