

FY 23 BFM Internal Service Fund 0604 Expenditure Report Required by Item 83 .A.3 of the 2023 Special Session Appropriation Act

Expense Item	Non-discretionary Expenses	Discretionary Expenses	Service Agreements	Total
Electricity	\$6,274,911		\$829,039	\$7,103,950
Water & Sewer	\$1,026,035		\$115,503	\$1,141,538
Steam	\$368,168		\$143,177	\$511,345
Natural Gas	\$767,885		\$107,958	\$875,843
Total, Utilities	\$8,436,999		\$1,195,677	\$9,632,676
Personal Services Costs- Salaries & Benefits	\$4,242,322		\$728,069	\$4,970,391
Overtime and Wage	\$470,912		\$20,543	\$491,455
Elevators- Maintenance & Repair- contractual	\$1,530,000		\$295,000	\$1,825,000
Building Controls - Maintenance & Repair- contractual	\$875,000	\$660,000	\$310,000	\$1,845,000
HVAC/Chiller Maintenance & Repair - contractual	\$1,510,000	\$430,000	\$262,000	\$2,202,000
Life Safety Systems Maintenance & Repair - contractual	\$915,000	\$190,000	\$217,500	\$1,322,500
Building Access Systems Maintenance & Repair - contractual	\$390,000		\$90,000	\$480,000
Generator Service- Maintenance and Repair - contractual	\$115,000		\$21,909	\$136,909
Water Treatment (HVAC)- Maintenance & Repair- contractual	\$215,000	\$14,500	\$46,000	\$275,500
Air Filtration Program (HVAC)- Maintenance & Repair- contractual	\$215,000	\$75,000	\$67,000	\$357,000
Repair and Maintenance Supplies and Materials	\$968,768		\$97,811	\$1,066,579
Non-Power Repair and Maintenance	\$0			\$0
Power Repair and Maintenance Equipment	\$0			\$0
Building Improvements	\$0	\$34,950		\$34,950
Paint and Carpet		\$780,000		\$780,000
Critical Project Management		\$975,000		\$975,000
Work Orders - Agency Requests for Services	\$1,458,664			\$1,458,664
Total, Maintenance and Repair Services	\$12,905,666	\$3,159,450	\$2,155,832	\$18,220,948
Security - Personal Services	\$593,185			
Security - contractual	\$1,772,908			\$1,772,908
Security Badging/building access materials	\$234,382			\$234,382
Total, Security	\$2,600,475		\$0	\$2,007,290
Custodial - Personal Services	\$1,904,653		\$437,500	\$2,342,153
Custodial Supplies	\$32,509		\$33,098	\$65,607
Custodial services - contractual	\$3,927,512		\$384,542	\$4,312,054
Extermination Services - contractual	\$61,667	\$17,000	\$3,977	\$82,644
Refuse and Recycling Services - contractual	\$156,302	\$4,100	\$84,648	\$245,050
Total, Custodial Services	\$6,082,643		\$943,765	\$7,047,508
Snow removal - contractual	\$3,300		\$0	\$3,300
Landscaping - contractual	\$266,836	\$160,000	\$0	\$426,836
Agricultural Supplies	\$5,206			\$5,206
Plants	\$39,696			\$39,696
Total, Grounds keeping	\$315,038	\$160,000	\$0	\$475,038
VITA/Telecommunications/IT Expenditures	\$1,343,489		\$4,808	\$1,398,297
Personal Services - Admin	\$511,582			\$511,582
Agency support services (fiscal, HR, procurement, etc.)	\$1,186,192		\$30	\$1,186,222
Admin M&O	\$111,634		\$31,079	\$142,713
Maintenance Overhead	\$552,266		\$474,612	\$1,026,878
Total, Direct Administration & Overhead	\$3,705,163		\$560,529	\$4,265,692
Payment in Lieu of Taxes	\$1,741,086		\$31,428	\$1,772,514
Insurance (Property, Boiler/ Machinery, Auto, General Liability, Workers Comp)	\$393,983		\$117,500	\$511,483
Debt Service: ESCOs (due through 2027)	\$1,471,740			\$1,471,740
Equipment Rentals	\$29,340		\$12,955	\$42,295
Equipment Installment Purchases	\$0			\$0
Non-operating Part 3 cash transfers	\$0			\$0
Total, Other	\$3,636,149	\$0	\$161,883	\$3,798,032
TOTAL, ALL COSTS	\$37,682,133	\$3,319,450	\$5,017,686	\$45,447,183

FUND SOURCES FOR 0604			
Rent Plan (State & Private Tenants, Insurance Recoveries)			\$38,306,692
Service Agreements			\$4,708,241
Special Maintenance Services			\$2,605,617
TOTAL, FUND SOURCES			\$45,620,550

Unleased Office Space in DGS-Owned Facilities

As of July 1, 2023

In accordance with Item 83 A.1. of the 2023 Special Session Appropriation Act, "On or before September 1 of each year, DGS shall report to the Chairmen of the House Appropriations and Senate Finance Committees, the Secretary of Administration, and the Department of Planning and Budget regarding the operations and maintenance costs of all buildings controlled, maintained, and operated by the Department of General Services. The report shall include, but not be limited to, the cost and fund source associated with the following: utilities, maintenance and repairs, security, custodial services, grounds keeping, direct administration and other overhead, and any other operations or maintenance costs for the most recently concluded fiscal year. The amount of unleased space in each building shall also be reported"

Building	Unleased Office Space Types (sf)			Comments
	Available Office Space no prospective tenant and not undergoing or pending renovation	Undergoing or Pending Renovation in <2 years	Pending Renovation in 2+ years, or Pending Demolition	
Carillon		500	0	Undergoing renovation
Monroe	13,821		0	No prospective tenant at this time
Reid's Row (formerly Morson Row)	0	20,958	0	Undergoing renovation
Old City Hall	0	59,979	0	Undergoing renovation
Washington	2,986			No prospective tenant at this time
Main Street Centre	8,817	0		No prospective tenant at this time
TOTALS	25,624	81,437	0	