

**Document Title**

Annual Executive Summary of the Radford University Board of Visitors

**Author**

Board of Visitors, Radford University

**Enabling Authority**

Code of Virginia §23.1-1300 through 1310 and §23.1-2100 through 2104.

This report is specifically required by §23.1-1303.

**Executive Summary:**

Annual Executive Summary of the interim activity and work of the Board of Visitors during 2024 in accordance to §23.1-1303. Questions regarding the Executive Summary can be addressed to Karen Casteel, Secretary to the Board of Visitors, Office of the President, (540) 831-5426, [kcasteel@radford.edu](mailto:kcasteel@radford.edu)

The Board of Visitors has taken multiple actions to ensure compliance with the provisions of the legislation as described below:

I. Members of the Radford University Board of Visitors

Current members and their term expiration dates:

Mr. Marquett Smith, Rector, (Term expires June 30, 2025)

Mr. Tyler W. Lester, (Term expires June 30, 2025)

Mr. Dale S. Ardizzone, (Term expires June 30, 2028)

Ms. Jeanne S. Armentrout, (Term expires June 30, 2026)

Ms. Betsy D. Beamer, (Term expires June 30, 2028)

Ms. Joann S. Craig, (Term expires June 30, 2027)

Ms. Callie M. Dalton, (Term expires June 30, 2028)

Mr. William C. Davis, (Term expires June 30, 2028)

Dr. Betty Jo Foster, (Term expires June 30, 2027)

Mrs. Jennifer Wishon Gilbert, (Term expires June 30, 2026)

Mr. George Mendiola, (Term expires June 30, 2026)

Ms. Lisa W. Pompa, (Term expires June 30, 2025)

Mr. David A. Smith, (Term expires June 30, 2027)

Mr. Jonathan Sweet, (Term expires June 30, 2028)

Mr. James C. Turk, (Term expires June 30, 2026)

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The following are appointed by the Radford University Board of Visitors:  
 Dr. Matt Close, (non-voting) Faculty Advisory Representative to the Board of Visitors,  
 (Term expires June 30, 2025)  
 Mr. Onajae Edmund, (non-voting) Student Advisory Representative to the Board of  
 Visitors, (Term expires June 30, 2025)

## II. Actions taken in compliance with §23.1-1301, § 2.2-3711 and §2.2-3712.

The goal of the Board of Visitors of Radford University is to operate in a transparent manner as evidenced by the following:

- 1) Held Quarterly Board Meetings on the following dates all of which were open to the public, notice was provided pursuant to §2.2-3707 of the Code of Virginia, and the agendas and minutes were published pursuant to state law: March 22, 2024; June 7, 2024; September 6, 2024; and December 6, 2024.

Held an all-virtual Budget Workshop on February 28, 2024 in preparation for the discussion and vote on tuition and fee rates for 2024-2025 at the March meeting.

Any business that was conducted in a closed session was done pursuant to the Virginia Freedom of Information Act (§2.2-3700 et seq.). Minutes of the meetings can be found at <https://www.radford.edu/board/minutes/index.html>

In addition, an attorney from the Office of the Attorney General attended each meeting.

- 2) Held a Board Retreat on July 22-23, 2024. Both days were open to the public, notice was provided pursuant to §2.2-3707 of the Code of Virginia, and agenda and minutes were published pursuant to state law.

Minutes of the meetings can be found at <https://www.radford.edu/board/minutes/index.html>

- 3) Held a budget overview and public comment session on March 12, 2024. The proposed 2023- 2024 financial overview was presented followed by an opportunity for the public to comment on the proposed tuition and fees.
- 4) Held committee meetings of the following committees on the dates set forth:

Academic Excellence and Student Success Committee meetings held: March 21, 2024; June 6, 2024; September 5, 2024 and December 5, 2024.

Business Affairs and Audit Committee meetings held: March 21, 2024; June 6, 2024; September 5, 2024 and December 5, 2024.

Enrollment Management and Brand Equity Committee meetings held: March 21, 2024; June 6, 2024; September 5, 2024 and December 5, 2024.

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External Engagement Committee meetings held: March 21, 2024; June 6, 2024; September 5, 2024 and December 5, 2024.

Executive Committee meetings held: March 22, 2024; June 7, 2024; September 6, 2024 and December 6, 2024.

Student Affairs and Athletics Committee meetings held: March 21, 2024; June 6, 2024; September 5, 2024 and December 5, 2024.

All of the meetings listed above were open to the public, notice of the meetings were provided pursuant to §2.2-3707 of the Code of Virginia, the agendas and minutes of all meetings were published pursuant to state law. Any business that was conducted in a closed session was done pursuant to the Virginia Freedom of Information Act (§2.2-3700 et seq.). Minutes of the meetings can be found on Radford University's website at <https://www.radford.edu/board/minutes/index.html>

III. Actions taken in compliance with §23.1-1301 Governing Boards, §23.1-1303 Boards of Visitors; Bylaws and §2.2-3708.3 Electronic Communication.

The Board of Visitors voted to approve a tuition rebate at their June 7, 2024 meeting.

The Board of Visitors voted to approve a change in the Bylaws to align with requirements for all-virtual meetings.

The Bylaws are posted on Radford University Board of Visitors website at <https://www.radford.edu/content/bov/home/board-manual.html>.

IV. Actions taken in compliance with §23.1-1303 Boards of Visitors; Annual meeting with the president of the institution.

Pursuant to §23.1-1303 and in accordance with the Bylaws of the Board of Visitors of Radford University, the Board meets annually with the President for his review.

The Board met with President Bret Danilowicz at the July 22-23, 2024 and approved a Performance Plan for the upcoming year. The Board met with President Bret Danilowicz at the June 7, 2024 meeting and reviewed his performance for the 2023-2024 year.

V. Actions taken in compliance with §23.1-1306 Boards of Visitors; Executive Committee.

The Executive Committee of the Radford University Board of Visitors continually monitors best practices for board governance and offered no specific action.