

# **The Commission on VASAP**

**2024 Annual Executive Summary**

January 2025



**Your Doorway to Safe & Sober Driving**

## **Introduction**

The Virginia Alcohol Safety Action Program traces its roots to Fairfax County. In 1972, it became the site of one of 35 national “Alcohol Safety Action Projects” funded by the National Highway Traffic Safety Administration (NHTSA). On March 24, 1975, legislation passed by the General Assembly expanded this program statewide establishing driver education and rehabilitation programs in an effort to reduce the number of highway tragedies. In 1986, the General Assembly formed the Commission on Virginia Alcohol Safety Action Program (Commission on VASAP). This provided for the standardization of ASAP operations, thereby increasing the quality and equity of services to offenders statewide.

There are currently 20 Alcohol Safety Action Programs (ASAPs) throughout Virginia. Every jurisdiction in the Commonwealth is covered by one of the local programs. The ASAP programs share in the responsibility with other highway safety partners to help lower the number of impaired drivers on our roadways.

Section 18.2-271.2 of the Code of Virginia requires the Commission on VASAP to submit to the Governor and the General Assembly an annual executive summary of the interim activity and work of the Commission. This report provides an overview of Commission on VASAP activities during 2024.

The Commission on VASAP continues to provide quality services to the citizens of the Commonwealth of Virginia without using any general state revenues. The Commission looks forward to ongoing success in 2025 as it works cooperatively with the General Assembly and other highway safety stakeholders to reduce traffic-related injuries and fatalities.

## **Mission**

To improve highway safety by decreasing the incidence of driving under the influence of alcohol and other drugs, leading to the reduction of alcohol and drug-related fatalities and crashes.

## **Programs**

VASAP has developed many educational programs designed to improve highway safety, providing a credible Alcohol Safety Action Program that responds to the needs of each locality in Virginia. Included among these are:

- ASAP Education Groups
- Community Service Programs
- Driver Improvement Program
- DUI Court
- Multiple Offender Restoration Review
- Intervention Interview
- Reckless/Aggressive Driver Program
- Ignition Interlock
- Young Offender Program

## **Overview of the Commission**

§18.2-271.2. Commission on VASAP; purpose; membership; terms; meetings; staffing; compensation and expenses; chairman's executive summary.

A. There is hereby established in the legislative branch of state government the Commission on the Virginia Alcohol Safety Action Program (VASAP). The Commission shall administer and supervise the state system of local alcohol and safety action programs, develop and maintain operation and performance standards for local alcohol and safety action programs, and allocate funding to such programs. The Commission shall have a total membership of 15 members that shall consist of six legislative members and nine nonlegislative citizen members. Members shall be appointed as follows: four current or former members of the House Committee for Courts of Justice, to be appointed by the Speaker of the House of Delegates; two members of the Senate Committee for Courts of Justice, to be appointed by the Senate Committee on Rules; three sitting or retired judges, one each from the circuit, general district and juvenile and domestic relations district courts, who regularly hear or heard cases involving driving under the influence and are familiar with their local alcohol safety action programs, to be appointed by the Chairman of the Committee on District Courts; one director of a local alcohol safety action program to be appointed by the Speaker of the House of Delegates upon consideration of the recommendations of the legislative members of the Commission; one director of a local alcohol safety action program to be appointed by the Senate Committee on Rules upon consideration of the recommendations of the legislative members of the Commission; one representative from the law-enforcement profession, to be appointed by the Speaker of the House and one nonlegislative citizen at large, to be appointed by the Senate Committee on Rules; one representative from the Virginia Department of Motor Vehicles whose duties are substantially related to matters to be addressed by the Commission to be appointed by the Commissioner of the Department of Motor Vehicles, and one representative from the Department of Behavioral Health and Developmental Services whose duties also substantially involve such matters, to be appointed by the Commissioner of Behavioral Health and Developmental Services. Legislative members shall serve terms coincident with their terms of office. In accordance with the staggered terms previously established, nonlegislative citizen members shall serve two-year terms. All members may be reappointed. Appointments to fill vacancies, other than by expiration of a term, shall be made for the unexpired terms. Any appointment to fill a vacancy shall be made in the same manner as the original appointment.

B. The Commission shall meet at least four times each year at such places as it may from time to time designate. A majority of the members shall constitute a quorum. The Commission shall elect a chairman and vice-chairman from among its membership. The Commission shall be empowered to establish and ensure the maintenance of minimum standards and criteria for program operations and performance, accounting, auditing, public information, and administrative procedures for the various local alcohol safety action programs and shall be responsible for overseeing the administration of the statewide VASAP system. Such programs shall be certified by the Commission in accordance with procedures set forth in the Commission on VASAP Certification Manual. The Commission shall also oversee program plans, operations and performance and a system for allocating funds to cover deficits that may occur in the budgets of local programs.

C. The Commission shall appoint and employ and, at its pleasure, remove an executive director and such other persons as it may deem necessary, and determine their duties and fix their salaries or compensation.

D. The Commission shall appoint a Virginia Alcohol Safety Action Program Advisory Board to make recommendations to the Commission regarding its duties and administrative functions. The membership of such Board shall be appointed in the discretion of the Commission and include personnel from (i) local safety action programs, (ii) the State Board of Behavioral Health and Developmental Services, community service boards or behavioral health authorities and (iii) other community mental health services organizations. An assistant attorney general who provides counsel in matters relating to driving under the influence shall also be appointed to the Board.

E. Legislative members of the Commission shall receive compensation as provided in § 30-19.12. Funding for the costs of compensation of legislative members shall be provided by the Commission. All members shall be reimbursed for all reasonable and necessary expenses as provided in §§ 2.2-2813 and 2.2-2825 to be paid out of that portion of moneys paid in VASAP defendant entry fees which is forwarded to the Virginia Alcohol Safety Action Program.

F. The Chairman of the Commission on VASAP shall submit to the Governor and the General Assembly an annual executive summary of the interim activity and work of the Commission no later than the first day of each regular session of the General Assembly. The executive summary shall be submitted as provided in the procedures of the Division of Legislative Automated Systems for the processing of legislative documents and reports and shall be posted on the General Assembly's website.

## **Commission Members**

### **Legislative**

Senator Richard H. Stuart, Chairman  
Delegate James A. “Jay” Leftwich  
Delegate Rae C. Cousins

Senator Scott A. Surovell  
Delegate Patrick A. Hope  
Delegate Atossa R. Reaser

### **Judicial**

The Honorable Mary Jane Hall  
The Honorable George D. Varoutsos  
The Honorable Gino W. Williams

### **Department of Motor Vehicles**

Mr. John L. Saunders, Vice Chairman

### **Non-Legislative Citizen at Large**

Ms. Pat Eggleston

### **Behavioral Health and Developmental Services**

Ms. Margaret Steele

### **Local Program Directors**

Ms. Ashley Cole  
Ms. Krystal Hulette

## **Commission Staff**

Angela D. Coleman – Executive Director

Issar Ali – Field Services Specialist  
EdQuina Bradley – Administrative Procedures Technician  
Rosario Carrasquillo – Special Programs Design Technician  
Shelby Edwards - Office Services Assistant  
Glen D. Miller - IT Project Specialist  
Christopher Morris – Special Programs Coordinator  
Charlene Motley – Field Services Supervisor  
Richard Phillips - Ignition Interlock Technical Support Specialist  
LeAnne Turner – Executive Assistant

## **Commission Meeting Dates**

March 22, 2024   June 7, 2024   September 13, 2024   December 6, 2024

## **Highlights of the Commission for 2024**

### **Local ASAP Support**

- maintained the state share fee at 3% since year 2005 instead of the allowable up to 10% as mandated in Virginia Code Section § 18.2-271.2, Subsection B to allow for ASAPs to have more revenue to assist with office operations and provision of services in their locality
- allocated state funds totaling \$588,882.24 to Bull Run ASAP, Capital Area ASAP, James River ASAP, John Tyler ASAP, Mt. Rodgers ASAP, Old Dominion ASAP, Rockingham/Harrisonburg ASAP, Southeastern Virginia ASAP, Southside Virginia ASAP, Southwest Virginia ASAP and Tri River ASAP
- assisted the local programs in a continuing difficult economic climate by assuming payment for education workbooks for all ASAPs
- provided on-going technical support to the ASAPs regarding case management and ignition interlock procedures
- continued to work with the Department of Motor Vehicles on matters related to restricted license orders, ignition interlock, ASAP compliance and policy updates
- maintained the VASAP–DMV interface for electronic submission of ASAP data
- completed a budgetary review of all ASAP expenditures
- provided oversight for the vendor conducting financial audits of the ASAPs
- provided local support to the Piedmont ASAP as it transitioned into the Southside ASAP. This included streamlining workflow processes, building relationships with the courts, and working with local agencies in order to facilitate a smooth transition. January – June
- provided local support to the Capital Area ASAP as it transitioned into the John Tyler ASAP. This included streamlining workflow processes, building relationships with the courts, and working with local agencies in order to facilitate a smooth transition.
- provided onsite support to New River Valley ASAP
- provided support to Alexandria ASAP client cases and appeared in the Alexandria court for non-compliance hearings
- provided goodwill visits to local ASAPs

### **Ignition Interlock and Remote Alcohol Monitoring**

- provided administrative oversight for vendors regarding the operation of the ignition interlock program in the Commonwealth

- conducted inspections of 76 ignition interlock service centers and 45 remote alcohol motoring device (RAMD) service centers
- responded to over 8600 requests for secondary ignition interlock reviews and other RAMD/ ignition Interlock related inquiries from the local ASAPs.
- administrated certification testing and monitored newly hired ignition interlock technicians
- charged 5 offenders with ignition interlock circumvention who were subsequently convicted

### **Meetings, Trainings and Workgroups**

- attended scheduled meetings of the Drug Court Treatment Advisory Committee
- served as a member on the Drug Court Operations Committee
- participated in the training of new judges on June 27 in Newport News
- coordinated and presented training for the annual VASAP Training Conference held on August 6-8 at the Hilton Short Pump Hotel
- served as the chair for the American Association of Motor Vehicle Administrators (AAMVA) Ignition Interlock Work Group on Reciprocity January – December
- conducted training for newly hired ASAP employees April 11<sup>th</sup> – 16<sup>th</sup>, May 9<sup>th</sup> -13<sup>th</sup>, June 12<sup>th</sup> – 13<sup>th</sup>, July 15<sup>th</sup> – 16<sup>th</sup> and September 17<sup>th</sup> – 18<sup>th</sup>
- continued support for the inaugural VASAP Leadership Program which provides professional development to qualified applicants who exhibit the leadership skills desired to lead the VASAP system into the future
- provided ECM Treatment Provider Portal training on several dates during the months of January – September
- provided ECM Field Training during the months of January, February, March, May, July and August
- provided restricted license training for Prince Edward Court Clerks on February 14<sup>th</sup> and City of Richmond Court Clerks on September 3, 2024
- provided RAMD/Interlock Tech training July 10 – 11<sup>th</sup> in Henrico County
- proctored monthly certification exams
- provided on-going Information Security Training to both VASAP and ASAP employees
- provided training to the Courts/DMV and VASAP system on August 20<sup>th</sup>
- conducted testing preparation for the VASAP certification exam
- provided training related to budget amendments, annual income statements and case review verification to directors
- provided new employee training to ASAP employees on a monthly basis throughout the second half of the year
- attended the Lifesaver's Conference April 7<sup>th</sup> – April 9<sup>th</sup>
- attended the Governor's Highway Safety Conference September 7<sup>th</sup> – 11<sup>th</sup>

## **Technology**

- provided on-going technical support to the ASAPs regarding case management and ignition interlock procedures
- maintained the VASAP–DMV interface for electronic submission of ASAP data
- provided on-going Information Security Training to both VASAP and ASAP employees
- worked with Adsystech on continuous process improvements to the case management process and client/vendor portals
- created an online portal used by instructors to provide for more efficient method of communication between the ASAP and instructors
- provided IT point of contact support for 22 ASAP offices and the commission office
- managed VITA support requests including computer hardware and office phones
- served as agency account administrator for 180+ DMV users
- served as agency account administrator for 795+ Enginuity (ECM) users
- continued to develop and improve the ECM VASAP Case Management Information System
- provided adhoc technical support for 22 ASAP offices
- enhanced the ECM VASAP Case Management Information System to aid the ASAP client with the ability to attend a virtual intake
- enhanced the ECM VASAP Case Management Information System to provide case management oversight at the case manager, ASAP director, and VASAP levels respectively
- provided on-going Information Security Training to both VASAP and ASAP employees
- enhanced the INSPIRE financial system, that was created to provide local programs with the ability to submit annual budgets and monthly reports to the Commission electronically, to include budget amendments and the ability to upload important financial documents

## **Public Information**

- released a written Commission on VASAP Holiday Statement on the dangers of drinking and driving during the month of December
- responded to and resolved, inquiries and concerns of legislators, citizens, courts, local attorneys, neighboring states, and other state agencies
- provided weekly legislative updates to ASAPs and other stakeholders
- received award from Commonwealth of Virginia Campaign in April for highest participation for a small agency
- provided VASAP informational cards, liter bags, wristbands, key chains and hand sanitizer with customized safe driving messages to Virginia juvenile and domestic relations courts for use in driver licensing ceremonies
- provided VASAP informational cards, VASAP wristbands, VASAP Hot/cold Gel Packs and teen posters with customized safe driving messages to local ASAPs
- hosted an informational booth at the Virginia District Court Clerk's Annual Conference in Richmond April 22<sup>nd</sup> – April 23<sup>rd</sup> handed out VASAP key chain flashlights, pens,



napkins, wine charms and hand sanitizer in addition to providing hundreds of VASAP informational cards to the clerks to disseminate to their courts

- hosted an informational booth at the Shamrock the Block festival, which attendance has grown to over twenty thousand attendees, and handed out Shamrock Beads with Drive Sober Message, Cup Sleeves with Drive Sober Message, Napkins with Drive Sober Message – items were also featured on NBC 12 News
- hosted an informational booth at the Annual West Point Crab Carnival and provided VASAP Informational Cards, Cup Sleeves with Drive Sober Message, Lip Balm, and Key Chans with Drive Sober Message

### Highlights of VASAP Public Information Events



## **Certification/Audits**

- successfully passed the financial audit of the commission office without any findings of deficiency
- conducted the triennial certification of the local ASAPs



If you should have any questions regarding the content of the 2024 Annual Executive Summary or any of the programs offered by the Virginia Alcohol Safety Action Program, please contact:

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