

COMMONWEALTH of VIRGINIA

Office of the Attorney General

Jason S. Miyares Attorney General

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October 31, 2024

The Honorable L. Louise Lucas Chair, Senate Committee on Finance and Appropriations 201 N. 9th Street, 13th Floor General Assembly Building Richmond, VA 23219

The Honorable Luke E. Torian Chair, House Committee on Appropriations 201 N. 9th Street, 12th Floor General Assembly Building Richmond, VA 23219

Dear Chairwoman Lucas and Chairman Torian:

Enclosed is the report required by Item 61F of the enacted biennial budget requiring the Office of the Attorney General ("OAG") to submit a report "detailing expenditures in the prior fiscal year for special outside counsel by any executive branch agencies" including "the reasoning why outside counsel is necessary, the hourly rate charged by outside counsel, total expenditures, and funding source." The attached report covers all of the items requested for fiscal year 2024 (July 1, 2023 through June 30, 2024).

Virginia Code § 2.2-507 requires that "all legal service in civil matters for the Commonwealth, the Governor, and every state department, institution, division, commission, board, bureau, agency, entity, official, court, or judge, including the conduct of all civil litigation in which any of them are interested, shall be rendered and performed by the Attorney General, except as provided in this chapter and except for any litigation concerning a justice or judge initiated by the Judicial Inquiry and Review Commission." Virginia Code §§ 2.2-507 and 2.2-510 authorize the Attorney General to engage and manage the engagement of outside counsel in certain circumstances when "it is impracticable or uneconomical for the Attorney General's office to render such service." Accordingly, with regard to the requirement to provide reasoning for engagement of outside counsel, I note here that, unless otherwise indicated, the reason for engagements described in the report is that it was "impracticable or uneconomical for the

Attorney General's office to render such service."

The most common circumstances that make it either impracticable or uneconomical for this Office to provide legal services and therefore necessitate the engagement of outside counsel are the lack of certain specialized or unique legal expertise among the Office staff or the lack of legal staff in the geographic location where services are necessary.

The majority of outside counsel work is performed under engagements procured competitively pursuant to "Solicitations for Proposals" (SFPs) in which firms bid for the opportunity to provide legal services, resulting in a slate of pre-approved firms that provide legal services at discounted, guaranteed rates negotiated by the OAG. Selection as a qualified provider under an SFP is not a guarantee of work. The attached report details each agency that received services during fiscal year 2024 and the cost of those services pursuant to current or previous SFP categories, as well as the hourly rate range for each of the categories. As indicated in the report, the highest billed SFP categories are General Civil Litigation (44.92%), Employment (12.97%), and Eminent Domain (12.13%).

Outside counsel may also be engaged to provide legal services for Commonwealth agencies on a "Single Case Appointment" (SCA) basis for one specific transaction, issue, or matter that is either not covered by an existing SFP category or requires expertise or exists in a jurisdiction beyond that maintained by firms appointed pursuant to a relevant SFP category. The attached report details each agency that received services pursuant to an SCA during fiscal year 2024, the cost of those services, as well as the hourly rate range and a brief description for each SCA.

The Office of Attorney General manages the relationship with all outside counsel to include establishing the scope of legal services, terms and conditions of engagement, outside counsel directives, and other governing documents; negotiating rates and establishing matter budgets; monitoring performance to ensure the Commonwealth and its agencies receive excellent service; reviewing invoices to ensure compliance with established procedures and monitoring billing practices. As dictated by state law, unless otherwise indicated, the legal services described in the report were "paid out of the funds appropriated for the administration of the board, commission, division, or department represented or whose members, officers, inspectors, investigators, or other employees are represented."

The Office of the Attorney General is committed to engaging outside counsel who can provide competent and cost-effective service to the Commonwealth and its agencies. It is the goal of this office to closely monitor outside counsel with an eye toward improving coordination, oversight, effectiveness, and efficiency and cost-effectiveness. We have expanded the services covered by the SFP categories, updated the governing policies for the outside counsel program, provided training opportunities to OAG staff and outside counsel attorneys and staff, improved recordkeeping, cross-trained OAG employees to mitigate lapses in coordination, and requested and received feedback from agencies on the services they receive.

I am proud to lead a team that provides exceptional legal services on such a broad scope of issues, often of great depth, complexity, and significance. It is a truly remarkable team. The attorneys in the Office of Attorney General are dedicated professionals who, in many cases, are sacrificing more lucrative opportunities in the private sector to serve our Commonwealth. On the occasions when the people of Virginia are best served by the engagement of outside counsel, I will make sure the Commonwealth gets maximum value for each and every dollar.

Very truly yours,

Jason S. Miyares

Attorney General of Virginia

cc: Ms. Anne Oman, Staff Director, House Committee on Appropriations
Ms. April Kees, Director, Senate Committee on Finance and Appropriations

Report on Executive Branch Agency Use of Special/Outside Counsel FY 2024

By Solicitation for Proposal

Office of the Attorney General

Automobile Liability		
Christopher Newport University	\$1,942.50	
Department of Transportation	\$26,536.11	
Department of the Treasury, Division of Risk Management	\$320,000.68	
Total:	\$348,479.29	
Hourly Rate Range:	\$90.00 - \$475.00	

Bankruptcy		
Department of Corrections	\$5,000.00	
Department of Criminal Justice Services	\$15,947.00	
Department of Transportation	\$30,702.00	
University of Virginia	\$39,991.60	
Total:	\$91,640.60	
Hourly Rate Range:	\$150.00 -	
Total:	\$91,640.	

Charitable Trusts & Investment		
New College Institute		\$120,808.20
University of Mary Washington		\$4,694.10
University of Virginia		\$32,307.10
Total:		\$157,809.40
Но	urly Rate Range:	\$625.50 - \$1,049.75

Child Support Enforcement	
Department Social Services, Division of Child Support Enforcement	\$26,465.00
Total:	\$26,465.00

\$275 for each JDR Day with 20 or fewer hearings

\$275 for each day at a statewide or quarterly regional legal services meeting lasting 4 hours or less \$550 for each JDR Day with more than 20 hearings

\$550 for each day at a statewide or quarterly regional legal services meeting lasting more than 4 hours \$40 for travel time to and from courts and legal services meetings between 50 and 99 miles roundtrip \$60 for travel time to and from courts and legal services meetings 100 or more miles roundtrip \$125 per hour for other pre-approved legal work, including circuit court appeals (inclusive of any and all expenses, including travel expenses)

Commercial Real Estate		
Department of General Services	\$6,080.00	
Department of Housing and Community Development	\$2,153.00	
George Mason University	\$66,245.80	
Science Museum of Virginia	\$21,621.50	
Virginia Port Authority	\$350.00	
Virginia Retirement System	\$10,447.50	
Total:	\$106,897.80	
Hourly Rate Range:	\$350.00 - \$995.00	

Commonwealth Transportation Board		
Hourly Rate Range:	N/A	

PBM Litigation		
Hourly Rate Range:	N/A	

Cybersecurity and Data Protection		
Virginia Commonwealth University		\$7,264.40
Virginia Lottery		\$2,608.00
Virginia Retirement System		\$10,398.00
Total:		\$20,270.40
Н	ourly Rate Range:	\$390.00 -
, ,	\$405.00	

Debt Collection	
Virginia Department of Transportation/DDC	\$378,000.00
Total:	\$378,000.00

A. Property damage claims with a principal balance in excess of \$25,000: Total compensation of twenty-two percent (22%) of the total amount collected on cases that settle prior to filing suit; and twenty-seven percent (27%) of the total amount collected on cases where suit is filed and served. This contingent fee shall be all-inclusive and will be interpreted as being the entirety of expenditure for this engagement. No other costs or fees, except those noted in this letter, shall be charged to or accepted by the OAG, absent express written authority from the OAG.

Debt Collection

- B. All other contingency fee claims: Total compensation of twenty-five percent (25%) of the total amount collected. This contingent fee shall be all-inclusive and will be interpreted as being the entirety of expenditure for this engagement. No other costs or fees shall be charged to or accepted by the OAG, absent express prior written authority from the OAG.
- C. Hourly rates: For collection matters where the OAG deems that the hourly rate is an appropriate method of compensation, the rate shall be \$150.00 an hour for all attorney timekeepers. For non-attorney timekeepers, \$75.00 an hour shall be the standard rate.

Department of Medical Assistance Services		
Hourly Rate Range:	N/A	

Eminent Domain		
Virginia Department of Transportation		\$2,166,498.67
Total:		\$2,166,498.67
	Hourly Rate Range:	\$20.00 - \$450.00

Employment		
College of William & Mary	\$8,885.20	
Department of Behavioral Health & Developmental Services	\$13,260.00	
Department of Conservation & Recreation	\$19,126.25	
Department of Corrections	\$186,661.43	
Department of Environmental Quality	\$14,917.50	
Department of General Services	\$12,967.50	
Department of Health	\$41,350.00	
Department of Health Professionals	\$6,207.50	
Department of Historic Resources	\$9,847.50	
Department of Medical Assistance Services	\$7,405.00	
Department of Motor Vehicles	\$140,604.75	
Department of Rail & Public Transportation	\$18,980.00	
Department of Social Services	\$21,975.50	
Department of Taxation	\$ 7,072.50	
Department of Veteran Services	\$14,887.10	
Division of Risk Management	\$906.30	

Employment	
Eastern State Hospital	\$11,471.25
George Mason University	\$508,196.28
Norfolk State University	\$283,754.25
Office of the Attorney General	\$15,007.50
Old Dominion University	\$60,999.60
Radford University	\$10,308.70
Uninsured Employers' Fund	\$3,587.00
University of Mary Washington	\$7,165.00
University of Virginia	\$200,725.25
Veterans Service Foundation	\$29,352.50
Virginia Commonwealth University	\$62,743.64
Virginia Community College System	\$57,764.75
Virginia Department of Agriculture & Consumer Services	\$27,255.30
Virginia Department of Transportation	\$154,311.72
Virginia Employment Commission	\$70,574.33
Virginia Indigent Defense Commission	\$10,697.50
Virginia Military Institute	\$32,546.20
Virginia Museum of Fine Arts	\$630.00
Virginia Polytechnic Institute & State University	\$5,170.00
Virginia Port Authority	\$18,203.60
Virginia Retirement System	\$121,503.64
Virginia State Police	\$49,641.30
Virginia State University	\$54,514.00
Total:	\$2,316,684.04
Hourly Rate Range:	\$90.00 - \$995.00

FCC/Communications		
College of William & Mary		\$405.00
Department of State Police		\$398.00
Total:		\$803.00
	Hourly Rate Range:	\$300.00 -
The same and the s	\$350.00	

General Civil Litigation	
Department of Behavioral Health & Developmental Services	\$56,027.09
Department of Conservation & Recreation	\$13,608.00
Department of Corrections	\$3,047,945.10
Department of Education	\$217,368.65
Department of Elections	\$39,507.50
Department of General Services	\$9,475.00
Department of Health Professions	\$1,431.00
Department of Labor & Industry	\$561.00
Department of Motor Vehicles	\$5,828.00
Division of Capitol Police	\$47,660.84
George Mason University	\$275,878.93
James Madison University	\$13,015.00
Norfolk State University	\$33,347.79
Office of the Governor	\$92,499.00
University of Virginia	\$3,530,310.79
Virginia Commonwealth University	\$17,382.50
Virginia Department for Aging and Rehabilitative Services	\$10.772.50
Virginia Department of Agriculture & Consumer Services	\$319,188.40
Virginia Department of Transportation	\$11,903.20
Virginia Marine Resource Commission	\$68,829.05
Virginia Outdoors Foundation	\$1,740.00
Virginia Polytechnic Institute & State University	\$174,630.81
Virginia School for the Deaf and Blind	\$5,568.00
Virginia State Police	\$30,779.57
Total:	\$8,026,257.72
Hourly Rate Range:	\$80.00 - \$1,075.00

Higher Education Bonds	
Old Dominion University	\$63,857.50
University of Virginia	\$5,457.00
Virginia Department of Transportation	\$7,650.00

Virginia Commonwealth University		\$34,544.20
Virginia Polytechnic Institute & State University		\$4,038.10
Total:		\$115,546.80
	Hourly Rate Range:	\$234.00 - \$938.00

Immigration	
Central State Hospital	\$1,250.00
Christopher Newport University	\$13,150.00
College of William & Mary	\$27,050.00
Department of Education	\$1,250.00
Department of Energy	\$2,500.00
Eastern State Hospital	\$6,200.00
George Mason University	\$34,225.00
James Madison University	\$5,350.00
Longwood University	\$9,275.00
Norfolk State University	\$2,500.00
Office of Data Governance and Analytics	\$1,250.00
Old Dominion University	\$67,275.00
Radford University	\$12,950.00
University of Mary Washington	\$7,500.00
University of Virginia	\$157,402.83
Virginia Commonwealth University	\$24,150.00
Virginia Community College System	\$3,000.00
Virginia Department of Transportation	\$36,760.50
Virginia Military Institute	\$16,700.00
Virginia Polytechnic Institute & State University	\$7,662.00
Virginia Retirement System	\$2,725.00
Virginia State University	\$3,750.00
Western State Hospital	\$12,100.00
Total:	\$455,975.33
Flat Fees	\$1,250.00 - \$3,250.00

Intellectual Property		
Brightpoint Community College	\$623.50	
Dabney Lancaster Community College	\$2,680.00	
Department of Agriculture and Consumer Services	\$812.50	
Department of Social Services	\$4,728.50	
George Mason University	\$183,229.55	
Longwood University	\$3,372.07	
Lord Fairfax Community College	\$435.50	
Norfolk State University	\$1,812.00	
Office of the Attorney General	\$1,332.50	
Old Dominion University	\$12,294.00	
Patrick & Henry Community College	\$493.50	
Radford University	\$4,289.00	
University of Mary Washington	\$9,815.00	
Veterans Service Foundation	\$738.00	
Virginia Museum of Fine Arts	\$1,828.00	
Virginia Polytechnic Institute & State University	\$3,611.00	
Virginia Retirement System	\$3,652.00	
Virginia State University	\$4,667.70	
Virginia Tourism Corporation	\$29,908.50	
Total:	\$270,322.82	
Hourly Rate Range:	\$100.00 - \$895.00	

Local Government & Constitutional Officers	
Hourly Rate Range:	N/A

Medical Malpractice	
Birth Injury Fund	\$82,217.50
Department of Corrections	\$92,753.07
Department of the Treasury, Division of Risk Management	\$645,934.94
Virginia Polytechnic Institute & State University	\$801.00
Total:	\$821,706.51

Medical Malpractice	
Hourly Rate Range:	\$95.00 - \$300.00

Public Finance		
Department of Conservation & Recreation	\$3,710.00	
Department of General Services	\$26,994.80	
Department of the Treasury	\$248,237.09	
Richard Bland College	\$2,604.40	
Tobacco Rights Revitalization Commission	\$5,870.50	
Virginia College Building Authority	\$115,000.00	
Virginia Department of Transportation	\$131,361.50	
Virginia Port Authority	\$38,478.90	
Virginia Small Business Financing Authority	\$9,896.72	
Total:	\$582,153.91	
Hourly Rate Range:	\$125.00 - \$995.00	

Transportation Privatization	
Department of Transportation	\$300,925.49
Total:	\$300,925.49
Hourly Rate Range:	\$475.00 - \$1,080.00

University Medical Centers			
University of Virginia	\$571,075.74		
Virginia Commonwealth University	\$13,931.40		
Total:	\$585,007.14		
Hourly Rate Range:	\$160.00 - \$995.00		

Virginia Port Authority	
Virginia Port Authority	\$51,569.10
Total:	\$51,569.10

Virginia Port Authority	
Hourly Rate Range:	\$135.00 - \$884.00

VRS Domestic Asset Recovery	
Hourly Rate Range:	N/A

Workers' Compensation			
Birth Injury Fund	\$18,019.50		
Department of Human Resource Management, Office of Workers' Compensation	\$18,530.66		
Department of Human Resource Management, Office of Health Benefits	\$396.00		
Virginia Workers' Compensation Commission - Criminal Injuries Compensation Fund	\$4,896.00		
Virginia Workers' Compensation Commission - Uninsured Employers' Fund	\$1,001,867.97		
Total:	\$1,043,710.13		
Hourly Rate Range:	\$60.00 - \$185.00		

	Outside Counsel Spending by Solicitation for Proposal	
TOTAL:		\$17,866,723.00

Report on Executive Branch Agency Use of Special/Outside Counsel FY 2024

By Single Case Appointment

Office of the Attorney General

Single Case Appointment Number	Description	Agency	Amount Authorized	Range of Hourly Rates
2008-20	Specialized legal matter	Office of the Attorney General	\$118.00	\$295.00 - \$295.00
2011-36	Specialized legal matter	Office of the Attorney General	\$192.50	\$275.00 - \$275.00
2012-50	Specialized legal matter	University of Virginia	\$5,783.00	\$75.00- \$257.25
2013-47	Tax collection litigation	Department of Taxation	\$71.40	\$187.00 - \$450.00
2014-N07	Specialized legal matter	Office of the Attorney General	\$1,062.00	\$295.00 - \$295.00
2015-N60	Local counsel, out of state litigation	Department of Education	\$6,039.00	\$110.00 - \$275.00
2018-N24	Highly specialized legal matter	Department of Medical Assistance Services	\$58,620.00	\$340.00 - \$685.00
2018-N31	Specialized legal matter	Virginia Department of Transportation	\$1,102.50	\$87.50 - \$175.00
2018-N33	Specialized legal matter	Virginia Department of Transportation	\$25,342.50	\$150.00 - \$535.00
2018-N38	Highly specialized and complex legal matter	Department of Motor Vehicles	\$39,874.50	\$250.00 - \$725.00
2019-N15	Highly specialized legal matter	Virginia Department of Transportation	\$366,228.42	\$220.50 - \$446.25
2019-N21	International matter	Virginia Polytechnic Institute & State University	\$12,803.00	\$250.00 - \$350.00
2020-N01	Highly specialized legal matter	Virginia Department of Transportation	\$222,399.00	\$220.00 - \$465.00
2020-N14	Specialized legal matter	Virginia Polytechnic Institute & State University	\$3,784.00	\$185.00 - \$495.00

2020-N16	Specialized legal matter	Office of the Attorney General	\$2,976.00	\$205.00 - \$310.00
2020-N20	Specialized legal matter	Department of Behavioral Health & Developmental Services	\$8,620.00	\$155.00 – \$330.75
2020-N21	Specialized legal matter	Office of the Attorney General	\$22,148.84	\$205.00 - \$310.00
2021-N04	International matter	Virginia Commonwealth University	\$10,562.50	\$89.00 - \$676.00
2021-N20	Specialized legal matter	Virginia Department of Transportation	\$969,635.50	\$190.00 - \$465.00
2022-N05	Specialized legal matter	Office of the Attorney General	\$59,005.75	\$310.50 - \$829.00
2022-N15	Highly specialized legal matter	George Mason University	\$227,465.70	\$150.00 - \$585.00
2022-N16	Specialized legal matter	University of Virginia	\$1,354.70	\$461.00 - \$589.00
2022-N17	Specialized legal matter	College of William & Mary	\$16,788.00	\$290.00 - \$535.00
2022-N19	Highly specialized legal matter	Norfolk State University	\$47,182.05	\$170.00 - \$888.00
2022-N27	Specialized legal matter	Virginia Polytechnic Institute & State University	\$3,780.00	\$60.00 - \$120.00
2022-N30	Highly specialized legal matter	University of Virginia	\$91,997.18	\$250.00 - \$1,100.00
2023-N03	Highly specialized legal matter	Virginia Polytechnic Institute & State University	\$3,250.00	\$250.00 - \$650.00
2023-N04	Specialized legal matter	Department of Human Resource Management	\$789.50	\$95.00 - \$170.00
2023-N05	Specialized legal matter	Department of Human Resource Management	\$267.50	\$85.00 - \$175.00
2023-N07	Specialized legal matter	Norfolk State University	\$3,306.00	\$346.50 - \$690.00

Specialized legal matter	Department of Behavioral Health & Developmental Services	\$3,255.00	\$70.00 - \$210.00
Specialized legal matter	University of Virginia	\$10,296.51	\$247.50 - \$995.00
Specialized legal matter	University of Virginia	\$14,637.50	\$125.00 - \$250.00
Specialized legal matter	Department of Human Resource Management	\$750.00	\$240.00 - \$240.00
Specialized legal matter	Department of Behavioral Health & Developmental Services	\$2,478.00	\$70.00 - \$210.00
Tax collection litigation	Department of Taxation	\$94,314.85	\$450.00 - \$450.00
Tax collection litigation	Department of Taxation	\$2,970.00	\$450.00 - \$450.00
Tax collection litigation	Department of Taxation	\$84,015.00	\$250.00 - \$450.00
Tax collection litigation	Department of Taxation	\$990.00	\$250.00 - \$450.00
Specialized legal matter	University of Virginia	\$23,720.68	\$105.00- \$220.00
Specialized legal matter	Virginia Polytechnic Institute & State University	\$4,905.00	\$250.00 - \$450.00
Specialized legal matter	Department of Human Resource Management	\$3,878.95	\$225.00 - \$350.00
Highly specialized legal	Office of the Governor	\$185,562.00	\$235.00 - \$795.00
Specialized legal matter	Office of the Attorney General	\$10,422.50	\$275.00 - \$275.00
Highly specialized legal	Office of the Governor	\$338,988.00	\$235.00 - \$795.00
Specialized legal matter	Department of Human Resource Management	\$500.00	\$125.00 - \$400.00
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	Highly specialized legal			\$200.00-
2023-N37	matter	Virginia Commonwealth University	\$14,536.00	\$400.00
2023-N38	Highly specialized legal matter	Virginia Commonwealth University	\$37,205.00	\$350.00- \$350.00
2023-N39	Highly specialized legal matter	Office of the Attorney General	\$1,999.00	\$400.00 - \$400.00
2023-N40	Highly specialized legal matter	University of Virginia	\$144,882.00	\$185.00 - \$440.00
2023-N42	Specialized legal matter	Department of Behavioral Health & Developmental Services	\$33,030.60	\$170.00 - \$383.00
2023-N44	Highly specialized legal matter	Secretary of Finance	\$531,185.99	\$850.00 - \$850.00
2023-N45	Highly specialized legal matter	Department for the Blind & Visually Impaired	\$4,517.79	\$178.00 - \$403.75
2023-N49	Highly specialized legal matter	Virginia Tourism Authority	\$4,700.00	\$400.00 - \$400.00
2023-N50	Specialized legal matter	Virginia State University	\$59,956.00	\$150.00 - \$460.00
2023-N51	Highly specialized legal matter	Office of the Governor	\$1,599,553.83	\$660.00 - \$975.00
2023-N52	Highly specialized legal matter	Virginia Port Authority	\$2,551.50	\$450.00 - \$450.00
2024-N01	Highly specialized legal matter	Department of Motor Vehicles	\$194,997.98	\$250.00 - \$862.00
2024-N02	Highly specialized legal matter	Department of Medical Assistance Services	\$119,043.00	\$190.00 - \$685.00
2024- N04	Specialized legal matter	Office of the Attorney General	\$10,739.07	\$350.00 - \$350.00
2024-N03	Specialized legal matter	Longwood University	\$8,457.50	\$425.00 - \$425.00
2024-N10	Highly specialized legal matter	Department of Medical Assistance Services	\$630,360.74	\$345.00 - \$800.00

2024-N14	Highly specialized legal matter	University of Virginia	\$120,989.63	\$315.00 - \$760.00
2024-N16	Specialized legal matter	George Mason University	\$7,535.00	\$385.00 - \$550.00
2024-N20	Specialized legal matter	New College Institute	\$20,938.46	\$183.00 - \$383.00
2024-N22	Specialized legal matter	Virginia State University	\$4,543.00	\$385.00- \$440.00
2024-N23	Specialized legal matter	New College Institute	\$7,171.50	\$196.00- \$383.00
2024-N24	Specialized legal matter	University of Virginia	\$11,160.00	\$1,395.00- \$1,485.00
2024-N25	Highly specialized legal matter	Department of Medical Assistance Services	\$171,104.00	\$191.00- \$475.00
2024- N27	Specialized legal matter	Department of Education	\$2,850.00	\$400.00- \$800.00
2024-N29	Highly specialized legal matter	Office of the Attorney General	\$5,365.00	\$125.00 - \$230.00
2024-N31	Specialized legal matter	New College Institute	\$229.80	\$183.00 - \$383.00

	Outside Counsel Spending by Single Case Assignment	
TOTAL:		\$6,889,690.69