

		BUDGET FOR FY26 FISCAL YEAR		
		Approved by Board on June 18, 2025		
		Fiscal Year: July 1, 2025 - June 30, 2026		
		FY26	FY26	FY26
		MEI	GF	Total - GF
Personnel Services				
56	Total Personnel Services	825,248	2,768,534	3,593,782
57	Full-Time	7	26	33
58	Part-Time	4	2	6
59	Wage		1	1
Management Services				
62	FMF Support Services		25,000	25,000
63	Supplemental Security Services		224,668	224,668
64	Total Management Services	-	249,668	249,668
Utility Operating Costs				
67	PPEA Operator for Water/Sewer/Stormwater/Gas		1,686,032	1,686,032
68	Total Utility Operating Costs	-	1,686,032	1,686,032
Public Information, P/R and Marketing				
71	Marketing - Consultant		100,000	100,000
72	Marketing - Subscription Services	200	32,000	32,200
73	Marketing - Graphics and Design		4,000	4,000
74	Marketing - Advertising	4,000	95,000	99,000
75	Website Upgrade	-		-
76	Brochure Design and Printing	5,000	10,000	15,000
77	Tradeshows		5,000	5,000
78	Web Site Hosting & Maintenance	9,000	5,000	14,000
79	Domain Name Registrations		750	750
80	Marketing Materials	3,000	-	3,000
81	Marketing Introductory Video for FT Monroe	10,000	-	10,000
82	Total Public Information, P/R and Marketing	31,200	251,750	282,950
Architectural, Engineering and Environmental Management				
85	Civil Engineering		115,000	115,000
86	Property Survey Fees		15,000	15,000
87	Architectural On-Call Service		30,000	30,000
88	Engineering On-Call Service		20,250	20,250
89	Archeologist On-Call Service		25,000	25,000
90	Environmental Management Consultant		24,300	24,300
91	Audit Fees		50,000	50,000
92	Attorney Fees		65,000	65,000
93	Homeless Services Payment		85,600	85,600
94	Strategic Land Action Plan		500,000	500,000
95	Total Arch & Eng and Env Management	-	930,150	930,150

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		FY26	FY26	FY26
		MEI	GF	Total - GF
General and Administrative				
98	Postal & Express Services	50	1,000	1,050
99	Printing Services	12,000	8,000	20,000
100	Telephone and Internet Services	11,000	40,000	51,000
101	Wireless Services	1,000	5,000	6,000
102	Organization Memberships	2,500	5,055	7,555
103	Subscriptions and Licensing Fees	2,000	29,525	31,525
104	Employee Workshops and Conferences	5,000	10,000	15,000
105	Employee Education and Development	3,000	3,600	6,600
106	Payroll Fees		9,000	9,000
107	Background/Compensation/Recruiting Fees (HR)	200	33,200	33,400
108	Bank Service Fees		1,000	1,000
109	Custodial Services	120,000	14,000	134,000
110	Grounds Maintenance	30,000	5,000	35,000
111	Building Maintenance and Repair	80,000	47,500	127,500
112	Equipment Maintenance and Repair	50,000	6,800	56,800
113	Fire/Burglary Alarm Monitoring and Maintenance	1,000	5,600	6,600
114	Meeting Cost/Supplies	5,000	14,000	19,000
115	IT Management Contract		90,000	90,000
116	Travel, Subsistence and Lodging	2,000	15,000	17,000
117	Office Supplies	5,000	17,000	22,000
118	Archival/Artifact Conservation/Preservation Materials	8,000	1,500	9,500
119	Research Materials	1,200	100	1,300
120	DEB Cooperative Service Cost		2,500	2,500
121	PILOT Fee to Hampton	3,000	23,579	26,579
122	Refuse Service Charges	2,000	1,400	3,400
123	Utility Expense	65,000	45,000	110,000
124	Equipment Rentals	1,800	7,000	8,800
125	Building Rentals	4,500	-	4,500
126	Property Insurance	16,200	17,774	33,974
127	Workers Comp Insurance		6,500	6,500
128	D&O Insurance / Bonding		3,800	3,800
129	Auto Insurance		-	-
130	AAM Accreditation	5,000	-	5,000
131	Honorariums	1,000	5,000	6,000
132	Event Expenses	16,000	-	16,000
133	Total G&A	453,450	474,433	927,883
Furniture, Fixtures and Equipment				
136	Desktop Computer Systems	-	30,700	30,700
137	Mobile Computers	1,000	1,800	2,800
138	Computer Software	10,300	10,000	20,300
139	Office Furniture, Fixtures, and Equipment	21,000	1,500	22,500

		BUDGET FOR FY26 FISCAL YEAR		
GOVERNMENT FUND		Approved by Board on June 18, 2025		
		Fiscal Year: July 1, 2025 - June 30, 2026		
		FY26	FY26	FY26
		MEI	GF	Total - GF
140	Fiber Network Switch Replacements			-
141	Network Wireless System Replacement			-
142	Network Firewall Replacement			-
143	Preservation Truck		1,500	1,500
144	Preservation Shop Equipment and Tools		10,000	10,000
145	Casemate - Interior Storm Windows	4,500		4,500
146	Education/Public Program Materials	5,000		5,000
147	Casemate - Exhibit Display Cases	5,000		5,000
148	Signage - Interpretive and Regulatory	2,000		2,000
149	VEC - Teleconferencing Equipment (Large Theater)	-		-
150	VEC Large Display	-		-
151	VEC Orientation Display Update	15,000		15,000
152	VEC Interactives replacement/update	1,000		1,000
153	Picnic Tables for Programming	8,000		8,000
154	360 Virtual Tour and Equipment	2,500		2,500
155	VEC/CM Signage-Braille	4,000		4,000
156	VEC ALM Exhibit Update	2,000		2,000
157	Additional CCTV Cameras for Museum	10,000		10,000
158	Total FF&E	91,300	55,500	146,800
160	TOTAL OPERATING COSTS	1,401,198	6,416,066	7,817,264
Property and Improvements				
163	VDOT - Signs, Street Lights and Pavement Markings		392,261	392,261
164	VDOT - Street/Sidewalk Repairs			-
165	Engineering		75,000	75,000
166	Street Sweeping		30,000	30,000
167	African Landing Memorial			-
168	Total Property and Improvements	-	497,261	497,261

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		Fiscal Year: July 1, 2025 - June 30, 2026		
		FY26	FY26	FY26
		MEI	GF	Total - GF
Category Totals				
171	Personnel Services	825,248	2,768,534	3,593,782
172	Management Services	-	249,668	249,668
173	Utility Operating Costs	-	1,686,032	1,686,032
174	Public Information, PR & Marketing	31,200	251,750	282,950
175	Architectural & Engineering	-	930,150	930,150
176	General & Administrative	453,450	474,433	927,883
177	Furniture & Equipment	91,300	55,500	146,800
178	Property & Improvements	-	497,261	497,261
179	TOTAL COSTS	1,401,198	6,913,327	8,314,525
REVENUES				
182	Casemate Fees for Tours and Admissions	8,000		8,000
183	Funding (to)/from Enterprise Fund		(1,459,526)	(1,459,526)
184	Total Revenues	8,000	(1,459,526)	(1,451,526)
Appropriations and Grants				
187	Fort Monroe Foundation			-
188	VDOT Urban Maintenance Grant		497,261	497,261
189	NPS CMA Agreement Items		451,015	451,015
190	State Appropriation, General Fund		7,740,610	7,740,610
191	Additional Appropriations for Salary Increase in Budget		142,077	142,077
192	Additional Appropriations for Other State Charges		349,488	349,488
193	Funding from prior year surplus		85,600	85,600
194	Funding from FY25 surplus		500,000	500,000
195	Total Appropriations and Grants	-	9,766,052	9,766,052
197	TOTAL REVENUE & APPROPRIATIONS	8,000	8,306,525	8,314,525
199	Change in Net Position	(1,393,198)	1,393,198	-

		BUDGET FOR FY26 FISCAL YEAR				
		Approved by Board on June 18, 2025				
		Fiscal Year: July 1, 2025 - June 30, 2026				
		FY26	FY26	FY26	FY26	FY26
		Residential	Commercial	Venues/Events	Utility	Total - EF
Personnel Services						
Total Personnel Services		477,033	-	21,057	-	498,091
20	Full-Time	5	-	-	-	5
21	Part-Time	1	-	-	-	1
22	Wage	-	-	2	-	2
Administrative						
25	Labor - Administration		76,960			76,960
26	Advertising	100		5,000		5,100
27	Office Utilities	12,115				12,115
28	Bank Fees & Finance Charges	1,700		3,500		5,200
29	Legal Fees (includes Bad Debt Expense)	8,500				8,500
30	Office Supplies	2,200	1,200	1,000	250	4,650
31	Computers\Software Usage Fees	16,000		15,000		31,000
32	Copier\Fax Equipment Rentals	1,992				1,992
33	Pagers\Cell Phones	3,000	3,600	3,000		9,600
34	Postage\Courier	600	204	-		804
35	Telephone - Management Office	1,036	4,800			5,836
36	Telephone - Life Safety	3,500	12,420			15,920
37	Meals\Lodging\Travel	150	840			990
38	Conference\Training Fees	1,000	-			1,000
39	Event Expenses			15,000		15,000
40	Uniforms	500	1,500			2,000
41	Total Administrative	52,393	101,524	42,500	250	196,667
Management Fees						
44	Management Fee		150,000			150,000
45	Total Management Fees	-	150,000	-	-	150,000
Insurance						
48	Property Insurance	152,905	372,376	9,606	5,396	540,283
49	Total Insurance	152,905	372,376	9,606	5,396	540,283
Cleaning						
52	Cleaning - Office Building	1,000	3,000			4,000
53	Cleaning - Contracted Services	17,000	140,400	12,000		169,400
54	Total Cleaning	18,000	143,400	12,000	-	173,400
Service Contracts						
57	HVAC Contract	55,000	147,545	2,500		205,045
58	Extermination Contract	80,556	14,175			94,731
59	Emergency Generator Contract		3,800			3,800
60	Fire\Life Safety	35,000	42,000			77,000
61	Landscaping Contract	158,000	388,533			546,533
62	Landscaping - Plants\Flowers\Mulch		30,000	3,000		33,000
63	Alarm Services Contract		27,240			27,240
64	Elevator R&M Contract		4,080			4,080
65	Water Treatment Contract		11,040			11,040
66	Total Service Contracts	328,556	668,413	5,500	-	1,002,469
Repairs & Maintenance						

		BUDGET FOR FY26 FISCAL YEAR				
ENTERPRISE FUND		Approved by Board on June 18, 2025				
		Fiscal Year: July 1, 2025 - June 30, 2026				
		FY26	FY26	FY26	FY26	FY26
		Residential	Commercial	Venues/Events	Utility	Total - EF
69	Labor - Maintenance		232,960			232,960
70	Labor - Property Management		135,200			135,200
71	Building Interior	70,000	19,080			89,080
72	Lead - Based Dust Remediation	15,000				15,000
73	Door & Glass Repair\Replacement	21,000	2,400			23,400
74	Electrical R & M	6,500	4,080			10,580
75	Light Bulbs		-			-
76	Generator Repairs		1,500			1,500
77	Equipment R & M		1,800			1,800
78	Maintenance Equipment Rental					-
79	Landscaping R & M		30,000			30,000
80	Locks and Keys	5,000	1,500			6,500
81	Painting - Interior	112,647	1,500			114,147
82	Flooring - Interior	75,000				75,000
83	Painting - Exterior	25,000				25,000
84	Irrigation R & M		2,000			2,000
85	Contracts - Other					-
86	Plumbing	30,000	1,500			31,500
87	Fire\Security Equipment R & M	20,000	42,000			62,000
88	Signage		28,900			28,900
89	Small Tools	3,500	600			4,100
90	FF&E Exp-Appliances	62,000				62,000
91	FF&E Exp - trash\recycle bins, generators	1,000				1,000
92	Supplies - R & M (other)	8,500	2,400			10,900
93	Supplies - Electrical	9,500				9,500
94	Supplies - HVAC	23,000				23,000
95	Supplies - Painting	650	1,200			1,850
96	Supplies - Plumbing	23,800	2,100			25,900
97	Vehicles - Fuel	6,500		5,000		11,500
98	Vehicles - R & M	1,500	3,500	2,000		7,000
99	Building Repairs	65,000	6,900			71,900
100	HVAC Repairs not in contract		141,000			141,000
101	Snow Removal		1,000			1,000
102	Roof R & M Contract + Supplies	25,000	21,600			46,600
103	Gutter Cleaning/Repair	20,000				20,000
104	Tree Maintenance	30,000	15,403			45,403
105	Parking Lot Repairs & Striping					-
106	Total Repairs & Maintenance	660,097	700,123	7,000	-	1,367,220
	Taxes and Licenses					
109	Real Estate Taxes - PILOT	320,017	594,602	16,681		931,300
110	Total Taxes and Licenses	320,017	594,602	16,681	-	931,300

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		Fiscal Year: July 1, 2025 - June 30, 2026				
		FY26	FY26	FY26	FY26	FY26
		Residential	Commercial	Venues/Events	Utility	Total - EF
Utility Costs						
113	Electricity	349,996	676,000	10,629	1,093,880	2,130,505
114	Trash Removal\Recycling Contract	75,136	17,040			92,176
115	Water	72,598	31,080	168	175,431	279,277
116	Sewer	72,598	40,800	168	853,492	967,057
117	Fuel & Oil	-	4,080			4,080
118	Natural Gas	170,065	153,600	729	304,790	629,183
119	Total Utilities	740,393	922,600	11,694	2,427,592	4,102,279
TOTAL COSTS		2,749,394	3,653,038	126,038	2,433,238	8,961,708
Category Totals						
124	Personnel	477,033	-	21,057	-	498,091
125	Administrative	52,393	101,524	42,500	250	196,667
126	Management Fees	-	150,000	-	-	150,000
127	Insurance	152,905	372,376	9,606	5,396	540,283
128	Cleaning	18,000	143,400	12,000	-	173,400
129	Service Contracts	328,556	668,413	5,500	-	1,002,469
130	Repairs and Maintenance	660,097	700,123	7,000	-	1,367,220
131	Taxes and Licenses	320,017	594,602	16,681	-	931,300
132	Utilities	740,393	922,600	11,694	2,427,592	4,102,279
133	TOTAL COSTS	2,749,394	3,653,038	126,038	2,433,238	8,961,708
Revenues						
136	Residential Leases - Homes/Garages	3,074,087				3,074,087
137	Commercial - Office/Warehouse		1,499,111			1,499,111
138	Venue Rentals / Event Income			90,000		90,000
139	CAM Recoveries		61,241			61,241
140	Utility Reimbursement	596,503	285,828			882,331
141	Revenue - Utility Fund				1,855,679	1,855,679
142	Other Income	37,777	1,956			39,733
143	TOTAL REVENUES	3,708,367	1,848,136	90,000	1,855,679	7,502,182
145	Funding to/(from) Government Fund	958,973	(1,804,902)	(36,038)	(577,559)	(1,459,526)