

FY 2024 OFM Internal Service Fund 0604 Expenditure Report Required by Item 71. A.3., Chapter 2, 2024 Appropriation Act

Expense Item	Non-discretionary Expenses	Discretionary Expenses	Service Agreements	Total
Electricity	\$6,459,043		\$962,687	\$7,421,730
Water & Sewer	\$1,660,865		\$188,430	\$1,849,295
Steam	\$315,141		\$122,555	\$437,696
Natural Gas	\$481,141		\$88,996	\$570,137
Total, Utilities	\$8,916,190		\$1,362,668	\$10,278,858
Personal Services Costs- Salaries & Benefits	\$4,204,309		\$1,234,412	\$5,438,721
Overtime and Wage	\$435,222		\$76,211	\$511,433
Elevators- Maintenance & Repair- contractual	\$1,358,037		\$170,000	\$1,528,037
Building Controls - Maintenance & Repair- contractual	\$942,439		\$93,000	\$1,035,439
HVAC/Chiller Maintenance & Repair - contractual	\$3,704,841		\$429,740	\$4,134,581
Life Safety Systems Maintenance & Repair - contractual	\$2,294,444		\$148,900	\$2,443,344
Building Access Systems Maintenance & Repair - contractual	\$1,869,262		\$112,000	\$1,981,262
Generator Service- Maintenance and Repair - contractual	\$230,000		\$65,000	\$295,000
Water Treatment (HVAC)- Maintenance & Repair- contractual	\$345,424		\$38,450	\$383,874
Air Filtration Program (HVAC)- Maintenance & Repair- contractual	\$243,600		\$35,600	\$279,200
Repair and Maintenance Supplies and Materials	\$544,010		\$197,210	\$741,220
Non-Power Repair and Maintenance				\$0
Power Repair and Maintenance Equipment				\$0
Building Improvements	\$78,000			\$78,000
Paint and Carpet	\$1,135,500			\$1,135,500
Critical Project Management	\$150,712		\$36,781	\$187,493
Work Orders - Agency Requests for Services	\$801,757			\$801,757
Total, Maintenance and Repair Services	\$18,337,557	\$0	\$2,637,304	\$20,974,861
Security - Personal Services	\$528,721		\$0	\$528,721
Security - contractual	\$1,897,935			\$1,897,935
Security Badging/building access materials	\$242,243			\$242,243
Total, Security	\$2,668,899		\$0	\$2,140,178
Custodial - Personal Services	\$1,984,306		\$417,800	\$2,402,106
Custodial Supplies	\$375,822		\$91,199	\$467,021
Custodial services - contractual	\$3,119,632		\$399,881	\$3,519,513
Extermination Services - contractual	\$29,445		\$4,940	\$34,385
Refuse and Recycling Services - contractual	\$199,739		\$99,487	\$299,226
Total, Custodial Services	\$5,708,944		\$1,013,307	\$6,722,251
Snow removal - contractual	\$2,200		\$1,500	\$3,700
Landscaping - contractual	\$223,451		\$19,680	\$243,131
Agricultural Supplies	\$12,847		\$1,300	\$14,147
Plants	\$18,009		\$2,400	\$20,409
Total, Grounds keeping	\$256,507		\$24,880	\$281,387
VITA/Telecommunications/IT Expenditures	\$824,464		134,646	\$959,110
Personal Services - Admin	\$461,753			\$461,753
Agency support services (fiscal, HR, procurement, etc.)	\$1,028,541		\$618	\$1,029,159
Admin M&O	\$664,908		\$202,320	\$867,228
Maintenance Overhead	\$604,302			\$604,302
Total, Direct Administration & Overhead	\$3,583,968		\$337,584	\$3,921,552
Payment in Lieu of Taxes	\$1,993,922		\$44,346	\$2,038,268
Insurance (Property, Boiler/ Machinery, Auto, General Liability, Workers Comp)	\$273,153		\$106,571	\$379,724
Debt Service: ESCOs (due through 2027)	\$1,471,740		\$0	\$1,471,740
Equipment Rentals	\$20,476		\$14,266	\$34,742
Equipment Installment Purchases	\$0		\$0	\$0
Non-operating Part 3 cash transfers	\$0		\$0	\$0
Total, Other	\$3,759,291	\$0	\$165,183	\$3,924,474
TOTAL, ALL COSTS	\$43,231,356	\$0	\$5,540,926	\$48,243,561

FUND SOURCES FOR 0604				
Rent Plan (State & Private Tenants, Insurance Recoveries)				\$31,506,746
Service Agreements				\$4,454,064
Special Maintenance Services				\$1,684,453
TOTAL, FUND SOURCES				\$37,645,263

Unleased Office Space in DGS-Owned Facilities

As of July 1, 2024

In accordance with Item 71 A.3. of Chapter 2, 2024 Appropriation Act, "On or before September 1 of each year, DGS shall report to the Chairmen of the House Appropriations and Senate Finance Committees, the Secretary of Administration, and the Department of Planning and Budget regarding the operations and maintenance costs of all buildings controlled, maintained, and operated by the Department of General Services. The report shall include, but not be limited to, the cost and fund source associated with the following: utilities, maintenance and repairs, security, custodial services, grounds keeping, direct administration and other overhead, and any other operations or maintenance costs for the most recently concluded fiscal year. The amount of unleased space in each building shall also be reported"

Building	Unleased Office Space Types (sf)			Comments
	Available Office Space <small>no prospective tenant and not undergoing or pending renovation</small>	Undergoing or Pending Renovation in <2 years	Pending Renovation in 2+ years, or Pending Demolition	
Carillon		500	0	Undergoing renovation
Monroe	23,576		0	No prospective tenant at this time
Reid's Row	0	7,331	0	Undergoing renovation
Old City Hall	13,438		0	No prospective tenant at this time
Washington	13,758			No prospective tenant at this time
Main Street Centre	11,233	0		No prospective tenant at this time
TOTALS	62,005	7,831	0	