



# Williamsburg Tourism Council

FY 2025 Annual Report

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## § 58.1-603.2

Additional state sales and use tax in certain counties and cities of historic significance;  
Historic Triangle Marketing Fund.

“...Moneys in the Fund shall be used solely for the purposes of marketing, advertising, and promoting the Historic Triangle area as an overnight tourism destination, with the intent to attract visitors from a sufficient distance so as to require an overnight stay of at least one night, as set forth in this subsection...”

# Strategic Goals

The organization's primary objective is to increase overnight visitation to the Historic Triangle, a travel region comprised of three municipalities - City of Williamsburg, York County, and James City County.

Strategic goals include:

- Increase overnight visitation
- Increase tax revenue
- Unify the region under the Destination Marketing Organization's (DMO) tourism brand and strategy
- Improve reporting, analytics, and data drive optimization

# Board of Directors

## Voting

James City County  
Colonial Williamsburg  
City of Williamsburg

Ruth Larson, Chair  
Cliff Fleet, Vice Chair  
Mayor Doug Pons, Treasurer

Busch Gardens  
Hotel/Motel Association  
Jamestown Rediscovery  
Jamestown/Yorkton Found.  
Restaurant Association  
York County

Kevin Lembke  
Ron Kirkland  
Denise Kellogg  
Christy Coleman  
Michael Claar  
Sheila Noll

## Ex Officio

Greater Williamsburg Chamber  
Virginia Tourism Corporation

Dr. Porter Brannon  
Rita McClenny

# FY25 Board Meetings

*Click on hyperlink to view the attachment.*

**July 9, 2024**

[Agenda](#)

[Minutes](#)

**September 17, 2024**

[Agenda](#)

[Minutes](#)

**November 19, 2024**

[Agenda](#)

[Minutes](#)

**January 21, 2025**

[Agenda](#)

[Minutes](#)

**March 18, 2025**

[Agenda](#)

[Minutes](#)

**May 20, 2025**

[Agenda](#)

[Minutes](#)

<https://www.visitwilliamsburg.com/about-us/meetings/>

# FY25 Media/Creative Strategy

FY25

# Paid Media Objectives and Goals

- Increase brand awareness of Williamsburg among new and repeat visitors.
  - Including extending stays and overnight visitation.
- Position Williamsburg as a year-round destination for all travel intenders.
- Drive traffic to VisitWilliamsburg.com.
- Promote awareness and excitement for Williamsburg's role in the America 250 happening between 2025 - 2026.



FY25

# Paid Media Funnel

## AWARENESS

- The beginning of the consumer journey in which the audience is introduced to your brand.
- Tactics/messaging are meant to inspire.

## CONSIDERATION

- From Awareness, audiences move into the Consideration phase of their planning journey. This is where they begin to narrow down their choices.
- Tactics/messaging are meant to inform.

## ACTION

- The final step of the consumer journey in which the audience makes their decision on where to travel.
- Tactics/messaging are meant to drive some form of action, which can include booking a hotel, downloading a guide or signing up to receive an email.



FY25

# Targeting

## OVERALL APPROACH

1. Prioritize travel intenders overall
2. Layer on geographic targeting
3. Layer on behavioral attributes
  - a. When necessary, layer in additional audience segments (campaign specific)

## OVERLAYS

### Primary

- Interested in US History
- Seeking an Educational getaway
- Arts and Culture Enthusiasts
- Foodies
- Sightseeing/Touring
- Small Town Shopping
- Adventure Travelers
- Interested in the Outdoors
- Family Travelers

### Secondary (Where Applicable)

- Multigenerational Travelers
- Mature Adult Travelers 55+
- Road Trippers

FY25

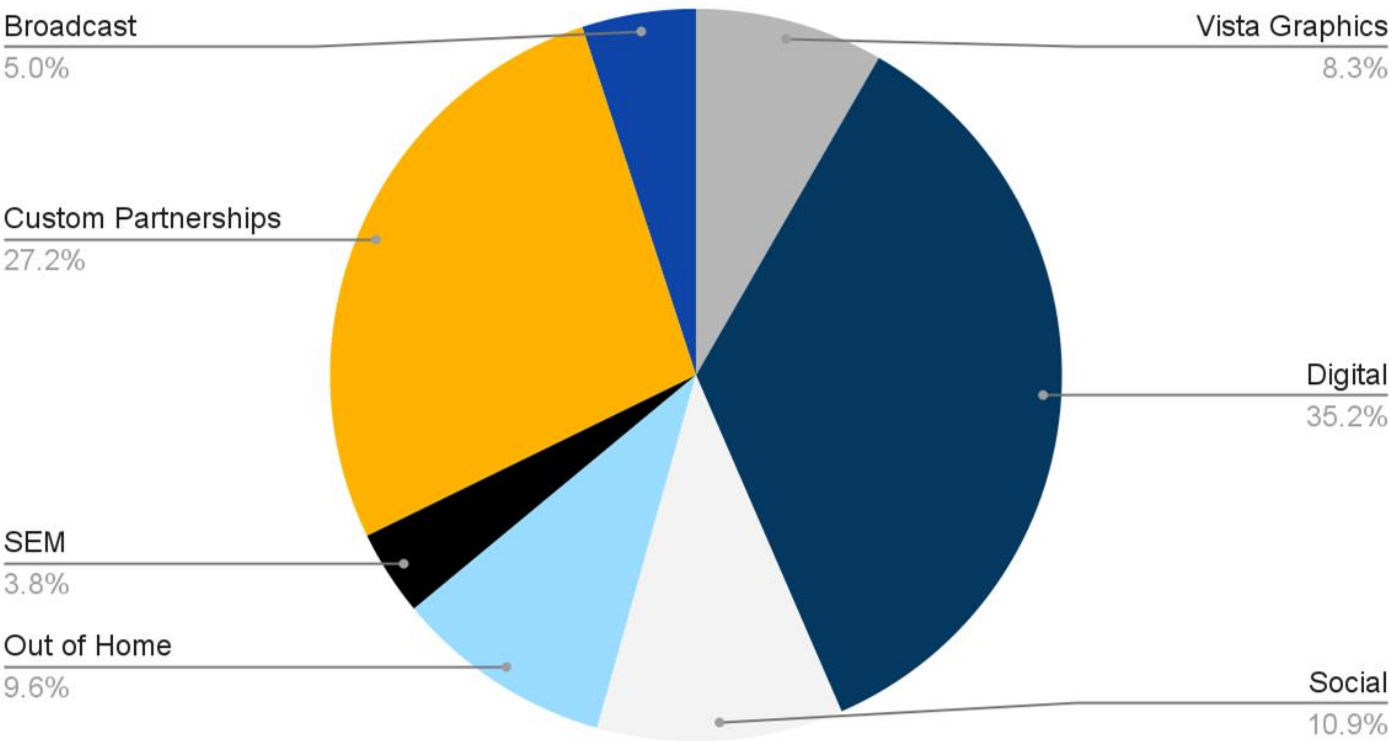
# Geographic Targeting

- Washington DC
- Baltimore
- North Carolina
- Virginia
- West Virginia
- New Jersey
- Pennsylvania
- New York
- Delaware



FY25

# 2026 Paid Media Spend





Bridge Campaign

# Creative Executio

Sample creative



WILLIAMSBURG  
**250**  
JAMESTOWN ▼ YORKTOWN



250 Campaign

# Creative Execution

Sample creative

*Ride  
through  
history*

WILLIAMSBURG  
**250**  
JAMESTOWN ▼ YORKTOWN

LET'S GO



WILLIAMSBURG  
**250**  
JAMESTOWN ▼ YORKTOWN

VISIT  
WILLIAMSBURG  
JAMESTOWN ▼ YORKTOWN

Where America's  
*Journey Begins*



WILLIAMSBURG  
**250**  
JAMESTOWN ▼ YORKTOWN

Almost 250 years after America's founding, the ideas that shaped a nation still echo in these streets. Discover eye-opening historic sites that illuminate the past and present, and send your spirit soaring with record-breaking roller coasters and exhilarating adventures in nature. Unforgettable stories unfold in the Historic Triangle.

Let your journey begin.

VISITWILLIAMSBURG.COM

Special Events

# Creative Execution





# Sales Strategy/Tactics

## sports

- Youth and amateur sports tournaments and events
- Niche, e-sport and non-traditional sporting venues
- Regional and National Tournaments and Championships

## s.m.e.r.f.

- **S**ocial (weddings, civic/professional, charity, holiday, small interest events/meetings)
- **M**ilitary (meetings, reunions training, education, overflow/transfer housing)
- **E**ducation (local/state/national knowledge sharing, problem solving, training, etc.)
- **R**eligious (rate-conscious gatherings requiring ample meeting space)
- **F**raternal (Rotary, Lions, Kiwanis, Greek Letter organizations)

## group tour

- Broad category including student and adult segments
- Group tour requirements sync well with destination inventory
- Tour groups often center around common interests (e.g., heritage & history, performance, education, culinary, adventure/recreation, etc.)
- Meaningful/customized travel experiences

## international

- International travelers composed of several market segments
  - FIT (Foreign/Free Independent Traveler)
  - Group Tour
  - M.I.C.E.

## m.i.c.e.

- **M**eetings (connect business travelers in one place for a specific purpose)
- **I**ncentives (travel awarded to employees as both past reward and future motivation)
- **C**onferences (information exchange within similar industries/fields)
- **E**xhibitions (centered around displays of specific products and services)

## diversity and inclusivity

- Diversity acknowledges human differences
- Inclusivity recognizes inherent worth and dignity of all people
- DEI adds value to communities, often incorporating service projects and events

## association

- Associations represent a significant portion of meetings and conventions industry
- Comprised of professions, industries, causes, education and professional development

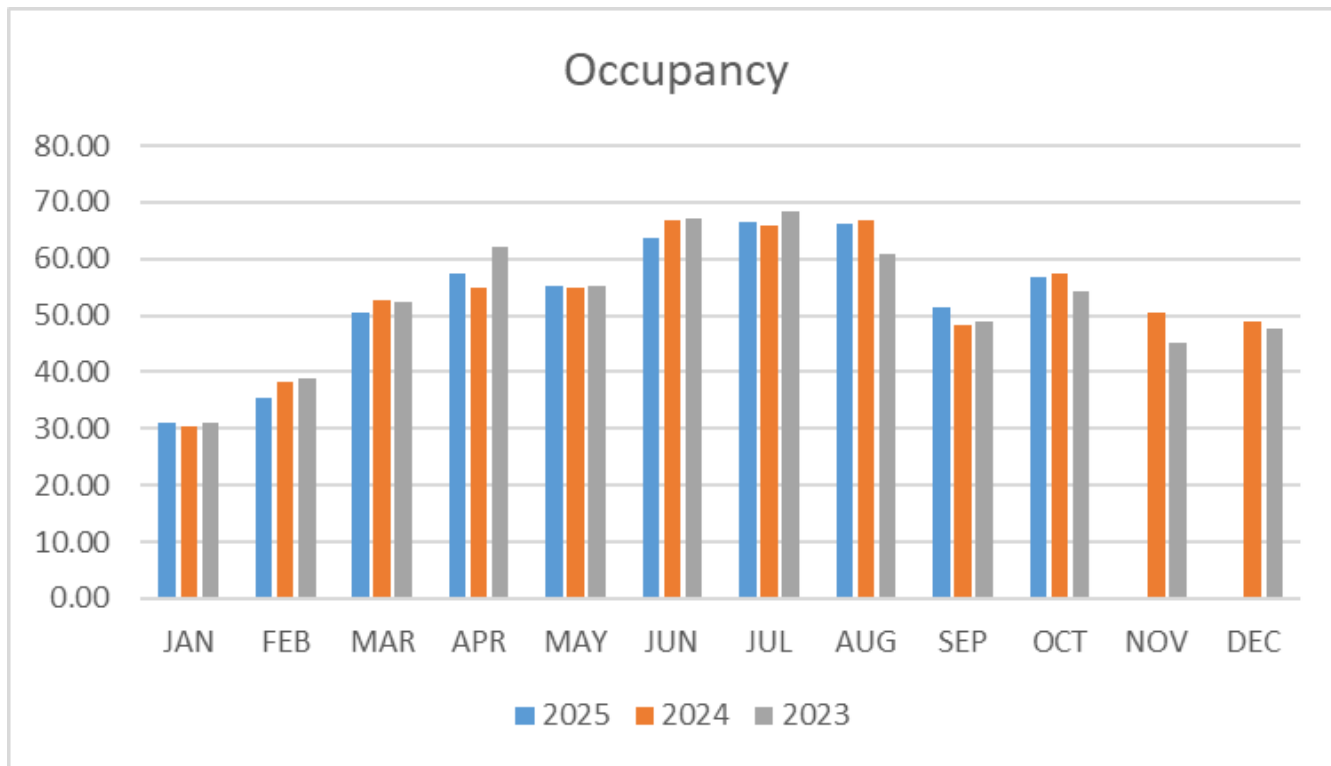
## corporate

- Companies tasked with a multitude of reasons to convene
- Employees of one organization (or field) meet for a common goal/purpose

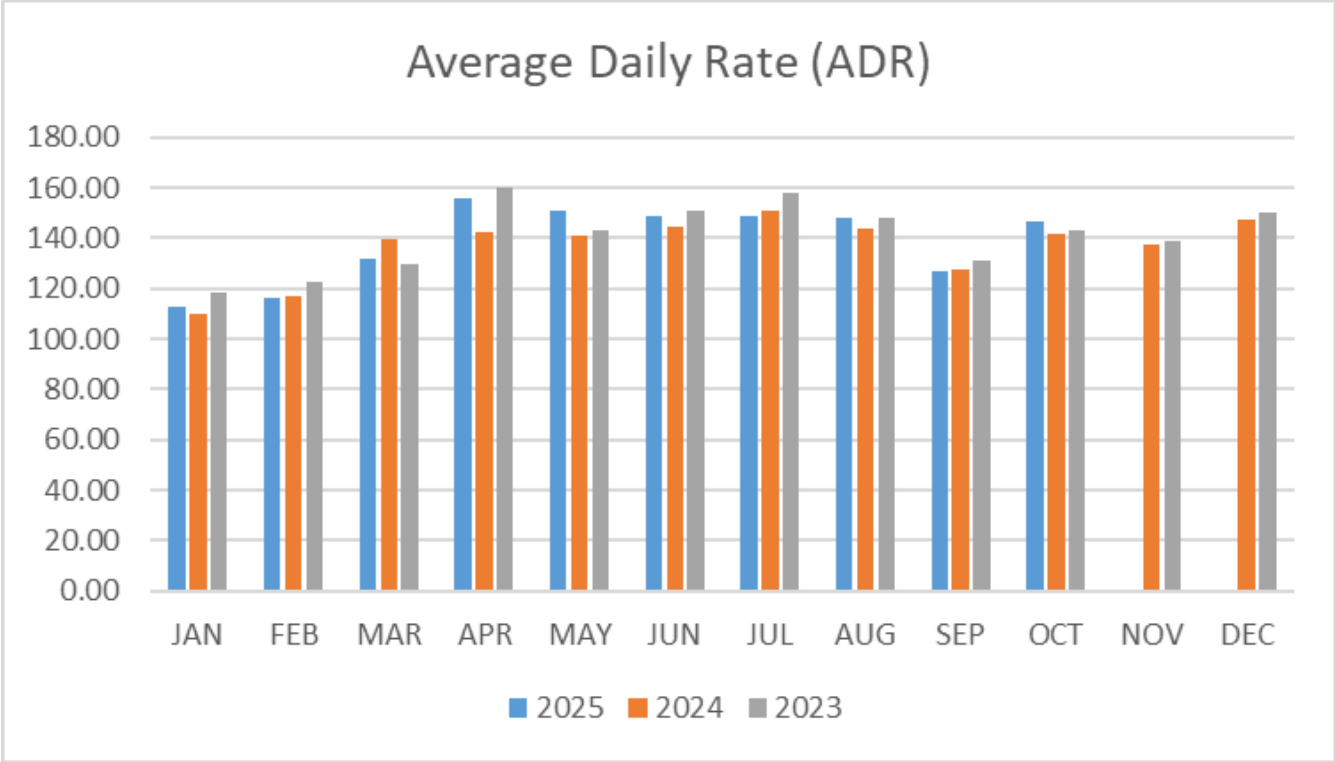


# STR Performance Data

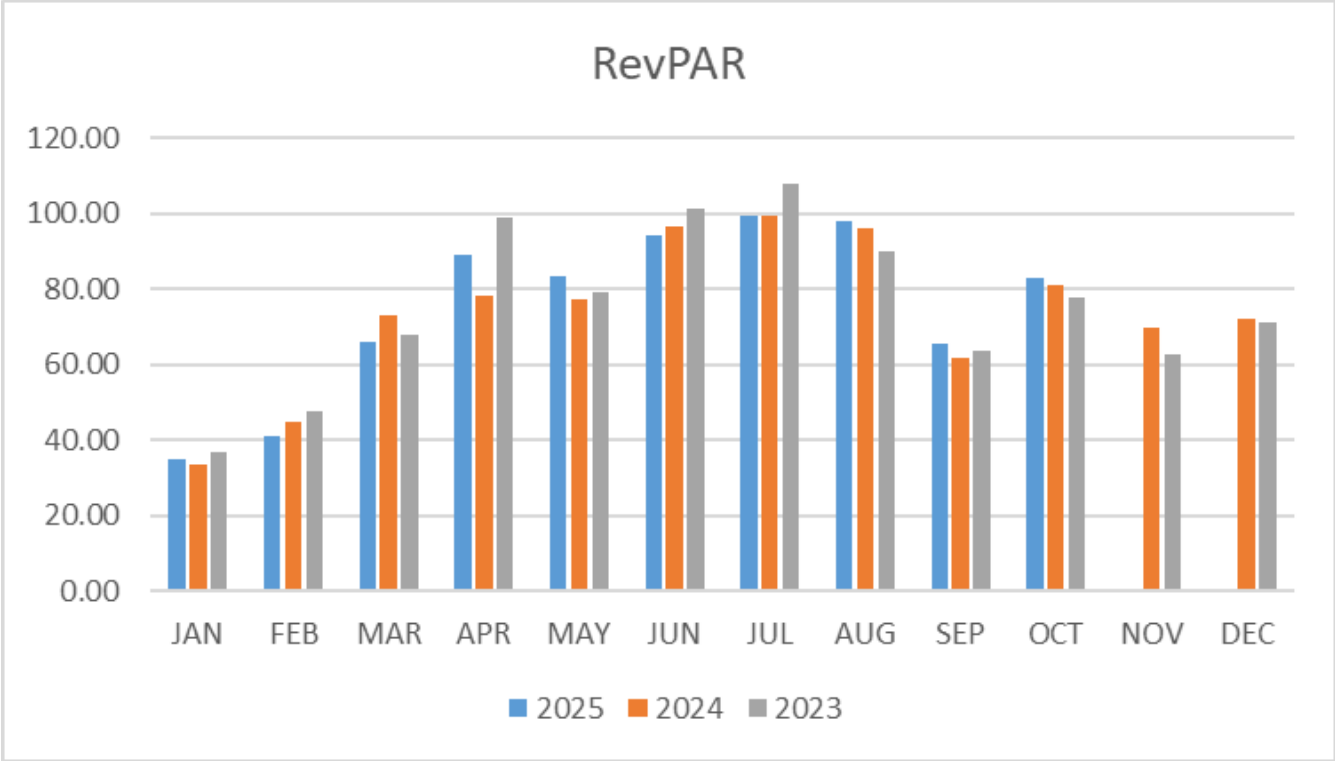
# STR: Hotel Occupancy



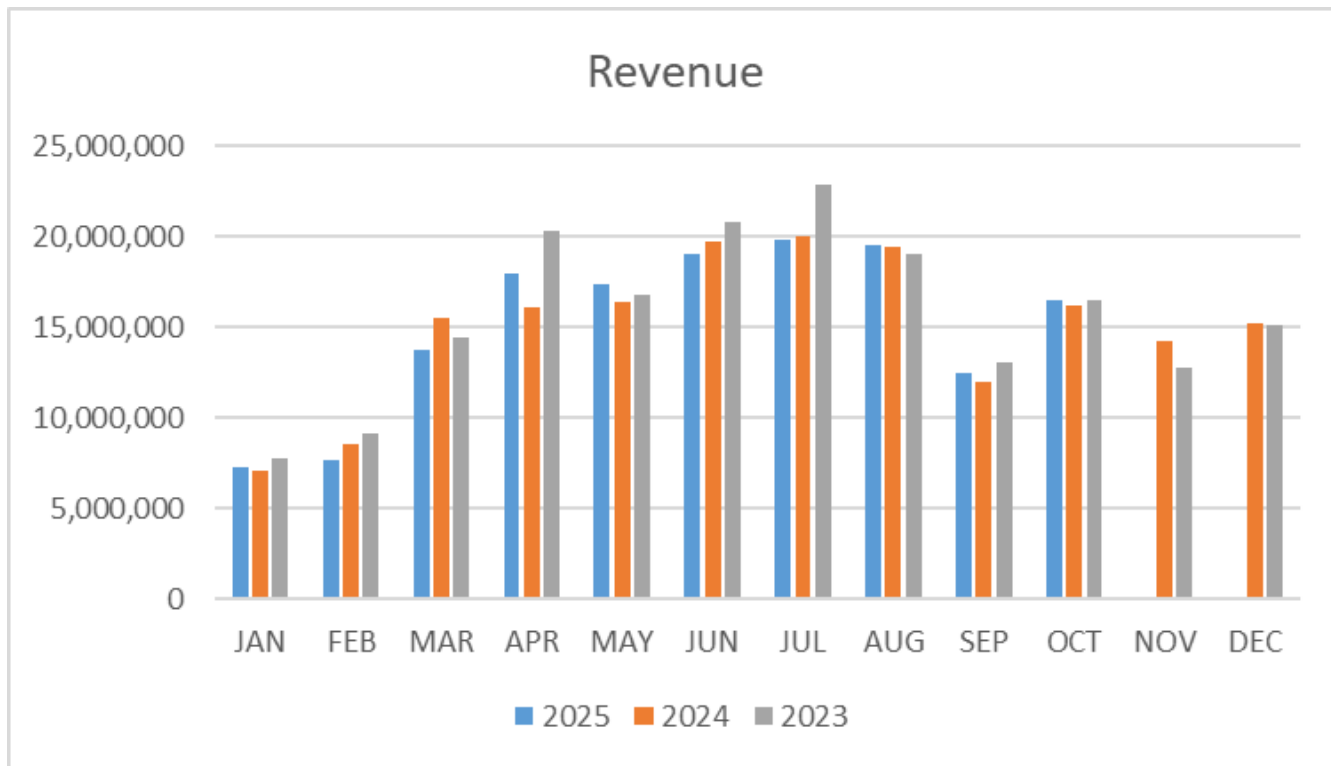
# STR: Average Daily Rate



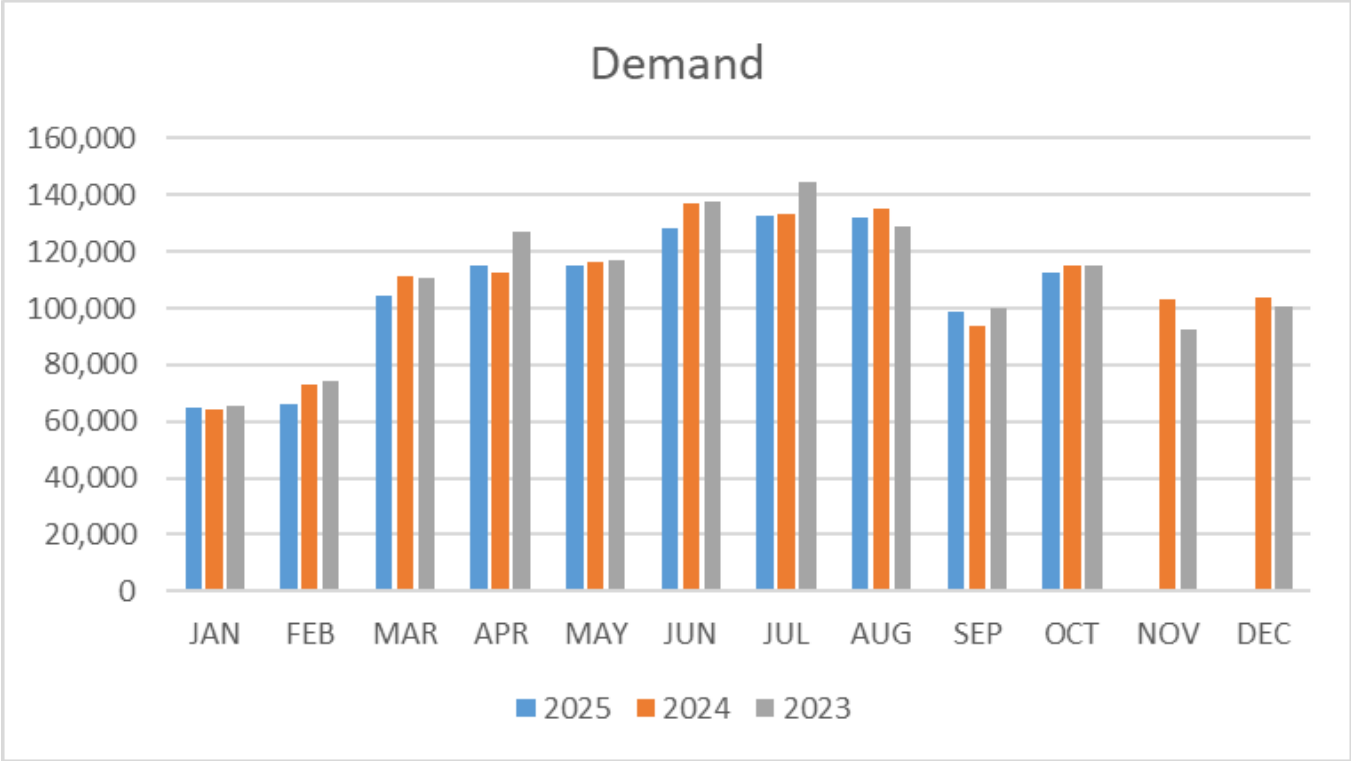
# STR: RevPAR



# STR: Revenue



# STR: Demand





## STR: Comparison to October 2024 YTD

YTD Occupancy <b>54.81</b>	YTD ADR <b>141.56</b>	YTD RevPAR <b>77.59</b>
YTD 2024 Occupancy <b>54.72</b>	YTD 2024 ADR <b>139.14</b>	YTD 2024 RevPAR <b>76.14</b>
Occ % Change YTD from 2024 <b>0.2%</b>	ADR % Change YTD from 2024 <b>1.7%</b>	RevPAR % Change YTD from 2024 <b>1.9%</b>

A woman in 17th-century attire, including a white headscarf and a light-colored dress, is operating a large wooden loom. She is smiling and looking down at her work. The loom is made of dark wood and has many threads strung across it. The background is a dark wooden wall.

# Awards and Accolades

# Awards

## TRAVEL WEEKLY MAGELLAN AWARDS

**Magellan Award - GOLD**  
**Overall Destinations -**  
**Family Destination -**  
Williamsburg, Virginia: A  
Historic Family Adventure  
with a Modern Twist



**Convention South**  
**2025 Readers' Choice**  
**Award**  
Best CVB/DMO



**2026 Good Housekeeping**  
**Travel Award-**  
**Best City Vacations**



**VADMO**  
**VIRGO Award**  
Advertising & Promotion with  
Budget of More Than \$1M

# Accolades

**AFAR**

**Article:** [Michelangelo's Rarely Seen Sistine Chapel Sketches](#) **Date:** March 6, 2025 **Reach :** 969,285

**NATIONAL  
GEOGRAPHIC**

**Article:** [It's not too early to make plans for America's 250th birthday in 2026](#) **Date:** March 20, 2025 **Reach:** 6,892,122

**Southern Living**

**Article:** [How To Plan A Charming Getaway To The Friendliest Town In Virginia](#) **Date:** April 5, 2025 **Reach:** 10,424,795

**TRAVEL+  
LEISURE**

**Article:** [This Virginia City Was Just Named the Most Underrated Travel Gem in the U.S.](#) **Date:** June 16, 2025 **Reach:** 34,035,274

**thrillist**

**Article:** [A Time-Travel Road Trip into Virginia's Colonial Era](#) **Date:** June 18, 2025 **Reach:** 227,404

**Condé Nast  
Traveler**

**Article:** [The Best Affordable Family Vacations in the US](#) **Date:** July 1, 2025 **Reach:** 3,700,714

**THE SATURDAY EVENING  
POST**

**Article:** [Revolutionary Roots in Virginia's Historic Triangle](#) **Date:** August 5, 2025 **Reach:** 2,900,000

**Forbes**

**Article:** [5 New U.S. Golf Courses To Play Today](#) **Date:** August 13, 2025 **Reach:** 40,005,567

**TRAVEL+  
LEISURE**

**Article:** [This Virginia Town Is the 'Pancake Capital of the World'—and It Just Launched a Pancake Trail and a 2-day Breakfast Festival](#)  
**Date:** September 2, 2025 **Reach:** The article was syndicated in [AOL](#) and [Yahoo!](#) for a total reach of 413,637,171

**AOL**

**TimeOut**

**Article:** [The "Pancake Capital of the World" is throwing a two-day flapjack festival this month](#) **Date:** September 8, 2025 **Reach:** 10,832,105

**NATIONAL  
GEOGRAPHIC**

**Article:** [9 Perfect small-town getaways near Washington, D.C.](#) **Date:** October 23, 2025 **Reach :** 6,042,119

**GOOD  
HOUSEKEEPING**

**Article:** [23 Unexpected City Vacations to Add to Your Travel Bucket List](#) **Date:** November 18, 2025 **Reach :** 20,778,245  
**Note:** The article also ran in print and reached an additional 1,192,507 readers

**TRAVEL+  
LEISURE**

**Article:** [The 50 Best Places to Travel in 2026](#) **Date:** November 18, 2025 **Reach:** 34,035,274



A family of four is running through a grassy field. A man is carrying a young boy on his shoulders, and they are holding a large American flag that is trailing behind them. Two young girls are running alongside them. The background shows trees and a clear sky.

Questions?  
Please contact Edward Harris at  
[edward.harris@visitwilliamsburg.com](mailto:edward.harris@visitwilliamsburg.com)

**Williamsburg Tourism Council  
Treasurer's Report  
2025 Annual Financial Results**

<b>Revenue:</b>	
Sales Tax (58.1-603.2)	15,156,458
\$1 Transient Tax	1,612,955
Localities	126,600
Other Financing Sources	248,971
<b>Total Revenues:</b>	<b>17,144,983</b>

<b>Expenses:</b>	
<b>Destination Marketing</b>	<b>11,124,956</b>
Destination Marketing	10,689,225
Public Relations	435,730
<b>Other Sales &amp; Marketing</b>	<b>1,837,530</b>
MICE Sales & Marketing	544,549
Group Tour Sales & Marketing	336,398
Sports Sales & Marketing	838,246
International Sales & Marketing	118,338
<b>Adminstration</b>	<b>2,445,582</b>
Employee Wages & Benefits	2,080,851
Office Administration	364,731
<b>Total Operating Expenses:</b>	<b>15,408,068</b>
<b>Other Distributions</b>	<b>-</b>
<b>Total Expenses &amp; Distributions</b>	<b>15,408,068</b>

<b>Change in Net Position:</b>	<b>1,736,915</b>
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Starting Net Position - July 1, 2024	2,679,401
Change in Net Position	1,736,915
<b>Closing Net Position - June 30, 2025</b>	<b>4,416,316</b>

**Williamsburg Tourism Council**  
**FY2025 Expense Transaction Details**  
**July 1, 2024 through June 30, 2025**

Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Paychex	General Journal	7/1/2024	TC_PAY_ACCR	Tourism Gross Salaries	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	-24,536.92
Paychex	General Journal	7/1/2024	TC_PAY_ACCR	Tourism FICA / FUTA / SUTA	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	-1,864.81
Paychex	General Journal	7/1/2024	TC_PAY_ACCR	Payroll Processing Fees	Administration	Office Administration	Tourism Organizational Support	-125.00
Principal Financial Group	General Journal	7/1/2024	TC_PAY_ACCR	Retirement Contribution	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	-1,356.80
VA Business Publications, LLC	Bill	7/1/2024	61	Daily E News - Skyscraper #3	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	1,270.00
VA Business Publications, LLC	Bill	7/1/2024	61	Sponsored email 8-1-24 run date for 16,000 +	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	1,100.00
VA Business Publications, LLC	Bill	7/1/2024	61	Full Page Ad. Issue Date 8-1-24	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	5,000.00
North Carolina Motorcoach Assoc.	Bill	7/1/2024	14672	2025 Membership - NCMA annual membership fee 1-1-2025 to 12-31-25	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	250.00
LiveWire Business Solutions LLC	Bill	7/1/2024	5422	Trunking-2 line phone; Cloud Server; DID Mgmt - July for 12 phones	Administration	Office Administration	Tourism Organizational Support	240.00
LiveWire Business Solutions LLC	Bill	7/1/2024	5422	Services General: Cloud Server - SMB Rental - Cloud Hosting Server \$	Administration	Office Administration	Tourism Organizational Support	30.00
LiveWire Business Solutions LLC	Bill	7/1/2024	5422	DID Management - DID Number Management Service for 12 phones	Administration	Office Administration	Tourism Organizational Support	30.00
LiveWire Business Solutions LLC	Bill	7/1/2024	5393	LiveIT Package - Per PC - 13 @ 34.99 - July	Administration	Office Administration	Tourism Organizational Support	454.87
LiveWire Business Solutions LLC	Bill	7/1/2024	5393	LiveIT Package - Asset tracking - Active Managed Anti-virus- Patch Ma	Administration	Office Administration	Tourism Organizational Support	149.99
LiveWire Business Solutions LLC	Bill	7/1/2024	5393	LiveStor Data Storage Service w/ Backup	Administration	Office Administration	Tourism Organizational Support	149.99
Hallmark	Credit Card Charge	7/1/2024	SVExpRpt216	Vazquez, Sandra, BANNERS HALLMARK 47 Birthday cards - should b	Administration	Office Administration	Tourism Organizational Support	23.08
Percepture	Bill	7/1/2024	94996	FY25 Public Relations Agency fee July 2024	Public Relations	Destination Marketing	Destination Mkt	35,000.00
Simpleview LLC	Bill	7/1/2024	INV-SVUS-1005075	Quarterly billing for Simpleview Support 5	Destination Marketing	Destination Marketing	Destination Mkt	1,500.00
Anthem	General Journal	7/1/2024	EMP_BEN-TC	HMO - (Medical)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	11,043.86
Anthem	General Journal	7/1/2024	EMP_BEN-TC	HMO - (Vision)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	72.41
Anthem	General Journal	7/1/2024	EMP_BEN-TC	HMO - (Dental)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	310.41
Opus 9 Steakhouse	Credit Card Charge	7/1/2024	EHExpRpt227	Edward Harris, OPUS 9 Meeting with VRLTA,	Administration	Office Administration	Tourism Organizational Support	83.27
	General Journal	7/1/2024	TC-DEPR	TC Assets Depreciation Exp	Administration	Office Administration	Tourism Organizational Support	120.86
Williamsburg Area Chamber of Commerce	General Journal	7/1/2024	RENT_EXP	Office lease	Administration	Office Administration	Tourism Organizational Support	5,498.81
Williamsburg Area Chamber of Commerce	General Journal	7/1/2024	RENT_EXP	Office lease	Administration	Office Administration	Tourism Organizational Support	522.81
Williamsburg Area Chamber of Commerce	General Journal	7/1/2024	RENT_EXP	Office services fees	Administration	Office Administration	Tourism Organizational Support	2,916.67
Great America Financial Services	General Journal	7/1/2024	LEASE_EXP	Canon photocopier	Administration	Office Administration	Tourism Organizational Support	278.31
Great America Financial Services	General Journal	7/1/2024	LEASE_EXP	Canon photocopier Lease	Administration	Office Administration	Tourism Organizational Support	15.35
International Inbound Travel Association	Bill	7/1/2024	INV000285	IITA - Annual membership through June 30, 2025	Other Sales & Marketing	International Sales & Marketing	International Mkt	695.00
Paychex	General Journal	7/1/2024	FY24EXPACCR	Reverse of GJE FY24EXPACC -- Ed Harris Relocation Expenses - Cor	Administration	Office Administration	Tourism Organizational Support	-24,786.58
Williamsburg Area Chamber of Commerce	General Journal	7/1/2024	FY24EXPACCR	Commonwealth Conversations Table - May 2024	Administration	Office Administration	Tourism Organizational Support	-500.00
Colonial Ghosts	General Journal	7/1/2024	FY24EXPACCR	Colonial Ghosts Tours - May 2024	Other Sales & Marketing	International Sales & Marketing	International Mkt	-545.00
Colonial Ghosts	General Journal	7/1/2024	FY24EXPACCR	Colonial Ghosts Tours - May 2024	Other Sales & Marketing	International Sales & Marketing	International Mkt	-58.80
Clifton Larson Allen	General Journal	7/1/2024	FY24EXPACCR	FY24 Audit Expense Estimate	Administration	Office Administration	Tourism Organizational Support	-24,000.00
Percepture	General Journal	7/1/2024	FY24EXPACCR	Percepture Mar 24 Influencer Expense	Destination Marketing	Destination Marketing	Destination Mkt	-730.22
Bluegrass Integrated Communications	General Journal	7/1/2024	FY24EXPACCR	June visitor guide shipping	Destination Marketing	Destination Marketing	Destination Mkt	-851.21
Suter Printing-	Bill	7/1/2024	175189	WIDEFORMAT DIGITAL PRINTING 81/2 X 11 COLOR COPY POSTE	Destination Marketing	Destination Marketing	Destination Mkt	288.00
Simpleview LLC	General Journal	7/1/2024	IT_SOFT_MRK	Simpleview Web License	Destination Marketing	Destination Marketing	Destination Mkt	1,806.03
Simpleview LLC	General Journal	7/1/2024	IT_SOFT_MRK	Simpleview Web License	Destination Marketing	Destination Marketing	Destination Mkt	868.90
Simpleview LLC	General Journal	7/1/2024	IT_SOFT_MRK	Simpleview CRM License	Destination Marketing	Destination Marketing	Destination Mkt	1,674.30
Simpleview LLC	General Journal	7/1/2024	IT_SOFT_MRK	Simpleview CRM License	Destination Marketing	Destination Marketing	Destination Mkt	3,406.10
Image Relay	General Journal	7/1/2024	IT_SOFT_MRK	Image Relay License	Destination Marketing	Destination Marketing	Destination Mkt	898.75
Image Relay	General Journal	7/1/2024	IT_SOFT_MRK	Image Relay License	Destination Marketing	Destination Marketing	Destination Mkt	147.70
Image Relay	General Journal	7/1/2024	IT_SOFT_MRK	Image Relay License	Destination Marketing	Destination Marketing	Destination Mkt	-1,062.50
Zartico	General Journal	7/1/2024	IT_SOFT_MRK	Zartico License	Destination Marketing	Destination Marketing	Destination Mkt	9,433.40
Zartico	General Journal	7/1/2024	IT_SOFT_MRK	Zartico License	Destination Marketing	Destination Marketing	Destination Mkt	1,349.63
Adobe	General Journal	7/1/2024	IT_SOFT_ADM	Adobe License	Administration	Office Administration	Tourism Organizational Support	329.64
Adobe	General Journal	7/1/2024	IT_SOFT_ADM	Adobe License	Administration	Office Administration	Tourism Organizational Support	21.41
Adobe	General Journal	7/1/2024	IT_SOFT_ADM	Adobe License	Administration	Office Administration	Tourism Organizational Support	-354.81
Certify	General Journal	7/1/2024	IT_SOFT_ADM	Certify License	Administration	Office Administration	Tourism Organizational Support	122.43
Certify	General Journal	7/1/2024	IT_SOFT_ADM	Certify License	Administration	Office Administration	Tourism Organizational Support	3.23
Certify	General Journal	7/1/2024	IT_SOFT_ADM	Certify License	Administration	Office Administration	Tourism Organizational Support	-132.33

**Williamsburg Tourism Council**  
**FY2025 Expense Transaction Details**  
**July 1, 2024 through June 30, 2025**

Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Sara Harris Photography	Bill	7/2/2024	1793	Staff Head Shot for Ed	Administration	Office Administration	Tourism Organizational Support	295.00
Jamestown-Yorktown Foundation	Credit Card Charge	7/2/2024	EHExpRpt227	Edward Harris, Directors Series purchase for Ed and Jen,	Administration	Office Administration	Tourism Organizational Support	22.00
Aromas	Credit Card Charge	7/2/2024	EHExpRpt227	Edward Harris, Coffee with board member,	Administration	Office Administration	Tourism Organizational Support	12.32
Jamestown-Yorktown Foundation	Credit Card Charge	7/2/2024	JAExpRpt232	Josue Ayala, JYF event registration JYF event for Ed and Jen,	Administration	Office Administration	Tourism Organizational Support	21.04
Amazon	Credit Card Charge	7/2/2024	JAExpRpt232	Josue Ayala, Toner,	Administration	Office Administration	Tourism Organizational Support	100.00
Connect Travel LLC	Credit Card Charge	7/2/2024	JAExpRpt232	Josue Ayala, CONNECT TRAVEL Connect Travel Registration,	Administration	Office Administration	Tourism Organizational Support	200.00
Jamestown-Yorktown Foundation	Credit Card Charge	7/2/2024	JAExpRpt232	Josue Ayala, JYF Event registration,	Administration	Office Administration	Tourism Organizational Support	21.04
Panera Bread - Williamsburg	Credit Card Charge	7/2/2024	JAExpRpt232	Josue Ayala, Bagles for team,	Administration	Office Administration	Tourism Organizational Support	19.04
Coastal Virginia Tourism Alliance	Bill	7/3/2024	5025	2024 - 2025 Membership 07/01/24 to 06/30/25 - FY25	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	500.00
Spotify	Credit Card Charge	7/3/2024	JSYExRpt229	Julia Smyth-Young, Unsure. Monitoring. No receipt and not purchased	Administration	Office Administration	Tourism Organizational Support	11.99
Doodle.com	Credit Card Charge	7/3/2024	JAExpRpt232	Josue Ayala, WWW.DOODLE.COM,	Administration	Office Administration	Tourism Organizational Support	83.40
IContact	Credit Card Charge	7/4/2024	JAExpRpt232	Josue Ayala, ICONTACT,	Administration	Office Administration	Tourism Organizational Support	399.00
Jennifer Case	Bill	7/5/2024	REIMB/MILE FY24 EOY	HSMAI Awards and Media Drops in New York City- Trip to Airport	Destination Marketing	Destination Marketing	Destination Mkt	41.54
Jennifer Case	Bill	7/5/2024	REIMB/MILE FY24 EOY	Return from HSMAI Awards trip - airport	Destination Marketing	Destination Marketing	Destination Mkt	42.21
Jennifer Case	Bill	7/5/2024	REIMB/MILE FY24 EOY	DI Marketing Summit in Salt Lake City - Going to Airport	Destination Marketing	Destination Marketing	Destination Mkt	41.54
Jennifer Case	Bill	7/5/2024	REIMB/MILE FY24 EOY	Coming back from DI Marketing Summit - Richmond Airport	Destination Marketing	Destination Marketing	Destination Mkt	42.21
Jennifer Case	Bill	7/5/2024	REIMB/MILE FY24 EOY	VADMO Awards presentation in Richmond	Destination Marketing	Destination Marketing	Destination Mkt	98.49
Jennifer Case	Bill	7/5/2024	REIMB/MILE FY24 EOY	Ruth E. Carter special exhibit at Jamestown Settlement	Destination Marketing	Destination Marketing	Destination Mkt	7.10
Jennifer Case	Bill	7/5/2024	REIMB/MILE FY24 EOY	Hosted travel writer Catherine Marshall at La Tienda	Destination Marketing	Destination Marketing	Destination Mkt	28.68
Jennifer Case	Bill	7/5/2024	REIMB/MILE FY24 EOY	Site visit for PR event at Salamander Hotel in Washington, DC	Destination Marketing	Destination Marketing	Destination Mkt	203.68
Jennifer Case	Bill	7/5/2024	REIMB/MILE FY24 EOY	Coastal Virginia Marketing Meeting	Destination Marketing	Destination Marketing	Destination Mkt	34.84
ACCE - Assn of Chamber of Commerce Exec	Bill	7/5/2024	650945	ACCE Life AD&D/Long Term Disability - July - J. Ayala - 67.6	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	87.03
ACCE - Assn of Chamber of Commerce Exec	Bill	7/5/2024	650945	ACCE Life AD&D/Long Term Disability - July - J. Case - 171.6	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	220.92
ACCE - Assn of Chamber of Commerce Exec	Bill	7/5/2024	650945	ACCE Life AD&D/Long Term Disability - July - J. McConnell - 57.12	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	73.64
ACCE - Assn of Chamber of Commerce Exec	Bill	7/5/2024	650945	ACCE Life AD&D/Long Term Disability - July - L. Ottarson - 65	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	83.83
ACCE - Assn of Chamber of Commerce Exec	Bill	7/5/2024	650945	ACCE Life AD&D/Long Term Disability - July - D. Owen - 70.2	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	90.53
ACCE - Assn of Chamber of Commerce Exec	Bill	7/5/2024	650945	ACCE Life AD&D/Long Term Disability - July - P. Ramello - 72.5	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	93.57
ACCE - Assn of Chamber of Commerce Exec	Bill	7/5/2024	650945	ACCE Life AD&D/Long Term Disability - July - J. Smyth-Young - 190	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	244.64
ACCE - Assn of Chamber of Commerce Exec	Bill	7/5/2024	650945	ACCE Life AD&D/Long Term Disability - July - D. Turner - 141.75	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	182.70
ACCE - Assn of Chamber of Commerce Exec	Bill	7/5/2024	650945	ACCE Life AD&D/Long Term Disability - July - S. Vazquez - 80.85	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	104.36
BSR Midtown Current, LLC	Bill	7/5/2024	PUMPKIN SPONSORSHIP	Pumpkin Sponsorship with Broad Street	Destination Marketing	Destination Marketing	Destination Mkt	500.00
ACCE - Assn of Chamber of Commerce Exec	Bill	7/5/2024	650847	ACCE 1st Quarter FY25 401K Administrative Fee	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	412.50
Saladworks	Credit Card Charge	7/5/2024	EHExpRpt240	Edward Harris, Lunch to discuss local business.,	Administration	Office Administration	Tourism Organizational Support	17.10
Starbucks	Credit Card Charge	7/5/2024	EHExpRpt240	Edward Harris, Coffee with Mickey to discuss local business,	Administration	Office Administration	Tourism Organizational Support	12.13
Staples	Credit Card Charge	7/5/2024	JAExpRpt242	Josue Ayala, Ink for printers,	Administration	Office Administration	Tourism Organizational Support	433.31
Amazon	Credit Card Charge	7/5/2024	JAExpRpt242	Josue Ayala, AMAZON MKTPL*R71672K50 Notepads and miscellanec	Administration	Office Administration	Tourism Organizational Support	153.65
Dropbox	Credit Card Charge	7/5/2024	JAExpRpt242	Josue Ayala, Dropbox DROPBOX*HTS9JSTR9P4D,	Administration	Office Administration	Tourism Organizational Support	11.99
Target	Credit Card Charge	7/7/2024	SVExpRpt235	Vazquez, Sandra, David- GC for b-day Davids b-day gift card,	Administration	Office Administration	Tourism Organizational Support	25.00
The Newyork Times	Credit Card Charge	7/7/2024	JCExpRpt241	Jennifer Case, D *WALL-ST-JOURNAL NYTimes Subscription,	Administration	Office Administration	Tourism Organizational Support	4.00
Amazon	Credit Card Charge	7/7/2024	JAExpRpt242	Josue Ayala, Various supplies for Finance,	Administration	Office Administration	Tourism Organizational Support	130.09
Amazon	Credit Card Charge	7/7/2024	JAExpRpt242	Josue Ayala, Organizer for Sandra AMAZON MKTPL*RY4LG9450,	Administration	Office Administration	Tourism Organizational Support	28.39
LinkedIn Corporation - Building 1000	Credit Card Charge	7/7/2024	JAExpRpt242	Josue Ayala, LinkedIn subscription LinkedIn Pre 9724730506,	Administration	Office Administration	Tourism Organizational Support	20.00
Emburse, Inc.	Bill	7/8/2024	1419625	July monthly service expense.	Administration	Office Administration	Tourism Organizational Support	134.82
Crystal Springs	Bill	7/8/2024	23461275070524	Water Filtration Cooler Rental for August 2024	Administration	Office Administration	Tourism Organizational Support	30.23
Paychex	Bill	7/8/2024	5877541	Payroll Service - Vacation Time Tracking System - July	Administration	Office Administration	Tourism Organizational Support	29.00
Fresh	Credit Card Charge	7/8/2024	SVExpRpt235	Vazquez, Sandra, Davids b-day THE FRESH MARKET 023,	Administration	Office Administration	Tourism Organizational Support	31.29
Blue Talon Bistro Restaurant	Credit Card Charge	7/8/2024	JSYExRpt237	Julia Smyth-Young, BLUE TALON BISTRO Firecracker Lunch with Don	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	82.11
Waypoint Seafood & Grill	Credit Card Charge	7/8/2024	EHExpRpt240	Edward Harris, Meeting to discuss local business,	Administration	Office Administration	Tourism Organizational Support	82.30
Aromas	Credit Card Charge	7/8/2024	EHExpRpt240	Edward Harris, Meeting to discuss local business,	Administration	Office Administration	Tourism Organizational Support	8.93
Walmart	Credit Card Charge	7/8/2024	JAExpRpt242	Josue Ayala, Supplies for board meeting,	Administration	Office Administration	Tourism Organizational Support	39.17
Amazon	Credit Card Credit	7/8/2024	JAExpRpt242	Josue Ayala, Refund for case that wasn't the right size Refund of office Administration		Office Administration	Tourism Organizational Support	-23.95



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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Connect Sports	Credit Card Charge	7/8/2024	MCExpRpt243	Morgan Cordle, To attend CONNECT Sports conference and take appc	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	5,250.00
Bluegrass Integrated Communications	Bill	7/8/2024	208310	Load Data File - 1 @ 18.5 ea. June	Destination Marketing	Destination Marketing	Destination Mkt	18.50
Bluegrass Integrated Communications	Bill	7/8/2024	208310	Postage and Freight	Destination Marketing	Destination Marketing	Destination Mkt	453.31
Bluegrass Integrated Communications	Bill	7/8/2024	208310	Residential requests X 933- USPS Address Prep, Ink Jet Addressing, &	Destination Marketing	Destination Marketing	Destination Mkt	379.40
Parkway Printshop LLC	Bill	7/9/2024	1011013	2-Color Custom Artwork // Red and White Ink - Logo prep fee and desig	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	125.00
Parkway Printshop LLC	Bill	7/9/2024	1011013	Martha Washington Field Hockey	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	250.00
Parkway Printshop LLC	Bill	7/9/2024	1011013	Gowan Pamphlet Soccer	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	250.00
Parkway Printshop LLC	Bill	7/9/2024	1011013	Pocahontas Lacrosse	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	250.00
Davis Media LLC - Local Daily Media	Credit Card Charge	7/9/2024	JAExpRpt242	Josue Ayala, WY DAILY SUBSCRIPTION,	Administration	Office Administration	Tourism Organizational Support	8.95
Virginia Tourism Authority	Bill	7/10/2024	10507	2024 Teams Conference registration for Morgan	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	2,300.00
Wall Street Journal	Credit Card Charge	7/10/2024	JCExpRpt241	Jennifer Case, Subscription D J*WALL-ST-JOURNAL D J*WALL-ST-J	Administration	Office Administration	Tourism Organizational Support	4.00
Golden Horseshoe Golf Club	Credit Card Charge	7/10/2024	EHExpRpt240	Edward Harris, Meeting to discuss local business,	Administration	Office Administration	Tourism Organizational Support	43.96
Target	Credit Card Charge	7/10/2024	JAExpRpt242	Josue Ayala, Bookcases for team,	Administration	Office Administration	Tourism Organizational Support	152.73
Walgreen's	Credit Card Charge	7/10/2024	JAExpRpt242	Josue Ayala, Drinks and snacks for team,	Administration	Office Administration	Tourism Organizational Support	25.92
Morgan Cordle	Bill	7/11/2024	REIMB/MILE - 06/24	Hotel Site Visit Site visit: Hilton Garden Inn Williamsburg/With Kimberel	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	2.41
Morgan Cordle	Bill	7/11/2024	REIMB/MILE - 06/24	Hotel Site Visit Ally and Morgans site visit at DoubleTree hotel. With: Jr	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	5.49
Morgan Cordle	Bill	7/11/2024	REIMB/MILE - 06/24	Wyndham Garden Part of 30 Day Goal to Visit Partner Hotels Hotel Siti	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	1.74
Morgan Cordle	Bill	7/11/2024	REIMB/MILE - 06/24	Return from hotel site visit back to officeReturning from Wyndham Gar	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	3.22
Morgan Cordle	Bill	7/11/2024	REIMB/MILE - 06/24	Golf course site visit. Part of 30 Day Goal to Visit facilities and golf cou	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	8.44
Morgan Cordle	Bill	7/11/2024	REIMB/MILE - 06/24	Hotel Site Visit Ally and Morgans Site tour with:Fairfield by Marriot- Part	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	1.61
Morgan Cordle	Bill	7/11/2024	REIMB/MILE - 06/24	Meeting with Triple Cross Baseball Tournament Director at McReynold;	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	27.20
Morgan Cordle	Bill	7/11/2024	REIMB/MILE - 06/24	Tournament Check-In with Triple Cross and KONA ICETriple Cross Ba	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	40.87
Morgan Cordle	Bill	7/11/2024	REIMB/MILE - 06/24	Hotel Site Visit Embassy Suites Site Visit - Heidi WatkinPart of 30 Day	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	1.61
Morgan Cordle	Bill	7/11/2024	REIMB/MILE - 06/24	Site visit to Henrico Sports Complex Megan Hazzard10:30 am visit pur	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	47.84
David Jefferys -Global Diversity Alliance	Bill	7/11/2024	020	Annual Destination/Corporate Membership FY25 Membership 7-1-24 to	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	1,499.00
Premier Travel Media	Credit Card Charge	7/11/2024	DOExpRpt239	Daniela Owen, Purchased the real dirt on Jamestown comic books for s	Destination Marketing	Destination Marketing	Destination Mkt	128.08
City Of Norfolk	Credit Card Charge	7/11/2024	EHExpRpt240	Edward Harris, Parking for Norfolk visit,	Administration	Office Administration	Tourism Organizational Support	6.00
Extraspace	Credit Card Charge	7/11/2024	JAExpRpt242	Josue Ayala, Storage unit,	Administration	Office Administration	Tourism Organizational Support	362.00
Target	Credit Card Charge	7/11/2024	JAExpRpt242	Josue Ayala, Return of bookshelf that was damaged.,	Administration	Office Administration	Tourism Organizational Support	112.35
City Of Norfolk	Credit Card Charge	7/11/2024	JAExpRpt242	Josue Ayala, Parking lot pass misplaced receipt.,	Administration	Office Administration	Tourism Organizational Support	3.00
Target	Credit Card Credit	7/11/2024	JAExpRpt242	Josue Ayala, Refund for bookshelf that was damaged.,	Administration	Office Administration	Tourism Organizational Support	-112.35
American Airlines	Credit Card Charge	7/11/2024	MCExpRpt243	Morgan Cordle, Flight for CONNECT tradeshow. ,	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	466.96
The Cheese Shop	Credit Card Charge	7/11/2024	MCExpRpt243	Morgan Cordle, Collaborative parks and recreation quarterly meeting. A	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	75.63
Paychex	General Journal	7/12/2024	Payroll-TC	Tourism Gross Salary plus bonus	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	50,535.39
Paychex	General Journal	7/12/2024	Payroll-TC	Tourism FICA / FUTA / SUTA	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	3,858.79
Paychex	General Journal	7/12/2024	Payroll-TC	Paychex Payroll Processing Fee	Administration	Office Administration	Tourism Organizational Support	234.72
Principal Financial Group	General Journal	7/12/2024	Payroll-TC	Employer Contribution - 401K (EE Matching)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	1,971.92
Principal Financial Group	General Journal	7/12/2024	Payroll-TC	Employer Contribution - 401K (2% Contribution)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	713.40
Colonial Ghosts	Bill	7/12/2024	VTC FAM 00F0D1-TIP	VTC Fam 5-15-24	Public Relations	Destination Marketing	Destination Mkt	639.60
Colonial Ghosts	Bill	7/12/2024	VTC FAM 00F0D1-TIP	Minus Payment made 5-16-24	Public Relations	Destination Marketing	Destination Mkt	-580.80
Colonial Ghosts	Bill	7/12/2024	PRIVATE TOUR-97C5CE	Private tour for 10 American Affair UK	Other Sales & Marketing	International Sales & Marketing	International Mkt	450.00
Colonial Ghosts	Bill	7/12/2024	PRIVATE TOUR-97C5CE	Booking Fee	Other Sales & Marketing	International Sales & Marketing	International Mkt	45.00
Colonial Ghosts	Bill	7/12/2024	PRIVATE TOUR-97C5CE	Gratuity	Other Sales & Marketing	International Sales & Marketing	International Mkt	50.00
Daniela Owen	Bill	7/12/2024	REIMB/EXP 07/24	1-year subscription for Canva. It will not renew after one year unless we	Destination Marketing	Destination Marketing	Destination Mkt	120.00
Principal Financial Group	General Journal	7/12/2024	ADJ_401K	Employer - Additional Normal ADJ (RLarson)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	48.58
Principal Financial Group	General Journal	7/12/2024	ADJ_401K	Employer - Additional Normal ADJ (Lottarson)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	48.02
Principal Financial Group	General Journal	7/12/2024	ADJ_401K	Employer - Additional Normal ADJ (DOWens)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	71.98
Principal Financial Group	General Journal	7/12/2024	ADJ_401K	Employer - Additional Normal ADJ (SVazquez)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	20.02
Principal Financial Group	General Journal	7/12/2024	ADJ_401K	Credit Offset Contribution	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	-185.69
Second Street	Credit Card Charge	7/12/2024	EHExpRpt240	Edward Harris, Meeting to discuss local business,	Administration	Office Administration	Tourism Organizational Support	74.26
Ily	Credit Card Charge	7/12/2024	EHExpRpt240	Edward Harris, Coffee to discuss local business,	Administration	Office Administration	Tourism Organizational Support	4.03

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AENC-Assoc. Executives of North Carolina	Bill	7/13/2024	3161	Membership Renewal - 9-1-2024 through 8-31-2025	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	335.00
SnapWidget	Credit Card Charge	7/14/2024	JAExpRpt242	Josue Ayala, Snapwidget subscription for digital redirect,	Destination Marketing	Destination Marketing	Destination Mkt	10.93
York River Cruises, LLC.	Bill	7/15/2024	CHARTERBALANCE	VA Motorcoach Association- Hosting Charter for attendees 35-42 pers	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	1,200.00
York River Cruises, LLC.	Bill	7/15/2024	CHARTERBALANCE	Catering offered by Water Street Grille for the event separate invoice.	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	820.00
Great America Financial Services	Bill	7/15/2024	36995694	Copier Lease Expense	Administration	Office Administration	Tourism Organizational Support	12.42
Great America Financial Services	Bill	7/15/2024	36995694	Quarterly Usage for Color Images	Administration	Office Administration	Tourism Organizational Support	1,001.53
Virginia Restaurant Lodging Travel Assoc	Bill	7/15/2024	110689	VA1 SPONSOR 2024 - Supporting Sponsor	Destination Marketing	Destination Marketing	Destination Mkt	2,500.00
American Airlines	Credit Card Charge	7/15/2024	DOExpRpt239	Daniela Owen, Flight to Destinations International conference	AMERIC	Destination Marketing	Destination Mkt	417.96
Marriott	Credit Card Charge	7/15/2024	EHExpRpt240	Edward Harris, Uber from Airport to hotel to attend the Destinations Inte	Administration	Office Administration	Tourism Organizational Support	34.12
USPS	Credit Card Charge	7/15/2024	ExpRpt246	Paz Alejandra Ramello, Thank you card and welcome to Williamsburg ;	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	18.40
Paz Alejandra Ramello	Bill	7/16/2024	REIMB/MILE 05/24	Attending Charlottesville Client Events for Grand Classroom and World	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	85.09
Paz Alejandra Ramello	Bill	7/16/2024	REIMB/MILE 05/24	Visit to Shenandoah Tours	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	54.40
Paz Alejandra Ramello	Bill	7/16/2024	REIMB/MILE 05/24	Return home from Grand Classroom and World Stride events.	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	85.09
Julia Smyth-Young	Bill	7/16/2024	REIMB/MILE 06/24	Washington D.C. Media Event	Public Relations	Destination Marketing	Destination Mkt	101.84
Julia Smyth-Young	Bill	7/16/2024	REIMB/MILE 06/24	Going home from D.C. Media Event in Washington D.C.	Public Relations	Destination Marketing	Destination Mkt	98.49
Yellow Cab	Credit Card Charge	7/16/2024	JSYExRpt237	Julia Smyth-Young, Yellow Taxi Ride Airport to Hotel DI 7.16.24 Tampa	Other Sales & Marketing	International Sales & Marketing	International Mkt	42.00
Richmond Parking	Credit Card Charge	7/16/2024	JSYExRpt237	Julia Smyth-Young, Destination International Lunch at airport 7.16.24.p	Other Sales & Marketing	International Sales & Marketing	International Mkt	6.74
Starbucks	Credit Card Charge	7/16/2024	DOExpRpt239	Daniela Owen, Breakfast for Jen and I at the airport on our way to DI cc	Destination Marketing	Destination Marketing	Destination Mkt	25.00
Cloaire International	Credit Card Charge	7/16/2024	JCExpRpt241	Jennifer Case, DI Annual Conference- Taxi to hotel,	Destination Marketing	Destination Marketing	Destination Mkt	42.00
Burger King	Credit Card Charge	7/16/2024	JCExpRpt241	Jennifer Case, DI Annual Conference- Breakfast,	Destination Marketing	Destination Marketing	Destination Mkt	7.74
Chick-fil-A	Credit Card Charge	7/16/2024	JCExpRpt241	Jennifer Case, DI Annual Conference- beverage break,	Destination Marketing	Destination Marketing	Destination Mkt	4.02
RaceTrac	Credit Card Charge	7/16/2024	EHExpRpt240	Edward Harris, Snacks while at DI,	Administration	Office Administration	Tourism Organizational Support	9.00
Zoom Video Communications Inc	Credit Card Charge	7/16/2024	JAExpRpt242	Josue Ayala, Zoom subscription,	Administration	Office Administration	Tourism Organizational Support	33.58
Colonial Ghosts	Bill	7/17/2024	VMA-FAM 45DC2B	VMA-FAM for VMA Conference August 29, 2024	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	1,980.00
Uber	Credit Card Charge	7/17/2024	DOExpRpt239	Daniela Owen, Uber to dinner at DI conference for Jen and I ,	Destination Marketing	Destination Marketing	Destination Mkt	1.00
Spa of CW	Credit Card Charge	7/17/2024	DOExpRpt239	Daniela Owen, Spa apt for shebuysttravel travel writer that visited on on	Public Relations	Destination Marketing	Destination Mkt	468.48
Marriott	Credit Card Charge	7/17/2024	DOExpRpt239	Daniela Owen, Coffee at Destinations International Conference TAMP,	Destination Marketing	Destination Marketing	Destination Mkt	13.61
Uber	Credit Card Charge	7/17/2024	DOExpRpt239	Daniela Owen, Uber to dinner at DI conference for Jen and I ,	Destination Marketing	Destination Marketing	Destination Mkt	8.83
Marriott	Credit Card Charge	7/17/2024	EHExpRpt240	Edward Harris, Meal during DI,	Administration	Office Administration	Tourism Organizational Support	79.98
Marriott	Credit Card Charge	7/17/2024	EHExpRpt240	Edward Harris, Meal during DI,	Administration	Office Administration	Tourism Organizational Support	8.79
Marriott	Credit Card Charge	7/17/2024	EHExpRpt240	Edward Harris, Meal during DI,	Administration	Office Administration	Tourism Organizational Support	11.75
Marriott Lona Cocina & Tequileria	Credit Card Charge	7/17/2024	EHExpRpt240	Edward Harris, Meal during DI - Jen's portion against her budget,	Destination Marketing	Destination Marketing	Destination Mkt	79.98
Virginia Restaurant Lodging Travel Assoc	Credit Card Charge	7/17/2024	JAExpRpt242	Josue Ayala, Event registration,	Administration	Office Administration	Tourism Organizational Support	95.00
Culture Cafe	Credit Card Charge	7/17/2024	ExpRpt245	Selena Coles, Meeting with Brandy Centolanza (Freelance Journalist),	Public Relations	Destination Marketing	Destination Mkt	26.04
Virginia Pilot	Credit Card Charge	7/17/2024	ExpRpt245	Selena Coles, Receipt for the monthly subscription was not provided,	Administration	Office Administration	Tourism Organizational Support	3.00
Delta	Credit Card Charge	7/17/2024	ExpRpt246	Paz Alejandra Ramello, DELTA airline ticket to attend SYTA conferenc	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	268.95
Connelly Partners	Bill	7/18/2024	42106	FY25 Agency Fee - July 2024	Destination Marketing	Destination Marketing	Destination Mkt	104,167.00
SHRM - Society for HR Management	Credit Card Credit	7/18/2024	SVExpRpt235	Vazquez, Sandra, SHRM TAX refund.pdf SOCIETYFORHUMANRESC	Administration	Office Administration	Tourism Organizational Support	-56.71
Jeni's Splendid Ice Creams	Credit Card Charge	7/18/2024	DOExpRpt239	Daniela Owen, TST* JENI'S SPLENDID ICE Snack at Destination Inter	Destination Marketing	Destination Marketing	Destination Mkt	16.46
Uber	Credit Card Charge	7/18/2024	DOExpRpt239	Daniela Owen, Uber to dinner at DI Conference UBER TRIP,	Destination Marketing	Destination Marketing	Destination Mkt	1.00
Marriott	Credit Card Charge	7/18/2024	DOExpRpt239	Daniela Owen, TAMPA MARRIOTT WATERST Breakfast for myself at	Destination Marketing	Destination Marketing	Destination Mkt	19.79
Uber	Credit Card Charge	7/18/2024	DOExpRpt239	Daniela Owen, Uber to dinner at DI Conference UBER TRIP,	Destination Marketing	Destination Marketing	Destination Mkt	17.88
Uber	Credit Card Charge	7/18/2024	JCExpRpt241	Jennifer Case, DI Annual Conference UBER TRIP- to evening event,	Destination Marketing	Destination Marketing	Destination Mkt	17.70
Uber	Credit Card Charge	7/18/2024	JCExpRpt241	Jennifer Case, DI Annual Conference UBER TRIP - back to hotel from	Destination Marketing	Destination Marketing	Destination Mkt	16.89
Marriott	Credit Card Charge	7/18/2024	EHExpRpt240	Edward Harris, Breakfast during DI,	Administration	Office Administration	Tourism Organizational Support	12.02
Marriott	Credit Card Charge	7/18/2024	EHExpRpt240	Edward Harris, Meal during Destination international,	Administration	Office Administration	Tourism Organizational Support	11.75
USPS	Credit Card Charge	7/18/2024	JAExpRpt242	Josue Ayala, Brochure sending ,	Administration	Office Administration	Tourism Organizational Support	129.79
USPS	Credit Card Charge	7/18/2024	JAExpRpt242	Josue Ayala, Shipping of Guides, receipt lost,	Administration	Office Administration	Tourism Organizational Support	7.85
Parkway Printshop LLC	Bill	7/19/2024	1011024	50 Heathered Royal Screen Printed T-shirts - DM108 District Perfect Bl	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	660.00
Marriott	Credit Card Charge	7/19/2024	JSYExRpt237	Julia Smyth-Young, Breakfast for Jen Case and Julia Smyth-Young - S,	Destination Marketing	Destination Marketing	Destination Mkt	37.90
Marriott	Credit Card Charge	7/19/2024	JSYExRpt237	Julia Smyth-Young, Destination International hotel stay for Julia JW MAR	Other Sales & Marketing	International Sales & Marketing	International Mkt	1,716.79

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Marriott	Credit Card Charge	7/19/2024	JSYExRpt237	Julia Smyth-Young, Breakfast for Jen Case and Julia Smyth-Young - S	Other Sales & Marketing	International Sales & Marketing	International Mkt	37.90
Marriott	Credit Card Charge	7/19/2024	DOExpRpt239	Daniela Owen, Hotel stay for DI conference in Tampa Florida	MARRIO Destination Marketing	Destination Marketing	Destination Mkt	690.46
Norfolk International	Credit Card Charge	7/19/2024	DOExpRpt239	Daniela Owen, Parking at airport for DI conference	NORFOLK AIRPO Destination Marketing	Destination Marketing	Destination Mkt	48.00
Uber	Credit Card Charge	7/19/2024	DOExpRpt239	Daniela Owen, Uber cancellation fee due to pre-planned Uber when the	Destination Marketing	Destination Marketing	Destination Mkt	25.00
HMS Host	Credit Card Charge	7/19/2024	DOExpRpt239	Daniela Owen, Breakfast heading home from DI	STARBUCKS RES F2 Destination Marketing	Destination Marketing	Destination Mkt	15.81
Uber	Credit Card Charge	7/19/2024	DOExpRpt239	Daniela Owen, Uber ride to the airport to fly back to Virginia	UBER TR Destination Marketing	Destination Marketing	Destination Mkt	22.94
Marriott	Credit Card Charge	7/19/2024	JCExpRpt241	Jennifer Case, DI Annual Conference - hotel stay for conference,	Destination Marketing	Destination Marketing	Destination Mkt	1,615.97
Capital Region USA	Credit Card Charge	7/19/2024	EHExpRpt240	Edward Harris, Parking at airport for Destinations International flight to	Administration	Office Administration	Tourism Organizational Support	60.00
Marriott	Credit Card Charge	7/19/2024	EHExpRpt240	Edward Harris, Lodging during DI,	Administration	Office Administration	Tourism Organizational Support	1,819.27
American Airlines	Credit Card Charge	7/19/2024	EHExpRpt240	Edward Harris, American Air Wi-Fi charge for the plane ride to FL for D	Administration	Office Administration	Tourism Organizational Support	13.00
Uber	Credit Card Charge	7/19/2024	EHExpRpt240	Edward Harris, Travel to the airport for departure after the DI conferenc	Administration	Office Administration	Tourism Organizational Support	29.41
Starbucks	Credit Card Charge	7/19/2024	EHExpRpt240	Edward Harris, Meal while at the airport for connecting flight from FL to	Administration	Office Administration	Tourism Organizational Support	15.67
Uber	Credit Card Charge	7/19/2024	EHExpRpt240	Edward Harris, Uber tip charge from the Airport to Hotel for the DI confr	Administration	Office Administration	Tourism Organizational Support	6.61
Perfectly Natural Soap	Credit Card Charge	7/19/2024	JAExpRpt242	Josue Ayala, Soaps and Candles for promotional items,	Destination Marketing	Destination Marketing	Destination Mkt	725.00
King's Arm Tavern	Credit Card Charge	7/20/2024	ExpRpt238	Jennifer McConnell, Alan Sherrif and wife Dinner at Kings Arms Tavern	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	196.03
Uber	Credit Card Charge	7/20/2024	JCExpRpt241	Jennifer Case, DI Annual Conference UBER TRIP to airport,	Destination Marketing	Destination Marketing	Destination Mkt	25.78
Norfolk Port Authority	Credit Card Charge	7/21/2024	JCExpRpt241	Jennifer Case, DI Annual Conference parking for conference,	Destination Marketing	Destination Marketing	Destination Mkt	150.00
Paychex	General Journal	7/22/2024	Paychex_Tax	Paychex Tax Adjustment Payment	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	0.02
Charlotte Douglas International Airport	Credit Card Charge	7/22/2024	DOExpRpt239	Daniela Owen, SUMMER HOUSE CLT Lunch at airport heading home	Destination Marketing	Destination Marketing	Destination Mkt	24.28
Chesapeake Bank	Credit Card Charge	7/22/2024	EHExpRpt240	Edward Harris, Lunch meeting to discuss local business,	Administration	Office Administration	Tourism Organizational Support	72.20
Amazon	Credit Card Charge	7/22/2024	JAExpRpt242	Josue Ayala, Snacks for team ,	Administration	Office Administration	Tourism Organizational Support	85.62
Amazon	Credit Card Charge	7/22/2024	JAExpRpt242	Josue Ayala, Notebooks,	Administration	Office Administration	Tourism Organizational Support	18.99
Strategic Marketing & Research	Bill	7/22/2024	0011978-IN	Professional fees - July 2024	Destination Marketing	Destination Marketing	Destination Mkt	16,500.00
Amazon	Credit Card Charge	7/23/2024	JAExpRpt242	Josue Ayala, Monitor stand and phone accessories ,	Administration	Office Administration	Tourism Organizational Support	47.97
Amazon	Credit Card Charge	7/24/2024	JAExpRpt242	Josue Ayala, supplies for Ed and Jen - Monitor and phone chargers wit	Administration	Office Administration	Tourism Organizational Support	47.96
Maryland Motorcoach Association	Bill	7/25/2024	2024 Group Showcase	2024 Group Leader Travel Showcase Booth	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	645.00
Maryland Motorcoach Association	Bill	7/25/2024	2024 Group Showcase	Program Advertisement for the Group Showcase	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	125.00
Adobe	Credit Card Charge	7/25/2024	DOExpRpt239	Daniela Owen, Adobe subscription for Visit Williamsburg team	ADOBE Administration	Office Administration	Tourism Organizational Support	348.88
Virginian Pilot	Credit Card Charge	7/25/2024	JCExpRpt241	Jennifer Case, Subscription,	Administration	Office Administration	Tourism Organizational Support	19.96
Plaza Azteca	Credit Card Charge	7/25/2024	JAExpRpt242	Josue Ayala, Lunch in Virginia Beach after media meeting for potential	Destination Marketing	Destination Marketing	Destination Mkt	81.27
Paychex	General Journal	7/26/2024	Payroll-TC	Tourism Gross Salary plus bonus	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	50,437.14
Paychex	General Journal	7/26/2024	Payroll-TC	Tourism FICA / FUTA / SUTA	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	3,770.48
Paychex	General Journal	7/26/2024	Payroll-TC	Paychex Payroll Processing Fee	Administration	Office Administration	Tourism Organizational Support	234.72
Principal Financial Group	General Journal	7/26/2024	Payroll-TC	Employer Contribution - 401K (EE Matching)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	1,958.36
Principal Financial Group	General Journal	7/26/2024	Payroll-TC	Employer Contribution - 401K (2% Contribution)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	711.43
Principal Financial Group	General Journal	7/26/2024	Payroll-TC	401K Suspense Acct Credit (Principal)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	-630.93
Eleva	Credit Card Charge	7/26/2024	EHExpRpt240	Edward Harris, Coffee ,	Administration	Office Administration	Tourism Organizational Support	9.89
American Airlines	Credit Card Charge	7/29/2024	EHExpRpt240	Edward Harris, ESTO flight charge for Preferred seating,	Administration	Office Administration	Tourism Organizational Support	19.66
American Airlines	Credit Card Charge	7/29/2024	EHExpRpt240	Edward Harris, Connecting flight from ESTO,	Administration	Office Administration	Tourism Organizational Support	503.97
American Airlines	Credit Card Charge	7/29/2024	EHExpRpt240	Edward Harris, Connecting flight from Columbus to Philly,	Administration	Office Administration	Tourism Organizational Support	292.52
American Airlines	Credit Card Charge	7/29/2024	EHExpRpt240	Edward Harris, Preferred seating charge for the connecting flight from	Administration	Office Administration	Tourism Organizational Support	28.98
Hilton	Credit Card Charge	7/29/2024	JAExpRpt242	Josue Ayala, Lodging for Ed to attend ESTO,	Administration	Office Administration	Tourism Organizational Support	836.93
Virginia Tourism Authority	Credit Card Charge	7/29/2024	JAExpRpt242	Josue Ayala, Event registration for Ed to attend the VA 1 Governors Su	Administration	Office Administration	Tourism Organizational Support	478.00
Tony Demin Photography LLC	Bill	7/30/2024	1194	DEPOSIT - Summer Photo shoot - Internal Marketing/Media Campaign	Destination Marketing	Destination Marketing	Destination Mkt	15,325.00
Chesapeake Bank	Credit Card Charge	7/30/2024	JAExpRpt242	Josue Ayala, Creamer and Drinks for team ,	Administration	Office Administration	Tourism Organizational Support	112.90
Duck Donuts	Credit Card Charge	7/30/2024	JAExpRpt242	Josue Ayala, Donuts for the team during the meeting. Misplaced recei	Administration	Office Administration	Tourism Organizational Support	52.64
Paychex	General Journal	7/31/2024	TC_PAY_ACC	Tourism Gross Salaries	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	40,145.00
Paychex	General Journal	7/31/2024	TC_PAY_ACC	Tourism FICA / FUTA / SUTA	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	3,016.00
Paychex	General Journal	7/31/2024	TC_PAY_ACC	Payroll Processing Fees	Administration	Office Administration	Tourism Organizational Support	188.00
Principal Financial Group	General Journal	7/31/2024	TC_PAY_ACC	Retirement Contribution	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	3,743.00
Verizon Wireless	Bill	7/31/2024	9969364129	June 19 - July 18, 2024 Wireless Monthly Charges	Administration	Office Administration	Tourism Organizational Support	520.00

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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Verizon Wireless	Bill	7/31/2024	9969364129	Late Fee - due to transition of new CEO	Administration	Office Administration	Tourism Organizational Support	7.00
Verizon Wireless	Bill	7/31/2024	9969364129	Equipment Charges	Administration	Office Administration	Tourism Organizational Support	903.37
Verizon Wireless	Bill	7/31/2024	9969364129	Surcharges and Other Charges & Credits (Equipment)	Administration	Office Administration	Tourism Organizational Support	-58.05
Verizon Wireless	Bill	7/31/2024	9969364129	Taxes, Governmental Surcharges & Fees	Administration	Office Administration	Tourism Organizational Support	14.67
Verizon Wireless	Bill	7/31/2024	9969364129	Adjustments - for prior period buyout of lost phone - For Jen C.	Administration	Office Administration	Tourism Organizational Support	-527.63
Verizon Wireless	Bill	7/31/2024	9969364129	Adjustments for Access on line 757-920-6130 Unknown what for.	Administration	Office Administration	Tourism Organizational Support	-8.20
Verizon Wireless	Bill	7/31/2024	9969364129	Prior late fees not adjusted	Administration	Office Administration	Tourism Organizational Support	14.00
Gabriel Archer Tavern	Credit Card Charge	7/31/2024	JSYEXRpt237	Julia Smyth-Young, Lunch with Laura Flint discussing sports market an	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	60.92
Reunion Group (Military Reunion)	Credit Card Charge	7/31/2024	JSYEXRpt237	Jennifer McConnell, Military Reunion Network Summit 2025 early bird r	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	2,950.00
Aromas	Credit Card Charge	7/31/2024	EHEXPrt240	Edward Harris, Meeting with Robbi to discuss local business,	Administration	Office Administration	Tourism Organizational Support	17.25
Amazon	Credit Card Charge	7/31/2024	JAEXPrt242	Josue Ayala, White out for office ,	Administration	Office Administration	Tourism Organizational Support	6.59
Illy	Credit Card Charge	7/31/2024	ExpRpt245	Selena Coles, Meeting with Tracy Perkins (Jamestown Yorktown Founc	Public Relations	Destination Marketing	Destination Mkt	23.91
Connelly Partners	Bill	7/31/2024	42242	24-WTC-0255 - 2024 Q3/4 Programmatic Media - July	Destination Marketing	Destination Marketing	Destination Mkt	19,000.00
Connelly Partners	Bill	7/31/2024	42243	24-WTC-0266 - FY25 Industry Email Deployment	Destination Marketing	Destination Marketing	Destination Mkt	570.00
Connelly Partners	Bill	7/31/2024	42245	24-WTC-0330 - 2024 Q3/4 Email Development	Destination Marketing	Destination Marketing	Destination Mkt	142.00
Connelly Partners	Bill	7/31/2024	42227	24-WTC-0249 - 2024 Q3/4 Broadcast Media - July - Baltimore Market	Destination Marketing	Destination Marketing	Destination Mkt	27,378.50
Connelly Partners	Bill	7/31/2024	42240	TikTok Inc - 24-WTC-0252 - 2024 Q3/4 Paid Social Media - July	Destination Marketing	Destination Marketing	Destination Mkt	23,001.38
Connelly Partners	Bill	7/31/2024	42240	Meta Platforms, Inc. - 24-WTC-0252 - 2024 Q3/4 Paid Social Media - J	Destination Marketing	Destination Marketing	Destination Mkt	32,450.82
Connelly Partners	Bill	7/31/2024	42238	Sojern, Inc (cc) - 24-WTC-0250 - 2024 Q3/4 Digital Media	Destination Marketing	Destination Marketing	Destination Mkt	32,500.00
Connelly Partners	Bill	7/31/2024	42238	OAREX Funding, LLC - 24-WTC-0250 - 2024 Q3/4 Digital Media	Destination Marketing	Destination Marketing	Destination Mkt	31,366.50
Connelly Partners	Bill	7/31/2024	42238	Storygize, Inc. (cc) - 24-WTC-0250 - 2024 Q3/4 Digital Media	Destination Marketing	Destination Marketing	Destination Mkt	25,000.00
Connelly Partners	Bill	7/31/2024	42238	AdSwerve (cc) - 24-WTC-0250 - 2024 Q3/4 Digital Media	Destination Marketing	Destination Marketing	Destination Mkt	3,051.53
Connelly Partners	Bill	7/31/2024	42238	Integral Ad Science (fn) - 24-WTC-0250 - 2024 Q3/4 Digital Media	Destination Marketing	Destination Marketing	Destination Mkt	1,025.65
Connelly Partners	Bill	7/31/2024	42237	24-WTC-0249 - 2024 Q3/4 Broadcast Media - July - Washington DC M	Destination Marketing	Destination Marketing	Destination Mkt	31,999.95
Connelly Partners	Bill	7/31/2024	42236	24-WTC-0249 - 2024 Q3/4 Broadcast Media - July - Raleigh-Durham M	Destination Marketing	Destination Marketing	Destination Mkt	21,646.95
Connelly Partners	Bill	7/31/2024	42235	24-WTC-0249 - 2024 Q3/4 Broadcast Media - July - Pittsburgh Market	Destination Marketing	Destination Marketing	Destination Mkt	18,176.40
Connelly Partners	Bill	7/31/2024	42234	24-WTC-0249 - 2024 Q3/4 Broadcast Media - July - Philadelphia Mark	Destination Marketing	Destination Marketing	Destination Mkt	42,435.40
Connelly Partners	Bill	7/31/2024	42229	24-WTC-0249 - 2024 Q3/4 Broadcast Media - July - Charlotte Market	Destination Marketing	Destination Marketing	Destination Mkt	19,904.45
Connelly Partners	Bill	7/31/2024	42233	24-WTC-0249 - 2024 Q3/4 Broadcast Media - July - New York Market	Destination Marketing	Destination Marketing	Destination Mkt	128,649.20
Connelly Partners	Bill	7/31/2024	42239	2024 Q1/2 Paid Search Media - July - Google LLC	Destination Marketing	Destination Marketing	Destination Mkt	19,816.63
Connelly Partners	Bill	7/31/2024	42241	24-WTC-0253 - 2024 Q3/4 Print Media Renewals - Small Market Meetin	Destination Marketing	Destination Marketing	Destination Mkt	510.00
Paychex	General Journal	7/31/2024	FY24EXPACC	Ed Harris Employee Moving Expense Accrual	Administration	Office Administration	Tourism Organizational Support	24,786.58
Clifton Larson Allen	General Journal	7/31/2024	FY24EXPACC	FY24 Audit Expense Estimate	Administration	Office Administration	Tourism Organizational Support	24,000.00
Anthem	General Journal	8/1/2024	EMP_BEN-TC	HMO - (Medical)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	12,550.73
Anthem	General Journal	8/1/2024	EMP_BEN-TC	HMO - (Medical) ER Share of - Harris, E. - July 1 Retro billing	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	2,096.95
Anthem	General Journal	8/1/2024	EMP_BEN-TC	HMO - (Vision)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	85.13
Anthem	General Journal	8/1/2024	EMP_BEN-TC	HMO - (Vision) ER Share of - Harris, E. - July 1 Retro billing	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	19.43
Anthem	General Journal	8/1/2024	EMP_BEN-TC	HMO - (Dental)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	370.85
Anthem	General Journal	8/1/2024	EMP_BEN-TC	HMO - (Dental) ER Share of - Harris, E. - July 1 Retro billing	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	86.91
Paychex	General Journal	8/1/2024	TC_PAY_ACCR	Tourism Gross Salaries	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	-40,145.00
Paychex	General Journal	8/1/2024	TC_PAY_ACCR	Tourism FICA / FUTA / SUTA	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	-3,016.00
Paychex	General Journal	8/1/2024	TC_PAY_ACCR	Payroll Processing Fees	Administration	Office Administration	Tourism Organizational Support	-188.00
Principal Financial Group	General Journal	8/1/2024	TC_PAY_ACCR	Retirement Contribution	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	-3,743.00
LiveWire Business Solutions LLC	Bill	8/1/2024	5446	LiveIT Package - Per PC - 13 @ 34.99 - July	Administration	Office Administration	Tourism Organizational Support	454.87
LiveWire Business Solutions LLC	Bill	8/1/2024	5446	LiveIT Package - Asset tracking - Active Managed Anti-virus- Patch Ma	Administration	Office Administration	Tourism Organizational Support	149.99
LiveWire Business Solutions LLC	Bill	8/1/2024	5446	LiveStor Data Storage Service w/ Backup	Administration	Office Administration	Tourism Organizational Support	149.99
Percepture	Bill	8/1/2024	95032	FY25 Public Relations Agency fee August 2024	Public Relations	Destination Marketing	Destination Mkt	35,000.00
Pennsylvania Bus Association	Bill	8/1/2024	1676	Travel Supplier & Associate Memeber Dues 10/01/2024 to 9-30-25	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	310.00
LiveWire Business Solutions LLC	Bill	8/1/2024	5471	Trunking-2 line phone; Cloud Server; DID Mgmt - Aug for 12 phones	Administration	Office Administration	Tourism Organizational Support	240.00
LiveWire Business Solutions LLC	Bill	8/1/2024	5471	Services General: Cloud Server - SMB Rental - Cloud Hosting Server &	Administration	Office Administration	Tourism Organizational Support	30.00
LiveWire Business Solutions LLC	Bill	8/1/2024	5471	DID Management - DID NUmber Management Service for 12 phones	Administration	Office Administration	Tourism Organizational Support	30.00

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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
TYR Sport, Inc.	Bill	8/1/2024	2401274	WBG Groundbreak 21 T-Shirts and freight.	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	255.11
TYR Sport, Inc.	Bill	8/1/2024	2401274	T-shirts for Swag	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	737.00
A Logo For You	Bill	8/1/2024	45660	Logo design for Swag T-Shirts.	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	120.00
Eleva	Credit Card Charge	8/1/2024	EHExpRpt240	Edward Harris, Coffee meeting to discuss local business,	Administration	Office Administration	Tourism Organizational Support	8.84
Staples	Credit Card Charge	8/1/2024	JAExpRpt242	Josue Ayala, Paper, dry-erase board, and a bookshelf.,	Administration	Office Administration	Tourism Organizational Support	286.73
USPS	Credit Card Charge	8/1/2024	JAExpRpt242	Josue Ayala, Shipping for Guide requests,	Administration	Office Administration	Tourism Organizational Support	52.02
Paychex	General Journal	8/1/2024	FY24EXPACCR	Reverse of GJE FY24EXPACC -- Ed Harris Employee Moving Expense	Administration	Office Administration	Tourism Organizational Support	-24,786.58
Simpleview LLC	General Journal	8/1/2024	IT_SOFT_MRK	Simpleview Web License	Destination Marketing	Destination Marketing	Destination Mkt	1,806.03
Simpleview LLC	General Journal	8/1/2024	IT_SOFT_MRK	Simpleview CRM License	Destination Marketing	Destination Marketing	Destination Mkt	1,674.30
Image Relay	General Journal	8/1/2024	IT_SOFT_MRK	Image Relay License	Destination Marketing	Destination Marketing	Destination Mkt	898.75
Image Relay	General Journal	8/1/2024	IT_SOFT_MRK	Image Relay License	Destination Marketing	Destination Marketing	Destination Mkt	143.90
Image Relay	General Journal	8/1/2024	IT_SOFT_MRK	Image Relay License	Destination Marketing	Destination Marketing	Destination Mkt	-1,062.50
Zartico	General Journal	8/1/2024	IT_SOFT_MRK	Zartico License	Destination Marketing	Destination Marketing	Destination Mkt	9,433.40
Zartico	General Journal	8/1/2024	IT_SOFT_MRK	Zartico License	Destination Marketing	Destination Marketing	Destination Mkt	1,310.13
Adobe	General Journal	8/1/2024	IT_SOFT_ADM	Adobe License	Administration	Office Administration	Tourism Organizational Support	329.64
Adobe	General Journal	8/1/2024	IT_SOFT_ADM	Adobe License	Administration	Office Administration	Tourism Organizational Support	20.11
Adobe	General Journal	8/1/2024	IT_SOFT_ADM	Adobe License	Administration	Office Administration	Tourism Organizational Support	-354.81
Certify	General Journal	8/1/2024	IT_SOFT_ADM	Certify License	Administration	Office Administration	Tourism Organizational Support	122.44
Certify	General Journal	8/1/2024	IT_SOFT_ADM	Certify License	Administration	Office Administration	Tourism Organizational Support	2.93
Certify	General Journal	8/1/2024	IT_SOFT_ADM	Certify License	Administration	Office Administration	Tourism Organizational Support	-132.33
	General Journal	8/1/2024	TC-DEPR	TC Assets Depreciation Exp	Administration	Office Administration	Tourism Organizational Support	120.86
Great America Financial Services	General Journal	8/1/2024	LEASE_EXP	Canon photocopier	Administration	Office Administration	Tourism Organizational Support	278.31
Great America Financial Services	General Journal	8/1/2024	LEASE_EXP	Canon photocopier Lease	Administration	Office Administration	Tourism Organizational Support	14.65
Williamsburg Area Chamber of Commerce	General Journal	8/1/2024	RENT_EXP	Office lease	Administration	Office Administration	Tourism Organizational Support	5,498.81
Williamsburg Area Chamber of Commerce	General Journal	8/1/2024	RENT_EXP	Office lease	Administration	Office Administration	Tourism Organizational Support	508.91
Williamsburg Area Chamber of Commerce	General Journal	8/1/2024	RENT_EXP	Office services fees	Administration	Office Administration	Tourism Organizational Support	2,916.67
Connelly Partners	Bill	8/1/2024	42361	TripAdvisor, LLC	Destination Marketing	Destination Marketing	Destination Mkt	37,616.26
Connelly Partners	Bill	8/1/2024	42361	GumGum, Inc.	Destination Marketing	Destination Marketing	Destination Mkt	8,290.14
Connelly Partners	Bill	8/1/2024	42361	Priceline.com LLC	Destination Marketing	Destination Marketing	Destination Mkt	26,272.20
Bowlero Williamsburg	Credit Card Charge	8/2/2024	SVExpRpt235	Vazquez, Sandra, Staff outing Staff Outing,	Administration	Office Administration	Tourism Organizational Support	401.35
Bowlero Williamsburg	Credit Card Charge	8/2/2024	SVExpRpt235	Vazquez, Sandra, staff outing Staff outing,	Administration	Office Administration	Tourism Organizational Support	207.39
Second Street	Credit Card Charge	8/2/2024	EHExpRpt240	Edward Harris, Meeting to discuss local business,	Administration	Office Administration	Tourism Organizational Support	95.45
IContact	Credit Card Charge	8/2/2024	JAExpRpt242	Josue Ayala, ICONTACT subscription,	Administration	Office Administration	Tourism Organizational Support	399.00
Spotify	Credit Card Charge	8/3/2024	JSYExRpt237	Julia Smyth-Young, Spotify Subscription	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	11.99
Crystal Springs	Bill	8/5/2024	23461275080224	Water Filtration Cooler Rental for September 2024	Administration	Office Administration	Tourism Organizational Support	30.23
ACCE - Assn of Chamber of Commerce Exec	Bill	8/5/2024	51744	ACCE Life AD&D/Long Term Disability/Short Term Disability - August - Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	87.03
ACCE - Assn of Chamber of Commerce Exec	Bill	8/5/2024	51744	ACCE Life AD&D/Long Term Disability/Short Term Disability - August - Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	220.92
ACCE - Assn of Chamber of Commerce Exec	Bill	8/5/2024	51744	ACCE Life AD&D/Long Term Disability/Short Term Disability - August - Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	73.64
ACCE - Assn of Chamber of Commerce Exec	Bill	8/5/2024	51744	ACCE Life AD&D/Long Term Disability/Short Term Disability - August - Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	83.83
ACCE - Assn of Chamber of Commerce Exec	Bill	8/5/2024	51744	ACCE Life AD&D/Long Term Disability/Short Term Disability - August - Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	90.53
ACCE - Assn of Chamber of Commerce Exec	Bill	8/5/2024	51744	ACCE Life AD&D/Long Term Disability/Short Term Disability - August - Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	93.57
ACCE - Assn of Chamber of Commerce Exec	Bill	8/5/2024	51744	ACCE Life AD&D/Long Term Disability/Short Term Disability - August - Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	220.92
ACCE - Assn of Chamber of Commerce Exec	Bill	8/5/2024	51744	ACCE Life AD&D/Long Term Disability/Short Term Disability - August - Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	182.70
ACCE - Assn of Chamber of Commerce Exec	Bill	8/5/2024	51744	ACCE Life AD&D/Long Term Disability/Short Term Disability - August - Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	104.36
ACCE - Assn of Chamber of Commerce Exec	Bill	8/5/2024	51744	ACCE Life AD&D/Long Term Disability/Short Term Disability - August - Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	79.84
Williamsburg Area Chamber of Commerce	Bill	8/5/2024	3027	Commonwealth Conversations with Senator Mark Warner - WTC - Tabl Administration		Office Administration	Tourism Organizational Support	500.00
Daniela Owen	Bill	8/5/2024	REIMB/MILE 07-24	Pick up comic books for swag items	Public Relations	Destination Marketing	Destination Mkt	9.92
Daniela Owen	Bill	8/5/2024	REIMB/MILE 07-24	To and from airport for Destination International Conference	Public Relations	Destination Marketing	Destination Mkt	40.20
Daniela Owen	Bill	8/5/2024	REIMB/MILE 07-24	Headed to the winery to meet with Cameron	Public Relations	Destination Marketing	Destination Mkt	5.90
Daniela Owen	Bill	8/5/2024	REIMB/MILE 07-24	Tour of Yorktown	Public Relations	Destination Marketing	Destination Mkt	9.58
Daniela Owen	Bill	8/5/2024	REIMB/MILE 07-24	Partner meeting with Tap N' Roll	Public Relations	Destination Marketing	Destination Mkt	7.91

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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Kaleidoscope Adventures, Inc.	Bill	8/5/2024	104183	Breakfast Sponsorship for KA Staff Retreat - Orlando, FL - Monday 8-1	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	500.00
Kingsmill Resort & Conference Center	Bill	8/5/2024	1003	Client (Rick Lewis), we are bringing in to create basketball tournaments	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	4,834.00
Parkway Printshop LLC	Credit Card Charge	8/5/2024	DOExpRpt252	Daniela Owen, Ordered t-shirts for the entire staff,	Destination Marketing	Destination Marketing	Destination Mkt	278.16
Parkway Printshop LLC	Credit Card Charge	8/5/2024	DOExpRpt252	Daniela Owen, 8 Remaining T-Shirts to Swag.,	Destination Marketing	Destination Marketing	Destination Mkt	185.42
Travelability	Credit Card Charge	8/5/2024	JCExpRpt254	Jennifer Case, TRAVELABILITY Travel ability conference,	Destination Marketing	Destination Marketing	Destination Mkt	1,595.00
New York Times	Credit Card Charge	8/5/2024	JCExpRpt254	Jennifer Case, NYTimes*NYTimes Subscription,	Administration	Office Administration	Tourism Organizational Support	25.00
Dropbox	Credit Card Charge	8/5/2024	JAExpRpt260	Josue Ayala, DROPBOX*JJF7NBBJ21RB Subscription,	Administration	Office Administration	Tourism Organizational Support	11.99
Colonial pancakes	Credit Card Charge	8/5/2024	EHExpRpt261	Edward Harris, Lunch with Terry Banez,	Administration	Office Administration	Tourism Organizational Support	41.98
Percepture	Bill	8/6/2024	95056	Tracey Teo Trip to Williamsburg March 11- 14th. Williamsburg Lodge	Destination Marketing	Destination Marketing	Destination Mkt	730.22
Kenilworth Media	Bill	8/6/2024	75-A26116	Sponsorship for The Relationship Conference 2024 - Bronze Sponsors	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	2,695.00
Kenilworth Media	Bill	8/6/2024	H3N22RSJ2M4	Registration for Morgan to attend The Relationship Conference 2024 -	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	1,685.00
Paychex	Bill	8/6/2024	6123402	Payroll Service - Vacation Time Tracking System - August	Administration	Office Administration	Tourism Organizational Support	29.00
Williamsburg Area Chamber of Commerce	Bill	8/6/2024	FY25 SPONSORSHIP	WTC Sponsorship for various WCC Efforts in FY25, effective dates 8-1	Destination Marketing	Destination Marketing	Destination Mkt	7,325.00
Sweethaven Lavender of Williamsburg	Credit Card Charge	8/6/2024	DOExpRpt252	Daniela Owen, Gift for Gift bags For Philadelphia PR event SQ *SWEE	Destination Marketing	Destination Marketing	Destination Mkt	300.00
Colonial Williamsburg Company	Credit Card Charge	8/6/2024	DOExpRpt252	Daniela Owen, Tri Corn hat for Esto and marketing purposes AMK CW	Destination Marketing	Destination Marketing	Destination Mkt	21.39
Precarious Beer Project	Credit Card Charge	8/6/2024	EHExpRpt261	Edward Harris, Meeting paid for self,	Administration	Office Administration	Tourism Organizational Support	21.92
Colonial LLC	Credit Card Charge	8/6/2024	EHExpRpt261	Edward Harris, Coffee with David Brashear,	Administration	Office Administration	Tourism Organizational Support	9.89
Hilton	Credit Card Charge	8/6/2024	JMExpRpt262	Jennifer McConnell, SIGNIA ATLANTA CONV Travel South Internation	Administration	Office Administration	Tourism Organizational Support	284.39
Walmart	Credit Card Charge	8/6/2024	JMExpRpt262	Jennifer McConnell, York Peppermint Candy for SYTA Wellness Cente	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	13.37
Emburse, Inc.	Bill	8/7/2024	1444504	August monthly service expense.	Administration	Office Administration	Tourism Organizational Support	134.82
Virginia Tourism Authority	Bill	8/7/2024	10539	2024 Teams Conference registration for Rhonda Khafir from CW.	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	1,600.00
Colonial Williamsburg Company	Credit Card Charge	8/7/2024	DOExpRpt252	Daniela Owen, AMK CW REVOLUTIONS - 2 more tricorn hats for EST	Destination Marketing	Destination Marketing	Destination Mkt	42.78
Staples	Credit Card Charge	8/7/2024	JCExpRpt254	Jennifer Case, STAPLES 00107102 Paper supplies,	Administration	Office Administration	Tourism Organizational Support	53.48
Wall Street Journal	Credit Card Charge	8/7/2024	JCExpRpt254	Jennifer Case, WALL-ST-JOURNAL Subscription,	Administration	Office Administration	Tourism Organizational Support	38.99
United Parcel Service	Credit Card Charge	8/7/2024	ARExpRpt255	Paz Alejandra Ramello, Shipping collateral for Kaleidoscope Staff Retr	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	30.04
LinkedIn Corporation - Building 1000	Credit Card Charge	8/7/2024	JAExpRpt260	Josue Ayala, Subscription LinkedIn Pre 9813983676,	Administration	Office Administration	Tourism Organizational Support	39.99
Amazon	Credit Card Charge	8/7/2024	JAExpRpt260	Josue Ayala, Paper clips AMAZON MKTPL*RM5HZ7OI2,	Administration	Office Administration	Tourism Organizational Support	19.92
Saladworks	Credit Card Charge	8/7/2024	EHExpRpt261	Edward Harris, Lunch with Julia and Jen,	Administration	Office Administration	Tourism Organizational Support	33.47
Hilton	Credit Card Charge	8/7/2024	JMExpRpt262	Jennifer McConnell, Travel South International room deposit for Julia.	Other Sales & Marketing	International Sales & Marketing	International Mkt	284.39
Delta	Credit Card Charge	8/7/2024	JSYExRpt263	Julia Smyth-Young, Travel to NAMO in Niagara Falls, NY to represent \	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	717.95
Sandra Vazquez	Bill	8/8/2024	REIMB/MILE 07/24	Yorktown FAM tour.	Administration	Office Administration	Tourism Organizational Support	9.58
VistaGraphics Inc	Bill	8/8/2024	50579	Freight for palette shipment of Visitor Guides to Bluegrass Distribution	Destination Marketing	Destination Marketing	Destination Mkt	400.00
USPS	Credit Card Charge	8/8/2024	MCExpRpt250	Morgan Cordle, MAKE-A-BALL- for Sports Site Visit Gift for the Phenor	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	74.10
Revel	Credit Card Charge	8/8/2024	ARExpRpt255	Paz Alejandra Ramello, Transportation from LGA airport to hotel in Tim	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	75.78
Staples	Credit Card Charge	8/8/2024	JAExpRpt260	Josue Ayala, Staples Inc,	Administration	Office Administration	Tourism Organizational Support	310.51
Fast Fuels	Credit Card Charge	8/8/2024	JMExpRpt262	Jennifer McConnell, Gas for the rental car for transportation to the trad	Administration	Office Administration	Tourism Organizational Support	39.85
Brandywine Fast Fuels	Credit Card Charge	8/8/2024	JMExpRpt262	Jennifer McConnell, Drinks on the way to SYTA,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	11.17
Jersey Mike's Subs	Credit Card Charge	8/8/2024	JMExpRpt262	Jennifer McConnell, Lunch on the way to SYTA ,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	31.01
Wawa	Credit Card Charge	8/8/2024	JMExpRpt262	Jennifer McConnell, Coffee for Jennie on the way to SYTA,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	2.59
Paychex	General Journal	8/9/2024	Payroll-TC	Tourism Gross Salary plus bonus	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	49,273.85
Paychex	General Journal	8/9/2024	Payroll-TC	Tourism FICA / FUTA / SUTA	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	3,678.04
Paychex	General Journal	8/9/2024	Payroll-TC	Paychex Payroll Processing Fee	Administration	Office Administration	Tourism Organizational Support	260.80
Principal Financial Group	General Journal	8/9/2024	Payroll-TC	Employer Contribution - 401K (EE Matching)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	2,093.77
Principal Financial Group	General Journal	8/9/2024	Payroll-TC	Employer Contribution - 401K (2% Contribution)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	754.01
Principal Financial Group	General Journal	8/9/2024	Payroll-TC	401K Suspense Acct Credit (Principal)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	-31.89
Starbucks	Credit Card Charge	8/9/2024	ARExpRpt255	Paz Alejandra Ramello, Coffee - traveling during SYTA trade show	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	10.78
Davis Media LLC - Local Daily Media	Credit Card Charge	8/9/2024	JAExpRpt260	Josue Ayala, WY DAILY SUBSCRIPTION,	Administration	Office Administration	Tourism Organizational Support	8.95
AC Hotel by Marriott Nashville Downtown	Credit Card Charge	8/9/2024	JAExpRpt260	Josue Ayala, DC TV interview HOTEL LODG* ACHOTELMA7,	Administration	Office Administration	Tourism Organizational Support	327.52
Aticha Thai Cuisine	Credit Card Charge	8/9/2024	EHExpRpt261	Edward Harris, Lunch and tour with Yuri,	Administration	Office Administration	Tourism Organizational Support	82.85
Sheraton Hotels and Resorts	Credit Card Charge	8/9/2024	JMExpRpt262	Jennifer McConnell, Julia, Ally, Jennie, Chris and Josef Sales Client m	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	100.86
Captain Limo	Credit Card Charge	8/9/2024	JSYExRpt263	Julia Smyth-Young, Soft pretzels during SYTA,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	13.56

**Williamsburg Tourism Council**  
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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Blue Fin	Credit Card Charge	8/9/2024	JSYExRpt263	Julia Smyth-Young, Client Dinner SYTA Norman Rein Julia Jennie 8.8.	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	420.77
USPS	Credit Card Charge	8/9/2024	ExpRpt248	Vazquez, Sandra, USPS PO 5197700687 Mailing guides,	Administration	Office Administration	Tourism Organizational Support	39.09
Hyde Park	Credit Card Charge	8/10/2024	JCExpRpt254	Jennifer Case, ESTO dinner HYDE PARK RESTAURANTS,	Destination Marketing	Destination Marketing	Destination Mkt	100.73
Uber	Credit Card Charge	8/10/2024	ARExpRpt255	Paz Alejandra Ramello, Uber from Sheraton to SYTA event at The Edg	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	18.96
Uber	Credit Card Charge	8/10/2024	ARExpRpt255	Paz Alejandra Ramello, Uber ride from SYTA event at The Edge back t	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	24.91
Sheraton Hotels and Resorts	Credit Card Charge	8/10/2024	ARExpRpt255	Paz Alejandra Ramello, Two soft drinks during SYTA trade show,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	12.89
Charlotte Douglas International Airport	Credit Card Charge	8/10/2024	EHExpRpt261	Edward Harris, Lunch in transit to ESTO,	Administration	Office Administration	Tourism Organizational Support	113.96
Newport News / Wmbg Int'l Airport	Credit Card Charge	8/10/2024	EHExpRpt261	Edward Harris, Enroute to ESTO,	Administration	Office Administration	Tourism Organizational Support	12.17
Newport News / Wmbg Int'l Airport	Credit Card Charge	8/10/2024	EHExpRpt261	Edward Harris, Enroute to ESTO,	Administration	Office Administration	Tourism Organizational Support	8.58
Newport News / Wmbg Int'l Airport	Credit Card Charge	8/10/2024	EHExpRpt261	Edward Harris, In transit to ESTO,	Administration	Office Administration	Tourism Organizational Support	3.41
Uber	Credit Card Charge	8/10/2024	EHExpRpt261	Edward Harris, Uber,	Administration	Office Administration	Tourism Organizational Support	42.57
Uber	Credit Card Charge	8/10/2024	JMExpRpt262	Jennifer McConnell, Uber Saturday SYTA Tip Saturday Uber Trip tip,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	10.55
RH Rooftop Restaurant New York	Credit Card Charge	8/10/2024	JMExpRpt262	Jennifer McConnell, SYTA Client Dinner itemized receipt attached,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	545.10
Uber	Credit Card Charge	8/10/2024	JMExpRpt262	Jennifer McConnell, Uber Saturday SYTA.pdf UBER TRIP,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	52.75
Dos Caminos	Credit Card Charge	8/10/2024	JMExpRpt262	Jennifer McConnell, Jennie Breakfast SYTA 8.9 itemized receipt attac	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	30.04
Amazon	Credit Card Charge	8/10/2024	JMExpRpt262	Jennifer McConnell, Cellowrap from Amazon for baskets ,	Public Relations	Destination Marketing	Destination Mkt	19.99
Starbucks	Credit Card Charge	8/10/2024	JMExpRpt262	Jennifer McConnell, Jennie Breakfast 8.10 SYTA.pdf SHERATON NYT	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	16.03
Boucherie	Credit Card Charge	8/10/2024	JSYExRpt263	Julia Smyth-Young, Meeting with Paula Reynolds during lunch break at	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	313.17
Mia's Bakery	Credit Card Charge	8/10/2024	JSYExRpt263	Julia Smyth-Young, Coffee and capp MIAS BAKERY,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	22.25
Pistacia Vera	Credit Card Charge	8/11/2024	DOExpRpt252	Daniela Owen, Breakfast treat at ESTO conference SQ *PISTACIA VE	Public Relations	Destination Marketing	Destination Mkt	12.30
Uber	Credit Card Charge	8/11/2024	JCExpRpt254	Jennifer Case, ESTO Evening event UBER TRIP,	Destination Marketing	Destination Marketing	Destination Mkt	20.70
Uber	Credit Card Charge	8/11/2024	JCExpRpt254	Jennifer Case, UBER TRIP ESTO evening event return,	Destination Marketing	Destination Marketing	Destination Mkt	19.52
Uber	Credit Card Charge	8/11/2024	JCExpRpt254	Jennifer Case, UBER TRIP ESTO Function,	Destination Marketing	Destination Marketing	Destination Mkt	18.74
Uber	Credit Card Charge	8/11/2024	ARExpRpt255	Paz Alejandra Ramello, Transportation from dinner with clients (Norma	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	99.90
Captain Limo	Credit Card Charge	8/11/2024	ARExpRpt255	Paz Alejandra Ramello, Pretzel (snack during SYTA),	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	11.30
Osteria La Baia	Credit Card Charge	8/11/2024	ARExpRpt255	Paz Alejandra Ramello, Lunch in NY while attending SYTA,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	38.06
Uber	Credit Card Charge	8/11/2024	ARExpRpt255	Paz Alejandra Ramello, Uber trip from hotel to dinner with client and pa	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	32.93
Extraspace	Credit Card Charge	8/11/2024	JAExpRpt260	Josue Ayala, EXTRA SPACE 7490,	Administration	Office Administration	Tourism Organizational Support	362.00
Hilton	Credit Card Charge	8/11/2024	EHExpRpt261	Edward Harris, Dinner during ESTO event Dinner during ESTO event,	Administration	Office Administration	Tourism Organizational Support	100.85
Local Cantina High Street	Credit Card Charge	8/11/2024	EHExpRpt261	Edward Harris, Dinner at ESTO event with Jen, Julia and Daniela,	Administration	Office Administration	Tourism Organizational Support	76.09
Uber	Credit Card Charge	8/11/2024	EHExpRpt261	Edward Harris, UBER TRIP,	Administration	Office Administration	Tourism Organizational Support	30.54
Hilton	Credit Card Charge	8/11/2024	EHExpRpt261	Edward Harris, Drink,	Administration	Office Administration	Tourism Organizational Support	8.50
Sheraton Hotels and Resorts	Credit Card Charge	8/11/2024	JMExpRpt262	Jennifer McConnell, Breakfast during SYTA,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	18.79
Uber	Credit Card Charge	8/11/2024	JMExpRpt262	Jennifer McConnell, Uber Sunday SYTA ,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	11.91
Uber	Credit Card Charge	8/11/2024	JMExpRpt262	Jennifer McConnell, Uber Sunday SYTA tip ,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	3.00
Hilton	Credit Card Charge	8/12/2024	DOExpRpt252	Daniela Owen, Drink and snack during Esto conference HILTON COL	Public Relations	Destination Marketing	Destination Mkt	12.00
First Watch	Credit Card Charge	8/12/2024	ExpRpt253	Selena Coles, Meet and Greet with Mahogany (Visit Hampton),	Public Relations	Destination Marketing	Destination Mkt	49.60
Buca Di Beppo	Credit Card Charge	8/12/2024	JCExpRpt254	Jennifer Case, ESTO dinner BUCA DI BEPPO,	Destination Marketing	Destination Marketing	Destination Mkt	62.51
Uber	Credit Card Charge	8/12/2024	JCExpRpt254	Jennifer Case, ESTO Event UBER TRIP,	Destination Marketing	Destination Marketing	Destination Mkt	18.74
Hilton	Credit Card Charge	8/12/2024	JCExpRpt254	Jennifer Case, Beverage during Esto HILTON COLUMBS DWTN FB,	Destination Marketing	Destination Marketing	Destination Mkt	5.00
Le Grande Boucherie	Credit Card Charge	8/12/2024	ARExpRpt255	Paz Alejandra Ramello, Lunch with Julia Smith-Young and Joan Heiker	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	187.77
Starbucks	Credit Card Charge	8/12/2024	EHExpRpt261	Edward Harris, Drinks and bread,	Administration	Office Administration	Tourism Organizational Support	15.65
Hilton	Credit Card Charge	8/12/2024	EHExpRpt261	Edward Harris, Coffee,	Administration	Office Administration	Tourism Organizational Support	7.00
Chinese Tuxedo	Credit Card Charge	8/12/2024	JMExpRpt262	Jennifer McConnell, Dinner 8.12 SYTA Jennie Ally Julia, itemized recei	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	206.20
Starbucks	Credit Card Charge	8/12/2024	JMExpRpt262	Jennifer McConnell, Breakfast with tip SYTA 8.12.pdf ,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	15.38
Uber	Credit Card Charge	8/12/2024	JMExpRpt262	Jennifer McConnell, Uber Monday SYTA.pdf ,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	11.94
Uber	Credit Card Charge	8/12/2024	JMExpRpt262	Jennifer McConnell, Uber Monday SYTA tip.pdf ,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	3.00
Great America Financial Services	Bill	8/13/2024	37205842	Copier Lease Expense	Administration	Office Administration	Tourism Organizational Support	12.42
Paul's Deli	Credit Card Charge	8/13/2024	MCExpRpt250	Morgan Cordle, Lunch with Morgan Cordle and Steve Ryan from Kemp	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	55.39
Stauff's coffee	Credit Card Charge	8/13/2024	DOExpRpt252	Daniela Owen, Beverages for jennifer case and Daniela Owen at Esto	Destination Marketing	Destination Marketing	Destination Mkt	11.65
Uber	Credit Card Charge	8/13/2024	JCExpRpt254	Jennifer Case, ESTO conference function UBER TRIP,	Destination Marketing	Destination Marketing	Destination Mkt	19.39

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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Uber	Credit Card Charge	8/13/2024	JCExpRpt254	Jennifer Case, Lunch meeting UBER TRIP,	Destination Marketing	Destination Marketing	Destination Mkt	15.74
W New York - Times Square	Credit Card Charge	8/13/2024	ARExpRpt255	Paz Alejandra Ramello, Hotel stay Aug 8-13, 2024. Attending SYTA co	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	1,763.96
Uber	Credit Card Charge	8/13/2024	ARExpRpt255	Paz Alejandra Ramello, Dinner with partners (Joan Heikens JYF, Josef	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	98.11
Uber	Credit Card Charge	8/13/2024	ARExpRpt255	Paz Alejandra Ramello, SYTA event function SYTA event function,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	94.28
Destination DC	Credit Card Charge	8/13/2024	JAExpRpt260	Josue Ayala, WASHINGTON DC MARKETING CONVENTION REGIS1	Destination Marketing	Destination Marketing	Destination Mkt	100.00
USPS	Credit Card Charge	8/13/2024	JAExpRpt260	Josue Ayala, USPS PO 5197700687,	Administration	Office Administration	Tourism Organizational Support	30.45
Philadelphia International Airport	Credit Card Charge	8/13/2024	EHExpRpt261	Edward Harris, Snack in transit to VA,	Administration	Office Administration	Tourism Organizational Support	17.28
HMS Host	Credit Card Charge	8/13/2024	EHExpRpt261	Edward Harris, Drink,	Administration	Office Administration	Tourism Organizational Support	6.70
Hilton	Credit Card Charge	8/13/2024	EHExpRpt261	Edward Harris, Breakfast meeting,	Administration	Office Administration	Tourism Organizational Support	100.85
Uber	Credit Card Charge	8/13/2024	EHExpRpt26	Edward Harris, Uber ,	Administration	Office Administration	Tourism Organizational Support	4.58
Applegreen	Credit Card Charge	8/13/2024	JMExpRpt262	Jennifer McConnell, Itemized receipt attached. Drinks and snacks for th	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	20.16
Dunkin'	Credit Card Charge	8/13/2024	JMExpRpt262	Jennifer McConnell, Breakfast on the way home from SYTA,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	23.71
The Williamsburg Lodge	Credit Card Charge	8/13/2024	JMExpRpt262	Jennifer McConnell, Peter Pantuso and wife lodging during VMA Confe	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	472.16
W New York - Times Square	Credit Card Charge	8/13/2024	JMExpRpt262	Jennifer McConnell, Hotel stay during SYTA W HOTEL TIMES SQUAR	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	1,718.06
Sunoco	Credit Card Charge	8/13/2024	JMExpRpt262	Jennifer McConnell, Gas for the rental car for SYTA,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	38.75
W New York - Times Square	Credit Card Charge	8/13/2024	JSYExRpt263	Julia Smyth-Young, Julia hotel stay during SYTA W HOTEL TIMES SQ	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	1,774.41
Destinations International	Credit Card Charge	8/13/2024	ExpRpt248	Vazquez, Sandra, Ad posting for Marketing team,	Administration	Office Administration	Tourism Organizational Support	330.00
Connelly Partners	Bill	8/14/2024	42226	FY25 Agency Fee - August 2024	Destination Marketing	Destination Marketing	Destination Mkt	104,167.00
Connelly Partners	Bill	8/14/2024	42244	24-WTC-0266 - FY25 Industry Email Deployment - August	Destination Marketing	Destination Marketing	Destination Mkt	570.00
Connelly Partners	Bill	8/14/2024	42246	24-WTC-0253 - 2024 Q3/4 Print Media Renewals - Kenilworth Media Fi	Destination Marketing	Destination Marketing	Destination Mkt	3,400.00
Old City Barbeque	Credit Card Charge	8/14/2024	MCExpRpt250	Morgan Cordle, Lunch meet with more and Danish Saadat from VTC to	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	42.90
Starbucks	Credit Card Charge	8/14/2024	DOExpRpt252	Daniela Owen, Food and drink for Jen and I at the airport coming home	Destination Marketing	Destination Marketing	Destination Mkt	27.17
Uber	Credit Card Charge	8/14/2024	DOExpRpt252	Daniela Owen, Uber ride from airport to my house to get home from ES	Destination Marketing	Destination Marketing	Destination Mkt	12.25
Panera Bread - Williamsburg	Credit Card Charge	8/14/2024	DOExpRpt252	Daniela Owen, Lunch at airport on the way home from ESTO conferenc	Public Relations	Destination Marketing	Destination Mkt	21.03
Hilton	Credit Card Charge	8/14/2024	DOExpRpt252	Daniela Owen, Hotel for Esto conference HILTON HOTELS COLUMBI	Destination Marketing	Destination Marketing	Destination Mkt	1,400.46
Panera Bread - Williamsburg	Credit Card Charge	8/14/2024	JCExpRpt254	Jennifer Case, ESTO Meals - lost receipt,	Destination Marketing	Destination Marketing	Destination Mkt	15.78
Hilton	Credit Card Charge	8/14/2024	JCExpRpt254	Jennifer Case, HILTON HOTELS COLUMBUS ESTO Conference,	Destination Marketing	Destination Marketing	Destination Mkt	1,234.94
Hilton	Credit Card Charge	8/14/2024	JCExpRpt254	Jennifer Case, HILTON COLUMBS DWTN FB ESTO breakfast,	Destination Marketing	Destination Marketing	Destination Mkt	67.08
Uber	Credit Card Charge	8/14/2024	JCExpRpt254	Jennifer Case, UBER TRIP ESTO conference,	Destination Marketing	Destination Marketing	Destination Mkt	32.56
Uber	Credit Card Charge	8/14/2024	JCExpRpt254	Jennifer Case, UBER TRIP ESTO conference,	Destination Marketing	Destination Marketing	Destination Mkt	20.12
Uber	Credit Card Charge	8/14/2024	JCExpRpt254	Jennifer Case, Tip for ESTO event ride UBER TRIP,	Destination Marketing	Destination Marketing	Destination Mkt	4.02
Richmond Parking	Credit Card Charge	8/14/2024	ARExpRpt255	Paz Alejandra Ramello, Parking at RIC while attending SYTA in NYC,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	84.00
Lyft	Credit Card Charge	8/14/2024	ARExpRpt255	Paz Alejandra Ramello, Transfer from Hotel to Airport (LGA) After SYT	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	90.44
Colonial Williamsburg Company	Credit Card Charge	8/14/2024	JAExpRpt260	Josue Ayala, Charge for Edward Harris banquet,	Administration	Office Administration	Tourism Organizational Support	690.00
SnapWidget	Credit Card Charge	8/14/2024	JAExpRpt260	Josue Ayala, SNAPWIDGET,	Administration	Office Administration	Tourism Organizational Support	10.93
Uber	Credit Card Charge	8/14/2024	EHExpRpt261	Edward Harris, UBER TRIP,	Administration	Office Administration	Tourism Organizational Support	26.85
Edward Harris	Credit Card Charge	8/14/2024	EHExpRpt261	Edward Harris, Writing a check for this,	Administration	Office Administration	Tourism Organizational Support	88.95
FedEx	Credit Card Charge	8/14/2024	JSYExRpt263	Julia Smyth-Young, Shipping swag back to the office,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	229.39
Exxon	Credit Card Charge	8/14/2024	JSYExRpt263	Julia Smyth-Young, No receipt. Gas for car rental for SYTA. Fill up to re	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	30.76
W New York - Times Square	Credit Card Charge	8/14/2024	JSYExRpt263	Julia Smyth-Young, Valet Parking for Rental Car for SYTA,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	503.09
National Car Rental	Credit Card Charge	8/14/2024	JSYExRpt263	Julia Smyth-Young, Rental car for SYTA and back. Julia and Jennie N	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	385.52
LiveWire Business Solutions LLC	Bill	8/15/2024	5479	Miscellaneous Hardware - U6 in wall WAP	Administration	Office Administration	Tourism Organizational Support	214.80
LiveWire Business Solutions LLC	Bill	8/15/2024	5479	LiveIT Labor per hour @ .50 hr Installed U6-InWall @Lorine's Desk Ad	Administration	Office Administration	Tourism Organizational Support	75.00
Strategic Marketing & Research	Bill	8/15/2024	0011989-IN	Professional fees - August 2024	Destination Marketing	Destination Marketing	Destination Mkt	16,500.00
Capital Region USA	Bill	8/15/2024	2667	CRUSA 2025 Global Travel Exchange Lunch Sponsorship	Other Sales & Marketing	International Sales & Marketing	International Mkt	3,000.00
Suter Printing-	Bill	8/16/2024	175448	Business cards for Jennie and Julia	Administration	Office Administration	Tourism Organizational Support	165.80
Tipsy Beans	Credit Card Charge	8/16/2024	MCExpRpt250	Morgan Cordle, Lunch meeting between Morgan Cordle and Donovan E	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	34.26
Ale Werks	Credit Card Charge	8/16/2024	MCExpRpt250	Morgan Cordle, Morgan purchased a gift card from the Williamsburg Ar	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	75.00
Ale Werks	Credit Card Charge	8/16/2024	MCExpRpt250	Morgan Cordle, Morgan purchased a gift card from the Williamsburg Ar	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	25.00
Principal Financial Group	General Journal	8/16/2024	401K_ADJ	Principal credit reversal	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	977.98
Zoom Video Communications Inc	Credit Card Charge	8/16/2024	JAExpRpt260	Josue Ayala, ZOOM.US 888-799-9666,	Administration	Office Administration	Tourism Organizational Support	33.58



**Williamsburg Tourism Council**  
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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Chesapeake Bank	Credit Card Charge	8/16/2024	SVEpRpt248	Vazquez, Sandra, Office snacks FOOD LION #0196,	Administration	Office Administration	Tourism Organizational Support	24.00
Verizon Wireless	Bill	8/18/2024	9971772232	July 19 - August 18, 2024 Wireless Monthly Charges	Administration	Office Administration	Tourism Organizational Support	612.00
Verizon Wireless	Bill	8/18/2024	9971772232	Equipment Charges	Administration	Office Administration	Tourism Organizational Support	333.24
Verizon Wireless	Bill	8/18/2024	9971772232	Surcharges and Other Charges & Credits (Equipment)	Administration	Office Administration	Tourism Organizational Support	-54.36
Verizon Wireless	Bill	8/18/2024	9971772232	Taxes, Governmental Surcharges & Fees	Administration	Office Administration	Tourism Organizational Support	17.91
Dropbox	Credit Card Charge	8/18/2024	EHEpRpt261	Edward Harris, Subscription,	Administration	Office Administration	Tourism Organizational Support	119.88
Morgan Cordle	Bill	8/19/2024	REIMB/MILE - 07/24	Morgan dropped of an amenity bag and met with Mrs. Williams to discu	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	34.84
Morgan Cordle	Bill	8/19/2024	REIMB/MILE - 07/24	For attending Visit Williamsburg Board Meeting. Ally Ramello rode with	Administration	Office Administration	Tourism Organizational Support	6.57
Morgan Cordle	Bill	8/19/2024	REIMB/MILE - 07/24	Morgan met with the Director of Golf Claudia Ferrini, for 45 Minutes re	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	8.44
Morgan Cordle	Bill	8/19/2024	REIMB/MILE - 07/24	Yorktown FAM Tour with the entire staff of Visit Williamsburg. Ally Ram	Administration	Office Administration	Tourism Organizational Support	19.16
Sands Anderson	Bill	8/19/2024	676411	7/03/24 - .10 hrs - Exchange of emails with David Turner regarding agr	Administration	Office Administration	Tourism Organizational Support	42.00
Sands Anderson	Bill	8/19/2024	676411	7/09/24 - .60 hrs - Review of Percepture contract and proposed revisior	Administration	Office Administration	Tourism Organizational Support	252.00
Sands Anderson	Bill	8/19/2024	676411	7/09/24 - 2.0 hrs - Attend the Council (Board) Meeting	Administration	Office Administration	Tourism Organizational Support	840.00
Sands Anderson	Bill	8/19/2024	676411	7/10/24 - .50 - Conference with Edward Harris and David Turner Regar	Administration	Office Administration	Tourism Organizational Support	210.00
Sands Anderson	Bill	8/19/2024	676411	7/24/24 - .30 hrs - Analyze issues regarding membership to Williamsbu	Administration	Office Administration	Tourism Organizational Support	126.00
Sands Anderson	Bill	8/19/2024	676411	7/24/24 - .90 hrs - Review of bylaws and enabling legislation concernin	Administration	Office Administration	Tourism Organizational Support	378.00
Bluegrass Integrated Communications	Bill	8/19/2024	208874	Load Data File - 2 @ 18.5 ea. July	Destination Marketing	Destination Marketing	Destination Mkt	37.00
Bluegrass Integrated Communications	Bill	8/19/2024	208874	Postage and Freight	Destination Marketing	Destination Marketing	Destination Mkt	1,479.80
Bluegrass Integrated Communications	Bill	8/19/2024	208874	Residential requests X 933- USPS Address Prep, Ink Jet Addressing, &	Destination Marketing	Destination Marketing	Destination Mkt	1,021.64
Whitley's Peanuts	Credit Card Charge	8/19/2024	DOExpRpt252	Daniela Owen, Peanuts for FAM gift bags WHITLEY'S PEANUT FACT	Destination Marketing	Destination Marketing	Destination Mkt	60.60
Amazon	Credit Card Charge	8/19/2024	JAExpRpt260	Josue Ayala, Snacks AMAZON MKTPL*R408M0002,	Administration	Office Administration	Tourism Organizational Support	75.48
Amazon	Credit Card Charge	8/19/2024	JAExpRpt260	Josue Ayala, Splenda AMAZON RETA* R48AC7OE2,	Administration	Office Administration	Tourism Organizational Support	7.38
US Dept. Of The Interior, Nat'l Prk Svc	Bill	8/20/2024	PERMIT 2425 Photos	Fee for the use of the National park for Media photo's.	Destination Marketing	Destination Marketing	Destination Mkt	150.00
Roc Solid Foundation	Bill	8/20/2024	2024 Partnership	Charitable donation that includes our staff's labor to pack preperation b	Administration	Office Administration	Tourism Organizational Support	5,000.00
Sticker Mule	Credit Card Charge	8/20/2024	MCEpRpt250	Morgan Cordle, Stickers that are used to promote Visit Williamsburg sp	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	142.49
The Cheese Shop	Credit Card Charge	8/20/2024	MCEpRpt250	Morgan Cordle, Gift cards for photo shoot for sports collateral,	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	300.00
Mobjack Bay Coffee Roasters	Credit Card Charge	8/20/2024	DOExpRpt252	Daniela Owen, Drinks during summer photo shoot MOBJACKBAYCOF	Destination Marketing	Destination Marketing	Destination Mkt	6.66
Walmart	Credit Card Charge	8/20/2024	SCEpRpt253	Selena Coles, Purchased two black tablecloths for Fox 5 Merchant Squ	Destination Marketing	Destination Marketing	Destination Mkt	27.73
The Bake Shop	Credit Card Charge	8/20/2024	SVExpRpt248	Vazquez, Sandra, TST*THE BAKESHOP Morgans birthday gift card,	Administration	Office Administration	Tourism Organizational Support	25.00
Walmart	Credit Card Charge	8/20/2024	SVEpRpt248	Vazquez, Sandra, Birthday celebrations decor WAL-MART #3265,	Administration	Office Administration	Tourism Organizational Support	21.94
Bluegrass Integrated Communications	Bill	8/21/2024	208875	Client Storage - 4 @ 22.50 each per contract	Destination Marketing	Destination Marketing	Destination Mkt	90.00
Bluegrass Integrated Communications	Bill	8/21/2024	208875	Bulk requests - 3 @ 4.75 each per the contract	Destination Marketing	Destination Marketing	Destination Mkt	14.25
Bluegrass Integrated Communications	Bill	8/21/2024	208875	Postage and Freight	Destination Marketing	Destination Marketing	Destination Mkt	66.85
The Hounds Tail	Credit Card Charge	8/21/2024	DOExpRpt252	Daniela Owen, Food purchased for the summer 2024 photoshoot,	Destination Marketing	Destination Marketing	Destination Mkt	518.89
Illy	Credit Card Charge	8/21/2024	SCEpRpt253	Selena Coles, Coffee during Fox 5 Merchant Square Segment,	Destination Marketing	Destination Marketing	Destination Mkt	7.63
CVS	Credit Card Charge	8/21/2024	JCEpRpt254	Jennifer Case, Gift cards for photo shoot- Mr. & Mrs Maynard, Vanessa	Destination Marketing	Destination Marketing	Destination Mkt	549.50
LODGE DINING RM/GARDEN	Credit Card Charge	8/21/2024	JCEpRpt254	Jennifer Case, Kick off meeting for photo shoot LODGE DINING RM/G	Destination Marketing	Destination Marketing	Destination Mkt	95.32
Amazon	Credit Card Charge	8/21/2024	JAExpRpt260	Josue Ayala, Phone case and Clipboards for team AMAZON MKTPL*R	Administration	Office Administration	Tourism Organizational Support	25.79
The Williamsburg Lodge	Credit Card Credit	8/21/2024	JAExpRpt260	Josue Ayala, Business expense for a room but cancelled and received	Administration	Office Administration	Tourism Organizational Support	-226.39
Second Street	Credit Card Charge	8/21/2024	EHEpRpt261	Edward Harris, Lunch with Mrs. Staci Martin,	Administration	Office Administration	Tourism Organizational Support	62.17
Colonial LLC	Credit Card Charge	8/21/2024	EHEpRpt261	Edward Harris, Coffee Meeting,	Administration	Office Administration	Tourism Organizational Support	9.89
Colonial LLC	Credit Card Charge	8/21/2024	EHEpRpt261	Edward Harris, Coffee Meeting,	Administration	Office Administration	Tourism Organizational Support	6.08
Rental Toll	Credit Card Charge	8/21/2024	JSYExRpt263	Julia Smyth-Young, Receipt to follow once received.RENTALTOLL363	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	71.93
Fresh	Credit Card Charge	8/21/2024	SVEpRpt248	Vazquez, Sandra, THE FRESH MARKET 023 Morgans birthday,	Administration	Office Administration	Tourism Organizational Support	28.26
Maryland Motorcoach Association	Bill	8/22/2024	00314	2024 Annual Membership Dues paid late . Effective date is Jan to Dec	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	325.00
Federal Insurance Company	Bill	8/22/2024	J06318848-2024	Directors & Officers Insurance Effective 9-15-24 to 09-14-25	Administration	Office Administration	Tourism Organizational Support	4,366.00
The Virginia Beer Co	Credit Card Charge	8/22/2024	DOExpRpt252	Daniela Owen, Tip for complimentary beverages used for summer pho	Destination Marketing	Destination Marketing	Destination Mkt	8.00
Billsburg Brewery	Credit Card Charge	8/22/2024	DOExpRpt252	Daniela Owen, 3 beverages purchased for the summer 2024 photosho	Destination Marketing	Destination Marketing	Destination Mkt	22.80
James City County Marina	Credit Card Charge	8/22/2024	DOExpRpt252	Daniela Owen, Kayaks rented for 2024 summer photoshoot James Cit	Destination Marketing	Destination Marketing	Destination Mkt	44.06
Spoke and Art Provisions Co	Credit Card Charge	8/22/2024	DOExpRpt252	Daniela Owen, Meal used as props for summer photoshoot SQ *SPOK	Destination Marketing	Destination Marketing	Destination Mkt	132.60
PRSA (Public Relations Society of America	Credit Card Charge	8/22/2024	SCEpRpt253	Selena Coles, Registration for the PRSA Professional Development Su	Public Relations	Destination Marketing	Destination Mkt	75.00

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Virginia Pilot	Credit Card Charge	8/22/2024	JCExpRpt254	Jennifer Case, Subscription,	Administration	Office Administration	Tourism Organizational Support	19.96
Casa Pearl	Credit Card Charge	8/22/2024	JCExpRpt254	Jennifer Case, Photo shoot of food and dinner during shoot TST*CASA	Destination Marketing	Destination Marketing	Destination Mkt	474.07
Amazon	Credit Card Charge	8/22/2024	JAExpRpt260	Josue Ayala, Multi sized Buckles for travel boxes,	Administration	Office Administration	Tourism Organizational Support	35.96
Second Street	Credit Card Charge	8/22/2024	EHExpRpt261	Edward Harris, Lunch with Monty,	Administration	Office Administration	Tourism Organizational Support	69.98
Colonial LLC	Credit Card Charge	8/22/2024	EHExpRpt261	Edward Harris, Coffee Meeting,	Administration	Office Administration	Tourism Organizational Support	18.99
The Williamsburg Lodge	Credit Card Charge	8/22/2024	JMExpRpt262	Jennifer McConnell, Emiko Morimoto with VTC/CRUSA visiting from Ja	Other Sales & Marketing	International Sales & Marketing	International Mkt	258.48
Paychex	General Journal	8/23/2024	Payroll-TC	Tourism Gross Salary plus bonus	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	50,181.54
Paychex	General Journal	8/23/2024	Payroll-TC	Tourism FICA / FUTA / SUTA	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	5,659.83
Paychex	General Journal	8/23/2024	Payroll-TC	Paychex Payroll Processing Fee	Administration	Office Administration	Tourism Organizational Support	260.80
Principal Financial Group	General Journal	8/23/2024	Payroll-TC	Employer Contribution - 401K (EE Matching)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	2,093.77
Principal Financial Group	General Journal	8/23/2024	Payroll-TC	Employer Contribution - 401K (2% Contribution)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	754.01
Principal Financial Group	General Journal	8/23/2024	Payroll-TC	401K Suspense Acct Credit (Principal)	Administration	Office Administration	Tourism Organizational Support	24,997.95
Williamsburg Occasions	Bill	8/23/2024	3866	VMA Icebreaker Reception at JYF.	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	3,795.75
The Cheese Shop	Credit Card Charge	8/23/2024	MCExpRpt250	Morgan Cordle, Gift cards for volunteers who helped with Visit Williams	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	120.00
Walgreen's	Credit Card Charge	8/23/2024	MCExpRpt250	Morgan Cordle, Football purchased for Visit Williamsburg Sports Sales	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	14.97
Charly's Airport Restaurant	Credit Card Charge	8/23/2024	DOExpRpt252	Daniela Owen, Food purchased for pictures for 2024 summer photo sh	Destination Marketing	Destination Marketing	Destination Mkt	48.10
Amazon	Credit Card Charge	8/23/2024	JAExpRpt260	Josue Ayala, Mouse for Selena AMAZON MARK* R400W2JD0,	Administration	Office Administration	Tourism Organizational Support	12.99
Colonial LLC	Credit Card Charge	8/23/2024	EHExpRpt261	Edward Harris, Coffee,	Administration	Office Administration	Tourism Organizational Support	9.89
Morrison's Flowers - Williamsburg Florist	Credit Card Charge	8/23/2024	JMExpRpt262	Jennifer McConnell, Flowers for Linda VMA Ceremony 25 Years.pdf Ye	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	180.82
Mobjack Bay Coffee Roasters	Credit Card Charge	8/24/2024	DOExpRpt252	Daniela Owen, Good for photoshoot of people eating and drinking at M	Destination Marketing	Destination Marketing	Destination Mkt	75.68
CVS	Credit Card Charge	8/24/2024	JCExpRpt254	Jennifer Case, CVS/PHARMACY #06812 Photo shoot model gift cards	Destination Marketing	Destination Marketing	Destination Mkt	329.70
Mobjack Bay Coffee Roasters	Credit Card Charge	8/24/2024	JCExpRpt254	Jennifer Case, Ice cream for photo shoot MOBJACKBAYCOFFEE,	Destination Marketing	Destination Marketing	Destination Mkt	99.07
Patriot Shuttle Williamsburg, LLC	Credit Card Charge	8/24/2024	JCExpRpt254	Jennifer Case, Stand up Paddle rental for photo shoot SQ *PATRIOT T	Destination Marketing	Destination Marketing	Destination Mkt	32.10
Sals By Victor	Credit Card Charge	8/24/2024	ARExpRpt255	Paz Alejandra Ramello, Sals by Victor with Paula Reynolds - American	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	166.40
Colonial Williamsburg Visitor Center	Credit Card Charge	8/24/2024	JMExpRpt262	Jennifer McConnell, COLONIAL WILLIAMSBURG Tickets for evening r	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	19.00
Colonial Williamsburg Visitor Center	Credit Card Charge	8/24/2024	JMExpRpt262	Jennifer McConnell, Tickets for evening program for Dale Julian, Haun	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	19.00
Adobe	Credit Card Charge	8/25/2024	DOExpRpt252	Daniela Owen, Adobe subscription for entire staff ADOBE *ADOBE,	Administration	Office Administration	Tourism Organizational Support	348.88
Water Street Grill	Credit Card Charge	8/25/2024	JCExpRpt254	Jennifer Case, Photo shoot at Water Street Grill WATER STREET GRI	Destination Marketing	Destination Marketing	Destination Mkt	294.98
Comfort Inn Williamsburg	Credit Card Charge	8/25/2024	ARExpRpt255	Paz Alejandra Ramello, Hotel stay for Ms. Paula Reynolds - American	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	225.95
Sals By Victor	Credit Card Charge	8/25/2024	JMExpRpt262	Jennifer McConnell, Dinner meeting with Dale Julian from Jane's Journ	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	55.92
Lulu Birds Kitchen	Credit Card Charge	8/25/2024	JSYExRpt263	Julia Smyth-Young, Dinner with Newton (VMA board) TST* LULU BIRD	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	49.81
Illy	Credit Card Charge	8/25/2024	SVExpRpt248	Vazquez, Sandra, ILLY CAFFE WILLIAMSBURG Allys birthday gift can	Administration	Office Administration	Tourism Organizational Support	25.00
Premier Travel Media	Bill	8/26/2024	46493	June Advertising Leisure Group Travel - Travel Thru History	Destination Marketing	Destination Marketing	Destination Mkt	1,000.00
Third Street Tavern	Credit Card Charge	8/26/2024	MCExpRpt250	Morgan Cordle, Dinner for Morgan while attending the CONNECT Conf	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	22.64
Jamestown Settlement Cafe (JCM Inc)	Credit Card Charge	8/26/2024	ARExpRpt255	Paz Alejandra Ramello, Gift (DVD) for Jane's Journey group visiting Wi	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	14.43
Water Street Grill	Credit Card Charge	8/26/2024	ARExpRpt255	Paz Alejandra Ramello, Lunch with Dale Julian from Jane's Journey on	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	120.01
Traditions Restaurant at the Lodge	Credit Card Charge	8/26/2024	ARExpRpt255	Paz Alejandra Ramello, Breakfast with client Dale Julian from Janes Jo	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	55.02
Perfectly Natural Soap	Credit Card Charge	8/26/2024	JAExpRpt260	Josue Ayala, Soap for Philly media event,	Administration	Office Administration	Tourism Organizational Support	240.76
Amazon	Credit Card Charge	8/26/2024	JAXExpRpt260	Josue Ayala, Stuff for team members; label for future mail sending from	Administration	Office Administration	Tourism Organizational Support	59.54
Chesapeake Bank	Credit Card Charge	8/26/2024	JAExpRpt260	Josue Ayala, FOOD LION #1273,	Administration	Office Administration	Tourism Organizational Support	28.76
Aromas	Credit Card Charge	8/26/2024	EHExpRpt261	Edward Harris, Coffee meeting,	Administration	Office Administration	Tourism Organizational Support	7.39
Historic Jamestown	Credit Card Charge	8/26/2024	JMExpRpt262	Jennifer McConnell, Dale Julian with Janes Journey Site Visit admissio	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	30.00
Historic Jamestown	Credit Card Charge	8/26/2024	JMExpRpt262	Jennifer McConnell, Water for Dale and me while at Jamestown Island. Other	Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	4.01
Sals By Victor	Credit Card Charge	8/26/2024	JMExpRpt262	Jennifer McConnell, Site Visit with Pat Howard dinner.pdf SALS BY VIC	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	59.26
Fresh	Credit Card Charge	8/26/2024	SVExpRpt248	Vazquez, Sandra, THE FRESH MARKET 023 Allys birthday cake,	Administration	Office Administration	Tourism Organizational Support	30.28
HelmsBriscoe Performance Group	Bill	8/27/2024	1142469	Annual Partner Fee - Oct 1, 2024 to Sept. 30, 2025	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	7,350.00
Anytime Arepa	Credit Card Charge	8/27/2024	MCExpRpt250	Morgan Cordle, Morgan's lunch at the CONNECT conference. Morgan'	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	30.76
Uber	Credit Card Charge	8/27/2024	MCExpRpt250	Morgan Cordle, Morgan traveled from her hotel to the CONNECT Conf	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	12.64
Uber	Credit Card Charge	8/27/2024	MCExpRpt250	Morgan Cordle, This is the tip for Uber driver, who transported Morgan	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	3.00
Uber	Credit Card Charge	8/27/2024	MCExpRpt250	Morgan Cordle, Morgan traveling from Milwaukee Convention Center (t	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	13.45
Shields Tavern	Credit Card Charge	8/27/2024	ARExpRpt255	Paz Alejandra Ramello, Lunch with Dale Julian from Jane's Journey vis	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	78.96

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Staples	Credit Card Charge	8/27/2024	ARExpRpt255	Paz Alejandra Ramello, Acrylic holders for rack brochures and magazir	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	30.99
Walgreen's	Credit Card Charge	8/27/2024	ARExpRpt255	Paz Alejandra Ramello, Candy for booth at VMA tradeshow,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	13.62
Amazon	Credit Card Charge	8/27/2024	JAExpRpt260	Josue Ayala, Mailing label,	Administration	Office Administration	Tourism Organizational Support	12.40
Amazon	Credit Card Charge	8/27/2024	JAExpRpt260	Josue Ayala, Coffee stuff Amazon.com*R478S27B0,	Administration	Office Administration	Tourism Organizational Support	27.95
Marriott	Credit Card Charge	8/27/2024	EHExpRpt261	Edward Harris, Overnight stay before TV interview,	Administration	Office Administration	Tourism Organizational Support	233.40
Craft 31	Credit Card Charge	8/27/2024	EHExpRpt261	Edward Harris, Meeting,	Administration	Office Administration	Tourism Organizational Support	94.33
AC Hotel by Marriott Nashville Downtown	Credit Card Charge	8/27/2024	EHExpRpt261	Edward Harris, Could not find receipt,	Administration	Office Administration	Tourism Organizational Support	56.00
Chesapeake Bank	Credit Card Charge	8/27/2024	EHExpRpt261	Edward Harris, Food in transit from D.C. ,	Administration	Office Administration	Tourism Organizational Support	13.01
Virginia Society of Assoc. Executives	Credit Card Charge	8/27/2024	JMExpRpt262	Jennifer McConnell, Julia registration for VSAE (keynote/breakfast cost)	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	35.00
Sea World Parks & Entertainment	Credit Card Charge	8/27/2024	JMExpRpt262	Jennifer McConnell, Water for Dale and me at Busch Gardens.pdf,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	11.30
Aromas	Credit Card Charge	8/27/2024	JMExpRpt262	Jennifer McConnell, Breakfast with Dale in Merchant Square.pdf AROV	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	31.10
Delta	Credit Card Charge	8/27/2024	JSYExRpt263	Julia Smyth-Young, Air travel to Small Market Meeting and back,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	1,232.96
AENC-Assoc. Executives of North Carolina	Bill	8/28/2024	3698	2023-2024 E-Blast Advertisement	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	650.00
Proforma Think Ink	Bill	8/28/2024	B198023652A	2,575 Luggage tags and straps @ .86 each + 25.00 for setup and 106.1	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	2,346.00
Proforma Think Ink	Bill	8/28/2024	B198023652A	100 White Tumbler's @ 13.95 each + 106.50 in shipping.	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	1,501.50
Uber	Credit Card Charge	8/28/2024	MCExpRpt250	Morgan Cordle, This was for Morgan's transportation from her hotel to t	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	14.28
Uber	Credit Card Charge	8/28/2024	MCExpRpt250	Morgan Cordle, This was for Morgan's transportation from her hotel to t	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	13.45
Uber	Credit Card Charge	8/28/2024	MCExpRpt250	Morgan Cordle, This was for Morgan's transportation from Baird Center	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	11.24
Uber	Credit Card Charge	8/28/2024	MCExpRpt250	Morgan Cordle, This was for Morgan's transportation from her hotel to t	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	11.67
Uber	Credit Card Charge	8/28/2024	MCExpRpt250	Morgan Cordle, This was for Morgan to travel from her hotel to Baird C	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	11.28
Uber	Credit Card Charge	8/28/2024	MCExpRpt250	Morgan Cordle, This was the tip for the Uber driver who transported Mo	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	3.00
Walgreen's	Credit Card Charge	8/28/2024	DOExpRpt252	Daniela Owen, York patties for VMA yorktown FAM to give to attendees	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	18.66
Amazon	Credit Card Charge	8/28/2024	DOExpRpt252	Daniela Owen, Amazon business prime membership for up to 10 users	Administration	Office Administration	Tourism Organizational Support	179.00
Amazon	Credit Card Credit	8/28/2024	DOExpRpt252	Daniela Owen, Refund for Amazon prime 3 user account due to upgrad	Administration	Office Administration	Tourism Organizational Support	-78.25
Virginia Restaurant Lodging Travel Assoc	Credit Card Charge	8/28/2024	JCExpRpt254	Jennifer Case, VRLTA Ordinary Awards- Jennifer Case and Sandra Va	Destination Marketing	Destination Marketing	Destination Mkt	250.00
Virginia Restaurant Lodging Travel Assoc	Credit Card Charge	8/28/2024	JCExpRpt254	Jennifer Case, Ordinary Awards duplicate VIRGINIA RESTAURANT L	Destination Marketing	Destination Marketing	Destination Mkt	250.00
Amazon	Credit Card Charge	8/28/2024	JAExpRpt260	Josue Ayala, Buckles for straps,	Administration	Office Administration	Tourism Organizational Support	9.34
Chesapeake Bank	Credit Card Charge	8/28/2024	JAExpRpt260	Josue Ayala, Drinks for team Snacks and drinks for team,	Administration	Office Administration	Tourism Organizational Support	48.92
Magnolia Catering and Events, LLC.	Credit Card Charge	8/28/2024	JMExpRpt262	Jennifer McConnell, Box lunches for the VMA FAM tour at Jamestown I	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	690.00
Rental Toll	Credit Card Charge	8/28/2024	JSYExRpt263	Julia Smyth-Young, Backup to come once received.RENTALTOLL363	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	6.65
Mann Media, Inc. - Our State Magazine	Bill	8/29/2024	73820	Digital Nesletter - Travel & Events	Destination Marketing	Destination Marketing	Destination Mkt	1,395.00
Hyatt	Credit Card Charge	8/29/2024	MCExpRpt250	Morgan Cordle, Morgan's hotel room for CONNECT Conference from Iv	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	707.40
Uber	Credit Card Charge	8/29/2024	MCExpRpt250	Morgan Cordle, This was transportation for Morgan to go from her hotel	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	11.62
Uber	Credit Card Charge	8/29/2024	MCExpRpt250	Morgan Cordle, This was for transportation from the Milwaukee Brew	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	85.45
Uber	Credit Card Charge	8/29/2024	MCExpRpt250	Morgan Cordle, This was transportation for Morgan to go from hotel to c	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	14.28
Uber	Credit Card Charge	8/29/2024	MCExpRpt250	Morgan Cordle, This was Morgan's transportation from the Baird Cente	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	11.24
Uber	Credit Card Charge	8/29/2024	MCExpRpt250	Morgan Cordle, This was Morgan's transportation from the hotel back to	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	11.24
GOODLAND GREENS	Credit Card Charge	8/29/2024	MCExpRpt250	Morgan Cordle, Morgan had lunch at GOODLAND GREENS during the	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	20.54
The Cheese Shop	Credit Card Charge	8/29/2024	DOExpRpt252	Daniela Owen, Water needed for guest for VMA Sales FAM - Taste of	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	2.64
Cupboard at Williamsburg Lodge	Credit Card Charge	8/29/2024	ARExpRpt255	Paz Alejandra Ramello, Water and iced tea for VMA FAM attendees. L	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	27.67
USPS	Credit Card Charge	8/29/2024	JAExpRpt260	Josue Ayala, USPS USPS.COM CLICKNSHIP,	Administration	Office Administration	Tourism Organizational Support	20.30
Colonial pancakes	Credit Card Charge	8/29/2024	EHExpRpt261	Edward Harris, Meeting with Terry,	Administration	Office Administration	Tourism Organizational Support	72.78
Golden Horseshoe Golf Club	Credit Card Charge	8/29/2024	EHExpRpt261	Edward Harris, Meeting with Robbi Hutton,	Administration	Office Administration	Tourism Organizational Support	10.84
Second Street	Credit Card Charge	8/29/2024	EHExpRpt261	Edward Harris, Real Estate Lunch with Economic Development; No rec	Administration	Office Administration	Tourism Organizational Support	117.05
Historic Jamestown	Credit Card Charge	8/29/2024	JMExpRpt262	Jennifer McConnell, Admission tickets for the VMA FAM tour during the	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	195.00
Emerge Phoenix	Credit Card Charge	8/29/2024	JMExpRpt262	Jennifer McConnell, Emmerge 2025 receipt, for booth and registration for	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	2,995.00
Fat Canary	Credit Card Charge	8/29/2024	JMExpRpt262	Jennifer McConnell, Dinner with Dale Julian with Jane's Journey. Julia,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	526.68
US Dept. Of The Interior, Nat'l Prk Svc	Credit Card Charge	8/29/2024	JMExpRpt262	Jennifer McConnell, VMA FAM Tour Jamestown Island NPS Pass for th	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	330.00
Walmart	Credit Card Charge	8/29/2024	JMExpRpt262	Jennifer McConnell, Water for VMA FAM tour,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	42.30
1781 Cafe	Credit Card Charge	8/29/2024	JMExpRpt262	Jennifer McConnell, VMA FAM Tour coffee for two tour attendees.pdf A	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	15.32
Jamestown discover	Credit Card Charge	8/29/2024	JSYExRpt263	Julia Smyth-Young, Admission to Jamestown Island for Julia during the	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	15.00

**Williamsburg Tourism Council**  
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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Chesapeake Bank	Credit Card Charge	8/29/2024	JSYExRpt263	Julia Smyth-Young, BLUE TALON BISTRO,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	95.30
Jamestown discover	Credit Card Charge	8/29/2024	JSYExRpt263	Julia Smyth-Young, Admission to Jamestown Island for Julia during the	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	15.00
Crystal Springs	Bill	8/30/2024	23461275083024	Water Filtration Cooler Rental for September 2024	Administration	Office Administration	Tourism Organizational Support	30.23
McDonald's	Credit Card Charge	8/30/2024	MCExpRpt250	Morgan Cordle, Morgan picked up breakfast on her way home from CO	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	4.76
Capital Region USA	Credit Card Charge	8/30/2024	MCExpRpt250	Morgan Cordle, Morgan's payment for airport parking during the CONN	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	48.00
Uber	Credit Card Charge	8/30/2024	MCExpRpt250	Morgan Cordle, This was transportation for Morgan to go from Connect	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	40.95
Dairyland Mid-Way Bakery	Credit Card Charge	8/30/2024	MCExpRpt250	Morgan Cordle, Part of lunch for Morgan Cordle who was attending CO	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	6.43
Expedia, Inc.	Credit Card Charge	8/30/2024	JMExpRpt262	Jennifer McConnell, No receipt, car rental reservation for Julia to use d	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	20.00
United Parcel Service	Credit Card Charge	8/30/2024	JMExpRpt262	Jennifer McConnell, Mailed out swag for Julia to NAMO Conference in I	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	140.10
Yorktown & Co History Tours	Credit Card Charge	8/30/2024	JMExpRpt262	Jennifer McConnell, Steamer tour for Emiko Site Visit from VTC CRUS.	Other Sales & Marketing	International Sales & Marketing	International Mkt	110.00
United Parcel Service	Credit Card Charge	8/30/2024	JMExpRpt262	Jennifer McConnell, Mailed out basket to Starr Bus Travel and Tours fc	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	33.30
Colonial Williamsburg Foundation	Credit Card Charge	8/30/2024	JSYExRpt263	Julia Smyth-Young, No receipt. Ticket for VMA Conference attendee to	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	18.35
Paychex	General Journal	8/31/2024	TC_PAY_ACC	Tourism Gross Salaries	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	50,182.00
Paychex	General Journal	8/31/2024	TC_PAY_ACC	Tourism FICA / FUTA / SUTA	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	3,747.00
Paychex	General Journal	8/31/2024	TC_PAY_ACC	Payroll Processing Fees	Administration	Office Administration	Tourism Organizational Support	267.00
Principal Financial Group	General Journal	8/31/2024	TC_PAY_ACC	Retirement Contribution	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	4,949.00
Connelly Partners	Bill	8/31/2024	42362	Sojern, Inc (cc) - 24-WTC-0250 - 2024 Q3/4 Digital Media	Destination Marketing	Destination Marketing	Destination Mkt	55,000.00
Connelly Partners	Bill	8/31/2024	42362	Sirius XM Radio, Inc. - 24-WTC-0250 - 2024 Q3/4 Digital Media	Destination Marketing	Destination Marketing	Destination Mkt	27,597.18
Connelly Partners	Bill	8/31/2024	42362	OAREX Funding, LLC - 24-WTC-0250 - 2024 Q3/4 Digital Media	Destination Marketing	Destination Marketing	Destination Mkt	43,791.00
Connelly Partners	Bill	8/31/2024	42362	Storygize, Inc. (cc) - 24-WTC-0250 - 2024 Q3/4 Digital Media	Destination Marketing	Destination Marketing	Destination Mkt	25,000.00
Connelly Partners	Bill	8/31/2024	42362	AdSwerve (cc) - 24-WTC-0250 - 2024 Q3/4 Digital Media	Destination Marketing	Destination Marketing	Destination Mkt	4,797.41
Connelly Partners	Bill	8/31/2024	42363	2024 Q3/4 Paid Search Media - August - Google LLC	Destination Marketing	Destination Marketing	Destination Mkt	44,517.91
Connelly Partners	Bill	8/31/2024	42364	TikTok Inc - 24-WTC-0252 - 2024 Q3/4 Paid Social Media - August	Destination Marketing	Destination Marketing	Destination Mkt	22,962.08
Connelly Partners	Bill	8/31/2024	42364	Meta Platforms, Inc. - 24-WTC-0252 - 2024 Q3/4 Paid Social Media - A	Destination Marketing	Destination Marketing	Destination Mkt	32,112.04
Connelly Partners	Bill	8/31/2024	42365	24-WTC-0253 - 2024 Q3/4 Print Media Renewals - Naylor, LLC - Augu	Destination Marketing	Destination Marketing	Destination Mkt	1,689.50
Connelly Partners	Bill	8/31/2024	42366	AiDigital Operating LLC - 24-WTC-0255 - 2024 Q3/4 Programmatic Me	Destination Marketing	Destination Marketing	Destination Mkt	25,000.00
Connelly Partners	Bill	8/31/2024	42368	7/31/2024 S.Flory Exp Rpt - 7/31 Airboat Tour tickets (4 adults) for influ	Destination Marketing	Destination Marketing	Destination Mkt	397.84
Connelly Partners	Bill	8/31/2024	42368	8/8/2024 S.Flory Exp Rpt - 8/8 Williamsburg Walking Tour tickets for in	Destination Marketing	Destination Marketing	Destination Mkt	53.00
Connelly Partners	Bill	8/31/2024	42368	7/30/2024 S.Flory Exp Rpt - 7/30 Yorktown Steamer Tour tickets (1 adu	Destination Marketing	Destination Marketing	Destination Mkt	105.00
Connelly Partners	Bill	8/31/2024	42368	7/30/2024 S.Flory Exp Rpt - 7/30 Yorktown Steamer Tour tickets (2 adu	Destination Marketing	Destination Marketing	Destination Mkt	110.00
Connelly Partners	Bill	8/31/2024	42368	8/1/2024 S.Flory Exp Rpt - 8/1 Colonial Ghosts Tour tickets (1 adult, 2	Destination Marketing	Destination Marketing	Destination Mkt	50.60
Connelly Partners	Bill	8/31/2024	42368	8/10/2024 S.Flory Exp Rpt - 8/10 Timberline Glamping lodging accomo	Destination Marketing	Destination Marketing	Destination Mkt	438.08
Connelly Partners	Bill	8/31/2024	42368	8/21/2024 S.Flory Exp Rpt - 8/21 REFUND for influencer Lauren Stites'	Destination Marketing	Destination Marketing	Destination Mkt	-397.84
Connelly Partners	Bill	8/31/2024	42368	8/22/2024 S.Flory Exp Rpt - 8/22 REFUND for influencer Seth & Aleah	Destination Marketing	Destination Marketing	Destination Mkt	-165.00
Connelly Partners	Bill	8/31/2024	42368	8/25/2024 S.Flory Exp Rpt - 8/25 Wedmore Place lodging accomodatio	Destination Marketing	Destination Marketing	Destination Mkt	671.60
Connelly Partners	Bill	8/31/2024	42368	8/8/2024 S.Flory Exp Rpt - 8/8 Taste of Williamsburg Tour tickets for in	Destination Marketing	Destination Marketing	Destination Mkt	165.00
Connelly Partners	Bill	8/31/2024	42368	8/8/2024 S.Flory Exp Rpt - 8/8 Yorktown Sail tickets for influencer Seth	Destination Marketing	Destination Marketing	Destination Mkt	119.51
Connelly Partners	Bill	8/31/2024	42368	8/8/2024 S.Flory Exp Rpt - 8/8 Yorktown Steamer Tour tickets for influe	Destination Marketing	Destination Marketing	Destination Mkt	110.00
Connelly Partners	Bill	8/31/2024	42368	8/9/2024 S.Flory Exp Rpt - 8/9 REFUND for influencer Rachel Bires' Yc	Destination Marketing	Destination Marketing	Destination Mkt	-110.00
Connelly Partners	Bill	8/31/2024	42368	8/23/2024 WTC '2024 Influencer Pymts' FAM trip by Rachel Bires, Aug	Destination Marketing	Destination Marketing	Destination Mkt	3,000.00
Connelly Partners	Bill	8/31/2024	42370	24-WTC-0330 - 2024 Q3/4 Email Development	Destination Marketing	Destination Marketing	Destination Mkt	152.00
Connelly Partners	Bill	8/31/2024	42372	24-WTC-0249 - 2024 Q3/4 Broadcast Media - August - Baltimore Mark	Destination Marketing	Destination Marketing	Destination Mkt	20,862.40
Connelly Partners	Bill	8/31/2024	42373	24-WTC-0249 - 2024 Q3/4 Broadcast Media - August - Charlotte Marke	Destination Marketing	Destination Marketing	Destination Mkt	18,898.05
Connelly Partners	Bill	8/31/2024	42374	24-WTC-0249 - 2024 Q3/4 Broadcast Media - August - New York Mark	Destination Marketing	Destination Marketing	Destination Mkt	127,348.70
Connelly Partners	Bill	8/31/2024	42375	24-WTC-0249 - 2024 Q3/4 Broadcast Media - August - Philadelphia Ma	Destination Marketing	Destination Marketing	Destination Mkt	72,675.00
Connelly Partners	Bill	8/31/2024	42376	24-WTC-0249 - 2024 Q3/4 Broadcast Media - August - Pittsburgh Mark	Destination Marketing	Destination Marketing	Destination Mkt	18,773.95
Connelly Partners	Bill	8/31/2024	42377	24-WTC-0249 - 2024 Q3/4 Broadcast Media - August - Raleigh Market	Destination Marketing	Destination Marketing	Destination Mkt	24,421.35
Connelly Partners	Bill	8/31/2024	42378	24-WTC-0249 - 2024 Q3/4 Broadcast Media - August - Washington DC	Destination Marketing	Destination Marketing	Destination Mkt	66,489.55
Connelly Partners	Bill	8/31/2024	42411	TripAdvisor, LLC	Destination Marketing	Destination Marketing	Destination Mkt	40,760.32
Connelly Partners	Bill	8/31/2024	42411	RateGain Adara Inc.	Destination Marketing	Destination Marketing	Destination Mkt	28,605.41
Connelly Partners	Bill	8/31/2024	42411	Priceline.com LLC	Destination Marketing	Destination Marketing	Destination Mkt	15,489.04

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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
LiveWire Business Solutions LLC	Bill	9/1/2024	5489	LiveIT Package - Per PC - 13 @ 34.99 - September	Administration	Office Administration	Tourism Organizational Support	454.87
LiveWire Business Solutions LLC	Bill	9/1/2024	5489	LiveIT Package - Asset tracking - Active Managed Anti-virus- Patch Ma	Administration	Office Administration	Tourism Organizational Support	149.99
LiveWire Business Solutions LLC	Bill	9/1/2024	5489	LiveStor Data Storage Service w/ Backup	Administration	Office Administration	Tourism Organizational Support	149.99
Paychex	General Journal	9/1/2024	TC_PAY_ACCR	Tourism Gross Salaries	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	-50,182.00
Paychex	General Journal	9/1/2024	TC_PAY_ACCR	Tourism FICA / FUTA / SUTA	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	-3,747.00
Paychex	General Journal	9/1/2024	TC_PAY_ACCR	Payroll Processing Fees	Administration	Office Administration	Tourism Organizational Support	-261.00
Principal Financial Group	General Journal	9/1/2024	TC_PAY_ACCR	Retirement Contribution	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	-4,949.00
LiveWire Business Solutions LLC	Bill	9/1/2024	5518	Trunking-2 line phone; Cloud Server; DID Mgmt - Aug for 12 phones	Administration	Office Administration	Tourism Organizational Support	240.00
LiveWire Business Solutions LLC	Bill	9/1/2024	5518	Services General: Cloud Server - SMB Rental - Cloud Hosting Server	Administration	Office Administration	Tourism Organizational Support	30.00
LiveWire Business Solutions LLC	Bill	9/1/2024	5518	DID Management - DID NUmber Management Service for 12 phones	Administration	Office Administration	Tourism Organizational Support	30.00
Anthem	General Journal	9/1/2024	EMP_BEN-TC	HMO - (Medical)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	13,497.74
Anthem	General Journal	9/1/2024	EMP_BEN-TC	HMO - (Vision)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	98.55
Anthem	General Journal	9/1/2024	EMP_BEN-TC	HMO - (Dental)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	370.85
	General Journal	9/1/2024	TC-DEPR	TC Assets Depreciation Exp	Administration	Office Administration	Tourism Organizational Support	120.86
Great America Financial Services	General Journal	9/1/2024	LEASE_EXP	Canon photocopier	Administration	Office Administration	Tourism Organizational Support	278.31
Great America Financial Services	General Journal	9/1/2024	LEASE_EXP	Canon photocopier Lease	Administration	Office Administration	Tourism Organizational Support	13.95
Williamsburg Area Chamber of Commerce	General Journal	9/1/2024	RENT_EXP	Office lease	Administration	Office Administration	Tourism Organizational Support	5,498.81
Williamsburg Area Chamber of Commerce	General Journal	9/1/2024	RENT_EXP	Office lease	Administration	Office Administration	Tourism Organizational Support	494.91
Williamsburg Area Chamber of Commerce	General Journal	9/1/2024	RENT_EXP	Office services fees	Administration	Office Administration	Tourism Organizational Support	2,916.67
Adobe	General Journal	9/1/2024	IT_SOFT_ADM	Adobe License	Administration	Office Administration	Tourism Organizational Support	329.65
Adobe	General Journal	9/1/2024	IT_SOFT_ADM	Adobe License	Administration	Office Administration	Tourism Organizational Support	18.71
Adobe	General Journal	9/1/2024	IT_SOFT_ADM	Adobe License	Administration	Office Administration	Tourism Organizational Support	-354.81
Certify	General Journal	9/1/2024	IT_SOFT_ADM	Certify License	Administration	Office Administration	Tourism Organizational Support	122.44
Certify	General Journal	9/1/2024	IT_SOFT_ADM	Certify License	Administration	Office Administration	Tourism Organizational Support	2.63
Certify	General Journal	9/1/2024	IT_SOFT_ADM	Certify License	Administration	Office Administration	Tourism Organizational Support	-132.33
Simpleview LLC	General Journal	9/1/2024	IT_SOFT_MRK	Simpleview Web License	Destination Marketing	Destination Marketing	Destination Mkt	1,806.03
Simpleview LLC	General Journal	9/1/2024	IT_SOFT_MRK	Simpleview CRM License	Destination Marketing	Destination Marketing	Destination Mkt	1,674.30
Image Relay	General Journal	9/1/2024	IT_SOFT_MRK	Image Relay License	Destination Marketing	Destination Marketing	Destination Mkt	898.75
Image Relay	General Journal	9/1/2024	IT_SOFT_MRK	Image Relay License	Destination Marketing	Destination Marketing	Destination Mkt	140.10
Image Relay	General Journal	9/1/2024	IT_SOFT_MRK	Image Relay License	Destination Marketing	Destination Marketing	Destination Mkt	-1,062.50
Zartico	General Journal	9/1/2024	IT_SOFT_MRK	Zartico License	Destination Marketing	Destination Marketing	Destination Mkt	9,433.40
Zartico	General Journal	9/1/2024	IT_SOFT_MRK	Zartico License	Destination Marketing	Destination Marketing	Destination Mkt	1,270.43
Davis Media LLC - Local Daily Media	Bill	9/1/2024	202408-62867	Monthly interview + 40 (:60) to run 3 weeks after. - August	Destination Marketing	Destination Marketing	Destination Mkt	1,500.00
Connelly Partners	Bill	9/1/2024	42575	VistaGraphics, Inc.- August	Destination Marketing	Destination Marketing	Destination Mkt	39,684.00
Connelly Partners	Bill	9/1/2024	42575	GumGum, Inc. - August	Destination Marketing	Destination Marketing	Destination Mkt	21,816.10
Connelly Partners	Bill	9/1/2024	42575	Integral Ad Science (fn) - August	Destination Marketing	Destination Marketing	Destination Mkt	1,631.66
Williamsburg Campground's	Bill	9/1/2024	42580	VistaGraphics, Inc (cc) - Williamsburg Campground Order #47804 - inv	Destination Marketing	Destination Marketing	Destination Mkt	2,500.00
Colonial Williamsburg Company	Bill	9/1/2024	42580	TripAdvisor - Colonial Williamsburg match - August	Destination Marketing	Destination Marketing	Destination Mkt	2,945.45
York County	Bill	9/1/2024	42580	TripAdvisor - York County match - August	Destination Marketing	Destination Marketing	Destination Mkt	3,500.00
Connelly Partners	Bill	9/1/2024	42584	9/18/2024 WTC '2024 Influencer Pymts' FAM trip by Aleah Myers, Aug	Destination Marketing	Destination Marketing	Destination Mkt	8,000.00
Connelly Partners	Bill	9/1/2024	42584	9/18/2024 WTC '2024 Influencer Pymts' Travel exps for Rachel Bires 8	Destination Marketing	Destination Marketing	Destination Mkt	2,628.46
Percepture	Bill	9/2/2024	95067	FY25 Public Relations Agency fee September 2024	Public Relations	Destination Marketing	Destination Mkt	35,000.00
New York Times	Credit Card Charge	9/2/2024	JCExpRpt254	Jennifer Case, Subscription NYTIMES*,	Administration	Office Administration	Tourism Organizational Support	25.00
Indeed	Credit Card Charge	9/2/2024	SVEpRpt248	Vazquez, Sandra, CRM Position in Marketing CRM Position in Marketi	Administration	Office Administration	Tourism Organizational Support	225.45
Chesapeake Bank	Credit Card Charge	9/3/2024	JAExpRpt260	Josue Ayala, FOOD LION snacks and drinks for team. Receipt Lost,	Administration	Office Administration	Tourism Organizational Support	25.50
Colonial LLC	Credit Card Charge	9/3/2024	EHEpRpt261	Edward Harris, Coffee,	Administration	Office Administration	Tourism Organizational Support	14.60
Edward Harris	Credit	9/3/2024	REIMB/PERSONAL 08/24	Personal expense reimbursement for use of company card by accident	Administration	Office Administration	Tourism Organizational Support	-88.95
ACCE - Assn of Chamber of Commerce Exec	Bill	9/4/2024	653040	ACCE Life AD&D/Long Term Disability/Short Term Disability - Sept. - J	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	87.03
ACCE - Assn of Chamber of Commerce Exec	Bill	9/4/2024	653040	ACCE Life AD&D/Long Term Disability/Short Term Disability - Sept. - J	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	220.92
ACCE - Assn of Chamber of Commerce Exec	Bill	9/4/2024	653040	ACCE Life AD&D/Long Term Disability/Short Term Disability - Sept. - J	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	73.64
ACCE - Assn of Chamber of Commerce Exec	Bill	9/4/2024	653040	ACCE Life AD&D/Long Term Disability/Short Term Disability - Sept. - L	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	83.83

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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
ACCE - Assn of Chamber of Commerce Exec	Bill	9/4/2024	653040	ACCE Life AD&D/Long Term Disability/Short Term Disability - Sept. - D Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	90.53
ACCE - Assn of Chamber of Commerce Exec	Bill	9/4/2024	653040	ACCE Life AD&D/Long Term Disability/Short Term Disability - Sept. - P Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	93.57
ACCE - Assn of Chamber of Commerce Exec	Bill	9/4/2024	653040	ACCE Life AD&D/Long Term Disability/Short Term Disability - Sept. - J Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	220.92
ACCE - Assn of Chamber of Commerce Exec	Bill	9/4/2024	653040	ACCE Life AD&D/Long Term Disability/Short Term Disability - Sept. - D Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	208.45
ACCE - Assn of Chamber of Commerce Exec	Bill	9/4/2024	653040	ACCE Life AD&D/Long Term Disability/Short Term Disability - Sept. - S Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	104.36
ACCE - Assn of Chamber of Commerce Exec	Bill	9/4/2024	653040	ACCE Life AD&D/Long Term Disability/Short Term Disability - Sept. - S Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	79.84
ACCE - Assn of Chamber of Commerce Exec	Bill	9/4/2024	653040	ACCE Life AD&D/Long Term Disability/Short Term Disability - Sept. - M Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	114.18
SYTA Student & Youth Travel Association	Bill	9/4/2024	SYTASMT-14300	2024 SYTA Summit Supporter sponsorship.	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	5,495.00
American Bus Association Inc	Bill	9/4/2024	2024 MRKTPL BRKFST	ABA Marketplace Breakfast sponsorship for Tradeshow. Separate from	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	55,000.00
Water Street Grill	Bill	9/4/2024	VMA - CATERING-2024	VMA Catering for York Sail trip.	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	798.00
Wall Street Journal	Credit Card Charge	9/4/2024	JCExpRpt254	Jennifer Case, Subscription D J*WSJ,	Administration	Office Administration	Tourism Organizational Support	38.99
IContact	Credit Card Charge	9/4/2024	JAExpRpt260	Josue Ayala, ICONTACT Subscription,	Administration	Office Administration	Tourism Organizational Support	399.00
American Bus Association Inc	Bill	9/4/2024	MKPL-210509	DMO Appointment Taker (Sun AM/Sun PM) Warly-Bird Registration - /	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	1,745.00
American Bus Association Inc	Bill	9/4/2024	MKPL-210509	DMO Business Floor Early-Bird Registration (No Prescheduled Appoint	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	1,745.00
Virginia Restaurant Lodging Travel Assoc	Credit Card Credit	9/4/2024	JCRpt268	Jennifer Case, Refund for double registration for Ordinary Awards Refu	Destination Marketing	Destination Marketing	Destination Mkt	-250.00
Daniela Owen	Bill	9/5/2024	REIMB/MILE 08/24	Drove to the winery to meet with an employee to film them speaking for	Destination Marketing	Destination Marketing	Destination Mkt	5.90
Daniela Owen	Bill	9/5/2024	REIMB/MILE 08/24	I drove to Bowlero for a staff outing.	Administration	Office Administration	Tourism Organizational Support	2.41
Daniela Owen	Bill	9/5/2024	REIMB/MILE 08/24	I had to drop off a permit request to the National Park for our photosho	Destination Marketing	Destination Marketing	Destination Mkt	9.85
Daniela Owen	Bill	9/5/2024	REIMB/MILE 08/24	I drove to Sweethaven Lavender Farm to pick up pillow spray to utilize : Public Relations	Destination Marketing	Destination Marketing	Destination Mkt	16.48
Daniela Owen	Bill	9/5/2024	REIMB/MILE 08/24	Head to Historic Jamestowne for Fox 5 interview	Destination Marketing	Destination Marketing	Destination Mkt	4.96
Daniela Owen	Bill	9/5/2024	REIMB/MILE 08/24	Then headed to Go ape for another Fox 5 interview	Destination Marketing	Destination Marketing	Destination Mkt	7.44
Daniela Owen	Bill	9/5/2024	REIMB/MILE 08/24	Then back to office from round trip	Destination Marketing	Destination Marketing	Destination Mkt	5.03
Daniela Owen	Bill	9/5/2024	REIMB/MILE 08/24	To and from Little York Confectionary for Fox 5 interview	Destination Marketing	Destination Marketing	Destination Mkt	19.56
Daniela Owen	Bill	9/5/2024	REIMB/MILE 08/24	Selena and I drove together to and from Virginia Beer Company to mee	Destination Marketing	Destination Marketing	Destination Mkt	2.55
Daniela Owen	Bill	9/5/2024	REIMB/MILE 08/24	To and from Timberline Glamping Co. to drop off social media influenc	Destination Marketing	Destination Marketing	Destination Mkt	13.67
Daniela Owen	Bill	9/5/2024	REIMB/MILE 08/24	To and from Historic Jamestowne, the Glass House, and Billsburg for p	Destination Marketing	Destination Marketing	Destination Mkt	9.92
Daniela Owen	Bill	9/5/2024	REIMB/MILE 08/24	Back to Historic Jamestown area for photoshoot to shoot kayaking and	Destination Marketing	Destination Marketing	Destination Mkt	4.96
Daniela Owen	Bill	9/5/2024	REIMB/MILE 08/24	Then to Virginia Beer Company and Casa Pearl for the photoshoot.	Destination Marketing	Destination Marketing	Destination Mkt	5.90
Daniela Owen	Bill	9/5/2024	REIMB/MILE 08/24	From the office to the winery for the summer 2024 photoshoot and to m	Destination Marketing	Destination Marketing	Destination Mkt	2.95
Daniela Owen	Bill	9/5/2024	REIMB/MILE 08/24	Then to charley's airport restaurant for the final shoot of the day.	Destination Marketing	Destination Marketing	Destination Mkt	1.41
Daniela Owen	Bill	9/5/2024	REIMB/MILE 08/24	To and from Yorktown for the photoshoot in the morning.	Destination Marketing	Destination Marketing	Destination Mkt	11.39
Daniela Owen	Bill	9/5/2024	REIMB/MILE 08/24	To and from Yorktown for the photoshoot in the afternoon.	Destination Marketing	Destination Marketing	Destination Mkt	11.39
Daniela Owen	Bill	9/5/2024	REIMB/MILE 08/24	To and from CW and William and Mary for the final day of the photoshc	Destination Marketing	Destination Marketing	Destination Mkt	22.38
Daniela Owen	Bill	9/5/2024	REIMB/MILE 08/24	To and from Kingsmill Resort to meet Canadian travel writer Claire as v	Destination Marketing	Destination Marketing	Destination Mkt	7.37
Daniela Owen	Bill	9/5/2024	REIMB/MILE 08/24	To and from Yorktown to meet our Canadian Travel Writer, Claire	Destination Marketing	Destination Marketing	Destination Mkt	19.16
Daniela Owen	Bill	9/5/2024	REIMB/MILE 08/24	To and from Grit Coffee to pick up a gift card for a travel writer.	Destination Marketing	Destination Marketing	Destination Mkt	1.47
Patriot Shuttle Williamsburg, LLC	Credit Card Charge	9/5/2024	DOExpRpt267	Daniela Owen, Yorktown stickers purchased from Patriot Tours for Phill	Destination Marketing	Destination Marketing	Destination Mkt	296.92
Parkway Printshop LLC	Credit Card Charge	9/5/2024	DOExpRpt267	Daniela Owen, Hats purchased for swag items	Destination Marketing	Destination Marketing	Destination Mkt	938.88
Parkway Printshop LLC	Credit Card Charge	9/5/2024	DOExpRpt267	Daniela Owen, Sticker design cost for stickers for Pr event in Philly PY	Destination Marketing	Destination Marketing	Destination Mkt	600.00
Hohl	Credit Card Charge	9/5/2024	DOExpRpt267	Daniela Owen, I took travel writer, Kari Smith to lunch at Hohl while she	Public Relations	Destination Marketing	Destination Mkt	47.68
Colonial pancakes	Credit Card Charge	9/5/2024	MCExpRpt275	Morgan Cordle, Site Visit breakfast with Phenom Hoops. Rick, Tyler, ar	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	101.42
Paul's Deli	Credit Card Charge	9/5/2024	MCExpRpt275	Morgan Cordle, Site Visit Lunch with Phenom Hoops. This lunch meetir	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	90.59
Casa Pearl	Credit Card Charge	9/5/2024	MCExpRpt275	Morgan Cordle, Site Visit Dinner with Phenom Hoops. Rick, Colby, Tyle	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	238.46
Colonial Williamsburg Company	Credit Card Charge	9/5/2024	MCExpRpt275	Morgan Cordle, Gift basket for site visit for Phenom Hoops.,	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	72.96
Old City Barbeque	Credit Card Charge	9/5/2024	MCExpRpt275	Morgan Cordle, Quaterly meeting with Parks and Rec Department. Rob	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	86.15
Eleva	Credit Card Charge	9/5/2024	EHExpRpt276	Edward Harris, Meeting with Brian Mann,	Administration	Office Administration	Tourism Organizational Support	9.89
United	Credit Card Charge	9/5/2024	EHExpRpt276	Edward Harris, Economy Plus Seat,	Administration	Office Administration	Tourism Organizational Support	197.99
United	Credit Card Charge	9/5/2024	EHExpRpt276	Edward Harris, UNITED *****3936 Economy Plus Seat,	Administration	Office Administration	Tourism Organizational Support	197.99
Aromas	Credit Card Charge	9/5/2024	EHExpRpt276	Edward Harris, AROMA'S COFFEEHOUSE image.jpg,	Administration	Office Administration	Tourism Organizational Support	9.25
Starbucks	Credit Card Charge	9/5/2024	EHExpRpt276	Edward Harris, Meeting with Ruth Larson,	Administration	Office Administration	Tourism Organizational Support	7.15
Staples	Credit Card Charge	9/5/2024	JAExpRpt278	Josue Ayala, STAPLES 00107102,	Administration	Office Administration	Tourism Organizational Support	133.04



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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Dropbox	Credit Card Charge	9/5/2024	JAExpRpt278	Josue Ayala, Corporate account subscription on Dropbox. Will look int	Administration	Office Administration	Tourism Organizational Support	11.99
Paychex	General Journal	9/6/2024	Payroll-TC	Tourism Gross Salary plus bonus	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	50,181.54
Paychex	General Journal	9/6/2024	Payroll-TC	Tourism FICA / FUTA / SUTA	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	3,747.49
Paychex	General Journal	9/6/2024	Payroll-TC	Paychex Payroll Processing Fee	Administration	Office Administration	Tourism Organizational Support	260.80
Principal Financial Group	General Journal	9/6/2024	Payroll-TC	Employer Contribution - 401K (EE Matching)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	2,093.77
Principal Financial Group	General Journal	9/6/2024	Payroll-TC	Employer Contribution - 401K (2% Contribution)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	754.01
Paychex	Bill	9/6/2024	6384942	Payroll Service - Vacation Time Tracking System - September.	Administration	Office Administration	Tourism Organizational Support	29.00
Morgan Cordle	Bill	9/6/2024	REIMB/MILE 08/24	Site trip with Danish from VTC Sports. Left from Visit Williamsburg offic	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	13.60
Morgan Cordle	Bill	9/6/2024	REIMB/MILE 08/24	Site trip with Danish from VTC Sports. Left from Visit Williamsburg offic	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	18.22
Morgan Cordle	Bill	9/6/2024	REIMB/MILE 08/24	Site trip with Danish from VTC Sports. Left from Visit Williamsburg offic	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	7.84
Morgan Cordle	Bill	9/6/2024	REIMB/MILE 08/24	Site trip with Danish from VTC Sports. Left from Visit Williamsburg offic	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	6.77
Morgan Cordle	Bill	9/6/2024	REIMB/MILE 08/24	Site trip with Danish from VTC Sports. Left from Visit Williamsburg offic	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	1.21
Morgan Cordle	Bill	9/6/2024	REIMB/MILE 08/24	Morgan had lunch with Dontae Bridgefort to discuss upcoming MLK ba	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	2.14
Morgan Cordle	Bill	9/6/2024	REIMB/MILE 08/24	Morgan went to help work and network at the T&T Basketball tourname	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	18.49
Morgan Cordle	Bill	9/6/2024	REIMB/MILE 08/24	Morgan left from her home to go to Jamestown Island for a sports phot	Destination Marketing	Destination Marketing	Destination Mkt	10.52
Morgan Cordle	Bill	9/6/2024	REIMB/MILE 08/24	Morgan left from her home to go to Jamestown Island for a sports phot	Destination Marketing	Destination Marketing	Destination Mkt	4.89
Morgan Cordle	Bill	9/6/2024	REIMB/MILE 08/24	Morgan left her house to drive to Richmond Airport to fly for the CONN	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	24.05
Morgan Cordle	Bill	9/6/2024	REIMB/MILE 08/24	Morgan returned from the CONNECT conference to Richmond Airport ;	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	23.52
Fat Canary	Credit Card Charge	9/6/2024	ARExpRpt270	Paz Alejandra Ramello, Dinner with Rotary 7690 delegates visiting Will	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	665.56
Historic Jamestown	Credit Card Charge	9/6/2024	ARExpRpt270	Paz Alejandra Ramello, Two admission tickets to Historic Jamestowne.	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	30.00
Jamestown Settlement Cafe (JCM Inc)	Credit Card Charge	9/6/2024	ARExpRpt270	Paz Alejandra Ramello, Soft drinks for Rotary clients visiting Jamestow	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	8.29
Dale House Cafe	Credit Card Charge	9/6/2024	ARExpRpt270	Paz Alejandra Ramello, Lunch with Emiko Morimoto, VTC representativ	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	26.96
Uber	Credit Card Charge	9/6/2024	MCExpRpt275	Morgan Cordle, Receipt_06Sep2024_171503.pdf Booking fee to reserv	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	8.19
Colonial LLC	Credit Card Charge	9/6/2024	ARExpRpt276	Edward Harris, Coffee with Robbi Hutton,	Administration	Office Administration	Tourism Organizational Support	15.34
United	Credit Card Charge	9/6/2024	EHExpRpt276	Edward Harris, CEO Summit UNITED *****1536,	Administration	Office Administration	Tourism Organizational Support	1,421.80
Amber Ox Public House	Credit Card Charge	9/6/2024	EHExpRpt276	Edward Harris, TST*AMBER OX PUBLIC HOUS Meeting with Cliff,	Administration	Office Administration	Tourism Organizational Support	39.96
Colonial LLC	Credit Card Charge	9/6/2024	EHExpRpt276	Edward Harris, Meeting with Robbi Hutton,	Administration	Office Administration	Tourism Organizational Support	8.84
Panera Bread - Williamsburg	Credit Card Charge	9/7/2024	SVExpRpt266	Vazquez, Sandra, Catering for Panel lunch during RFP Presentations.,	Administration	Office Administration	Tourism Organizational Support	182.15
Uber	Credit Card Charge	9/7/2024	ARExpRpt270	Paz Alejandra Ramello, Uber receipt for a total of \$48.09 (\$41.82 and \$	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	41.82
King's Arm Tavern	Credit Card Charge	9/7/2024	ARExpRpt270	Paz Alejandra Ramello, Lunch with Emiko Morimoto - VTC Representa	Other Sales & Marketing	International Sales & Marketing	International Mkt	101.20
CHRISTIANA CAMPBELL'S	Credit Card Charge	9/7/2024	ARExpRpt270	Paz Alejandra Ramello, Dinner with Angela White, Manager Lodging Fi	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	297.52
CHRISTIANA CAMPBELL'S	Credit Card Charge	9/7/2024	ARExpRpt270	Paz Alejandra Ramello, Dinner with Angela White, Manager, Lodging F	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	116.32
Chesapeake Bank	Credit Card Charge	9/7/2024	ARExpRpt270	Paz Alejandra Ramello, breakfast with Emiko Morimoto - VTC Japan re	Other Sales & Marketing	International Sales & Marketing	International Mkt	62.54
Williamsburg Inn	Credit Card Charge	9/7/2024	ARExpRpt270	Paz Alejandra Ramello, Dinner at Terrace Room at the Inn with Emiko I	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	60.52
Uber	Credit Card Charge	9/7/2024	ARExpRpt270	Paz Alejandra Ramello, Uber trip for Emiko Morimoto-Japan VTC. Ride	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	6.27
LinkedIn Corporation - Building 1000	Credit Card Charge	9/7/2024	JAExpRpt278	Josue Ayala, Linked in Pro for corporate account. Was informed mem	Administration	Office Administration	Tourism Organizational Support	39.99
Amazon	Credit Card Charge	9/8/2024	JAExpRpt278	Josue Ayala, AMAZON MARK* ZT91R5UE0 Mouse pad for Selena,	Administration	Office Administration	Tourism Organizational Support	9.99
Washington Commanders	Bill	9/9/2024	WFIGFT-001327	Internal Marketing Efforts Campaign for 2024 Sponsorship.	Destination Marketing	Destination Marketing	Destination Mkt	100,000.00
Emburse, Inc.	Bill	9/9/2024	1505850	September monthly service expense.	Administration	Office Administration	Tourism Organizational Support	134.82
Saladworks	Credit Card Charge	9/9/2024	EHExpRpt276	Edward Harris, Lunch meeting,	Administration	Office Administration	Tourism Organizational Support	44.82
WY Daily	Credit Card Charge	9/9/2024	JAExpRpt278	Josue Ayala, WY DAILY SUBSCRIPTION,	Administration	Office Administration	Tourism Organizational Support	8.95
Colonial Ghosts	Bill	9/10/2024	VMA-FAM 45DC2B-1	Difference due for additional 8 guests. VMA -FAM-Food Tour for 30 Gi	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	1,174.00
1607 Coffee Company	Credit Card Charge	9/10/2024	EHExpRpt276	Edward Harris, Coffee with Josue,	Administration	Office Administration	Tourism Organizational Support	21.31
Chesapeake Bank	Credit Card Charge	9/10/2024	JAExpRpt278	Josue Ayala, Team Snacks FOOD LION #0196,	Administration	Office Administration	Tourism Organizational Support	57.36
Bluegrass Integrated Communications	Bill	9/11/2024	209499	Load Data File - 2 @ 18.5 ea.- August	Destination Marketing	Destination Marketing	Destination Mkt	37.00
Bluegrass Integrated Communications	Bill	9/11/2024	209499	Postage and Freight	Destination Marketing	Destination Marketing	Destination Mkt	984.31
Bluegrass Integrated Communications	Bill	9/11/2024	209499	Residential requests X 1326- USPS Address Prep, Ink Jet Addressing,	Destination Marketing	Destination Marketing	Destination Mkt	665.76
Umi Sushi	Credit Card Charge	9/11/2024	DOExpRpt267	Daniela Owen, Lunch with influencer Valerie Moore in Yorktown UMI S	Public Relations	Destination Marketing	Destination Mkt	25.09
Virginia Pilot	Credit Card Charge	9/11/2024	JCRpt268	Jennifer Case, Monthly subscription - no receipt,	Administration	Office Administration	Tourism Organizational Support	34.00
Jamestown-Yorktown Foundation	Credit Card Charge	9/11/2024	JMExpRpt269	Jennifer McConnell, Annie Nelson Group PreFAM AATC Incentive.pdf,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	336.00
Virginia Society of Assoc. Executives	Credit Card Charge	9/11/2024	ARExpRpt270	Paz Alejandra Ramello, VSAE Fall Conference breakfast/Keynote pres	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	35.00

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Saladworks	Credit Card Charge	9/11/2024	EHExpRpt276	Edward Harris, SALADWORKS - WILLIAMSBURG,	Administration	Office Administration	Tourism Organizational Support	40.39
Starbucks	Credit Card Charge	9/11/2024	JAExpRpt278	Josue Ayala, Coffee for RFP panel,	Administration	Office Administration	Tourism Organizational Support	35.13
Extraspace	Credit Card Charge	9/11/2024	ExpRpt278	Josue Ayala, EXTRA SPACE 7490,	Administration	Office Administration	Tourism Organizational Support	362.00
Bluegrass Integrated Communications	Bill	9/12/2024	209841	2000 10X13 Shipping Envelopes	Destination Marketing	Destination Marketing	Destination Mkt	590.00
Great America Financial Services	Bill	9/12/2024	37434669	Copier Lease Expense	Administration	Office Administration	Tourism Organizational Support	12.42
Percepture	Bill	9/12/2024	95125	Flight - paid in CAD - changed to USD	Destination Marketing	Destination Marketing	Destination Mkt	2,021.74
Percepture	Bill	9/12/2024	95125	Budget Car - **Converted to USD	Destination Marketing	Destination Marketing	Destination Mkt	428.85
Percepture	Bill	9/12/2024	95125	Yorktown & Co History Tours - Steamer wagon tours	Destination Marketing	Destination Marketing	Destination Mkt	190.00
Percepture	Bill	9/12/2024	95125	Walk About History Tour	Destination Marketing	Destination Marketing	Destination Mkt	100.70
Percepture	Bill	9/12/2024	95125	Colonial Williamsburg Carriage Ride	Destination Marketing	Destination Marketing	Destination Mkt	75.00
Percepture	Bill	9/12/2024	95125	Kingsmill Resort	Destination Marketing	Destination Marketing	Destination Mkt	838.44
Percepture	Bill	9/12/2024	95125	BP Sandstone	Destination Marketing	Destination Marketing	Destination Mkt	67.89
Percepture	Bill	9/12/2024	95125	Uber 8/31 Uber to get from home to airport ***Converted to US \$ - \$47.	Destination Marketing	Destination Marketing	Destination Mkt	35.06
Percepture	Bill	9/12/2024	95125	Uber from Airport to Home ** Canadian \$53.93 converted to USD	Destination Marketing	Destination Marketing	Destination Mkt	39.63
Percepture	Bill	9/12/2024	95125	1607 Coffee Company 8-27	Destination Marketing	Destination Marketing	Destination Mkt	13.85
Percepture	Bill	9/12/2024	95125	Aromas World Williamsburg	Destination Marketing	Destination Marketing	Destination Mkt	58.22
Percepture	Bill	9/12/2024	95125	1607 Coffee Company 8-27	Destination Marketing	Destination Marketing	Destination Mkt	62.73
Percepture	Bill	9/12/2024	95125	Food for Thought 8/26	Destination Marketing	Destination Marketing	Destination Mkt	129.54
Percepture	Bill	9/12/2024	95125	Cambell's Tavern 8/27	Destination Marketing	Destination Marketing	Destination Mkt	209.88
Percepture	Bill	9/12/2024	95125	Mobjackbay Coffee	Destination Marketing	Destination Marketing	Destination Mkt	8.68
Percepture	Bill	9/12/2024	95125	Mobjackbay Coffee	Destination Marketing	Destination Marketing	Destination Mkt	28.38
Percepture	Bill	9/12/2024	95125	Carrot Tree Kitchen 8-28	Destination Marketing	Destination Marketing	Destination Mkt	68.76
Percepture	Bill	9/12/2024	95125	Dog Street Pub	Destination Marketing	Destination Marketing	Destination Mkt	140.78
Percepture	Bill	9/12/2024	95125	Craft 31 Dinner	Destination Marketing	Destination Marketing	Destination Mkt	170.49
Percepture	Bill	9/12/2024	95125	Kingsmill Landing Grille 8/28	Destination Marketing	Destination Marketing	Destination Mkt	230.56
Percepture	Bill	9/12/2024	95125	1607 Coffee Company 8-29	Destination Marketing	Destination Marketing	Destination Mkt	80.65
Percepture	Bill	9/12/2024	95125	Chownings Snack Bar 8-29	Destination Marketing	Destination Marketing	Destination Mkt	22.18
Percepture	Bill	9/12/2024	95126	Steamer Wagon Riding Tour	Public Relations	Destination Marketing	Destination Mkt	55.00
Percepture	Bill	9/12/2024	95126	River to River E Bike Tour	Public Relations	Destination Marketing	Destination Mkt	91.54
Percepture	Bill	9/12/2024	95126	Colonial Ghosts Tour	Public Relations	Destination Marketing	Destination Mkt	82.50
Percepture	Bill	9/12/2024	95126	Kingsmill Resort Hotel	Public Relations	Destination Marketing	Destination Mkt	495.93
Percepture	Bill	9/12/2024	95126	Mileage - log attached	Public Relations	Destination Marketing	Destination Mkt	155.31
Percepture	Bill	9/12/2024	95126	Casa Pearl 9/3	Public Relations	Destination Marketing	Destination Mkt	64.96
Percepture	Bill	9/12/2024	95126	8 Shires Colonial Disterlry - Tip Only	Public Relations	Destination Marketing	Destination Mkt	3.61
Percepture	Bill	9/12/2024	95126	Aromas - Breakfast	Public Relations	Destination Marketing	Destination Mkt	27.34
Percepture	Bill	9/12/2024	95126	Virginia Beer Co - tip only	Public Relations	Destination Marketing	Destination Mkt	2.01
Percepture	Bill	9/12/2024	95126	Christian Campbell's Tavern	Public Relations	Destination Marketing	Destination Mkt	88.04
Percepture	Bill	9/12/2024	95126	Parking in Colonial Williamsburg	Public Relations	Destination Marketing	Destination Mkt	15.40
Percepture	Bill	9/12/2024	95126	Mobjack Bay - Breakfast	Public Relations	Destination Marketing	Destination Mkt	24.88
Percepture	Bill	9/12/2024	95126	Umi Sushi - Lunch	Public Relations	Destination Marketing	Destination Mkt	29.30
Percepture	Bill	9/12/2024	95126	Little York Confectionery - billed by Mobjack Bay	Public Relations	Destination Marketing	Destination Mkt	14.39
Percepture	Bill	9/12/2024	95126	Water Street Grille	Public Relations	Destination Marketing	Destination Mkt	70.91
Percepture	Bill	9/12/2024	95126	1607 Coffee Company	Public Relations	Destination Marketing	Destination Mkt	21.56
Percepture	Bill	9/12/2024	95126	Spoke & Art Provisions	Public Relations	Destination Marketing	Destination Mkt	21.98
Ottarson, Lori	Bill	9/12/2024	REIMB/EXP 09/24	Refreshments for RFP presentations.	Administration	Office Administration	Tourism Organizational Support	56.35
Ottarson, Lori	Bill	9/12/2024	REIMB/EXP 09/24	Panera Receipt for RFP Purchases for 9-12-24 presentations.	Administration	Office Administration	Tourism Organizational Support	35.51
Ottarson, Lori	Bill	9/12/2024	REIMB/EXP 09/24	Receipt for RFP Purchases for 9-12-24 presentations.	Administration	Office Administration	Tourism Organizational Support	14.91
Ottarson, Lori	Bill	9/12/2024	REIMB/EXP 09/24	Receipt for RFP Purchases for 9-12-24 presentations.	Administration	Office Administration	Tourism Organizational Support	25.20
Ottarson, Lori	Bill	9/12/2024	REIMB/EXP 09/24	Refund of costs for coffee. Josue was able to get the charge credited c	Administration	Office Administration	Tourism Organizational Support	-21.13
Hampton Roads African American Heritage	Bill	9/12/2024	202406	Hampton Rds. Regional Partner Fee - African American Trail.	Destination Marketing	Destination Marketing	Destination Mkt	5,000.00
Saladworks	Credit Card Charge	9/12/2024	JMExpRpt269	Jennifer McConnell, David Turner, Ed Harris, Ellen Peltz CWF, Ally Rai	Administration	Office Administration	Tourism Organizational Support	183.05

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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Yorktown & Co History Tours	Credit Card Charge	9/12/2024	ARExpRpt270	Paz Alejandra Ramello, Yorktown Wagon Tour with Dale Julian - Jane's Other Sales & Marketing		Group Tour Sales & Marketing	Group Tour Mkt	110.00
Column15	Credit Card Charge	9/12/2024	JAExpRpt278	Josue Ayala, COLUMN 15 COFFEE no receipt given for RFP Panel,	Administration	Office Administration	Tourism Organizational Support	21.13
Richmond Parking	Credit Card Charge	9/12/2024	JAExpRpt278	Josue Ayala, Parking for VRLTA PARKING 5TH AND BROAD,	Administration	Office Administration	Tourism Organizational Support	20.00
Connelly Partners	Bill	9/13/2024	42360	FY25 Agency Fee - September 2024	Destination Marketing	Destination Marketing	Destination Mkt	104,167.00
Connelly Partners	Bill	9/13/2024	42367	24-WTC-0266 - FY25 Industry Email Deployment - September	Destination Marketing	Destination Marketing	Destination Mkt	570.00
Connelly Partners	Bill	9/13/2024	42369	8/26/2024 S.Flory Exp Rpt - 8/26 Valerie Moore Yorktown Ghost Walk t	Destination Marketing	Destination Marketing	Destination Mkt	29.68
Connelly Partners	Bill	9/13/2024	42369	8/26/2024 S.Flory Exp Rpt - 8/26 Valerie Moore Yorktown Steamer Tou	Destination Marketing	Destination Marketing	Destination Mkt	110.00
Connelly Partners	Bill	9/13/2024	42369	8/27/2024 S.Flory Exp Rpt - 8/27 Dominique Parrish Airboat Tour ticket	Destination Marketing	Destination Marketing	Destination Mkt	397.84
Connelly Partners	Bill	9/13/2024	42369	8/27/2024 S.Flory Exp Rpt - 8/27 Dominique Parrish CW Carriage Ride	Destination Marketing	Destination Marketing	Destination Mkt	75.00
Connelly Partners	Bill	9/13/2024	42369	8/27/2024 S.Flory Exp Rpt - 8/27 Dominique Parrish Walking Tour tick	Destination Marketing	Destination Marketing	Destination Mkt	95.40
Connelly Partners	Bill	9/13/2024	42369	8/27/2024 S.Flory Exp Rpt - 8/27 Dominique Parrish Yorktown Steamer	Destination Marketing	Destination Marketing	Destination Mkt	160.00
Connelly Partners	Bill	9/13/2024	42369	8/27/2024 S.Flory Exp Rpt - 8/27 Lisa Summers CW Carriage Ride tick	Destination Marketing	Destination Marketing	Destination Mkt	75.00
Connelly Partners	Bill	9/13/2024	42369	8/27/2024 S.Flory Exp Rpt - 8/27 Lisa Summers E-bike tour tickets (2 a	Destination Marketing	Destination Marketing	Destination Mkt	118.48
Connelly Partners	Bill	9/13/2024	42369	8/27/2024 S.Flory Exp Rpt - 8/27 Lisa Summers Go-Karts Plus tickets f	Destination Marketing	Destination Marketing	Destination Mkt	86.00
Connelly Partners	Bill	9/13/2024	42369	8/27/2024 S.Flory Exp Rpt - 8/27 Lisa Summers Jamestown Boat Cruis	Destination Marketing	Destination Marketing	Destination Mkt	63.60
Connelly Partners	Bill	9/13/2024	42369	8/27/2024 S.Flory Exp Rpt - 8/27 Lisa Summers VR64 tickets (2 adults	Destination Marketing	Destination Marketing	Destination Mkt	74.90
Connelly Partners	Bill	9/13/2024	42369	8/27/2024 S.Flory Exp Rpt - 8/27 Lisa Summers Yorktown Ghost Walk	Destination Marketing	Destination Marketing	Destination Mkt	29.68
Connelly Partners	Bill	9/13/2024	42369	S.Flory Exp Rpt - 8/27 Valerie Moore Cry Witch tickets (2 adults) for inf	Destination Marketing	Destination Marketing	Destination Mkt	38.00
Connelly Partners	Bill	9/13/2024	42593	24-WTC-0256 - 2024 Q3/4 Media Measurement Contracts Adara - Imp	Destination Marketing	Destination Marketing	Destination Mkt	30,000.00
A Logo For You	Credit Card Charge	9/13/2024	MCExpRpt275	Morgan Cordle, Embroidery for Golf Bag that was raffled off at TEAMS	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	25.00
American Airlines	Credit Card Charge	9/13/2024	MCExpRpt275	Morgan Cordle, Airline Ticket to go from Richmond, VA to Anaheim, CA	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	1,214.95
1607 Coffee Company	Credit Card Charge	9/13/2024	EHExpRpt276	Edward Harris, Coffee during RFP presentations TST*1607 COFFEE C	Administration	Office Administration	Tourism Organizational Support	8.76
DLX for Small business	Credit Card Charge	9/13/2024	JAExpRpt278	Josue Ayala, DLX FOR SMALLBUSINESS misplaced receipt,	Administration	Office Administration	Tourism Organizational Support	537.00
The Cheese Shop	Credit Card Charge	9/13/2024	JAExpRpt278	Josue Ayala, SQ *THE CHEESE SHOP OF VA Lunch for RFP present	Administration	Office Administration	Tourism Organizational Support	52.05
Panera Bread - Williamsburg	Credit Card Charge	9/14/2024	JAExpRpt278	Josue Ayala, PANERA BREAD for RFP panel,	Administration	Office Administration	Tourism Organizational Support	123.57
SnapWidget	Credit Card Charge	9/14/2024	JAExpRpt278	Josue Ayala, Subscription SNAPWIDGET,	Destination Marketing	Destination Marketing	Destination Mkt	10.93
Emily?s Donuts and cafe	Credit Card Charge	9/15/2024	SCExpRpt272	Selena Coles, Met Travel Writer, Rachel and her family at Emilys Donu	Public Relations	Destination Marketing	Destination Mkt	13.24
Anthem	General Journal	9/16/2024	ANTH-RBT	Anthem Rebate for 2023 Premiums	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	-1,825.88
Chesapeake Bank	Credit Card Charge	9/16/2024	EHExpRpt276	Edward Harris, Meeting with Yuri,	Administration	Office Administration	Tourism Organizational Support	82.04
USPS	Credit Card Charge	9/16/2024	JAExpRpt278	Josue Ayala, For mailing individual guide orders. ,	Destination Marketing	Destination Marketing	Destination Mkt	272.51
Staples	Credit Card Charge	9/16/2024	JAExpRpt278	Josue Ayala, Supplies for team STAPLES 00107102,	Administration	Office Administration	Tourism Organizational Support	73.01
Zoom Video Communications Inc	Credit Card Charge	9/16/2024	JAExpRpt278	Josue Ayala, Zoom for two accounts. Myself and Morgan Cordle. ,	Administration	Office Administration	Tourism Organizational Support	33.58
Williamsburg Area Chamber of Commerce	Credit Card Charge	9/17/2024	SVExpRpt266	Vazquez, Sandra, Invoice #3730.pdf- Holiday celebration for staff,	Administration	Office Administration	Tourism Organizational Support	660.00
Parkway Printshop LLC	Credit Card Charge	9/17/2024	DOExpRpt267	Daniela Owen, Jamestown stickers purchased for PR event in Philly	Destination Marketing	Destination Marketing	Destination Mkt	372.00
The Forum Hotel	Credit Card Charge	9/17/2024	JSYExRpt271	Julia Smyth-Young, KIMPTON THE FORUM CRUSA GTE Kimpton Inte	Other Sales & Marketing	International Sales & Marketing	International Mkt	19.13
Paddle.com	Credit Card Charge	9/17/2024	JAExpRpt278	Josue Ayala, PADDLE.NET* CHATBOTAPP Chatbot app for minutes f	Administration	Office Administration	Tourism Organizational Support	39.99
Bluegrass Integrated Communications	Bill	9/18/2024	209500	Client Storage - 3 @ 22.50 each per contract	Destination Marketing	Destination Marketing	Destination Mkt	67.50
Bluegrass Integrated Communications	Bill	9/18/2024	209500	Bulk requests - 3 @ 4.75 each per the contract	Destination Marketing	Destination Marketing	Destination Mkt	14.25
Bluegrass Integrated Communications	Bill	9/18/2024	209500	Postage and Freight for orders and remainder of older guides to come	Destination Marketing	Destination Marketing	Destination Mkt	361.06
Bluegrass Integrated Communications	Bill	9/18/2024	209500	Additional Carton @ 1.00 each per contract	Destination Marketing	Destination Marketing	Destination Mkt	1.00
Strategic Marketing & Research	Bill	9/18/2024	0012012-IN	Professional fees - September 2024	Destination Marketing	Destination Marketing	Destination Mkt	16,500.00
PRSA (Public Relations Society of America	Bill	9/18/2024	Pinnacle Submissions	Award submission fee for Blogs	Administration	Office Administration	Tourism Organizational Support	60.00
PRSA (Public Relations Society of America	Bill	9/18/2024	Pinnacle Submissions	Award submission fee for Website	Administration	Office Administration	Tourism Organizational Support	60.00
PRSA (Public Relations Society of America	Bill	9/18/2024	Pinnacle Submissions	Award submission fee for Media	Administration	Office Administration	Tourism Organizational Support	60.00
York River Cruises, LLC.	Credit	9/18/2024	CHARTER 2024	Refund of Catering charges so that it can be paid to Riverwalk Restaur	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	-580.00
Target	Credit Card Charge	9/18/2024	SCExpRpt272	Selena Coles, Purchased baskets for table centerpieces,	Public Relations	Destination Marketing	Destination Mkt	87.74
Michaels	Credit Card Charge	9/18/2024	SCExpRpt272	Selena Coles, Crinkle paper for the basket centerpieces for the Philly n	Public Relations	Destination Marketing	Destination Mkt	53.43
Kimpton The Forum Hotel	Credit Card Charge	9/18/2024	JSYExRpt271	Julia Smyth-Young, KIMPTON THE FORUM CRUSA GTE Kimpton Inte	Other Sales & Marketing	International Sales & Marketing	International Mkt	1,012.48
The Forum Hotel	Credit Card Charge	9/18/2024	EHExpRpt276	Edward Harris, KIMPTON THE FORUM during CRUSA event with Julia	Administration	Office Administration	Tourism Organizational Support	424.97
Panera Bread - Williamsburg	Credit Card Charge	9/18/2024	JAExpRpt278	Josue Ayala, Coffee for board meeting,	Administration	Office Administration	Tourism Organizational Support	38.60
Cookie Crumbl	Credit Card Charge	9/18/2024	JAExpRpt278	Josue Ayala, Cookie crumble board meeting,	Administration	Office Administration	Tourism Organizational Support	173.29

**Williamsburg Tourism Council**  
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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Lane Rice Music, LLC	Bill	9/19/2024	0069	Helms Briscoe Event @ Jamestown Settlement	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	500.00
Virginia Pilot	Credit Card Charge	9/19/2024	JCRpt268	Jennifer Case, VIRGINIAN PILOT CIRC,	Administration	Office Administration	Tourism Organizational Support	34.00
Greater Richmond Convention Center	Credit Card Charge	9/19/2024	JMExpRpt269	Jennifer McConnell, VSAE Utilities Booth 47 Utility payment for electric	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	307.91
The Cheese Shop	Credit Card Charge	9/19/2024	SCExpRpt272	Selena Coles, Items for the centerpiece for Philly event ,	Public Relations	Destination Marketing	Destination Mkt	23.33
Wythe Candy	Credit Card Charge	9/19/2024	SCExpRpt272	Selena Coles, Items for the Philly event centerpieces,	Public Relations	Destination Marketing	Destination Mkt	9.08
Spice & Tea Exchange	Credit Card Charge	9/19/2024	SCExpRpt272	Selena Coles, for Philly event centerpiece for Philly event centerpiece	Public Relations	Destination Marketing	Destination Mkt	14.13
The Peanut Shop	Credit Card Charge	9/19/2024	SCExpRpt272	Selena Coles, Centerpiece items for the Philly event,	Public Relations	Destination Marketing	Destination Mkt	14.13
Jamestown discover	Credit Card Charge	9/19/2024	ARExpRpt270	Paz Alejandra Ramello, Jamestown Rediscover site visit with client Kim	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	30.00
Target	Credit Card Charge	9/19/2024	ARExpRpt270	Paz Alejandra Ramello, Rain boots for client Kim Gladstone with CEVA	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	26.74
Dale House Cafe	Credit Card Charge	9/19/2024	ARExpRpt270	Paz Alejandra Ramello, Lunch with Kim Gladstone with CEVA Animal	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	31.29
Target	Credit Card Charge	9/19/2024	ARExpRpt270	Paz Alejandra Ramello, (DUPLICATE PURCHASERETURNED) Rain b	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	26.74
Target	Credit Card Credit	9/19/2024	ARExpRpt270	Paz Alejandra Ramello, (RETURNED) Rain boots were bought for clien	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	-26.74
Chesapeake Bank	Credit Card Charge	9/19/2024	JSYExRpt271	Julia Smyth-Young, Lunch with Connie Harshaw. Lunch with Connie H	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	59.17
Second Street	Credit Card Charge	9/19/2024	EHExpRpt276	Edward Harris, Lunch with Lyle TST*SECOND STREET AMERIC,	Administration	Office Administration	Tourism Organizational Support	61.17
Dropbox	Credit Card Charge	9/19/2024	EHExpRpt276	Edward Harris, Dropbox 2TZXQ89XYQHR,	Administration	Office Administration	Tourism Organizational Support	54.63
Colonial LLC	Credit Card Charge	9/19/2024	EHExpRpt276	Edward Harris, SQ *ELEVA COLONIAL LLC Coffee and lunch with Lyle	Administration	Office Administration	Tourism Organizational Support	9.89
Doordash	Credit Card Charge	9/19/2024	JAExpRpt278	Josue Ayala, Doordash pass mistakenly used after utilizing company c	Administration	Office Administration	Tourism Organizational Support	9.99
Virginia Restaurant Lodging Travel Assoc	Credit Card Credit	9/19/2024	JAExpRpt278	Josue Ayala, Refund sent from VRLTA due to Ed not going to meeting,	Destination Marketing	Destination Marketing	Destination Mkt	-60.00
Paychex	General Journal	9/20/2024	Payroll-TC	Tourism Gross Salary plus bonus	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	50,493.54
Paychex	General Journal	9/20/2024	Payroll-TC	Tourism FICA / FUTA / SUTA	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	3,799.60
Paychex	General Journal	9/20/2024	Payroll-TC	Paychex Payroll Processing Fee	Administration	Office Administration	Tourism Organizational Support	260.80
Principal Financial Group	General Journal	9/20/2024	Payroll-TC	Employer Contribution - 401K (EE Matching)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	2,316.72
Principal Financial Group	General Journal	9/20/2024	Payroll-TC	Employer Contribution - 401K (2% Contribution)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	828.33
Walmart	Credit Card Charge	9/20/2024	JMExpRpt269	Jennifer McConnell, Education First bottled water and Quaker Rice Snc	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	24.61
Jamestown Settlement Cafe (JCM Inc)	Credit Card Charge	9/20/2024	SCExpRpt272	Selena Coles, Water bottle for Philly event centerpiece,	Public Relations	Destination Marketing	Destination Mkt	24.60
Spotify	Credit Card Credit	9/20/2024	JSYExRpt271	Julia Smyth-Young, Credit for a fraud charge. If this doesn't end up bei	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	-11.99
Saladworks	Credit Card Charge	9/20/2024	EHExpRpt276	Edward Harris, Self,	Administration	Office Administration	Tourism Organizational Support	17.10
Aromas	Credit Card Charge	9/20/2024	EHExpRpt276	Edward Harris, Let Freedom Ring discussion Let Freedom Ring discus	Administration	Office Administration	Tourism Organizational Support	12.01
Parkway Printshop LLC	Credit Card Charge	9/22/2024	DOExpRpt267	Daniela Owen, Sheeps sticker purchased for Pr event in Philly PY *Parl	Destination Marketing	Destination Marketing	Destination Mkt	372.00
Parkway Printshop LLC	Credit Card Charge	9/22/2024	DOExpRpt267	Daniela Owen, Williamsburg 250 sticker purchased for PR event in Phi	Destination Marketing	Destination Marketing	Destination Mkt	372.00
Courtyard Salt Lake City Airport	Credit Card Charge	9/22/2024	JSYExRpt271	Julia Smyth-Young, Julia's lodging at Small Market Meeting Conference	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	271.02
Connelly Partners	Bill	9/23/2024	42419	WTC 1yr participation cost for the 2024-25 Marketing Cooperative Prog	Destination Marketing	Destination Marketing	Destination Mkt	47,000.00
ArcBest	Credit Card Charge	9/23/2024	JMExpRpt269	Jennifer McConnell, Transportation to bring booth from storage unit to l	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	574.31
United Parcel Service	Credit Card Charge	9/23/2024	JMExpRpt269	Jennifer McConnell, UPS Box for Golf Bag for Morgan Trip to TEAMS.f	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	24.18
Target	Credit Card Charge	9/23/2024	ARExpRpt270	Paz Alejandra Ramello, Candy for the booth at MMA Group Travel Lear	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	13.56
Renaissance Center	Credit Card Charge	9/23/2024	JSYExRpt271	Julia Smyth-Young, Parking for SMMC Newark Airport,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	83.93
Uber	Credit Card Charge	9/23/2024	MCExpRpt275	Morgan Cordle, Morgan took an uber from her hotel to the Black Gold C	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	57.79
Uber	Credit Card Charge	9/23/2024	MCExpRpt275	Morgan Cordle, Morgan took an Uber from John Wayne Airport to her h	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	57.18
Uber	Credit Card Charge	9/23/2024	MCExpRpt275	Morgan Cordle, Tip for Uber driver for Morgan's trip from her hotel to gc	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	11.43
Puesto Anaheim	Credit Card Charge	9/23/2024	MCExpRpt275	Morgan Cordle, Early Dinner at PUESTO with World University Games	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	80.61
Swan Cleaners	Credit Card Charge	9/23/2024	EHExpRpt276	Edward Harris, No Receipt. Cleaners prior to Philly event,	Administration	Office Administration	Tourism Organizational Support	60.11
1607 Coffee Company	Credit Card Charge	9/23/2024	EHExpRpt276	Edward Harris, Coffee meeting,	Administration	Office Administration	Tourism Organizational Support	18.79
Selena Coles	Bill	9/24/2024	REIMB/MILE 08/24	Team Building	Administration	Office Administration	Tourism Organizational Support	2.55
Selena Coles	Bill	9/24/2024	REIMB/MILE 08/24	Meeting with Mahogany from Visit Hampton	Public Relations	Destination Marketing	Destination Mkt	1.61
Selena Coles	Bill	9/24/2024	REIMB/MILE 08/24	Met the Fox 5 crew there	Public Relations	Destination Marketing	Destination Mkt	9.92
Selena Coles	Bill	9/24/2024	REIMB/MILE 08/24	Fox 5 went to Freedom Park after Historic Jamestown	Public Relations	Destination Marketing	Destination Mkt	14.87
Selena Coles	Bill	9/24/2024	REIMB/MILE 08/24	Met Fox 5 in Yorktown	Public Relations	Destination Marketing	Destination Mkt	15.41
Selena Coles	Bill	9/24/2024	REIMB/MILE 08/24	Met Fox 5 at Sheilds Tavern	Public Relations	Destination Marketing	Destination Mkt	19.43
Selena Coles	Bill	9/24/2024	REIMB/MILE 08/24	My husband and I did the photo shoot	Destination Marketing	Destination Marketing	Destination Mkt	5.23
Selena Coles	Bill	9/24/2024	REIMB/MILE 08/24	My family (me and the kids) did the photo shoot at Governors Palace	Destination Marketing	Destination Marketing	Destination Mkt	4.96
Paz Alejandra Ramello	Bill	9/24/2024	REIMB/MILE 08/24	Drive from home to the airport. Attending SYTA Conference in NY	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	30.42

**Williamsburg Tourism Council**  
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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Paz Alejandra Ramello	Bill	9/24/2024	REIMB/MILE 08/24	Drive from Richmond airport to my home after SYTA trade show	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	29.61
Paz Alejandra Ramello	Bill	9/24/2024	REIMB/MILE 08/24	Drive from my house to Sal's Restaurant to meet Paula Reynolds - Am	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	8.04
Paz Alejandra Ramello	Bill	9/24/2024	REIMB/MILE 08/24	Drive from the office to Williamsburg Lodge to pick up Dale Julian, Jan	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	3.08
Paz Alejandra Ramello	Bill	9/24/2024	REIMB/MILE 08/24	On a site with Dale Julian from Jane's Journey. Trip from Jamestown S	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	8.84
Paz Alejandra Ramello	Bill	9/24/2024	REIMB/MILE 08/24	On a site visit with Dale Julia from Jane's Journey. Drive from Water St	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	9.72
Julia Smyth-Young	Bill	9/24/2024	REIMB/MILE 08/24	Pick up and drop off rental car for SYTA.	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	57.08
Julia Smyth-Young	Bill	9/24/2024	REIMB/MILE 08/24	Reimbursement for parking during client dinner.	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	4.35
Julia Smyth-Young	Bill	9/24/2024	REIMB/MILE 08/24	Commute to the airport for NAMO September 8 - 10, 2024.	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	57.08
Julia Smyth-Young	Bill	9/24/2024	REIMB/MILE 08/24	Hotel Stay for NAMO (GROUP) Reimburse.pdf	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	192.28
Julia Smyth-Young	Bill	9/24/2024	REIMB/MILE 08/24	Julia RIC Parking Reimburse during NAMO	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	24.00
Julia Smyth-Young	Bill	9/24/2024	REIMB/MILE 08/24	8.13 Reimbursement toll SYTA.pdf	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	4.00
Julia Smyth-Young	Bill	9/24/2024	REIMB/MILE 08/24	CRUSA GTE International September 16 -18, 2024 in Charlottesville, V	Other Sales & Marketing	International Sales & Marketing	International Mkt	164.82
Jamestown-Yorktown Foundation	Credit Card Charge	9/24/2024	JCRpt1268	Jennifer Case, Ticket for the JAMESTOWN YORKTOWN FOUNDA Ru	Destination Marketing	Destination Marketing	Destination Mkt	50.00
Perfectly Natural Soap	Credit Card Charge	9/24/2024	SCExpRpt272	Selena Coles, Items for the centerpieces,	Public Relations	Destination Marketing	Destination Mkt	55.64
Starbucks	Credit Card Charge	9/24/2024	ARExpRpt270	Paz Alejandra Ramello, Breakfast while attending Maryland Motoracoal	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	8.38
Marriott	Credit Card Charge	9/24/2024	ARExpRpt270	Paz Alejandra Ramello, Hotel stay at SPRINGHILL SUITES. Attending	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	218.40
Walmart	Credit Card Charge	9/24/2024	JSYExRpt271	Julia Smyth-Young, Julia dinner at Small Market Meeting Conference,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	23.33
Expedia, Inc.	Credit Card Charge	9/24/2024	JSYExRpt271	Julia Smyth-Young, Reservation for car rental for Julia in Utah during S	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	272.03
Starbucks	Credit Card Charge	9/24/2024	JSYExRpt271	Julia Smyth-Young, Julia's lunch for Small Market Meetings Conference	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	9.66
Uber	Credit Card Charge	9/24/2024	MCExpRpt275	Morgan Cordle, Morgan's tip for return trip from golf course for TEAMS	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	6.79
Uber	Credit Card Charge	9/24/2024	MCExpRpt275	Morgan Cordle, Morgan's Uber trip from the hotel to UPS store to mail ;	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	10.94
Uber	Credit Card Charge	9/24/2024	MCExpRpt275	Morgan Cordle, Uber from the golf course for TEAMS Golf tournament	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	33.99
Marriott	Credit Card Charge	9/24/2024	MCExpRpt275	Morgan Cordle, Morgan's breakfast at Marriott while traveling for TEAM	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	5.58
PF Changs Atlanta Airport	Credit Card Charge	9/24/2024	MCExpRpt275	Morgan Cordle, Dinner while attending TEAMS,	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	30.69
1607 Coffee Company	Credit Card Charge	9/24/2024	EHExpRpt276	Edward Harris, Enroute to event at Williamsburg Lodge,	Administration	Office Administration	Tourism Organizational Support	8.76
1607 Coffee Company	Credit Card Charge	9/24/2024	EHExpRpt276	Edward Harris, Breakfasts event near Williamsburg Lodge TST*1607 C	Administration	Office Administration	Tourism Organizational Support	5.66
Paul's Deli	Credit Card Charge	9/24/2024	JAExpRpt278	Josue Ayala, Lunch with Ed Harris. Tipped a little more than 20%,	Administration	Office Administration	Tourism Organizational Support	62.03
USPS	Credit Card Charge	9/24/2024	JAExpRpt278	Josue Ayala, Mailed individual guide orders,	Destination Marketing	Destination Marketing	Destination Mkt	42.40
Verizon Wireless	Bill	9/25/2024	9974177976	Aug 19 - Sept 18, 2024 Wireless Monthly Charges	Administration	Office Administration	Tourism Organizational Support	520.00
Verizon Wireless	Bill	9/25/2024	9974177976	Equipment Charges	Administration	Office Administration	Tourism Organizational Support	333.24
Verizon Wireless	Bill	9/25/2024	9974177976	Surcharges and Other Charges & Credits (Equipment)	Administration	Office Administration	Tourism Organizational Support	-57.69
Verizon Wireless	Bill	9/25/2024	9974177976	Taxes, Governmental Surcharges & Fees	Administration	Office Administration	Tourism Organizational Support	14.64
La Grotta Ristorante	Credit Card Charge	9/25/2024	ARExpRpt270	Paz Alejandra Ramello, Dinner during VSAE Fall Conference, Richmor	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	75.53
Michaels	Credit Card Charge	9/25/2024	ARExpRpt270	Paz Alejandra Ramello, Gift basket items ,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	44.24
Uber	Credit Card Charge	9/25/2024	JSYExRpt271	Julia Smyth-Young, Morning ride for Small Market Meeting Conference	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	17.19
Starbucks	Credit Card Charge	9/25/2024	JSYExRpt271	Julia Smyth-Young, No receipt given. Lunch for Julia,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	11.13
Walgreen's	Credit Card Charge	9/25/2024	JSYExRpt271	Julia Smyth-Young, Candy and mints to give out at the Small Market M	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	22.95
Marriott	Credit Card Charge	9/25/2024	MCExpRpt275	Morgan Cordle, Morgan's breakfast at Marriott while traveling for TEAM	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	5.79
Uber	Credit Card Charge	9/25/2024	MCExpRpt275	Morgan Cordle, Morgan's uber fee from hotel to conference center for T	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	10.95
Uber	Credit Card Charge	9/25/2024	MCExpRpt275	Morgan Cordle, Morgan's Uber fee is to go from the hotel to the openin	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	25.08
Marriott	Credit Card Charge	9/25/2024	MCExpRpt275	Morgan Cordle, Morgan's dinner at Marriott while traveling for TEAMS (	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	21.55
Colonial LLC	Credit Card Charge	9/25/2024	EHExpRpt276	Edward Harris, Meeting with Rubbi Hutton,	Administration	Office Administration	Tourism Organizational Support	8.84
Adobe	Credit Card Charge	9/25/2024	JAExpRpt278	Josue Ayala, Adobe Subscription,	Administration	Office Administration	Tourism Organizational Support	348.88
Jennifer McConnell	Bill	9/26/2024	REIMB/MILE 08/24	Site Visit	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	1.21
Jennifer McConnell	Bill	9/26/2024	REIMB/MILE 08/24	From Hilton Garden Inn to Alewerks to pick up donation for ESA basket	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	1.54
Jennifer McConnell	Bill	9/26/2024	REIMB/MILE 08/24	From Alewerks to Great Wolf Lodge to pick up ESA donation.	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	1.94
Jennifer McConnell	Bill	9/26/2024	REIMB/MILE 08/24	Back to work from picking up donations and site visit.	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	4.49
Jennifer McConnell	Bill	9/26/2024	REIMB/MILE 08/24	Drop off swag for Tabb Parker Family Reunion	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	1.41
Jennifer McConnell	Bill	9/26/2024	REIMB/MILE 08/24	Fort Magruder to Wagsters to pick up donation for ESA basket	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	3.95
Jennifer McConnell	Bill	9/26/2024	REIMB/MILE 08/24	From Wagsters to Walmart to pick up items for SYTA	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	2.88
Jennifer McConnell	Bill	9/26/2024	REIMB/MILE 08/24	Home after errands.	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	1.74

**Williamsburg Tourism Council**  
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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Jennifer McConnell	Bill	9/26/2024	REIMB/MILE 08/24	Meet with Dale Julian from Jane's Journey to begin his Site Visit at Wa	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	6.70
Jennifer McConnell	Bill	9/26/2024	REIMB/MILE 08/24	Dinner with Dale Julian from Jane's Journey after Wagster's to go over	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	2.08
Jennifer McConnell	Bill	9/26/2024	REIMB/MILE 08/24	Home from start of Site Visit with Dale Julian.	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	2.81
Jennifer McConnell	Bill	9/26/2024	REIMB/MILE 08/24	NPS Jennie Reimburse pass to cover up to 3 additional guests at Histo	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	45.00
Jennifer McConnell	Bill	9/26/2024	REIMB/MILE 08/24	Pick up Dale Julian with Janes Journey for his Site Visit.	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	0.60
Jennifer McConnell	Bill	9/26/2024	REIMB/MILE 08/24	Take Dale Julian with Jane's Journey on a tour of Jamestown Island.	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	5.09
Jennifer McConnell	Bill	9/26/2024	REIMB/MILE 08/24	Take Dale Julian with Jane's Journey to Jamestown Settlement to meet	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	1.07
Jennifer McConnell	Bill	9/26/2024	REIMB/MILE 08/24	Head back to the office from touring with Dale Julian.	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	4.02
Jennifer McConnell	Bill	9/26/2024	REIMB/MILE 08/24	Meet Pat Howard for dinner at Sal's for her site visit and to go over her	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	5.49
Jennifer McConnell	Bill	9/26/2024	REIMB/MILE 08/24	Meet Dale Julian with Jane's Journey at the Lodge to go to Merchant Si	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	3.35
Jennifer McConnell	Bill	9/26/2024	REIMB/MILE 08/24	Go to the office after meeting with Dale Julian and pick him up again af	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	1.21
Jennifer McConnell	Bill	9/26/2024	REIMB/MILE 08/24	Take Dale Julian with Jane's Journey to Busch Gardens during his site	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	6.03
Jennifer McConnell	Bill	9/26/2024	REIMB/MILE 08/24	VMA evening event at the Williamsburg Winery during the Conference.	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	6.43
Jennifer McConnell	Bill	9/26/2024	REIMB/MILE 08/24	Picked up water from Walmart for VMA FAM tour.	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	1.68
Jennifer McConnell	Bill	9/26/2024	REIMB/MILE 08/24	On my way from picking up the water for VMA FAM tour.	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	1.94
Jennifer McConnell	Bill	9/26/2024	REIMB/MILE 08/24	Picking up flowers for Linda's 25 year anniversary	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	3.35
Jennifer McConnell	Bill	9/26/2024	REIMB/MILE 08/24	Bringing water to the buses for the VMA FAM tour and coming back to l	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	1.21
Jennifer McConnell	Bill	9/26/2024	REIMB/MILE 08/24	Driving to Historic Jamestown to meet the bus for the FAM tour that left	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	10.18
Colonial Ghosts	Bill	9/26/2024	B98636-BRISCOEFAM	HelmsBriscoe FAM Tour Sunday October 27, 2024	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	660.00
Trader Joes	Credit Card Charge	9/26/2024	DOExpRpt267	Daniela Owen, Gift for Sandra for national HR appreciation day	TRADI Administration	Office Administration	Tourism Organizational Support	15.92
The Bake Shop	Credit Card Charge	9/26/2024	DOExpRpt267	Daniela Owen, Treats for staff meeting in celebration for HR day	TST* Administration	Office Administration	Tourism Organizational Support	76.30
Walmart	Credit Card Charge	9/26/2024	DOExpRpt267	Daniela Owen, Celebration cards for Visit Williamsburg Team members	Administration	Office Administration	Tourism Organizational Support	10.23
FedEx	Credit Card Charge	9/26/2024	JCRpt268	Jennifer Case, Shipping of the Banners for the Philly Event	FDX OFFIC Administration	Office Administration	Tourism Organizational Support	423.70
Hilton	Credit Card Charge	9/26/2024	ARExpRpt270	Paz Alejandra Ramello, Hotel stay during VSAE - Sept. 25, 2024,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	260.77
Marriott	Credit Card Charge	9/26/2024	MCExpRpt275	Morgan Cordle, Morgan Cordle's hotel bill for TEAM Conference. ,	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	1,355.28
Marriott	Credit Card Charge	9/26/2024	MCExpRpt275	Morgan Cordle, JW MARRIOTT ANAHEIM F&,	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	25.55
Puesto Anaheim	Credit Card Charge	9/26/2024	MCExpRpt275	Morgan Cordle, Dinner while attending TEAMS.,	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	103.47
Marriott	Credit Card Charge	9/26/2024	MCExpRpt275	Morgan Cordle, Morgan's breakfast at Marriott while traveling for TEAM	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	5.79
Chesapeake Bank	Credit Card Charge	9/26/2024	MCExpRpt275	Morgan Cordle, UPS Bill for mailing golf bag to winning Team Golf Tou	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	104.16
Saladworks	Credit Card Charge	9/26/2024	EHExpRpt276	Edward Harris, Lunch with Julia,	Administration	Office Administration	Tourism Organizational Support	40.34
Eleva	Credit Card Charge	9/26/2024	EHExpRpt276	Edward Harris, Coffee meeting,	Administration	Office Administration	Tourism Organizational Support	18.26
Staples	Credit Card Charge	9/26/2024	JAExpRpt278	Josue Ayala, Supplies for Team,	Administration	Office Administration	Tourism Organizational Support	186.90
Amazon	Credit Card Credit	9/26/2024	JAExpRpt278	Josue Ayala, Label Maker for Lori and bag of snacks for team Refund,	Administration	Office Administration	Tourism Organizational Support	-15.76
Mann Media, Inc. - Our State Magazine	Bill	9/27/2024	74321	Full Page Digital Newsletter - Travel & Events October 2024 issue.	Destination Marketing	Destination Marketing	Destination Mkt	8,500.00
Shelton Glass Works	Bill	9/27/2024	92624	Glass ornaments for promotional prizes	Destination Marketing	Destination Marketing	Destination Mkt	350.00
Bluegrass Integrated Communications	Credit	9/27/2024	209499CM	Invoice was adjusted after processing. Credit to be applied to next bill.	Destination Marketing	Destination Marketing	Destination Mkt	-18.50
Daniela Owen	Bill	9/27/2024	REIMB/MILE 09/24	Went to Kingsmill Resort to meet with the Kingsmill team	Public Relations	Destination Marketing	Destination Mkt	3.69
Daniela Owen	Bill	9/27/2024	REIMB/MILE 09/24	From Kingsmill, I then headed to Williamsburg Winery to grab swag iter	Public Relations	Destination Marketing	Destination Mkt	4.62
Daniela Owen	Bill	9/27/2024	REIMB/MILE 09/24	From the winery, I headed to Yorktown to pick up Yorktown stickers for	Public Relations	Destination Marketing	Destination Mkt	10.99
Daniela Owen	Bill	9/27/2024	REIMB/MILE 09/24	I then headed home instead of the office to finish working since my hor	Public Relations	Destination Marketing	Destination Mkt	5.63
Daniela Owen	Bill	9/27/2024	REIMB/MILE 09/24	Drove to Virginia Beer Company to pick up items they donated for our c	Public Relations	Destination Marketing	Destination Mkt	1.27
Daniela Owen	Bill	9/27/2024	REIMB/MILE 09/24	Drove to Alewerks to pick up items they donated for our centerpieces.	Public Relations	Destination Marketing	Destination Mkt	4.15
Daniela Owen	Bill	9/27/2024	REIMB/MILE 09/24	Then back to the office to close the loop on my errands.	Public Relations	Destination Marketing	Destination Mkt	2.75
Daniela Owen	Bill	9/27/2024	REIMB/MILE 09/24	To and from Baeplex for the Business After Hours event with the Cham	Public Relations	Destination Marketing	Destination Mkt	7.50
Daniela Owen	Bill	9/27/2024	REIMB/MILE 09/24	Drive to Here for the Girls for United Way of Caring Day	Public Relations	Destination Marketing	Destination Mkt	1.81
Daniela Owen	Bill	9/27/2024	REIMB/MILE 09/24	Then drove to the Mariners Museum for the United Way of Caring even	Public Relations	Destination Marketing	Destination Mkt	16.55
Daniela Owen	Bill	9/27/2024	REIMB/MILE 09/24	Then drove home to work from home which was closer then driving bac	Public Relations	Destination Marketing	Destination Mkt	5.49
Daniela Owen	Bill	9/27/2024	REIMB/MILE 09/24	Partner meeting with Sam Wallace, owner of Williamsburg Merchants.	Public Relations	Destination Marketing	Destination Mkt	1.27
Daniela Owen	Bill	9/27/2024	REIMB/MILE 09/24	Then I headed to Spoke and Art to meet with influencer Dominique and	Public Relations	Destination Marketing	Destination Mkt	4.42
Daniela Owen	Bill	9/27/2024	REIMB/MILE 09/24	Round trip, back to office.	Public Relations	Destination Marketing	Destination Mkt	4.36
Suter Printing-	Bill	9/27/2024	175711	24 X 24 Full Color Foam Core Mount	Destination Marketing	Destination Marketing	Destination Mkt	128.00

**Williamsburg Tourism Council**  
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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Spoke and Art Provisions Co	Credit Card Charge	9/27/2024	DOExpRpt267	Daniela Owen, Lunch with social media influencer, Dominique and her	Public Relations	Destination Marketing	Destination Mkt	18.14
Maverik Adventure's First Stop	Credit Card Charge	9/27/2024	JSYExRpt271	Julia Smyth-Young, Refill on gas for rental during Small Market Meeting	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	41.00
Fox Rent A Car	Credit Card Charge	9/27/2024	JSYExRpt271	Julia Smyth-Young, SMMC MICE Fox Rent A Car Travel.pdf,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	214.93
Starbucks	Credit Card Charge	9/27/2024	MCExpRpt275	Morgan Cordle, UBER *TRIP JW MARRIOTT ANAHEIM. Coffee for Mo	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	9.98
Uber	Credit Card Charge	9/27/2024	MCExpRpt275	Morgan Cordle, Travel during TEAMS,	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	9.94
Uber	Credit Card Charge	9/27/2024	MCExpRpt275	Morgan Cordle, Morgan's uber from hotel to UPS store to mail golf bag	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	9.89
Uber	Credit Card Charge	9/27/2024	MCExpRpt275	Morgan Cordle, Uber fee for Morgan's trip from TEAMS Conference ba	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	46.71
Bianco Tacos	Credit Card Charge	9/27/2024	MCExpRpt275	Morgan Cordle, Dinner at Phoenix Airport when Morgan was traveling b	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	52.75
CAPITAL REGION AIRPORT	Credit Card Charge	9/27/2024	MCExpRpt275	Morgan Cordle, Parking fee for Morgan's car while she was traveling fo	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	60.00
Staples	Credit Card Charge	9/27/2024	JAExpRpt278	Josue Ayala, Ink toner for Jen's printer,	Administration	Office Administration	Tourism Organizational Support	506.96
Uber	Credit Card Charge	9/28/2024	JSYExRpt271	Julia Smyth-Young, Uber from the return trip from airport to car from Sn	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	15.23
Crystal Springs	Bill	9/30/2024	23461275092724	Water Filtration Cooler Rental for October 2024	Administration	Office Administration	Tourism Organizational Support	30.23
Paychex	General Journal	9/30/2024	TC_PAY_ACC	Tourism Gross Salaries	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	55,467.00
Paychex	General Journal	9/30/2024	TC_PAY_ACC	Tourism FICA / FUTA / SUTA	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	4,143.00
Paychex	General Journal	9/30/2024	TC_PAY_ACC	Payroll Processing Fees	Administration	Office Administration	Tourism Organizational Support	143.00
Principal Financial Group	General Journal	9/30/2024	TC_PAY_ACC	Retirement Contribution	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	5,939.00
Davis Media LLC - Local Daily Media	Bill	9/30/2024	202409-63371	Monthly interview + 40 (.60) to run 3 weeks after. - September	Destination Marketing	Destination Marketing	Destination Mkt	1,500.00
Woodmore- CAVA	Credit Card Charge	9/30/2024	JCRpt268	Jennifer Case, 10095 CAVA WOODMORE Philly Event Meal,	Destination Marketing	Destination Marketing	Destination Mkt	48.71
New York Times	Credit Card Charge	9/30/2024	JCRpt268	Jennifer Case, Monthly subscription - no receipt,	Administration	Office Administration	Tourism Organizational Support	25.00
Chick-fil-A	Credit Card Charge	9/30/2024	JCRpt268	Jennifer Case, Drink for Philly event - no receipt,	Public Relations	Destination Marketing	Destination Mkt	8.55
Woodmore	Credit Card Charge	9/30/2024	JCRpt268	Jennifer Case, 10095 CAVA WOODMORE Lunch,	Public Relations	Destination Marketing	Destination Mkt	7.95
Starbucks	Credit Card Charge	9/30/2024	SCExpRpt272	Selena Coles, Starbucks coffee on the way to Philadelphia,	Public Relations	Destination Marketing	Destination Mkt	20.50
Sunoco	Credit Card Charge	9/30/2024	SCExpRpt272	Selena Coles, SUNOCO 0140993700 philly event gas for rental car,	Public Relations	Destination Marketing	Destination Mkt	25.35
Connelly Partners	Bill	9/30/2024	42576	TripAdvisor	Destination Marketing	Destination Marketing	Destination Mkt	38,460.41
Connelly Partners	Bill	9/30/2024	42576	Sojern, Inc (cc) - 24-WTC-0250 - 2024 Q3/4 Digital Media	Destination Marketing	Destination Marketing	Destination Mkt	45,001.00
Connelly Partners	Bill	9/30/2024	42576	Sirius XM Radio, Inc. - 24-WTC-0250 - 2024 Q3/4 Digital Media	Destination Marketing	Destination Marketing	Destination Mkt	29,402.66
Connelly Partners	Bill	9/30/2024	42576	OAREX Funding, LLC - 24-WTC-0250 - 2024 Q3/4 Digital Media	Destination Marketing	Destination Marketing	Destination Mkt	32,851.50
Connelly Partners	Bill	9/30/2024	42576	Storyglize, Inc. (cc) - Over budget per Media Contract	Destination Marketing	Destination Marketing	Destination Mkt	9,998.33
Connelly Partners	Bill	9/30/2024	42576	AdSwerve (cc) - 24-WTC-0250 - 2024 Q3/4 Digital Media	Destination Marketing	Destination Marketing	Destination Mkt	3,537.25
Connelly Partners	Bill	9/30/2024	42577	2024 Q3/4 Paid Search Media - Google LLC - September	Destination Marketing	Destination Marketing	Destination Mkt	24,961.85
Connelly Partners	Bill	9/30/2024	42578	TikTok Inc - 24-WTC-0252 - 2024 Q3/4 Paid Social Media - September	Destination Marketing	Destination Marketing	Destination Mkt	21,482.40
Connelly Partners	Bill	9/30/2024	42578	Meta Platforms, Inc. - 24-WTC-0252 - 2024 Q3/4 Paid Social Media - S	Destination Marketing	Destination Marketing	Destination Mkt	32,491.19
Connelly Partners	Bill	9/30/2024	42585	8/30/2024 J.Amendolara Exp Rpt - 8/30 Colonial Ghost Tour tickets for	Destination Marketing	Destination Marketing	Destination Mkt	44.00
Connelly Partners	Bill	9/30/2024	42585	9/10/2024 S.Flory Exp Rpt - 9/10 Colonial Ghosts Tour tickets for influe	Destination Marketing	Destination Marketing	Destination Mkt	44.00
Connelly Partners	Bill	9/30/2024	42585	9/14/2024 S.Flory Exp Rpt - 9/14 Wedmore Place accommodations for	Destination Marketing	Destination Marketing	Destination Mkt	908.32
Connelly Partners	Bill	9/30/2024	42585	9/17/2024 S.Flory Exp Rpt - 9/17 REFUND for Yorktown Ghost Walk tic	Destination Marketing	Destination Marketing	Destination Mkt	-29.68
Connelly Partners	Bill	9/30/2024	42585	9/20/2024 S.Flory Exp Rpt - 9/20 Wedmore Place accommodations for	Destination Marketing	Destination Marketing	Destination Mkt	666.29
Connelly Partners	Bill	9/30/2024	42585	9/25/2024 WTC '2024 Influencer Pymts' FAM trip by Lisa Summers in	Destination Marketing	Destination Marketing	Destination Mkt	15,000.00
Connelly Partners	Bill	9/30/2024	42588	TripAdvisor - Colonial Williamsburg match - September	Destination Marketing	Destination Marketing	Destination Mkt	3,272.73
Connelly Partners	Bill	9/30/2024	42588	Sojern - September	Destination Marketing	Destination Marketing	Destination Mkt	341.17
Connelly Partners	Bill	9/30/2024	42589	Video Editor - Fall Creative Campaign	Destination Marketing	Destination Marketing	Destination Mkt	3,900.00
Connelly Partners	Bill	9/30/2024	42589	9/3/2024 Uplers freelance web development svcs 8/29 - 9/2: 5 Days of	Destination Marketing	Destination Marketing	Destination Mkt	830.00
Connelly Partners	Bill	9/30/2024	42589	8/28/2024 WTC '2024 Fall Creative' 1 royalty-free music track "Advent	Destination Marketing	Destination Marketing	Destination Mkt	900.00
Connelly Partners	Bill	9/30/2024	42589	9/10/2024 WTC '2024 Fall Creative' v/o session 9/10 - 1 talent: John Ki	Destination Marketing	Destination Marketing	Destination Mkt	1,500.00
Connelly Partners	Bill	9/30/2024	42589	9/8/2024 WTC '2024 Fall Creative' v/o session 9/8 - 1 talent: John Kubi	Destination Marketing	Destination Marketing	Destination Mkt	500.00
Connelly Partners	Bill	9/30/2024	42592	RateGain Adara	Destination Marketing	Destination Marketing	Destination Mkt	41,394.59
NA	Credit Card Charge	9/30/2024	EHExpRpt276	Edward Harris, Drink in Philadelphia during Media Event; No receipt,	Administration	Office Administration	Tourism Organizational Support	7.09
USPS	Credit Card Charge	9/30/2024	JAExpRpt278	Josue Ayala, Mailing of Guide Requests,	Destination Marketing	Destination Marketing	Destination Mkt	40.60
Anthem	General Journal	10/1/2024	EMP_BEN-TC	HMO - (Medical)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	13,314.44
Anthem	General Journal	10/1/2024	EMP_BEN-TC	HMO - (Vision)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	95.95
Anthem	General Journal	10/1/2024	EMP_BEN-TC	HMO - (Dental)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	565.77



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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Percepture	Bill	10/1/2024	95137	FY25 Public Relations Agency fee October 2024	Public Relations	Destination Marketing	Destination Mkt	35,000.00
Percepture	Bill	10/1/2024	95137	Claire Slobin - Journalists visit, covered by Percepture Retainer.	Public Relations	Destination Marketing	Destination Mkt	-5,022.01
Percepture	Bill	10/1/2024	95137	Kari Smith - Journalists visit, covered by Percepture Retainer	Public Relations	Destination Marketing	Destination Mkt	-1,264.66
Percepture	Bill	10/1/2024	95137	Expenses incurred by WTC for the PR Philly Event	Destination Marketing	Destination Marketing	Destination Mkt	-4,190.53
Percepture	Bill	10/1/2024	95137	Philadelphia Media Event Photographer 2 hrs at Nat'l Revolutionary M	Destination Marketing	Destination Marketing	Destination Mkt	-475.00
Percepture	Bill	10/1/2024	95137	WIDEFORMAT DIGITAL PRINTING 81/2 X 11 COLOR COPY POSTE	Destination Marketing	Destination Marketing	Destination Mkt	-288.00
Percepture	Bill	10/1/2024	95137	Jennifer Case, 10095 CAVA WOODMORE Philly Event Meal,	Destination Marketing	Destination Marketing	Destination Mkt	-48.71
Percepture	Bill	10/1/2024	95137	Reimbursement of promotional items for Philly Event	Public Relations	Destination Marketing	Destination Mkt	-282.08
Percepture	Bill	10/1/2024	95137	Reimbursement of travel for Philly Event	Public Relations	Destination Marketing	Destination Mkt	-365.97
Percepture	Bill	10/1/2024	95137	Reimbursement of Materials for Philly Event	Destination Marketing	Destination Marketing	Destination Mkt	-148.50
Percepture	Bill	10/1/2024	95137	Reimbursement of Meals while attending the Philly Event	Administration	Office Administration	Tourism Organizational Support	-68.88
Percepture	Bill	10/1/2024	95137	Reimbursement for swag purchase for Philly Event	Administration	Office Administration	Tourism Organizational Support	-276.72
Percepture	Bill	10/1/2024	95137	Reimbursement for swag purchase for Philly Event	Administration	Office Administration	Tourism Organizational Support	-9.34
Percepture	Bill	10/1/2024	95137	Shipping reimbursement for the banners sent to Philly for event.	Administration	Office Administration	Tourism Organizational Support	-423.70
LiveWire Business Solutions LLC	Bill	10/1/2024	5558	Trunking-2 line IP phone - Two line IP Phone Trunking Service, 4x SIP	Administration	Office Administration	Tourism Organizational Support	240.00
LiveWire Business Solutions LLC	Bill	10/1/2024	5558	Services General: Cloud Server - SMB / Rental - Cloud Hosting Server	Administration	Office Administration	Tourism Organizational Support	30.00
LiveWire Business Solutions LLC	Bill	10/1/2024	5558	DID Management - DID NUmber Management Service	Administration	Office Administration	Tourism Organizational Support	30.00
Simpleview LLC	Bill	10/1/2024	INV-SVUS-1008198	Quarterly billing for Simpleview Support 5	Destination Marketing	Destination Marketing	Destination Mkt	1,500.00
Paychex	General Journal	10/1/2024	TC_PAY_ACCR	Tourism Gross Salaries	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	-55,467.00
Paychex	General Journal	10/1/2024	TC_PAY_ACCR	Tourism FICA / FUTA / SUTA	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	-4,143.00
Paychex	General Journal	10/1/2024	TC_PAY_ACCR	Payroll Processing Fees	Administration	Office Administration	Tourism Organizational Support	-143.00
Principal Financial Group	General Journal	10/1/2024	TC_PAY_ACCR	Retirement Contribution	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	-5,939.00
Amazon	Credit Card Charge	10/1/2024	SVExpRpt266	Vazquez, Sandra, New hire packet,	Administration	Office Administration	Tourism Organizational Support	8.08
Royal Farms	Credit Card Charge	10/1/2024	DOExpRpt267	Daniela Owen, Dinner coming home from Philadelphia for the PR even	Administration	Office Administration	Tourism Organizational Support	34.43
Menagerie Coffee	Credit Card Charge	10/1/2024	DOExpRpt267	Daniela Owen, Coffee for Selena, Jen, and Daniela morning of Pr even	Administration	Office Administration	Tourism Organizational Support	17.17
Royal Farms	Credit Card Charge	10/1/2024	JCRpt268	Jennifer Case, Gas ROYAL FARMS #208,	Public Relations	Destination Marketing	Destination Mkt	43.02
Uber	Credit Card Charge	10/1/2024	JCRpt268	Jennifer Case, Philly Event UBER *TRIP,	Public Relations	Destination Marketing	Destination Mkt	16.55
Premier Exhibit	Credit Card Charge	10/1/2024	JMExpRpt269	Jennifer McConnell, Installation of booth, breakdown, delivery from adv	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	1,882.50
Adobe	General Journal	10/1/2024	IT_SOFT_ADM	Adobe License	Administration	Office Administration	Tourism Organizational Support	329.64
Adobe	General Journal	10/1/2024	IT_SOFT_ADM	Adobe License	Administration	Office Administration	Tourism Organizational Support	18.15
Adobe	General Journal	10/1/2024	IT_SOFT_ADM	Adobe License	Administration	Office Administration	Tourism Organizational Support	-372.55
Certify	General Journal	10/1/2024	IT_SOFT_ADM	Certify License	Administration	Office Administration	Tourism Organizational Support	122.43
Certify	General Journal	10/1/2024	IT_SOFT_ADM	Certify License	Administration	Office Administration	Tourism Organizational Support	2.33
Certify	General Journal	10/1/2024	IT_SOFT_ADM	Certify License	Administration	Office Administration	Tourism Organizational Support	-132.33
Simpleview LLC	General Journal	10/1/2024	IT_SOFT_MRK	Simpleview Web License	Destination Marketing	Destination Marketing	Destination Mkt	1,806.03
Simpleview LLC	General Journal	10/1/2024	IT_SOFT_MRK	Simpleview Web License	Destination Marketing	Destination Marketing	Destination Mkt	801.40
Simpleview LLC	General Journal	10/1/2024	IT_SOFT_MRK	Simpleview CRM License	Destination Marketing	Destination Marketing	Destination Mkt	1,674.30
Image Relay	General Journal	10/1/2024	IT_SOFT_MRK	Image Relay License	Destination Marketing	Destination Marketing	Destination Mkt	898.75
Image Relay	General Journal	10/1/2024	IT_SOFT_MRK	Image Relay License	Destination Marketing	Destination Marketing	Destination Mkt	136.20
Image Relay	General Journal	10/1/2024	IT_SOFT_MRK	Image Relay License	Destination Marketing	Destination Marketing	Destination Mkt	-1,062.50
Zartico	General Journal	10/1/2024	IT_SOFT_MRK	Zartico License	Destination Marketing	Destination Marketing	Destination Mkt	9,433.40
Zartico	General Journal	10/1/2024	IT_SOFT_MRK	Zartico License	Destination Marketing	Destination Marketing	Destination Mkt	1,230.63
Williamsburg Area Chamber of Commerce	General Journal	10/1/2024	RENT_EXP	Office lease	Administration	Office Administration	Tourism Organizational Support	5,498.81
Williamsburg Area Chamber of Commerce	General Journal	10/1/2024	RENT_EXP	Office lease	Administration	Office Administration	Tourism Organizational Support	481.01
Williamsburg Area Chamber of Commerce	General Journal	10/1/2024	RENT_EXP	Office services fees	Administration	Office Administration	Tourism Organizational Support	2,916.67
	General Journal	10/1/2024	TC-DEPR	TC Assets Depreciation Exp	Administration	Office Administration	Tourism Organizational Support	120.86
Great America Financial Services	General Journal	10/1/2024	LEASE_EXP	Canon photocopier	Administration	Office Administration	Tourism Organizational Support	278.31
Great America Financial Services	General Journal	10/1/2024	LEASE_EXP	Canon photocopier Lease	Administration	Office Administration	Tourism Organizational Support	13.15
LiveWire Business Solutions LLC	Bill	10/1/2024	5534	LiveIT Package - Per PC - 13 @ 34.99 - October	Administration	Office Administration	Tourism Organizational Support	454.87
LiveWire Business Solutions LLC	Bill	10/1/2024	5534	LiveIT Package - Asset tracking - Active Managed Anti-virus- Patch Ma	Administration	Office Administration	Tourism Organizational Support	149.99
LiveWire Business Solutions LLC	Bill	10/1/2024	5534	LiveStor Data Storage Service w/ Backup	Administration	Office Administration	Tourism Organizational Support	149.99

**Williamsburg Tourism Council**  
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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Vista Gardens Marketplace	Credit Card Charge	10/1/2024	EHExpRpt276	Edward Harris, Transit from Philly event.,	Administration	Office Administration	Tourism Organizational Support	10.48
Olivier Cafe	Credit Card Charge	10/1/2024	EHExpRpt276	Edward Harris, Breakfast during Philly event,	Administration	Office Administration	Tourism Organizational Support	73.08
Starbucks	Credit Card Charge	10/1/2024	EHExpRpt276	Edward Harris, Coffee in transit from Philly event,	Administration	Office Administration	Tourism Organizational Support	5.51
Connelly Partners	Bill	10/1/2024	42765	Priceline.com LLC - 24-WTC-0250 - 2024 Q3/4 Digital Media - Septeml Destination Marketing	Destination Marketing	Destination Marketing	Destination Mkt	10,391.98
Connelly Partners	Bill	10/1/2024	42765	Priceline.com LLC - 24-WTC-0250 - 2024 Q3/4 Digital Media - Septeml Destination Marketing	Destination Marketing	Destination Marketing	Destination Mkt	7,038.67
Connelly Partners	Bill	10/1/2024	42765	Integral Ad Science (fn) - 24-WTC-0250 - 2024 Q3/4 Digital Media - Se Destination Marketing	Destination Marketing	Destination Marketing	Destination Mkt	1,092.87
Connelly Partners	Bill	10/1/2024	42765	Channel Factory, LLC - 24-WTC-0250 - 2024 Q3/4 Digital Media - Sept Destination Marketing	Destination Marketing	Destination Marketing	Destination Mkt	3,999.99
Connelly Partners	Bill	10/1/2024	42778	Travel South USA - 24-WTC-0253 - 2024 Q3/4 Print Media Renewals - Destination Marketing	Destination Marketing	Destination Marketing	Destination Mkt	14,450.00
Connelly Partners	Bill	10/1/2024	42779	AiDigital Operating LLC - 24-WTC-0255 - 2024 Q3/4 Programmatic Me Destination Marketing	Destination Marketing	Destination Marketing	Destination Mkt	19,000.00
Connelly Partners	Bill	10/1/2024	42783	10/23/2024 Lisa Summers Influencer Travel Expenses WTC Trip 9/17 - Destination Marketing	Destination Marketing	Destination Marketing	Destination Mkt	1,230.30
Connelly Partners	Bill	10/1/2024	42783	10/1/2024 S.Flory Exp Rpt - 10/1 REFUND for Airboat Tour for influenc Destination Marketing	Destination Marketing	Destination Marketing	Destination Mkt	-397.84
Connelly Partners	Bill	10/1/2024	42783	9/18/2024 S.Flory Exp Rpt - 9/18 REFUND for E-bike tour for influence Destination Marketing	Destination Marketing	Destination Marketing	Destination Mkt	-118.48
Connelly Partners	Bill	10/1/2024	42783	10/10/2024 WTC '2024 Influencer Pymts' FAM trip by Dominique Parris Destination Marketing	Destination Marketing	Destination Marketing	Destination Mkt	6,000.00
Connelly Partners	Bill	10/1/2024	42783	10/6/2024 WTC '2024 Influencer Pymts' FAM trip by Valerie Moore in C Destination Marketing	Destination Marketing	Destination Marketing	Destination Mkt	5,050.00
Connelly Partners	Bill	10/1/2024	42783	10/16/2024 WTC '2024 Influencer Pymts' Travel exps for Dominique Pz Destination Marketing	Destination Marketing	Destination Marketing	Destination Mkt	3,280.37
Connelly Partners	Bill	10/1/2024	42783	10/10/2024 WTC '2024 Influencer Pymts' Travel exps for Valerie Moore Destination Marketing	Destination Marketing	Destination Marketing	Destination Mkt	1,497.76
Tony Demin Photography LLC	Bill	10/2/2024	1195	Creative Fee per day 2.5 @ 3,500.00	Destination Marketing	Destination Marketing	Destination Mkt	8,750.00
Tony Demin Photography LLC	Bill	10/2/2024	1195	Unlimited Use Fee Unlimited use fee of 150 selefctd images.	Destination Marketing	Destination Marketing	Destination Mkt	2,500.00
Tony Demin Photography LLC	Bill	10/2/2024	1195	First Assistant	Destination Marketing	Destination Marketing	Destination Mkt	1,125.00
Tony Demin Photography LLC	Bill	10/2/2024	1195	Drone Usage	Destination Marketing	Destination Marketing	Destination Mkt	500.00
Tony Demin Photography LLC	Bill	10/2/2024	1195	Remainder due for OOP expenses	Destination Marketing	Destination Marketing	Destination Mkt	274.47
Tony Demin Photography LLC	Bill	10/2/2024	1195	Lodging	Destination Marketing	Destination Marketing	Destination Mkt	1,849.62
Tony Demin Photography LLC	Bill	10/2/2024	1195	Balance due for Rental Car.	Destination Marketing	Destination Marketing	Destination Mkt	106.94
Tony Demin Photography LLC	Bill	10/2/2024	1195	First Edit for Client review	Destination Marketing	Destination Marketing	Destination Mkt	500.00
Tony Demin Photography LLC	Bill	10/2/2024	1195	Post Production - Retouching for up to 50 images estimate 1 hour per i	Destination Marketing	Destination Marketing	Destination Mkt	2,000.00
Tony Demin Photography LLC	Bill	10/2/2024	1195	Flight to Richmond	Destination Marketing	Destination Marketing	Destination Mkt	383.85
Tony Demin Photography LLC	Bill	10/2/2024	1195	Flight reimbursement removed. 750.00 was paid for a deposit and the	Destination Marketing	Destination Marketing	Destination Mkt	-383.85
Hoffman Media, LLC	Bill	10/2/2024	3789-R	Sponsorship investment:	Destination Marketing	Destination Marketing	Destination Mkt	15,000.00
USPS	Credit Card Charge	10/2/2024	SVExpRpt266	Vazquez, Sandra, Letter and swag to top fan USPS PO 5197700687,	Administration	Office Administration	Tourism Organizational Support	13.19
Apple	Credit Card Charge	10/2/2024	DOExpRpt267	Daniela Owen, CapCut po yearly subscription for content creation API	Public Relations	Destination Marketing	Destination Mkt	89.99
Wall Street Journal	Credit Card Charge	10/2/2024	JCRpt268	Jennifer Case, Wall Street Journal subscription - No receipt,	Administration	Office Administration	Tourism Organizational Support	38.99
Enterprise Rent-A-Car	Credit Card Charge	10/2/2024	SCEExpRpt272	Selena Coles, Van that transported the marketing team and our market	Public Relations	Destination Marketing	Destination Mkt	231.64
Wawa	Credit Card Charge	10/2/2024	SCEExpRpt272	Selena Coles, Gas to return the vehicle to Enterprise,	Public Relations	Destination Marketing	Destination Mkt	24.74
1607 Coffee Company	Credit Card Charge	10/2/2024	EHExpRpt276	Edward Harris, Coffee before HR meeting,	Administration	Office Administration	Tourism Organizational Support	8.76
1607 Coffee Company	Credit Card Charge	10/2/2024	EHExpRpt276	Edward Harris, Coffee meeting,	Administration	Office Administration	Tourism Organizational Support	21.61
IContact	Credit Card Charge	10/2/2024	JAExpRpt278	Josue Ayala, ICONTACT,	Administration	Office Administration	Tourism Organizational Support	399.00
National Softball Association Inc.	Bill	10/3/2024	BPA Conv 2024	BPA National Convention in Reno, NV.	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	500.00
Coastal Thirst Beach Deli	Credit Card Charge	10/3/2024	DOExpRpt267	Daniela Owen, Lunch with Jennifer Walters, travel writer for mommy po	Public Relations	Destination Marketing	Destination Mkt	28.82
Spectrum Arena, LP	Bill	10/3/2024	7222935-020225	ABA Tour Operators client event.	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	12,000.00
Bass Pro Shops	Credit Card Charge	10/3/2024	MCEExpRpt275	Morgan Cordle, Client gift for Twisted Catfish used for follow-up from TI	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	21.39
Paychex	General Journal	10/4/2024	Payroll-TC	Tourism Gross Salary plus bonus	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	50,424.54
Paychex	General Journal	10/4/2024	Payroll-TC	Tourism FICA / FUTA / SUTA	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	3,766.08
Paychex	General Journal	10/4/2024	Payroll-TC	Paychex Payroll Processing Fee	Administration	Office Administration	Tourism Organizational Support	130.39
Principal Financial Group	General Journal	10/4/2024	Payroll-TC	Employer Contribution - 401K (EE Matching)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	2,312.58
Principal Financial Group	General Journal	10/4/2024	Payroll-TC	Employer Contribution - 401K (2% Contribution)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	826.95
Paychex	Bill	10/5/2024	6659656	Payroll Service - Vacation Time Tracking System - September.	Administration	Office Administration	Tourism Organizational Support	29.00
MCKENZIE APOTHECARY	Credit Card Charge	10/5/2024	JAExpRpt285	Josue Ayala, Bottled water from tour with CW.,	Administration	Office Administration	Tourism Organizational Support	44.52
Chesapeake Bank	Credit Card Charge	10/5/2024	JAExpRpt285	Josue Ayala, Drinks and snacks for team. Drinks and snacks for team.	Administration	Office Administration	Tourism Organizational Support	53.39
Dropbox	Credit Card Charge	10/5/2024	JAExpRpt285	Josue Ayala, Dropbox subscription,	Administration	Office Administration	Tourism Organizational Support	11.99
Emerald Thai Cuisine	Credit Card Charge	10/5/2024	EHExpRpt288	Edward Harris, EMERALD THAI CUISINE Meeting with Councilman,	Administration	Office Administration	Tourism Organizational Support	61.41
Fat Canary	Credit Card Charge	10/5/2024	EHExpRpt288	Edward Harris, Dinner with Jeremy/Podcast,	Administration	Office Administration	Tourism Organizational Support	212.87

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Fat Tuna	Credit Card Charge	10/5/2024	JSYExRpt289	Julia Smyth-Young, Lunch for Julia and Jennie Fat Tuna meeting.pdf L Administration		Office Administration	Tourism Organizational Support	52.30
Nugget Casino Resort	Credit Card Charge	10/5/2024	MCExpRpt295	Morgan Cordle, Lodging for Convention Deposit on hotel room for NSA Other Sales & Marketing		Sports Sales & Marketing	Sports Mkt	89.67
United	Credit Card Charge	10/5/2024	MCExpRpt295	Morgan Cordle, Airline ticket to Wichita, KS for Sports Relationship Cor Other Sales & Marketing		Sports Sales & Marketing	Sports Mkt	895.96
Copper Fox Distillery	Credit Card Charge	10/6/2024	DOExpRpt283	Daniela Owen, Copper Fox gave our group FAM complimentary bevera Public Relations		Destination Marketing	Destination Mkt	21.12
GoDaddy	Credit Card Charge	10/6/2024	JAExpRpt285	WTC URL renewal for discoverwilliamsburg.org and discoverwilliamsbu Destination Marketing		Destination Marketing	Destination Mkt	88.32
American Airlines	Credit Card Charge	10/6/2024	JCExpRpt287	Jennifer Case, Travelability Summit- Flight,	Destination Marketing	Destination Marketing	Destination Mkt	173.72
Emburse, Inc.	Bill	10/7/2024	1538553	October monthly service expense.	Administration	Office Administration	Tourism Organizational Support	134.82
ACCE - Assn of Chamber of Commerce Exec	Bill	10/7/2024	654386	ACCE Life AD&D/Long Term Disability/Short Term Disability - J. Ayala Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	87.03
ACCE - Assn of Chamber of Commerce Exec	Bill	10/7/2024	654386	ACCE Life AD&D/Long Term Disability/Short Term Disability - J. Case - Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	220.92
ACCE - Assn of Chamber of Commerce Exec	Bill	10/7/2024	654386	ACCE Life AD&D/Long Term Disability/Short Term Disability - J. McCol Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	73.64
ACCE - Assn of Chamber of Commerce Exec	Bill	10/7/2024	654386	ACCE Life AD&D/Long Term Disability/Short Term Disability - L. Ottars Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	83.83
ACCE - Assn of Chamber of Commerce Exec	Bill	10/7/2024	654386	ACCE Life AD&D/Long Term Disability/Short Term Disability - D. Owen Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	96.11
ACCE - Assn of Chamber of Commerce Exec	Bill	10/7/2024	654386	ACCE Life AD&D/Long Term Disability/Short Term Disability - P. Rame Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	93.57
ACCE - Assn of Chamber of Commerce Exec	Bill	10/7/2024	654386	ACCE Life AD&D/Long Term Disability/Short Term Disability - J. Smyth Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	220.92
ACCE - Assn of Chamber of Commerce Exec	Bill	10/7/2024	654386	ACCE Life AD&D/Long Term Disability/Short Term Disability - D. Turne Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	208.45
ACCE - Assn of Chamber of Commerce Exec	Bill	10/7/2024	654386	ACCE Life AD&D/Long Term Disability/Short Term Disability - S. Vazqu Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	104.36
ACCE - Assn of Chamber of Commerce Exec	Bill	10/7/2024	654386	ACCE Life AD&D/Long Term Disability/Short Term Disability - S. Coles Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	79.84
ACCE - Assn of Chamber of Commerce Exec	Bill	10/7/2024	654386	ACCE Life AD&D/Long Term Disability/Short Term Disability - M. Cordl Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	114.18
ACCE - Assn of Chamber of Commerce Exec	Bill	10/7/2024	654386	ACCE Life AD&D/Long Term Disability/Short Term Disability - E. Harris Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	263.83
TwoSix Digital LLC	Bill	10/7/2024	3767	TwoSix Digital will be available for five hours (5) to discuss marketing c Administration		Office Administration	Tourism Organizational Support	2,500.00
Delta	Credit Card Charge	10/7/2024	ARExpRpt284	Paz Alejandra Ramello, BOS-RIC for Boston Sales Trip ,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	326.94
GoDaddy	Credit Card Charge	10/7/2024	JAExpRpt285	WTC URL renewal for williamsburgholidays.com and christmasinwilliam Destination Marketing		Destination Marketing	Destination Mkt	84.32
LinkedIn Corporation - Building 1000	Credit Card Charge	10/7/2024	JAExpRpt285	Josue Ayala, Subscription cancelled. Subscription cancelled.,	Administration	Office Administration	Tourism Organizational Support	39.99
Destinations International	Credit Card Charge	10/7/2024	JCExpRpt287	Jennifer Case, Registration for DI Advocacy Summit,	Destination Marketing	Destination Marketing	Destination Mkt	1,290.00
Argonaut Hotel	Credit Card Charge	10/7/2024	JCExpRpt287	Jennifer Case, Lodging - extra room- working on getting a credit for this Destination Marketing		Destination Marketing	Destination Mkt	1,447.65
Saladworks	Credit Card Charge	10/7/2024	EHExpRpt288	Edward Harris, Lunch with Jen and Julia,	Administration	Office Administration	Tourism Organizational Support	49.81
Aromas	Credit Card Charge	10/7/2024	EHExpRpt288	Edward Harris, AROMA'S COFFEEHOUSE Coffee before meeting with Administration		Office Administration	Tourism Organizational Support	9.25
Delta	Credit Card Charge	10/7/2024	JSYExRpt289	Julia Smyth-Young, Flight to Boston for Julia to attend the Client Visits	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	326.94
Sunoco	Credit Card Charge	10/7/2024	MCExpRpt295	Morgan Cordle, Part of an amenity bag for Triple Crown Baseball Site T Other Sales & Marketing		Sports Sales & Marketing	Sports Mkt	15.36
VistaGraphics Inc	Bill	10/8/2024	18459-M	Oct 8 deployment to 900,000 targeted households Oct 15 deployment t Destination Marketing		Destination Marketing	Destination Mkt	25,000.00
North & Warren, LLC	Bill	10/8/2024	100724-18	Kingdom Products & Services:Kingdom Ad Revenue KINGDOM PRINT Destination Marketing		Destination Marketing	Destination Mkt	35,000.00
Chesapeake Bank	Credit Card Charge	10/8/2024	SVExpRpt279	Vazquez, Sandra, FOOD LION #1273 Drinks for ROC solid event,	Administration	Office Administration	Tourism Organizational Support	20.65
United Parcel Service	Credit Card Charge	10/8/2024	ARExpRpt284	Paz Alejandra Ramello, Boxes with collateral for Boston Group Sales T Administration		Office Administration	Tourism Organizational Support	39.28
Amazon	Credit Card Charge	10/8/2024	JAExpRpt285	Josue Ayala, Amazon Ink receipt for Lori's printer.pdf Ink for Lori's print Administration		Office Administration	Tourism Organizational Support	120.59
Colonial Ghosts	Credit Card Charge	10/8/2024	ExpRpt286	Jennifer McConnell, Private tour for the Rotary 7690 site visit of Coloni Other Sales & Marketing		MICE Sales & Marketing	MICE Mkt	180.42
American Airlines	Credit Card Charge	10/8/2024	JCExpRpt287	Jennifer Case, Flight to DI Advocacy Summit,	Destination Marketing	Destination Marketing	Destination Mkt	378.59
Saladworks	Credit Card Charge	10/8/2024	EHExpRpt288	Edward Harris, Lunch with Jen and Julia GLF*KINGSMILLRESORT,	Administration	Office Administration	Tourism Organizational Support	50.68
1607 Coffee Company	Credit Card Charge	10/8/2024	EHExpRpt288	Edward Harris, Meeting with Julia TST*1607 COFFEE COMPANY,	Administration	Office Administration	Tourism Organizational Support	8.76
Water Street Grill	Credit Card Charge	10/8/2024	MCExpRpt295	Morgan Cordle, Lunch with Kelsea Thompson and Chris Folk from Tripl Other Sales & Marketing		Sports Sales & Marketing	Sports Mkt	164.64
Casa Pearl	Credit Card Charge	10/8/2024	MCExpRpt295	Morgan Cordle, Dinner for site visit with Triple Crown. Kelsea and Chris Other Sales & Marketing		Sports Sales & Marketing	Sports Mkt	253.03
Sandra Vazquez	Bill	10/9/2024	REIMB/MILE 09/24	Pick up United way shirts	Administration	Office Administration	Tourism Organizational Support	24.52
Sandra Vazquez	Bill	10/9/2024	REIMB/MILE 09/24	Kick off party- Unite Way	Administration	Office Administration	Tourism Organizational Support	16.55
Sandra Vazquez	Bill	10/9/2024	REIMB/MILE 09/24	Trip back home from United Way	Administration	Office Administration	Tourism Organizational Support	14.74
Proforma Think Ink	Bill	10/9/2024	B198025927A	75 Navy Totes - Imprint in PMS 289 Navy	Destination Marketing	Destination Marketing	Destination Mkt	849.46
United	Credit Card Charge	10/9/2024	SVExpRpt279	Vazquez, Sandra, UNITED *****0364 Emma Schmitz Flight.pdf,	Destination Marketing	Destination Marketing	Destination Mkt	840.02
Expedia, Inc.	Credit Card Charge	10/9/2024	SVExpRpt279	Vazquez, Sandra, EXPEDIA *****5020 Emma Car rental.pdf,	Destination Marketing	Destination Marketing	Destination Mkt	428.12
Travel Guard Group	Credit Card Charge	10/9/2024	SVExpRpt279	Vazquez, Sandra, TRAVEL GUARD GROUP INC Emma Flight insuran Destination Marketing		Destination Marketing	Destination Mkt	56.62
WY Daily	Credit Card Charge	10/9/2024	JAExpRpt285	Josue Ayala, WY DAILY SUBSCRIPTION,	Administration	Office Administration	Tourism Organizational Support	8.95
Peking Restaurant	Credit Card Charge	10/9/2024	ExpRpt286	Jennifer McConnell, Ally and Jennie visiting Peking to try out the menu Other Sales & Marketing		Group Tour Sales & Marketing	Group Tour Mkt	32.72
Amazon	Credit Card Charge	10/9/2024	ExpRpt286	Jennifer McConnell, Skinny pop for fall education first groups,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	162.42
Virginia Pilot	Credit Card Charge	10/9/2024	JCExpRpt287	Jennifer Case, Monthly subscription,	Administration	Office Administration	Tourism Organizational Support	34.00

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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Expedia, Inc.	Credit Card Charge	10/9/2024	JCExpRpt287	Jennifer Case, Lodging Travelability Summit,	Destination Marketing	Destination Marketing	Destination Mkt	1,434.35
Hyatt	Credit Card Charge	10/9/2024	JCExpRpt287	Jennifer Case, Hotel for Advocacy Summit - didn't end up booking here	Destination Marketing	Destination Marketing	Destination Mkt	507.66
Staples	Credit Card Charge	10/9/2024	ExpRpt290	Selena Coles, Paper clips and binder Hanging Files,	Administration	Office Administration	Tourism Organizational Support	24.60
Toll	Credit Card Charge	10/9/2024	ExpRpt290	Selena Coles, ERACTOLL 5WC9X - Toll Fee,	Public Relations	Destination Marketing	Destination Mkt	38.80
Staples	Credit Card Charge	10/9/2024	ExpRpt290	Selena Coles, paper clips and folder,	Administration	Office Administration	Tourism Organizational Support	25.22
Astronomical Pancake House	Credit Card Charge	10/9/2024	EHExpRpt288	Edward Harris, Meeting ,	Administration	Office Administration	Tourism Organizational Support	53.45
Holiday Inn Express	Credit Card Charge	10/9/2024	MCExpRpt295	Morgan Cordle, Hotel room for two nights for Kelsea Thompson from Tri Other Sales & Marketing	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	205.60
Holiday Inn Express	Credit Card Charge	10/9/2024	MCExpRpt295	Morgan Cordle, Hotel room for two nights for Chris Folk from Triple Cro Other Sales & Marketing	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	205.60
Hallmark	Credit Card Charge	10/10/2024	SVExpRpt279	Vazquez, Sandra, BANNERS HALLMARK 47 Boss day card, David an Administration	Administration	Office Administration	Tourism Organizational Support	18.17
Aramark	Credit Card Charge	10/10/2024	ARExpRpt284	Paz Alejandra Ramello, 15 chocolate boxes for Boston Group Sales Tri Other Sales & Marketing	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	187.62
Good Shot Judy	Credit Card Charge	10/10/2024	ARExpRpt284	Paz Alejandra Ramello, Purchased in error. Amount has been credited.	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	101.66
Billsburg Brewery	Credit Card Charge	10/10/2024	JAEExpRpt285	Josue Ayala, Team Outing,	Administration	Office Administration	Tourism Organizational Support	135.60
Chesapeake Bank	Credit Card Charge	10/10/2024	JAEExpRpt285	Josue Ayala, Snacks for team,	Administration	Office Administration	Tourism Organizational Support	65.86
Billsburg Brewery	Credit Card Charge	10/10/2024	JAEExpRpt285	Josue Ayala, Purchase made from team member without receipt.,	Administration	Office Administration	Tourism Organizational Support	22.30
Billsburg Brewery	Credit Card Charge	10/10/2024	JAEExpRpt285	Josue Ayala, Meals for team members,	Administration	Office Administration	Tourism Organizational Support	19.44
Billsburg Brewery	Credit Card Charge	10/10/2024	JAEExpRpt285	Josue Ayala, TST*BILLSBURG BREWERY,	Administration	Office Administration	Tourism Organizational Support	2.00
Billsburg Brewery	Credit Card Charge	10/10/2024	ExpRpt286	Jennifer McConnell, Team Building outing at Billsburg Brewery,	Administration	Office Administration	Tourism Organizational Support	37.20
Walmart	Credit Card Charge	10/10/2024	ExpRpt286	Jennifer McConnell, Water for education first groups,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	42.34
Hyatt	Credit Card Credit	10/10/2024	JCExpRpt287	Jennifer Case, Reimbursed for hotel - didn't stay here,	Destination Marketing	Destination Marketing	Destination Mkt	-507.66
Precarious Beer Project	Credit Card Charge	10/10/2024	EHExpRpt288	Edward Harris, TST* PRECARIOUS BEER HALL,	Administration	Office Administration	Tourism Organizational Support	15.60
Revolution Golf and Grille	Credit Card Charge	10/10/2024	MCExpRpt295	Morgan Cordle, Lunch on site visit with Triple Crown. Kelsea, Chris, an Other Sales & Marketing	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	37.91
Bandwango, Inc.	Bill	10/11/2024	11360	Experience Builder Pro License for 1 Year - Annual Bandwango DXE IV Destination Marketing	Destination Marketing	Destination Marketing	Destination Mkt	10,788.00
50 Kingsmill LLC	Bill	10/11/2024	NAACP 10112024	NAACP Sponsorship (VIP Reception and Attendee Reception)	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	2,800.00
50 Kingsmill LLC	Bill	10/11/2024	NAFCC 11172024	NAFCC Sponsorship (Welcome Reception)	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	2,500.00
Sals By Victor	Credit Card Charge	10/11/2024	SVExpRpt279	Vazquez, Sandra, SALS BY VICTOR Pizza- Roc Solid Event.pdf,	Administration	Office Administration	Tourism Organizational Support	162.31
Amazon	Credit Card Charge	10/11/2024	DOExpRpt283	Daniela Owen, Baskets for FAM gifts AMAZON MKTPL*UL2YQ1FK3,	Public Relations	Destination Marketing	Destination Mkt	93.09
Extraspace	Credit Card Charge	10/11/2024	JAEExpRpt285	Josue Ayala, EXTRA SPACE 7490,	Administration	Office Administration	Tourism Organizational Support	362.00
Sea World Parks & Entertainment	Credit Card Charge	10/11/2024	EHExpRpt288	Edward Harris, No receipt BUSCH GARDENS FOOD SVC,	Administration	Office Administration	Tourism Organizational Support	28.39
Column15	Credit Card Charge	10/11/2024	EHExpRpt288	Edward Harris, COLUMN 15 COFFEE,	Administration	Office Administration	Tourism Organizational Support	15.31
GoDaddy	Credit Card Charge	10/12/2024	JAEExpRpt285	WTC URL renewal for visitwilliamsburg.org	Destination Marketing	Destination Marketing	Destination Mkt	43.16
GoDaddy	Credit Card Charge	10/13/2024	JAEExpRpt285	WTC URL renewal for visitwilliamsburg.net	Destination Marketing	Destination Marketing	Destination Mkt	45.16
VGFOA	Bill	10/14/2024	200001312	Online continuing education course for VA Government & Law 2024	Administration	Office Administration	Tourism Organizational Support	195.00
Ashley Elena Hise	Bill	10/14/2024	51342-000101	Photography coverage in Williamsburg for Fall-Winter 2024	Destination Marketing	Destination Marketing	Destination Mkt	2,000.00
National Tour Association	Bill	10/14/2024	323695	2025 Membership Dues exp 12-31-25	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	875.00
American Bus Association Inc	Bill	10/14/2024	MKPL-212285	Receptive Operator Appointment Taker (Sun AM/Sun PM) Regular Reg Other Sales & Marketing	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	1,895.00
ACCE - Assn of Chamber of Commerce Exec	Bill	10/14/2024	654242	ACCE 3rd Quarter 2024, 2nd FY25 401K Administrative Fee	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	412.50
Sands Anderson	Bill	10/14/2024	687028	8/23/24 RHH Review of questions concerning personnel records and V Administration	Administration	Office Administration	Tourism Organizational Support	84.00
Sands Anderson	Bill	10/14/2024	687028	8/23/24 JLM Review and analysis of document retention requirements; Administration	Administration	Office Administration	Tourism Organizational Support	294.00
Sands Anderson	Bill	10/14/2024	687028	8/28/24 RHH Review and respond to email from Sandra Vazquez conco Administration	Administration	Office Administration	Tourism Organizational Support	42.00
Sands Anderson	Bill	10/14/2024	687028	9/05/24 RHH Zoom meeting with Edward Harris to discuss bylaws and i Administration	Administration	Office Administration	Tourism Organizational Support	210.00
Sands Anderson	Bill	10/14/2024	687028	9/05/24 JLM Review and revise policies	Administration	Office Administration	Tourism Organizational Support	168.00
Sands Anderson	Bill	10/14/2024	687028	9/11/24 RHH Review of governing documents and statutory authority, r Administration	Administration	Office Administration	Tourism Organizational Support	210.00
Sands Anderson	Bill	10/14/2024	687028	9/12/24 RHH Review of email from Ed Harris, telephone call to Ed Harr Administration	Administration	Office Administration	Tourism Organizational Support	84.00
Sands Anderson	Bill	10/14/2024	687028	9/13/24 RHH Prepare and forward email to Edward Harris regarding an Administration	Administration	Office Administration	Tourism Organizational Support	84.00
Sands Anderson	Bill	10/14/2024	687028	9/17/24 RHH Review of proposed employment policies and discussion: Administration	Administration	Office Administration	Tourism Organizational Support	294.00
Sands Anderson	Bill	10/14/2024	687028	9/17/24 RHH Attend Council Meeting	Administration	Office Administration	Tourism Organizational Support	420.00
Sands Anderson	Bill	10/14/2024	687028	9/17/24 RHH Review of policy questions with Sandra Vazquez and exci Administration	Administration	Office Administration	Tourism Organizational Support	126.00
Sands Anderson	Bill	10/14/2024	687028	9/17/24 JLM Conference with Robyn Hansen concerning policies.	Administration	Office Administration	Tourism Organizational Support	210.00
Sands Anderson	Bill	10/14/2024	687028	9/17/24 MCH Consultation on requirements of VFOIA related to agende Administration	Administration	Office Administration	Tourism Organizational Support	42.00
Sands Anderson	Bill	10/14/2024	687028	9/27/24 JLM Review and revise policies	Administration	Office Administration	Tourism Organizational Support	378.00
Sands Anderson	Bill	10/14/2024	687028	9/30/24 RHH Review of emails and telephone conference with Ed Harri Administration	Administration	Office Administration	Tourism Organizational Support	84.00

**Williamsburg Tourism Council**  
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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
SnapWidget	Credit Card Charge	10/14/2024	JAExpRpt285	Josue Ayala, SNAPWIDGET,	Administration	Office Administration	Tourism Organizational Support	10.93
Uber	Credit Card Charge	10/14/2024	MCExpRpt295	Morgan Cordle, Transportation to lunch during Sports Relationship Con	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	22.95
WICHITA WIND SURGE	Credit Card Charge	10/14/2024	MCExpRpt295	Morgan Cordle, For dinner at the minor league stadium in Wichita, KS f	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	16.80
Dunkin'	Credit Card Charge	10/14/2024	MCExpRpt295	Morgan Cordle, Coffee while I was in the airport traveling for the Sports	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	5.63
Uber	Credit Card Charge	10/14/2024	MCExpRpt295	Morgan Cordle, Transportation back from lunch to the convention at the	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	25.48
Uber	Credit Card Charge	10/14/2024	MCExpRpt295	Morgan Cordle, Transportation to lunch during Sports Relationship Con	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	21.99
Great America Financial Services	Bill	10/15/2024	37663655	Copier Lease Expense	Administration	Office Administration	Tourism Organizational Support	12.42
Great America Financial Services	Bill	10/15/2024	37663655	Quarterly Usage for Color Images	Administration	Office Administration	Tourism Organizational Support	959.40
Parkway Printshop LLC	Credit Card Charge	10/15/2024	DOExpRpt283	Daniela Owen, Bandwango historic holiday shirts. Cost is a little less in	Destination Marketing	Destination Marketing	Destination Mkt	3,267.50
Uber	Credit Card Charge	10/15/2024	ARExpRpt284	Paz Alejandra Ramello, UBER trip Boston Logan airport to Marriott Co	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	62.07
Douzo Restaurant	Credit Card Charge	10/15/2024	ARExpRpt284	Paz Alejandra Ramello, Dinner while in Boston during Group Sales clie	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	45.38
The Court Yard Restaurant	Credit Card Charge	10/15/2024	ARExpRpt284	Paz Alejandra Ramello, Lunch/Client event at The Court Yard Restaura	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	457.20
FedEx	Credit Card Charge	10/15/2024	ARExpRpt284	Paz Alejandra Ramello, FEDEX OFFIC61100056119 Handling fee of tv	Administration	Office Administration	Tourism Organizational Support	25.00
Uber	Credit Card Charge	10/15/2024	MCExpRpt295	Morgan Cordle, Transportation from the airport to the hotel for the Spor	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	21.91
River City Brewery	Credit Card Charge	10/15/2024	MCExpRpt295	Morgan Cordle, Morgan's dinner while she was traveling for Sports Rel	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	27.74
Hyatt	Credit Card Charge	10/15/2024	MCExpRpt295	Morgan Cordle, Coffee at Hyatt while Morgan was traveling for Sports F	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	4.26
B & C BARBEQUE	Credit Card Charge	10/15/2024	MCExpRpt295	Morgan Cordle, Morgan's Dinner when she was traveling for Sports Rel	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	47.06
Strategic Marketing & Research	Bill	10/16/2024	0012034-IN	Professional fees - October 2024	Destination Marketing	Destination Marketing	Destination Mkt	16,500.00
Connelly Partners	Bill	10/16/2024	42574	FY25 Agency Fee - October 2024	Destination Marketing	Destination Marketing	Destination Mkt	104,167.00
Connelly Partners	Bill	10/16/2024	42582	24-WTC-0266 - FY25 Industry Email Deployment - October	Destination Marketing	Destination Marketing	Destination Mkt	570.00
Connelly Partners	Bill	10/16/2024	42583	9/10/2024 S.Flory Exp Rpt - 9/10 Colonial Ghosts Tour tickets for influe	Destination Marketing	Destination Marketing	Destination Mkt	132.00
Connelly Partners	Bill	10/16/2024	42583	9/10/2024 S.Flory Exp Rpt - 9/10 Williamsburg Walking Tour tickets for	Destination Marketing	Destination Marketing	Destination Mkt	74.20
Connelly Partners	Bill	10/16/2024	42583	9/10/2024 S.Flory Exp Rpt - 9/10 Yorktown Sail tickets for influencer gn	Destination Marketing	Destination Marketing	Destination Mkt	358.55
Connelly Partners	Bill	10/16/2024	42583	9/10/2024 S.Flory Exp Rpt - 9/10 Yorktown Sail tickets for influencer N	Destination Marketing	Destination Marketing	Destination Mkt	173.84
Connelly Partners	Bill	10/16/2024	42583	9/10/2024 S.Flory Exp Rpt- 9/10 Williamsburg Walking Tour tickets for	Destination Marketing	Destination Marketing	Destination Mkt	159.00
Connelly Partners	Bill	10/16/2024	42590	Video Editor - Winter Creative Campaign	Destination Marketing	Destination Marketing	Destination Mkt	1,800.00
Café Chew	Credit Card Charge	10/16/2024	ARExpRpt284	Paz Alejandra Ramello, Lunch for Northeast Unlimited Tours staff durin	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	84.53
Shell	Credit Card Charge	10/16/2024	ARExpRpt284	Paz Alejandra Ramello, Gas for car rental in Boston,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	25.92
Capital Region USA	Credit Card Charge	10/16/2024	ARExpRpt284	Paz Alejandra Ramello, Richmond Airport Parking - Boston Trip ,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	24.00
Marriott	Credit Card Charge	10/16/2024	ARExpRpt284	Paz Alejandra Ramello, Stay during Boston Sales Trip. ,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	1,212.76
Beth's Bakery & Cafe	Credit Card Charge	10/16/2024	ARExpRpt284	Paz Alejandra Ramello, Pastries for client sales calls at Northeast Unlir	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	19.92
Good Shot Judy	Credit Card Credit	10/16/2024	ARExpRpt284	Paz Alejandra Ramello, Refund for purchase made in error.,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	-101.66
Jamestown Settlement Cafe (JCM Inc)	Credit Card Charge	10/16/2024	JAExpRpt285	Josue Ayala, For sports meeting,	Administration	Office Administration	Tourism Organizational Support	257.07
Zoom Video Communications Inc	Credit Card Charge	10/16/2024	JAExpRpt285	Josue Ayala, ZOOM.US 888-799-9666,	Administration	Office Administration	Tourism Organizational Support	33.58
Jamestown Settlement Cafe (JCM Inc)	Credit Card Charge	10/16/2024	JAExpRpt285	Josue Ayala, Sports Meeting,	Administration	Office Administration	Tourism Organizational Support	26.55
ArcBest	Credit Card Charge	10/16/2024	JMExpRpt286	Jennifer McConnell, Return delivery of booth from VSAE,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	441.43
Amazon	Credit Card Charge	10/16/2024	ExpRpt286	Jennifer McConnell, Skinny pop for Templeton MS group.,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	71.00
Toll	Credit Card Charge	10/16/2024	ExpRpt290	Selena Coles, Toll fee,	Public Relations	Destination Marketing	Destination Mkt	20.55
1607 Coffee Company	Credit Card Charge	10/16/2024	EHExpRpt288	Edward Harris, Meeting,	Administration	Office Administration	Tourism Organizational Support	8.76
Uber	Credit Card Charge	10/16/2024	MCExpRpt295	Morgan Cordle, Transportation to lunch during Sports Relationship Con	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	25.17
Hyatt	Credit Card Charge	10/16/2024	MCExpRpt295	Morgan Cordle, Lunch for Morgan while she was at the Sports Relation	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	15.60
River City Brewery	Credit Card Charge	10/16/2024	MCExpRpt295	Morgan Cordle, Client drink with Youth Soccer, Dean and Morgan from	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	13.00
Hyatt	Credit Card Charge	10/16/2024	MCExpRpt295	Morgan Cordle, Breakfast while at the conference. Lost Receipt.,	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	7.99
Bluegrass Integrated Communications	Bill	10/17/2024	210130	Client Storage - 3 @ 22.50 each per contract	Destination Marketing	Destination Marketing	Destination Mkt	67.50
Bluegrass Integrated Communications	Bill	10/17/2024	210130	Bulk requests - 4 @ 4.75 each per the contract	Destination Marketing	Destination Marketing	Destination Mkt	19.00
Bluegrass Integrated Communications	Bill	10/17/2024	210130	Postage and Freight for orders and remainder of older guides to come l	Destination Marketing	Destination Marketing	Destination Mkt	212.07
Bluegrass Integrated Communications	Bill	10/17/2024	210130	Additional Cartan @ 1.00 each per contract	Destination Marketing	Destination Marketing	Destination Mkt	2.00
Multiview Canada	Bill	10/17/2024	CCD410084	Sales Advertising for Group Motorcoach efforts. 11/01/2024 to 11/27/2	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	14,300.00
Williamsburg Walking Tour	Credit Card Charge	10/17/2024	DOExpRpt283	Daniela Owen, Tour ticket for Emma while she was here FH' WILLIAM' Administration		Office Administration	Tourism Organizational Support	26.50
Hertz	Credit Card Charge	10/17/2024	ARExpRpt284	Paz Alejandra Ramello, HERTZ CAR RENTAL for Boston Sales calls ,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	285.45
Colonial Williamsburg Company	Credit Card Charge	10/17/2024	ExpRpt286	Jennifer McConnell, Palace Concert tickets for USS Albemarle/USNS (	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	38.00

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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Virginia Pilot	Credit Card Charge	10/17/2024	JCExpRpt287	Jennifer Case, Monthly subscription - Duplicate Charge to be addresse	Administration	Office Administration	Tourism Organizational Support	34.00
Paul's Deli	Credit Card Charge	10/17/2024	ExpRpt289	Julia Smyth-Young, Applicant Lunch Meeting PT Assistant/V. Bunting,	Administration	Office Administration	Tourism Organizational Support	43.34
Hyatt	Credit Card Charge	10/17/2024	MCExpRpt295	Morgan Cordle, Part of Morgan's hotel bill for Sports Relationship confe	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	195.93
Hyatt	Credit Card Charge	10/17/2024	MCExpRpt295	Morgan Cordle, The remainder of Hyatt hotel bill for Morgan's stay at S	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	384.86
Uber	Credit Card Charge	10/17/2024	MCExpRpt295	Morgan Cordle, Transportation from hotel to Chicken 'n Pickle for Sport	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	20.99
Hyatt	Credit Card Charge	10/17/2024	MCExpRpt295	Morgan Cordle, Starbucks breakfast for Morgan when she was travelin	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	8.00
Richmond Parking	Credit Card Charge	10/17/2024	MCExpRpt295	Morgan Cordle, Parking for travel to Sports Relationship Conference.,	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	48.00
CNBC EXPRESS	Credit Card Charge	10/17/2024	MCExpRpt295	Morgan Cordle, Snack at Airport while Morgan was traveling for Sports	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	4.42
Uber	Credit Card Charge	10/17/2024	MCExpRpt295	Morgan Cordle, Transportation from hotel to airport for Sports Relations	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	18.93
Paychex	General Journal	10/18/2024	Payroll-TC	Tourism Gross Salary plus bonus	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	55,658.54
Paychex	General Journal	10/18/2024	Payroll-TC	Tourism FICA / FUTA / SUTA	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	4,166.49
Paychex	General Journal	10/18/2024	Payroll-TC	Paychex Payroll Processing Fee	Administration	Office Administration	Tourism Organizational Support	130.39
Principal Financial Group	General Journal	10/18/2024	Payroll-TC	Employer Contribution - 401K (EE Matching)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	3,011.79
Principal Financial Group	General Journal	10/18/2024	Payroll-TC	Employer Contribution - 401K (2% Contribution)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	1,113.17
Hugh Dillon LLC	Bill	10/18/2024	3535	Philadelphia Media Event Photographer 2 hrs at Nat'l Revolutionary M	Destination Marketing	Destination Marketing	Destination Mkt	475.00
Gallup	Credit Card Charge	10/18/2024	SVExpRpt279	Vazquez, Sandra, DRI"Gallup Emma Schmitz-Gallup-strenghts.pdf,	Administration	Office Administration	Tourism Organizational Support	59.99
Walgreen's	Credit Card Charge	10/18/2024	DOExpRpt283	Daniela Owen, Gift cards for models for mini fall photo shoot WALGRE	Destination Marketing	Destination Marketing	Destination Mkt	335.70
Williamsburg Woodlands	Credit Card Charge	10/18/2024	ExpRpt286	Jennifer McConnell, Margaret Woods/Mary Devos hotel stay for site vis	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	305.04
Chipotle	Credit Card Charge	10/18/2024	JCExpRpt287	Jennifer Case, Lunch meeting to discuss Agency Contracts,	Administration	Office Administration	Tourism Organizational Support	31.64
Aromas	Credit Card Charge	10/18/2024	EHExpRpt288	Edward Harris, AROMA'S COFFEEHOUSE,	Administration	Office Administration	Tourism Organizational Support	40.18
Uber	Credit Card Charge	10/18/2024	EHExpRpt288	Edward Harris, Taxi while in London SQ *ELEVA COLONIAL LLC,	Administration	Office Administration	Tourism Organizational Support	20.57
Doordash	Credit Card Charge	10/19/2024	JAExpRpt285	Josue Ayala, Mistake was made with subscription and purchased twice	Administration	Office Administration	Tourism Organizational Support	9.99
Richmond Parking	Credit Card Charge	10/19/2024	EHExpRpt288	Edward Harris, Coffee/M meal in transit to London BISTRO ATELIER,	Administration	Office Administration	Tourism Organizational Support	57.88
Tipsy Beans	Credit Card Charge	10/19/2024	EHExpRpt288	Edward Harris, FAM tour with Jennie,	Administration	Office Administration	Tourism Organizational Support	34.24
Gordon Ramsay Restaurants	Credit Card Charge	10/19/2024	JSYExRpt289	Julia Smyth-Young, Dinner with Della Tuley during Brand USA/CRUSA	Other Sales & Marketing	International Sales & Marketing	International Mkt	110.88
Marriott	Credit Card Charge	10/19/2024	JSYExRpt289	Julia Smyth-Young, Marriot Brand USA London.pdf Hotel stay during B	Other Sales & Marketing	International Sales & Marketing	International Mkt	2,693.05
CMT UK LTD	Credit Card Charge	10/19/2024	JSYExRpt289	Julia Smyth-Young, Taxi 10.19.24 104.60 Airport to hotel London.pdf C	Other Sales & Marketing	International Sales & Marketing	International Mkt	136.75
HARRIS TEETER	Credit Card Charge	10/20/2024	ARExpRpt284	Paz Alejandra Ramello, Water for American Expeditions Group,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	21.78
GoDaddy	Credit Card Charge	10/20/2024	JAExpRpt285	WTC URL renewal for williamsburghalloween.com	Destination Marketing	Destination Marketing	Destination Mkt	42.16
Sals By Victor	Credit Card Charge	10/20/2024	JMExpRpt286	Jennifer McConnell, Dinner at Sals with Margaret Woods and Mary De\	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	92.24
1781 Cafe	Credit Card Charge	10/20/2024	JMExpRpt286	Jennifer McConnell, Coffee for USS Albemarle Site Visit Margaret and	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	22.19
Jamestown Settlement Cafe (JCM Inc)	Credit Card Charge	10/20/2024	JMExpRpt286	Jennifer McConnell, JAMESTOWN SETTLEMENT CAF,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	55.40
Historic Jamestown	Credit Card Charge	10/20/2024	JMExpRpt286	Jennifer McConnell, SQ *HISTORIC JAMESTOWNE (,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	30.00
Marriott	Credit Card Charge	10/20/2024	EHExpRpt288	Edward Harris, London visit COUNTY HALL MARRIOTT,	Administration	Office Administration	Tourism Organizational Support	2,419.50
Uber	Credit Card Charge	10/20/2024	EHExpRpt288	Edward Harris, Transportation in London,	Administration	Office Administration	Tourism Organizational Support	126.82
CMT UK LTD	Credit Card Charge	10/20/2024	EHExpRpt288	Edward Harris, Taxi ride CMT UK LTD TAXI FARE,	Administration	Office Administration	Tourism Organizational Support	35.82
Uber	Credit Card Charge	10/20/2024	EHExpRpt288	Edward Harris, TXW*LONDON TAXI 69008 Taxi while in London,	Administration	Office Administration	Tourism Organizational Support	31.90
Caffè Nero	Credit Card Charge	10/20/2024	EHExpRpt288	Edward Harris, CAFFE NERO 40 PORTCULLIS Drink while in London,	Administration	Office Administration	Tourism Organizational Support	5.29
Richmond Parking	Credit Card Charge	10/20/2024	EHExpRpt288	Edward Harris, PY *PIZZA HUT IAD Food before flying to London,	Administration	Office Administration	Tourism Organizational Support	4.97
Illy	Credit Card Charge	10/20/2024	EHExpRpt288	Edward Harris, Coffee for self while in London ,	Administration	Office Administration	Tourism Organizational Support	8.34
LUL Ticket	Credit Card Charge	10/20/2024	JSYExRpt289	Julia Smyth-Young, LUL TICKET MACHINE Train ticket in London duri	Other Sales & Marketing	International Sales & Marketing	International Mkt	17.52
LUL Ticket	Credit Card Charge	10/20/2024	JSYExRpt289	Julia Smyth-Young, LUL TICKET MACHINE Train ticket during Brand L	Other Sales & Marketing	International Sales & Marketing	International Mkt	8.76
Royal Britania	Credit Card Charge	10/20/2024	JSYExRpt289	Julia Smyth-Young, Needed new charger while in London during Brand	Other Sales & Marketing	International Sales & Marketing	International Mkt	78.43
Paz Alejandra Ramello	Bill	10/21/2024	REIMB/MILE 09/24	Drive from Williamsburg Lodge to Historic Jamestowne with Kim Glad	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	5.09
Paz Alejandra Ramello	Bill	10/21/2024	REIMB/MILE 09/24	Drive from Jamestown Settlement to Williamsburg Winery with Kim Gl	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	4.89
Paz Alejandra Ramello	Bill	10/21/2024	REIMB/MILE 09/24	Drive from Williamsburg Winery to Williamsburg Lodge with Kim Glad	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	3.02
Paz Alejandra Ramello	Bill	10/21/2024	REIMB/MILE 09/24	Drive from home to the Maryland Motorcoach Association Tradevel Lec	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	153.43
Paz Alejandra Ramello	Bill	10/21/2024	REIMB/MILE 09/24	Drive from SpringHill Hotel to the MMA Travel Leaders event at The Bi	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	13.87
Paz Alejandra Ramello	Bill	10/21/2024	REIMB/MILE 09/24	Drive from The Big Winery to Maryland Theater for MMA Travel Leader	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	11.19
Paz Alejandra Ramello	Bill	10/21/2024	REIMB/MILE 09/24	Return to Hotel after MMA Travel Leader event at Maryland Theater	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	2.75
Paz Alejandra Ramello	Bill	10/21/2024	REIMB/MILE 09/24	Drive from SpringHill Suites Hotel to Hagerstown Aviation Museum to p	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	4.82

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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Paz Alejandra Ramello	Bill	10/21/2024	REIMB/MILE 09/24	Drive back home from Hagerstown Aviation Museum attending MMA G	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	154.10
Paz Alejandra Ramello	Bill	10/21/2024	REIMB/MILE 09/24	Drive from home to Hilton Richmond downtown to attend VSAE FAIL Cc	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	37.25
Paz Alejandra Ramello	Bill	10/21/2024	REIMB/MILE 09/24	Trip to Michaels to purchase a basket and other items to put together t	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	8.17
Paz Alejandra Ramello	Bill	10/21/2024	REIMB/MILE 09/24	Drive from Hilton Richmond Downtown hotel to home. Returning after h	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	37.05
Amazon	Credit Card Charge	10/21/2024	SVExpRpt1279	Vazquez, Sandra, Monitors and keyboard/mouse for Emma.	Administration	Office Administration	Tourism Organizational Support	350.83
Williamsburg Walking Tour	Credit Card Charge	10/21/2024	DOExpRpt283	Daniela Owen, Tour ticket for Josue to join Emma on walking tour FH*	Administration	Office Administration	Tourism Organizational Support	26.50
Publix	Credit Card Charge	10/21/2024	ARExpRpt284	Paz Alejandra Ramello, Water for EF Explore Group,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	28.04
USPS	Credit Card Charge	10/21/2024	JAExpRpt285	Josue Ayala, Mailing USPS.COM CLICKNSHIP,	Administration	Office Administration	Tourism Organizational Support	107.50
Wyndham F&B	Credit Card Charge	10/21/2024	JCEXPt287	Jennifer Case, Dinner- Advocacy Summit	Destination Marketing	Destination Marketing	Destination Mkt	15.24
Chick-fil-A	Credit Card Charge	10/21/2024	JCEXPt287	Jennifer Case, DI Advocacy Summit,	Destination Marketing	Destination Marketing	Destination Mkt	7.32
Newport News / Wmbg Int'l Airport	Credit Card Charge	10/21/2024	JCEXPt287	Jennifer Case, Airport parking,	Destination Marketing	Destination Marketing	Destination Mkt	4.55
Toll	Credit Card Charge	10/21/2024	SCEXPt290	Selena Coles, Toll fee,	Public Relations	Destination Marketing	Destination Mkt	12.00
CMT UK LTD	Credit Card Charge	10/21/2024	EHEXPt288	Edward Harris, Taxi ride CMT UK LTD TAXI FARE,	Administration	Office Administration	Tourism Organizational Support	30.85
Uber	Credit Card Charge	10/21/2024	EHEXPt288	Edward Harris, image.jpg TXW*LONDON TAXI 76917,	Administration	Office Administration	Tourism Organizational Support	30.33
Starbucks	Credit Card Charge	10/21/2024	EHEXPt288	Edward Harris, Latte and snack while in London STARBUCKS,	Administration	Office Administration	Tourism Organizational Support	13.34
Uber	Credit Card Charge	10/21/2024	JSYEXpt289	Julia Smyth-Young, Taxi during Brand USA.pdf TXW*LONDON TAXI 6	Other Sales & Marketing	International Sales & Marketing	International Mkt	19.61
Uber	Credit Card Charge	10/21/2024	JSYEXpt289	Julia Smyth-Young, Uber London 10.21.24 County Hall to Group Dinne	Other Sales & Marketing	International Sales & Marketing	International Mkt	2.61
Uber	Credit Card Charge	10/21/2024	JSYEXpt289	Julia Smyth-Young, UBER *TRIP Uber 10.21.24 8.37 am.pdf,	Other Sales & Marketing	International Sales & Marketing	International Mkt	31.01
Colonial Williamsburg Company	Credit Card Charge	10/22/2024	DOExpRpt283	Daniela Owen, Two tickets for Emma and Jennie to do the CW Ghost Tr	Administration	Office Administration	Tourism Organizational Support	38.00
Hertz	Credit Card Charge	10/22/2024	JAExpRpt284	Paz Alejandra Ramello, Boston trip tolls,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	14.99
Old City Barbeque	Credit Card Charge	10/22/2024	JMExpRpt286	Jennifer McConnell, Lunch at Old City BBQ for Margaret Woods and M	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	114.09
Revolution Golf and Grille	Credit Card Charge	10/22/2024	JMExpRpt286	Jennifer McConnell, Dinner and site visit for Margaret Woods and Mary	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	109.77
Aromas	Credit Card Charge	10/22/2024	JMExpRpt286	Jennifer McConnell, Coffee for USS Albemarle Site Visit Margaret and	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	16.33
Uber	Credit Card Charge	10/22/2024	JCEXPt287	Jennifer Case, Advocacy Summit,	Destination Marketing	Destination Marketing	Destination Mkt	18.56
Uber	Credit Card Charge	10/22/2024	JCEXPt287	Jennifer Case, Advocacy Summit,	Destination Marketing	Destination Marketing	Destination Mkt	16.65
Staples	Credit Card Charge	10/22/2024	SCEXPt290	Selena Coles, STAPLES 00107102,	Administration	Office Administration	Tourism Organizational Support	29.99
Uber	Credit Card Charge	10/22/2024	EHEXPt288	Edward Harris, UBER *TRIP while in London no receipt,	Administration	Office Administration	Tourism Organizational Support	20.53
Starbucks	Credit Card Charge	10/22/2024	EHEXPt288	Edward Harris, Latte and snack while in London STARBUCKS,	Administration	Office Administration	Tourism Organizational Support	9.86
Uber	Credit Card Charge	10/22/2024	JSYEXpt289	Julia Smyth-Young, Uber London 10.22.24.pdf Brand USA/CRUSA con	Other Sales & Marketing	International Sales & Marketing	International Mkt	29.47
LUL Ticket	Credit Card Charge	10/22/2024	JSYEXpt289	Julia Smyth-Young, Train Ticket during Brand USA/CRUSA LUL TICKE	Other Sales & Marketing	International Sales & Marketing	International Mkt	8.75
Uber Eats	Credit Card Charge	10/22/2024	JSYEXpt289	Julia Smyth-Young, Uber Eats Brand USA.pdf Wrap for Julia during Br	Other Sales & Marketing	International Sales & Marketing	International Mkt	28.21
Paz Alejandra Ramello	Bill	10/23/2024	REIMB/EXP 09/24	Two toll transactions for \$9.50 and \$30.95. Driving from MD to VA after	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	40.45
Connelly Partners	Bill	10/23/2024	42579	YGS Group - 24-WTC-0253 - 2024 Q3/4 Print Media Renewals	Destination Marketing	Destination Marketing	Destination Mkt	2,000.00
Travel South USA	Bill	10/23/2024	TSI-29912	Double Supplier Registration Package (Early) - Julia Smyth - Young	Other Sales & Marketing	International Sales & Marketing	International Mkt	1,695.00
Proforma Think Ink	Bill	10/23/2024	B198026050A	1,000 White Pens - Imprint royal blue	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	460.48
Proforma Think Ink	Bill	10/23/2024	B198026049A	500 Navy Totes - Imprint in White for Philly Media Event	Destination Marketing	Destination Marketing	Destination Mkt	1,028.15
ABC	Credit Card Charge	10/23/2024	JMExpRpt286	Jennifer McConnell, Baileys for turndown treat for the HelmsBriscoe FA	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	38.39
PRSA (Public Relations Society of America)	Credit Card Charge	10/23/2024	SCEXPt290	Selena Coles, PRSA HAMPTON ROADS - Pinnacle Awards registrati	Public Relations	Destination Marketing	Destination Mkt	60.00
Heathrow Airport	Credit Card Charge	10/23/2024	EHEXPt288	Edward Harris, image.jpg Heathrow Black Cabs,	Administration	Office Administration	Tourism Organizational Support	261.99
CMT UK LTD	Credit Card Charge	10/23/2024	EHEXPt288	Edward Harris, CMT UK LTD TAXI FARE,	Administration	Office Administration	Tourism Organizational Support	36.58
Ebbsfleet International	Credit Card Charge	10/23/2024	EHEXPt288	Edward Harris, Expense while in London SE EBBSFLEET INT. TO,	Administration	Office Administration	Tourism Organizational Support	27.60
Eleva	Credit Card Charge	10/23/2024	EHEXPt288	Edward Harris, Meeting with Yuri TXW*LONDON TAXI 50046,	Administration	Office Administration	Tourism Organizational Support	20.57
London Golf Club	Credit Card Charge	10/23/2024	EHEXPt288	Edward Harris, Expense while in London LONDON GOLF CLUB P,	Administration	Office Administration	Tourism Organizational Support	5.21
Nobu	Credit Card Charge	10/23/2024	EHEXPt288	Edward Harris, Dinner while in London,	Administration	Office Administration	Tourism Organizational Support	232.80
Uber	Credit Card Charge	10/23/2024	JSYEXpt289	Julia Smyth-Young, Uber dinner 10.24.24 with CEO Brand USA/CRUSA/	Other Sales & Marketing	International Sales & Marketing	International Mkt	14.93
Uber	Credit Card Charge	10/23/2024	JSYEXpt289	Julia Smyth-Young, Wednesday Evening Trip during London Brand US	Other Sales & Marketing	International Sales & Marketing	International Mkt	32.73
Food for Thought	Credit Card Charge	10/23/2024	MCEXPt295	Morgan Cordle, Lunch meeting to discuss potential Regatta with Williar	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	81.93
Target	Credit Card Charge	10/24/2024	SVExpRpt279	Vazquez, Sandra, TARGET 00011619 Lori birthday and David 5 yr ann	Administration	Office Administration	Tourism Organizational Support	84.00
King's Arm Tavern	Credit Card Charge	10/24/2024	AREXPt284	Paz Alejandra Ramello, KINGS ARMS TAVERN Dinner reservation for	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	224.27
Virginia ABC	Credit Card Charge	10/24/2024	JMExpRpt286	Jennifer McConnell, Baileys for turndown treat for HelmsBriscoes FAM	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	38.39
Panderri	Credit Card Charge	10/24/2024	JCEXPt287	Jennifer Case, DI Advocacy Summit - meals,	Destination Marketing	Destination Marketing	Destination Mkt	12.25



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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Richmond Parking	Credit Card Charge	10/24/2024	EHExpRpt288	Edward Harris, Parking while in London IAD DULLES HOURLY 55,	Administration	Office Administration	Tourism Organizational Support	181.00
Heathrow Black Cab Services	Credit Card Charge	10/24/2024	EHExpRpt288	Edward Harris, While in London Heathrow Black Cabs,	Administration	Office Administration	Tourism Organizational Support	151.30
Miller's	Credit Card Charge	10/24/2024	EHExpRpt288	Edward Harris, Gas for drive back from Dulles,	Administration	Office Administration	Tourism Organizational Support	42.10
United	Credit Card Charge	10/24/2024	EHExpRpt288	Edward Harris, INFLIGHT WIFI on return from London,	Administration	Office Administration	Tourism Organizational Support	29.99
Uber	Credit Card Charge	10/24/2024	JSYExRpt289	Julia Smyth-Young, Uber 10.23.24 evening Brand USA/CRUSA Brand	Other Sales & Marketing	International Sales & Marketing	International Mkt	30.81
Uber	Credit Card Charge	10/24/2024	JSYExRpt289	Julia Smyth-Young, Brand USA/CRUSA transportation. No receipt,	Other Sales & Marketing	International Sales & Marketing	International Mkt	29.86
Uber	Credit Card Charge	10/24/2024	JSYExRpt289	Julia Smyth-Young, 56.74 Brand USA Uber 10.25.24.pdf UBER *TRIP,	Other Sales & Marketing	International Sales & Marketing	International Mkt	73.75
Uber	Credit Card Charge	10/24/2024	JSYExRpt289	Julia Smyth-Young, 10.24 uber ride after dinner with VA DMO.pdf,	Other Sales & Marketing	International Sales & Marketing	International Mkt	16.70
Uber	Credit Card Charge	10/24/2024	JSYExRpt289	Julia Smyth-Young, Brand USA/CRUSA transportation. No receipt Ube	Other Sales & Marketing	International Sales & Marketing	International Mkt	30.12
Delta	Credit Card Charge	10/24/2024	MCEXPt295	Morgan Cordle, One-way ticket from Reno to Richmond for NSA Confe	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	458.98
United	Credit Card Charge	10/24/2024	MCEXPt295	Morgan Cordle, One-way ticket from Richmond to Reno for NSA Confe	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	413.98
Delta	Credit Card Charge	10/24/2024	MCEXPt295	Morgan Cordle, DELTA AIR - Purchased upgrade to cover additional o	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	29.99
Bluegrass Integrated Communications	Bill	10/25/2024	210129	Load Data File - 2 @ 18.5 ea.- September	Destination Marketing	Destination Marketing	Destination Mkt	37.00
Bluegrass Integrated Communications	Bill	10/25/2024	210129	Postage and Freight	Destination Marketing	Destination Marketing	Destination Mkt	2,005.67
Bluegrass Integrated Communications	Bill	10/25/2024	210129	Residential requests X 1326- USPS Address Prep, Ink Jet Addressing,	Destination Marketing	Destination Marketing	Destination Mkt	1,326.16
Verizon Wireless	Bill	10/25/2024	9976611106	Sept. 19 - Oct. 18, 2024 Wireless Monthly Charges	Administration	Office Administration	Tourism Organizational Support	520.00
Verizon Wireless	Bill	10/25/2024	9976611106	Equipment Charges	Administration	Office Administration	Tourism Organizational Support	333.24
Verizon Wireless	Bill	10/25/2024	9976611106	Surcharges and Other Charges & Credits (Equipment)	Administration	Office Administration	Tourism Organizational Support	-57.43
Verizon Wireless	Bill	10/25/2024	9976611106	Taxes, Governmental Surcharges & Fees	Administration	Office Administration	Tourism Organizational Support	14.64
Blast Promotions LLC	Bill	10/25/2024	3033	Swag items accross Sales	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	2,592.35
Blast Promotions LLC	Bill	10/25/2024	3033	Swag items accross Sales	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	2,592.35
Blast Promotions LLC	Bill	10/25/2024	3033	Swag items accross Sales	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	2,592.35
Amazon	Credit Card Charge	10/25/2024	SVExpRpt279	Vazquez, Sandra, 2025 calendar.pdf 2025 calendar,	Administration	Office Administration	Tourism Organizational Support	16.55
Aurora	Credit Card Charge	10/25/2024	JAExpRpt285	Josue Ayala, Training for Lori,	Destination Marketing	Destination Marketing	Destination Mkt	219.00
Adobe	Credit Card Charge	10/25/2024	JAExpRpt285	Josue Ayala, ADOBE *ADOBE,	Administration	Office Administration	Tourism Organizational Support	353.88
Staples	Credit Card Charge	10/25/2024	JAExpRpt285	Josue Ayala, AMZN Mktp US*PL4C63853,	Administration	Office Administration	Tourism Organizational Support	21.27
Calicultura	Credit Card Charge	10/25/2024	JCEXPt287	Jennifer Case, Meal at Advocacy Summit - No Receipt,	Destination Marketing	Destination Marketing	Destination Mkt	39.37
Wyndham Rio Mar	Credit Card Charge	10/25/2024	JCEXPt287	Jennifer Case, Lodging for Advocacy Summit,	Destination Marketing	Destination Marketing	Destination Mkt	1,733.50
Uber	Credit Card Charge	10/25/2024	JCEXPt287	Jennifer Case, Advocacy Summit,	Destination Marketing	Destination Marketing	Destination Mkt	72.19
Paradise Lagardere	Credit Card Charge	10/25/2024	JCEXPt287	Jennifer Case, Advocacy Conference - meals,	Destination Marketing	Destination Marketing	Destination Mkt	9.27
Popeyes Louisianan Kitchen	Credit Card Charge	10/25/2024	JCEXPt287	Jennifer Case, Drink for Advocacy Summit - no receipt,	Destination Marketing	Destination Marketing	Destination Mkt	5.62
ALIS	Credit Card Charge	10/25/2024	EHEXPt288	Edward Harris, Americas Lodging Investment Summit,	Destination Marketing	Destination Marketing	Destination Mkt	3,050.00
Thai Tara Sushi & Bar	Credit Card Charge	10/25/2024	EHEXPt288	Edward Harris, THAI TARA SUSHI & BA meeting with Yuri,	Administration	Office Administration	Tourism Organizational Support	72.64
Berrets Seafood Restaurant	Credit Card Charge	10/25/2024	EHEXPt288	Edward Harris, TST*BERRETS RESTAURANT Lunch Meeting,	Administration	Office Administration	Tourism Organizational Support	49.66
Canva	Credit Card Charge	10/25/2024	MCEXPt295	Morgan Cordle, Pull-up banner for Softball and Baseball Conference.,	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	166.00
Amazon	Credit Card Charge	10/26/2024	JAExpRpt285	Josue Ayala, B2B Prime*H36DX3NV3,	Administration	Office Administration	Tourism Organizational Support	179.00
Staples	Credit Card Charge	10/26/2024	JMExpRpt286	Jennifer McConnell, Lanyards and name badge holders for HelmsBrisco	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	82.30
Uber	Credit Card Charge	10/26/2024	JCEXPt287	Jennifer Case, Advocacy Summit,	Destination Marketing	Destination Marketing	Destination Mkt	15.23
Walgreen's	Credit Card Charge	10/27/2024	DOExpRpt283	Daniela Owen, Gift cards for models for mini fall photoshoot WALGRE	Destination Marketing	Destination Marketing	Destination Mkt	111.90
Amazon	Credit Card Charge	10/27/2024	JAExpRpt285	Josue Ayala, AMAZON MKTPL*T20145HB3,	Administration	Office Administration	Tourism Organizational Support	75.99
Amazon	Credit Card Charge	10/27/2024	JAExpRpt285	Josue Ayala, AMAZON MKTPL*OD8KZ6Z93,	Administration	Office Administration	Tourism Organizational Support	111.62
Amazon	Credit Card Charge	10/27/2024	JAExpRpt285	Josue Ayala, AMAZON MKTPL*359ZH0LS3,	Administration	Office Administration	Tourism Organizational Support	18.50
Chesapeake Bank	Credit Card Charge	10/27/2024	JMExpRpt286	Jennifer McConnell, Milk for HelmsBriscoe turnaround treat for FAM tour,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	7.97
Olde Town Pizza	Credit Card Charge	10/27/2024	JCEXPt287	Jennifer Case, Dinner with Emma Schmitz for her onboarding trip,	Administration	Office Administration	Tourism Organizational Support	30.09
Olde Town Pizza	Credit Card Charge	10/27/2024	JCEXPt287	Jennifer Case, Dinner with Emma Schmitz for her onboarding trip,	Administration	Office Administration	Tourism Organizational Support	30.09
Oleta Coach Lines, Inc.	Bill	10/28/2024	10/28/24	Fam Tour transportation from the lodge to Jamestown.	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	2,000.00
Crystal Springs	Bill	10/28/2024	23461275102524	Water Filtration Cooler Rental for November 2024	Administration	Office Administration	Tourism Organizational Support	30.23
Williamsburg Hotel & Motel Assoc	Bill	10/28/2024	570321	Custom Trend: Williamsburg Select	Destination Marketing	Destination Marketing	Destination Mkt	660.00
Big T RSL, Inc.	Bill	10/28/2024	1206	Helms Briscoe Box lunches and reception for Jamestown Settlement.	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	10,222.48
Studio Center Corporation	Bill	10/28/2024	169458W	Historic Holiday Pass Logo Design	Destination Marketing	Destination Marketing	Destination Mkt	2,475.00
Craft 31	Credit Card Charge	10/28/2024	DOExpRpt283	Daniela Owen, New employee lunch with Emma Schmitz CRAFT 31,	Administration	Office Administration	Tourism Organizational Support	168.92

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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Historic Jamestown	Credit Card Charge	10/28/2024	JMExpRpt286	Jennifer McConnell, Rediscovery passes for Historic Jamestowne Redi	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	375.00
Historic Jamestown	Credit Card Charge	10/28/2024	JMExpRpt286	Jennifer McConnell, ( Additional NPS Pass for Historic Jamestowne for	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	45.00
Jamestown discover	Credit Card Charge	10/28/2024	JMExpRpt286	Jennifer McConnell, Rediscovery Passes for Historic Jamestowne Red	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	45.00
Historic Jamestown	Credit Card Charge	10/28/2024	JMExpRpt286	Jennifer McConnell, NPS pass for the HelmsBriscoe FAM tour	NPS p	Other Sales & Marketing	MICE Sales & Marketing	375.00
Richmond Parking	Credit Card Charge	10/28/2024	JMExpRpt286	Jennifer McConnell, Parking for HelmsBriscoe FAM tour,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	8.70
New York Times	Credit Card Charge	10/28/2024	JCExpRpt287	Jennifer Case, Monthly Subscription,	Administration	Office Administration	Tourism Organizational Support	25.00
Starbucks	Credit Card Charge	10/28/2024	EHExpRpt288	Edward Harris, Enroute to meeting with Kemper,	Administration	Office Administration	Tourism Organizational Support	12.24
Canva	Credit Card Charge	10/28/2024	MCExpRpt295	Morgan Cordle, Thanksgiving Day Cards for Clients.,	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	55.50
Publix	Credit Card Charge	10/29/2024	SVExpRpt279	Vazquez, Sandra, Loris birthday,	Administration	Office Administration	Tourism Organizational Support	53.50
Amazon	Credit Card Charge	10/29/2024	DOExpRpt283	Daniela Owen, Polka dot ribbon for gift bags for fams AMAZON MKTPL	Public Relations	Destination Marketing	Destination Mkt	47.85
USPS	Credit Card Charge	10/29/2024	ARExpRpt284	Paz Alejandra Ramello, Package sent to Viajes A Plus in PR,	Administration	Office Administration	Tourism Organizational Support	5.95
The Magnolia Company	Credit Card Charge	10/29/2024	JAExpRpt285	Josue Ayala, Sympathy flowers for business partner. THE MAGNOLIA	Administration	Office Administration	Tourism Organizational Support	155.95
First Watch	Credit Card Charge	10/29/2024	EHExpRpt288	Edward Harris, First Watch with Christy Coleman FIRST WATCH - 025	Administration	Office Administration	Tourism Organizational Support	39.17
Destinations International	Bill	10/30/2024	331190	2025 Membership January 2025 to December 2025	Other Sales & Marketing	International Sales & Marketing	International Mkt	16,014.00
Wall Street Journal	Credit Card Charge	10/30/2024	JCExpRpt287	Jennifer Case, Monthly Subscription - no receipt,	Administration	Office Administration	Tourism Organizational Support	38.99
Saladworks	Credit Card Charge	10/30/2024	JCExpRpt287	Jennifer Case, Lunch to discuss Agency contracts with Ed Harris and J	Administration	Office Administration	Tourism Organizational Support	34.12
Second Street	Credit Card Charge	10/30/2024	EHExpRpt288	Edward Harris, Meeting not specified in calendar TST*SECOND STREI	Administration	Office Administration	Tourism Organizational Support	91.34
Precarious Beer Project	Credit Card Charge	10/30/2024	EHExpRpt288	Edward Harris, Precarious Beer Hall Meeting TST* PRECARIOUS BEI	Administration	Office Administration	Tourism Organizational Support	21.98
Paychex	General Journal	10/31/2024	Payroll-TC	Tourism Gross Salary plus bonus	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	50,913.54
Paychex	General Journal	10/31/2024	Payroll-TC	Tourism FICA / FUTA / SUTA	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	3,830.29
Paychex	General Journal	10/31/2024	Payroll-TC	Paychex Payroll Processing Fee	Administration	Office Administration	Tourism Organizational Support	130.39
Principal Financial Group	General Journal	10/31/2024	Payroll-TC	Employer Contribution - 401K (EE Matching)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	2,882.04
Principal Financial Group	General Journal	10/31/2024	Payroll-TC	Employer Contribution - 401K (2% Contribution)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	1,018.27
Paychex	General Journal	10/31/2024	TC_PAY_ACC	Tourism Gross Salaries	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	20,197.00
Paychex	General Journal	10/31/2024	TC_PAY_ACC	Tourism FICA / FUTA / SUTA	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	1,532.00
Paychex	General Journal	10/31/2024	TC_PAY_ACC	Payroll Processing Fees	Administration	Office Administration	Tourism Organizational Support	52.00
Principal Financial Group	General Journal	10/31/2024	TC_PAY_ACC	Retirement Contribution	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	2,614.00
Georgia Motorcoach Operators Association	Credit Card Charge	10/31/2024	ARExpRpt284	Paz Alejandra Ramello, GEORGIA MOTORCOACH OPERATORS ASS	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	250.00
GoDaddy	Credit Card Charge	10/31/2024	JAExpRpt285	WTC Domain renewal for williamsburghalloween.com	Destination Marketing	Destination Marketing	Destination Mkt	42.16
Virginia Pilot	Credit Card Charge	10/31/2024	JCExpRpt287	Jennifer Case, Possible duplicate charge. Jen to look into,	Administration	Office Administration	Tourism Organizational Support	23.96
Connelly Partners	Bill	10/31/2024	42773	TripAdvisor, LLC - 23-WTC-0250 - 2024 Q3/4 Digital Media - October	Destination Marketing	Destination Marketing	Destination Mkt	38,724.35
Connelly Partners	Bill	10/31/2024	42773	Sojern, Inc. (cc) - 23-WTC-0250 - 2024 Q3/4 Digital Media - October	Destination Marketing	Destination Marketing	Destination Mkt	45,001.00
Connelly Partners	Bill	10/31/2024	42773	AdSwerve (cc) - 23-WTC-0250 - 2024 Q3/4 Digital Media - October	Destination Marketing	Destination Marketing	Destination Mkt	2,015.78
Connelly Partners	Bill	10/31/2024	42773	Integral Ad Science (fn) 23-WTC-0250 - 2024 Q3/4 Digital Media - Octo	Destination Marketing	Destination Marketing	Destination Mkt	419.62
Connelly Partners	Bill	10/31/2024	42774	2024 Q3/4 Paid Search Media - Google LLC - October	Destination Marketing	Destination Marketing	Destination Mkt	41,174.04
Connelly Partners	Bill	10/31/2024	42775	TikTok Inc - 24-WTC-0252 - 2024 Q3/4 Paid Social Media - October	Destination Marketing	Destination Marketing	Destination Mkt	21,032.25
Connelly Partners	Bill	10/31/2024	42775	Meta Platforms, Inc. - 24-WTC-0252 - 2024 Q3/4 Paid Social Media - C	Destination Marketing	Destination Marketing	Destination Mkt	31,952.25
Connelly Partners	Bill	10/31/2024	42776	Premier Travel Media - 24-WTC-0253 - 2024 Q3/4 Print Media Renewa	Destination Marketing	Destination Marketing	Destination Mkt	4,895.00
Connelly Partners	Bill	10/31/2024	42777	AiDigital Operating LLC - 24-WTC-0255 - 2024 Q3/4 Programmatic Me	Destination Marketing	Destination Marketing	Destination Mkt	19,000.00
York County	Bill	10/31/2024	42780	VistaGraphics, Inc (cc) - York County match for Tourism's FALL partici	Destination Marketing	Destination Marketing	Destination Mkt	5,000.00
Colonial Williamsburg Company	Bill	10/31/2024	42780	Trip Advisor - CW Match	Destination Marketing	Destination Marketing	Destination Mkt	3,381.82
Connelly Partners	Bill	10/31/2024	42787	24-WTC-0330 - 2024 Q3/4 Email Development	Destination Marketing	Destination Marketing	Destination Mkt	222.00
Connelly Partners	Bill	10/31/2024	42788	Uplers freelance web development srvc 10/18- 10/21: HTML Banner	Destination Marketing	Destination Marketing	Destination Mkt	930.00
Connelly Partners	Bill	10/31/2024	42788	WTC '2024 Winter Creative' v/o session 10/4/24 - 1 talent: John Kubin	Destination Marketing	Destination Marketing	Destination Mkt	850.00
Connelly Partners	Bill	10/31/2024	42789	Pro Plus renewal for Travefy membership (Feb 8, 2024 - Feb 8, 2025) ;	Destination Marketing	Destination Marketing	Destination Mkt	105.16
Fat Canary	Credit Card Charge	10/31/2024	SCExpRpt290	Selena Coles, Travel writers Meal - Bryan Dearsley,	Public Relations	Destination Marketing	Destination Mkt	99.33
LiveWire Business Solutions LLC	Bill	11/1/2024	5584	LiveIT Package - Per PC - 13 @ 34.99 - November	Administration	Office Administration	Tourism Organizational Support	454.87
LiveWire Business Solutions LLC	Bill	11/1/2024	5584	LiveIT Package - Asset tracking - Active Managed Anti-virus- Patch Ma	Administration	Office Administration	Tourism Organizational Support	149.99
LiveWire Business Solutions LLC	Bill	11/1/2024	5584	LiveStor Data Storage Service w/ Backup	Administration	Office Administration	Tourism Organizational Support	149.99
Paychex	General Journal	11/1/2024	TC_PAY_ACCR	Tourism Gross Salaries	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	-20,197.00
Paychex	General Journal	11/1/2024	TC_PAY_ACCR	Tourism FICA / FUTA / SUTA	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	-1,532.00

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Paychex	General Journal	11/1/2024	TC_PAY_ACCR	Payroll Processing Fees	Administration	Office Administration	Tourism Organizational Support	-52.00
Principal Financial Group	General Journal	11/1/2024	TC_PAY_ACCR	Retirement Contribution	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	-2,614.00
LiveWire Business Solutions LLC	Bill	11/1/2024	5607	Trunking-2 line IP phone - Two line IP Phone Trunking Service, 4x SIP	Administration	Office Administration	Tourism Organizational Support	240.00
LiveWire Business Solutions LLC	Bill	11/1/2024	5607	Services General: Cloud Server - SMB / Rental - Cloud Hosting Server	Administration	Office Administration	Tourism Organizational Support	30.00
LiveWire Business Solutions LLC	Bill	11/1/2024	5607	DID Management - DID NUmber Management Service	Administration	Office Administration	Tourism Organizational Support	30.00
ACCE - Assn of Chamber of Commerce Exec	Bill	11/1/2024	656133	Annual membership in ACCE for retirement plan administration	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	550.00
Josue Ayala	Deposit	11/1/2024	0	Reimbursement to WTC for Door Dash charges for monthly service, pu	Administration	Office Administration	Tourism Organizational Support	-20.00
Magnolia Catering and Events, LLC.	Credit Card Charge	11/1/2024	JMExpRpt286	Jennifer McConnell, Refreshments at Jamestowne Island during the tot	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	122.40
Great America Financial Services	General Journal	11/1/2024	LEASE_EXP	Canon photocopier	Administration	Office Administration	Tourism Organizational Support	278.31
Great America Financial Services	General Journal	11/1/2024	LEASE_EXP	Canon photocopier Lease	Administration	Office Administration	Tourism Organizational Support	12.45
	General Journal	11/1/2024	TC-DEPR	TC Assets Depreciation Exp	Administration	Office Administration	Tourism Organizational Support	120.86
Williamsburg Area Chamber of Commerce	General Journal	11/1/2024	RENT_EXP	Office lease	Administration	Office Administration	Tourism Organizational Support	5,498.81
Williamsburg Area Chamber of Commerce	General Journal	11/1/2024	RENT_EXP	Office lease	Administration	Office Administration	Tourism Organizational Support	467.01
Williamsburg Area Chamber of Commerce	General Journal	11/1/2024	RENT_EXP	Office services fees	Administration	Office Administration	Tourism Organizational Support	2,916.67
Simpleview LLC	General Journal	11/1/2024	IT_SOFT_MRK	Simpleview Web License	Destination Marketing	Destination Marketing	Destination Mkt	1,806.03
Simpleview LLC	General Journal	11/1/2024	IT_SOFT_MRK	Simpleview CRM License	Destination Marketing	Destination Marketing	Destination Mkt	1,674.30
Image Relay	General Journal	11/1/2024	IT_SOFT_MRK	Image Relay License	Destination Marketing	Destination Marketing	Destination Mkt	898.75
Image Relay	General Journal	11/1/2024	IT_SOFT_MRK	Image Relay License	Destination Marketing	Destination Marketing	Destination Mkt	132.40
Image Relay	General Journal	11/1/2024	IT_SOFT_MRK	Image Relay License	Destination Marketing	Destination Marketing	Destination Mkt	-1,062.50
Zartico	General Journal	11/1/2024	IT_SOFT_MRK	Zartico License	Destination Marketing	Destination Marketing	Destination Mkt	9,433.40
Zartico	General Journal	11/1/2024	IT_SOFT_MRK	Zartico License	Destination Marketing	Destination Marketing	Destination Mkt	1,190.63
Adobe	General Journal	11/1/2024	IT_SOFT_ADM	Adobe License	Administration	Office Administration	Tourism Organizational Support	329.64
Adobe	General Journal	11/1/2024	IT_SOFT_ADM	Adobe License	Administration	Office Administration	Tourism Organizational Support	16.65
Adobe	General Journal	11/1/2024	IT_SOFT_ADM	Adobe License	Administration	Office Administration	Tourism Organizational Support	-372.55
Certify	General Journal	11/1/2024	IT_SOFT_ADM	Certify License	Administration	Office Administration	Tourism Organizational Support	122.44
Certify	General Journal	11/1/2024	IT_SOFT_ADM	Certify License	Administration	Office Administration	Tourism Organizational Support	1.93
Certify	General Journal	11/1/2024	IT_SOFT_ADM	Certify License	Administration	Office Administration	Tourism Organizational Support	-132.33
Williamsburg Inn	Credit Card Charge	11/1/2024	SCEExpRpt290	Selena Coles, Selena had breakfast with Bryan Dearsley,	Public Relations	Destination Marketing	Destination Mkt	74.36
Gabriel Archer Tavern	Credit Card Charge	11/1/2024	SCEExpRpt290	Selena Coles, VW paid for Bryan Dearsley meal,	Public Relations	Destination Marketing	Destination Mkt	85.15
Chesapeake Bank	Credit Card Charge	11/1/2024	EHEExpRpt288	Edward Harris, Lunch with Matt Williams BLUE TALON BISTRO,	Administration	Office Administration	Tourism Organizational Support	72.26
Berrets Seafood Restaurant	Credit Card Charge	11/1/2024	EHEExpRpt288	Edward Harris, TST*BERRETS RESTAURANT Meeting with Matt Willie	Administration	Office Administration	Tourism Organizational Support	59.84
Baskin Robbins	Credit Card Charge	11/1/2024	EHEExpRpt288	Edward Harris, Baskin Robbins,	Administration	Office Administration	Tourism Organizational Support	14.50
Colonial LLC	Credit Card Charge	11/1/2024	EHEExpRpt288	Edward Harris, Meeting with Kevin,	Administration	Office Administration	Tourism Organizational Support	9.89
Colonial LLC	Credit Card Charge	11/1/2024	EHEExpRpt288	Edward Harris, Drink for Kevin DeLange,	Administration	Office Administration	Tourism Organizational Support	9.40
Civil War Trails, Inc	Bill	11/1/2024	25-V-170	Civil War Trails Membership Fee 2025	Administration	Office Administration	Tourism Organizational Support	600.00
Connelly Partners	Bill	11/1/2024	42784	11/5/2024 O-O-P Travel	Destination Marketing	Destination Marketing	Destination Mkt	1,391.56
Connelly Partners	Bill	11/1/2024	42784	11/3/2024 S.Flory Exp Rpt - 10/3 Covered Kingsmill Resort hotel stay f	Destination Marketing	Destination Marketing	Destination Mkt	3,397.98
Connelly Partners	Bill	11/1/2024	42784	11/7/2024 WTC 2024 Influencer October	Destination Marketing	Destination Marketing	Destination Mkt	651.72
Connelly Partners	Bill	11/1/2024	42784	11/7/2024 WTC 2024 Influencer October	Destination Marketing	Destination Marketing	Destination Mkt	3,500.00
Connelly Partners	Bill	11/1/2024	42784	10/8/2024 WTC '2024 Influencer Pymts' FAM trip by Gwen Gottlieb in C	Destination Marketing	Destination Marketing	Destination Mkt	3,500.00
Connelly Partners	Bill	11/1/2024	42784	10/23/2024 WTC '2024 Influencer Pymts' FAM trip by Lisa Tamagini in	Destination Marketing	Destination Marketing	Destination Mkt	3,500.00
Connelly Partners	Bill	11/1/2024	42784	10/9/2024 WTC '2024 Influencer Pymts' FAM trip by Liza Cooper in Oc	Destination Marketing	Destination Marketing	Destination Mkt	3,500.00
Connelly Partners	Bill	11/1/2024	42784	10/22/2024 WTC '2024 Influencer Pymts' FAM trip by Nancy Weiss in	Destination Marketing	Destination Marketing	Destination Mkt	2,700.00
Connelly Partners	Bill	11/1/2024	42784	10/21/2024 WTC '2024 Influencer Pymts' FAM trip by Sharon Crittende	Destination Marketing	Destination Marketing	Destination Mkt	3,500.00
Connelly Partners	Bill	11/1/2024	42784	10/29/2024 WTC '2024 Influencer Pymts' Travel exps for Lisa Lazzaro-	Destination Marketing	Destination Marketing	Destination Mkt	600.09
Connelly Partners	Bill	11/1/2024	42784	10/29/2024 WTC '2024 Influencer Pymts' Travel exps for Shannon Crit	Destination Marketing	Destination Marketing	Destination Mkt	307.83
Connelly Partners	Bill	11/1/2024	42784	11/6/2024 WTC Influencer - October	Destination Marketing	Destination Marketing	Destination Mkt	5,775.90
Miles Partnership LLC	Bill	11/1/2024	107584	Professional Services Monthly Retainer - October Proration	Destination Marketing	Destination Marketing	Destination Mkt	59,166.50
Anthem	General Journal	11/1/2024	EMP_BEN-TC	HMO - (Medical)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	13,024.23
Anthem	General Journal	11/1/2024	EMP_BEN-TC	HMO - (Vision)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	91.84
Anthem	General Journal	11/1/2024	EMP_BEN-TC	HMO - (Dental)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	441.60

**Williamsburg Tourism Council**  
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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Connelly Partners	Bill	11/1/2024	42915	OAREX Funding, LLC - 24-WTC-0250 - 2024 Q3/4 Digital Media	Destination Marketing	Destination Marketing	Destination Mkt	32,771.75
Connelly Partners	Bill	11/1/2024	42915	Priceline.com LLC - 24-WTC-0250 - 2024 Q3/4 Digital Media	Destination Marketing	Destination Marketing	Destination Mkt	10,873.30
Connelly Partners	Bill	11/1/2024	42915	Priceline.com LLC - 24-WTC-0250 - 2024 Q3/4 Digital Media	Destination Marketing	Destination Marketing	Destination Mkt	8,523.15
Connelly Partners	Bill	11/1/2024	42915	Channel Factory, LLC - 24-WTC-0250 - 2024 Q3/4 Digital Media	Destination Marketing	Destination Marketing	Destination Mkt	20,450.70
Connelly Partners	Bill	11/1/2024	42919	Group Travel Leader	Destination Marketing	Destination Marketing	Destination Mkt	2,537.25
Williamsburg Campground's	Bill	11/1/2024	42921	Sojern, Inc.	Destination Marketing	Destination Marketing	Destination Mkt	652.62
Connelly Partners	Bill	11/1/2024	42926	10/21/2024 WTC '2024 Influencer Pymts' FAM trip Oct 2024 by Jo Plac	Destination Marketing	Destination Marketing	Destination Mkt	3,500.00
Connelly Partners	Bill	11/1/2024	42926	10/30/2024 WTC '2024 Influencer Pymts' Travel exps for Jo Placencio	Destination Marketing	Destination Marketing	Destination Mkt	372.80
Connelly Partners	Bill	11/1/2024	42926	10/31/2024 WTC '2024 Influencer Pymts' Travel exps for Jo Placencio	Destination Marketing	Destination Marketing	Destination Mkt	108.06
Connelly Partners	Bill	11/1/2024	42926	11/11/2024 WTC '2024 Influencer Pymts' Travel exps for Llsa Tamagin	Destination Marketing	Destination Marketing	Destination Mkt	702.90
iContact	Credit Card Charge	11/2/2024	JAExpRpt285	Josue Ayala, iContact iCONTACT,	Administration	Office Administration	Tourism Organizational Support	399.00
King's Arm Tavern	Credit Card Charge	11/2/2024	SCExpRpt290	Selena Coles, VW paid of Bryan Dearsley meal,	Public Relations	Destination Marketing	Destination Mkt	76.56
Delta	Credit Card Charge	11/3/2024	MCExpRpt295	Morgan Cordle, Fee to Fly Pop-Up Banner. Lost Receipt.,	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	35.00
Uber	Credit Card Charge	11/4/2024	MCExpRpt295	Morgan Cordle, Tip for Airport Drive from the hotel for Sports Relations	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	3.00
Percepture	Credit	11/5/2024	95198-C	Toll Charges for Philly Media Event.	Public Relations	Destination Marketing	Destination Mkt	-71.35
everbowl	Credit Card Charge	11/5/2024	DOExpRpt299	Daniela Owen, Everbowl Williamsburg Breakfast with social media influ	Public Relations	Destination Marketing	Destination Mkt	13.09
Coastal Thirst Beach Deli	Credit Card Charge	11/5/2024	JCExpRpt287	Jennifer Case, Miles Partnership FAM tour - MEAL- included 5 Miles E	Administration	Office Administration	Tourism Organizational Support	156.84
ATL Hawks	Credit Card Charge	11/5/2024	MCExpRpt308	Morgan Cordle, Dinner while traveling to NSA/BSA Conference.,	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	58.68
NUGGET	Credit Card Charge	11/5/2024	MCExpRpt308	Morgan Cordle, Dinner at NSA/BSA Convention.,	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	46.47
World Pickleball	Credit Card Charge	11/5/2024	MCExpRpt308	Morgan Cordle, Masters Space B48. Fee for booth at Masters Convent	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	1,650.00
Starbucks	Credit Card Charge	11/5/2024	MCExpRpt308	Morgan Cordle, Breakfast while at NSA/BSA convention.,	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	9.10
MARI CHUY'S MEXICAN KITCH	Credit Card Charge	11/5/2024	MCExpRpt308	Morgan Cordle, Lunch at Mari Chuy's Mexican Kitch with the potential c	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	48.06
Nugget Casino Resort	Credit Card Charge	11/5/2024	MCExpRpt308	Morgan Cordle, Coffee while traveling for NSA/BSA Conference. ,	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	8.00
Uber	Credit Card Charge	11/5/2024	MCExpRpt308	Morgan Cordle, Uber trip from hotel to airport for NSA/BSA Conference	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	24.26
CAPITAL REGION AIRPORT	Credit Card Charge	11/5/2024	MCExpRpt308	Morgan Cordle, Parking at CAPITAL REGION AIRPORT for NSA/BSA	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	33.00
United	Credit Card Charge	11/5/2024	MCExpRpt308	Morgan Cordle, Baggage Fee to fly materials to NSA/BSA Conference.	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	40.00
Chili's	Credit Card Charge	11/5/2024	MCExpRpt308	Morgan Cordle, Lunch at airport while traveling to Reno, NV for NSA/B	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	22.49
Timber Ridge	Credit Card Charge	11/5/2024	MCExpRpt308	Morgan Cordle, Breakfast at the airport while traveling to the NSA/BSA	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	25.64
Timber Ridge	Credit Card Charge	11/5/2024	MCExpRpt308	Morgan Cordle, Coffee at the airport while traveling back from Reno. B	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	4.36
Second Street	Credit Card Charge	11/5/2024	EHExpRpt288	Edward Harris, Dinner with Miles to get acclimated to the area,	Administration	Office Administration	Tourism Organizational Support	477.97
Chesapeake Bank	Credit Card Charge	11/5/2024	EHExpRpt288	Edward Harris, Dinner with Miles on 11/4,	Administration	Office Administration	Tourism Organizational Support	398.92
Second Street	Credit Card Charge	11/5/2024	EHExpRpt288	Edward Harris, Drinks with Miles,	Administration	Office Administration	Tourism Organizational Support	41.84
Colonial LLC	Credit Card Charge	11/5/2024	EHExpRpt288	Edward Harris, Latte prior to meeting in CW,	Administration	Office Administration	Tourism Organizational Support	14.60
1607 Coffee Company	Credit Card Charge	11/5/2024	EHExpRpt288	Edward Harris, Coffee before Group Presentation at Carrot Tree,	Administration	Office Administration	Tourism Organizational Support	12.85
1607 Coffee Company	Credit Card Charge	11/5/2024	EHExpRpt288	Edward Harris, Post meeting with Miles in Yorktown Beach Hotel Post	Administration	Office Administration	Tourism Organizational Support	8.76
Staples	Credit Card Charge	11/5/2024	ExpRpt310	Josue Ayala, Coffee and Paper for the office,	Administration	Office Administration	Tourism Organizational Support	94.76
Dropbox	Credit Card Charge	11/5/2024	ExpRpt310	Josue Ayala, DROPBOX*M9VTJPBGFJJ6,	Administration	Office Administration	Tourism Organizational Support	11.99
Zoom Video Communications Inc	Credit Card Charge	11/5/2024	ExpRpt310	Josue Ayala, ZOOM.US 888-799-9666 Zoom for Marketing,	Administration	Office Administration	Tourism Organizational Support	6.50
Percepture	Bill	11/6/2024	95198	FY25 Public Relations Agency fee November 2024	Public Relations	Destination Marketing	Destination Mkt	35,000.00
Brand Federation, LLC	Bill	11/6/2024	1691	Strategic Consulting - November 2024	Destination Marketing	Destination Marketing	Destination Mkt	8,000.00
Virginia Society of Assoc. Executives	Bill	11/6/2024	18168	Annual Membership Renewal through 12-31-2025	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	560.00
TravMedia USA LLC	Bill	11/6/2024	IMM-USA001835	PR Show attendance by Jen C.	Public Relations	Destination Marketing	Destination Mkt	5,200.00
NCBMP	Bill	11/6/2024	300000941	Diversity, Equity, and Inclusion efforts 24-25.	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	400.00
Daniela Owen	Bill	11/6/2024	REIMB/MILE 10/24	Drove to and from Coastal Thirst to meet travel writer Jennifer Walters	Public Relations	Destination Marketing	Destination Mkt	19.43
Daniela Owen	Bill	11/6/2024	REIMB/MILE 10/24	Drove to and from Kingsmill Resort to drop off gift for Fall Group FAM.	Public Relations	Destination Marketing	Destination Mkt	7.37
Daniela Owen	Bill	11/6/2024	REIMB/MILE 10/24	I drove to and from my house to Colonial Williamsburg to meet up with	Public Relations	Destination Marketing	Destination Mkt	20.90
Daniela Owen	Bill	11/6/2024	REIMB/MILE 10/24	I drove from my house to Copper Fox Distillery to meet up with my grou	Public Relations	Destination Marketing	Destination Mkt	19.56
Daniela Owen	Bill	11/6/2024	REIMB/MILE 10/24	To and from Colonial Williamsburg for mini fall photoshoot.	Public Relations	Destination Marketing	Destination Mkt	22.11
Daniela Owen	Bill	11/6/2024	REIMB/MILE 10/24	FAM tour for Emma (new employee) to Jamestown Settlement, Historic	Public Relations	Destination Marketing	Destination Mkt	8.17
Daniela Owen	Bill	11/6/2024	REIMB/MILE 10/24	went to Kingsmill Resort to drop off gift bag for an influencer and to shc	Public Relations	Destination Marketing	Destination Mkt	3.69
Daniela Owen	Bill	11/6/2024	REIMB/MILE 10/24	From Kingsmill resort we headed to Great Wolf Lodge to drop off a gift	Public Relations	Destination Marketing	Destination Mkt	8.84

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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Daniela Owen	Bill	11/6/2024	REIMB/MILE 10/24	Then back to office, round trip.	Public Relations	Destination Marketing	Destination Mkt	4.49
Emburse, Inc.	Bill	11/6/2024	1567577	November monthly service expense.	Administration	Office Administration	Tourism Organizational Support	134.82
ACCE - Assn of Chamber of Commerce Exec	Bill	11/6/2024	655645	ACCE Life AD&D/Long Term Disability/Short Term Disability - J. Ayala Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	87.03
ACCE - Assn of Chamber of Commerce Exec	Bill	11/6/2024	655645	ACCE Life AD&D/Long Term Disability/Short Term Disability - J. Case Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	220.92
ACCE - Assn of Chamber of Commerce Exec	Bill	11/6/2024	655645	ACCE Life AD&D/Long Term Disability/Short Term Disability - J. McCoy Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	73.64
ACCE - Assn of Chamber of Commerce Exec	Bill	11/6/2024	655645	ACCE Life AD&D/Long Term Disability/Short Term Disability - L. Ottars Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	88.93
ACCE - Assn of Chamber of Commerce Exec	Bill	11/6/2024	655645	ACCE Life AD&D/Long Term Disability/Short Term Disability - D. Owen Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	96.11
ACCE - Assn of Chamber of Commerce Exec	Bill	11/6/2024	655645	ACCE Life AD&D/Long Term Disability/Short Term Disability - P. Rame Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	93.57
ACCE - Assn of Chamber of Commerce Exec	Bill	11/6/2024	655645	ACCE Life AD&D/Long Term Disability/Short Term Disability - J. Smyth Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	220.92
ACCE - Assn of Chamber of Commerce Exec	Bill	11/6/2024	655645	ACCE Life AD&D/Long Term Disability/Short Term Disability - D. Turne Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	208.45
ACCE - Assn of Chamber of Commerce Exec	Bill	11/6/2024	655645	ACCE Life AD&D/Long Term Disability/Short Term Disability - S. Vazqi Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	104.36
ACCE - Assn of Chamber of Commerce Exec	Bill	11/6/2024	655645	ACCE Life AD&D/Long Term Disability/Short Term Disability - S. Coles Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	79.84
ACCE - Assn of Chamber of Commerce Exec	Bill	11/6/2024	655645	ACCE Life AD&D/Long Term Disability/Short Term Disability - M. Cordi Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	114.18
ACCE - Assn of Chamber of Commerce Exec	Bill	11/6/2024	655645	ACCE Life AD&D/Long Term Disability/Short Term Disability - E. Harris Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	263.83
Reunion Group (Military Reunion)	Bill	11/6/2024	5132006	2025 Directory Inclusion - Red Level	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	599.00
American Bus Association Inc	Bill	11/6/2024	211732	2025 Membership Renewal 1-01-2025 to 12-31-2025	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	650.00
Sea World Parks & Entertainment	Bill	11/6/2024	010125	BG Tickets for 1-1-25 Event spread over Group, Sports, special event.	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	612.38
Sea World Parks & Entertainment	Bill	11/6/2024	010125	BG Tickets for 1-1-25 Event spread over Group, Sports, special event.	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	612.38
Sea World Parks & Entertainment	Bill	11/6/2024	010125	BG Tickets for 1-1-25 Event spread over Group, Sports, special event.	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	612.38
Sea World Parks & Entertainment	Bill	11/6/2024	010125	BG Tickets for 1-1-25 Event spread over Group, Sports, special event.	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	612.36
United Parcel Service	Credit Card Charge	11/6/2024	JMExpRpt302	Jennifer McConnell, Mailing swag for DoubleTree guest to promote thei	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	45.09
Dale House Cafe	Credit Card Charge	11/6/2024	JCExpRpt306	Jennifer Case, Miles Partnership FAM Tour- Included 5 Miles employee Administration		Office Administration	Tourism Organizational Support	130.70
Virginia Pilot	Credit Card Charge	11/6/2024	JCExpRpt306	Jennifer Case, Virginia Pilot Monthly subscription - no receipt,	Administration	Office Administration	Tourism Organizational Support	34.00
Nugget Casino Resort	Credit Card Charge	11/6/2024	MCExpRpt308	Morgan Cordle, Remaining Balance at hotel for NSA/BSA Conference.	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	98.62
Wawa	Credit Card Charge	11/6/2024	ExpRpt309	Edward Harris, Gas for the Drive to Richmond to meet with Rita McCler	Administration	Office Administration	Tourism Organizational Support	37.78
Virginia Museum of Fine Arts	Credit Card Charge	11/6/2024	ExpRpt309	Edward Harris, Meeting with Rita McClenny no receipt,	Destination Marketing	Destination Marketing	Destination Mkt	6.00
Zoom Video Communications Inc	Credit Card Charge	11/6/2024	ExpRpt310	Josue Ayala, Subscription for Sales,	Administration	Office Administration	Tourism Organizational Support	5.42
Paychex	Bill	11/7/2024	6978342	Payroll Service - Vacation Time Tracking System - November	Administration	Office Administration	Tourism Organizational Support	29.00
Davis Media LLC - Local Daily Media	Bill	11/7/2024	202410-63,919	Monthly interview + 40 (-60) to run 3 weeks after. - October	Destination Marketing	Destination Marketing	Destination Mkt	1,500.00
Parkway Printshop LLC	Credit Card Credit	11/7/2024	DOExpRpt299	Daniela Owen, Reimbursement from Parkway Printshop for one shirt. T	Destination Marketing	Destination Marketing	Destination Mkt	-12.87
Great Wolf Lodge of Williamsburg LLC	Credit Card Charge	11/7/2024	JMExpRpt302	Jennifer McConnell, GREAT WOLF LDG WILLIAM Frank Farrow GWL	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	315.34
Great Wolf Lodge of Williamsburg LLC	Credit Card Charge	11/7/2024	JMExpRpt302	Jennifer McConnell, GREAT WOLF LDG WILLIAM Frank Smith GWL	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	315.34
Great Wolf Lodge of Williamsburg LLC	Credit Card Charge	11/7/2024	JMExpRpt302	Jennifer McConnell, GREAT WOLF LDG WILLIAM Mary Presley GWL	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	315.34
Great Wolf Lodge of Williamsburg LLC	Credit Card Charge	11/7/2024	JMExpRpt302	Jennifer McConnell, GREAT WOLF LDG WILLIAM Maria Milton GWL	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	315.34
Sandra Vazquez	Bill	11/8/2024	REIMB/MILE 10/24	Jamestown Settlement with Emma	Destination Marketing	Destination Marketing	Destination Mkt	8.17
Sandra Vazquez	Bill	11/8/2024	REIMB/MILE 10/24	ARMY museum with Emma	Destination Marketing	Destination Marketing	Destination Mkt	19.03
USPS	Credit Card Charge	11/8/2024	MCExpRpt308	Morgan Cordle, Postage to mail a client gift as a follow-up from zoom c	Administration	Office Administration	Tourism Organizational Support	48.60
Aromas	Credit Card Charge	11/8/2024	MCExpRpt308	Morgan Cordle, AROMA'S COFFEEHOUSE lunch with potential client (	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	31.51
The Hounds Tail	Credit Card Charge	11/8/2024	MCExpRpt308	Morgan Cordle, Gifts to go in gift basket for potential clients, Adidas Ba	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	31.27
The Smokey Griddle Pancake House	Credit Card Charge	11/8/2024	ExpRpt309	Edward Harris, Meeting with members from Miles Partnership,	Administration	Office Administration	Tourism Organizational Support	45.02
Saladworks	Credit Card Charge	11/8/2024	ExpRpt309	Edward Harris, Lunch During Miles Immersion meeting,	Administration	Office Administration	Tourism Organizational Support	41.83
Colonial LLC	Credit Card Charge	11/8/2024	ExpRpt309	Edward Harris, Meeting with Chris Hartig,	Administration	Office Administration	Tourism Organizational Support	9.89
Colonial LLC	Credit Card Charge	11/8/2024	ExpRpt309	Edward Harris, Second Drink while meeting with Chris Hartig,	Administration	Office Administration	Tourism Organizational Support	4.81
Inn Ristoration	Credit Card Charge	11/9/2024	ExpRpt309	Edward Harris, No data INN DINING ROOM,	Administration	Office Administration	Tourism Organizational Support	103.36
WY Daily	Credit Card Charge	11/9/2024	ExpRpt310	Josue Ayala, WY Daily Subscription,	Administration	Office Administration	Tourism Organizational Support	8.95
The Williamsburg Lodge	Credit Card Charge	11/10/2024	JMExpRpt302	Jennifer McConnell, WILLIAMSBURG LGD AUTOG Allison Reinholt W	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	191.28
The Williamsburg Lodge	Credit Card Charge	11/10/2024	JMExpRpt302	Jennifer McConnell, Mike Barnett Williamsburg Lodge Folio site visit fo	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	191.28
Bluegrass Integrated Communications	Bill	11/11/2024	210828	Client Storage - 3 @ 22.50 each per contract	Destination Marketing	Destination Marketing	Destination Mkt	67.50
Bluegrass Integrated Communications	Bill	11/11/2024	210828	Bulk requests - 4 @ 4.75 each per the contract	Destination Marketing	Destination Marketing	Destination Mkt	19.00
Bluegrass Integrated Communications	Bill	11/11/2024	210828	Postage and Freight for orders and remainder of older guides to come l	Destination Marketing	Destination Marketing	Destination Mkt	159.97
Bluegrass Integrated Communications	Bill	11/11/2024	210828	Additional Carton @ 1.00 each per contract	Destination Marketing	Destination Marketing	Destination Mkt	0.21

**Williamsburg Tourism Council**  
**FY2025 Expense Transaction Details**  
**July 1, 2024 through June 30, 2025**

Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Sara Harris Photography	Bill	11/11/2024	1866	Staff Head Shot for Emma	Administration	Office Administration	Tourism Organizational Support	295.00
Connect Travel LLC	Bill	11/11/2024	IO-00097718-CTR1106	Dedicated email for Tour Operators 2024	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	3,000.00
Saladworks	Credit Card Charge	11/11/2024	ExpRpt309	Edward Harris, Meal with Jen,	Administration	Office Administration	Tourism Organizational Support	40.39
Extraspace	Credit Card Charge	11/11/2024	ExpRpt310	Josue Ayala, Storage for VW,	Administration	Office Administration	Tourism Organizational Support	362.00
Sands Anderson	Bill	11/12/2024	692457	9/18/24 ACF Research into allowability of sweepstakes on Council's so Administration	Office Administration	Office Administration	Tourism Organizational Support	180.00
Sands Anderson	Bill	11/12/2024	692457	9/23/24 ACF Researching the allowability of sponsoring a sweepstakes Administration	Office Administration	Office Administration	Tourism Organizational Support	660.00
Sands Anderson	Bill	11/12/2024	692457	9/25/24 ACF Drafting memo on legal requirements for a sweepstakes h Administration	Office Administration	Office Administration	Tourism Organizational Support	600.00
Sands Anderson	Bill	11/12/2024	692457	10/01/24 JLM Review and revise policies	Administration	Office Administration	Tourism Organizational Support	294.00
Sands Anderson	Bill	11/12/2024	692457	10/03/24 RHH Review of policy revision, conference with Jennifer Musr Administration	Office Administration	Office Administration	Tourism Organizational Support	336.00
Sands Anderson	Bill	11/12/2024	692457	10/03/24 JLM Meeting with Sandra Vasquez and Robyn Hansen conce Administration	Office Administration	Office Administration	Tourism Organizational Support	378.00
Sands Anderson	Bill	11/12/2024	692457	10/18/24 ACF Drafting opinion letter on allowability of sweepstakes unc Administration	Office Administration	Office Administration	Tourism Organizational Support	540.00
Sands Anderson	Bill	11/12/2024	692457	10/21/24 ACF Finalizing draft opinion letter on social media sweepstaki Administration	Office Administration	Office Administration	Tourism Organizational Support	210.00
Sands Anderson	Bill	11/12/2024	692457	10/22/24 SMC Communications with counsel regarding FOIA, etc.	Administration	Office Administration	Tourism Organizational Support	42.00
Sands Anderson	Bill	11/12/2024	692457	10/23/24 RHH Email to Sandra Vazquez regarding questions on phone Administration	Office Administration	Office Administration	Tourism Organizational Support	84.00
Sands Anderson	Bill	11/12/2024	692457	10/28/24 RHH Exchange of emails with Ed Harris and conference with Administration	Office Administration	Office Administration	Tourism Organizational Support	42.00
Sands Anderson	Bill	11/12/2024	692457	10/30/24 RHH Review of proposed contract with Miles Partnership, LLL Administration	Office Administration	Office Administration	Tourism Organizational Support	630.00
Sands Anderson	Bill	11/12/2024	692457	10/30/24 HHL Legal review and analysis of services contract; confere Administration	Office Administration	Office Administration	Tourism Organizational Support	1,932.00
Sands Anderson	Bill	11/12/2024	692457	10/31/24 RHH Review and finalize opinion letter on Sweepstakes and e Administration	Office Administration	Office Administration	Tourism Organizational Support	168.00
Sands Anderson	Bill	11/12/2024	692457	10/31/24 Legal review and analysis of services contract; legal revisions Administration	Office Administration	Office Administration	Tourism Organizational Support	630.00
Suter Printing-	Bill	11/12/2024	175971	4000 Tri-Fold Brochures 3,000 to BlueGrass and 1,000 to WTC	Destination Marketing	Destination Marketing	Destination Mkt	1,295.85
Jennifer McConnell	Bill	11/12/2024	REIMB/MILE 9/10 2024	Deliver items for the Bracey Welcome Center Blitz	Administration	Office Administration	Tourism Organizational Support	17.55
Jennifer McConnell	Bill	11/12/2024	REIMB/MILE 9/10 2024	Bring swag and Go Williamsburg Magazines for the NAACP attendees	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	5.49
Jennifer McConnell	Bill	11/12/2024	REIMB/MILE 9/10 2024	Bring popups for the NAACP Convention.	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	5.49
Jennifer McConnell	Bill	11/12/2024	REIMB/MILE 9/10 2024	Team outing event	Administration	Office Administration	Tourism Organizational Support	4.15
Jennifer McConnell	Bill	11/12/2024	REIMB/MILE 9/10 2024	Drop off Welcome Amenities for Education First to Comfort Suites	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	2.28
Jennifer McConnell	Bill	11/12/2024	REIMB/MILE 9/10 2024	Meet with Margaret Shute and Mary Devos on a site visit for USS Alber Other Sales & Marketing	MICE Sales & Marketing	MICE Sales & Marketing	MICE Mkt	2.75
Jennifer McConnell	Bill	11/12/2024	REIMB/MILE 9/10 2024	Take USS Albemarle/USNS Corpus Christi reunion site visit attendees	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	1.07
Jennifer McConnell	Bill	11/12/2024	REIMB/MILE 9/10 2024	Take Margaret Shute and Mary Devos from USS Albemarle/USNS Corj Other Sales & Marketing	MICE Sales & Marketing	MICE Sales & Marketing	MICE Mkt	12.53
Jennifer McConnell	Bill	11/12/2024	REIMB/MILE 9/10 2024	Take USS Albemarle/USNS Corpus Christi Reunion Site Visit to dinner Other Sales & Marketing	MICE Sales & Marketing	MICE Sales & Marketing	MICE Mkt	9.92
Jennifer McConnell	Bill	11/12/2024	REIMB/MILE 9/10 2024	Head home from the site visit with the USS Albemarle/USNS Corpus C Other Sales & Marketing	MICE Sales & Marketing	MICE Sales & Marketing	MICE Mkt	2.88
Jennifer McConnell	Bill	11/12/2024	REIMB/MILE 9/10 2024	Go on a ghost tour with Emma, our new hire (CRM Database Manager) Administration	Administration	Office Administration	Tourism Organizational Support	6.70
Great America Financial Services	Bill	11/12/2024	37874022	Copier Lease Expense	Administration	Office Administration	Tourism Organizational Support	12.42
Einstein Bros. Bagels	Credit Card Charge	11/12/2024	JCEXPt306	Jennifer Case, Travelability Summit meal- airport,	Destination Marketing	Destination Marketing	Destination Mkt	22.89
American Airlines	Credit Card Charge	11/12/2024	JCEXPt306	Jennifer Case, Bag expense - no receipt,	Destination Marketing	Destination Marketing	Destination Mkt	40.00
World Pickleball	Credit Card Charge	11/12/2024	MCEXPt308	Morgan Cordle, Remaining Balance on Pickleball Convention Space. .	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	1,650.00
Colonial LLC	Credit Card Charge	11/12/2024	ExpRpt309	Edward Harris, Prior to meeting with D.C. United,	Administration	Office Administration	Tourism Organizational Support	23.37
Aromas	Credit Card Charge	11/12/2024	ExpRpt309	Edward Harris, Coffee before meeting with Kristi Olsen AROMA'S COF	Administration	Office Administration	Tourism Organizational Support	8.83
1607 Coffee Company	Credit Card Charge	11/12/2024	ExpRpt309	Edward Harris, Meeting with Elisa,	Administration	Office Administration	Tourism Organizational Support	7.50
Destinations International	Credit Card Charge	11/13/2024	SVExpRpt298	Vazquez, Sandra, JOB BOARD WEBSCRIBBLE Posting for Sr. Sales I Administration	Office Administration	Office Administration	Tourism Organizational Support	349.00
The Williamsburg Lodge	Credit Card Charge	11/13/2024	JMExpRpt302	Jennifer McConnell, WILLIAMSBURG LGD AUTOG Mike Barnett pet fe Other Sales & Marketing	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	185.50
Delta	Credit Card Charge	11/13/2024	AREXPt304	Paz Alejandra Ramello, Julia's Ticket Ally's Airline ticket for SYTA Sun Other Sales & Marketing	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	1,061.95
Delta	Credit Card Charge	11/13/2024	AREXPt304	Paz Alejandra Ramello, Ally's Airline ticket for SYTA Summit Julia's Tic Other Sales & Marketing	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	1,061.95
SF Taxi	Credit Card Charge	11/13/2024	JCEXPt306	Jennifer Case, Transport for Travelability Summit,	Destination Marketing	Destination Marketing	Destination Mkt	86.46
Boudon	Credit Card Charge	11/13/2024	JCEXPt306	Jennifer Case, Travelability Summit meal- lunch,	Destination Marketing	Destination Marketing	Destination Mkt	30.68
MRG	Credit Card Charge	11/13/2024	JCEXPt306	Jennifer Case, Travel ability Summit- water,	Destination Marketing	Destination Marketing	Destination Mkt	5.48
Boudon	Credit Card Charge	11/13/2024	JCEXPt306	Jennifer Case, Travelability Summit- Drink for lunch,	Destination Marketing	Destination Marketing	Destination Mkt	3.61
Le Yaca	Credit Card Charge	11/13/2024	MCEXPt308	Morgan Cordle, Mike B and Allison R from Adidas Basketball, Robbi H Other Sales & Marketing	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	415.36
Delta	Credit Card Charge	11/13/2024	MCEXPt308	Morgan Cordle, Flight from Richmond to Louisville, KY for AVCA show. Other Sales & Marketing	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	526.95
The Williamsburg Lodge	Credit Card Charge	11/13/2024	MCEXPt308	Morgan Cordle, Breakfast with Adidas Basketball (2 representatives) , I Other Sales & Marketing	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	115.38
1607 Coffee Company	Credit Card Charge	11/13/2024	ExpRpt309	Edward Harris, Offsite Lunch with Jennie Gas,	Administration	Office Administration	Tourism Organizational Support	44.56
Aurora	Credit Card Charge	11/13/2024	ExpRpt310	Josue Ayala, Continuing Education - Lori AURORA TRAINING ADVAN Administration	Administration	Office Administration	Tourism Organizational Support	596.00

**Williamsburg Tourism Council**  
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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
SYTA Student & Youth Travel Association	Credit Card Charge	11/14/2024	ARExpRpt304	Paz Alejandra Ramello, STUDENT AND YOUTH TRAVEL ASSOCIATI	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	3,492.00
SYTA Student & Youth Travel Association	Credit Card Charge	11/14/2024	ARExpRpt304	Paz Alejandra Ramello, STUDENT AND YOUTH TRAVEL ASSOCIATI	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	3.00
Epic Steak	Credit Card Charge	11/14/2024	JCExpRpt306	Jennifer Case, Travelability Summit dinner,	Destination Marketing	Destination Marketing	Destination Mkt	152.02
China Live	Credit Card Charge	11/14/2024	JCExpRpt306	Jennifer Case, Travelability Summit meal- Dinner Travelability Summit n	Destination Marketing	Destination Marketing	Destination Mkt	89.61
Virginia Pilot	Credit Card Charge	11/14/2024	JCExpRpt306	Jennifer Case, Monthly subscription Virginia Pilot- no receipt,	Administration	Office Administration	Tourism Organizational Support	34.00
Uber	Credit Card Charge	11/14/2024	JCExpRpt306	Jennifer Case, Tip for ride- Travelability Summit,	Destination Marketing	Destination Marketing	Destination Mkt	3.00
Uber	Credit Card Charge	11/14/2024	JCExpRpt306	Jennifer Case, Dinner transportation,	Destination Marketing	Destination Marketing	Destination Mkt	30.63
FernExpo	Credit Card Charge	11/14/2024	MCExpRpt308	Morgan Cordle, Bill for FERN EXPOSITION LOUISVILLE for AVCA shc	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	920.35
Martha's Market @ The Homestead	Credit Card Charge	11/14/2024	ExpRpt309	Edward Harris, Coffee at VA 1 Summit ,	Administration	Office Administration	Tourism Organizational Support	8.10
Martha's Market @ The Homestead	Credit Card Charge	11/14/2024	ExpRpt309	Edward Harris, Coffee during VA1 Summit MARTHAS MARKET HSR,	Administration	Office Administration	Tourism Organizational Support	8.10
SnapWidget	Credit Card Charge	11/14/2024	ExpRpt310	Josue Ayala, Snapwidget Subscription,	Administration	Office Administration	Tourism Organizational Support	10.93
Uber	Credit Card Charge	11/14/2024	JCExpRpt306	Transportation for the Travelability summit.	Destination Marketing	Destination Marketing	Destination Mkt	18.13
Paychex	General Journal	11/15/2024	Payroll-TC	Tourism Gross Salary plus bonus	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	52,878.16
Paychex	General Journal	11/15/2024	Payroll-TC	Tourism FICA / FUTA / SUTA	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	4,018.18
Paychex	General Journal	11/15/2024	Payroll-TC	Paychex Payroll Processing Fee	Administration	Office Administration	Tourism Organizational Support	133.46
Principal Financial Group	General Journal	11/15/2024	Payroll-TC	Employer Contribution - 401K (EE Matching)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	2,856.84
Principal Financial Group	General Journal	11/15/2024	Payroll-TC	Employer Contribution - 401K (2% Contribution)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	1,009.87
Morgan Cordle	Bill	11/15/2024	REIMB/MILE 10/24	Morgan drove Triple Crown folks (Kelsea and Chris) to McReynolds to lo	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	27.20
Morgan Cordle	Bill	11/15/2024	REIMB/MILE 10/24	Travel to the airport for the Sports Relationship Conference.	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	30.89
Morgan Cordle	Bill	11/15/2024	REIMB/MILE 10/24	Travel back from airport for Sports Relationship Conference.	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	30.15
Morgan Cordle	Bill	11/15/2024	REIMB/MILE 10/24	Transportation to the airport for Morgan to attend the NSA conference i	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	24.05
50 Kingsmill LLC	Bill	11/15/2024	ALD 1030-1102	ALD - American Legion Department. To ensure compliance with the gr	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	5,000.00
Strategic Marketing & Research	Bill	11/15/2024	0012050-IN	Professional fees - November 2024	Destination Marketing	Destination Marketing	Destination Mkt	16,500.00
American Bus Association Inc	Bill	11/15/2024	MKPL-212240	Lodging Appointment Taker (Mon AM/Mon PM) Regular Registration fo	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	1,895.00
Connelly Partners	Bill	11/15/2024	42782	24-WTC-0266 - FY25 Industry Email Deployment - November	Destination Marketing	Destination Marketing	Destination Mkt	570.00
Connelly Partners	Bill	11/15/2024	42790	FY25 Agency Fee - November 2024	Destination Marketing	Destination Marketing	Destination Mkt	104,167.00
Connelly Partners	Bill	11/15/2024	42785	10/15/2024 S.Flory Exp Rpt - 10/15 To Hang A Pirate CW 5 Show ticke	Destination Marketing	Destination Marketing	Destination Mkt	95.00
Connelly Partners	Bill	11/15/2024	42785	10/16/2024 S.Flory Exp Rpt - 10/16 Jamestown Boat Cruise tickets (2 z	Destination Marketing	Destination Marketing	Destination Mkt	146.28
Connelly Partners	Bill	11/15/2024	42785	10/18/2024 S.Flory Exp Rpt - 10/18 Williamsburg Walking Tour tickets	Destination Marketing	Destination Marketing	Destination Mkt	47.70
Connelly Partners	Bill	11/15/2024	42785	11/4/2024 S.Flory Exp Rpt -11/4 Hotel stay (11/1-11/4) for influencer Fz	Destination Marketing	Destination Marketing	Destination Mkt	338.64
Omni	Credit Card Charge	11/15/2024	JSYExRpt301	Julia Smyth-Young, VTC - VA-1 Summit. I am not sure where to put this	Administration	Office Administration	Tourism Organizational Support	928.33
Uber	Credit Card Charge	11/15/2024	JCExpRpt306	Jennifer Case, Tip UBER *TRIP,	Destination Marketing	Destination Marketing	Destination Mkt	3.00
Uber	Credit Card Charge	11/15/2024	JCExpRpt306	Jennifer Case, UBER *TRIP UBER *TRIP UBER *TRIP Travel ability S	Destination Marketing	Destination Marketing	Destination Mkt	18.19
Uber	Credit Card Charge	11/15/2024	JCExpRpt306	Jennifer Case, Travelability Summit transportation,	Destination Marketing	Destination Marketing	Destination Mkt	30.84
Omni	Credit Card Charge	11/15/2024	ExpRpt309	Edward Harris, OMNI HOMESTEAD RESORT - VA1 Summit,	Administration	Office Administration	Tourism Organizational Support	681.16
Martha's Market @ The Homestead	Credit Card Charge	11/15/2024	ExpRpt309	Edward Harris, MARTHAS MARKET HSR,	Administration	Office Administration	Tourism Organizational Support	19.03
Chesapeake Bank	Credit Card Charge	11/15/2024	ExpRpt309	Edward Harris, Meal in transit from DC Summit,	Administration	Office Administration	Tourism Organizational Support	13.11
Uber	Credit Card Charge	11/16/2024	JCExpRpt306	Jennifer Case, UBER *TRIP Airport- Travelability Summit,	Destination Marketing	Destination Marketing	Destination Mkt	78.12
Uber	Credit Card Charge	11/16/2024	JCExpRpt306	Jennifer Case, Travelability Summit UBER *TRIP,	Destination Marketing	Destination Marketing	Destination Mkt	15.47
First Watch	Credit Card Charge	11/16/2024	MCExpRpt308	Morgan Cordle, Breakfast with the Commissioner of Volleyball for the C	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	42.66
Zoom Video Communications Inc	Credit Card Charge	11/16/2024	ExpRpt310	Josue Ayala, Zoom subscription,	Administration	Office Administration	Tourism Organizational Support	67.16
Great Wolf Lodge of Williamsburg LLC	Credit Card Charge	11/17/2024	JMExpRpt302	Jennifer McConnell, Susan Brooks Strategic Thinking Workshop Site V	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	315.34
Argonaut Hotel	Credit Card Charge	11/17/2024	JCExpRpt306	Jennifer Case, Travelability Conference- taxes and fees ARGONAUT F	Destination Marketing	Destination Marketing	Destination Mkt	206.00
Piccolo Forno	Credit Card Charge	11/17/2024	JCExpRpt306	Jennifer Case, Travelability Summit meal PICCOLO FORNO,	Destination Marketing	Destination Marketing	Destination Mkt	76.25
Uber	Credit Card Charge	11/17/2024	JCExpRpt306	Jennifer Case, Breakfast at Argonaut Hotel- Lost receipt Travelability s	Destination Marketing	Destination Marketing	Destination Mkt	18.47
Parkway Printshop LLC	Bill	11/18/2024	1011567	500 - 4-Piece Pickleball Sets // Item # LBRPP-WTXTY	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	7,345.00
Parkway Printshop LLC	Bill	11/18/2024	1011567	500 - Paddle Sets of 2 - with WTC Imprint on 1 side	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	750.00
Parkway Printshop LLC	Bill	11/18/2024	1011567	2 - Set-up fee for the bags and paddles	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	80.00
Parkway Printshop LLC	Bill	11/18/2024	1011567	Shipping	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	628.55
Kenilworth Media	Bill	11/18/2024	75-A27112	December 2024 Annual Planners' Guide Full Page 8.5 X 11 - Color	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	2,925.00
American Bus Association Inc	Bill	11/18/2024	MKPL-212596	Attraction Appointment Taker (Mon AM/Mon PM) Regular Registration f	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	1,895.00



**Williamsburg Tourism Council**  
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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Amazon	Credit Card Charge	11/18/2024	SVExpRpt298	Vazquez, Sandra, Pen holder.pdf Pen holder AMAZON MKTPL*VA9C	Administration	Office Administration	Tourism Organizational Support	5.95
Newport News / Wmbg Int'l Airport	Credit Card Charge	11/18/2024	JCExpRpt306	Jennifer Case, Parking for Travelability summit,	Destination Marketing	Destination Marketing	Destination Mkt	60.00
CVS	Credit Card Charge	11/18/2024	MCExpRpt308	Morgan Cordle, Gift cards to put in Thanksgiving Day Cards for Clients	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	150.00
Walgreen's	Credit Card Charge	11/18/2024	MCExpRpt308	Morgan Cordle, Gift cards to put in Thanksgiving Day cards for clients	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	50.00
Delta	Credit Card Charge	11/18/2024	ExpRpt309	Edward Harris, Delta,	Administration	Office Administration	Tourism Organizational Support	387.95
Delta	Credit Card Charge	11/18/2024	ExpRpt309	Edward Harris, DELTA AIR Seat Fees,	Administration	Office Administration	Tourism Organizational Support	49.99
Delta	Credit Card Charge	11/18/2024	ExpRpt309	Edward Harris, DELTA AIR Seat Fees,	Administration	Office Administration	Tourism Organizational Support	49.99
Crozet Mart	Credit Card Charge	11/18/2024	ExpRpt309	Edward Harris, Gas Offsite Lunch with Jennie,	Administration	Office Administration	Tourism Organizational Support	43.96
Uber	Credit Card Charge	11/18/2024	ExpRpt309	Edward Harris, Uber ride ALLIANZ TRAVEL INS,	Administration	Office Administration	Tourism Organizational Support	34.28
Eleva	Credit Card Charge	11/18/2024	ExpRpt309	Edward Harris, Coffee with Angela Smith self pay only. ,	Administration	Office Administration	Tourism Organizational Support	9.99
Delta	Credit Card Charge	11/18/2024	ExpRpt309	Edward Harris, DELTA AIR Seat Fees,	Administration	Office Administration	Tourism Organizational Support	9.99
1607 Coffee Company	Credit Card Charge	11/18/2024	ExpRpt309	Edward Harris, Before meeting for weekly finance meeting,	Administration	Office Administration	Tourism Organizational Support	7.50
Virginia Motorcoach Association	Credit Card Charge	11/19/2024	ARExpRpt304	Paz Alejandra Ramello, VIRGINIA MOTORCOACH ASSOC. VMA GR	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	334.75
Emerald Thai Cuisine	Credit Card Charge	11/19/2024	ExpRpt309	Edward Harris, EMERALD THAI CUISINE,	Administration	Office Administration	Tourism Organizational Support	72.31
Colonial LLC	Credit Card Charge	11/19/2024	ExpRpt309	Edward Harris, Coffee with Angela Smith,	Administration	Office Administration	Tourism Organizational Support	9.89
Colonial LLC	Credit Card Charge	11/19/2024	ExpRpt309	Edward Harris, Meeting with Angela,	Administration	Office Administration	Tourism Organizational Support	8.62
Amazon	Credit Card Charge	11/19/2024	ExpRpt310	Josue Ayala, AMAZON MKTPL*8F2TM69S3,	Administration	Office Administration	Tourism Organizational Support	16.61
Staples	Credit Card Charge	11/19/2024	ExpRpt310	Josue Ayala, STAPLES 00107102,	Administration	Office Administration	Tourism Organizational Support	70.86
Sals By Victor	Credit Card Charge	11/19/2024	ExpRpt310	Josue Ayala, Food for board meeting SALS BY VICTOR,	Administration	Office Administration	Tourism Organizational Support	529.79
Walgreen's	Credit Card Charge	11/19/2024	ExpRpt310	Josue Ayala, WALGREENS #9975,	Administration	Office Administration	Tourism Organizational Support	12.20
Staples	Credit Card Charge	11/19/2024	ExpRpt310	Josue Ayala, Items to send mail for Sports program FOOD LION #0196	Administration	Office Administration	Tourism Organizational Support	67.24
Hilton Vacation Club	Bill	11/20/2024	42781	VistaGraphics, Inc (cc) - this is the matching \$5,000 for Hilton Vacation	Destination Marketing	Destination Marketing	Destination Mkt	2,500.00
Dot Garage	Credit Card Charge	11/20/2024	DOExpRpt299	Daniela Owen, Parking in a parking garage in Bethesda for Jen, Selena	Administration	Office Administration	Tourism Organizational Support	6.00
Aventino	Credit Card Charge	11/20/2024	SCExpRpt303	Selena Coles, The marketing team went to dinner. Attendees were Sel	Destination Marketing	Destination Marketing	Destination Mkt	275.28
Paper Source	Credit Card Charge	11/20/2024	SCExpRpt303	Selena Coles, Purchased christmas stickers for the Historic Holiday Pa	Destination Marketing	Destination Marketing	Destination Mkt	16.48
Starbucks	Credit Card Charge	11/20/2024	SCExpRpt303	Selena Coles, Stopped for Coffee on the way to Fox 5 DC trip. Items pt	Public Relations	Destination Marketing	Destination Mkt	17.44
Panera Bread - Williamsburg	Credit Card Charge	11/20/2024	JCExpRpt306	Jennifer Case, Fox5 Lunch Lunch - Fox5 Washington DC TripJennifer	Destination Marketing	Destination Marketing	Destination Mkt	50.94
Blue Bottle Coffee	Credit Card Charge	11/20/2024	ExpRpt309	Edward Harris, Coffee for eTourism Summit,	Administration	Office Administration	Tourism Organizational Support	9.25
1607 Coffee Company	Credit Card Charge	11/20/2024	ExpRpt309	Edward Harris, Coffee,	Administration	Office Administration	Tourism Organizational Support	8.76
Starbucks	Credit Card Charge	11/20/2024	ExpRpt309	Edward Harris, Coffee while at eTourism Summit Latte during tourism s	Administration	Office Administration	Tourism Organizational Support	6.78
DC Union Station	Credit Card Charge	11/20/2024	ExpRpt309	Edward Harris, COLPARK LOC 585 Parking,	Administration	Office Administration	Tourism Organizational Support	21.00
Zoom Video Communications Inc	Credit Card Charge	11/20/2024	ExpRpt310	Josue Ayala, Zoom subscription STAPLES 00107102,	Administration	Office Administration	Tourism Organizational Support	68.77
AMW (King Kat)	Bill	11/21/2024	1184	KingKat Tournament Trail Loyal Event w/TV Show. Event Date 2-8-25	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	10,000.00
Parkway Printshop LLC	Bill	11/21/2024	1011569	Custom 3X3 Acrylic Ornament/Capital Building	Destination Marketing	Destination Marketing	Destination Mkt	630.00
Parkway Printshop LLC	Bill	11/21/2024	1011569	Custom 3X3 Acrylic Ornament / Sports Complex	Destination Marketing	Destination Marketing	Destination Mkt	258.00
Uline, Inc.	Bill	11/21/2024	185885432	Holiday Gift Packing material for clients	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	576.37
Shelton Glass Works	Bill	11/21/2024	11122024	Glass ornaments for promotional prizes for the Holiday Pass	Destination Marketing	Destination Marketing	Destination Mkt	3,500.00
Morrison's Flowers - Williamsburg Florist	Credit Card Charge	11/21/2024	SVExpRpt298	Vazquez, Sandra, Flowers-Vanessa at the chamber for recovery.pdf M	Administration	Office Administration	Tourism Organizational Support	88.56
Chesapeake Bank	Credit Card Charge	11/21/2024	DOExpRpt299	Daniela Owen, Drinks for Selena, Jen, and I on our way home from DC	Public Relations	Destination Marketing	Destination Mkt	8.09
Marriott	Credit Card Charge	11/21/2024	DOExpRpt299	Daniela Owen, AC HOTEL BETHESDA - F& Breakfast before going on	Public Relations	Destination Marketing	Destination Mkt	10.48
Marriott	Credit Card Charge	11/21/2024	DOExpRpt299	Daniela Owen, AC HOTEL BETHESDA Hotel stay the night before goir	Administration	Office Administration	Tourism Organizational Support	287.02
Hyatt	Credit Card Charge	11/21/2024	JSYExRpt301	Julia Smyth-Young, GRAND HYATT WSHNGTN F&B dinner with Mary	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	110.40
Chesapeake Bank	Credit Card Charge	11/21/2024	SCExpRpt303	Selena Coles, Lunch on the way back from Fox 5 DC,	Destination Marketing	Destination Marketing	Destination Mkt	34.17
Marriott	Credit Card Charge	11/21/2024	SCExpRpt303	Selena Coles, Morning Coffee for Selena Coles,	Destination Marketing	Destination Marketing	Destination Mkt	6.10
Enterprise Rent-A-Car	Credit Card Charge	11/21/2024	SCExpRpt303	Selena Coles, Rented car for Selena Coles, Jennifer Case and Daniela	Public Relations	Destination Marketing	Destination Mkt	239.29
Wawa	Credit Card Charge	11/21/2024	SCExpRpt303	Selena Coles, Filled up gas tank before returning car to Enterprise,	Public Relations	Destination Marketing	Destination Mkt	40.22
Marriott	Credit Card Charge	11/21/2024	SCExpRpt303	Selena Coles, Selena Coles hotel room for one night,	Public Relations	Destination Marketing	Destination Mkt	287.02
AC Hotel Bethesda	Credit Card Charge	11/21/2024	JCExpRpt306	Jennifer Case, Fox5 appearance Fox5 Washington, DC appearance,	Destination Marketing	Destination Marketing	Destination Mkt	317.02
AC Hotel Bethesda	Credit Card Charge	11/21/2024	JCExpRpt306	Jennifer Case, Morning coffee Morning coffee for Fox5 Appearance,	Destination Marketing	Destination Marketing	Destination Mkt	6.30
Grand Hyatt	Credit Card Charge	11/21/2024	ExpRpt309	Edward Harris, Dinner during eTourism Summit GRAND HYATT WSHH	Administration	Office Administration	Tourism Organizational Support	48.70
Uber	Credit Card Charge	11/21/2024	ExpRpt309	Edward Harris, DC Summit UBER *TRIP Waiting on Receipt,	Administration	Office Administration	Tourism Organizational Support	34.75

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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Uber	Credit Card Charge	11/21/2024	ExpRpt309	Edward Harris, Uber ride to summit from hotel,	Administration	Office Administration	Tourism Organizational Support	22.38
Starbucks	Credit Card Charge	11/21/2024	ExpRpt309	Edward Harris, Coffee Latte and food,	Administration	Office Administration	Tourism Organizational Support	11.67
Starbucks	Credit Card Charge	11/21/2024	ExpRpt309	Edward Harris, Latte during tourism summit Coffee while at eTourism S	Administration	Office Administration	Tourism Organizational Support	6.78
USPS	Credit Card Charge	11/21/2024	ExpRpt310	Josue Ayala, USPS PO 5197700687,	Administration	Office Administration	Tourism Organizational Support	82.10
Jennifer Case	Deposit	11/22/2024	REIMB	Reimbursement for personal lodging expense on CA trip	Destination Marketing	Destination Marketing	Destination Mkt	-286.87
Grand Hyatt	Credit Card Charge	11/22/2024	JSYExRpt301	Julia Smyth-Young, I do not have a receipt for this one. Connect Medic	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	1,022.91
Washington Center	Credit Card Charge	11/22/2024	ExpRpt309	Edward Harris, Parking while at eTourism Summit,	Administration	Office Administration	Tourism Organizational Support	90.00
1607 Coffee Company	Credit Card Charge	11/22/2024	ExpRpt309	Edward Harris, Meeting,	Administration	Office Administration	Tourism Organizational Support	41.75
Starbucks	Credit Card Charge	11/22/2024	ExpRpt309	Edward Harris, Latte and food STARBUCKS 23466,	Administration	Office Administration	Tourism Organizational Support	11.89
Canva	Credit Card Charge	11/23/2024	MCEXP308	Morgan Cordle, Subscription for CANVA to be able to design sports tou	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	15.00
The Newyork Times	Credit Card Charge	11/24/2024	JCEXP306	Jennifer Case, monthly Subscription- No receipt,	Administration	Office Administration	Tourism Organizational Support	25.00
Huddle Up Group	Bill	11/25/2024	36	Service Cost for Rights Holders	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	12,500.00
Bluegrass Integrated Communications	Bill	11/25/2024	210827	Load Data File - 1 @ 18.5 ea.- October	Destination Marketing	Destination Marketing	Destination Mkt	18.50
Bluegrass Integrated Communications	Bill	11/25/2024	210827	Postage and Freight	Destination Marketing	Destination Marketing	Destination Mkt	950.36
Bluegrass Integrated Communications	Bill	11/25/2024	210827	Residential requests X 594- USPS Address Prep, Ink Jet Addressing,	Destination Marketing	Destination Marketing	Destination Mkt	650.43
Crystal Springs	Bill	11/25/2024	23461275112224	Water Filtration Cooler Rental for December 2024	Administration	Office Administration	Tourism Organizational Support	30.23
American Volleyball Coaches Association	Bill	11/25/2024	722728 - 722728	2024 AVCA Convention Booth - Non-Member	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	1,400.00
American Volleyball Coaches Association	Bill	11/25/2024	722727 - 722727	2024 AVCA Bag Insert	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	600.00
American Volleyball Coaches Association	Bill	11/25/2024	722727 - 722727	2024 AVCA Volleyball Business Exchange	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	300.00
Verizon Wireless	Bill	11/25/2024	9979043784	Oct. 19 - Nov. 18, 2024 Wireless Monthly Charges	Administration	Office Administration	Tourism Organizational Support	704.00
Verizon Wireless	Bill	11/25/2024	9979043784	Equipment Charges	Administration	Office Administration	Tourism Organizational Support	333.24
Verizon Wireless	Bill	11/25/2024	9979043784	Surcharges and Other Charges & Credits (Equipment)	Administration	Office Administration	Tourism Organizational Support	-49.82
Verizon Wireless	Bill	11/25/2024	9979043784	Taxes, Governmental Surcharges & Fees	Administration	Office Administration	Tourism Organizational Support	21.23
Colonial Williamsburg Foundation	Bill	11/25/2024	811510	Gift Certificates (Lodge - 6 certificates for 2 nts each)	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	2,748.00
Sticker Mule	Credit Card Charge	11/25/2024	MCEXP308	Morgan Cordle, Sticker to put on outside of holiday gifts for clients and	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	85.60
Amazon	Credit Card Charge	11/25/2024	MCEXP308	Morgan Cordle, stamp to use on all of the holiday gift packaging for clie	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	59.20
Adobe	Credit Card Charge	11/25/2024	ExpRpt310	Josue Ayala, ADOBE providing receipt upon return to office,	Administration	Office Administration	Tourism Organizational Support	353.88
Suter Printing-	Bill	11/26/2024	176046	Business cards for Selena	Administration	Office Administration	Tourism Organizational Support	85.90
Multiview, Inc.	Bill	11/26/2024	MLT861305	MPI (Meeting Professionals International) Multi-Web - Co-Op marketing	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	4,000.00
Amazon	Credit Card Charge	11/26/2024	DOEXP309	Daniela Owen, I bought a tripod for content creation AMAZON MKTPL	Destination Marketing	Destination Marketing	Destination Mkt	25.98
Expedia, Inc.	Credit Card Charge	11/26/2024	JMEXP302	Jennifer McConnell, Expedia charge for car rental during SGMP Site Vi	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	30.00
Delta	Credit Card Charge	11/26/2024	JSYExRpt301	Julia Smyth-Young, I do not have a receipt for this. I was under the imp	Other Sales & Marketing	International Sales & Marketing	International Mkt	851.95
Hohl	Credit Card Charge	11/26/2024	ExpRpt309	Edward Harris, Latte before HR Training,	Administration	Office Administration	Tourism Organizational Support	17.25
The Hounds Tail	Credit Card Charge	11/26/2024	ExpRpt309	Edward Harris, Meeting with Don Welsh,	Administration	Office Administration	Tourism Organizational Support	17.04
1607 Coffee Company	Credit Card Charge	11/26/2024	ExpRpt309	Edward Harris, Coffee,	Administration	Office Administration	Tourism Organizational Support	4.09
Wall Street Journal	Credit Card Charge	11/27/2024	JCEXP306	Jennifer Case, Monthly subscription - no receipt,	Administration	Office Administration	Tourism Organizational Support	38.99
Not Another Pancake House	Credit Card Charge	11/27/2024	ExpRpt309	Edward Harris, Lunch Meeting,	Administration	Office Administration	Tourism Organizational Support	45.74
Paychex	General Journal	11/29/2024	Payroll-TC	Tourism Gross Salary plus bonus	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	52,878.16
Paychex	General Journal	11/29/2024	Payroll-TC	Tourism FICA / FUTA / SUTA	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	4,018.18
Paychex	General Journal	11/29/2024	Payroll-TC	Paychex Payroll Processing Fee	Administration	Office Administration	Tourism Organizational Support	133.46
Principal Financial Group	General Journal	11/29/2024	Payroll-TC	Employer Contribution - 401K (EE Matching)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	2,856.84
Principal Financial Group	General Journal	11/29/2024	Payroll-TC	Employer Contribution - 401K (2% Contribution)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	1,009.87
Williamsburg Walking Tour	Credit Card Charge	11/29/2024	JMEXP302	Jennifer McConnell, African American Tour for NAMO Site Visit,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	212.00
AAA PA	Credit Card Charge	11/29/2024	AREXP304	Paz Alejandra Ramello, Pittsburg Travel Showcase (AAA) Jan 2025,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	1,865.00
Virginia Pilot	Credit Card Charge	11/29/2024	JCEXP306	Jennifer Case, Daily Mail Monthly Subscription- no receipt,	Administration	Office Administration	Tourism Organizational Support	23.96
Miles Partnership LLC	Bill	11/30/2024	107603	Strategic Planning & Discovery	Destination Marketing	Destination Marketing	Destination Mkt	35,000.00
Miles Partnership LLC	Bill	11/30/2024	107601	Media Management	Destination Marketing	Destination Marketing	Destination Mkt	58,333.00
Miles Partnership LLC	Bill	11/30/2024	107601	Account Management	Destination Marketing	Destination Marketing	Destination Mkt	16,667.00
Miles Partnership LLC	Bill	11/30/2024	107601	Creative/Production Services	Destination Marketing	Destination Marketing	Destination Mkt	27,916.00
Miles Partnership LLC	Bill	11/30/2024	107601	Content Development	Destination Marketing	Destination Marketing	Destination Mkt	9,167.00
Miles Partnership LLC	Bill	11/30/2024	107601	Website Strategy Analytics & Support	Destination Marketing	Destination Marketing	Destination Mkt	6,250.00

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Paychex	General Journal	11/30/2024	TC_PAY_ACC	Tourism Gross Salaries	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	26,439.00
Paychex	General Journal	11/30/2024	TC_PAY_ACC	Tourism FICA / FUTA / SUTA	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	2,009.00
Paychex	General Journal	11/30/2024	TC_PAY_ACC	Payroll Processing Fees	Administration	Office Administration	Tourism Organizational Support	67.00
Principal Financial Group	General Journal	11/30/2024	TC_PAY_ACC	Retirement Contribution	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	3,242.00
Grammarly	Credit Card Charge	11/30/2024	SVExpRpt298	Vazquez, Sandra, GRAMMARLY CO*VR7TLFO * subscription for staff	Administration	Office Administration	Tourism Organizational Support	79.09
Connelly Partners	Bill	11/30/2024	42916	TripAdvisor, LLC - 24-WTC-0250 - 2024 Q3/4 Digital Media	Destination Marketing	Destination Marketing	Destination Mkt	34,399.23
Connelly Partners	Bill	11/30/2024	42916	Sojern, Inc (cc) - 24-WTC-0250 - 2024 Q3/4 Digital Media	Destination Marketing	Destination Marketing	Destination Mkt	49,998.00
Connelly Partners	Bill	11/30/2024	42916	OAREX Funding, LLC - 24-WTC-0250 - 2024 Q3/4 Digital Media	Destination Marketing	Destination Marketing	Destination Mkt	41,533.25
Connelly Partners	Bill	11/30/2024	42916	Storygize, Inc. (cc) - 24-WTC-0250 - 2024 Q3/4 Digital Media	Destination Marketing	Destination Marketing	Destination Mkt	35,000.00
Connelly Partners	Bill	11/30/2024	42916	AdSwerve (cc) - 24-WTC-0250 - 2024 Q3/4 Digital Media	Destination Marketing	Destination Marketing	Destination Mkt	3,693.73
Connelly Partners	Bill	11/30/2024	42916	Integral Ad Science (fn) 24-WTC-0250 - 2024 Q3/4 Digital Media	Destination Marketing	Destination Marketing	Destination Mkt	885.01
Connelly Partners	Bill	11/30/2024	42916	Channel Factory, LLC - 24-WTC-0250 - 2024 Q3/4 Digital Media	Destination Marketing	Destination Marketing	Destination Mkt	18,668.89
Connelly Partners	Bill	11/30/2024	42917	2024 Q3/4 Paid Search Media - Google LLC - November	Destination Marketing	Destination Marketing	Destination Mkt	46,874.66
Connelly Partners	Bill	11/30/2024	42918	TikTok Inc - 24-WTC-0252 - 2024 Q3/4 Paid Social Media - November	Destination Marketing	Destination Marketing	Destination Mkt	23,016.70
Connelly Partners	Bill	11/30/2024	42918	TikTok Inc - 24-WTC-0252 - 2024 Q3/4 Paid Social Media - November	Destination Marketing	Destination Marketing	Destination Mkt	2,900.86
Connelly Partners	Bill	11/30/2024	42918	Meta Platforms, Inc. - 24-WTC-0252 - 2024 Q3/4 Paid Social Media - N	Destination Marketing	Destination Marketing	Destination Mkt	152,574.15
Connelly Partners	Bill	11/30/2024	42920	VistaGraphics - Coastal Virginia Magazine	Destination Marketing	Destination Marketing	Destination Mkt	4,695.00
Connelly Partners	Bill	11/30/2024	42922	Sojern, Inc. (cc) - November	Destination Marketing	Destination Marketing	Destination Mkt	506.22
Connelly Partners	Bill	11/30/2024	42923	aiDigital Operating LLC - 24-WTC-0255 - 2024 Q3/4 Programmatic Me	Destination Marketing	Destination Marketing	Destination Mkt	20,000.00
Connelly Partners	Bill	11/30/2024	42927	11/18/2024 WTC '2024 Influencer Pymts' FAM trip 11/1 - 11/4/24 by La	Destination Marketing	Destination Marketing	Destination Mkt	5,000.00
Connelly Partners	Bill	11/30/2024	42927	11/14/2024 WTC '2024 Influencer Pymts' FAM trip by Farrah Malala 11,	Destination Marketing	Destination Marketing	Destination Mkt	2,500.00
Connelly Partners	Bill	11/30/2024	42927	11/14/2024 WTC '2024 Influencer Pymts' FAM trip by Leah Seeling No	Destination Marketing	Destination Marketing	Destination Mkt	7,000.00
Connelly Partners	Bill	11/30/2024	42927	11/22/2024 WTC '2024 Influencer Pymts' Travel exps for Farrah Malale	Destination Marketing	Destination Marketing	Destination Mkt	946.70
Connelly Partners	Bill	11/30/2024	42927	11/18/2024 WTC '2024 Influencer Pymts' Travel exps for Lauren Stites	Destination Marketing	Destination Marketing	Destination Mkt	2,154.41
Edward Harris	Bill	11/30/2024	REIMB/MILE 09/24	Philadelphia media event	Administration	Office Administration	Tourism Organizational Support	389.94
Greater Northeast Motorcoach Association	Bill	12/1/2024	943	Membership Renewal 01/01/2025 - 12/31/2025	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	445.00
Percepture	Bill	12/1/2024	95268	FY25 Public Relations Agency fee December 2024	Public Relations	Destination Marketing	Destination Mkt	35,000.00
LiveWire Business Solutions LLC	Bill	12/1/2024	5651	Trunking-2 line IP phone - Two line IP Phone Trunking Service, 4x SIP	Administration	Office Administration	Tourism Organizational Support	240.00
LiveWire Business Solutions LLC	Bill	12/1/2024	5651	Services General: Cloud Server - SMB / Rental - Cloud Hosting Server	Administration	Office Administration	Tourism Organizational Support	30.00
LiveWire Business Solutions LLC	Bill	12/1/2024	5651	DID Management - DID Number Management Service	Administration	Office Administration	Tourism Organizational Support	30.00
LiveWire Business Solutions LLC	Bill	12/1/2024	5627	LiveIT Package - Per PC - 13 @ 34.99 - December	Administration	Office Administration	Tourism Organizational Support	454.87
LiveWire Business Solutions LLC	Bill	12/1/2024	5627	LiveIT Package - Asset tracking - Active Managed Anti-virus- Patch Ma	Administration	Office Administration	Tourism Organizational Support	149.99
LiveWire Business Solutions LLC	Bill	12/1/2024	5627	LiveStor Data Storage Service w/ Backup	Administration	Office Administration	Tourism Organizational Support	149.99
Paychex	General Journal	12/1/2024	TC_PAY_ACCR	Tourism Gross Salaries	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	-26,439.00
Paychex	General Journal	12/1/2024	TC_PAY_ACCR	Tourism FICA / FUTA / SUTA	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	-2,009.00
Paychex	General Journal	12/1/2024	TC_PAY_ACCR	Payroll Processing Fees	Administration	Office Administration	Tourism Organizational Support	-67.00
Principal Financial Group	General Journal	12/1/2024	TC_PAY_ACCR	Retirement Contribution	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	-3,242.00
Anthem	General Journal	12/1/2024	EMP_BEN-TC	HMO - (Medical)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	12,596.13
Anthem	General Journal	12/1/2024	EMP_BEN-TC	HMO - (Vision)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	105.26
Anthem	General Journal	12/1/2024	EMP_BEN-TC	HMO - (Dental)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	435.07
Simpleview LLC	General Journal	12/1/2024	IT_SOFT_MRK	Simpleview Web License	Destination Marketing	Destination Marketing	Destination Mkt	1,806.03
Simpleview LLC	General Journal	12/1/2024	IT_SOFT_MRK	Simpleview CRM License	Destination Marketing	Destination Marketing	Destination Mkt	1,674.30
Image Relay	General Journal	12/1/2024	IT_SOFT_MRK	Image Relay License	Destination Marketing	Destination Marketing	Destination Mkt	898.75
Image Relay	General Journal	12/1/2024	IT_SOFT_MRK	Image Relay License	Destination Marketing	Destination Marketing	Destination Mkt	128.50
Image Relay	General Journal	12/1/2024	IT_SOFT_MRK	Image Relay License	Destination Marketing	Destination Marketing	Destination Mkt	-1,062.50
Zartico	General Journal	12/1/2024	IT_SOFT_MRK	Zartico License	Destination Marketing	Destination Marketing	Destination Mkt	9,433.40
Zartico	General Journal	12/1/2024	IT_SOFT_MRK	Zartico License	Destination Marketing	Destination Marketing	Destination Mkt	1,150.43
Adobe	General Journal	12/1/2024	IT_SOFT_ADM	Adobe License	Administration	Office Administration	Tourism Organizational Support	329.64
Adobe	General Journal	12/1/2024	IT_SOFT_ADM	Adobe License	Administration	Office Administration	Tourism Organizational Support	15.15
Adobe	General Journal	12/1/2024	IT_SOFT_ADM	Adobe License	Administration	Office Administration	Tourism Organizational Support	-372.55
Certify	General Journal	12/1/2024	IT_SOFT_ADM	Certify License	Administration	Office Administration	Tourism Organizational Support	122.44

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Certify	General Journal	12/1/2024	IT_SOFT_ADM	Certify License	Administration	Office Administration	Tourism Organizational Support	1.63
Certify	General Journal	12/1/2024	IT_SOFT_ADM	Certify License	Administration	Office Administration	Tourism Organizational Support	-132.33
Virginia ABC	Credit Card Charge	12/1/2024	JMExpRpt302	Jennifer McConnell, Baileys for turndown amenities for SGMP Site Visit	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	6.40
Williamsburg Area Chamber of Commerce	General Journal	12/1/2024	RENT_EXP	Office lease	Administration	Office Administration	Tourism Organizational Support	5,498.81
Williamsburg Area Chamber of Commerce	General Journal	12/1/2024	RENT_EXP	Office lease	Administration	Office Administration	Tourism Organizational Support	452.91
Williamsburg Area Chamber of Commerce	General Journal	12/1/2024	RENT_EXP	Office services fees	Administration	Office Administration	Tourism Organizational Support	2,916.67
	General Journal	12/1/2024	TC-DEPR	TC Assets Depreciation Exp	Administration	Office Administration	Tourism Organizational Support	120.86
Great America Financial Services	General Journal	12/1/2024	LEASE_EXP	Canon photocopier	Administration	Office Administration	Tourism Organizational Support	278.31
Great America Financial Services	General Journal	12/1/2024	LEASE_EXP	Canon photocopier Lease	Administration	Office Administration	Tourism Organizational Support	11.75
Connelly Partners	Bill	12/1/2024	43294	Priceline.com LLC - 24-WTC-0250 - 2024 Q3/4 Digital Media - Novemb	Destination Marketing	Destination Marketing	Destination Mkt	14,406.24
Connelly Partners	Bill	12/1/2024	43294	Priceline.com LLC - 24-WTC-0250 - 2024 Q3/4 Digital Media - Novemb	Destination Marketing	Destination Marketing	Destination Mkt	3,604.66
Connelly Partners	Bill	12/1/2024	43300	Sports Media Guide - 24-WTC-0253 - 2024 Q3/4 Print Media Renewals	Destination Marketing	Destination Marketing	Destination Mkt	3,055.75
York County	Bill	12/1/2024	43301	VistaGraphics, Inc (cc) - Email Marketing with York County Tourism Ma	Destination Marketing	Destination Marketing	Destination Mkt	5,000.00
Proforma Think Ink	Bill	12/1/2024	B198026243A	1,500 White Bags - Blue Print	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	808.81
Connelly Partners	Bill	12/1/2024	43302	12/2/2024 WTC '2024 Influencer Pymts' Travel exps for Leah Seelingi	Destination Marketing	Destination Marketing	Destination Mkt	2,618.82
Julia Smyth-Young	Bill	12/2/2024	REIMB/MILE 10/24	Travel to VA1 Summit at Omni Homestead Round Trip	Administration	Office Administration	Tourism Organizational Support	286.76
Jennifer McConnell	Bill	12/2/2024	REIMB/MILE 11/24	Drop off items for VAST Conference	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	5.49
Jennifer McConnell	Bill	12/2/2024	REIMB/MILE 11/24	VAST Conference at the DoubleTree begins	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	10.05
Jennifer McConnell	Bill	12/2/2024	REIMB/MILE 11/24	VAST Conference	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	10.05
Jennifer McConnell	Bill	12/2/2024	REIMB/MILE 11/24	Pick up gift certificate for VAFCC raffle basket	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	1.41
Jennifer McConnell	Bill	12/2/2024	REIMB/MILE 11/24	Pick up gift certificate for VAFCC raffle basket	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	1.68
Jennifer McConnell	Bill	12/2/2024	REIMB/MILE 11/24	Drop off Welcome Amenity for guest	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	3.82
Jennifer McConnell	Bill	12/2/2024	REIMB/MILE 11/24	Pick up raffle items for VAFCC conference	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	2.68
Jennifer McConnell	Bill	12/2/2024	REIMB/MILE 11/24	Drop off items at the office	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	2.55
Jennifer McConnell	Bill	12/2/2024	REIMB/MILE 11/24	Back to VAST Conference to drop off items	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	2.75
Jennifer McConnell	Bill	12/2/2024	REIMB/MILE 11/24	VAST Conference at the DoubleTree	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	10.05
Jennifer McConnell	Bill	12/2/2024	REIMB/MILE 11/24	Pick up the items for VAFCC to drop off at DoubleTree	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	3.15
Jennifer McConnell	Bill	12/2/2024	REIMB/MILE 11/24	Drop off the items for VAFCC at DoubleTree	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	2.75
Jennifer McConnell	Bill	12/2/2024	REIMB/MILE 11/24	Home from VAFCC	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	5.23
Jennifer McConnell	Bill	12/2/2024	REIMB/MILE 11/24	Picking up items for VSAE raffle basket	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	1.14
Jennifer McConnell	Bill	12/2/2024	REIMB/MILE 11/24	Picking up items for VSAE raffle basket	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	3.28
Jennifer McConnell	Bill	12/2/2024	REIMB/MILE 11/24	Returning to the office with the items for VSAE basket	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	2.61
Julia Smyth-Young	Bill	12/2/2024	REIMB/MILE 11/24	Round trip to Connect Medical Meetings in DC.	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	198.32
Emma Schmitz	Bill	12/2/2024	REIMB/EXP 10/24	Travel Day 1 Sunday: Breakfast at ORD Dunkin'.	Destination Marketing	Destination Marketing	Destination Mkt	8.92
Emma Schmitz	Bill	12/2/2024	REIMB/EXP 10/24	Travel Day 1 Sunday: Powerade	Destination Marketing	Destination Marketing	Destination Mkt	3.75
Emma Schmitz	Bill	12/2/2024	REIMB/EXP 10/24	Travel Day 2 Monday: Dinner at Mellow Mushroom	Destination Marketing	Destination Marketing	Destination Mkt	30.00
Emma Schmitz	Bill	12/2/2024	REIMB/EXP 10/24	Travel Day 3 Tuesday: Lunch at Cheese Shop	Destination Marketing	Destination Marketing	Destination Mkt	13.01
Emma Schmitz	Bill	12/2/2024	REIMB/EXP 10/24	Travel Day 4: Snack	Destination Marketing	Destination Marketing	Destination Mkt	2.24
Emma Schmitz	Bill	12/2/2024	REIMB/EXP 10/24	Travel Day 4 Wednesday: Dinner at Sweet Tea & Barley	Destination Marketing	Destination Marketing	Destination Mkt	36.24
Emma Schmitz	Bill	12/2/2024	REIMB/EXP 10/24	Travel Day 5 Thursday: Dinner at Precarious Beer Hall	Destination Marketing	Destination Marketing	Destination Mkt	25.63
Emma Schmitz	Bill	12/2/2024	REIMB/EXP 10/24	Travel Day 5 Thursday: Breakfast at Sweet Tea & Barley	Destination Marketing	Destination Marketing	Destination Mkt	5.05
Emma Schmitz	Bill	12/2/2024	REIMB/EXP 10/24	Travel Day 6 Friday: Water	Destination Marketing	Destination Marketing	Destination Mkt	5.54
Emma Schmitz	Bill	12/2/2024	REIMB/EXP 10/24	Gas for rental car	Destination Marketing	Destination Marketing	Destination Mkt	14.74
Emma Schmitz	Bill	12/2/2024	REIMB/EXP 10/24	Travel Day 6 Friday: Dinner	Destination Marketing	Destination Marketing	Destination Mkt	16.76
Emma Schmitz	Bill	12/2/2024	REIMB/EXP 10/24	water	Destination Marketing	Destination Marketing	Destination Mkt	2.52
Emma Schmitz	Bill	12/2/2024	REIMB/EXP 10/24	Travel Day 6 Friday: Lunch at Umi Sushi	Destination Marketing	Destination Marketing	Destination Mkt	23.31
Emma Schmitz	Bill	12/2/2024	REIMB/EXP 10/24	Travel Day 6 Friday: Chai at Aromas	Destination Marketing	Destination Marketing	Destination Mkt	6.79
Davis Media LLC - Local Daily Media	Bill	12/2/2024	202411-64,449	Monthly interview + 40 (.60) to run 3 weeks after. - November	Destination Marketing	Destination Marketing	Destination Mkt	1,500.00
Indeed	Credit Card Charge	12/2/2024	SVExpRpt298	Vazquez, Sandra, Sr. Sales Mgr.pdf Indeed Jobs,	Administration	Office Administration	Tourism Organizational Support	294.02
Column15	Credit Card Charge	12/2/2024	JMExpRpt302	Jennifer McConnell, Cookies for SGMP Site Visit for turndown,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	11.16
Chesapeake Bank	Credit Card Charge	12/2/2024	JMExpRpt302	Jennifer McConnell, Milk for the turndown amenity for SGMP site visit,pr	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	7.06

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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
HARRIS TEETER	Credit Card Charge	12/2/2024	JMExpRpt302	Jennifer McConnell, Chex Mix for Welcome Amenity for SGMP site visit	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	5.05
Colonial Williamsburg Foundation	Credit Card Charge	12/2/2024	SCEXPt303	Selena Coles, Purchased tickets for travel writer Alice and her partner,	Public Relations	Destination Marketing	Destination Mkt	30.00
Eleva	Credit Card Charge	12/2/2024	JCEXPt306	Jennifer Case, Meeting with Fox5,	Administration	Office Administration	Tourism Organizational Support	16.01
Canva	Credit Card Charge	12/2/2024	MCEXPt308	Morgan Cordle, Holiday cards for clients and potential clients. ,	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	78.00
1607 Coffee Company	Credit Card Charge	12/2/2024	ExpRpt309	Edward Harris, Coffee meeting,	Administration	Office Administration	Tourism Organizational Support	7.50
GoDaddy	Credit Card Charge	12/2/2024	ExpRpt310	Josue Ayala, GoDaddy subscription,	Administration	Office Administration	Tourism Organizational Support	84.32
The Hanover Insurance Group	Bill	12/3/2024	WBR H487332 2024	Workers Compensation Policy 1/20/24 - 01/20/25 - Addition of Michigan	Administration	Office Administration	Tourism Organizational Support	55.00
Travel Unity	Bill	12/3/2024	17609874	Annual Awards Dinner Sponsorship - Benefactor Level	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	2,500.00
Maryland Motorcoach Association	Bill	12/3/2024	00420	2025 Annual Membership Dues - Jan-Dec - Allied Member	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	325.00
Bright Media (Smart Meetings)	Bill	12/3/2024	INV-1116	4-1-2025 Williamsburg FAM, Magazine full page, Digital Full page, soci	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	35,000.00
Fevor Enterprise	Credit Card Charge	12/3/2024	SVEXPt298	Vazquez, Sandra, FEVOINC*NORFOLKADMIRAL- Your county - cham	Administration	Office Administration	Tourism Organizational Support	418.56
USPS	Credit Card Charge	12/3/2024	DOEXPt299	Daniela Owen, I shipped a tshirt and ornament to a guest that could not	Administration	Office Administration	Tourism Organizational Support	10.04
CVS	Credit Card Charge	12/3/2024	DOEXPt299	Daniela Owen, Gift cards for models for holiday photoshoot with Miles	Destination Marketing	Destination Marketing	Destination Mkt	559.50
Le Yaca	Credit Card Charge	12/3/2024	JMExpRpt302	Jennifer McConnell, Lunch with SGMP at Le Yaca site visit.pdf TST* LI	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	174.60
Amazon	Credit Card Charge	12/3/2024	SCEXPt303	Selena Coles, Santa Hats for the Visit Williamsburg Staff to wear in the	Administration	Office Administration	Tourism Organizational Support	45.96
IContact	Credit Card Charge	12/3/2024	ExpRpt310	Josue Ayala, ICONTACT subscription,	Administration	Office Administration	Tourism Organizational Support	399.00
Colonial Williamsburg Company	Bill	12/4/2024	26607097	Helms Briscoe FAM tour	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	8,683.00
Bridgetower OpCo, LLC	Bill	12/4/2024	1007454681	eNewsletter Issue Date 11-01-2024	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	250.00
Proforma Think Ink	Bill	12/4/2024	B198026634A	2,500 Luggage Tags with Straps	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	2,357.75
Proforma Think Ink	Bill	12/4/2024	B198026894A	1,500 White Pens - Blue Print	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	705.07
ACCE - Assn of Chamber of Commerce Exec	Bill	12/5/2024	656635	ACCE Life AD&D/Long Term Disability/Short Term Disability - D. Owen Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	96.11
ACCE - Assn of Chamber of Commerce Exec	Bill	12/5/2024	656635	ACCE Life AD&D/Long Term Disability/Short Term Disability - D. Turne Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	208.45
ACCE - Assn of Chamber of Commerce Exec	Bill	12/5/2024	656635	ACCE Life AD&D/Long Term Disability/Short Term Disability - E. Harri Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	263.83
ACCE - Assn of Chamber of Commerce Exec	Bill	12/5/2024	656635	ACCE Life AD&D/Long Term Disability/Short Term Disability - J. Case Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	220.92
ACCE - Assn of Chamber of Commerce Exec	Bill	12/5/2024	656635	ACCE Life AD&D/Long Term Disability/Short Term Disability - J. McCol Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	73.64
ACCE - Assn of Chamber of Commerce Exec	Bill	12/5/2024	656635	ACCE Life AD&D/Long Term Disability/Short Term Disability - J. Ayala Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	87.03
ACCE - Assn of Chamber of Commerce Exec	Bill	12/5/2024	656635	ACCE Life AD&D/Long Term Disability/Short Term Disability - J. Smyth Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	220.92
ACCE - Assn of Chamber of Commerce Exec	Bill	12/5/2024	656635	ACCE Life AD&D/Long Term Disability/Short Term Disability - L. Ottars Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	88.93
ACCE - Assn of Chamber of Commerce Exec	Bill	12/5/2024	656635	ACCE Life AD&D/Long Term Disability/Short Term Disability - M. Cord Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	114.18
ACCE - Assn of Chamber of Commerce Exec	Bill	12/5/2024	656635	ACCE Life AD&D/Long Term Disability/Short Term Disability - P. Rame Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	93.57
ACCE - Assn of Chamber of Commerce Exec	Bill	12/5/2024	656635	ACCE Life AD&D/Long Term Disability/Short Term Disability - S. Vazq Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	104.36
ACCE - Assn of Chamber of Commerce Exec	Bill	12/5/2024	656635	ACCE Life AD&D/Long Term Disability/Short Term Disability - S. Coles Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	79.84
Capital Lacrosse LLC	Bill	12/5/2024	120524-001	Cooperative Marketing Grant (November 9-10, 2024 Colonial Challenge	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	2,500.00
Kingsmill Resort & Conference Center	Bill	12/5/2024	971884 / 636877	Balance Remaining for Client (Rick Lewis), we are bringing in to create	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	2,944.71
Paychex	Bill	12/5/2024	7326154	Payroll Service - Vacation Time Tracking System - December	Administration	Office Administration	Tourism Organizational Support	29.00
Virginia Pilot	Credit Card Charge	12/5/2024	JCEXPt306	Jennifer Case, Virginia Pilot Monthly Subscription - no receipt,	Administration	Office Administration	Tourism Organizational Support	34.00
Colonial Williamsburg Foundation	Credit Card Charge	12/5/2024	DOEXPt313	Daniela Owen, Purchased two ice skating tickets for our models to ice	Destination Marketing	Destination Marketing	Destination Mkt	40.01
Colonial Ghosts	Credit Card Charge	12/5/2024	DOEXPt313	Daniela Owen, Purchased colonial ghost tour tickets for the MMGY inn	Public Relations	Destination Marketing	Destination Mkt	132.00
Colonial Williamsburg Foundation	Credit Card Charge	12/5/2024	DOEXPt313	Daniela Owen, Purchased a wreath to utilize for the holiday photoshoo	Destination Marketing	Destination Marketing	Destination Mkt	128.40
King's Arm Tavern	Credit Card Charge	12/5/2024	DOEXPt313	Daniela Owen, LODGE LOBBY LOUNGE Coffee utilized for holiday ph	Destination Marketing	Destination Marketing	Destination Mkt	10.68
Eleva	Credit Card Charge	12/5/2024	DOEXPt313	Daniela Owen, Coffee bought for holiday photoshoot taking place in El	Destination Marketing	Destination Marketing	Destination Mkt	21.25
Wallace Cafe	Credit Card Charge	12/5/2024	DOEXPt313	Daniela Owen, Lunch for Miles and VW Holiday Photoshoot. 3 VW em	Destination Marketing	Destination Marketing	Destination Mkt	195.67
Dollar Tree	Credit Card Charge	12/5/2024	DOEXPt313	Daniela Owen, Gift cards for models for holiday photoshoot DOLLAR T	Destination Marketing	Destination Marketing	Destination Mkt	223.80
Delta	Credit Card Credit	12/5/2024	AREXPt315	Paz Alejandra Ramello, Julia's cancelled flight to AZ for SYTA Summit,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	-1,061.95
Williamsburg Inn	Credit Card Charge	12/5/2024	JMExpRpt318	Jennifer McConnell, Transportation for Annette Wallace and Christine f	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	207.87
7-Eleven	Credit Card Charge	12/5/2024	JMExpRpt318	Jennifer McConnell, Gas for rental during SGMP site visit,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	9.93
The Williamsburg Lodge	Credit Card Charge	12/5/2024	JMExpRpt318	Jennifer McConnell, Annette Wallace Lodge stay during site visit for SC	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	449.06
Marrow Transportation	Credit Card Charge	12/5/2024	JMExpRpt318	Jennifer McConnell, FSP*MARROW TRANSPORTATION Christine Pri	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	248.47
Marrow Transportation	Credit Card Charge	12/5/2024	JMExpRpt318	Jennifer McConnell, FSP*MARROW TRANSPORTATION Transportati	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	207.87
Marrow Transportation	Credit Card Charge	12/5/2024	JMExpRpt318	Jennifer McConnell, INN DINING ROOM Transportation for Annette W	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	204.12
Dollar Tree	Credit Card Charge	12/5/2024	JMExpRpt318	Jennifer McConnell, DOLLAR #1027207 Rental car for SGMP Site Visit	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	80.69

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Colonial Williamsburg Company	Credit Card Charge	12/5/2024	JMExpRpt318	Jennifer McConnell, COLONIAL WILLIAMSBURG,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	19.99
Hilton	Credit Card Credit	12/5/2024	JMExpRpt318	Jennifer McConnell, PLEASE UPDATE - Refund for Julia Smyth-Young	Other Sales & Marketing	International Sales & Marketing	International Mkt	-284.39
Hilton	Credit Card Credit	12/5/2024	JMExpRpt318	Jennifer McConnell, PLEASE UPDATE - Refund for Julia Smyth-Young	Other Sales & Marketing	International Sales & Marketing	International Mkt	-284.39
Dropbox	Credit Card Charge	12/5/2024	JAExpRpt320	Josue Ayala, DROPBOX*4J5RWLQC35Y3 Dropbox subscription,	Administration	Office Administration	Tourism Organizational Support	11.99
Suter Printing-	Bill	12/6/2024	176086	2 Holiday Banners for the Christmas Parade	Administration	Office Administration	Tourism Organizational Support	586.96
Opus 9 Steakhouse	Credit Card Charge	12/6/2024	EHExpRpt316	Edward Harris, Meeting with Denise Kellogg, board member,	Administration	Office Administration	Tourism Organizational Support	44.58
Chesapeake Bank	Credit Card Charge	12/6/2024	JAExpRpt320	Josue Ayala, Materials for Christmas Parade,	Administration	Office Administration	Tourism Organizational Support	79.14
GoDaddy	Credit Card Charge	12/6/2024	JAExpRpt320	Josue Ayala, GoDaddy,	Administration	Office Administration	Tourism Organizational Support	37.16
Precarious Beer Project	Credit Card Charge	12/6/2024	MCExpRpt321	Morgan Cordle, Client lunch with Terrie Holder, owner of Orange Mount	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	23.76
Astronomical Pancake House	Credit Card Charge	12/7/2024	SCExpRpt312	Selena Coles, Breakfast with Travel Journalist Alice Wright and signific	Public Relations	Destination Marketing	Destination Mkt	73.67
Colonial Williamsburg Company	Credit Card Charge	12/7/2024	JMExpRpt318	Jennifer McConnell, Cry Witch Tickets for PSA Site Visit.pdf COLONIA	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	95.00
Mobjack Bay Coffee Roasters	Credit Card Charge	12/7/2024	JCExpRpt319	Jennifer Case, Coffee for photo shoot - no receipt,	Destination Marketing	Destination Marketing	Destination Mkt	21.42
Tractor Supply Co.	Credit Card Charge	12/8/2024	JAExpRpt320	Josue Ayala, TRACTOR SUPPLY CO #1598 Hay bales for Christmas f	Administration	Office Administration	Tourism Organizational Support	51.06
Home Depot	Credit Card Charge	12/8/2024	MCExpRpt321	Morgan Cordle, THE HOME DEPOT #4635. BIN to Fly supplies. Lost R	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	54.51
Daniela Owen	Bill	12/9/2024	REIMB/MILE 11/24	I drove from my house to the American Revolution museum to meet En	Public Relations	Destination Marketing	Destination Mkt	5.90
Daniela Owen	Bill	12/9/2024	REIMB/MILE 11/24	From there I drove to the office.	Public Relations	Destination Marketing	Destination Mkt	9.31
Daniela Owen	Bill	12/9/2024	REIMB/MILE 11/24	I drove to Everbowl to meet social media influencer Lauren Stites	Public Relations	Destination Marketing	Destination Mkt	4.56
Daniela Owen	Bill	12/9/2024	REIMB/MILE 11/24	I drove to and from Yorktown Visitor Center to meet social media influe	Public Relations	Destination Marketing	Destination Mkt	20.77
The Williamsburg Symphony Orchestra	Bill	12/9/2024	1386	Tourism Partner Commitment for the Holiday Pops concerts	Destination Marketing	Destination Marketing	Destination Mkt	5,000.00
Brand Federation, LLC	Bill	12/9/2024	1713	Strategic Consulting -December 2024	Destination Marketing	Destination Marketing	Destination Mkt	8,000.00
Emburse, Inc.	Bill	12/9/2024	1600523	December monthly service expense.	Administration	Office Administration	Tourism Organizational Support	134.82
Bluegrass Integrated Communications	Bill	12/9/2024	211577	Client Storage - 3 @22.50 each per contract	Destination Marketing	Destination Marketing	Destination Mkt	67.50
Selena Coles	Bill	12/9/2024	REIMB/MILE 11/24	I left the office to attend the Pinnacle Awards at the Hampton Conventi	Public Relations	Destination Marketing	Destination Mkt	35.38
Selena Coles	Bill	12/9/2024	REIMB/MILE 11/24	I left home to pick up the rental car at Enterprise for the FOX 5 DC trip	Public Relations	Destination Marketing	Destination Mkt	2.68
Selena Coles	Bill	12/9/2024	REIMB/MILE 11/24	Left home to attend Jingle Fest then after Jingle Fest I went back home	Administration	Office Administration	Tourism Organizational Support	6.16
FedEx	Credit Card Charge	12/9/2024	JAExpRpt320	Josue Ayala, Fedex for Morgan Fedex for Morgan,	Administration	Office Administration	Tourism Organizational Support	254.92
WY Daily	Credit Card Charge	12/9/2024	JAExpRpt320	Josue Ayala, WY DAILY SUBSCRIPTION,	Administration	Office Administration	Tourism Organizational Support	8.95
Staples	Credit Card Charge	12/9/2024	JAExpRpt320	Josue Ayala, Supplies for office,	Administration	Office Administration	Tourism Organizational Support	87.98
American Bus Association Inc	Bill	12/10/2024	MKPL-212992	Attraction Appointment Taker (Tues AM/Tues PM) Regular Registration	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	1,895.00
Second Street	Credit Card Charge	12/10/2024	DOExpRpt313	Daniela Owen, Purchased two cocktails for content creation TST*SEC	Public Relations	Destination Marketing	Destination Mkt	18.68
USPS	Credit Card Charge	12/10/2024	DOExpRpt313	Daniela Owen, Sent a prize for a bandwango participant that could not	Administration	Office Administration	Tourism Organizational Support	9.04
Hohl	Credit Card Charge	12/10/2024	JMExpRpt318	Jennifer McConnell, Group Sales Meeting with Ed Harris, Jennie McCo	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	69.71
Canva	Credit Card Charge	12/10/2024	MCExpRpt321	Morgan Cordle, Pull-up banner for Volleyball Convention.,	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	166.00
The Cheese Shop	Credit Card Charge	12/10/2024	MCExpRpt321	Morgan Cordle, Working lunch with M. Cordle and E. Harris to discuss	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	33.66
VistaGraphics Inc	Bill	12/11/2024	51863	Freight for palette shipment of 3,700 Visitor Guides to Bluegrass Distri	Destination Marketing	Destination Marketing	Destination Mkt	575.00
50 Kingsmill LLC	Bill	12/11/2024	VCAN 12/10-13/2024	Sponsorship for VCAN Conference December 10-13, 2024 Doubletree	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	2,500.00
Parkway Printshop LLC	Bill	12/11/2024	1011422	2-Color Custom Artwork	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	250.00
Colonial Ghosts	Bill	12/11/2024	B98636-BRISCOEFAM-2	Balance due for Gratuity and Drinks. HelmsBriscoe FAM Tour Sunday	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	365.00
Connelly Partners	Bill	12/11/2024	42914	FY25 Agency Fee - December 2024	Destination Marketing	Destination Marketing	Destination Mkt	104,167.00
Connelly Partners	Bill	12/11/2024	42925	24-WTC-0266 - FY25 Industry Email Deployment - December	Destination Marketing	Destination Marketing	Destination Mkt	570.00
Connelly Partners	Bill	12/11/2024	42928	11/21/2024 S.Flory Exp Rpt - 11/21 Advance deposit paid for upcoming	Destination Marketing	Destination Marketing	Destination Mkt	3,808.79
Connelly Partners	Bill	12/11/2024	42928	11/5/2024 S.Flory Exp Rpt - 11/5 CW Holiday Decorations Tour tickets	Destination Marketing	Destination Marketing	Destination Mkt	60.00
Connelly Partners	Bill	12/11/2024	42928	11/5/2024 S.Flory Exp Rpt - 11/5 Winery Wreath Craft Event tickets for	Destination Marketing	Destination Marketing	Destination Mkt	156.00
Connelly Partners	Bill	12/11/2024	42928	12/7/2024 S.Flory Exp Rpt - 12/7 Hotel stay for influencer Chantilly Sor	Destination Marketing	Destination Marketing	Destination Mkt	1,527.41
Connelly Partners	Bill	12/11/2024	42928	12/7/2024 S.Flory Exp Rpt - 12/7 Hotel stay for influencer Taylor Deer	Destination Marketing	Destination Marketing	Destination Mkt	1,640.64
Connelly Partners	Bill	12/11/2024	42928	12/7/2024 S.Flory Exp Rpt - 12/7 One night at Kingsmill Resort (12/5 -1	Destination Marketing	Destination Marketing	Destination Mkt	799.00
EShow	Credit Card Charge	12/11/2024	JMExpRpt318	Jennifer McConnell, NETRONIX CORPORATION - econnect scanner f	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	528.00
United	Credit Card Charge	12/11/2024	JMExpRpt318	Jennifer McConnell, United Flight to RCMA and back 401.95 UNITED	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	401.95
Expedia, Inc.	Credit Card Charge	12/11/2024	JMExpRpt318	Jennifer McConnell, Expedia RCMA 62.80 for insurance and flight arra	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	62.80
Mobjack Bay Coffee Roasters	Credit Card Charge	12/11/2024	EHExpRpt316	Edward Harris, Meeting with Kristi Olsen; missing receipt,	Administration	Office Administration	Tourism Organizational Support	10.60
Extraspace	Credit Card Charge	12/11/2024	JAExpRpt320	Josue Ayala, Storage unit,	Administration	Office Administration	Tourism Organizational Support	362.00

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The Williamsburg Lodge	Credit Card Charge	12/12/2024	ARExpRpt315	Paz Alejandra Ramello, Susan Johnson, Allocation Specialist at Grand	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	286.08
HomeGoods	Credit Card Charge	12/12/2024	ARExpRpt315	Paz Alejandra Ramello, Part of amenity gift for Susan Johnson at Gran	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	13.89
Walgreen's	Credit Card Charge	12/12/2024	ARExpRpt315	Paz Alejandra Ramello, Padded envelope (no receipt),	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	3.20
United Parcel Service	Credit Card Charge	12/12/2024	JMExpRpt318	Jennifer McConnell, Mail out raffle basket for VSAE Silent Auction Win	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	36.38
Column15	Credit Card Charge	12/12/2024	JMExpRpt318	Jennifer McConnell, Turndown cookies for PSA site visit.,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	12.66
Richmond Parking	Credit Card Charge	12/12/2024	JMExpRpt318	Jennifer McConnell, Parking for Ed Harris during the PSA dinner at Kin	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	4.26
Fat Canary	Credit Card Charge	12/12/2024	JMExpRpt318	Jennifer McConnell, Site Visit Dinner with EF, Ally Ramello, Ed Harris &	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	615.13
Second Street	Credit Card Charge	12/12/2024	EHExpRpt316	Edward Harris, Meeting with Amber Martens. Recommendation from Te	Administration	Office Administration	Tourism Organizational Support	65.54
Chesapeake Bank	Credit Card Charge	12/12/2024	EHExpRpt316	Edward Harris, Lunch in transit to State of the City meeting; missing rer	Administration	Office Administration	Tourism Organizational Support	17.49
Virginia Pilot	Credit Card Charge	12/12/2024	JCExpRpt319	Jennifer Case, Monthly subscription - no receipt,	Administration	Office Administration	Tourism Organizational Support	34.00
Sheetz	Credit Card Charge	12/12/2024	MCExpRpt321	Morgan Cordle, Food for when I was traveling on a site trip for St. Jame	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	13.78
Paychex	General Journal	12/13/2024	Payroll-TC	Tourism Gross Salary plus bonus	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	52,878.16
Paychex	General Journal	12/13/2024	Payroll-TC	Tourism FICA / FUTA / SUTA	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	4,044.38
Paychex	General Journal	12/13/2024	Payroll-TC	Paychex Payroll Processing Fee	Administration	Office Administration	Tourism Organizational Support	133.46
Principal Financial Group	General Journal	12/13/2024	Payroll-TC	Employer Contribution - 401K (EE Matching)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	3,180.51
Principal Financial Group	General Journal	12/13/2024	Payroll-TC	Employer Contribution - 401K (2% Contribution)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	1,121.62
Great Wolf Lodge of Williamsburg LLC	Credit Card Charge	12/13/2024	JMExpRpt318	Jennifer McConnell, Stephani Shepherd Folio with HelmsBriscoe site vi	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	449.76
Saladworks	Credit Card Charge	12/13/2024	JAExpRpt320	Josue Ayala, Working lunch,	Administration	Office Administration	Tourism Organizational Support	138.60
Staples	Credit Card Charge	12/14/2024	JMExpRpt318	Jennifer McConnell, Packing tape for sports/office Baileys for turndown	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	22.40
SnapWidget	Credit Card Charge	12/14/2024	JAExpRpt320	Josue Ayala, SNAPWIDGET subscription,	Administration	Office Administration	Tourism Organizational Support	10.93
DOSIE DOUGH	Credit Card Charge	12/14/2024	MCExpRpt321	Morgan Cordle, Breakfast while on-site trip for Spooky Nook facility.Los	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	8.22
LiveWire Business Solutions LLC	Bill	12/16/2024	5681	Dell Laptop Latitude - 5550 for Emma	Administration	Office Administration	Tourism Organizational Support	1,289.96
LiveWire Business Solutions LLC	Bill	12/16/2024	5681	LiveIT Labor 1.5 hours @ 135 per hour	Administration	Office Administration	Tourism Organizational Support	202.50
LiveWire Business Solutions LLC	Bill	12/16/2024	5681	Dell Docking Station	Administration	Office Administration	Tourism Organizational Support	199.99
Great America Financial Services	Bill	12/16/2024	38099406	2024 Williamsburg City Prop Tax / Photocopier Lease	Administration	Office Administration	Tourism Organizational Support	163.88
Great America Financial Services	Bill	12/16/2024	38099406	Copier Lease Expense	Administration	Office Administration	Tourism Organizational Support	12.42
Strategic Marketing & Research	Bill	12/16/2024	0012070-IN	Professional fees - December 2024	Destination Marketing	Destination Marketing	Destination Mkt	16,500.00
Cookie Chris	Credit Card Charge	12/16/2024	SVExpRpt307	Vazquez, Sandra, SQ "COOKIE CHRIS " Ed's birthday,	Administration	Office Administration	Tourism Organizational Support	39.03
Amber Ox Public House	Credit Card Charge	12/16/2024	SCExpRpt312	Selena Coles, Dinner with MMGY,	Public Relations	Destination Marketing	Destination Mkt	464.64
Kephi Greek kitchen	Credit Card Charge	12/16/2024	ARExpRpt315	Paz Alejandra Ramello, KEPHI GREEK KITCHEN. Dinner with Mary Pr	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	75.26
Virginia ABC	Credit Card Charge	12/16/2024	JMExpRpt318	Jennifer McConnell, Baileys for turndown service for NAMO site visit P;	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	22.25
Chesapeake Bank	Credit Card Charge	12/16/2024	JMExpRpt318	Jennifer McConnell, Silk Almond Milk to add to the turndown amenity fc	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	14.12
Column15	Credit Card Charge	12/16/2024	JMExpRpt318	Jennifer McConnell, Turndown cookie for Mary on site visit for MMA.pd	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	5.87
The Williamsburg Lodge	Credit Card Charge	12/16/2024	JCExpRpt319	Jennifer Case, MMGY FAM- Jennifer Case, Selena Coles, Daniela Owa	Destination Marketing	Destination Marketing	Destination Mkt	341.64
Zoom Video Communications Inc	Credit Card Charge	12/16/2024	JAExpRpt320	Josue Ayala, Zoom,	Administration	Office Administration	Tourism Organizational Support	67.16
USPS	Credit Card Charge	12/16/2024	MCExpRpt321	Morgan Cordle, Postage for client holiday gifts.,	Administration	Office Administration	Tourism Organizational Support	146.95
American Bus Association Inc	Bill	12/17/2024	MKPL-213074	Lodging Appointment Taker (Mon AM/Mon PM) Regular Registration fo	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	1,895.00
Proforma Think Ink	Bill	12/17/2024	B198027302A	1 Table Runner and Cover	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	246.55
Proforma Think Ink	Bill	12/17/2024	B198027302A	1 Table Runner and Cover	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	246.55
Shelton Glass Works	Bill	12/17/2024	12162024	Green Suncatcher Pineapple ornaments for promotional prizes for the i	Destination Marketing	Destination Marketing	Destination Mkt	4,250.00
Target	Credit Card Charge	12/17/2024	SVExpRpt307	Vazquez, Sandra, Gift card for door winner, mailer for ornament to clie	Administration	Office Administration	Tourism Organizational Support	54.16
Dollar Tree	Credit Card Charge	12/17/2024	SVExpRpt307	Vazquez, Sandra, Gift bags for chamber and us for Holiday gathering C	Administration	Office Administration	Tourism Organizational Support	14.71
River City Brewery	Credit Card Charge	12/17/2024	DOExpRpt313	Daniela Owen, Lunch with MMGY, our new PR agency, during FAM tou	Public Relations	Destination Marketing	Destination Mkt	416.58
Food for Thought	Credit Card Charge	12/17/2024	DOExpRpt313	Daniela Owen, Lunch for MMGY during immersive FAM FOOD FOR TI	Public Relations	Destination Marketing	Destination Mkt	269.10
King's Arm Tavern	Credit Card Charge	12/17/2024	JMExpRpt318	Jennifer McConnell, Dinner at KAT for PSA Site Visit with DoubleTree (	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	515.47
Richmond Parking	Credit Card Charge	12/17/2024	JMExpRpt318	Jennifer McConnell, Parking for Jennie McConnell during the PSA dinn	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	4.35
ABC	Credit Card Charge	12/17/2024	JMExpRpt318	Jennifer McConnell, Baileys for turndown service for PSA site visit Colc	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	4.35
Dollar Tree	Credit Card Charge	12/17/2024	JMExpRpt318	Jennifer McConnell, Gift bags for turndown amenities for NAMO site vis	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	4.01
Commonwealth Electric Company	Credit Card Charge	12/17/2024	JMExpRpt318	Jennifer McConnell, Electrical Order RCMA.pdf COMMONWEALTH EL	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	137.92
Column15	Credit Card Charge	12/17/2024	JMExpRpt318	Jennifer McConnell, COLUMN 15 COFFEE,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	36.11
1607 Coffee Company	Credit Card Charge	12/17/2024	EHExpRpt316	Edward Harris, In transit to meeting with Williamsburg Winery In transit	Administration	Office Administration	Tourism Organizational Support	8.76

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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
1607 Coffee Company	Credit Card Charge	12/17/2024	EHExpRpt316	Edward Harris, Coffee meeting with Ruth Larson In transit to meeting w	Administration	Office Administration	Tourism Organizational Support	8.76
USPS	Credit Card Charge	12/17/2024	JAExpRpt320	Josue Ayala, USPS to ship paddles for Morgan,	Administration	Office Administration	Tourism Organizational Support	65.11
USPS	Credit Card Charge	12/17/2024	JAExpRpt320	Josue Ayala, Sending more paddles for Morgan,	Administration	Office Administration	Tourism Organizational Support	117.97
Nelco	Credit Card Charge	12/17/2024	JAExpRpt320	Josue Ayala, Purchase for Lori,	Administration	Office Administration	Tourism Organizational Support	98.40
Paddle.com	Credit Card Charge	12/17/2024	JAExpRpt320	Josue Ayala, Paddle.com subscription,	Administration	Office Administration	Tourism Organizational Support	39.99
Suter Printing-	Bill	12/18/2024	176152	Shipping of 9 boxes of Tri Fold Brochures BlueGrass	Destination Marketing	Destination Marketing	Destination Mkt	348.84
Best Western Plus Abbey Inn	Bill	12/18/2024	6732-SMMC 2024	Remaining room charge for Julia's attendance at the SMALL Market Me	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	357.18
Sands Anderson	Bill	12/18/2024	697982	11/01/24 Legal review and analysis of services contract; legal revisions	Administration	Office Administration	Tourism Organizational Support	1,512.00
Sands Anderson	Bill	12/18/2024	697982	11/07/24 Review of remote participation policy and email to Ed Harris.	Administration	Office Administration	Tourism Organizational Support	126.00
Sands Anderson	Bill	12/18/2024	697982	11/07/24 Reviewing Handbook and Remote Participation Policy.	Administration	Office Administration	Tourism Organizational Support	60.00
Sands Anderson	Bill	12/18/2024	697982	11/08/24 Drafting updated remote participation policy.	Administration	Office Administration	Tourism Organizational Support	120.00
Sands Anderson	Bill	12/18/2024	697982	11/11/24 Remote participation policy drafting; call with Ed Harris.	Administration	Office Administration	Tourism Organizational Support	450.00
Sands Anderson	Bill	12/18/2024	697982	11/12/24 Telephone conference with Ruth Larson concerning election c	Administration	Office Administration	Tourism Organizational Support	42.00
Sands Anderson	Bill	12/18/2024	697982	11/12/24 Drafting remote participation policy.	Administration	Office Administration	Tourism Organizational Support	270.00
Sands Anderson	Bill	12/18/2024	697982	11/13/24 Review and finalize Policy on electronic participation in meeti	Administration	Office Administration	Tourism Organizational Support	336.00
Sands Anderson	Bill	12/18/2024	697982	11/13/24 Meeting with Robyn to revise draft Remote Participation Polic	Administration	Office Administration	Tourism Organizational Support	180.00
Sands Anderson	Bill	12/18/2024	697982	11/14/24 Exchange of emails with Ed Harris	Administration	Office Administration	Tourism Organizational Support	42.00
Sands Anderson	Bill	12/18/2024	697982	11/19/24 Preparation for the Council Meeting, and attend Council Meeti	Administration	Office Administration	Tourism Organizational Support	840.00
USPS	Credit Card Charge	12/18/2024	SVExpRpt307	Vazquez, Sandra, Office supply- duct tape,	Administration	Office Administration	Tourism Organizational Support	3.99
USPS	Credit Card Charge	12/18/2024	SVExpRpt307	Vazquez, Sandra, Holiday ornament pass ship USPS PO 5197700687	Administration	Office Administration	Tourism Organizational Support	5.50
The Cheese Shop	Credit Card Charge	12/18/2024	ARExpRpt315	Paz Alejandra Ramello, Waters for staff attending CW tour,	Administration	Office Administration	Tourism Organizational Support	9.54
Jamestown discover	Credit Card Charge	12/18/2024	JMExpRpt318	Jennifer McConnell, Jamestown Rediscovery site visit for NAMO.,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	75.00
Illy	Credit Card Charge	12/18/2024	JMExpRpt318	Jennifer McConnell, Hot beverages for NAMO on their site visit,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	14.38
Richmond Parking	Credit Card Charge	12/18/2024	JMExpRpt318	Jennifer McConnell, Parking during NAMO site visit Parking during PS/	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	4.35
United Motorcoach Association	Credit Card Charge	12/18/2024	JMExpRpt318	Jennifer McConnell, Padding for carpet at booth. No receipt. Reached c	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	405.00
Illy	Credit Card Charge	12/18/2024	JMExpRpt318	Jennifer McConnell, Hot beverages for the attendees of NAMO,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	14.91
Fat Canary	Credit Card Charge	12/18/2024	JMExpRpt318	Jennifer McConnell, SQ *DOWNSTAIRS AT FAT CAN NAMO Site Visi	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	966.19
Shields Tavern	Credit Card Charge	12/18/2024	JMExpRpt318	Jennifer McConnell, Dinner with NAMO site visit, Ally Ramello, Jen Cas	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	537.57
FernExpo	Credit Card Charge	12/18/2024	JMExpRpt318	Jennifer McConnell, Padding for carpet at booth. No receipt. Reached c	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	411.22
The Cheese Shop	Credit Card Charge	12/18/2024	JMExpRpt318	Jennifer McConnell, SQ *THE CHEESE SHOP OF VA,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	126.88
Richmond Parking	Credit Card Charge	12/18/2024	JMExpRpt318	Jennifer McConnell, Parking for dinner at Shields Tavern for NAMO Sit	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	4.35
Staples	Credit Card Charge	12/18/2024	JAExpRpt320	Josue Ayala, Office supplies for team,	Administration	Office Administration	Tourism Organizational Support	38.28
USPS	Credit Card Charge	12/18/2024	JAExpRpt320	Josue Ayala, USPS.COM CLICKNSHIP,	Administration	Office Administration	Tourism Organizational Support	269.85
CVS	Credit Card Charge	12/18/2024	MCExpRpt321	Morgan Cordle, Materials for AVAC booth and convention.Lost Receipt	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	57.83
Hyatt	Credit Card Charge	12/18/2024	MCExpRpt321	Morgan Cordle, Dinner for Morgan at Hyatt Restaurant while attending t	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	22.68
GUACAMOLE MODERN MEXICAN	Credit Card Charge	12/18/2024	MCExpRpt321	Morgan Cordle, Morgan Cordle's dinner with potential client G. Locard f	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	93.24
BLUE MOON BREWHOUSE	Credit Card Charge	12/18/2024	MCExpRpt321	Morgan Cordle, Lunch while at the airport traveling from Richmond Airp	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	8.96
FedEx	Credit Card Charge	12/18/2024	MCExpRpt321	Morgan Cordle, Banner for Visit Williamsburg to display at the ACVA C	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	80.00
FedEx	Credit Card Charge	12/18/2024	MCExpRpt321	Morgan Cordle, FEDEX OFFICE 800000836,	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	19.07
Uber	Credit Card Charge	12/18/2024	MCExpRpt321	Morgan Cordle, Uber from Morgan's hotel to dinner location for AVAC C	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	18.61
WEST Galley 6th	Credit Card Charge	12/18/2024	MCExpRpt321	Morgan Cordle, Lunch for Morgan while at AVCA convention.,	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	18.90
USPS	Credit Card Charge	12/19/2024	DOExpRpt313	Daniela Owen, Sent a prize to a bandwango historic prize participant th	Administration	Office Administration	Tourism Organizational Support	8.19
Sprout Social	Credit Card Charge	12/19/2024	DOExpRpt313	Daniela Owen, Sprouts Social is our social media management platfor	Destination Marketing	Destination Marketing	Destination Mkt	7,176.00
Great Wolf Lodge of Williamsburg LLC	Credit Card Charge	12/19/2024	ARExpRpt315	Paz Alejandra Ramello, Late check-out fee for Marcia Milton (waived af	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	55.99
Colonial Williamsburg Company	Credit Card Charge	12/19/2024	ARExpRpt315	Paz Alejandra Ramello, Gifts for clients AMK BRICK AND VINE,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	96.24
Richmond Parking	Credit Card Charge	12/19/2024	JMExpRpt318	Jennifer McConnell, Parking for Christmas outing for staff,	Administration	Office Administration	Tourism Organizational Support	0.35
Richmond Parking	Credit Card Charge	12/19/2024	JMExpRpt318	Jennifer McConnell, Parking during PSA dinner at Kings Arms Tavern f	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	4.35
Richmond Parking	Credit Card Charge	12/19/2024	JMExpRpt318	Jennifer McConnell, Parking during decorations tour with Chamber,	Administration	Office Administration	Tourism Organizational Support	6.35
Great Wolf Lodge of Williamsburg LLC	Credit Card Charge	12/19/2024	JMExpRpt318	Jennifer McConnell, Farewell breakfast with NAMO site visit attendees,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	216.53
Great Wolf Lodge of Williamsburg LLC	Credit Card Credit	12/19/2024	JMExpRpt318	Jennifer McConnell, Refund for resort fee and tax.,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	-89.58
Frothy Moon	Credit Card Charge	12/19/2024	EHExpRpt316	Edward Harris, Coffee meeting with Elisa Campana During excursion v	Administration	Office Administration	Tourism Organizational Support	7.26



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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Amazon	Credit Card Charge	12/19/2024	JAExpRpt320	Josue Ayala, Order for Lori,	Administration	Office Administration	Tourism Organizational Support	111.90
The Cheese Shop	Credit Card Charge	12/19/2024	JAExpRpt320	Josue Ayala, Outing with Yorktown team and GWCC team,	Administration	Office Administration	Tourism Organizational Support	152.74
The Cheese Shop	Credit Card Charge	12/19/2024	JAExpRpt320	Josue Ayala, Outing with Yorktown team and GWCC team,	Administration	Office Administration	Tourism Organizational Support	57.24
Colonial Williamsburg Company	Credit Card Charge	12/19/2024	JAExpRpt320	Josue Ayala, Christmas event with York and Chamber COLONIAL WIL	Administration	Office Administration	Tourism Organizational Support	450.00
Uber	Credit Card Charge	12/19/2024	MCExpRpt321	Morgan Cordle, UBER TRIP from dinner location to Morgan's hotel for	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	13.17
Uber Eats	Credit Card Charge	12/19/2024	MCExpRpt321	Morgan Cordle, Transportation for Morgan from Louisville Airport to the	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	20.74
FedEx	Credit Card Charge	12/19/2024	MCExpRpt321	Morgan Cordle, Booth supplies for the booth at AVCA.Lost Receipt. ,	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	12.46
KFC YUM CENTER	Credit Card Charge	12/19/2024	MCExpRpt321	Morgan Cordle, Food while at the convention center for AVAC attendin	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	25.44
Starbucks	Credit Card Charge	12/19/2024	MCExpRpt321	Morgan Cordle, STARBUCKS AT HYATT. Lunch for Morgan while alter	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	7.19
Hyatt	Credit Card Charge	12/19/2024	MCExpRpt321	Morgan Cordle, Dinner with Morgan and Nichole H from NCAA during #	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	46.22
Starbucks	Credit Card Charge	12/19/2024	MCExpRpt321	Morgan Cordle, STARBUCKS AT HYATT REGENC STARBUCKS AT F	Administration	Office Administration	Tourism Organizational Support	6.23
Paychex	General Journal	12/20/2024	Payroll-B	Tourism Gross Salary plus bonus	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	11,000.00
Paychex	General Journal	12/20/2024	Payroll-B	Tourism FICA / FUTA / SUTA	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	868.50
Paychex	General Journal	12/20/2024	Payroll-B	Paychex Payroll Processing Fee	Administration	Office Administration	Tourism Organizational Support	127.31
Principal Financial Group	General Journal	12/20/2024	Payroll-B	Employer Contribution - 401K (EE Matching)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	480.00
Principal Financial Group	General Journal	12/20/2024	Payroll-B	Employer Contribution - 401K (2% Contribution)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	160.00
Daniela Owen	Bill	12/20/2024	REIMB/MILE 12/24	I drove to Great Wolf Lodge to drop off a gift bag for influencer Marissa	Public Relations	Destination Marketing	Destination Mkt	4.49
Daniela Owen	Bill	12/20/2024	REIMB/MILE 12/24	Then I went to the Wedmore Place to drop off gift bags for influencers (	Public Relations	Destination Marketing	Destination Mkt	7.30
Daniela Owen	Bill	12/20/2024	REIMB/MILE 12/24	Then I went to Kingsmill Resort to drop off gift bags for visiting influen	Public Relations	Destination Marketing	Destination Mkt	4.42
Daniela Owen	Bill	12/20/2024	REIMB/MILE 12/24	To and from Jamestown Settlement to gather content	Public Relations	Destination Marketing	Destination Mkt	8.17
Daniela Owen	Bill	12/20/2024	REIMB/MILE 12/24	To and from Yorktown for the Holiday Photoshoot	Public Relations	Destination Marketing	Destination Mkt	11.39
Daniela Owen	Bill	12/20/2024	REIMB/MILE 12/24	To and from Kimball Theatre to meet social media influencers Chelsea	Public Relations	Destination Marketing	Destination Mkt	22.11
Daniela Owen	Bill	12/20/2024	REIMB/MILE 12/24	To and from the office for the Chamber Parade	Public Relations	Destination Marketing	Destination Mkt	20.90
Daniela Owen	Bill	12/20/2024	REIMB/MILE 12/24	I drove Selena and I from the office to Historic Jamestowne, Jamestow	Public Relations	Destination Marketing	Destination Mkt	4.96
Daniela Owen	Bill	12/20/2024	REIMB/MILE 12/24	From Jamestown Settlement we headed to Food For Thought.	Public Relations	Destination Marketing	Destination Mkt	5.90
Daniela Owen	Bill	12/20/2024	REIMB/MILE 12/24	From Food For Thought we headed to the Bray School and the Inn.	Public Relations	Destination Marketing	Destination Mkt	1.81
USPS	Credit Card Charge	12/20/2024	ARExpRpt315	Paz Alejandra Ramello, Postage for client's gifts Postage for client's gi	Administration	Office Administration	Tourism Organizational Support	25.15
Precarious Beer Project	Credit Card Charge	12/20/2024	JAExpRpt320	Josue Ayala, Team outing,	Administration	Office Administration	Tourism Organizational Support	114.86
Chipotle	Credit Card Charge	12/20/2024	MCExpRpt321	Morgan Cordle, Lunch for Morgan while she attended the AVCA conver	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	15.00
Sports ETA Commissions	Credit Card Charge	12/20/2024	MCExpRpt321	Morgan Cordle, Membership for Visit Williamsburg is an annual membe	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	2,094.06
FernExpo	Credit Card Charge	12/20/2024	MCExpRpt321	Morgan Cordle, FERN EXPOSITION LOUISVILLLost Receipt. ,	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	24.12
Uber	Credit Card Charge	12/20/2024	MCExpRpt321	Morgan Cordle, Lunch for Morgan while she attended the AVCA conver	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	14.88
Starbucks	Credit Card Charge	12/20/2024	MCExpRpt321	Morgan Cordle, Breakfast for Morgan while at ACVA.,	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	10.43
Starbucks	Credit Card Charge	12/20/2024	MCExpRpt321	Morgan Cordle, Coffee while attending AVAC,	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	6.23
Tennessee Motor Coach Association	Credit Card Charge	12/21/2024	ARExpRpt315	Paz Alejandra Ramello, Tennessee Motor Coach membership 2025,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	300.00
Great Wolf Lodge of Williamsburg LLC	Credit Card Credit	12/21/2024	ARExpRpt315	Paz Alejandra Ramello, Late check-out fee for Marcia Milton (waved afi	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	-55.99
Uber	Credit Card Charge	12/21/2024	MCExpRpt321	Morgan Cordle, Morgan's UBER from ACVA Convention to the airport i	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	33.38
Uber Eats	Credit Card Charge	12/21/2024	MCExpRpt321	Morgan Cordle, Morgan's transportation from AVCA convention to Loui	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	21.83
GOODWOOD BREWING COMPANY	Credit Card Charge	12/21/2024	MCExpRpt321	Morgan Cordle, Client dinner with Morgan and J.Corbett from Sports M	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	74.40
FedEx	Credit Card Charge	12/21/2024	MCExpRpt321	Morgan Cordle, Banner for Visit Williamsburg to display at the ACVA C	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	78.43
Starbucks	Credit Card Charge	12/21/2024	MCExpRpt321	Morgan Cordle, Breakfast for Morgan while traveling for the ACVA Con	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	10.12
Hyatt	Credit Card Charge	12/21/2024	MCExpRpt321	Morgan Cordle, Hotel bill for ACVA convention.,	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	494.68
Delta	Credit Card Charge	12/21/2024	MCExpRpt321	Morgan Cordle, Baggage Fee for return trip from AVCA.,	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	80.00
WEST Galley 6th	Credit Card Charge	12/21/2024	MCExpRpt321	Morgan Cordle, Meal while at AVAC.Lost Receipt. ,	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	9.32
The Newyork Times	Credit Card Charge	12/22/2024	JCExpRpt319	Jennifer Case, New York Times Online Subscription - no receipt,	Administration	Office Administration	Tourism Organizational Support	25.00
CAPITAL REGION AIRPORT	Credit Card Charge	12/22/2024	MCExpRpt321	Morgan Cordle, Parking for Morgan's vehicle while at the Richmond Air	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	48.00
CORA Kitchen	Credit Card Charge	12/22/2024	MCExpRpt321	Morgan Cordle, Dinner for Morgan at Atlanta Airport while traveling bac	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	27.88
Simpleview LLC	Bill	12/23/2024	INV-SVUS-1011316	Quarterly billing for Simpleview Support 5 - 3rd Qtr FY25	Destination Marketing	Destination Marketing	Destination Mkt	1,500.00
Crystal Springs	Bill	12/23/2024	23461275 122024	Water Filtration Cooler Rental for January 2025	Administration	Office Administration	Tourism Organizational Support	30.23
Verizon Wireless	Bill	12/23/2024	6101460754	Nov. 19 - Dec. 18, 2024 Wireless Monthly Charges	Administration	Office Administration	Tourism Organizational Support	520.00
Verizon Wireless	Bill	12/23/2024	6101460754	Equipment Charges	Administration	Office Administration	Tourism Organizational Support	333.24

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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Verizon Wireless	Bill	12/23/2024	6101460754	Surcharges and Other Charges & Credits (Equipment)	Administration	Office Administration	Tourism Organizational Support	-57.43
Verizon Wireless	Bill	12/23/2024	6101460754	Taxes, Governmental Surcharges & Fees	Administration	Office Administration	Tourism Organizational Support	14.66
HSMAI	Credit Card Charge	12/23/2024	SCEXP312	Selena Coles, Purchased my ticket to attend the HSAMI for the Adrian	Destination Marketing	Destination Marketing	Destination Mkt	495.00
Hohl	Credit Card Charge	12/23/2024	EHEXP316	Edward Harris, Lunch with Amy from Village Initiative; William and Mar	Administration	Office Administration	Tourism Organizational Support	55.63
Delta	Credit Card Charge	12/23/2024	EHEXP316	Edward Harris, Flight ticket purchase Richmond - LA; LA to Richmond; Administration	Administration	Office Administration	Tourism Organizational Support	29.00
Canva	Credit Card Charge	12/23/2024	MCEXP321	Morgan Cordle, Membership fee for Canva.,	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	15.00
Frothy Moon	Credit Card Charge	12/24/2024	EHEXP316	Edward Harris, Coffee meeting with Elisa Campana,	Administration	Office Administration	Tourism Organizational Support	7.08
Delta	Credit Card Charge	12/25/2024	AREXP315	Paz Alejandra Ramello, Flight change - DL receipt RIC-PHX for SYTA ; Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	96.01
Wall Street Journal	Credit Card Charge	12/25/2024	JCEXP319	Jennifer Case, Online Wall Street Journal Subscription - no receipt,	Administration	Office Administration	Tourism Organizational Support	38.99
Adobe	Credit Card Charge	12/25/2024	JAEXP320	Josue Ayala, Adobe 12-25-24 Invoice.pdf,	Administration	Office Administration	Tourism Organizational Support	353.88
Delta	Credit Card Charge	12/26/2024	AREXP315	Paz Alejandra Ramello, Edward Harris flight to AZ to attend SYTA Sum	Administration	Office Administration	Tourism Organizational Support	977.96
American Airlines	Credit Card Charge	12/26/2024	AREXP315	Paz Alejandra Ramello, Flight to TN for Tennessee Motorcoach Associ	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	551.95
Camp Margaritaville RV Resort & Lodge	Credit Card Charge	12/26/2024	AREXP315	Paz Alejandra Ramello, Reservation deposit \$133.58 (one night),	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	133.58
Amber Ox Public House	Credit Card Charge	12/26/2024	EHEXP316	Edward Harris, Follow up meeting with Jennie,	Administration	Office Administration	Tourism Organizational Support	53.05
Kingsmill Resort & Conference Center	Credit Card Charge	12/26/2024	EHEXP316	Edward Harris, Lodging stay for Greg Kavvanaugh,	Administration	Office Administration	Tourism Organizational Support	168.88
Virginia Pilot	Credit Card Charge	12/26/2024	JCEXP319	Jennifer Case, Daily Subscription - no receipt,	Administration	Office Administration	Tourism Organizational Support	23.96
Paychex	General Journal	12/27/2024	Payroll-TC	Tourism Gross Salary plus bonus	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	54,122.47
Paychex	General Journal	12/27/2024	Payroll-TC	Salary - Other Payments	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	57,200.00
Paychex	General Journal	12/27/2024	Payroll-TC	Tourism FICA / FUTA / SUTA	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	4,562.28
Paychex	General Journal	12/27/2024	Payroll-TC	Paychex Payroll Processing Fee	Administration	Office Administration	Tourism Organizational Support	136.54
Principal Financial Group	General Journal	12/27/2024	Payroll-TC	Employer Contribution - 401K (EE Matching)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	2,931.50
Principal Financial Group	General Journal	12/27/2024	Payroll-TC	Employer Contribution - 401K (2% Contribution)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	1,034.76
Starbucks	Credit Card Charge	12/27/2024	JMEXP318	Jennifer McConnell, Meeting with Ed and a potential candidate for Visit	Administration	Office Administration	Tourism Organizational Support	19.28
United Parcel Service	Credit Card Charge	12/30/2024	JAEXP315	Paz Alejandra Ramello, Shipping pop up displays to Jennie for RCMA,	Administration	Office Administration	Tourism Organizational Support	328.06
GoDaddy	Credit Card Charge	12/30/2024	JAEXP320	Josue Ayala, Domain subscription for Marketing,	Administration	Office Administration	Tourism Organizational Support	130.48
Paychex	General Journal	12/31/2024	TC_PAY_ACC	Tourism Gross Salaries	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	33,266.00
Paychex	General Journal	12/31/2024	TC_PAY_ACC	Tourism FICA / FUTA / SUTA	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	3,194.00
Paychex	General Journal	12/31/2024	TC_PAY_ACC	Payroll Processing Fees	Administration	Office Administration	Tourism Organizational Support	96.00
Principal Financial Group	General Journal	12/31/2024	TC_PAY_ACC	Retirement Contribution	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	4,678.00
MMGY Global LLC	Bill	12/31/2024	INV-132052	Approximately 80 hours of service per month -Contractor will plan and Public Relations	Destination Marketing	Destination Marketing	Destination Mkt	14,000.00
MMGY Global LLC	Bill	12/31/2024	INV-132052	Approximately 35 hours of service per month • Contractor will develop	Destination Marketing	Destination Marketing	Destination Mkt	6,000.00
MMGY Global LLC	Bill	12/31/2024	INV-132052	WTC agrees to pay five percent (5%) of the Public Relations and Influe	Destination Marketing	Destination Marketing	Destination Mkt	1,000.00
MMGY Global LLC	Bill	12/31/2024	INV-132052	Travel Intel Library: \$500-per month WTC's cost to access the Intel Lit	Destination Marketing	Destination Marketing	Destination Mkt	500.00
Connelly Partners	Bill	12/31/2024	43295	TripAdvisor, LLC - 23-WTC-0250 - 2024 Q3/4 Digital Media - Decembe	Destination Marketing	Destination Marketing	Destination Mkt	30,039.45
Connelly Partners	Bill	12/31/2024	43295	Sojern, Inc. (cc) - 23-WTC-0250 - 2024 Q3/4 Digital Media - December	Destination Marketing	Destination Marketing	Destination Mkt	32,500.00
Connelly Partners	Bill	12/31/2024	43295	OAREX Funding, LLC - 23-WTC-0250 - 2024 Q3/4 Digital Media - Decr	Destination Marketing	Destination Marketing	Destination Mkt	33,686.00
Connelly Partners	Bill	12/31/2024	43295	Priceline.com LLC - 23-WTC-0250 - 2024 Q3/4 Digital Media - Decemb	Destination Marketing	Destination Marketing	Destination Mkt	24,027.24
Connelly Partners	Bill	12/31/2024	43295	Priceline.com LLC - 23-WTC-0250 - 2024 Q3/4 Digital Media - Decemb	Destination Marketing	Destination Marketing	Destination Mkt	4,373.52
Connelly Partners	Bill	12/31/2024	43295	AdSwerve (cc) - 23-WTC-0250 - 2024 Q3/4 Digital Media - December	Destination Marketing	Destination Marketing	Destination Mkt	3,160.36
Connelly Partners	Bill	12/31/2024	43295	Integral Ad Science (fn) - 23-WTC-0250 - 2024 Q3/4 Digital Media - De	Destination Marketing	Destination Marketing	Destination Mkt	316.48
Connelly Partners	Bill	12/31/2024	43295	Channel Factory, LLC - 23-WTC-0250 - 2024 Q3/4 Digital Media - Decr	Destination Marketing	Destination Marketing	Destination Mkt	19,880.43
Connelly Partners	Bill	12/31/2024	43296	2024 Q3/4 Paid Search Media - Google LLC - December	Destination Marketing	Destination Marketing	Destination Mkt	24,779.55
Connelly Partners	Bill	12/31/2024	43297	TikTok Inc - 24-WTC-0252 - 2024 Q3/4 Paid Social Media - December	Destination Marketing	Destination Marketing	Destination Mkt	26,411.92
Connelly Partners	Bill	12/31/2024	43297	Meta Platforms, Inc. - 24-WTC-0252 - 2024 Q3/4 Paid Social Media - D	Destination Marketing	Destination Marketing	Destination Mkt	140,866.80
Connelly Partners	Bill	12/31/2024	43299	AiDigital Operating LLC - 24-WTC-0255 - 2024 Q3/4 Programmatic Me	Destination Marketing	Destination Marketing	Destination Mkt	25,000.00
Best Buy	Credit Card Charge	12/31/2024	JCEXP319	Jennifer Case, iPad and accessories for use in marketing and sales tra	Administration	Office Administration	Tourism Organizational Support	1,812.70
Connelly Partners	Bill	12/31/2024	43304	Purchase of (2) TB Hard Drives	Destination Marketing	Destination Marketing	Destination Mkt	129.47
Connelly Partners	Bill	12/31/2024	43304	Shipping for 5-8 Hard drives	Destination Marketing	Destination Marketing	Destination Mkt	276.23
Connelly Partners	Bill	12/31/2024	43303	11/5/2024 S.Flory Exp Rpt - 11/5 Covered hotel stay for influencer Mari	Destination Marketing	Destination Marketing	Destination Mkt	451.52
Connelly Partners	Bill	12/31/2024	43303	12/7/2024 S.Flory Exp Rpt - 12/7 Covered meals at King's Arms Taver	Destination Marketing	Destination Marketing	Destination Mkt	224.27
Connelly Partners	Bill	12/31/2024	43303	1/7/2025 WTC '2024 Influencer Pymts' FAM trip by Alison Gary 12/5 - 1	Destination Marketing	Destination Marketing	Destination Mkt	3,500.00

**Williamsburg Tourism Council**  
**FY2025 Expense Transaction Details**  
**July 1, 2024 through June 30, 2025**

Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Connelly Partners	Bill	12/31/2024	43303	1/1/2025 WTC '2024 Influencer Pymts' FAM trip by Chantilly Waryck 12	Destination Marketing	Destination Marketing	Destination Mkt	8,000.00
Connelly Partners	Bill	12/31/2024	43303	12/31/2024 WTC '2024 Influencer Pymts' FAM trip by Chelsea Miller 12	Destination Marketing	Destination Marketing	Destination Mkt	11,000.00
Connelly Partners	Bill	12/31/2024	43303	12/10/2024 WTC '2024 Influencer Pymts' FAM trip by LaTonya Parker	Destination Marketing	Destination Marketing	Destination Mkt	3,500.00
Connelly Partners	Bill	12/31/2024	43303	1/2/2025 WTC '2024 Influencer Pymts' FAM trip by Marissa Austin 12/4	Destination Marketing	Destination Marketing	Destination Mkt	6,000.00
Connelly Partners	Bill	12/31/2024	43303	12/18/2024 WTC '2024 Influencer Pymts' FAM trip by Rhoda Hendrix 1	Destination Marketing	Destination Marketing	Destination Mkt	3,500.00
Connelly Partners	Bill	12/31/2024	43303	12/19/2024 WTC '2024 Influencer Pymts' FAM trip by Robin LaMonte 1	Destination Marketing	Destination Marketing	Destination Mkt	3,500.00
Connelly Partners	Bill	12/31/2024	43303	12/19/2024 WTC '2024 Influencer Pymts' FAM trip by Taylor Lynne Det	Destination Marketing	Destination Marketing	Destination Mkt	2,500.00
Connelly Partners	Bill	12/31/2024	43303	12/27/2024 WTC '2024 Influencer Pymts' FAM trips by Sean Smith 7/4	Destination Marketing	Destination Marketing	Destination Mkt	4,000.00
Connelly Partners	Bill	12/31/2024	43303	1/7/2025 WTC '2024 Influencer Pymts' Travel exps for Alison Gary 12/4	Destination Marketing	Destination Marketing	Destination Mkt	547.66
Connelly Partners	Bill	12/31/2024	43303	1/1/2025 WTC '2024 Influencer Pymts' Travel exps for Chantilly Waryck	Destination Marketing	Destination Marketing	Destination Mkt	1,090.95
Connelly Partners	Bill	12/31/2024	43303	12/31/2024 WTC '2024 Influencer Pymts' Travel exps for Chelsea Mille	Destination Marketing	Destination Marketing	Destination Mkt	2,285.91
Connelly Partners	Bill	12/31/2024	43303	1/2/2025 WTC '2024 Influencer Pymts' Travel exps for LaTonya Parker	Destination Marketing	Destination Marketing	Destination Mkt	254.34
Connelly Partners	Bill	12/31/2024	43303	1/2/2025 WTC '2024 Influencer Pymts' Travel exps for Marissa Austin	Destination Marketing	Destination Marketing	Destination Mkt	1,213.93
Connelly Partners	Bill	12/31/2024	43303	12/18/2024 WTC '2024 Influencer Pymts' Travel exps for Rhoda Hendr	Destination Marketing	Destination Marketing	Destination Mkt	587.53
Connelly Partners	Bill	12/31/2024	43303	12/19/2024 WTC '2024 Influencer Pymts' Travel exps for Robin LaMon	Destination Marketing	Destination Marketing	Destination Mkt	1,305.85
Connelly Partners	Bill	12/31/2024	43303	12/27/2024 WTC '2024 Influencer Pymts' Travel exps for Sean Smith 7	Destination Marketing	Destination Marketing	Destination Mkt	865.64
Connelly Partners	Bill	12/31/2024	43303	12/19/2024 WTC '2024 Influencer Pymts' Travel exps for Taylor Lynne	Destination Marketing	Destination Marketing	Destination Mkt	639.91
Connelly Partners	Bill	12/31/2024	43298	VA Business - Print -24-WTC-0253 - 2024 Q3/4 Print Media Renewals	Destination Marketing	Destination Marketing	Destination Mkt	4,500.00
	General Journal	12/31/2024	GRANT_ACC	Estimate: Sports Grants Submitted	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	200,000.00
	General Journal	12/31/2024	GRANT_ACC	Estimate: MICE Grants Submitted	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	40,000.00
Anthem	General Journal	1/1/2025	EMP_BEN-TC	HMO - (Medical)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	13,060.47
Anthem	General Journal	1/1/2025	EMP_BEN-TC	HMO - (Vision)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	98.55
Anthem	General Journal	1/1/2025	EMP_BEN-TC	HMO - (Dental)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	468.07
Paychex	General Journal	1/1/2025	TC_PAY_ACCR	Tourism Gross Salaries	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	-33,266.00
Paychex	General Journal	1/1/2025	TC_PAY_ACCR	Tourism FICA / FUTA / SUTA	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	-3,194.00
Paychex	General Journal	1/1/2025	TC_PAY_ACCR	Payroll Processing Fees	Administration	Office Administration	Tourism Organizational Support	-96.00
Principal Financial Group	General Journal	1/1/2025	TC_PAY_ACCR	Retirement Contribution	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	-4,678.00
Williamsburg Area Chamber of Commerce	General Journal	1/1/2025	RENT_EXP	Office lease	Administration	Office Administration	Tourism Organizational Support	5,498.81
Williamsburg Area Chamber of Commerce	General Journal	1/1/2025	RENT_EXP	Office lease	Administration	Office Administration	Tourism Organizational Support	438.91
Williamsburg Area Chamber of Commerce	General Journal	1/1/2025	RENT_EXP	Office services fees	Administration	Office Administration	Tourism Organizational Support	2,916.67
	General Journal	1/1/2025	TC-DEPR	TC Assets Depreciation Exp	Administration	Office Administration	Tourism Organizational Support	120.86
Great America Financial Services	General Journal	1/1/2025	LEASE_EXP	Canon photocopier	Administration	Office Administration	Tourism Organizational Support	278.31
Great America Financial Services	General Journal	1/1/2025	LEASE_EXP	Canon photocopier Lease	Administration	Office Administration	Tourism Organizational Support	11.05
Parkway Printshop LLC	Bill	1/1/2025	1011490	Custom Artwork	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	250.00
Parkway Printshop LLC	Bill	1/1/2025	1011575	Capital Building Ornament - Design Fee for Williamsburg 250	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	75.00
Parkway Printshop LLC	Bill	1/1/2025	1011575	Sportsplex Ornament	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	75.00
Adobe	General Journal	1/1/2025	IT_SOFT_ADM	Adobe License	Administration	Office Administration	Tourism Organizational Support	329.64
Adobe	General Journal	1/1/2025	IT_SOFT_ADM	Adobe License	Administration	Office Administration	Tourism Organizational Support	13.65
Adobe	General Journal	1/1/2025	IT_SOFT_ADM	Adobe License	Administration	Office Administration	Tourism Organizational Support	-372.55
Certify	General Journal	1/1/2025	IT_SOFT_ADM	Certify License	Administration	Office Administration	Tourism Organizational Support	122.43
Certify	General Journal	1/1/2025	IT_SOFT_ADM	Certify License	Administration	Office Administration	Tourism Organizational Support	1.33
Certify	General Journal	1/1/2025	IT_SOFT_ADM	Certify License	Administration	Office Administration	Tourism Organizational Support	-132.33
Simpleview LLC	General Journal	1/1/2025	IT_SOFT_MRK	Simpleview Web License	Destination Marketing	Destination Marketing	Destination Mkt	1,806.03
Simpleview LLC	General Journal	1/1/2025	IT_SOFT_MRK	Simpleview CRM License	Destination Marketing	Destination Marketing	Destination Mkt	1,674.30
Image Relay	General Journal	1/1/2025	IT_SOFT_MRK	Image Relay License	Destination Marketing	Destination Marketing	Destination Mkt	898.75
Image Relay	General Journal	1/1/2025	IT_SOFT_MRK	Image Relay License	Destination Marketing	Destination Marketing	Destination Mkt	124.60
Image Relay	General Journal	1/1/2025	IT_SOFT_MRK	Image Relay License	Destination Marketing	Destination Marketing	Destination Mkt	-1,062.50
Zartico	General Journal	1/1/2025	IT_SOFT_MRK	Zartico License	Destination Marketing	Destination Marketing	Destination Mkt	9,433.40
Zartico	General Journal	1/1/2025	IT_SOFT_MRK	Zartico License	Destination Marketing	Destination Marketing	Destination Mkt	1,110.13
Simpleview LLC	General Journal	1/1/2025	IT_SOFT_MRK	Simpleview Web License	Destination Marketing	Destination Marketing	Destination Mkt	733.00
Allianz Travel	Credit Card Charge	1/2/2025	SCExpRp312	Selena Coles, Domestic Lodging Protector for my hotel stay for HSAMI	Destination Marketing	Destination Marketing	Destination Mkt	51.38

**Williamsburg Tourism Council**  
**FY2025 Expense Transaction Details**  
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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Social Media Examiner	Credit Card Charge	1/2/2025	DOExpRpt313	Daniela Owen, Conference ticket for social media, marketing world,	Destination Marketing	Destination Marketing	Destination Mkt	1,397.00
USPS	Credit Card Charge	1/2/2025	DOExpRpt313	Daniela Owen, Shipping an ornament to a participant in the historic holi	Administration	Office Administration	Tourism Organizational Support	7.64
Virginia Pilot	Credit Card Charge	1/2/2025	JCExpRpt319	Jennifer Case, Virginia Pilot Subscription - no receipt,	Administration	Office Administration	Tourism Organizational Support	34.00
Spirit Airline	Credit Card Charge	1/2/2025	MCExpRpt321	Morgan Cordle, Travel insurance via Spirit Travel Guard for Morgan's fl	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	28.25
Selena Coles	Bill	1/3/2025	REIMB/MILE 12/24	Met Travel Writer, Alice Wright for breakfast	Destination Marketing	Destination Marketing	Destination Mkt	12.06
Selena Coles	Bill	1/3/2025	REIMB/MILE 12/24	Met at work for the Christmas Parade to decorate the float	Administration	Office Administration	Tourism Organizational Support	7.91
Selena Coles	Bill	1/3/2025	REIMB/MILE 12/24	Met Travel Writer, Domhnall for dinner	Destination Marketing	Destination Marketing	Destination Mkt	5.36
Selena Coles	Bill	1/3/2025	REIMB/MILE 12/24	Went to Busch Gardens for the Marketing and Sales 2025 Presentatio	Administration	Office Administration	Tourism Organizational Support	4.29
Selena Coles	Bill	1/3/2025	REIMB/MILE 12/24	Met the MMGY team at Traditions (Williamsburg Lodge) for breakfast	Destination Marketing	Destination Marketing	Destination Mkt	3.62
Selena Coles	Bill	1/3/2025	REIMB/MILE 12/24	Met the MMGY team at Rochambeau Roadside Inn so they could see tl	Destination Marketing	Destination Marketing	Destination Mkt	3.62
Selena Coles	Bill	1/3/2025	REIMB/MILE 12/24	From Rochambeau, we then went to the Sports Complex so they could	Destination Marketing	Destination Marketing	Destination Mkt	1.21
ACCE - Assn of Chamber of Commerce Exec	Bill	1/3/2025	657790	ACCE Life AD&D/Long Term Disability/Short Term Disability - D. Owen Labor & Benefits	Employee Wages & Benefits	Employee Wages & Benefits	Tourism Organizational Support	96.11
ACCE - Assn of Chamber of Commerce Exec	Bill	1/3/2025	657790	ACCE Life AD&D/Long Term Disability/Short Term Disability - D. Turne Labor & Benefits	Employee Wages & Benefits	Employee Wages & Benefits	Tourism Organizational Support	208.45
ACCE - Assn of Chamber of Commerce Exec	Bill	1/3/2025	657790	ACCE Life AD&D/Long Term Disability/Short Term Disability - E. Harri Labor & Benefits	Employee Wages & Benefits	Employee Wages & Benefits	Tourism Organizational Support	263.83
ACCE - Assn of Chamber of Commerce Exec	Bill	1/3/2025	657790	ACCE Life AD&D/Long Term Disability/Short Term Disability - J. Case Labor & Benefits	Employee Wages & Benefits	Employee Wages & Benefits	Tourism Organizational Support	220.92
ACCE - Assn of Chamber of Commerce Exec	Bill	1/3/2025	657790	ACCE Life AD&D/Long Term Disability/Short Term Disability - J. McCo Labor & Benefits	Employee Wages & Benefits	Employee Wages & Benefits	Tourism Organizational Support	73.64
ACCE - Assn of Chamber of Commerce Exec	Bill	1/3/2025	657790	ACCE Life AD&D/Long Term Disability/Short Term Disability - J. Ayala Labor & Benefits	Employee Wages & Benefits	Employee Wages & Benefits	Tourism Organizational Support	87.03
ACCE - Assn of Chamber of Commerce Exec	Bill	1/3/2025	657790	ACCE Life AD&D/Long Term Disability/Short Term Disability - L. Ottars Labor & Benefits	Employee Wages & Benefits	Employee Wages & Benefits	Tourism Organizational Support	88.93
ACCE - Assn of Chamber of Commerce Exec	Bill	1/3/2025	657790	ACCE Life AD&D/Long Term Disability/Short Term Disability - M. Cord Labor & Benefits	Employee Wages & Benefits	Employee Wages & Benefits	Tourism Organizational Support	114.18
ACCE - Assn of Chamber of Commerce Exec	Bill	1/3/2025	657790	ACCE Life AD&D/Long Term Disability/Short Term Disability - P. Rame Labor & Benefits	Employee Wages & Benefits	Employee Wages & Benefits	Tourism Organizational Support	93.57
ACCE - Assn of Chamber of Commerce Exec	Bill	1/3/2025	657790	ACCE Life AD&D/Long Term Disability/Short Term Disability - S. Vazqi Labor & Benefits	Employee Wages & Benefits	Employee Wages & Benefits	Tourism Organizational Support	104.36
ACCE - Assn of Chamber of Commerce Exec	Bill	1/3/2025	657790	ACCE Life AD&D/Long Term Disability/Short Term Disability - S. Coles Labor & Benefits	Employee Wages & Benefits	Employee Wages & Benefits	Tourism Organizational Support	79.84
Davis Media LLC - Local Daily Media	Bill	1/3/2025	202412-64.991	Monthly interview + 40 (.60) to run 3 weeks after. - December	Destination Marketing	Destination Marketing	Destination Mkt	1,500.00
Brand Federation, LLC	Bill	1/3/2025	17323	Strategic Consulting -January 2025	Destination Marketing	Destination Marketing	Destination Mkt	8,000.00
Traverse Reproduction & Supply Co., Inc.	Bill	1/3/2025	103697	GeoMetrix Checkerboard Display	Destination Marketing	Destination Marketing	Destination Mkt	4,606.80
Connect Travel LLC	Bill	1/3/2025	10-00098247-CTR1106	eTourism Summit Spring registration	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	1,895.00
Bridgetower OpCo, LLC	Bill	1/3/2025	1007454721	Virginia Business Print 11-01-2024 Issue Date - Full Page	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	4,570.00
LiveWire Business Solutions LLC	Bill	1/3/2025	5719	LiveIT Package - Per PC - 13 @ 61.99	Administration	Office Administration	Tourism Organizational Support	805.87
LiveWire Business Solutions LLC	Bill	1/3/2025	5719	LiveIT Package:LiveIT 2025 Premier Servers - 2 @ 61.99	Administration	Office Administration	Tourism Organizational Support	123.98
LiveWire Business Solutions LLC	Bill	1/3/2025	5719	LiveStor Data Storage Service w/ Backup 3 @ 49.99	Administration	Office Administration	Tourism Organizational Support	149.97
LiveWire Business Solutions LLC	Bill	1/3/2025	5705	Trunking-2 line IP phone - Two line IP Phone Trunking Service, 4x SIP	Administration	Office Administration	Tourism Organizational Support	240.00
LiveWire Business Solutions LLC	Bill	1/3/2025	5705	Services General: Cloud Server - SMB / Rental - Cloud Hosting Server	Administration	Office Administration	Tourism Organizational Support	30.00
LiveWire Business Solutions LLC	Bill	1/3/2025	5705	DID Management - DID NUmber Management Service	Administration	Office Administration	Tourism Organizational Support	30.00
Emburse, Inc.	Bill	1/3/2025	1763812	January monthly service expense.	Administration	Office Administration	Tourism Organizational Support	134.82
Miles Partnership LLC	Bill	1/3/2025	109299	Capital Region Full Page Ad (CRUSA Allied Partner)	Destination Marketing	Destination Marketing	Destination Mkt	15,950.00
Paychex	Bill	1/3/2025	7695349	Payroll Service - Vacation Time Tracking System - January	Administration	Office Administration	Tourism Organizational Support	29.00
U.S. Travel Association	Bill	1/3/2025	0021269-A	Standard Engage Membership 1-1-2025 to 12-31-2025 (1st Installment	Other Sales & Marketing	International Sales & Marketing	International Mkt	32,500.00
U.S. Travel Association	Bill	1/3/2025	0021269-A	U.S. Travel Advocacy Fee	Other Sales & Marketing	International Sales & Marketing	International Mkt	200.00
Unicom LLC	Bill	1/3/2025	40250154	Washington D.C. TAS 2025 - 10 X 10 Booth includes booth furnishings	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	4,395.00
Matthew Puckett - Fastpitch	Bill	1/3/2025	1002	Rounding Adjustment	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	-0.30
Matthew Puckett - Fastpitch	Bill	1/3/2025	1002	Grant Usage: Per the grant agreement attached, the funds shall be use	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	6,000.30
Exert Graphics & Screen Printing	Bill	1/3/2025	1099	Two Coroplast signs for Parade 48X33	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	250.00
Ripe, Inc.	Bill	1/3/2025	2989	Booking Engine Set Up Fee	Destination Marketing	Destination Marketing	Destination Mkt	2,500.00
Ripe, Inc.	Bill	1/3/2025	2989	Lodging Content Set Up Fee	Destination Marketing	Destination Marketing	Destination Mkt	4,750.00
Meta, Facebook	Credit Card Charge	1/3/2025	DOExpRpt313	Daniela Owen, Boosting the mocktail reel on Instagram.,	Destination Marketing	Destination Marketing	Destination Mkt	2.00
Meta, Facebook	Credit Card Charge	1/3/2025	DOExpRpt313	Daniela Owen, Boosting the mocktail reel on Instagram.,	Destination Marketing	Destination Marketing	Destination Mkt	2.00
TFC Holdco I, LLC - Freeman	Credit Card Charge	1/5/2025	ARExpRpt325	Paz Alejandra Ramello, booth furniture Am Bus Assn - Marketplace Fei	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	1,777.68
TFC Holdco I, LLC - Freeman	Credit Card Charge	1/5/2025	ARExpRpt325	Paz Alejandra Ramello, Am Bus Assn - Marketplace Feb 2025 - 53327/	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	1,360.80
Meta, Facebook	Credit Card Charge	1/5/2025	DOExpRpt329	Daniela Owen, Social Media BOOSTED posts through Meta. This recei	Destination Marketing	Destination Marketing	Destination Mkt	2.15
Hilton	Credit Card Charge	1/5/2025	DOExpRpt329	Daniela Owen, Hotel stay for Social Media Conference,	Destination Marketing	Destination Marketing	Destination Mkt	1,633.33
Wynn Las Vegas	Credit Card Charge	1/5/2025	DOExpRpt329	Daniela Owen, Hotel for ETourism Conference,	Destination Marketing	Destination Marketing	Destination Mkt	316.33

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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Spirit Airline	Credit Card Charge	1/5/2025	MCExpRpt334	Morgan Cordle, Airline ticket from Richmond to Ft. Lauderdale for Inter	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	288.38
IContact	Credit Card Charge	1/5/2025	ExpRpt333	Josue Ayala, iContact subscription,	Administration	Office Administration	Tourism Organizational Support	399.00
Williamsburg Premium Outlets	Credit Card Charge	1/5/2025	ExpRpt333	Josue Ayala, Calendars,	Administration	Office Administration	Tourism Organizational Support	17.95
Amazon	Credit Card Charge	1/5/2025	ExpRpt333	Josue Ayala, Items for board meeting,	Administration	Office Administration	Tourism Organizational Support	27.98
Dropbox	Credit Card Charge	1/5/2025	ExpRpt333	Josue Ayala, Subscription,	Administration	Office Administration	Tourism Organizational Support	11.99
TIKTOK	Credit Card Charge	1/5/2025	DOExpRpt329	Daniela Owen, Boosted January Reel on TIKTOK	Destination Marketing	Destination Marketing	Destination Mkt	135.00
Amazon	Credit Card Charge	1/6/2025	SVExpRpt324	Vazquez, Sandra, desk- order-document.pdf ED's new desk for new off	Administration	Office Administration	Tourism Organizational Support	396.99
Delta	Credit Card Charge	1/6/2025	JCExpRpt327	Jennifer Case, Flight to NYC for IMM Flight to NYC for both IMM Travel	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	107.98
Delta	Credit Card Charge	1/6/2025	JCExpRpt327	Jennifer Case, Flight to NYC for IMM Flight to NYC for both IMM Travel	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	107.98
Allianz Travel	Credit Card Charge	1/6/2025	JCExpRpt327	Jennifer Case, Trip to NYC for IMM Travel insurance for my flight to NY	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	11.82
Allianz Travel	Credit Card Charge	1/6/2025	JCExpRpt327	Jennifer Case, Trip to NYC for IMM Travel insurance for my flight to NY	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	11.81
Meta, Facebook	Credit Card Charge	1/6/2025	ExpRpt329	Daniela Owen, Boosted Meta (Facebook and Instagram) post - see one	Destination Marketing	Destination Marketing	Destination Mkt	2.33
Meta, Facebook	Credit Card Charge	1/6/2025	ExpRpt329	Daniela Owen, Boosted Meta (Facebook and Instagram) post - see one	Destination Marketing	Destination Marketing	Destination Mkt	2.59
Meta, Facebook	Credit Card Charge	1/6/2025	ExpRpt329	Daniela Owen, Boosted Meta (Facebook and Instagram) post - see one	Destination Marketing	Destination Marketing	Destination Mkt	2.00
Meta, Facebook	Credit Card Charge	1/6/2025	ExpRpt329	Daniela Owen, Boosted Meta (Facebook and Instagram) post - see one	Destination Marketing	Destination Marketing	Destination Mkt	2.63
Meta, Facebook	Credit Card Charge	1/6/2025	ExpRpt329	Daniela Owen, Boosted Meta (Facebook and Instagram) post - see one	Destination Marketing	Destination Marketing	Destination Mkt	2.25
Blanco Cocina + Cantina	Credit Card Charge	1/6/2025	ExpRpt332	Jennifer McConnell, Lunch upon arrival to RCMA for Jennie,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	31.06
Sheraton Hotels and Resorts	Credit Card Charge	1/6/2025	ExpRpt332	Jennifer McConnell, Lunch during sales team meeting for Jennie while	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	27.51
American Airlines	Credit Card Charge	1/6/2025	ExpRpt335	Emma Schmitz, Flight (TVC - PHF).pdf,	Destination Marketing	Destination Marketing	Destination Mkt	323.37
Amazon	Credit Card Charge	1/7/2025	SVExpRpt324	Vazquez, Sandra, bookshelf Ed's new office -order-document.pdf,	Administration	Office Administration	Tourism Organizational Support	69.99
Delta	Credit Card Charge	1/7/2025	DOExpRpt329	Daniela Owen, Travel to and from Travel and Adventure show in New Y	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	121.49
Delta	Credit Card Charge	1/7/2025	DOExpRpt329	Daniela Owen, Travel to and from Travel and Adventure show in New Y	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	121.48
Sticker Mule	Credit Card Charge	1/7/2025	ExpRpt334	Morgan Cordle, Stickers to distribute for Masters International Pickleba	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	72.94
Staples	Credit Card Charge	1/7/2025	ExpRpt334	Morgan Cordle, Print material for the International Pickleball Masters Tr	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	62.04
Amazon	Credit Card Charge	1/7/2025	ExpRpt334	Morgan Cordle, Display cases to use for advertising at the International	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	25.99
Wren and Wolf	Credit Card Charge	1/7/2025	ExpRpt332	Jennifer McConnell, Client dinner with Rev William Terry,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	135.03
50 Kingsmill LLC	Bill	1/8/2025	PMX 10/14-17 2025	Sponsorship for PMX VA Realtors Association Annual Conference spo	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	5,000.00
The Group Travel Leader	Bill	1/8/2025	2025-28722	Publication Marketing - Group Travel Leader Jan 2025 1/2 Page GO Sc	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	2,400.00
Miles Partnership LLC	Bill	1/8/2025	108851	Media Management	Destination Marketing	Destination Marketing	Destination Mkt	58,333.00
Miles Partnership LLC	Bill	1/8/2025	108851	Account Management	Destination Marketing	Destination Marketing	Destination Mkt	16,667.00
Miles Partnership LLC	Bill	1/8/2025	108851	Creative/Production Services	Destination Marketing	Destination Marketing	Destination Mkt	27,916.00
Miles Partnership LLC	Bill	1/8/2025	108851	Content Development	Destination Marketing	Destination Marketing	Destination Mkt	9,167.00
Miles Partnership LLC	Bill	1/8/2025	108851	Website Strategy Analytics & Support	Destination Marketing	Destination Marketing	Destination Mkt	6,250.00
Spirit Airline	Credit Card Charge	1/8/2025	MCExpRpt334	Morgan Cordle, Change of Ticket for International Masters Pickleball Tr	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	84.80
Casa Tequila Boca Raton	Credit Card Charge	1/8/2025	MCExpRpt334	Morgan Cordle, Morgan's dinner at the International Pickleball Masters	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	73.73
Spirit Airline	Credit Card Charge	1/8/2025	ExpRpt334	Morgan Cordle, Insurance for Flight to International Masters Pickleball`	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	12.99
United Parcel Service	Credit Card Charge	1/8/2025	ExpRpt332	Jennifer McConnell, Return of pop-up banners and tools/swag from RC	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	240.72
Uber	Credit Card Charge	1/8/2025	ExpRpt332	Jennifer McConnell, Ride back to hotel from client dinner,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	11.77
Uber	Credit Card Charge	1/8/2025	ExpRpt332	Jennifer McConnell, Client dinner during RCMA ride to restaurant for al	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	11.37
Uber	Credit Card Charge	1/8/2025	ExpRpt332	Jennifer McConnell, Tip for driver for client dinner,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	3.00
Uber	Credit Card Charge	1/8/2025	ExpRpt332	Jennifer McConnell, Tip for driver who brought us back from client dinn	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	3.00
Saladworks	Credit Card Charge	1/8/2025	ExpRpt330	Edward Harris, Marketing meeting with Matt Williams,	Administration	Office Administration	Tourism Organizational Support	57.45
Colonial LLC	Credit Card Charge	1/8/2025	ExpRpt330	Edward Harris, Coffee meeting with Reva,	Administration	Office Administration	Tourism Organizational Support	13.87
Destination Travel Network	Credit Card Charge	1/8/2025	ExpRpt335	Emma Schmitz, Purchase Receipt for Simpleview Summit 2025_Jen &	Destination Marketing	Destination Marketing	Destination Mkt	2,998.00
SYTA Youth Foundation	Bill	1/9/2025	SYTA-15157	2025 - Annual giving sponsorship	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	500.00
Delta	Credit Card Charge	1/9/2025	ARExpRpt325	Paz Alejandra Ramello, Flight to UK-Ireland for CRUSA Sales Mission.	Other Sales & Marketing	International Sales & Marketing	International Mkt	1,389.11
Virginia Pilot	Credit Card Charge	1/9/2025	ExpRpt327	Jennifer Case, Monthly Subscription to Virginia Pilot - no receipt,	Administration	Office Administration	Tourism Organizational Support	34.00
ECO Promotional Item	Credit Card Charge	1/9/2025	ExpRpt329	Daniela Owen, Eco Water Bottle SWAG item,	Public Relations	Destination Marketing	Destination Mkt	5,116.36
City Fish Market	Credit Card Charge	1/9/2025	MCExpRpt334	Morgan Cordle, Morgan's dinner with A. Laymon from Paddle Tap at thr	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	98.23
Starbucks	Credit Card Charge	1/9/2025	ExpRpt334	Morgan Cordle, Morgan's breakfast while at the International Masters P	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	11.11
Staples	Credit Card Charge	1/9/2025	ExpRpt333	Josue Ayala, Data transfer cables for 14 TB hard drives,	Administration	Office Administration	Tourism Organizational Support	44.98

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WY Daily	Credit Card Charge	1/9/2025	ExpRpt333	Josue Ayala, Subscription,	Administration	Office Administration	Tourism Organizational Support	8.95
Highway Pizza	Credit Card Charge	1/9/2025	ExpRpt333	Josue Ayala, Team pizza,	Administration	Office Administration	Tourism Organizational Support	75.80
Chesapeake Bank	Credit Card Charge	1/9/2025	ExpRpt333	Josue Ayala, Drinks for board meeting,	Administration	Office Administration	Tourism Organizational Support	48.78
Sheraton Hotels and Resorts	Credit Card Charge	1/9/2025	ExpRpt332	Jennifer McConnell, Sheraton Folio for RCMA Jennie stay.pdf,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	1,076.20
Richmond Parking	Credit Card Charge	1/9/2025	ExpRpt332	Jennifer McConnell, Paying for parking my car during RCMA,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	60.00
Ajo AI?s	Credit Card Charge	1/9/2025	ExpRpt332	Jennifer McConnell, Breakfast/lunch at the airport for Jennie,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	40.12
Sheraton Hotels and Resorts	Credit Card Charge	1/9/2025	ExpRpt332	Jennifer McConnell, Coffee during RCMA for Jennie,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	4.42
Center Street Grill	Credit Card Charge	1/9/2025	ExpRpt330	Edward Harris, Meeting with Jennie and potential partners,	Administration	Office Administration	Tourism Organizational Support	51.57
Hohl	Credit Card Charge	1/9/2025	ExpRpt330	Edward Harris, In route to swearing-in ceremony for Williamsburg,	Administration	Office Administration	Tourism Organizational Support	7.99
Paychex	General Journal	1/10/2025	Payroll-TC	Tourism Gross Salary plus bonus	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	46,589.24
Paychex	General Journal	1/10/2025	Payroll-TC	Salary - Other Payments	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	585.00
Paychex	General Journal	1/10/2025	Payroll-TC	Tourism FICA / FUTA / SUTA	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	4,058.07
Paychex	General Journal	1/10/2025	Payroll-TC	Paychex Payroll Processing Fee	Administration	Office Administration	Tourism Organizational Support	384.89
Principal Financial Group	General Journal	1/10/2025	Payroll-TC	Employer Contribution - 401K (EE Matching)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	2,512.05
Principal Financial Group	General Journal	1/10/2025	Payroll-TC	Employer Contribution - 401K (2% Contribution)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	895.79
Delta	Credit Card Charge	1/10/2025	ARExpRpt325	Paz Alejandra Ramello, Reserved seat fee,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	36.10
Delta	Credit Card Charge	1/10/2025	ARExpRpt325	Paz Alejandra Ramello, Seat fee,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	82.60
Delta	Credit Card Charge	1/10/2025	ARExpRpt325	Paz Alejandra Ramello, Flight to India for VTC International Sales Miss	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	1,792.36
Air India	Credit Card Charge	1/10/2025	ARExpRpt325	Paz Alejandra Ramello, Air India Web Booking eTicket (Q6B72I) - PAZ	Other Sales & Marketing	International Sales & Marketing	International Mkt	103.43
Delta	Credit Card Charge	1/10/2025	ARExpRpt325	Paz Alejandra Ramello, Date change Delta flight Scottsdale, AZ,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	19.40
Unicomm LLC	Credit Card Charge	1/10/2025	JCExpRpt327	Jennifer Case, New York Travel and Adventure Show registration,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	2,197.50
Unicomm LLC	Credit Card Charge	1/10/2025	JCExpRpt327	Jennifer Case, New York Travel and Adventure Show registration,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	2,197.50
Meta, Facebook	Credit Card Charge	1/10/2025	ExpRpt329	Daniela Owen, Boosted Meta (Facebook and Instagram) post - see one	Destination Marketing	Destination Marketing	Destination Mkt	5.00
Meta, Facebook	Credit Card Charge	1/10/2025	ExpRpt329	Daniela Owen, Boosted Meta (Facebook and Instagram) post - see one	Destination Marketing	Destination Marketing	Destination Mkt	5.00
Meta, Facebook	Credit Card Charge	1/10/2025	ExpRpt329	Daniela Owen, Boosted Meta (Facebook and Instagram) post - see one	Destination Marketing	Destination Marketing	Destination Mkt	3.00
Meta, Facebook	Credit Card Charge	1/10/2025	ExpRpt329	Daniela Owen, Boosted Meta (Facebook and Instagram) post - see one	Destination Marketing	Destination Marketing	Destination Mkt	270.00
Meta, Facebook	Credit Card Charge	1/10/2025	ExpRpt329	Daniela Owen, Boosted Meta (Facebook and Instagram) post - see one	Destination Marketing	Destination Marketing	Destination Mkt	2.00
Meta, Facebook	Credit Card Charge	1/10/2025	ExpRpt329	Daniela Owen, Boosted Meta (Facebook and Instagram) post - see one	Destination Marketing	Destination Marketing	Destination Mkt	2.74
USPS	Credit Card Charge	1/10/2025	ExpRpt329	Daniela Owen, Shipped prizes to those that completed their check-ins f	Administration	Office Administration	Tourism Organizational Support	67.52
Southwest Airlines	Credit Card Charge	1/10/2025	MCExpRpt334	Morgan Cordle, Morgan's return ticket from the International Masters Pi	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	443.78
Hilton	Credit Card Charge	1/10/2025	MCExpRpt334	Morgan Cordle, Morgan's hotel while attending the International Pickleb	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	381.94
Stinger Ray's	Credit Card Charge	1/10/2025	MCExpRpt334	Morgan Cordle, Morgan's Dinner while at International Masters Pickleb	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	48.84
Richmond Parking	Credit Card Charge	1/10/2025	MCExpRpt334	Morgan Cordle, Parking at the Richmond Airport for the International M	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	36.00
Won-Toms	Credit Card Charge	1/10/2025	MCExpRpt334	Morgan Cordle, Morgan's lunch while at the International Pickleball Ma	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	23.11
Starbucks	Credit Card Charge	1/10/2025	MCExpRpt334	Morgan Cordle, Morgan's breakfast while attending the Pickleball Mast	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	14.06
Staples	Credit Card Charge	1/10/2025	ExpRpt333	Josue Ayala, Printer for Jen,	Administration	Office Administration	Tourism Organizational Support	362.37
Amazon	Credit Card Charge	1/10/2025	ExpRpt333	Josue Ayala, January order.pdf,	Administration	Office Administration	Tourism Organizational Support	56.58
Amazon	Credit Card Charge	1/10/2025	ExpRpt333	Josue Ayala, Pens for team,	Administration	Office Administration	Tourism Organizational Support	19.97
Illy	Credit Card Charge	1/10/2025	ExpRpt332	Jennifer McConnell, Breakfast meeting with Ed and Janet,	Administration	Office Administration	Tourism Organizational Support	14.46
Richmond Parking	Credit Card Charge	1/10/2025	ExpRpt332	Jennifer McConnell, Parking for meeting with Janet and Ed,	Administration	Office Administration	Tourism Organizational Support	2.35
Colonial LLC	Credit Card Charge	1/10/2025	ExpRpt330	Edward Harris, Meeting with Beth Johnson,	Administration	Office Administration	Tourism Organizational Support	16.07
Illy	Credit Card Charge	1/10/2025	ExpRpt330	Edward Harris, Meeting with Meg and Janet; coordinate by Jennie,	Administration	Office Administration	Tourism Organizational Support	10.25
Rochambeau Roadside Inn	Credit Card Charge	1/10/2025	ExpRpt335	Emma Schmitz, Hotel Rochambeau Roadside Inn.pdf,	Destination Marketing	Destination Marketing	Destination Mkt	777.16
Meta, Facebook	Credit Card Charge	1/11/2025	ExpRpt329	Daniela Owen, Boosted Meta (Facebook and Instagram) post - see one	Destination Marketing	Destination Marketing	Destination Mkt	10.00
Meta, Facebook	Credit Card Charge	1/11/2025	ExpRpt329	Daniela Owen, Boosted Meta (Facebook and Instagram) post - see one	Destination Marketing	Destination Marketing	Destination Mkt	7.00
Meta, Facebook	Credit Card Charge	1/11/2025	ExpRpt329	Daniela Owen, Boosted Meta (Facebook and Instagram) post - see one	Destination Marketing	Destination Marketing	Destination Mkt	10.00
Meta, Facebook	Credit Card Charge	1/11/2025	ExpRpt329	Daniela Owen, Boosted Meta (Facebook and Instagram) post - see one	Destination Marketing	Destination Marketing	Destination Mkt	7.00
Meta, Facebook	Credit Card Charge	1/11/2025	ExpRpt329	Daniela Owen, Boosted Meta (Facebook and Instagram) post - see one	Destination Marketing	Destination Marketing	Destination Mkt	7.00
Meta, Facebook	Credit Card Charge	1/11/2025	ExpRpt329	Daniela Owen, Boosted Meta (Facebook and Instagram) post - see one	Destination Marketing	Destination Marketing	Destination Mkt	11.00
Meta, Facebook	Credit Card Charge	1/11/2025	ExpRpt329	Daniela Owen, Boosted Meta (Facebook and Instagram) post - see one	Destination Marketing	Destination Marketing	Destination Mkt	13.00
Meta, Facebook	Credit Card Charge	1/11/2025	ExpRpt329	Daniela Owen, Boosted Meta (Facebook and Instagram) post - see one	Destination Marketing	Destination Marketing	Destination Mkt	10.00

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Extraspace	Credit Card Charge	1/11/2025	ExpRpt333	Josue Ayala, Extraspace.pdf,	Administration	Office Administration	Tourism Organizational Support	362.00
Coastal Thirst Beach Deli	Credit Card Charge	1/11/2025	ExpRpt330	Edward Harris, Post site visit meeting at Yorktown Freight Shed,	Administration	Office Administration	Tourism Organizational Support	59.22
Margaritaville RV Resort and Lodge	Credit Card Charge	1/12/2025	ARExpRpt325	Paz Alejandra Ramello, Lunch,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	23.50
American Airlines	Credit Card Charge	1/12/2025	ARExpRpt325	Paz Alejandra Ramello, Baggage fee (1 bag),	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	40.00
Paula Deen's Family Kitchen	Credit Card Charge	1/12/2025	ARExpRpt325	Paz Alejandra Ramello, Dinner while traveling for Tennessee Motorco	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	37.00
Meta, Facebook	Credit Card Charge	1/12/2025	ExpRpt329	Daniela Owen, Boosted Meta (Facebook and Instagram) post - see one	Destination Marketing	Destination Marketing	Destination Mkt	15.00
Meta, Facebook	Credit Card Charge	1/12/2025	ExpRpt329	Daniela Owen, Boosted Meta (Facebook and Instagram) post - see one	Destination Marketing	Destination Marketing	Destination Mkt	15.00
Meta, Facebook	Credit Card Charge	1/12/2025	ExpRpt329	Daniela Owen, Boosted Meta (Facebook and Instagram) post - see one	Destination Marketing	Destination Marketing	Destination Mkt	17.00
Pho 79 Vietnamese Noodle Shop	Credit Card Charge	1/12/2025	ExpRpt335	Emma Schmitz, Travel Lunch,	Destination Marketing	Destination Marketing	Destination Mkt	12.87
PlayOn Inc	Bill	1/13/2025	1815	Playeasy for Destinations Gold Subscription 1 year from 1-1-25 to 12-3	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	4,995.00
Destinations International	Credit Card Charge	1/13/2025	ExpRpt324	Vazquez, Sandra, Destination Development posting,	Administration	Office Administration	Tourism Organizational Support	349.00
Mama Steve's House of Pancakes	Credit Card Charge	1/13/2025	ExpRpt327	Jennifer Case, Pancake lunch for social media content,	Destination Marketing	Destination Marketing	Destination Mkt	104.19
Meta, Facebook	Credit Card Charge	1/13/2025	ExpRpt329	Daniela Owen, Boosted Meta (Facebook and Instagram) post - see one	Destination Marketing	Destination Marketing	Destination Mkt	21.00
American Airlines	Credit Card Charge	1/13/2025	ExpRpt329	Daniela Owen, Flight for Social Media Conference,	Destination Marketing	Destination Marketing	Destination Mkt	682.37
Meta, Facebook	Credit Card Charge	1/13/2025	ExpRpt329	Daniela Owen, Boosted Meta (Facebook and Instagram) post - see one	Destination Marketing	Destination Marketing	Destination Mkt	19.00
Expedia, Inc.	Credit Card Charge	1/13/2025	JMExpRpt332	Jennifer McConnell, Jennie expedia protection plan for ABA rental.pdf,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	72.00
Expedia, Inc.	Credit Card Charge	1/13/2025	JMExpRpt332	Jennifer McConnell, Ed expedia protection plan for ABA rental.pdf,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	72.00
1607 Coffee Company	Credit Card Charge	1/13/2025	ExpRpt330	Edward Harris, Meeting with Ruth Larson,	Administration	Office Administration	Tourism Organizational Support	4.41
1607 Coffee Company	Credit Card Charge	1/13/2025	ExpRpt330	Edward Harris, Meeting with Ruth,	Administration	Office Administration	Tourism Organizational Support	2.72
Great America Financial Services	Bill	1/14/2025	38323447	Copier Lease Expense	Administration	Office Administration	Tourism Organizational Support	12.42
Great America Financial Services	Bill	1/14/2025	38323447	Quarterly Usage for Color Images	Administration	Office Administration	Tourism Organizational Support	998.45
Great America Financial Services	Bill	1/14/2025	38323447	Late fee for Prior month delay in payment due to timing and travel of sh	Administration	Office Administration	Tourism Organizational Support	31.25
City of Hampton	Bill	1/14/2025	RCMA2025 Phoenix	RCMA Emerge 2025 Phoenix "Virginia Row"	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	41.96
Amazon	Credit Card Charge	1/14/2025	SVExpRpt324	Vazquez, Sandra, Amazon- Presentation binder for newhires.pdf,	Administration	Office Administration	Tourism Organizational Support	8.16
Emily?s Donuts and cafe	Credit Card Charge	1/14/2025	SVExpRpt324	Vazquez, Sandra, Emmas bday,	Administration	Office Administration	Tourism Organizational Support	35.34
Target	Credit Card Charge	1/14/2025	SVExpRpt324	Vazquez, Sandra, Emmas bday gc,	Administration	Office Administration	Tourism Organizational Support	29.00
Meta, Facebook	Credit Card Charge	1/14/2025	ExpRpt329	Daniela Owen, Boosted Meta (Facebook and Instagram) post - see one	Destination Marketing	Destination Marketing	Destination Mkt	27.00
Meta, Facebook	Credit Card Charge	1/14/2025	ExpRpt329	Daniela Owen, Boosted Meta (Facebook and Instagram) post - see one	Destination Marketing	Destination Marketing	Destination Mkt	24.00
Virginia Restaurant Lodging Travel Assoc	Credit Card Charge	1/14/2025	ExpRpt328	Selena Coles, VRLTA registration - I do not have the receipt for \$295.0	Destination Marketing	Destination Marketing	Destination Mkt	295.00
Virginia Tourism Authority	Credit Card Charge	1/14/2025	ExpRpt334	Morgan Cordle, VTC Meeting to Advocate for a 5-million-dollar sports tr	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	125.00
Chesapeake Bank	Credit Card Charge	1/14/2025	ExpRpt334	Morgan Cordle, Storage / Travel Container for Sports Marketing Materi	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	96.29
SnapWidget	Credit Card Charge	1/14/2025	ExpRpt333	Josue Ayala, SnapWidget,	Administration	Office Administration	Tourism Organizational Support	10.93
Panera Bread - Williamsburg	Credit Card Charge	1/14/2025	ExpRpt333	Josue Ayala, Marketing meeting,	Administration	Office Administration	Tourism Organizational Support	316.84
Saladworks	Credit Card Charge	1/14/2025	ExpRpt333	Josue Ayala, Marketing meeting,	Administration	Office Administration	Tourism Organizational Support	85.69
Le Yaca	Credit Card Charge	1/14/2025	ExpRpt332	Jennifer McConnell, Site visit with Jody, John and Susan, powerhouse,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	324.80
Casa Pearl	Credit Card Charge	1/14/2025	ExpRpt335	Emma Schmitz, Travel Dinner,	Destination Marketing	Destination Marketing	Destination Mkt	27.51
Group Travel Family	Bill	1/15/2025	14292	2025 AATC Breakfast Sponsorship	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	10,000.00
Group Travel Family	Bill	1/15/2025	14292	AATC Conference Registration	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	1,395.00
Sands Anderson	Bill	1/15/2025	703428	11/11/24 RHH Telephone conference with Ed Harris, conference with A	Administration	Office Administration	Tourism Organizational Support	210.00
Sands Anderson	Bill	1/15/2025	703428	12/03/24 HHL Legal review and analysis of services contract; communi	Administration	Office Administration	Tourism Organizational Support	84.00
Sands Anderson	Bill	1/15/2025	703428	12/04/24 HHL Legal review and analysis of services contract; communi	Administration	Office Administration	Tourism Organizational Support	3,024.00
Sands Anderson	Bill	1/15/2025	703429	12/02/24 ACF Call with Robyn Hansen to discuss drafting of severance	Administration	Office Administration	Tourism Organizational Support	30.00
Sands Anderson	Bill	1/15/2025	703429	12/04/24 RHH Email exchanges with Ed Harris regarding employee.	Administration	Office Administration	Tourism Organizational Support	126.00
Sands Anderson	Bill	1/15/2025	703429	12/04/24 RHH Prepare Agreement.	Administration	Office Administration	Tourism Organizational Support	630.00
Sands Anderson	Bill	1/15/2025	703429	12/04/24 RHH Exchange of emails and texts with client concerning agn	Administration	Office Administration	Tourism Organizational Support	210.00
Sands Anderson	Bill	1/15/2025	703429	12/05/24 RHH Exchange of messages with Ed Harris and Ruth Larson	Administration	Office Administration	Tourism Organizational Support	84.00
Sands Anderson	Bill	1/15/2025	703429	12/05/24 RHH Prepare and finalize Agreement, telephone conference \	Administration	Office Administration	Tourism Organizational Support	672.00
Sands Anderson	Bill	1/15/2025	703429	12/05/24 RHH Telephone conferences with client, exchange of emails \	Administration	Office Administration	Tourism Organizational Support	462.00
Sands Anderson	Bill	1/15/2025	703429	12/06/24 RHH Exchange of emails with Sandra Vazquez and provide a	Administration	Office Administration	Tourism Organizational Support	210.00
Sands Anderson	Bill	1/15/2025	703429	12/06/24 RHH Review of email and documents, meeting with Ed Harris	Administration	Office Administration	Tourism Organizational Support	966.00
Sands Anderson	Bill	1/15/2025	703429	12/07/24 RHH Review of documents and telephone conference with Rt	Administration	Office Administration	Tourism Organizational Support	420.00

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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Sands Anderson	Bill	1/15/2025	703429	12/09/24 FAA Receive and review background records for personnel m Administration	Administration	Office Administration	Tourism Organizational Support	252.00
Sands Anderson	Bill	1/15/2025	703429	12/09/24 FAA Plan strategy for investigation into personnel matter Administration	Administration	Office Administration	Tourism Organizational Support	336.00
Sands Anderson	Bill	1/15/2025	703429	12/09/24 RHH Conference with staff and preparation of memorandum c Administration	Administration	Office Administration	Tourism Organizational Support	210.00
Sands Anderson	Bill	1/15/2025	703429	12/09/24 NHS Compilation and organization of client documents; draft Administration	Administration	Office Administration	Tourism Organizational Support	200.00
Sands Anderson	Bill	1/15/2025	703429	12/09/24 ACF Reviewing client documentation re employment investig Administration	Administration	Office Administration	Tourism Organizational Support	510.00
Sands Anderson	Bill	1/15/2025	703429	12/10/24 FAA Plan strategy for investigation into employee complaints Administration	Administration	Office Administration	Tourism Organizational Support	126.00
Sands Anderson	Bill	1/15/2025	703429	12/10/24 RHH Conferences with Faith Alejandro and Ana Franzoni to d Administration	Administration	Office Administration	Tourism Organizational Support	420.00
Sands Anderson	Bill	1/15/2025	703429	12/10/24 RHH Review of form for personnel records, review of employr Administration	Administration	Office Administration	Tourism Organizational Support	168.00
Sands Anderson	Bill	1/15/2025	703429	12/10/24 RHH Telephone conferences with Doug Pons and Cliff Fleet, Administration	Administration	Office Administration	Tourism Organizational Support	294.00
Sands Anderson	Bill	1/15/2025	703429	12/10/24 ACF Strategy Call Administration	Administration	Office Administration	Tourism Organizational Support	210.00
Sands Anderson	Bill	1/15/2025	703429	12/11/24 RHH Telephone conference with Ed Harris, conference with A Administration	Administration	Office Administration	Tourism Organizational Support	210.00
Sands Anderson	Bill	1/15/2025	703429	12/11/24 RHH Meeting with Sandra Vazquez, follow up emails with Sar Administration	Administration	Office Administration	Tourism Organizational Support	462.00
Sands Anderson	Bill	1/15/2025	703429	12/11/24 ACF Drafting questions for interviews. Administration	Administration	Office Administration	Tourism Organizational Support	360.00
Sands Anderson	Bill	1/15/2025	703429	12/12/24 RHH Review of emails and conference with Ana Franzoni con Administration	Administration	Office Administration	Tourism Organizational Support	126.00
Sands Anderson	Bill	1/15/2025	703429	12/12/24 RHH Telephone conference with Sandra Vazquez Administration	Administration	Office Administration	Tourism Organizational Support	42.00
Sands Anderson	Bill	1/15/2025	703429	12/12/24 RHH Review of documents and prepare memo to file. Administration	Administration	Office Administration	Tourism Organizational Support	126.00
Sands Anderson	Bill	1/15/2025	703429	12/12/24 NHS Compilation and organization of additional documents re Administration	Administration	Office Administration	Tourism Organizational Support	140.00
Sands Anderson	Bill	1/15/2025	703429	12/12/24 ACF Reviewing documentation from client. Administration	Administration	Office Administration	Tourism Organizational Support	120.00
Sands Anderson	Bill	1/15/2025	703429	12/13/24 BGM Strategize regarding settlement agreement. Administration	Administration	Office Administration	Tourism Organizational Support	126.00
Sands Anderson	Bill	1/15/2025	703429	12/13/24 RHH Conferences with employees and follow up review. Administration	Administration	Office Administration	Tourism Organizational Support	546.00
Sands Anderson	Bill	1/15/2025	703429	12/16/24 RHH Telephone conference with Ruth Larson, telephone conf Administration	Administration	Office Administration	Tourism Organizational Support	294.00
Sands Anderson	Bill	1/15/2025	703429	12/16/24 RHH Telephone conference with Sandra Vazquez and telephr Administration	Administration	Office Administration	Tourism Organizational Support	504.00
Sands Anderson	Bill	1/15/2025	703429	12/17/24 RHH Conference with Ana Franzoni and exchange of texts wi Administration	Administration	Office Administration	Tourism Organizational Support	84.00
Sands Anderson	Bill	1/15/2025	703429	12/18/24 RHH Telephone conference with Ruth Larson and telephone Administration	Administration	Office Administration	Tourism Organizational Support	210.00
Sands Anderson	Bill	1/15/2025	703429	12/18/24 RHH Telephone conference with Ruth Larson. Administration	Administration	Office Administration	Tourism Organizational Support	42.00
Sands Anderson	Bill	1/15/2025	703429	12/19/24 RHH Telephone conferences with opposing counsel, telephor Administration	Administration	Office Administration	Tourism Organizational Support	672.00
Sands Anderson	Bill	1/15/2025	703429	12/20/24 BGM Advise regarding employee separation matter. Administration	Administration	Office Administration	Tourism Organizational Support	84.00
Sands Anderson	Bill	1/15/2025	703429	12/20/24 RHH Edit agreement and email to opposing counsel. Administration	Administration	Office Administration	Tourism Organizational Support	42.00
Sands Anderson	Bill	1/15/2025	703429	12/20/24 RHH Telephone conferences with opposing counsel, telephor Administration	Administration	Office Administration	Tourism Organizational Support	420.00
ACCE - Assn of Chamber of Commerce Exec	Bill	1/15/2025	657574	ACCE 1st Qtr 2025, 2nd Qtr FY25 401K Administrative Fee	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	412.50
American Airlines	Credit Card Charge	1/15/2025	ARExpRpt325	Paz Alejandra Ramello, Checked bag fee,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	35.00
La Madeleine	Credit Card Charge	1/15/2025	ARExpRpt325	Paz Alejandra Ramello, Snacks while travelling to AZ,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	8.10
Camp Margaritaville RV Resort & Lodge	Credit Card Charge	1/15/2025	ARExpRpt325	Paz Alejandra Ramello, Camp Margaritaville RV Resort & Lodge final p	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	267.16
Capital Region USA	Credit Card Charge	1/15/2025	ARExpRpt325	Paz Alejandra Ramello, Parking - SYTA Summit Trip RIC Parking while	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	48.00
Meta, Facebook	Credit Card Charge	1/15/2025	ExpRpt329	Daniela Owen, Boosted Meta (Facebook and Instagram) post - see one	Destination Marketing	Destination Marketing	Destination Mkt	30.00
Meta, Facebook	Credit Card Charge	1/15/2025	ExpRpt329	Daniela Owen, Boosted Meta (Facebook and Instagram) post - see one	Destination Marketing	Destination Marketing	Destination Mkt	33.00
Eleva	Credit Card Charge	1/15/2025	ExpRpt329	Daniela Owen, Coffee for content creation for video. ,	Public Relations	Destination Marketing	Destination Mkt	16.01
Hertz	Credit Card Charge	1/15/2025	MCExpRpt334	Morgan Cordle, Morgan's rental car during the International Pickleball A	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	259.59
Booking.com	Credit Card Charge	1/15/2025	ExpRpt333	Josue Ayala, Booking for car,	Administration	Office Administration	Tourism Organizational Support	72.00
USPS	Credit Card Charge	1/15/2025	ExpRpt333	Josue Ayala, Mail,	Administration	Office Administration	Tourism Organizational Support	23.05
Pennsylvania Convention Center	Credit Card Charge	1/15/2025	ExpRpt332	Jennifer McConnell, ABA Electricity Order.pdf,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	168.00
Starbucks	Credit Card Charge	1/15/2025	ExpRpt330	Edward Harris, Coffee for meeting with Doug Pons,	Administration	Office Administration	Tourism Organizational Support	6.88
Kyoto Japanese Steak and Seafood	Credit Card Charge	1/15/2025	ExpRpt335	Emma Schmitz, Travel Dinner,	Destination Marketing	Destination Marketing	Destination Mkt	26.85
Hohl	Credit Card Charge	1/15/2025	ExpRpt335	Emma Schmitz, Breakfast at Hohl, 2 pastries no receipt. Breakfast for 2	Destination Marketing	Destination Marketing	Destination Mkt	14.44
Ruth Larson	Bill	1/16/2025	REIMB/EXP 12/24	Lunch meeting with potential VW candidate.	Administration	Office Administration	Tourism Organizational Support	51.52
Morgan Cordle	Bill	1/16/2025	REIMB/MILE 12/24	Travel from Morgan's house on Sunday, 11/3, to Richmond Airport for t	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	48.11
Morgan Cordle	Bill	1/16/2025	REIMB/MILE 12/24	Morgan drove from her house to visit the St. James Sports Facility. Thi	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	89.11
Morgan Cordle	Bill	1/16/2025	REIMB/MILE 12/24	Morgan drove from St. James to Spooky Nook Sports Complex to tour	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	85.09
Morgan Cordle	Bill	1/16/2025	REIMB/MILE 12/24	Morgan drove home from Spooky Nook Sports Facility.	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	175.54
Morgan Cordle	Bill	1/16/2025	REIMB/MILE 12/24	Morgan left her house to drive to Richmond Airport to travel for the AVC	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	48.11
Strategic Marketing & Research	Bill	1/16/2025	0012089-IN	Professional fees - January 2025	Destination Marketing	Destination Marketing	Destination Mkt	16,500.00



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LiveWire Business Solutions LLC	Bill	1/16/2025	5727	Dell Laptop Latitude - 5550 for Brittany	Administration	Office Administration	Tourism Organizational Support	1,450.00
LiveWire Business Solutions LLC	Bill	1/16/2025	5727	LiveIT Labor 1.5 hours @ 135 per hour	Administration	Office Administration	Tourism Organizational Support	202.50
Fairfax County Convention and Visitors	Bill	1/16/2025	2427	One-Third share of event registration fee/sponsorship cost of \$6,195.00	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	2,065.00
American Airlines	Credit Card Charge	1/16/2025	ARExpRpt325	Paz Alejandra Ramello, AA Philly flight for ABA,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	487.97
Meta, Facebook	Credit Card Charge	1/16/2025	ExpRpt329	Daniela Owen, Boosted Meta (Facebook and Instagram) post - see one	Destination Marketing	Destination Marketing	Destination Mkt	46.00
Meta, Facebook	Credit Card Charge	1/16/2025	ExpRpt329	Daniela Owen, Boosted Meta (Facebook and Instagram) post - see one	Destination Marketing	Destination Marketing	Destination Mkt	37.00
Meta, Facebook	Credit Card Charge	1/16/2025	ExpRpt329	Daniela Owen, Boosted Meta (Facebook and Instagram) post - see one	Destination Marketing	Destination Marketing	Destination Mkt	41.00
Staples	Credit Card Charge	1/16/2025	JCExpRpt329	Daniela Owen, Items for trade shows since we had 3 booths set up in th	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	6.10
Staples	Credit Card Charge	1/16/2025	JCExpRpt329	Daniela Owen, Items for trade shows since we had 3 booths set up in th	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	6.10
Zoom Video Communications Inc	Credit Card Charge	1/16/2025	ExpRpt333	Josue Ayala, Subscription,	Administration	Office Administration	Tourism Organizational Support	67.16
Sheetz	Credit Card Charge	1/16/2025	ExpRpt330	Edward Harris, In transit to Airport,	Administration	Office Administration	Tourism Organizational Support	7.51
Delta	Credit Card Charge	1/16/2025	ExpRpt330	Edward Harris, Internet Wifi,	Administration	Office Administration	Tourism Organizational Support	5.00
Chesapeake Bank	Credit Card Charge	1/16/2025	ExpRpt335	Emma Schmitz, Travel Dinner,	Destination Marketing	Destination Marketing	Destination Mkt	25.23
American Volleyball Coaches Association	Deposit	1/17/2025	32052	2024 AVCA Volleyball Business Exchange - Refund	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	-300.00
Uber	Credit Card Charge	1/17/2025	ARExpRpt325	Paz Alejandra Ramello, Uber Airport to Hotel Uber Airport to Hotel,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	50.53
Uber	Credit Card Charge	1/17/2025	ARExpRpt325	Paz Alejandra Ramello, Uber trip Event to Hotel Uber trip Event to Hot	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	16.13
USPS	Credit Card Charge	1/17/2025	ExpRpt329	Daniela Owen, Shipping prizes to those that completed the historic holi	Administration	Office Administration	Tourism Organizational Support	27.23
Meta, Facebook	Credit Card Charge	1/17/2025	ExpRpt329	Daniela Owen, Boosted Meta (Facebook and Instagram) post - see one	Destination Marketing	Destination Marketing	Destination Mkt	51.48
Virginia Restaurant Lodging Travel Assoc	Credit Card Credit	1/17/2025	ExpRpt328	Selena Coles, VRLTA Day on the Hill Legislative,	Destination Marketing	Destination Marketing	Destination Mkt	-170.00
United Parcel Service	Credit Card Charge	1/17/2025	ExpRpt333	Josue Ayala, Shipping,	Administration	Office Administration	Tourism Organizational Support	188.09
Chesapeake Bank	Credit Card Charge	1/17/2025	ExpRpt333	Josue Ayala, Snacks for team,	Administration	Office Administration	Tourism Organizational Support	30.35
Hohl	Credit Card Charge	1/17/2025	ExpRpt335	Emma Schmitz, Lunch Travel Meal,	Destination Marketing	Destination Marketing	Destination Mkt	20.51
Old City Barbeque	Credit Card Charge	1/17/2025	ExpRpt335	Emma Schmitz, Travel meal: Dinner,	Destination Marketing	Destination Marketing	Destination Mkt	15.76
United	Credit Card Charge	1/18/2025	ARExpRpt325	Paz Alejandra Ramello, Flight to Pittsburgh for AAA Travel Expo,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	586.36
Uber	Credit Card Charge	1/18/2025	ARExpRpt325	Paz Alejandra Ramello, Uber event to hotel,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	28.70
United	Credit Card Charge	1/18/2025	ARExpRpt325	Paz Alejandra Ramello, Seat assignment fee,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	14.99
Meta, Facebook	Credit Card Charge	1/18/2025	ExpRpt329	Daniela Owen, Boosted Meta (Facebook and Instagram) post - see one	Destination Marketing	Destination Marketing	Destination Mkt	51.00
Coastal Thirst Beach Deli	Credit Card Charge	1/18/2025	ExpRpt333	Josue Ayala, Board meeting meal,	Administration	Office Administration	Tourism Organizational Support	227.94
Coastal Thirst Beach Deli	Credit Card Charge	1/18/2025	ExpRpt333	Josue Ayala, Drinks for board meeting,	Administration	Office Administration	Tourism Organizational Support	36.68
Enterprise Rent-A-Car	Credit Card Charge	1/18/2025	ExpRpt335	Emma Schmitz, Enterprise Rental Agreement 861860616.pdf,	Destination Marketing	Destination Marketing	Destination Mkt	311.98
Exxon	Credit Card Charge	1/18/2025	ExpRpt335	Emma Schmitz, Exxon Gas for Rental Car, lost receipt12800 Jefferson	Destination Marketing	Destination Marketing	Destination Mkt	12.63
Newport News / Wmbg Int'l Airport	Credit Card Charge	1/18/2025	ExpRpt335	Emma Schmitz, Travel Lunch,	Destination Marketing	Destination Marketing	Destination Mkt	11.65
Uber	Credit Card Charge	1/19/2025	ARExpRpt325	Paz Alejandra Ramello, From hotel to airport,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	35.20
Delta	Credit Card Charge	1/19/2025	ARExpRpt325	Paz Alejandra Ramello, Seat assignment DUB to ATL,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	59.99
Capital Region USA	Credit Card Charge	1/19/2025	ARExpRpt325	Paz Alejandra Ramello, Parking During ABA Parking - SYTA Summit T	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	48.00
The Newyork Times	Credit Card Charge	1/19/2025	ExpRpt327	Jennifer Case, Monthly online subscription,	Administration	Office Administration	Tourism Organizational Support	25.00
Richmond Parking	Credit Card Charge	1/19/2025	ExpRpt330	Edward Harris, Parking heading to SYTA Summit,	Administration	Office Administration	Tourism Organizational Support	48.00
Sheetz	Credit Card Charge	1/19/2025	ExpRpt330	Edward Harris, Food and snacks on route back home from travel in Ari	Administration	Office Administration	Tourism Organizational Support	21.96
Starbucks	Credit Card Charge	1/19/2025	ExpRpt330	Edward Harris, Food in transit from Arizona,	Administration	Office Administration	Tourism Organizational Support	19.44
McDonald's	Credit Card Charge	1/19/2025	ExpRpt330	Edward Harris, In transit from Arizona,	Administration	Office Administration	Tourism Organizational Support	8.63
Uber	Credit Card Charge	1/19/2025	ExpRpt330	Edward Harris, Uber during Arizona travel,	Administration	Office Administration	Tourism Organizational Support	34.06
Hilton	Credit Card Charge	1/19/2025	ExpRpt330	Edward Harris, Hotel stay,	Administration	Office Administration	Tourism Organizational Support	16.00
Uber	Credit Card Charge	1/19/2025	ExpRpt335	Emma Schmitz, Taxi home from the airport, No ubers or lyfts were avai	Destination Marketing	Destination Marketing	Destination Mkt	30.00
Amazon	Credit Card Charge	1/20/2025	SVExpRpt324	Vazquez, Sandra, Amazon- phone charger for Brittany.pdf,	Administration	Office Administration	Tourism Organizational Support	6.53
4Imprint	Credit Card Charge	1/20/2025	ExpRpt327	Jennifer Case, Swag for marketing and sales Cup koozies, nail files an	Destination Marketing	Destination Marketing	Destination Mkt	888.65
Colonial Williamsburg Company	Credit Card Charge	1/20/2025	JCExpRpt327	Jennifer Case, Swag for IMM Travel Show,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	159.97
4Imprint	Credit Card Charge	1/20/2025	ExpRpt327	Jennifer Case, Swag for marketing and sales Cup koozies, nail files an	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	888.65
Meta, Facebook	Credit Card Charge	1/20/2025	ExpRpt329	Daniela Owen, Boosted Meta (Facebook and Instagram) post - see one	Destination Marketing	Destination Marketing	Destination Mkt	57.00
Amazon	Credit Card Charge	1/20/2025	ExpRpt329	Daniela Owen, Swag Item: Badges,	Destination Marketing	Destination Marketing	Destination Mkt	50.97
Staples	Credit Card Charge	1/20/2025	ExpRpt333	Josue Ayala, Totes for inventory,	Administration	Office Administration	Tourism Organizational Support	294.91
Embassy	Credit Card Charge	1/20/2025	ExpRpt333	Josue Ayala, For Kevin de Lange,	Administration	Office Administration	Tourism Organizational Support	79.28

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Embassy	Credit Card Charge	1/20/2025	ExpRpt333	Josue Ayala, For kevin De lange,	Administration	Office Administration	Tourism Organizational Support	79.28
Bandwango, Inc.	Bill	1/21/2025	7241	Marketing Text Messages Product/Service	Destination Marketing	Destination Marketing	Destination Mkt	18.40
Crystal Springs	Bill	1/21/2025	23461275011725	Water Filtration Cooler Rental for February 2025	Administration	Office Administration	Tourism Organizational Support	30.23
Teall Properties Group, LLC.	Bill	1/21/2025	INV-18654	Visit Williamsburg Incentive Grant of the DCSAA, VISAA and NFHS Ne	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	42,000.00
United Motorcoach Association	Bill	1/21/2025	UMAPASSPORT-VW	UMA Sponsorship for the Passport Game	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	1,000.00
United Motorcoach Association	Bill	1/21/2025	UMA-VISITWILLIAMSBUR	Booth # 627 for UMA EXPO 2025 in Oklahoma City	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	4,200.00
Saladworks	Credit Card Charge	1/21/2025	SVExpRpt324	Vazquez, Sandra, Lunch with Brittany and Morgan - review of sales anc	Administration	Office Administration	Tourism Organizational Support	62.36
Paychex	General Journal	1/21/2025	PAYCHX_ADJ	payroll tax adjustment	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	0.51
Lincoln Gourmet Deli	Credit Card Charge	1/21/2025	ExpRpt327	Jennifer Case, Lunch during IMM Travel Show - lost receipt,	Destination Marketing	Destination Marketing	Destination Mkt	25.43
Delta	Credit Card Charge	1/21/2025	ExpRpt327	Jennifer Case, Cost for baggage to NYC for IMM and NYC Travel and /	Destination Marketing	Destination Marketing	Destination Mkt	180.00
Curb Mobility	Credit Card Charge	1/21/2025	ExpRpt327	Jennifer Case, Taxi from Airport to hotel for IMM Travel Show,	Destination Marketing	Destination Marketing	Destination Mkt	71.58
Curb Mobility	Credit Card Charge	1/21/2025	ExpRpt327	Jennifer Case, Taxi from Hyatt to Hyatt for IMM Travel Show,	Destination Marketing	Destination Marketing	Destination Mkt	19.38
Starbucks	Credit Card Charge	1/21/2025	ExpRpt327	Jennifer Case, Breakfast - IMM Travel Show,	Destination Marketing	Destination Marketing	Destination Mkt	12.48
Meta, Facebook	Credit Card Charge	1/21/2025	ExpRpt329	Daniela Owen, Boosted Meta (Facebook and Instagram) post - see one	Destination Marketing	Destination Marketing	Destination Mkt	63.00
Hertz	Credit Card Charge	1/21/2025	MCExpRpt334	Morgan Cordle, Toll for traveling during the International Pickleball Mas	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	12.02
Coastal Thirst Beach Deli	Credit Card Charge	1/21/2025	ExpRpt333	Josue Ayala, Coffee and drinks for board members/ no receipt,	Administration	Office Administration	Tourism Organizational Support	19.64
Chesapeake Bank	Credit Card Charge	1/21/2025	ExpRpt333	Josue Ayala, Drinks for team,	Administration	Office Administration	Tourism Organizational Support	35.91
Aromas	Credit Card Charge	1/21/2025	ExpRpt330	Edward Harris, Coffee meeting with Cliff Fleet,	Administration	Office Administration	Tourism Organizational Support	7.65
Verizon Wireless	Bill	1/22/2025	6103902086	Dec., 19 - Jan. 18, 2025 Wireless Monthly Charges	Administration	Office Administration	Tourism Organizational Support	520.00
Verizon Wireless	Bill	1/22/2025	6103902086	Equipment Charges	Administration	Office Administration	Tourism Organizational Support	333.24
Verizon Wireless	Bill	1/22/2025	6103902086	Surcharges and Other Charges & Credits (Equipment)	Administration	Office Administration	Tourism Organizational Support	-36.43
Verizon Wireless	Bill	1/22/2025	6103902086	Taxes, Governmental Surcharges & Fees	Administration	Office Administration	Tourism Organizational Support	15.72
Verizon Wireless	Bill	1/22/2025	6103902086	Late Fee from prior period not removed after call. Effort outways the cr	Administration	Office Administration	Tourism Organizational Support	7.00
Bluegrass Integrated Communications	Bill	1/22/2025	212287	December 2024 Client Storage - 3 @ 22.50 each per contract	Destination Marketing	Destination Marketing	Destination Mkt	67.50
Bluegrass Integrated Communications	Bill	1/22/2025	212287	December 2024 Bulk requests - 2 at 4.75 each per contract	Destination Marketing	Destination Marketing	Destination Mkt	9.50
Bluegrass Integrated Communications	Bill	1/22/2025	212287	December 2024 Freight charges with UPS	Destination Marketing	Destination Marketing	Destination Mkt	30.66
Amazon	Credit Card Charge	1/22/2025	SVExpRpt324	Vazquez, Sandra, Amazon- Ed's chairs for office.pdf,	Administration	Office Administration	Tourism Organizational Support	105.98
Illy	Credit Card Charge	1/22/2025	ExpRpt325	Paz Alejandra Ramello, Coffee for team during meeting,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	27.63
Wall Street Journal	Credit Card Charge	1/22/2025	ExpRpt327	Jennifer Case, Monthly online subscription - no receipt Monthly online s	Administration	Office Administration	Tourism Organizational Support	38.99
Uber	Credit Card Charge	1/22/2025	JCExpRpt327	Jennifer Case, Uber ride during IMM Travel Show IMM NYC,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	15.19
Uber	Credit Card Charge	1/22/2025	JCExpRpt327	Jennifer Case, Uber ride during IMM Travel Show IMM NYC,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	15.19
Uber	Credit Card Charge	1/22/2025	JCExpRpt327	Jennifer Case, Uber Trip during IMM Travel Show IMM in Nyc,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	14.35
Uber	Credit Card Charge	1/22/2025	JCExpRpt327	Jennifer Case, Uber Trip during IMM Travel Show IMM in Nyc,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	14.35
Subway	Credit Card Charge	1/22/2025	ExpRpt327	Jennifer Case, Drink for me at IMM Travel Show - Lost receipt IMM Tra	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	4.11
The Harold Bistro	Credit Card Charge	1/22/2025	JCExpRpt327	Jennifer Case, Dinner during IMM Travel Show,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	41.24
Subway	Credit Card Charge	1/22/2025	ExpRpt327	Jennifer Case, IMM Travel show lunch,	Destination Marketing	Destination Marketing	Destination Mkt	11.47
Jacob Javits Convention Center	Credit Card Charge	1/22/2025	ExpRpt327	Jennifer Case, Coat check for Jen Case at IMM Travel Show,	Destination Marketing	Destination Marketing	Destination Mkt	4.00
Jacob Javits Convention Center	Credit Card Charge	1/22/2025	ExpRpt327	Jennifer Case, Coat check for Jen Case at the IMM Travel Show,	Destination Marketing	Destination Marketing	Destination Mkt	4.00
Staples	Credit Card Charge	1/22/2025	DOExpRpt329	Daniela Owen, Plastic sign holders for trade shows,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	35.84
Staples	Credit Card Charge	1/22/2025	DOExpRpt329	Daniela Owen, Plastic sign holders for trade shows,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	35.83
Capitol Pancake House	Credit Card Charge	1/22/2025	ExpRpt333	Josue Ayala, Meeting with Edward Harris/ no receipt,	Administration	Office Administration	Tourism Organizational Support	45.47
United Parcel Service	Credit Card Charge	1/22/2025	ExpRpt333	Josue Ayala, UPS shipping to NY,	Administration	Office Administration	Tourism Organizational Support	48.55
Amazon	Credit Card Charge	1/22/2025	ExpRpt333	Josue Ayala, Supplies for Finance,	Administration	Office Administration	Tourism Organizational Support	14.50
Old City Barbeque	Credit Card Charge	1/22/2025	ExpRpt332	Jennifer McConnell, Lunch meeting with sales team and Ron to introdu	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	193.88
Amazon	Credit Card Charge	1/22/2025	ExpRpt332	Jennifer McConnell, Welcome amenities for King Kat Captains meeting	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	61.20
Amazon	Credit Card Charge	1/23/2025	SVExpRpt324	Vazquez, Sandra, Amazon- Chair mat for Ed and Brittany.pdf,	Administration	Office Administration	Tourism Organizational Support	63.08
Jersey Mike's Subs	Credit Card Charge	1/23/2025	ExpRpt325	Paz Alejandra Ramello, snacks during work trip,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	12.75
Uber	Credit Card Charge	1/23/2025	ExpRpt325	Paz Alejandra Ramello, Uber trip from Pittsburgh airport to Hotel Uber	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	60.34
Virginia Pilot	Credit Card Charge	1/23/2025	ExpRpt327	Jennifer Case, Daily News online subscription - no receipt,	Administration	Office Administration	Tourism Organizational Support	23.96
Uber	Credit Card Charge	1/23/2025	ExpRpt327	Jennifer Case, IMM NYC Uber trip during IMM Travel Show,	Destination Marketing	Destination Marketing	Destination Mkt	23.64
Uber	Credit Card Charge	1/23/2025	ExpRpt327	Jennifer Case, NYC Travel and Adventure Show Uber Trip during IMM	Destination Marketing	Destination Marketing	Destination Mkt	23.60

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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Carmine's - Time Square	Credit Card Charge	1/23/2025	ExpRpt327	Jennifer Case, Dinner during IMM Travel Show- didnt get itemized rece	Destination Marketing	Destination Marketing	Destination Mkt	61.15
Starbucks	Credit Card Charge	1/23/2025	ExpRpt327	Jennifer Case, Drink during IMM Travel Show,	Destination Marketing	Destination Marketing	Destination Mkt	7.24
TIKTOK	Credit Card Charge	1/23/2025	ExpRpt329	Daniela Owen, Boosted First Baptist Church Reel on TIKTOK,	Destination Marketing	Destination Marketing	Destination Mkt	350.00
Delta	Credit Card Charge	1/23/2025	DOExpRpt329	Daniela Owen, Checked back from flight to and from New York to take i	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	35.00
Canva	Credit Card Charge	1/23/2025	MCExpRpt334	Morgan Cordle, To aid in creating sports material for tradeshows and s	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	15.00
Sheetz	Credit Card Charge	1/23/2025	ExpRpt333	Josue Ayala, Gas/ can't find receipt,	Administration	Office Administration	Tourism Organizational Support	59.21
1607 Coffee Company	Credit Card Charge	1/23/2025	ExpRpt330	Edward Harris, Meeting with Drew Meeting with Drew,	Administration	Office Administration	Tourism Organizational Support	8.76
Paychex	General Journal	1/24/2025	Payroll-TC	Tourism Gross Salary plus bonus	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	46,589.24
Paychex	General Journal	1/24/2025	Payroll-TC	Tourism FICA / FUTA / SUTA	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	3,812.97
Paychex	General Journal	1/24/2025	Payroll-TC	Paychex Payroll Processing Fee	Administration	Office Administration	Tourism Organizational Support	130.39
Principal Financial Group	General Journal	1/24/2025	Payroll-TC	Employer Contribution - 401K (EE Matching)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	2,479.50
Principal Financial Group	General Journal	1/24/2025	Payroll-TC	Employer Contribution - 401K (2% Contribution)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	884.09
Jennifer McConnell	Bill	1/24/2025	REIMB/MILE 12/24	Drop off items for group and pick up items for RCMA	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	5.49
Jennifer McConnell	Bill	1/24/2025	REIMB/MILE 12/24	Travel to RIC airport for flight to and back from RCMA	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	68.46
Jennifer McConnell	Bill	1/24/2025	REIMB/MILE 12/24	Board meeting on Tuesday January 21	Administration	Office Administration	Tourism Organizational Support	20.30
Bluegrass Integrated Communications	Bill	1/24/2025	213128	5000 10X13 Shipping Envelopes - .295 each	Destination Marketing	Destination Marketing	Destination Mkt	1,475.00
Suter Printing-	Bill	1/24/2025	176285	2,000 Rack Cards - 2025 Events	Destination Marketing	Destination Marketing	Destination Mkt	312.00
Suter Printing-	Bill	1/24/2025	176286	250 Bi Fold Visit for Tours	Destination Marketing	Destination Marketing	Destination Mkt	310.00
Sara Harris Photography	Bill	1/24/2025	1903	Staff Head Shot for Brittany	Administration	Office Administration	Tourism Organizational Support	295.00
American Bus Association Inc	Bill	1/24/2025	MKPL-213755	2025 Silver Sponsorship for Women in Buses	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	750.00
Amazon	Credit Card Charge	1/24/2025	SVExpRpt324	Vazquez, Sandra, Amazon- Bookshlef for Ed and Mouse pad for Brittar	Administration	Office Administration	Tourism Organizational Support	66.97
Pioneer Publishing	Bill	1/24/2025	2028-28724	Publication Marketing - Small Market Meetings Feb 2025 1/2 Page STS	Destination Marketing	Destination Marketing	Destination Mkt	1,600.00
Starbucks	Credit Card Charge	1/24/2025	ExpRpt325	Paz Alejandra Ramello, Breakfast during AAA Travel Expo,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	34.95
Westin Hotels & Resorts	Credit Card Charge	1/24/2025	ExpRpt325	Paz Alejandra Ramello, Snack-breakfast Snack-breakfast,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	19.80
Dish Osteria Bar	Credit Card Charge	1/24/2025	ExpRpt325	Paz Alejandra Ramello, Dinner,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	50.74
Uber	Credit Card Charge	1/24/2025	ExpRpt325	Paz Alejandra Ramello, uber eats - dinner,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	42.96
Uber	Credit Card Charge	1/24/2025	ExpRpt327	Jennifer Case, New York Travel and Adventure Show Uber Trip during	Destination Marketing	Destination Marketing	Destination Mkt	56.06
Uber	Credit Card Charge	1/24/2025	ExpRpt327	Jennifer Case, NYC Travel and Adventure Show Uber trip during New	Destination Marketing	Destination Marketing	Destination Mkt	55.80
Uber	Credit Card Charge	1/24/2025	ExpRpt327	Jennifer Case, NYC Travel and Adventure Show Uber Trip during New	Destination Marketing	Destination Marketing	Destination Mkt	30.11
Uber	Credit Card Charge	1/24/2025	ExpRpt327	Jennifer Case, NYC Travel and Adventure Show Uber Trip during New	Destination Marketing	Destination Marketing	Destination Mkt	23.95
Uber	Credit Card Charge	1/24/2025	ExpRpt327	Jennifer Case, NYC travel and Adventure Show Uber Trip New York Tr	Destination Marketing	Destination Marketing	Destination Mkt	23.61
Muji	Credit Card Charge	1/24/2025	ExpRpt327	Jennifer Case, Displays for trade shows,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	16.24
The Eatery	Credit Card Charge	1/24/2025	ExpRpt327	Jennifer Case, Lunch during New York Travel and Adventure Show,	Destination Marketing	Destination Marketing	Destination Mkt	24.46
Subway	Credit Card Charge	1/24/2025	ExpRpt327	Jennifer Case, Beverage IMM Travel Show,	Destination Marketing	Destination Marketing	Destination Mkt	4.11
Muji	Credit Card Charge	1/24/2025	ExpRpt327	Jennifer Case, Displays for trade shows,	Destination Marketing	Destination Marketing	Destination Mkt	16.25
Meta, Facebook	Credit Card Charge	1/24/2025	ExpRpt329	Daniela Owen, Boosted Meta (Facebook and Instagram) post - see one	Destination Marketing	Destination Marketing	Destination Mkt	70.00
Top Luxury Trans	Credit Card Charge	1/24/2025	DOExpRpt329	Daniela Owen, Ride from LGA airport to hotel in New York. This was sa	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	51.19
Top Luxury Trans	Credit Card Charge	1/24/2025	DOExpRpt329	Daniela Owen, Ride from LGA airport to hotel in New York. This was sa	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	51.19
Uber	Credit Card Charge	1/24/2025	DOExpRpt329	Daniela Owen, Uber ride from my house to the airport for the travel and	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	21.78
Uber	Credit Card Charge	1/24/2025	DOExpRpt329	Daniela Owen, Uber ride from my house to the airport for the travel and	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	21.78
Starbucks	Credit Card Charge	1/24/2025	DOExpRpt329	Daniela Owen, Food at ORF airport before flight to NY for Travel and A	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	7.43
Starbucks	Credit Card Charge	1/24/2025	DOExpRpt329	Daniela Owen, Food at ORF airport before flight to NY for Travel and A	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	7.42
Capizzi	Credit Card Charge	1/24/2025	DOExpRpt329	Daniela Owen, Lunch when I arrived in New York for the travel and adv	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	12.18
Capizzi	Credit Card Charge	1/24/2025	DOExpRpt329	Daniela Owen, Lunch when I arrived in New York for the travel and adv	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	12.18
Doordash	Credit Card Charge	1/24/2025	ExpRpt333	Josue Ayala, Food,	Administration	Office Administration	Tourism Organizational Support	40.02
7-Eleven	Credit Card Charge	1/24/2025	ExpRpt333	Josue Ayala, Drink,	Administration	Office Administration	Tourism Organizational Support	1.66
TFC Holdco I, LLC - Freeman	Credit Card Charge	1/24/2025	ExpRpt332	Jennifer McConnell, Freeman receipt for booth 1432.90 during ABA,pd	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	1,432.90
1607 Coffee Company	Credit Card Charge	1/24/2025	ExpRpt330	Edward Harris, Coffee while meeting with Scott Stevens, JCC,	Administration	Office Administration	Tourism Organizational Support	8.76
Westin Hotels & Resorts	Credit Card Charge	1/25/2025	ExpRpt325	Paz Alejandra Ramello, Hotel stay during AAA Travel Expo, Pittsburgh	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	351.12
Uber	Credit Card Charge	1/25/2025	ExpRpt325	Paz Alejandra Ramello, ride from restaurant to hotel,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	19.04
Uber	Credit Card Charge	1/25/2025	ExpRpt325	Paz Alejandra Ramello, hotel to restaurant hotel to restaurant,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	15.15

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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Starbucks	Credit Card Charge	1/25/2025	ExpRpt325	Paz Alejandra Ramello, Starbucks Dulles airport,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	10.06
Capital Region USA	Credit Card Charge	1/25/2025	ExpRpt325	Paz Alejandra Ramello, Parking when attending AAA Travel Expo Pitts	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	36.00
Starbucks	Credit Card Charge	1/25/2025	ExpRpt325	Paz Alejandra Ramello, Breakfast,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	14.21
Uber	Credit Card Charge	1/25/2025	ExpRpt325	Paz Alejandra Ramello, Uber hotel to airport - Pittsburgh trip,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	62.55
queensyard	Credit Card Charge	1/25/2025	ExpRpt327	Jennifer Case, Dinner during New York Travel and Adventure Show Dir	Destination Marketing	Destination Marketing	Destination Mkt	162.39
Hudson Airport Vendor	Credit Card Charge	1/25/2025	ExpRpt327	Jennifer Case, Snack IMM travel Shiw Snack,	Destination Marketing	Destination Marketing	Destination Mkt	19.97
Meta, Facebook	Credit Card Charge	1/25/2025	ExpRpt329	Daniela Owen, Boosted Meta (Facebook and Instagram) post - see one	Destination Marketing	Destination Marketing	Destination Mkt	77.00
Aromas	Credit Card Charge	1/25/2025	DOExpRpt329	Daniela Owen, Breakfast for Jen and I before the travel and Trade con	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	21.45
Aromas	Credit Card Charge	1/25/2025	DOExpRpt329	Daniela Owen, Breakfast for Jen and I before the travel and Trade con	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	21.45
Starbucks	Credit Card Charge	1/25/2025	DOExpRpt329	Daniela Owen, Lunch for Jen and I during the travel and trade consum	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	13.37
Starbucks	Credit Card Charge	1/25/2025	DOExpRpt329	Daniela Owen, Lunch for Jen and I during the travel and trade consum	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	13.36
Adobe	Credit Card Charge	1/25/2025	ExpRpt333	Josue Ayala, Adobe/no receipt,	Administration	Office Administration	Tourism Organizational Support	353.88
Westin Hotels & Resorts	Credit Card Charge	1/25/2025	ExpRpt333	Josue Ayala, Parking Parking in Pittsburgh - no receipt,	Administration	Office Administration	Tourism Organizational Support	26.50
McDonald's	Credit Card Charge	1/25/2025	ExpRpt333	Josue Ayala, Food while traveling. No receipt,	Administration	Office Administration	Tourism Organizational Support	12.18
Turkish Kebab House	Credit Card Charge	1/25/2025	ExpRpt333	Josue Ayala, Meal,	Administration	Office Administration	Tourism Organizational Support	40.08
Walmart	Credit Card Charge	1/25/2025	ExpRpt333	Josue Ayala, image.jpg,	Administration	Office Administration	Tourism Organizational Support	32.21
Walmart	Credit Card Charge	1/25/2025	ExpRpt333	Josue Ayala, Supplies for AAA showcase,	Administration	Office Administration	Tourism Organizational Support	29.68
Uber	Credit Card Charge	1/26/2025	ExpRpt327	Jennifer Case, NYC Travel and Adventure Show Uber trip during NY Tr	Destination Marketing	Destination Marketing	Destination Mkt	29.68
Aromas	Credit Card Charge	1/26/2025	ExpRpt327	Jennifer Case, New York Travel and Adventure Show breakfast,	Destination Marketing	Destination Marketing	Destination Mkt	38.41
Hudson Airport Vendor	Credit Card Charge	1/26/2025	ExpRpt327	Jennifer Case, Water - NYC Travel and Adventure Show,	Destination Marketing	Destination Marketing	Destination Mkt	21.95
Meta, Facebook	Credit Card Charge	1/26/2025	ExpRpt329	Daniela Owen, Boosted Meta (Facebook and Instagram) post - see one	Destination Marketing	Destination Marketing	Destination Mkt	85.00
Starbucks	Credit Card Charge	1/26/2025	DOExpRpt329	Daniela Owen, Lunch for me at day 2 of the travel and adventure show	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	8.39
Starbucks	Credit Card Charge	1/26/2025	DOExpRpt329	Daniela Owen, Lunch for me at day 2 of the travel and adventure show	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	8.38
Chez Josephine	Credit Card Charge	1/26/2025	DOExpRpt329	Daniela Owen, Dinner in New York after day 1 of the travel and Trade c	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	82.48
Chez Josephine	Credit Card Charge	1/26/2025	DOExpRpt329	Daniela Owen, Dinner in New York after day 1 of the travel and Trade c	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	82.47
Capizzi	Credit Card Charge	1/26/2025	DOExpRpt329	Daniela Owen, Dinner for Jen and I after day 2 of travel and adventure	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	19.27
Capizzi	Credit Card Charge	1/26/2025	DOExpRpt329	Daniela Owen, Dinner for Jen and I after day 2 of travel and adventure	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	19.27
Hudson Airport Vendor	Credit Card Charge	1/26/2025	ExpRpt330	Edward Harris, Snack or drink while in travel/ no receipt,	Administration	Office Administration	Tourism Organizational Support	11.92
BH Kiosk	Credit Card Charge	1/26/2025	ExpRpt330	Edward Harris, Meal while in travel,	Administration	Office Administration	Tourism Organizational Support	14.03
Gordon Biersch	Credit Card Charge	1/26/2025	ExpRpt330	Edward Harris, Food while traveling,	Administration	Office Administration	Tourism Organizational Support	19.93
7-Eleven	Credit Card Charge	1/27/2025	ExpRpt327	Jennifer Case, Diet Coke during New York Travel & Adventure Show- I	Destination Marketing	Destination Marketing	Destination Mkt	3.26
Hyatt	Credit Card Charge	1/27/2025	ExpRpt327	Jennifer Case, IMM and NYC Travel show lodging Lodging for both IMM	Destination Marketing	Destination Marketing	Destination Mkt	723.86
Delta	Credit Card Charge	1/27/2025	ExpRpt327	Jennifer Case, Baggage cost from NYC to Norfolk from NYC Travel and	Destination Marketing	Destination Marketing	Destination Mkt	100.00
Norfolk International	Credit Card Charge	1/27/2025	ExpRpt327	Jennifer Case, Parking for IMM Travel Show and NEw York Travel and	Destination Marketing	Destination Marketing	Destination Mkt	42.00
Delta	Credit Card Charge	1/27/2025	ExpRpt327	Jennifer Case, Baggage cost from NYC to Norfolk- from New York Trav	Destination Marketing	Destination Marketing	Destination Mkt	80.00
Chesapeake Bank	Credit Card Charge	1/27/2025	ExpRpt327	Jennifer Case, Lunch - New York Travel and Adventure Show trip,	Destination Marketing	Destination Marketing	Destination Mkt	22.75
Hyatt	Credit Card Charge	1/27/2025	ExpRpt327	Jennifer Case, IMM and NYC Travel show lodging Lodging for both IMM	Destination Marketing	Destination Marketing	Destination Mkt	723.87
Norfolk International	Credit Card Charge	1/27/2025	ExpRpt327	Jennifer Case, Parking for IMM Travel Show and NEw York Travel and	Destination Marketing	Destination Marketing	Destination Mkt	42.00
Aromas	Credit Card Charge	1/27/2025	DOExpRpt329	Daniela Owen, Breakfast for Jen and I when we were at the Travel and	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	19.21
Aromas	Credit Card Charge	1/27/2025	DOExpRpt329	Daniela Owen, Breakfast for Jen and I when we were at the Travel and	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	19.20
Meta, Facebook	Credit Card Charge	1/27/2025	ExpRpt329	Daniela Owen, Boosted Meta (Facebook and Instagram) post - see one	Destination Marketing	Destination Marketing	Destination Mkt	94.00
Hyatt	Credit Card Charge	1/27/2025	DOExpRpt329	Daniela Owen, Stay in New York for Travel and Adventure Show,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	244.52
Hyatt	Credit Card Charge	1/27/2025	DOExpRpt329	Daniela Owen, Stay in New York for Travel and Adventure Show,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	244.51
Hyatt	Credit Card Charge	1/27/2025	DOExpRpt329	Daniela Owen, Purchase of two water bottles at Hyatt Hotel since their	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	6.54
Hyatt	Credit Card Charge	1/27/2025	DOExpRpt329	Daniela Owen, Purchase of two water bottles at Hyatt Hotel since their	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	6.53
Delta	Credit Card Charge	1/27/2025	DOExpRpt329	Daniela Owen, For checked bag needed to carry supplies for booth for	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	17.50
Delta	Credit Card Charge	1/27/2025	DOExpRpt329	Daniela Owen, For checked bag needed to carry supplies for booth for	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	17.50
Marriott	Credit Card Charge	1/27/2025	ExpRpt328	Selena Coles, Parking,	Destination Marketing	Destination Marketing	Destination Mkt	20.00
Marriott	Credit Card Charge	1/27/2025	ExpRpt328	Selena Coles, Parking garage,	Destination Marketing	Destination Marketing	Destination Mkt	20.00
City Parking	Credit Card Charge	1/27/2025	MCExpRpt334	Morgan Cordle, Parking for Morgan when she attended VTC- Day on TI	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	20.00
Amazon	Credit Card Charge	1/27/2025	ExpRpt333	Josue Ayala, Center Pieces for Tradeshows,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	1,505.88

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Adobe	Credit Card Charge	1/27/2025	ExpRpt333	Josue Ayala, Adobe subscription for added license,	Administration	Office Administration	Tourism Organizational Support	48.86
Yee Chinatown	Credit Card Charge	1/27/2025	ExpRpt333	Josue Ayala, Food while on travel,	Administration	Office Administration	Tourism Organizational Support	31.91
Marriott	Credit Card Charge	1/27/2025	ExpRpt333	Josue Ayala, Hotel,	Administration	Office Administration	Tourism Organizational Support	840.24
Sheetz	Credit Card Charge	1/27/2025	ExpRpt333	Josue Ayala, Gas,	Administration	Office Administration	Tourism Organizational Support	45.18
Salty Mermaid Designs	Credit Card Charge	1/27/2025	ExpRpt332	Jennifer McConnell, Brittany Alger order for the table top 250 signs for ,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	432.00
Walmart	Credit Card Charge	1/27/2025	ExpRpt332	Jennifer McConnell, Water for welcome bags for the captains meeting,	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	16.24
Hotel Indigo	Credit Card Charge	1/27/2025	ExpRpt330	Edward Harris, Snack or drink,	Administration	Office Administration	Tourism Organizational Support	3.29
Metropole Bar + Kitchen	Credit Card Charge	1/27/2025	ExpRpt330	Edward Harris, Meal at Los Angeles,	Administration	Office Administration	Tourism Organizational Support	128.77
Shutters on the Beach	Credit Card Charge	1/27/2025	ExpRpt330	Edward Harris, Meals with partners during ALIS summit,	Administration	Office Administration	Tourism Organizational Support	98.59
Uber	Credit Card Charge	1/27/2025	ExpRpt330	Edward Harris, Uber while in LA,	Administration	Office Administration	Tourism Organizational Support	53.16
Uber	Credit Card Charge	1/27/2025	ExpRpt330	Edward Harris, Uber while in LA,	Administration	Office Administration	Tourism Organizational Support	43.59
Uber	Credit Card Charge	1/27/2025	ExpRpt330	Edward Harris, Uber while in LA,	Administration	Office Administration	Tourism Organizational Support	36.49
Uber	Credit Card Charge	1/27/2025	ExpRpt330	Edward Harris, Uber ride in LA,	Administration	Office Administration	Tourism Organizational Support	5.47
Uber	Credit Card Charge	1/27/2025	ExpRpt330	Edward Harris, Tip for Uber,	Administration	Office Administration	Tourism Organizational Support	5.10
The Group Travel Leader	Bill	1/28/2025	2025-28727	Internal Paid Media - Digital - Group Travel Leader - DIGITAL E-Newsle	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	250.00
Amazon	Credit Card Charge	1/28/2025	ExpRpt325	Paz Alejandra Ramello, Tradeshow and office supplies,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	80.00
Uber	Credit Card Charge	1/28/2025	ExpRpt327	Jennifer Case, Travel back to airport- NYC travel and Adventure Uber	Destination Marketing	Destination Marketing	Destination Mkt	92.82
Meta, Facebook	Credit Card Charge	1/28/2025	ExpRpt329	Daniela Owen, Boosted Meta (Facebook and Instagram) post - see one	Destination Marketing	Destination Marketing	Destination Mkt	104.00
General Assembly Building	Credit Card Charge	1/28/2025	ExpRpt328	Selena Coles, Muffin at the VRLTA day on the Hill,	Destination Marketing	Destination Marketing	Destination Mkt	3.97
7-Eleven	Credit Card Charge	1/28/2025	ExpRpt333	Josue Ayala, Gas,	Administration	Office Administration	Tourism Organizational Support	15.18
Hertz	Credit Card Charge	1/28/2025	ExpRpt333	Josue Ayala, Hertz Rental for Ed Trip to OK City,	Administration	Office Administration	Tourism Organizational Support	463.67
The Cheese Shop	Credit Card Charge	1/28/2025	ExpRpt333	Josue Ayala, Cheese shop,	Administration	Office Administration	Tourism Organizational Support	96.77
The Cheese Shop	Credit Card Charge	1/28/2025	ExpRpt333	Josue Ayala, Cheese shop,	Administration	Office Administration	Tourism Organizational Support	18.56
Uber	Credit Card Charge	1/28/2025	ExpRpt330	Edward Harris, Uber while in LA,	Administration	Office Administration	Tourism Organizational Support	53.88
Marriott	Credit Card Charge	1/28/2025	ExpRpt330	Edward Harris, Snack,	Administration	Office Administration	Tourism Organizational Support	10.69
Virginia Motorcoach Association	Bill	1/29/2025	00926	VMA - Annual Membership Dues 2025 good to Jan 1st, 2026	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	375.00
Virginia Pilot	Credit Card Charge	1/29/2025	ExpRpt327	Jennifer Case, Online subscription to Virginia Pilot - no receipt,	Administration	Office Administration	Tourism Organizational Support	34.00
Target	Credit Card Charge	1/29/2025	ExpRpt327	Jennifer Case, Bins for organizing swag closet,	Administration	Office Administration	Tourism Organizational Support	192.60
Target	Credit Card Charge	1/29/2025	ExpRpt327	Jennifer Case, Bins for swag closet,	Administration	Office Administration	Tourism Organizational Support	127.20
TIKTOK	Credit Card Charge	1/29/2025	ExpRpt329	Daniela Owen, Boosted TIKTOK reel.,	Destination Marketing	Destination Marketing	Destination Mkt	175.00
Meta, Facebook	Credit Card Charge	1/29/2025	ExpRpt329	Daniela Owen, Boosted Meta (Facebook and Instagram) post - see one	Destination Marketing	Destination Marketing	Destination Mkt	115.63
USPS	Credit Card Charge	1/29/2025	ExpRpt333	Josue Ayala, Postage for Emma,	Administration	Office Administration	Tourism Organizational Support	10.82
Precarious Beer Project	Credit Card Charge	1/29/2025	ExpRpt333	Josue Ayala, Drinks with White 64 crew/ no receipt,	Administration	Office Administration	Tourism Organizational Support	9.84
TFC Holdco I, LLC - Freeman	Credit Card Charge	1/29/2025	ExpRpt332	Jennifer McConnell, Freeman booth for ABA 1597.55.pdf,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	1,597.55
TFC Holdco I, LLC - Freeman	Credit Card Charge	1/29/2025	ExpRpt332	Jennifer McConnell, Freeman booth for ABA 310.00.pdf,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	310.00
McDonald's	Credit Card Charge	1/29/2025	ExpRpt330	Edward Harris, In transit before flying to LA/ no receipt,	Administration	Office Administration	Tourism Organizational Support	11.22
Capital Grille	Credit Card Charge	1/29/2025	ExpRpt330	Edward Harris, Meeting with potential clients ,	Administration	Office Administration	Tourism Organizational Support	544.62
Sealegs	Credit Card Charge	1/29/2025	ExpRpt330	Edward Harris, Breakfast while on travel,	Administration	Office Administration	Tourism Organizational Support	29.33
Hotel Indigo	Credit Card Charge	1/29/2025	ExpRpt330	Edward Harris, Lodging in LA,	Administration	Office Administration	Tourism Organizational Support	886.94
Selena Coles	Bill	1/30/2025	REIMB/MILE 01/25	Worked the AAA Travel Show	Destination Marketing	Destination Marketing	Destination Mkt	69.44
Selena Coles	Bill	1/30/2025	REIMB/MILE 01/25	Attended Legislative Day on the Hill	Public Relations	Destination Marketing	Destination Mkt	77.00
Selena Coles	Bill	1/30/2025	REIMB/MILE 01/25	Attended Legislative Day on the Hill. Met with Legislators to speak about	Public Relations	Destination Marketing	Destination Mkt	38.50
Selena Coles	Bill	1/30/2025	REIMB/MILE 01/25	Leaving Legislative Day on the Hill and going back to the office	Public Relations	Destination Marketing	Destination Mkt	36.54
Uber	Credit Card Charge	1/30/2025	JMExpRpt332	Jennifer McConnell, Ride to pick up rental car for ABA,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	12.93
Aromas	Credit Card Charge	1/30/2025	ExpRpt330	Edward Harris, Meeting with Rhonda Khabir/ no receipt,	Administration	Office Administration	Tourism Organizational Support	35.53
Paychex	General Journal	1/31/2025	TC_PAY_ACC	Tourism Gross Salaries	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	51,346.00
Paychex	General Journal	1/31/2025	TC_PAY_ACC	Tourism FICA / FUTA / SUTA	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	4,098.00
Paychex	General Journal	1/31/2025	TC_PAY_ACC	Payroll Processing Fees	Administration	Office Administration	Tourism Organizational Support	133.00
Principal Financial Group	General Journal	1/31/2025	TC_PAY_ACC	Retirement Contribution	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	3,664.00
MMGY Global LLC	Bill	1/31/2025	INV-133495	Approximately 80 hours of service per month *Contractor will plan and	Public Relations	Destination Marketing	Destination Mkt	14,000.00
MMGY Global LLC	Bill	1/31/2025	INV-133495	Approximately 35 hours of service per month • Contractor will develop	Destination Marketing	Destination Marketing	Destination Mkt	6,000.00

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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
MMGY Global LLC	Bill	1/31/2025	INV-133495	WTC agrees to pay five percent (5%) of the Public Relations and Influe Public Relations	Destination Marketing	Destination Marketing	Destination Mkt	1,000.00
MMGY Global LLC	Bill	1/31/2025	INV-133495	Travel Intel Library: \$500-per month WTC's cost to access the Intel Lit	Destination Marketing	Destination Marketing	Destination Mkt	500.00
Staples	Credit Card Charge	1/31/2025	ExpRpt325	Paz Alejandra Ramello, office supplies,	Administration	Office Administration	Tourism Organizational Support	26.72
Miles Partnership LLC	Bill	1/31/2025	111194	Strategic Planning & Discovery	Destination Marketing	Destination Marketing	Destination Mkt	54,500.00
Bluegrass Integrated Communications	Bill	1/31/2025	212286	Load Data File - 2 @ 18.5 ea.- December	Destination Marketing	Destination Marketing	Destination Mkt	37.00
Bluegrass Integrated Communications	Bill	1/31/2025	212286	Postage and Freight	Destination Marketing	Destination Marketing	Destination Mkt	1,705.97
Bluegrass Integrated Communications	Bill	1/31/2025	212286	Residential requests X 594- USPS Address Prep, Ink Jet Addressing, C	Destination Marketing	Destination Marketing	Destination Mkt	1,205.60
Meta, Facebook	Credit Card Charge	1/31/2025	ExpRpt329	Daniela Owen, Boosted Meta (Facebook and Instagram) post - see one	Destination Marketing	Destination Marketing	Destination Mkt	115.96
USPS	Credit Card Charge	1/31/2025	ExpRpt333	Josue Ayala, Postage,	Administration	Office Administration	Tourism Organizational Support	6.35
Wawa	Credit Card Charge	1/31/2025	ExpRpt332	Jennifer McConnell, Breakfast and snacks for the ride to ABA,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	29.77
Molly Malloy?s	Credit Card Charge	1/31/2025	ExpRpt332	Jennifer McConnell, Lunch for Jennie during ABA,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	28.28
Wawa	Credit Card Charge	1/31/2025	ExpRpt332	Jennifer McConnell, Gas for rental on the way to ABA,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	19.84
Wawa	Credit Card Charge	1/31/2025	ExpRpt330	Edward Harris, Gas in transit to Pennsylvania,	Administration	Office Administration	Tourism Organizational Support	37.65
Miles Partnership LLC	Bill	1/31/2025	111731	Visit Williamsburg FY25 Bridge Campaign: Facebook/Instagram	Destination Marketing	Destination Marketing	Destination Mkt	14,988.57
Miles Partnership LLC	Bill	1/31/2025	111731	Visit Williamsburg FY25 Bridge Campaign: Google	Destination Marketing	Destination Marketing	Destination Mkt	4,893.52
Miles Partnership LLC	Bill	1/31/2025	111731	Visit Williamsburg FY25 Bridge Campaign: Ad+Genuity Digital	Destination Marketing	Destination Marketing	Destination Mkt	51,882.83
Miles Partnership LLC	Bill	1/31/2025	111731	Visit Williamsburg FY25 Bridge Campaign: Vista Graphics	Destination Marketing	Destination Marketing	Destination Mkt	30,882.35
Miles Partnership LLC	Bill	1/31/2025	111731	Visit Williamsburg FY25 Bridge Campaign: Destination DC	Destination Marketing	Destination Marketing	Destination Mkt	13,500.00
Miles Partnership LLC	Bill	1/31/2025	111731	Ad Serving	Destination Marketing	Destination Marketing	Destination Mkt	450.11
Traverse Reproduction & Supply Co., Inc.	Bill	1/31/2025	104063	Tablecloths for Tradeshow	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	473.22
	General Journal	1/31/2025	GRANT_ACC	Estimate: Sports Grants Submitted	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	1,750.00
Paychex	General Journal	2/1/2025	TC_PAY_ACCR	Tourism Gross Salaries	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	-51,346.00
Paychex	General Journal	2/1/2025	TC_PAY_ACCR	Tourism FICA / FUTA / SUTA	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	-4,098.00
Paychex	General Journal	2/1/2025	TC_PAY_ACCR	Payroll Processing Fees	Administration	Office Administration	Tourism Organizational Support	-133.00
Principal Financial Group	General Journal	2/1/2025	TC_PAY_ACCR	Retirement Contribution	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	-3,664.00
American Airlines	Credit Card Charge	2/1/2025	ExpRpt325	Paz Alejandra Ramello, Checked baggage fee Checked baggage fee,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	40.00
Great America Financial Services	General Journal	2/1/2025	LEASE_EXP	Canon photocopier	Administration	Office Administration	Tourism Organizational Support	278.31
Great America Financial Services	General Journal	2/1/2025	LEASE_EXP	Canon photocopier Lease	Administration	Office Administration	Tourism Organizational Support	10.35
	General Journal	2/1/2025	TC-DEPR	TC Assets Depreciation Exp	Administration	Office Administration	Tourism Organizational Support	120.86
Williamsburg Area Chamber of Commerce	General Journal	2/1/2025	RENT_EXP	Office lease	Administration	Office Administration	Tourism Organizational Support	5,498.81
Williamsburg Area Chamber of Commerce	General Journal	2/1/2025	RENT_EXP	Office lease	Administration	Office Administration	Tourism Organizational Support	424.81
Williamsburg Area Chamber of Commerce	General Journal	2/1/2025	RENT_EXP	Office services fees	Administration	Office Administration	Tourism Organizational Support	2,916.67
Simpleview LLC	General Journal	2/1/2025	IT_SOFT_MRK	Simpleview Web License	Destination Marketing	Destination Marketing	Destination Mkt	1,806.03
Simpleview LLC	General Journal	2/1/2025	IT_SOFT_MRK	Simpleview CRM License	Destination Marketing	Destination Marketing	Destination Mkt	1,674.30
Image Relay	General Journal	2/1/2025	IT_SOFT_MRK	Image Relay License	Destination Marketing	Destination Marketing	Destination Mkt	898.75
Image Relay	General Journal	2/1/2025	IT_SOFT_MRK	Image Relay License	Destination Marketing	Destination Marketing	Destination Mkt	120.70
Image Relay	General Journal	2/1/2025	IT_SOFT_MRK	Image Relay License	Destination Marketing	Destination Marketing	Destination Mkt	-1,062.50
Zartico	General Journal	2/1/2025	IT_SOFT_MRK	Zartico License	Destination Marketing	Destination Marketing	Destination Mkt	9,433.40
Zartico	General Journal	2/1/2025	IT_SOFT_MRK	Zartico License	Destination Marketing	Destination Marketing	Destination Mkt	1,069.57
Adobe	General Journal	2/1/2025	IT_SOFT_ADM	Adobe License	Administration	Office Administration	Tourism Organizational Support	329.64
Adobe	General Journal	2/1/2025	IT_SOFT_ADM	Adobe License	Administration	Office Administration	Tourism Organizational Support	12.15
Adobe	General Journal	2/1/2025	IT_SOFT_ADM	Adobe License	Administration	Office Administration	Tourism Organizational Support	-372.55
Certify	General Journal	2/1/2025	IT_SOFT_ADM	Certify License	Administration	Office Administration	Tourism Organizational Support	122.44
Certify	General Journal	2/1/2025	IT_SOFT_ADM	Certify License	Administration	Office Administration	Tourism Organizational Support	1.03
Certify	General Journal	2/1/2025	IT_SOFT_ADM	Certify License	Administration	Office Administration	Tourism Organizational Support	-132.33
Nothing Bundt Cakes	Credit Card Charge	2/1/2025	ExpRpt329	Daniela Owen, Bundt Cakes for Sandras birthday,	Administration	Office Administration	Tourism Organizational Support	30.37
The Williamsburg Lodge	Credit Card Charge	2/1/2025	ExpRpt332	Jennifer McConnell, Dinner with partners to discuss ABA,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	683.30
Caleb?s	Credit Card Charge	2/1/2025	ExpRpt332	Jennifer McConnell, Breakfast first day of ABA for Jennie,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	25.73
Chili's	Credit Card Charge	2/1/2025	ExpRpt330	Edward Harris, Food while on travel for ABA/ No receipt,	Administration	Office Administration	Tourism Organizational Support	52.79
Parkway Parking - 12th & Filbert	Credit Card Charge	2/1/2025	ExpRpt330	Edward Harris, Parking while at ABA,	Administration	Office Administration	Tourism Organizational Support	38.00
Anthem	General Journal	2/1/2025	EMP_BEN-TC	HMO - (Medical)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	13,060.47

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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Anthem	General Journal	2/1/2025	EMP_BEN-TC	HMO - (Vision)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	98.55
Anthem	General Journal	2/1/2025	EMP_BEN-TC	HMO - (Dental)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	468.07
Emburse, Inc.	Bill	2/1/2025	956876	September 2022 Billing not paid monthly service expense.	Administration	Office Administration	Tourism Organizational Support	126.00
Emburse, Inc.	Bill	2/1/2025	963494	October 2022 Billing not paid monthly service expense.	Administration	Office Administration	Tourism Organizational Support	126.00
Indeed	Credit Card Charge	2/2/2025	SVExpRpt324	Vazquez, Sandra, EA job posting,	Administration	Office Administration	Tourism Organizational Support	248.14
The Williamsburg Lodge	Credit Card Charge	2/2/2025	ExpRpt325	Paz Alejandra Ramello, Dinner during ABA,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	21.36
The Williamsburg Lodge	Credit Card Charge	2/2/2025	ExpRpt325	Paz Alejandra Ramello, Brekafast during ABA,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	16.04
Meta, Facebook	Credit Card Charge	2/2/2025	ExpRpt329	Daniela Owen, Boosted Meta (Facebook and Instagram) post - see one	Destination Marketing	Destination Marketing	Destination Mkt	115.00
Meta, Facebook	Credit Card Charge	2/2/2025	ExpRpt329	Daniela Owen, Boosted Meta (Facebook and Instagram) post - see one	Destination Marketing	Destination Marketing	Destination Mkt	7.66
Uber	Credit Card Charge	2/2/2025	ExpRpt332	Jennifer McConnell, Ride to the sixers game for the client event,	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	16.71
Uber	Credit Card Charge	2/2/2025	ExpRpt330	Edward Harris, Uber ride,	Administration	Office Administration	Tourism Organizational Support	65.37
The Original Turkey	Credit Card Charge	2/2/2025	ExpRpt330	Edward Harris, Food at ABA,	Administration	Office Administration	Tourism Organizational Support	25.88
Uber	Credit Card Charge	2/2/2025	ExpRpt330	Edward Harris, Uber while in LA,	Administration	Office Administration	Tourism Organizational Support	8.08
Colonial Williamsburg Company	Bill	2/3/2025	ijs7EJK	Huddle Up Group deposit for lodging and banquet costs.	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	1,500.00
Period Music, LLC	Bill	2/3/2025	ABA Philly Show 2025	Fife and Drum/Nation Builder performance for the ABA Philly Show	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	2,050.00
The Hanover Insurance Group	Bill	2/3/2025	2025 OHR/WDR	Businessowner Policy 01/20/25 - 01/20/26	Administration	Office Administration	Tourism Organizational Support	1,758.00
The Hanover Insurance Group	Bill	2/3/2025	2025 OHR/WDR	Workers Compensation Policy 1/20/25 - 01/20/26	Administration	Office Administration	Tourism Organizational Support	1,388.00
LiveWire Business Solutions LLC	Bill	2/3/2025	5759	LiveIT Package - Per PC - 14 @ 61.99 each	Administration	Office Administration	Tourism Organizational Support	867.86
LiveWire Business Solutions LLC	Bill	2/3/2025	5759	LiveIT Package:LiveIT 2025 Premier Servers - 2 @ 61.99 each	Administration	Office Administration	Tourism Organizational Support	123.98
LiveWire Business Solutions LLC	Bill	2/3/2025	5759	LiveStor Data Storage Service w/ Backup 3 @ 49.99 each	Administration	Office Administration	Tourism Organizational Support	149.97
LiveWire Business Solutions LLC	Bill	2/3/2025	5744	Trunking-2 line IP phone - Two line IP Phone Trunking Service, 4x SIP	Administration	Office Administration	Tourism Organizational Support	240.00
LiveWire Business Solutions LLC	Bill	2/3/2025	5744	Services General: Cloud Server - SMB / Rental - Cloud Hosting Server	Administration	Office Administration	Tourism Organizational Support	30.00
LiveWire Business Solutions LLC	Bill	2/3/2025	5744	DID Management - DID Number Management Service 12 @ 2.50 each	Administration	Office Administration	Tourism Organizational Support	30.00
Daniela Owen	Bill	2/3/2025	REIMB/MILE 01/25	To the American Revolution Museum to make a reel from my house	Destination Marketing	Destination Marketing	Destination Mkt	6.02
Daniela Owen	Bill	2/3/2025	REIMB/MILE 01/25	Then back to work from the American Revolution Museum after making	Destination Marketing	Destination Marketing	Destination Mkt	10.08
Daniela Owen	Bill	2/3/2025	REIMB/MILE 01/25	To and from the musical museum to make a reel for social.	Destination Marketing	Destination Marketing	Destination Mkt	7.28
Daniela Owen	Bill	2/3/2025	REIMB/MILE 01/25	I drove Selena, Ally, and myself to and from the board meeting.	Public Relations	Destination Marketing	Destination Mkt	20.30
Uber	Credit Card Charge	2/3/2025	ExpRpt325	Paz Alejandra Ramello, Ride from Hotel to Wellsfargo Center for client	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	61.59
Uber	Credit Card Charge	2/3/2025	ExpRpt325	Paz Alejandra Ramello, Uber tip,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	11.09
Uber	Credit Card Charge	2/3/2025	ExpRpt325	Paz Alejandra Ramello, Ride from Hotel to client event on Feb. 3 (ride to	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	111.25
Delta	Credit Card Charge	2/3/2025	ExpRpt328	Selena Coles, iAirline ticket to New York to attend HSAMI,	Public Relations	Destination Marketing	Destination Mkt	536.97
Allianz Travel	Credit Card Charge	2/3/2025	ExpRpt328	Selena Coles, travel protection,	Public Relations	Destination Marketing	Destination Mkt	37.59
TFC Holdco I, LLC - Freeman	Credit Card Charge	2/3/2025	ExpRpt332	Jennifer McConnell, Freeman booth setup invoice for ABA,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	1,184.64
Aramark	Credit Card Charge	2/3/2025	ExpRpt332	Jennifer McConnell, 76ers game during ABA, VIP client event, food an	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	930.88
Chesapeake Bank	Credit Card Charge	2/3/2025	ExpRpt332	Jennifer McConnell, Entertainers arrived, needed to be fed,	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	94.50
Uber	Credit Card Charge	2/3/2025	ExpRpt332	Jennifer McConnell, Ride back from sixers game with clients,	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	64.76
Molly Malloy?s	Credit Card Charge	2/3/2025	ExpRpt332	Jennifer McConnell, Meeting with entertainers and Ed to go over the br	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	31.20
Uber	Credit Card Charge	2/3/2025	ExpRpt330	Edward Harris, Uber while in Philly,	Administration	Office Administration	Tourism Organizational Support	109.23
Uber	Credit Card Charge	2/3/2025	ExpRpt330	Edward Harris, Uber while at ABA,	Administration	Office Administration	Tourism Organizational Support	21.84
Uber	Credit Card Charge	2/3/2025	ExpRpt330	Edward Harris, Uber while in Philly,	Administration	Office Administration	Tourism Organizational Support	16.32
Uber	Credit Card Charge	2/3/2025	ExpRpt330	Edward Harris, Uber while at ABA,	Administration	Office Administration	Tourism Organizational Support	13.07
Brand Federation, LLC	Bill	2/4/2025	1757	Strategic Consulting -February 2025	Destination Marketing	Destination Marketing	Destination Mkt	8,000.00
Davis Media LLC - Local Daily Media	Bill	2/4/2025	202501-65706	Monthly interview + 40 (:60) to run 3 weeks after. - January	Destination Marketing	Destination Marketing	Destination Mkt	1,500.00
York County BOS	Bill	2/4/2025	552025	USS Albermarle / USNS Corpus Christi Bay Freight Shed Rental for M	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	1,500.00
Uber	Credit Card Charge	2/4/2025	ExpRpt325	Paz Alejandra Ramello, Hotel to Restaurant for client dinner,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	24.01
Uber	Credit Card Charge	2/4/2025	ExpRpt325	Paz Alejandra Ramello, Uber cancellation (waiting for guests to arrive,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	6.46
Uber	Credit Card Charge	2/4/2025	ExpRpt325	Paz Alejandra Ramello, Tip for ride on Feb. 3 client event ride,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	20.02
Meta, Facebook	Credit Card Charge	2/4/2025	ExpRpt329	Daniela Owen, Boosted Meta (Facebook and Instagram) post - see one	Destination Marketing	Destination Marketing	Destination Mkt	127.00
IContact	Credit Card Charge	2/4/2025	ExpRpt333	Josue Ayala, Subscription,	Administration	Office Administration	Tourism Organizational Support	399.00
Uber	Credit Card Charge	2/4/2025	ExpRpt332	Jennifer McConnell, Ride to VTC client and partner event for ABA,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	22.44
Uber	Credit Card Charge	2/4/2025	ExpRpt332	Jennifer McConnell, Ride back from client event with VTC,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	14.98

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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Uber	Credit Card Charge	2/4/2025	ExpRpt332	Jennifer McConnell, Uber receipt for second car load coming back from	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	7.82
Uber	Credit Card Charge	2/4/2025	ExpRpt332	Jennifer McConnell, Tip for second ride coming back from the VTC Cile	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	5.00
Uber	Credit Card Charge	2/4/2025	ExpRpt330	Edward Harris, Uber while in Philly,	Administration	Office Administration	Tourism Organizational Support	13.32
ACCE - Assn of Chamber of Commerce Exec	Bill	2/5/2025	658851	ACCE Life AD&D/Long Term Disability/Short Term Disability - D. Owen Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	96.11
ACCE - Assn of Chamber of Commerce Exec	Bill	2/5/2025	658851	ACCE Life AD&D/Long Term Disability/Short Term Disability - D. Turne Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	218.79
ACCE - Assn of Chamber of Commerce Exec	Bill	2/5/2025	658851	ACCE Life AD&D/Long Term Disability/Short Term Disability - E. Harri Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	263.83
ACCE - Assn of Chamber of Commerce Exec	Bill	2/5/2025	658851	ACCE Life AD&D/Long Term Disability/Short Term Disability - E. Schrr Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	79.84
ACCE - Assn of Chamber of Commerce Exec	Bill	2/5/2025	658851	ACCE Life AD&D/Long Term Disability/Short Term Disability - J. Case Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	232.14
ACCE - Assn of Chamber of Commerce Exec	Bill	2/5/2025	658851	ACCE Life AD&D/Long Term Disability/Short Term Disability - J. McCol Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	77.27
ACCE - Assn of Chamber of Commerce Exec	Bill	2/5/2025	658851	ACCE Life AD&D/Long Term Disability/Short Term Disability - J. Ayala Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	89.94
ACCE - Assn of Chamber of Commerce Exec	Bill	2/5/2025	658851	ACCE Life AD&D/Long Term Disability/Short Term Disability - L. Ottars Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	88.93
ACCE - Assn of Chamber of Commerce Exec	Bill	2/5/2025	658851	ACCE Life AD&D/Long Term Disability/Short Term Disability - M. Cord Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	114.18
ACCE - Assn of Chamber of Commerce Exec	Bill	2/5/2025	658851	ACCE Life AD&D/Long Term Disability/Short Term Disability - P. Rame Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	93.57
ACCE - Assn of Chamber of Commerce Exec	Bill	2/5/2025	658851	ACCE Life AD&D/Long Term Disability/Short Term Disability - S. Vazqu Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	104.36
ACCE - Assn of Chamber of Commerce Exec	Bill	2/5/2025	658851	ACCE Life AD&D/Long Term Disability/Short Term Disability - S. Coles Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	79.84
DigMed LLC - WHITE64	Bill	2/5/2025	033040	Job 018535 - Sports Branding	Destination Marketing	Destination Marketing	Destination Mkt	61,312.50
Grand Graphics	Bill	2/5/2025	98017	Sports Banners for Volleyball Championships.	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	757.20
CoStar Realty Information, Inc.	Bill	2/5/2025	121790706	CoStar Suite 02-01-2025 to 1-31-2026	Destination Marketing	Destination Marketing	Destination Mkt	10,784.40
E & M Consulting, Inc.	Bill	2/5/2025	E66313	2025 MPI Potomac Chapter, Directory Facing Inside Front Cover	Destination Marketing	Destination Marketing	Destination Mkt	2,106.95
Craft 31	Credit Card Charge	2/5/2025	ExpRpt340	Jennifer Case, Marketing meeting lunch,	Destination Marketing	Destination Marketing	Destination Mkt	42.69
Butcher and Singer	Credit Card Charge	2/5/2025	ExpRpt347	Edward Harris, ABA Dinner,	Administration	Office Administration	Tourism Organizational Support	249.52
Parkway Parking - 12th & Filbert	Credit Card Charge	2/5/2025	ExpRpt347	Edward Harris, Parking during ABA,	Administration	Office Administration	Tourism Organizational Support	174.00
Le Yaca	Credit Card Charge	2/5/2025	ExpRpt347	Edward Harris, Catch up meeting with Lori,	Administration	Office Administration	Tourism Organizational Support	85.12
7-Eleven	Credit Card Charge	2/5/2025	ExpRpt347	Edward Harris, Gas for rental vehicle.,	Administration	Office Administration	Tourism Organizational Support	43.60
The Williamsburg Lodge	Credit Card Charge	2/5/2025	ExpRpt347	Edward Harris, Dinner with partners during ABA Philadelphia Dinner wtl	Administration	Office Administration	Tourism Organizational Support	31.40
Marriott	Credit Card Charge	2/5/2025	ExpRpt347	Edward Harris, Breakfast during ABA,	Administration	Office Administration	Tourism Organizational Support	17.12
Aromas	Credit Card Charge	2/5/2025	ExpRpt347	Edward Harris, Coffee during meeting with U.S. Travel,	Administration	Office Administration	Tourism Organizational Support	7.06
Duck Donuts	Credit Card Charge	2/5/2025	ExpRpt346	Josue Ayala, Subscription,	Administration	Office Administration	Tourism Organizational Support	11.99
Colonial Heights Sam's Club	Credit Card Charge	2/5/2025	ExpRpt346	Josue Ayala, Shelf for swag items,	Administration	Office Administration	Tourism Organizational Support	147.38
The Notary Hotel	Credit Card Charge	2/5/2025	ExpRpt348	Paz Alejandra Ramello, Lodging during ABA,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	1,600.52
Louie Louie	Credit Card Charge	2/5/2025	ExpRpt348	Paz Alejandra Ramello, Dinner with Norman and Ryan from Rein Teen	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	383.62
CAPITAL REGION AIRPORT	Credit Card Charge	2/5/2025	ExpRpt348	Paz Alejandra Ramello, Airport parking Airport parking,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	57.00
American Airlines	Credit Card Charge	2/5/2025	ExpRpt348	Paz Alejandra Ramello, Bag fee. AMERICAN AIR0014453283442,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	35.00
Uber	Credit Card Charge	2/5/2025	ExpRpt348	Paz Alejandra Ramello, UBER *TRIP Hotel to Airport - ABA,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	44.30
Uber	Credit Card Charge	2/5/2025	ExpRpt348	Paz Alejandra Ramello, UBER tip for driver uber tip \$5,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	5.00
HOPKE   HARRISON Inc.	Credit Card Charge	2/5/2025	ExpRpt348	Paz Alejandra Ramello, Water and snack. Lost receipt,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	8.94
Molly Malloy?s	Credit Card Charge	2/5/2025	ExpRpt348	Paz Alejandra Ramello, TST*MOLLY MALLOYS Lunch during ABA,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	20.79
Uber	Credit Card Charge	2/5/2025	ExpRpt348	Paz Alejandra Ramello, UBER *TRIP uber tip \$9.97,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	9.97
Marriott	Credit Card Charge	2/5/2025	ExpRpt349	Jennifer McConnell, AUTOGRAPH NOTARY HTL Jennies hotel stay d	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	1,868.35
Marriott	Credit Card Charge	2/5/2025	ExpRpt349	Jennifer McConnell, AUTOGRAPH NOTARY HTL Ed Harris stay durin	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	1,173.28
The Williamsburg Lodge	Credit Card Charge	2/5/2025	ExpRpt349	Jennifer McConnell, AUTOGRAPH NOTARY HTL Ron Carnegie, perfo	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	286.19
Marriott	Credit Card Charge	2/5/2025	ExpRpt349	Jennifer McConnell, AUTOGRAPH NOTARY HTL Thomas DeRose, pe	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	284.03
Marriott	Credit Card Charge	2/5/2025	ExpRpt349	Jennifer McConnell, AUTOGRAPH NOTARY HTL Lance Pedigo, perfo	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	270.04
Wawa	Credit Card Charge	2/5/2025	ExpRpt349	Jennifer McConnell, WAWA 8522 Gas for rental on the way home from	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	27.20
Wawa	Credit Card Charge	2/5/2025	ExpRpt349	Jennifer McConnell, WAWA 8522 Breakfast and snack for the trip back	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	16.07
Notary	Credit Card Charge	2/5/2025	ExpRpt349	Jennifer McConnell, No receipt: The charge was after checkout due to :	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	6.48
Notary	Credit Card Charge	2/5/2025	ExpRpt349	Jennifer McConnell, No receipt: the bottle of water was for Lance Pedig	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	6.48
Cavanaugh?s Headhouse	Credit Card Charge	2/5/2025	ExpRpt349	Jennifer McConnell, CAVANUAUGH'S HEADHOUSE VTC Client dinner,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	456.50
Godwin Painting, LLC	Bill	2/6/2025	851	33% down. Prime the wall and apply two coats of dry erase paint to the	Administration	Office Administration	Tourism Organizational Support	264.00
DigMed LLC - WHITE64	Bill	2/6/2025	033041	Editing and licensing of pitch video for sales and marketing use	Pre-pr	Destination Marketing	Destination Mkt	101,750.00
Godwin Painting, LLC	Bill	2/6/2025	852	Balance due on estimate # 1892.	Administration	Office Administration	Tourism Organizational Support	536.00



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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Axe Republic	Credit Card Charge	2/6/2025	ExpRpt338	Vazquez, Sandra, Deposit for employee appreciation outing,	Administration	Office Administration	Tourism Organizational Support	200.75
TIKTOK	Credit Card Charge	2/6/2025	ExpRpt341	Daniela Owen, Boosting Counting Down to warmer days post on TiKTO	Destination Marketing	Destination Marketing	Destination Mkt	119.77
Meta, Facebook	Credit Card Charge	2/6/2025	ExpRpt341	Daniela Owen, Boosting on Meta. See receipt for specific. FACEBK *X	Destination Marketing	Destination Marketing	Destination Mkt	140.00
Virginia Pilot	Credit Card Charge	2/6/2025	ExpRpt340	Jennifer Case, VIRGINIAN PILOT ONline subscription - no receipt,	Administration	Office Administration	Tourism Organizational Support	34.00
Dollar Car Rental	Credit Card Charge	2/6/2025	ExpRpt347	Edward Harris, Vehicle Rental for ABA,	Administration	Office Administration	Tourism Organizational Support	1,192.06
Saladworks	Credit Card Charge	2/6/2025	ExpRpt347	Edward Harris, Lunch Meeting with Matt Williams,	Administration	Office Administration	Tourism Organizational Support	42.19
U.S. Travel Association	Credit Card Charge	2/6/2025	ExpRpt347	Edward Harris, Registration/ no receipt but a refund was given,	Destination Marketing	Destination Marketing	Destination Mkt	150.00
Expedia, Inc.	Credit Card Charge	2/6/2025	ExpRpt346	Josue Ayala, Flight for Lori to attend Emburse Conference,	Administration	Office Administration	Tourism Organizational Support	318.17
Travel Guard Group	Credit Card Charge	2/6/2025	ExpRpt346	Josue Ayala, Travel guard Insurance for Lori's flight,	Administration	Office Administration	Tourism Organizational Support	57.61
American Airlines	Credit Card Charge	2/6/2025	ExpRpt346	Josue Ayala, Expedia Flight receipt for Lori to attend the Emburse Con	Administration	Office Administration	Tourism Organizational Support	342.18
Emburse, Inc.	Credit Card Charge	2/6/2025	ExpRpt346	Josue Ayala, Emburse Conference registration for Lori,	Administration	Office Administration	Tourism Organizational Support	199.00
Amazon	Credit Card Charge	2/6/2025	ExpRpt346	Josue Ayala, Ink Cartridges for Lori's printer,	Administration	Office Administration	Tourism Organizational Support	126.78
Expedia, Inc.	Credit Card Charge	2/6/2025	ExpRpt346	Josue Ayala, Expedia booking fee for Lori's flight to TN,	Administration	Office Administration	Tourism Organizational Support	5.68
Target	Credit Card Charge	2/6/2025	ExpRpt343	Selena Coles, Sandra birthday gift card,	Administration	Office Administration	Tourism Organizational Support	25.00
Uber	Credit Card Charge	2/6/2025	ExpRpt349	Jennifer McConnell, Ride back from dropping off rental car,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	15.93
Dollar Tree	Credit Card Charge	2/6/2025	ExpRpt349	Jennifer McConnell, DOLLAR #1025608 Jennie car rental for ABA.pdf,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	845.56
7-Eleven	Credit Card Charge	2/6/2025	ExpRpt349	Jennifer McConnell, 7-ELEVEN 34304 Fill up rental before returning,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	18.86
Paychex	General Journal	2/7/2025	Payroll-TC	Tourism Gross Salary plus bonus	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	50,852.26
Paychex	General Journal	2/7/2025	Payroll-TC	Salary - Other Payments	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	494.13
Paychex	General Journal	2/7/2025	Payroll-TC	Tourism FICA / FUTA / SUTA	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	4,098.20
Paychex	General Journal	2/7/2025	Payroll-TC	Paychex Payroll Processing Fee	Administration	Office Administration	Tourism Organizational Support	133.46
Principal Financial Group	General Journal	2/7/2025	Payroll-TC	Employer Contribution - 401K (EE Matching)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	2,704.47
Principal Financial Group	General Journal	2/7/2025	Payroll-TC	Employer Contribution - 401K (2% Contribution)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	959.07
Paychex	Bill	2/7/2025	8467261	Payroll Service - Vacation Time Tracking System - February	Administration	Office Administration	Tourism Organizational Support	29.00
MMGY Global LLC	Bill	2/7/2025	INV-133501	Reimbursement of Agency cost of Travel within the budget year.	Public Relations	Destination Marketing	Destination Mkt	4,727.44
Travefy	Credit Card Charge	2/7/2025	ExpRpt341	Daniela Owen, Yearly subscription to Travefy. Fam builder for sales an	Destination Marketing	Destination Marketing	Destination Mkt	948.60
Thai Tara Sushi & Bar	Credit Card Charge	2/7/2025	ExpRpt347	Edward Harris, Offsite lunch with partners - WHO,	Administration	Office Administration	Tourism Organizational Support	69.77
Eleva	Credit Card Charge	2/7/2025	ExpRpt347	Edward Harris, Catch-up meeting with Morgan,	Administration	Office Administration	Tourism Organizational Support	8.84
TFC Holdco I, LLC - Freeman	Credit Card Charge	2/7/2025	ExpRpt349	Jennifer McConnell, Booth/ labor for ABA,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	1,096.88
Pennsylvania Convention Center	Credit Card Charge	2/7/2025	ExpRpt349	Jennifer McConnell, SMG PENNSYLVANIA CC Final PA SMG CC Elec	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	140.00
Destinations International	Credit Card Charge	2/7/2025	ExpRpt349	Jennifer McConnell, Sales and Service Summit through Destination Int	Administration	Office Administration	Tourism Organizational Support	850.00
Uber Eats	Credit Card Charge	2/7/2025	ExpRpt349	Jennifer McConnell, No receipt. Accidental charge. Will pay for it.,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	39.59
Westin Hotels & Resorts	Credit Card Charge	2/8/2025	ExpRpt346	Josue Ayala, Westin Hotel,	Administration	Office Administration	Tourism Organizational Support	1,847.08
Hampton Inn	Credit Card Charge	2/8/2025	ExpRpt349	Jennifer McConnell, HAMPTON INNS Alicia Peavy 102.75.pdf for Capt	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	102.75
Meta, Facebook	Credit Card Charge	2/9/2025	ExpRpt341	Daniela Owen, Boosting on Meta. See receipt for specific. FACEBK *L	Destination Marketing	Destination Marketing	Destination Mkt	154.00
WY Daily	Credit Card Charge	2/9/2025	ExpRpt346	Josue Ayala, WY DAILY SUBSCRIPTION,	Administration	Office Administration	Tourism Organizational Support	8.95
Hampton Inn	Credit Card Charge	2/9/2025	ExpRpt349	Jennifer McConnell, HAMPTON INNS 296.63 Nathan Moraghan King K	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	296.63
Hampton Inn	Credit Card Charge	2/9/2025	ExpRpt349	Jennifer McConnell, HAMPTON INNS 204.81 Olivia Osteen King Kat C	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	204.81
Emburse, Inc.	Bill	2/10/2025	2032888	February monthly service expense.	Administration	Office Administration	Tourism Organizational Support	134.82
Ripe, Inc.	Bill	2/10/2025	3110	Adjustment for rounding	Destination Marketing	Destination Marketing	Destination Mkt	-1.60
Ripe, Inc.	Bill	2/10/2025	3110	Booking Platform	Destination Marketing	Destination Marketing	Destination Mkt	2,001.60
Ripe, Inc.	Bill	2/10/2025	3109	Booking Platform - Prorate adjustment for February	Destination Marketing	Destination Marketing	Destination Mkt	1,285.71
Historic Triangle Group	Bill	2/10/2025	2025 Dues	Membership dues for 2025	Administration	Office Administration	Tourism Organizational Support	175.00
MOO, Inc.	Credit Card Charge	2/10/2025	ExpRpt340	Jennifer Case, Business cards ,	Administration	Office Administration	Tourism Organizational Support	110.42
Saladworks	Credit Card Charge	2/10/2025	ExpRpt346	Josue Ayala, Salad works for meeting,	Administration	Office Administration	Tourism Organizational Support	59.36
American Airlines	Credit Card Charge	2/10/2025	ExpRpt344	Brittany Alger, Flight for Rendezvous South,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	860.37
Allianz Travel	Credit Card Charge	2/10/2025	ExpRpt344	Brittany Alger, Travel Insurance for flight to attend Rendezvous South,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	63.84
David Turner	Bill	2/11/2025	REIMB/EXP 01/25	Americas Lodging Investment Summit Registration	Administration	Office Administration	Tourism Organizational Support	3,395.00
David Turner	Bill	2/11/2025	REIMB/EXP 01/25	Lodging	Administration	Office Administration	Tourism Organizational Support	1,063.50
David Turner	Bill	2/11/2025	REIMB/EXP 01/25	Meals while attending	Administration	Office Administration	Tourism Organizational Support	112.33
David Turner	Bill	2/11/2025	REIMB/EXP 01/25	Hertz Rental Car	Administration	Office Administration	Tourism Organizational Support	702.81

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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
David Turner	Bill	2/11/2025	REIMB/EXP 01/25	Fuel for Rental Car	Administration	Office Administration	Tourism Organizational Support	54.86
David Turner	Bill	2/11/2025	REIMB/EXP 01/25	Flight	Administration	Office Administration	Tourism Organizational Support	501.37
David Turner	Bill	2/11/2025	REIMB/EXP 01/25	Mileage reimbursement to airport and back	Administration	Office Administration	Tourism Organizational Support	67.76
David Turner	Bill	2/11/2025	REIMB/EXP 01/25	Parking in LA	Administration	Office Administration	Tourism Organizational Support	20.00
Great America Financial Services	Bill	2/11/2025	38545137	Copier Lease Expense	Administration	Office Administration	Tourism Organizational Support	12.42
Illy	Credit Card Charge	2/11/2025	ExpRpt347	Edward Harris, Coffee with Leslie Skinner,	Administration	Office Administration	Tourism Organizational Support	7.63
Extraspaces	Credit Card Charge	2/11/2025	ExpRpt346	Josue Ayala, VW Storage Unit,	Administration	Office Administration	Tourism Organizational Support	362.00
Uber	Credit Card Charge	2/11/2025	ExpRpt348	Paz Alejandra Ramello, UBER *TRIP Uber \$10 tip,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	10.00
Delta	Credit Card Charge	2/11/2025	ExpRpt349	Jennifer McConnell, Delta tickets for Jennie to go to UMA DELTA AIR *	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	571.36
Travel Guard Group	Credit Card Charge	2/11/2025	ExpRpt349	Jennifer McConnell, Travel protection on my flight due to the snowstorm	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	49.42
TFC Holdco I, LLC - Freeman	Credit Card Charge	2/11/2025	ExpRpt349	Jennifer McConnell, UMA Electrical Order,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	117.00
Great Wolf Lodge of Williamsburg LLC	Bill	2/12/2025	2025KINGKAT	King Kat Captain's Meeting held at Great Wolf Lodge.	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	1,535.00
Sports ETA Commissions	Bill	2/12/2025	ONLINE113400	2025 Symposium registration for Morgan	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	1,795.00
MOO, Inc.	Credit Card Charge	2/12/2025	ExpRpt340	Jennifer Case, Business account set up Moo Print,	Administration	Office Administration	Tourism Organizational Support	299.00
Tazza Kitchen	Credit Card Charge	2/12/2025	ExpRpt347	Edward Harris, Meeting with Eric Terry,	Administration	Office Administration	Tourism Organizational Support	41.84
Tipsy Beans	Credit Card Charge	2/12/2025	ExpRpt347	Edward Harris, Meeting,	Administration	Office Administration	Tourism Organizational Support	24.44
TFC Holdco I, LLC - Freeman	Credit Card Charge	2/12/2025	ExpRpt349	Jennifer McConnell, FREEMAN CORPORATE, LLC,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	730.88
The Williamsburg Lodge	Credit Card Charge	2/12/2025	ExpRpt349	Jennifer McConnell, Deposit for John Kelly site visit stay with Stein Coll	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	191.28
Reunion Group (Military Reunion)	Bill	2/13/2025	930	MRN Summit Lunch Sponsorship in June	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	3,500.00
Parkway Printshop LLC	Credit Card Charge	2/13/2025	ExpRpt341	Daniela Owen, I heart WMBG Stickers PY *Parkway Printshop,	Destination Marketing	Destination Marketing	Destination Mkt	354.00
Meta, Facebook	Credit Card Charge	2/13/2025	ExpRpt341	Daniela Owen, Boosting on Meta. See receipt for specific. FACEBK *3	Destination Marketing	Destination Marketing	Destination Mkt	170.00
Mellow Mushroom	Credit Card Charge	2/13/2025	ExpRpt347	Edward Harris, Lunch meeting ,	Administration	Office Administration	Tourism Organizational Support	43.37
USPS	Credit Card Charge	2/13/2025	ExpRpt346	Josue Ayala, USPS Shipping,	Administration	Office Administration	Tourism Organizational Support	17.35
USPS	Credit Card Charge	2/13/2025	ExpRpt346	Josue Ayala, Stamps for Lori,	Administration	Office Administration	Tourism Organizational Support	43.80
Chesapeake Bank	Credit Card Charge	2/13/2025	ExpRpt346	Josue Ayala, Office materials,	Administration	Office Administration	Tourism Organizational Support	232.37
Staples	Credit Card Charge	2/13/2025	ExpRpt346	Josue Ayala, STAPLES 00107102,	Administration	Office Administration	Tourism Organizational Support	110.99
Walmart	Credit Card Charge	2/13/2025	ExpRpt349	Jennifer McConnell, WAL-MART #5754 Grand Classroom welcome am	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	51.15
Saladworks	Credit Card Charge	2/14/2025	ExpRpt338	Vazquez, Sandra, HR Marketing lunch with Ed and Jen HR marketing I	Administration	Office Administration	Tourism Organizational Support	62.41
Tipsy Beans	Credit Card Charge	2/14/2025	ExpRpt342	Morgan Cordle, Breakfast meeting with Derrick Coles, NCAA NIL Direc	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	45.65
Starbucks	Credit Card Charge	2/14/2025	ExpRpt347	Edward Harris, Coffee with Drew/ No Receipt,	Administration	Office Administration	Tourism Organizational Support	10.84
Staples	Credit Card Charge	2/14/2025	ExpRpt346	Josue Ayala, Supplies for Lori,	Administration	Office Administration	Tourism Organizational Support	51.92
SnapWidget	Credit Card Charge	2/14/2025	ExpRpt346	Josue Ayala, PADDLE.NET* SNAPWIDGET,	Destination Marketing	Destination Marketing	Destination Mkt	10.93
eTSY Awards	Credit Card Charge	2/14/2025	ExpRpt343	Selena Coles, Award submission for the Historic Holiday Pass,	Public Relations	Destination Marketing	Destination Mkt	375.00
eTSY Awards	Credit Card Charge	2/14/2025	ExpRpt343	Selena Coles, Awards Submission for Historic Holiday Pass,	Public Relations	Destination Marketing	Destination Mkt	345.00
Chesapeake Bank	Credit Card Charge	2/14/2025	ExpRpt349	Jennifer McConnell, For Brittany Rice as a get well gift for her last surg	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	100.00
The Williamsburg Winery	Credit Card Charge	2/14/2025	ExpRpt349	Jennifer McConnell, WW order and delivery for a Sullivan with WorldSt	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	96.97
SYTA Student & Youth Travel Association	Bill	2/15/2025	SYTA-15333	Supplier/Seller Taking Appointments - 1 Book (Early) > Ally Ramello	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	1,575.00
SYTA Student & Youth Travel Association	Bill	2/15/2025	SYTA-15333	Supplier/Seller Not Taking Appointments - (Early) > Jennie McConnell	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	1,570.00
SYTA Student & Youth Travel Association	Bill	2/15/2025	SYTA-15333	Executive Two Day Pass ->Edward Harris	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	700.00
Meta, Facebook	Credit Card Charge	2/15/2025	ExpRpt341	Daniela Owen, Boosting on Meta. See receipt for specific. FACEBK *Y	Destination Marketing	Destination Marketing	Destination Mkt	187.00
Zoom Video Communications Inc	Credit Card Charge	2/16/2025	ExpRpt346	Josue Ayala, Zoom subscription,	Administration	Office Administration	Tourism Organizational Support	67.16
Uber	Credit Card Charge	2/16/2025	ExpRpt348	Paz Alejandra Ramello, SUMUP *NASIR MAHMOOD TAXI Taxi ride air	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	41.85
The Morrison Hotel	Credit Card Charge	2/16/2025	ExpRpt348	Paz Alejandra Ramello, Dinner at The Morrison \$73.45. 69.85 euros Tr	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	73.45
The Morrison Hotel	Credit Card Charge	2/16/2025	ExpRpt348	Paz Alejandra Ramello, Morrison Dublin Curio Col,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	179.81
Delta	Credit Card Charge	2/17/2025	ExpRpt343	Selena Coles, Change flight to come back to Williamsburg before the s	Public Relations	Destination Marketing	Destination Mkt	33.00
HOPKE   HARRISON Inc.	Credit Card Charge	2/17/2025	ExpRpt343	Selena Coles, Snack before the flight to New York (HSAMI),	Public Relations	Destination Marketing	Destination Mkt	21.11
Merchant Hotel	Credit Card Charge	2/17/2025	ExpRpt348	Paz Alejandra Ramello, THE MERCHANT HOTEL - posted without tip;	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	33.21
Maldron Dublin Airport	Credit Card Charge	2/17/2025	ExpRpt348	Paz Alejandra Ramello, MALDRON DUBLIN BAR REST coffee and juic	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	7.89
The Merchant Hotel	Credit Card Charge	2/17/2025	ExpRpt348	Paz Alejandra Ramello, THE MERCHANT HOTEL REC Hotel in Belfas	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	268.16
The Merchant Hotel Cocktail Bar	Credit Card Charge	2/17/2025	ExpRpt348	Paz Alejandra Ramello, THE MERCHANT HOTEL COC Lunch,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	37.90
Merchant Hotel	Credit Card Credit	2/17/2025	ExpRpt348	Paz Alejandra Ramello, The Merchant Hotel credit (posted in error. Wa	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	-33.07

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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
The College of William & Mary	Bill	2/18/2025	CFC1218-VWMB	2024 MBA Corporate Field Consultancy Fee.	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	15,000.00
Sands Anderson	Bill	2/18/2025	711175	1/21/25 - RHH - Attended January Meeting in Yorktown.	Administration	Office Administration	Tourism Organizational Support	546.00
Crystal Springs	Bill	2/18/2025	23461275 021425	Water Filtration Cooler Rental for February 2025	Administration	Office Administration	Tourism Organizational Support	30.23
Morgan Cordle	Bill	2/18/2025	REIMB/MILE 01/25	Morgan's trip to airport for International Masters Pickleball Tournament.	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	50.26
Morgan Cordle	Bill	2/18/2025	REIMB/MILE 01/25	Morgan took Doug Founder on an open water site tour. Left from office	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	8.54
Morgan Cordle	Bill	2/18/2025	REIMB/MILE 01/25	Morgan took Adam E. the executive director of VISAA on a site trip to V	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	8.82
Morgan Cordle	Bill	2/18/2025	REIMB/MILE 01/25	Morgan attended VRLTA's Legislative Day on the Hill & Taste of VRLT.	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	59.36
Morgan Cordle	Bill	2/18/2025	REIMB/MILE 01/25	Morgan conducted a site trip with White 64. Left from office to Jamesto	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	4.27
Morgan Cordle	Bill	2/18/2025	REIMB/MILE 01/25	Morgan conducted a site trip with White 64. Left from office to Jamesto	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	4.62
Morgan Cordle	Bill	2/18/2025	REIMB/MILE 01/25	Morgan conducted a site trip with White 64. Left from Chickahominy Ri	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	6.23
Morgan Cordle	Bill	2/18/2025	REIMB/MILE 01/25	Morgan conducted a site trip with White 64. Left from Freedom Park ba	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	5.25
Uber	Credit Card Charge	2/18/2025	ExpRpt341	Daniela Owen, Uber Tip for ride from ORF airport UBER *TRIP,	Destination Marketing	Destination Marketing	Destination Mkt	8.00
Meta, Facebook	Credit Card Charge	2/18/2025	ExpRpt341	Daniela Owen, Boosting on Meta. See receipt for specific. FACEBK *F	Destination Marketing	Destination Marketing	Destination Mkt	206.00
Delta	Credit Card Charge	2/18/2025	ExpRpt342	Morgan Cordle, Seth Munsey with Pro Disc Golf airline ticket from Bois	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	423.18
Southwest Airlines	Credit Card Charge	2/18/2025	ExpRpt342	Morgan Cordle, Seth M from Pro Disc Golfers return flight from Richmo	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	168.18
Waypoint Seafood & Grill	Credit Card Charge	2/18/2025	ExpRpt347	Edward Harris, Lunch with Christy Coleman,	Administration	Office Administration	Tourism Organizational Support	130.28
GoDaddy	Credit Card Charge	2/18/2025	ExpRpt346	Josue Ayala, Domain Renewals,	Administration	Office Administration	Tourism Organizational Support	84.32
Uber	Credit Card Charge	2/18/2025	ExpRpt343	Selena Coles, UBER *TRIP,	Public Relations	Destination Marketing	Destination Mkt	67.05
Travel Traders	Credit Card Charge	2/18/2025	ExpRpt343	Selena Coles, Meal,	Public Relations	Destination Marketing	Destination Mkt	27.22
Travel Traders	Credit Card Charge	2/18/2025	ExpRpt343	Selena Coles, Meal ,	Public Relations	Destination Marketing	Destination Mkt	26.13
Uber	Credit Card Charge	2/18/2025	ExpRpt343	Selena Coles, UBER *TRIP,	Public Relations	Destination Marketing	Destination Mkt	19.13
Radisson Blu	Credit Card Charge	2/18/2025	ExpRpt348	Paz Alejandra Ramello, RADISSON BLU HOTEL-dinner,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	17.61
Pottingers	Credit Card Charge	2/18/2025	ExpRpt348	Paz Alejandra Ramello, Coffee 3.70 GBP CoffeeSQ *THE MORNING S	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	4.68
Uber	Credit Card Charge	2/18/2025	ExpRpt348	Paz Alejandra Ramello, UBER *TRIP Uber from hotel to Titanic Museu	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	16.06
Miles Partnership LLC	Bill	2/19/2025	110370	Media Management	Destination Marketing	Destination Marketing	Destination Mkt	58,333.00
Miles Partnership LLC	Bill	2/19/2025	110370	Account Management	Destination Marketing	Destination Marketing	Destination Mkt	16,667.00
Miles Partnership LLC	Bill	2/19/2025	110370	Creative/Production Services	Destination Marketing	Destination Marketing	Destination Mkt	27,916.00
Miles Partnership LLC	Bill	2/19/2025	110370	Content Development	Destination Marketing	Destination Marketing	Destination Mkt	9,167.00
Miles Partnership LLC	Bill	2/19/2025	110370	Website Strategy Analytics & Support	Destination Marketing	Destination Marketing	Destination Mkt	6,250.00
Strategic Marketing & Research	Bill	2/19/2025	0012107-IN	Professional fees - February 2025	Destination Marketing	Destination Marketing	Destination Mkt	16,500.00
Simpleview LLC	Bill	2/19/2025	INV-SVUS-1012726	Act-On 40,000 Contacts	Destination Marketing	Destination Marketing	Destination Mkt	12,888.00
Simpleview LLC	Bill	2/19/2025	INV-SVUS-1012726	Payment/Credits	Destination Marketing	Destination Marketing	Destination Mkt	-1,916.67
Simpleview LLC	Bill	2/19/2025	INV-SVUS-1012572	Act-On One-time Implementation expense	Destination Marketing	Destination Marketing	Destination Mkt	6,000.00
Simpleview LLC	Bill	2/19/2025	INV-SVUS-1012572	CRM Act-On One-time Implementation expense	Destination Marketing	Destination Marketing	Destination Mkt	1,500.00
Fox Corporation	Bill	2/19/2025	1409491-1	Rounding difference	Destination Marketing	Destination Marketing	Destination Mkt	0.20
Fox Corporation	Bill	2/19/2025	1409491-1	TV / Radio Marketing agreement - refer to SOW	Destination Marketing	Destination Marketing	Destination Mkt	49.80
TIKTOK	Credit Card Charge	2/19/2025	ExpRpt341	Daniela Owen, Boosting Michelangelo post on TikTok TIKTOK PROMC	Destination Marketing	Destination Marketing	Destination Mkt	140.00
Dropbox	Credit Card Charge	2/19/2025	ExpRpt342	Morgan Cordle, Upgrade to Dropbox to be able to store, view, and shar	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	199.00
Marriott	Credit Card Charge	2/19/2025	ExpRpt343	Selena Coles, MARRIOTT NY MARQUIS - hotel stay for HSAMI,	Public Relations	Destination Marketing	Destination Mkt	957.12
Uber	Credit Card Charge	2/19/2025	ExpRpt343	Selena Coles, UBER *TRIP,	Public Relations	Destination Marketing	Destination Mkt	84.28
Richmond Parking	Credit Card Charge	2/19/2025	ExpRpt343	Selena Coles, Parking garage ticket for my car while I was in New York	Public Relations	Destination Marketing	Destination Mkt	24.00
Starbucks	Credit Card Charge	2/19/2025	ExpRpt343	Selena Coles, Starbucks in the airport ,	Public Relations	Destination Marketing	Destination Mkt	14.72
Supermacs	Credit Card Charge	2/19/2025	ExpRpt348	Paz Alejandra Ramello, Lunch Lunch at SUPERMACS OBAMA PLAZA	Administration	Office Administration	Tourism Organizational Support	9.91
Radisson Blu	Credit Card Charge	2/19/2025	ExpRpt348	Paz Alejandra Ramello, RADISSON BLU ROYAL HOT Hotel Stay Dubl	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	227.93
Limerick Strand Hotel	Credit Card Charge	2/19/2025	ExpRpt348	Paz Alejandra Ramello, LIMERICK STRAND HOTEL REC Hotel stay lli	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	169.95
Richmond Parking	Credit Card Charge	2/19/2025	ExpRpt349	Jennifer McConnell, RICHMOND AIRPORT Breakfast/beverages on w	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	23.48
Uber	Credit Card Charge	2/19/2025	ExpRpt349	Jennifer McConnell, Uber ride to convention center during UMA,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	14.04
Delta	Credit Card Charge	2/19/2025	ExpRpt349	Jennifer McConnell, Check baggage for UMA Checked luggage for UM	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	80.00
OKC Tap House	Credit Card Charge	2/19/2025	ExpRpt349	Jennifer McConnell, TAP HOUSE OKC Lunch meeting with Tennessee	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	73.92
Uber	Credit Card Charge	2/19/2025	ExpRpt349	Jennifer McConnell, Uber ride from airport to hotel for UMA,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	51.54
Leisure Media 360, Inc.	Bill	2/20/2025	83793	Virginia.org Banner Ads February 2025 Mobile Footer -150,000 impres	Destination Marketing	Destination Marketing	Destination Mkt	1,920.00

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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Leisure Media 360, Inc.	Bill	2/20/2025	83430	VA Travel Guide Full Page Ad.	Destination Marketing	Destination Marketing	Destination Mkt	14,122.75
LaTolteca	Credit Card Charge	2/20/2025	ExpRpt347	Edward Harris, Lunch meeting.	Administration	Office Administration	Tourism Organizational Support	17.83
Starbucks	Credit Card Charge	2/20/2025	ExpRpt347	Edward Harris, Coffee with Ruth/no receipt.	Administration	Office Administration	Tourism Organizational Support	11.27
Starbucks	Credit Card Charge	2/20/2025	ExpRpt347	Edward Harris, More coffee with Ruth,	Administration	Office Administration	Tourism Organizational Support	7.90
PlatePass	Credit Card Charge	2/20/2025	ExpRpt346	Josue Ayala, Toll charge for attending the AAA Travel Show,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	78.70
McDonald's	Credit Card Charge	2/20/2025	ExpRpt348	Paz Alejandra Ramello, MCDONALDS. Lost receipt,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	5.15
Clayton Hotels	Credit Card Charge	2/20/2025	ExpRpt348	Paz Alejandra Ramello, CLAYTON HOTEL CORK FRONT Hotel stay o	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	188.33
Uber	Credit Card Charge	2/20/2025	ExpRpt349	Jennifer McConnell, UBER "TRIP 3.00 tip for uber ride back to hotel 2.	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	3.00
Uber	Credit Card Charge	2/20/2025	ExpRpt349	Jennifer McConnell, Uber ride back from convention center to hotel. UA	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	16.31
Uber	Credit Card Charge	2/20/2025	ExpRpt349	Jennifer McConnell, Ride to convention center 2.20 for UMA,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	12.74
Paychex	General Journal	2/21/2025	Payroll-TC	Tourism Gross Salary plus bonus	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	50,876.32
Paychex	General Journal	2/21/2025	Payroll-TC	Salary - Other Payments	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	188.00
Paychex	General Journal	2/21/2025	Payroll-TC	Tourism FICA / FUTA / SUTA	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	3,911.61
Paychex	General Journal	2/21/2025	Payroll-TC	Paychex Payroll Processing Fee	Administration	Office Administration	Tourism Organizational Support	151.46
Principal Financial Group	General Journal	2/21/2025	Payroll-TC	Employer Contribution - 401K (EE Matching)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	2,664.93
Principal Financial Group	General Journal	2/21/2025	Payroll-TC	Employer Contribution - 401K (2% Contribution)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	945.90
Bluegrass Integrated Communications	Bill	2/21/2025	212930	Load Data File - 4 @ 18.5 ea.- January	Destination Marketing	Destination Marketing	Destination Mkt	74.00
Bluegrass Integrated Communications	Bill	2/21/2025	212930	Postage and Freight	Destination Marketing	Destination Marketing	Destination Mkt	1,390.04
Bluegrass Integrated Communications	Bill	2/21/2025	212930	Residential requests X 594- USPS Address Prep, Ink Jet Addressing, 5	Destination Marketing	Destination Marketing	Destination Mkt	919.80
Bluegrass Integrated Communications	Bill	2/21/2025	212931	January 2025 Client Storage - 3 @ 22.50 each per contract	Destination Marketing	Destination Marketing	Destination Mkt	67.50
Bluegrass Integrated Communications	Bill	2/21/2025	212931	January 2025 Bulk requests - 2 at 4.75 each per contract	Destination Marketing	Destination Marketing	Destination Mkt	9.50
Bluegrass Integrated Communications	Bill	2/21/2025	212931	January 2025 Freight charges with UPS	Destination Marketing	Destination Marketing	Destination Mkt	204.75
Fox Corporation	Bill	2/21/2025	1378350-1	Adjustment for rounding	Destination Marketing	Destination Marketing	Destination Mkt	-5.00
Fox Corporation	Bill	2/21/2025	1378350-1	TV / Radio Marketing agreement - refer to attached agreement.	Destination Marketing	Destination Marketing	Destination Mkt	18,005.00
Fox Corporation	Bill	2/21/2025	1378355-3	Adjustment for rounding	Destination Marketing	Destination Marketing	Destination Mkt	-0.15
Fox Corporation	Bill	2/21/2025	1378355-3	TV / Radio Marketing agreement - refer to attached agreement.	Destination Marketing	Destination Marketing	Destination Mkt	5,350.15
Fox Corporation	Bill	2/21/2025	1378350-2	Adjustment for rounding	Destination Marketing	Destination Marketing	Destination Mkt	-3.00
Fox Corporation	Bill	2/21/2025	1378350-2	TV / Radio Marketing agreement - refer to attached agreement.	Destination Marketing	Destination Marketing	Destination Mkt	16,003.00
Fox Corporation	Bill	2/21/2025	1378355-2	Adjustment for Rounding	Destination Marketing	Destination Marketing	Destination Mkt	-4.00
Fox Corporation	Bill	2/21/2025	1378355-2	TV / Radio Marketing agreement - refer to attached agreement.	Destination Marketing	Destination Marketing	Destination Mkt	4,654.00
Fox Corporation	Bill	2/21/2025	1378350-3	Adjustment for rounding	Destination Marketing	Destination Marketing	Destination Mkt	-3.00
Fox Corporation	Bill	2/21/2025	1378350-3	TV / Radio Marketing agreement - refer to attached agreement.	Destination Marketing	Destination Marketing	Destination Mkt	16,003.00
Fox Corporation	Bill	2/21/2025	1378355-1	Adjustment for rounding	Destination Marketing	Destination Marketing	Destination Mkt	-4.05
Fox Corporation	Bill	2/21/2025	1378355-1	TV / Radio Marketing agreement - refer to attached agreement.	Destination Marketing	Destination Marketing	Destination Mkt	4,984.85
Fox Corporation	Bill	2/21/2025	1378355-1	TV / Radio Marketing agreement - refer to attached.	Destination Marketing	Destination Marketing	Destination Mkt	19.20
50 Kingsmill LLC	Bill	2/21/2025	HOSA 3-2025	(HOSA) Health Occupations Students of America Conference Dates IV	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	10,000.00
American Airlines	Credit Card Charge	2/21/2025	ExpRpt342	Morgan Cordle, Flight from Las Vegas to Richmond and back for V. Loj	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	528.57
American Airlines	Credit Card Charge	2/21/2025	ExpRpt342	Morgan Cordle, Flight from St. Louis to Richmond and return for A. Nef	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	607.37
Southwest Airlines	Credit Card Charge	2/21/2025	ExpRpt342	Morgan Cordle, Flight for C. Folk from Triple Crown from Omaha to Ric	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	592.36
Delta	Credit Card Charge	2/21/2025	ExpRpt342	Morgan Cordle, Flight for Noa Guttman for Catchball Association from /	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	306.96
United	Credit Card Charge	2/21/2025	ExpRpt342	Morgan Cordle, Flight for Brad Bohat with Great Lakes Watercross from	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	344.76
United	Credit Card Charge	2/21/2025	ExpRpt342	Morgan Cordle, Flight for Brad Bohat with Great Lakes Watercross from	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	159.10
United	Credit Card Charge	2/21/2025	ExpRpt342	Morgan Cordle, UNITED *****B895 Flight from Denver to Richmond	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	453.32
Uber	Credit Card Charge	2/21/2025	ExpRpt342	Morgan Cordle, Flight for Carissa Sawyers with Rise Productions from	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	296.37
United	Credit Card Charge	2/21/2025	ExpRpt342	Morgan Cordle, Flight for Craig Karus with Prep Network from Denver to	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	453.32
Southwest Airlines	Credit Card Charge	2/21/2025	ExpRpt342	Morgan Cordle, Return flight for Brian Tyson, w/USA Field Hockey from	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	188.78
Delta	Credit Card Charge	2/21/2025	ExpRpt342	Morgan Cordle, DELTA AIR *****2926 Flight for Patrick Cansfield fr	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	366.97
Delta	Credit Card Charge	2/21/2025	ExpRpt342	Morgan Cordle, Flight for Christina Hargrove from USA Wrestling from	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	638.36
Delta	Credit Card Charge	2/21/2025	ExpRpt342	Morgan Cordle, Flight for Paul Midkiff with Southern Pickleball Associat	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	366.97
Delta	Credit Card Charge	2/21/2025	ExpRpt342	Morgan Cordle, Flight for Kelsea Thompson with Triple Crown flight fro	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	502.37
Delta	Credit Card Charge	2/21/2025	ExpRpt342	Morgan Cordle, Flight for Madeline Rascon from USA Field Hockey fro	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	339.18

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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Delta	Credit Card Charge	2/21/2025	ExpRpt342	Morgan Cordle, Flight for Frank Geers from American Cornhole Organi	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	438.37
Bangkok Garden	Credit Card Charge	2/21/2025	ExpRpt347	Edward Harris, Lunch meeting at Bangkok Garden/ No receipt,	Administration	Office Administration	Tourism Organizational Support	36.62
Delta	Credit Card Charge	2/21/2025	ExpRpt348	Paz Alejandra Ramello, DELTA AIR Seat Fees JFK-AMS,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	59.99
Madame Pho	Credit Card Charge	2/21/2025	ExpRpt348	Paz Alejandra Ramello, Dinner,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	23.31
Frank Robinson	Credit Card Charge	2/21/2025	ExpRpt348	Paz Alejandra Ramello, Taxi from Aer Lingus office to Hotel. I didn't ge	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	36.77
Omni	Credit Card Charge	2/21/2025	ExpRpt349	Jennifer McConnell, Meeting with Mary for NAMO,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	28.90
Uber	Credit Card Charge	2/21/2025	ExpRpt349	Jennifer McConnell, Dinner return trip to hotel UMA,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	24.13
Uber	Credit Card Charge	2/21/2025	ExpRpt349	Jennifer McConnell, Ride to convention center from hotel UMA,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	14.64
OKC Convention Center The Cafe	Credit Card Charge	2/21/2025	ExpRpt349	Jennifer McConnell, OKC CONVENTION CENTER Lunch for Jennie d	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	16.80
Jamestown discover	Credit Card Charge	2/22/2025	ExpRpt346	Josue Ayala, Fam Tour Lunch,	Administration	Office Administration	Tourism Organizational Support	33.79
The Shelbourne	Credit Card Charge	2/22/2025	ExpRpt348	Paz Alejandra Ramello, THE SHELBOURNE HOTEL FOH Hotel stay D	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	148.52
Uber	Credit Card Charge	2/22/2025	ExpRpt348	Paz Alejandra Ramello, SUMUP *SHAKIR ULLAH Taxi hotel to the airp	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	41.61
SSP	Credit Card Charge	2/22/2025	ExpRpt348	Paz Alejandra Ramello, 28392402 - DUB PHOENIX LA Water,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	3.36
OKC Convention Center The Cafe	Credit Card Charge	2/22/2025	ExpRpt349	Jennifer McConnell, OKC CONVENTION CENTER Beverages for mys	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	15.60
Meta, Facebook	Credit Card Charge	2/23/2025	ExpRpt341	Daniela Owen, Boosting posts on Meta. See specifics in receipt FACEE	Destination Marketing	Destination Marketing	Destination Mkt	227.00
Canva	Credit Card Charge	2/23/2025	MCExpRpt342	Morgan Cordle, Membership for Canva is for sports marketing, advertis	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	15.00
Campbell's Tavern	Credit Card Charge	2/23/2025	ExpRpt346	Josue Ayala, FAM tour dinner with Rotary District 7690,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	295.93
Delta	Credit Card Charge	2/23/2025	ExpRpt348	Paz Alejandra Ramello, Attending Select Traveler in Owensboro, KY,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	647.37
Uber	Credit Card Charge	2/23/2025	ExpRpt349	Jennifer McConnell, Uber ride to lunch during UMA,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	43.24
Uber	Credit Card Charge	2/23/2025	ExpRpt349	Jennifer McConnell, Uber back to hotel from lunch UMA,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	42.48
Hilton	Credit Card Charge	2/23/2025	ExpRpt349	Jennifer McConnell, Dinner with Mary Presley to discuss upcoming con	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	36.54
Hohl	Credit Card Charge	2/24/2025	ExpRpt340	Jennifer Case, Meeting with Steve Prince about 250 quilt,	Destination Marketing	Destination Marketing	Destination Mkt	29.04
Uber	Credit Card Charge	2/24/2025	ExpRpt349	Jennifer McConnell, Second uber ride to dinner,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	33.58
BH Kiosk #6087	Credit Card Charge	2/24/2025	ExpRpt349	Jennifer McConnell, Lunch at airport on way back from UMA,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	33.03
Uber	Credit Card Charge	2/24/2025	ExpRpt349	Jennifer McConnell, Return trip from dinner with Mary Presley,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	15.40
Uber	Credit Card Charge	2/24/2025	ExpRpt349	Jennifer McConnell, Ride to meet with Mary Presley for dinner Ride to	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	14.40
Uber	Credit Card Charge	2/24/2025	ExpRpt349	Jennifer McConnell, Uber ride to airport from hotel for return home from	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	40.20
Marriott	Credit Card Charge	2/24/2025	ExpRpt349	Jennifer McConnell, Jennie stay during UMA in OK,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	1,130.79
Marriott	Credit Card Charge	2/24/2025	ExpRpt349	Jennifer McConnell, No receipt given: Bottle of water,,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	7.00
Colonial Williamsburg Foundation	Credit Card Charge	2/24/2025	ExpRpt349	Jennifer McConnell, Colonial Connections tour guide for Rotary Site Vi	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	250.00
Delta	Credit Card Charge	2/24/2025	ExpRpt349	Jennifer McConnell, DELTA AIR Checked Baggage Fee during UMA,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	80.00
CAPITAL REGION AIRPORT	Credit Card Charge	2/24/2025	ExpRpt349	Jennifer McConnell, Parking during UMA at RIC,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	72.00
Colonial Williamsburg Foundation	Credit Card Charge	2/24/2025	ExpRpt349	Jennifer McConnell, Colonial Connections tour guide tip COLONIAL CC	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	50.00
Vino Volo #7065	Credit Card Charge	2/24/2025	JMExpRpt349	Jennifer McConnell, OKC VINO VOLO Breakfast UMA 2.24.25.pdf,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	26.08
Parkway Printshop LLC	Credit Card Charge	2/25/2025	ExpRpt341	Daniela Owen, 250 stickers for swag items PY *Parkway Printshop,	Destination Marketing	Destination Marketing	Destination Mkt	251.00
American Airlines	Credit Card Charge	2/25/2025	ExpRpt342	Morgan Cordle, Flight for Michael Cain from USA Karate from Coloradc	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	586.57
1607 Coffee Company	Credit Card Charge	2/25/2025	ExpRpt347	Edward Harris, Coffee in transit from JYF with Josue,	Administration	Office Administration	Tourism Organizational Support	16.31
Berrets Seafood Restaurant	Credit Card Charge	2/25/2025	ExpRpt347	Edward Harris, Lunch meeting,	Administration	Office Administration	Tourism Organizational Support	23.44
Staples	Credit Card Charge	2/25/2025	ExpRpt346	Josue Ayala, Toner for Ed - Business account wasn't used,	Administration	Office Administration	Tourism Organizational Support	659.95
Adobe	Credit Card Charge	2/25/2025	ExpRpt346	Josue Ayala, Adobe Office Subscription,	Administration	Office Administration	Tourism Organizational Support	377.87
Larry's Italian Restaurant	Credit Card Charge	2/25/2025	ExpRpt346	Josue Ayala, Team meeting with Pizza,	Administration	Office Administration	Tourism Organizational Support	80.46
HARRIS TEETER	Credit Card Charge	2/25/2025	ExpRpt346	Josue Ayala, Drinks for team/no receipt,	Administration	Office Administration	Tourism Organizational Support	22.20
Virginia Green Travel Alliance, Inc.	Bill	2/26/2025	2025-29	12th Annual VA Green Travel Conference Co-Op Sponsorship	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	500.00
TIKTOK	Credit Card Charge	2/26/2025	ExpRpt341	Daniela Owen, Boosting Road trip Ready post on TikTok TIKTOK PRO	Destination Marketing	Destination Marketing	Destination Mkt	140.00
TIKTOK	Credit Card Charge	2/26/2025	ExpRpt341	Daniela Owen, Boosting March events on TikTok TIKTOK PROMOTE,	Destination Marketing	Destination Marketing	Destination Mkt	140.00
Jamestown discover	Credit Card Charge	2/26/2025	ExpRpt349	Jennifer McConnell, JAMESTOWN SETTLEMENT John Kelly lunch, pd	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	31.40
Jamestown-Yorktown Foundation	Credit Card Charge	2/26/2025	ExpRpt349	Jennifer McConnell, JAMESTOWN YORKTOWN FOUNDA John Kelly's	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	18.00
LOD Restaurant	Credit Card Charge	2/26/2025	ExpRpt349	Jennifer McConnell, Meeting with Dani Riley, Brittany Rice and John K	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	79.57
Parkway Printshop LLC	Bill	2/27/2025	1011821	Valucap - Bio-Washed Classic Dad Hat - VC300A 1-Embroidery Locati	Destination Marketing	Destination Marketing	Destination Mkt	1,312.00
U.S. Travel Association	Credit Card Credit	2/27/2025	ExpRpt347	Edward Harris, Refund USTRAVEL* DESTINATION,	Administration	Office Administration	Tourism Organizational Support	-150.00
Embassy	Credit Card Charge	2/27/2025	ExpRpt344	Brittany Alger, Hotel Accommodations for attending Rendezvous South	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	691.80

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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Jennifer McConnell	Bill	2/28/2025	WTC OPERATIONS:Marke	Drive to RIC Airport and back for UMA Flight.	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	66.22
Jennifer McConnell	Bill	2/28/2025	WTC OPERATIONS:Marke	Site Visit with John Kelly for SCI (Stein Collectors International)	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	3.50
Jennifer McConnell	Bill	2/28/2025	WTC OPERATIONS:Marke	Site Visit with John Kelly for SCI (Stein Collectors International)	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	5.32
Jennifer McConnell	Bill	2/28/2025	WTC OPERATIONS:Marke	Site Visit with John Kelly for SCI (Stein Collectors International)	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	1.12
Jennifer McConnell	Bill	2/28/2025	WTC OPERATIONS:Marke	Site Visit with John Kelly for SCI (Stein Collectors International)	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	4.13
Jennifer McConnell	Bill	2/28/2025	WTC OPERATIONS:Marke	Site Visit with John Kelly for SCI (Stein Collectors International)	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	1.40
Jennifer McConnell	Bill	2/28/2025	WTC OPERATIONS:Marke	Site Visit with John Kelly for SCI (Stein Collectors International)	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	5.67
Daniela Owen	Bill	2/28/2025	REIMB/MILE 02/25	Drove to Coastal Thirst for Fox 5 filming	Destination Marketing	Destination Marketing	Destination Mkt	20.16
Daniela Owen	Bill	2/28/2025	REIMB/MILE 02/25	I drove Selena and I to Busch Gardens to meet with Fox 5	Destination Marketing	Destination Marketing	Destination Mkt	8.12
Daniela Owen	Bill	2/28/2025	REIMB/MILE 02/25	Drove Selena and I to the Meadery to film for the a beverage series for	Destination Marketing	Destination Marketing	Destination Mkt	0.77
Daniela Owen	Bill	2/28/2025	REIMB/MILE 02/25	Then went to VBC to pick up a gift card for social media giveaway	Destination Marketing	Destination Marketing	Destination Mkt	2.10
Daniela Owen	Bill	2/28/2025	REIMB/MILE 02/25	Then Rochambeau to drop off gift bag for influencer	Destination Marketing	Destination Marketing	Destination Mkt	0.91
Daniela Owen	Bill	2/28/2025	REIMB/MILE 02/25	Then back to office	Destination Marketing	Destination Marketing	Destination Mkt	1.33
Selena Coles	Bill	2/28/2025	REIMB/MILE 02/25	Departed for HSAMI in New York on Monday, Feb 17th and arrive d ba	Public Relations	Destination Marketing	Destination Mkt	66.78
Selena Coles	Bill	2/28/2025	REIMB/MILE 02/25	Went to Coastal Thirst for Fox 5 D.C. and came back to the office	Public Relations	Destination Marketing	Destination Mkt	20.16
Selena Coles	Bill	2/28/2025	REIMB/MILE 02/25	Met Fox 5 D.C for the spring break package shoot	Public Relations	Destination Marketing	Destination Mkt	3.78
Selena Coles	Bill	2/28/2025	REIMB/MILE 02/25	Drove to the office from the Fox 5 D.C segment at the Lodge	Public Relations	Destination Marketing	Destination Mkt	0.63
Samantha Brown Media, Inc.	Bill	2/28/2025	2353	Internal Paid Media - Digital	Destination Marketing	Destination Marketing	Destination Mkt	40,000.00
Paychex	General Journal	2/28/2025	TC_PAY_ACC	Tourism Gross Salaries	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	51,144.00
Paychex	General Journal	2/28/2025	TC_PAY_ACC	Tourism FICA / FUTA / SUTA	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	3,827.00
Paychex	General Journal	2/28/2025	TC_PAY_ACC	Payroll Processing Fees	Administration	Office Administration	Tourism Organizational Support	133.00
Principal Financial Group	General Journal	2/28/2025	TC_PAY_ACC	Retirement Contribution	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	3,648.00
MMGY Global LLC	Bill	2/28/2025	INV-134360	Approximately 80 hours of service per month -Contractor will plan and	Public Relations	Destination Marketing	Destination Mkt	14,000.00
MMGY Global LLC	Bill	2/28/2025	INV-134360	Approximately 35 hours of service per month - Contractor will develo	Destination Marketing	Destination Marketing	Destination Mkt	6,000.00
MMGY Global LLC	Bill	2/28/2025	INV-134360	WTC agrees to pay five percent (5%) of the Public Relations and Influe	Public Relations	Destination Marketing	Destination Mkt	1,000.00
MMGY Global LLC	Bill	2/28/2025	INV-134360	Travel Intel Library: \$500-per month WTC's cost to access the Intel Lit	Destination Marketing	Destination Marketing	Destination Mkt	500.00
The Cheese Shop	Credit Card Charge	2/28/2025	ExpRpt341	Daniela Owen, Met with VAFOODIE influencer for lunch. Also used the	Public Relations	Destination Marketing	Destination Mkt	20.03
The Hounds Tail	Credit Card Charge	2/28/2025	ExpRpt340	Jennifer Case, Staff outing ,	Administration	Office Administration	Tourism Organizational Support	87.92
United	Credit Card Charge	2/28/2025	ExpRpt342	Morgan Cordle, Flight for Alison Reinholt with Open Gym Premier from	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	212.18
United	Credit Card Charge	2/28/2025	ExpRpt342	Morgan Cordle, Flight for Christine Nguyen from Open Gym Premier frc	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	263.19
Delta	Credit Card Charge	2/28/2025	ExpRpt342	Morgan Cordle, DELTA AIR *****7252 Flight from Richmond to Cha	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	158.18
Delta	Credit Card Charge	2/28/2025	ExpRpt342	Morgan Cordle, Flight for Christine Nguyen from Richmond to Charlotte	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	158.18
El Sabor Mexicano Restaurante	Credit Card Charge	2/28/2025	ExpRpt347	Edward Harris, Lunch meeting,	Administration	Office Administration	Tourism Organizational Support	29.68
Aromas	Credit Card Charge	2/28/2025	ExpRpt347	Edward Harris, In transit to meet with Cliff Fleet In transit to meet with C	Administration	Office Administration	Tourism Organizational Support	8.83
Williamsburg Walking Tour	Credit Card Charge	2/28/2025	ExpRpt343	Selena Coles, Walking Tour for Travel South media fam ,	Public Relations	Destination Marketing	Destination Mkt	106.00
Miles Partnership LLC	Bill	2/28/2025	112925	Visit Williamsburg FY25 Bridge Campaign: Facebook/Instagram	Destination Marketing	Destination Marketing	Destination Mkt	15,011.43
Miles Partnership LLC	Bill	2/28/2025	112925	Visit Williamsburg FY25 Bridge Campaign: Pinterest	Destination Marketing	Destination Marketing	Destination Mkt	6,000.00
Miles Partnership LLC	Bill	2/28/2025	112925	Visit Williamsburg FY25 Bridge Campaign: Google	Destination Marketing	Destination Marketing	Destination Mkt	4,926.05
Miles Partnership LLC	Bill	2/28/2025	112925	Visit Williamsburg FY25 Bridge Campaign: Ad+Genuity Digital	Destination Marketing	Destination Marketing	Destination Mkt	99,228.28
Miles Partnership LLC	Bill	2/28/2025	112925	Visit Williamsburg FY25 Bridge Campaign: Undertone	Destination Marketing	Destination Marketing	Destination Mkt	1,018.21
Miles Partnership LLC	Bill	2/28/2025	112925	Visit Williamsburg FY25 Bridge Campaign: Vista Graphics	Destination Marketing	Destination Marketing	Destination Mkt	30,882.35
Miles Partnership LLC	Bill	2/28/2025	112925	Ad Serving	Destination Marketing	Destination Marketing	Destination Mkt	780.02
	General Journal	2/28/2025	GRANT_ACC	Estimate: Sports Grants Submitted	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	113,405.00
Paychex	General Journal	3/1/2025	TC_PAY_ACCR	Tourism Gross Salaries	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	-51,144.00
Paychex	General Journal	3/1/2025	TC_PAY_ACCR	Tourism FICA / FUTA / SUTA	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	-3,827.00
Paychex	General Journal	3/1/2025	TC_PAY_ACCR	Payroll Processing Fees	Administration	Office Administration	Tourism Organizational Support	-133.00
Principal Financial Group	General Journal	3/1/2025	TC_PAY_ACCR	Retirement Contribution	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	-3,648.00
Anthem	General Journal	3/1/2025	EMP_BEN-TC	HMO - (Medical)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	13,060.47
Anthem	General Journal	3/1/2025	EMP_BEN-TC	HMO - (Vision)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	98.55
Anthem	General Journal	3/1/2025	EMP_BEN-TC	HMO - (Dental)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	468.07
Meta, Facebook	Credit Card Charge	3/1/2025	ExpRpt341	Daniela Owen, Boosting posts on social media in meta. See receipt for	Destination Marketing	Destination Marketing	Destination Mkt	250.00

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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
United	Credit Card Charge	3/1/2025	ExpRpt342	Morgan Cordle, Change fee for Christine Nguyen from Open Gym Pren	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	147.49
United	Credit Card Charge	3/1/2025	ExpRpt342	Morgan Cordle, Upgrade fee for Christine Nguyen from Open Gym Pren	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	74.50
DigMed LLC - WHITE64	Bill	3/1/2025	033142	Editing and licensing of pitch video for sales and marketing use	Pre-pr	Destination Marketing	Destination Mkt	101,750.00
Williamsburg Area Chamber of Commerce	General Journal	3/1/2025	RENT_EXP	Office lease	Administration	Office Administration	Tourism Organizational Support	5,498.81
Williamsburg Area Chamber of Commerce	General Journal	3/1/2025	RENT_EXP	Office lease	Administration	Office Administration	Tourism Organizational Support	410.61
Williamsburg Area Chamber of Commerce	General Journal	3/1/2025	RENT_EXP	Office services fees	Administration	Office Administration	Tourism Organizational Support	2,916.67
	General Journal	3/1/2025	TC-DEPR	TC Assets Depreciation Exp	Administration	Office Administration	Tourism Organizational Support	120.84
Great America Financial Services	General Journal	3/1/2025	LEASE_EXP	Canon photocopier	Administration	Office Administration	Tourism Organizational Support	278.31
Great America Financial Services	General Journal	3/1/2025	LEASE_EXP	Canon photocopier Lease	Administration	Office Administration	Tourism Organizational Support	9.55
Adobe	General Journal	3/1/2025	IT_SOFT_ADM	Adobe License	Administration	Office Administration	Tourism Organizational Support	329.65
Adobe	General Journal	3/1/2025	IT_SOFT_ADM	Adobe License	Administration	Office Administration	Tourism Organizational Support	10.65
Adobe	General Journal	3/1/2025	IT_SOFT_ADM	Adobe License	Administration	Office Administration	Tourism Organizational Support	-372.55
Certify	General Journal	3/1/2025	IT_SOFT_ADM	Certify License	Administration	Office Administration	Tourism Organizational Support	122.44
Certify	General Journal	3/1/2025	IT_SOFT_ADM	Certify License	Administration	Office Administration	Tourism Organizational Support	0.63
Certify	General Journal	3/1/2025	IT_SOFT_ADM	Certify License	Administration	Office Administration	Tourism Organizational Support	-132.33
Simpleview LLC	General Journal	3/1/2025	IT_SOFT_MRK	Simpleview Web License	Destination Marketing	Destination Marketing	Destination Mkt	1,806.03
Simpleview LLC	General Journal	3/1/2025	IT_SOFT_MRK	Simpleview CRM License	Destination Marketing	Destination Marketing	Destination Mkt	1,674.30
Image Relay	General Journal	3/1/2025	IT_SOFT_MRK	Image Relay License	Destination Marketing	Destination Marketing	Destination Mkt	898.75
Image Relay	General Journal	3/1/2025	IT_SOFT_MRK	Image Relay License	Destination Marketing	Destination Marketing	Destination Mkt	116.80
Image Relay	General Journal	3/1/2025	IT_SOFT_MRK	Image Relay License	Destination Marketing	Destination Marketing	Destination Mkt	-1,062.50
Zartico	General Journal	3/1/2025	IT_SOFT_MRK	Zartico License	Destination Marketing	Destination Marketing	Destination Mkt	9,433.40
Zartico	General Journal	3/1/2025	IT_SOFT_MRK	Zartico License	Destination Marketing	Destination Marketing	Destination Mkt	1,028.93
TYR Sport, Inc.	Bill	3/1/2025	2439309	T-Shirts for Sales team - ordered by Julia	Administration	Office Administration	Tourism Organizational Support	152.76
Meta, Facebook	Credit Card Charge	3/2/2025	ExpRpt341	Daniela Owen, Boosting social media posts on Meta. See specific post	Destination Marketing	Destination Marketing	Destination Mkt	37.32
Apple	Credit Card Charge	3/2/2025	ExpRpt340	Jennifer Case, Grammarly subscription ,	Administration	Office Administration	Tourism Organizational Support	139.99
AMK W AND M CONCESSIONS	Credit Card Charge	3/2/2025	ExpRpt347	Edward Harris, Concession for event,	Administration	Office Administration	Tourism Organizational Support	22.40
Colonial Williamsburg Company	Credit Card Charge	3/2/2025	ExpRpt349	Jennifer McConnell, Rev Terry dinner at Sweet Tea and Barley for his s	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	84.56
Chesapeake Bank	Credit Card Charge	3/2/2025	ExpRpt349	Jennifer McConnell, FOOD LION #1273,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	60.50
LiveWire Business Solutions LLC	Bill	3/3/2025	5821	LiveIT Package - Per PC - 14 @ 61.99 each	Administration	Office Administration	Tourism Organizational Support	867.86
LiveWire Business Solutions LLC	Bill	3/3/2025	5821	LiveIT Package:LiveIT 2025 Premier Servers - 2 @ 61.99 each	Administration	Office Administration	Tourism Organizational Support	123.98
LiveWire Business Solutions LLC	Bill	3/3/2025	5821	LiveStor Data Storage Service w/ Backup 3 @ 49.99 each	Administration	Office Administration	Tourism Organizational Support	149.97
LiveWire Business Solutions LLC	Bill	3/3/2025	5808	Trunking-2 line IP phone - Two line IP Phone Trunking Service, 4x SIP	Administration	Office Administration	Tourism Organizational Support	240.00
LiveWire Business Solutions LLC	Bill	3/3/2025	5808	Services General: Cloud Server - SMB / Rental - Cloud Hosting Server	Administration	Office Administration	Tourism Organizational Support	30.00
LiveWire Business Solutions LLC	Bill	3/3/2025	5808	DID Management - DID NUmber Management Service 12 @ 2.50 each	Administration	Office Administration	Tourism Organizational Support	30.00
Davis Media LLC - Local Daily Media	Bill	3/3/2025	202502-65911	Monthly interview + 40 (:60) to run 3 weeks after. - February	Destination Marketing	Destination Marketing	Destination Mkt	1,500.00
Miles Partnership LLC	Bill	3/3/2025	111879	Media Management	Destination Marketing	Destination Marketing	Destination Mkt	58,333.00
Miles Partnership LLC	Bill	3/3/2025	111879	Account Management	Destination Marketing	Destination Marketing	Destination Mkt	16,667.00
Miles Partnership LLC	Bill	3/3/2025	111879	Creative/Production Services	Destination Marketing	Destination Marketing	Destination Mkt	27,916.00
Miles Partnership LLC	Bill	3/3/2025	111879	Content Development	Destination Marketing	Destination Marketing	Destination Mkt	9,167.00
Miles Partnership LLC	Bill	3/3/2025	111879	Website Strategy Analytics & Support	Destination Marketing	Destination Marketing	Destination Mkt	6,250.00
Proforma Think Ink	Bill	3/3/2025	B198028139A	Royal Blue Notebook - Imprint in WHITE - 500 @ 3.30 each	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	1,650.00
Proforma Think Ink	Bill	3/3/2025	B198028139A	Setup	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	40.00
Proforma Think Ink	Bill	3/3/2025	B198028139A	Navy Bag - Imprint in White - 250 @ 2.68 each	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	670.00
Proforma Think Ink	Bill	3/3/2025	B198028139A	Setup	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	40.00
Proforma Think Ink	Bill	3/3/2025	B198028139A	Frost Kit - Imprint in your stock Royal Blue PMS 286 - 500 @ 2.65 each	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	1,325.00
Proforma Think Ink	Bill	3/3/2025	B198028139A	Setup	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	40.00
Proforma Think Ink	Bill	3/3/2025	B198028139A	Natural W/ NAVY Bag - Imprint in NAVY - same Navy as trim color of b	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	1,181.00
Proforma Think Ink	Bill	3/3/2025	B198028139A	Setup	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	50.00
Proforma Think Ink	Bill	3/3/2025	B198028139A	White Charging Stand - Imprint in your stock PMS 286 Royal Blue - 20(	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	2,520.00
Proforma Think Ink	Bill	3/3/2025	B198028139A	Setup	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	40.00
Proforma Think Ink	Bill	3/3/2025	B198028139A	White Bottle Opener Magnet - Imprint in your Stock PMS 286 Royal Blu	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	575.00

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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Proforma Think Ink	Bill	3/3/2025	B198028139A	Setup	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	40.00
Proforma Think Ink	Bill	3/3/2025	B198028139A	Clear Bag W/Black Straps - Imprint in BLACK - 250 @ 4.75 each	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	1,187.50
Proforma Think Ink	Bill	3/3/2025	B198028139A	Setup	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	45.00
Proforma Think Ink	Bill	3/3/2025	B198028139A	White Koozie - Imprint Double Sided Same Imprint on Both Sides - Imp	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	142.50
Proforma Think Ink	Bill	3/3/2025	B198028139A	Setup	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	45.00
Proforma Think Ink	Bill	3/3/2025	B198028139A	Freight	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	781.74
Proforma Think Ink	Bill	3/3/2025	B198028146A	Full Color Slip in Luggage Tags - 4 Different Full Color Designs (full ble	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	6,160.00
Proforma Think Ink	Bill	3/3/2025	B198028146A	Setup (3) @ 50.00 each	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	150.00
Proforma Think Ink	Bill	3/3/2025	B198028146A	Freight	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	161.81
1607 Coffee Company	Credit Card Charge	3/3/2025	ExpRpt347	Edward Harris, Coffee in transit to Winery,	Administration	Office Administration	Tourism Organizational Support	2.90
Guernsey Tingle Architects, P.C.	Bill	3/4/2025	19631	Project management and architectural design	Administration	Office Administration	Tourism Organizational Support	3,200.00
American Tour Guide Association	Bill	3/4/2025	0325 Wyndham	Hotel Wyndham Wingate Incentive	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	387.50
Amazon	Credit Card Charge	3/4/2025	ExpRpt349	Jennifer McConnell, EF Skinny pop for welcome bags,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	153.00
ACCE - Assn of Chamber of Commerce Exec	Bill	3/5/2025	659766	ACCE Life AD&D/Long Term Disability/Short Term Disability - D. Owen Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	96.11
ACCE - Assn of Chamber of Commerce Exec	Bill	3/5/2025	659766	ACCE Life AD&D/Long Term Disability/Short Term Disability - D. Turne Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	218.79
ACCE - Assn of Chamber of Commerce Exec	Bill	3/5/2025	659766	ACCE Life AD&D/Long Term Disability/Short Term Disability - E. Harri Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	263.83
ACCE - Assn of Chamber of Commerce Exec	Bill	3/5/2025	659766	ACCE Life AD&D/Long Term Disability/Short Term Disability - E. Schrr Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	79.84
ACCE - Assn of Chamber of Commerce Exec	Bill	3/5/2025	659766	ACCE Life AD&D/Long Term Disability/Short Term Disability - J. Case Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	232.14
ACCE - Assn of Chamber of Commerce Exec	Bill	3/5/2025	659766	ACCE Life AD&D/Long Term Disability/Short Term Disability - J. McCol Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	77.27
ACCE - Assn of Chamber of Commerce Exec	Bill	3/5/2025	659766	ACCE Life AD&D/Long Term Disability/Short Term Disability - J. Ayala Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	89.94
ACCE - Assn of Chamber of Commerce Exec	Bill	3/5/2025	659766	ACCE Life AD&D/Long Term Disability/Short Term Disability - L. Ottars Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	88.93
ACCE - Assn of Chamber of Commerce Exec	Bill	3/5/2025	659766	ACCE Life AD&D/Long Term Disability/Short Term Disability - M. Cord Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	114.18
ACCE - Assn of Chamber of Commerce Exec	Bill	3/5/2025	659766	ACCE Life AD&D/Long Term Disability/Short Term Disability - P. Rame Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	99.21
ACCE - Assn of Chamber of Commerce Exec	Bill	3/5/2025	659766	ACCE Life AD&D/Long Term Disability/Short Term Disability - S. Vazqr Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	104.36
ACCE - Assn of Chamber of Commerce Exec	Bill	3/5/2025	659766	ACCE Life AD&D/Long Term Disability/Short Term Disability - S. Coles Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	79.84
Travel South USA	Bill	3/5/2025	TSI-29913	Double Booth Occupant Package (Early) - Joan Heikens	Other Sales & Marketing	International Sales & Marketing	International Mkt	1,695.00
Brand Federation, LLC	Bill	3/5/2025	1775	Strategic Consulting -March 2025	Destination Marketing	Destination Marketing	Destination Mkt	8,000.00
Capitol Pancake House	Credit Card Charge	3/5/2025	ExpRpt363	Brittany Alger, CAPITOL PANCAKE & WAFFLE Bfast Meeting with GM	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	61.00
Target	Credit Card Charge	3/5/2025	ExpRpt366	Paz Alejandra Ramello, Bottled water case for tour groups,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	45.39
United Parcel Service	Credit Card Charge	3/5/2025	ExpRpt366	Paz Alejandra Ramello, pop-up booth shipping to Owensboro, KY for S	Administration	Office Administration	Tourism Organizational Support	47.21
Axe Republic	Credit Card Charge	3/5/2025	ExpRpt362	Vazquez, Sandra, TST*AXE REPUBLIC WILLIAM axe-republic-william	Administration	Office Administration	Tourism Organizational Support	495.31
The Inn on Biltmore Estate	Credit Card Charge	3/5/2025	ExpRpt364	Jennifer Case, INN ON BILTMORE FP Lodging for MoJo Conference in	Destination Marketing	Destination Marketing	Destination Mkt	339.00
American Airlines	Credit Card Charge	3/5/2025	ExpRpt367	Morgan Cordle, Plane ticket for Karl Remick from the American Dart As	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	712.56
Eleva	Credit Card Charge	3/5/2025	ExpRpt367	Morgan Cordle, Coffee with Karen Witherspoon, representing Elevate I	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	10.40
American Airlines	Credit Card Charge	3/5/2025	ExpRpt371	Daniela Owen, Flight to Vegas for etourism conference AMERICAN AIF	Destination Marketing	Destination Marketing	Destination Mkt	244.18
Alaska Airlines	Credit Card Charge	3/5/2025	ExpRpt371	Daniela Owen, Flight from Vegas to Washington. Instead of round trip f	Destination Marketing	Destination Marketing	Destination Mkt	126.00
Strangeways	Credit Card Charge	3/5/2025	ExpRpt368	Edward Harris, Muscarelle Michelangelo PreviewReceipt Lost,	Administration	Office Administration	Tourism Organizational Support	16.10
1607 Coffee Company	Credit Card Charge	3/5/2025	ExpRpt368	Edward Harris, Musacrelle Preview Gathering,	Administration	Office Administration	Tourism Organizational Support	8.76
Delta	Credit Card Charge	3/5/2025	ExpRpt370	Emma Schmitz, Flight from TC to SF for the Simpleview Summit. Later	Destination Marketing	Destination Marketing	Destination Mkt	538.37
Delta	Credit Card Credit	3/5/2025	ExpRpt370	Emma Schmitz, I canceled the flight from TC to SF for the Simpleview	Destination Marketing	Destination Marketing	Destination Mkt	-538.37
Duck Donuts	Credit Card Charge	3/5/2025	ExpRpt369	Josue Ayala, Subscription DROPBOX*HSK32X2KSX3M,	Administration	Office Administration	Tourism Organizational Support	11.99
Aberdeen Barn	Credit Card Charge	3/5/2025	ExpRpt373	Jennifer McConnell, Site Visit with Rev Terry, VA State Council Aposto	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	144.86
Sals By Victor	Credit Card Charge	3/5/2025	ExpRpt373	Jennifer McConnell, Lunch with Rev Terry, Brittany Alger, Ed Harris to c	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	134.77
Tipsy Beans	Credit Card Charge	3/5/2025	ExpRpt373	Jennifer McConnell, Breakfast to showcase the destination for VA Stat	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	45.80
LOD Restaurant	Credit Card Charge	3/5/2025	ExpRpt373	Jennifer McConnell, Breakfast with Brittany Rice, Rev Terry, Dani Riley	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	36.27
Patriot Shuttle Williamsburg, LLC	Credit Card Charge	3/5/2025	ExpRpt373	Jennifer McConnell, SQ *PATRIOT SHUTTLE LLC Patriot Shuttle depc	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	1,088.20
Chesapeake Bank	Credit Card Charge	3/5/2025	ExpRpt373	Jennifer McConnell, BLUE TALON BISTRO Lunch with Rev Terry.pdf,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	72.20
TFC Holdco I, LLC - Freeman	Bill	3/6/2025	410001784427	Booth Furnishings and Cleaning for the UMA Motorcoach Expo 2025 -	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	2,313.54
Hampton Roads Chamber of Commerce	Bill	3/6/2025	178380	Ed Harris membership	Administration	Office Administration	Tourism Organizational Support	600.00
MOO, Inc.	Bill	3/6/2025	US86500	Business Cards for Emma, Selena, Jen, and Daniela	Administration	Office Administration	Tourism Organizational Support	384.58
MOO, Inc.	Bill	3/6/2025	US86500	Business Cards for Lori and David	Administration	Office Administration	Tourism Organizational Support	192.29



**Williamsburg Tourism Council**  
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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
MOO, Inc.	Bill	3/6/2025	US86500	Business Cards for Brittany, Jennie, Morgan X 2.	Administration	Office Administration	Tourism Organizational Support	384.59
MOO, Inc.	Bill	3/6/2025	US86500	Business Cards for Ed & Josue	Administration	Office Administration	Tourism Organizational Support	192.29
Paychex	Bill	3/6/2025	8860040	Payroll Service - Vacation Time Tracking System - March	Administration	Office Administration	Tourism Organizational Support	29.00
Hohl	Credit Card Charge	3/6/2025	ExpRpt366	Paz Alejandra Ramello, coffee/meeting with Britt,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	12.08
Axe Republic	Credit Card Charge	3/6/2025	ExpRpt362	Vazquez, Sandra, Employee appreciation day outing TST*AXE REPUI	Administration	Office Administration	Tourism Organizational Support	118.74
Virginia Pilot	Credit Card Charge	3/6/2025	ExpRpt364	Jennifer Case, Online subscription- no receipt,	Administration	Office Administration	Tourism Organizational Support	34.00
Aticha Thai Cuisine	Credit Card Charge	3/6/2025	ExpRpt368	Edward Harris, Lunch meeting ATICHA THAI CUISINE,	Administration	Office Administration	Tourism Organizational Support	39.14
Illy	Credit Card Charge	3/6/2025	ExpRpt368	Edward Harris, ILLY CAFFE WILLIAMSBURG Coffee meeting with Cor	Administration	Office Administration	Tourism Organizational Support	8.58
Paychex	General Journal	3/7/2025	Payroll-TC	Tourism Gross Salary plus bonus	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	51,144.01
Paychex	General Journal	3/7/2025	Payroll-TC	Tourism FICA / FUTA / SUTA	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	3,826.92
Paychex	General Journal	3/7/2025	Payroll-TC	Paychex Payroll Processing Fee	Administration	Office Administration	Tourism Organizational Support	133.46
Principal Financial Group	General Journal	3/7/2025	Payroll-TC	Employer Contribution - 401K (EE Matching)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	2,700.80
Principal Financial Group	General Journal	3/7/2025	Payroll-TC	Employer Contribution - 401K (2% Contribution)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	947.49
Emburse, Inc.	Bill	3/7/2025	2303493	March monthly service expense.	Administration	Office Administration	Tourism Organizational Support	134.82
ExploreBranson.com	Credit Card Charge	3/7/2025	ExpRpt366	Paz Alejandra Ramello, SYTA Event x 2 tickets,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	100.00
Staples	Credit Card Charge	3/7/2025	ExpRpt366	Paz Alejandra Ramello, phone charging cable and thumb drive,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	40.64
Delta	Credit Card Charge	3/7/2025	ExpRpt366	Paz Alejandra Ramello, DELTA AIR Baggage Fee baggage fee for Sel	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	35.00
Marriott	Credit Card Charge	3/7/2025	ExpRpt362	Vazquez, Sandra, MARRIOTT MARQUIS WASH MARRIOTT MARQUI	Destination Marketing	Destination Marketing	Destination Mkt	672.51
Marriott	Credit Card Charge	3/7/2025	ExpRpt362	Vazquez, Sandra, Travel and adventure show - Emma room MARRIOT	Destination Marketing	Destination Marketing	Destination Mkt	672.51
Amazon	Credit Card Charge	3/7/2025	ExpRpt362	Vazquez, Sandra, AMAZON MKTPL*RB3TK05P3 Monitor and keyboar	Administration	Office Administration	Tourism Organizational Support	339.98
United	Credit Card Charge	3/7/2025	ExpRpt367	Morgan Cordle, Morgan's airline ticket to travel from Richmond to Tulsa	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	754.29
Hilton	Credit Card Charge	3/7/2025	ExpRpt367	Morgan Cordle, Morgan's hotel room in Tulsa, OK for Sports ETA.,	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	1,136.33
Hotel Indigo	Credit Card Charge	3/7/2025	ExpRpt371	Daniela Owen, Hotel stay in Williamsburg event for PR event HOTEL IN	Public Relations	Destination Marketing	Destination Mkt	659.65
HMS Host	Credit Card Charge	3/8/2025	ExpRpt366	Paz Alejandra Ramello, STARBUCKS C25 ATL Snack at Atlanta airpor	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	12.47
Lure Seafood and Grille	Credit Card Charge	3/9/2025	ExpRpt366	Paz Alejandra Ramello, Invited Jennifer Ferguson, Group Travel Famil	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	34.63
Kroger	Credit Card Charge	3/9/2025	ExpRpt366	Paz Alejandra Ramello, KROGER #770 snacks and water while attendi	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	22.55
Red Swing Coffee	Credit Card Charge	3/9/2025	ExpRpt366	Paz Alejandra Ramello, Coffee and muffin (lost receipt) at Select Trave	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	13.35
WY Daily	Credit Card Charge	3/9/2025	ExpRpt369	Josue Ayala, WY DAILY SUBSCRIPTION,	Administration	Office Administration	Tourism Organizational Support	8.95
Amazon	Credit Card Charge	3/9/2025	ExpRpt373	Jennifer McConnell, Snacks for welcome amenities for Education First,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	51.38
Amazon	Credit Card Charge	3/9/2025	ExpRpt373	Jennifer McConnell, Water EF 3.10 Amazon.pdf AMAZON RETA* N52I	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	87.58
Amazon	Credit Card Charge	3/9/2025	ExpRpt373	Jennifer McConnell, AMAZON RETA* CE76QQTD3 Water EF 3.10 Am	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	79.90
CAPITAL REGION AIRPORT	Credit Card Charge	3/10/2025	ExpRpt363	Brittany Alger, Parking for Airport, Machine did not produce receipt.,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	25.00
Expedia, Inc.	Credit Card Charge	3/10/2025	ExpRpt363	Brittany Alger, Rental Car Protection for Rental - SEALI Site,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	30.00
Indigo Hotel	Credit Card Charge	3/10/2025	ExpRpt369	Josue Ayala, HOTEL INDIGO WILLIAMSBUR for ed/ Pending invoice r	Administration	Office Administration	Tourism Organizational Support	304.21
IPW	Credit Card Charge	3/10/2025	ExpRpt369	Josue Ayala, US TRAVEL ASSOCIATION IPW purchase/no receipt,	Administration	Office Administration	Tourism Organizational Support	20.00
Verizon Wireless	Bill	3/11/2025	6106351355	Jan. 19 - Feb. 18, 2025 Wireless Monthly Charges	Administration	Office Administration	Tourism Organizational Support	520.00
Verizon Wireless	Bill	3/11/2025	6106351355	Equipment Charges	Administration	Office Administration	Tourism Organizational Support	333.24
Verizon Wireless	Bill	3/11/2025	6106351355	Surcharges and Other Charges & Credits (Equipment)	Administration	Office Administration	Tourism Organizational Support	-36.43
Verizon Wireless	Bill	3/11/2025	6106351355	Taxes, Governmental Surcharges & Fees	Administration	Office Administration	Tourism Organizational Support	15.76
Verizon Wireless	Bill	3/11/2025	6106351355	Late Fee from prior period not removed after call. Effort outways the cr	Administration	Office Administration	Tourism Organizational Support	7.49
Virginia Restaurant Lodging Travel Assoc	Bill	3/11/2025	510210	2025/2026 VRLTA Annual Membership Dues (4/1/2025 to 3/31/2026)	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	850.00
Baltimore Orioles Limited Partnership	Bill	3/11/2025	Visit Wlmsbrg-4-25	1. Signage: Permanent Signage a.Visit Williamsburg will receive one (	Destination Marketing	Destination Marketing	Destination Mkt	50,000.00
Bluegrass Integrated Communications	Bill	3/11/2025	213571	Load Data File - 4 @ 18.5 ea.- February	Destination Marketing	Destination Marketing	Destination Mkt	74.00
Bluegrass Integrated Communications	Bill	3/11/2025	213571	Postage and Freight	Destination Marketing	Destination Marketing	Destination Mkt	1,156.04
Bluegrass Integrated Communications	Bill	3/11/2025	213571	Residential requests X 712- USPS Address Prep, Ink Jet Addressing, &	Destination Marketing	Destination Marketing	Destination Mkt	779.64
Expedia, Inc.	Credit Card Charge	3/11/2025	ExpRpt363	Brittany Alger, Rental Car - HERTZ #0751924 SEALI Site Tour,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	84.86
Alamo Rent A Car	Credit Card Charge	3/11/2025	ExpRpt366	Paz Alejandra Ramello, ALAMO RENT-A-CAR. Select Traveler confere	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	248.20
Delta	Credit Card Charge	3/11/2025	ExpRpt366	Paz Alejandra Ramello, DELTA AIR Baggage Fee Baggage fee for Sel	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	35.00
Delta	Credit Card Charge	3/11/2025	ExpRpt366	Paz Alejandra Ramello, DELTA AIR Seat Fees Seat fee for Select Trav	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	19.99
Hucks	Credit Card Charge	3/11/2025	ExpRpt366	Paz Alejandra Ramello, FUEL for car rental. No receipt at Select Trave	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	12.35
Hampton Inn	Credit Card Charge	3/11/2025	ExpRpt366	Paz Alejandra Ramello, Hotel stay while attending Select Traveler, KY,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	792.98

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Amazon	Credit Card Charge	3/11/2025	ExpRpt362	Vazquez, Sandra, Amazon 32.99.pdf AMAZON MKTPL"E07R65N63,	Administration	Office Administration	Tourism Organizational Support	32.99
Amazon	Credit Card Credit	3/11/2025	ExpRpt362	Vazquez, Sandra, return of keyboard (AMAZON MKTPLACE PMTS,	Administration	Office Administration	Tourism Organizational Support	-19.99
Ninja Transfers	Credit Card Charge	3/11/2025	ExpRpt367	Morgan Cordle, Transfers for Sports Williamsburg logo to put on Adida	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	65.39
Amazon	Credit Card Charge	3/11/2025	ExpRpt367	Morgan Cordle, Hard hat for Morgan to use when giving construction to	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	21.52
Amazon	Credit Card Charge	3/11/2025	ExpRpt367	Morgan Cordle, Safety Vest for Morgan when giving construction tours	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	21.98
TIKTOK	Credit Card Charge	3/11/2025	ExpRpt371	Daniela Owen, 3/11 promoting video on TikTok for 7 days TIKTOK PR	Destination Marketing	Destination Marketing	Destination Mkt	140.00
Meta, Facebook	Credit Card Charge	3/11/2025	ExpRpt371	Daniela Owen, Boosting on Meta, see receipt for specific campaigns F	Destination Marketing	Destination Marketing	Destination Mkt	275.00
TIKTOK	Credit Card Charge	3/11/2025	ExpRpt371	Daniela Owen, Once credit card issue was resolved it picked back up.	Destination Marketing	Destination Marketing	Destination Mkt	140.00
Extraspac	Credit Card Charge	3/11/2025	ExpRpt369	Josue Ayala, EXTRA SPACE,	Administration	Office Administration	Tourism Organizational Support	362.00
Amazon	Credit Card Charge	3/11/2025	ExpRpt369	Josue Ayala, Packs of business card holders for the team Packs of bus	Administration	Office Administration	Tourism Organizational Support	84.60
Amazon	Credit Card Charge	3/11/2025	ExpRpt369	Josue Ayala, Monitor stand for Jackie,	Administration	Office Administration	Tourism Organizational Support	26.87
The AFW Shop	Credit Card Charge	3/11/2025	ExpRpt372	Selena Coles, Ribbon for welcome baskets for journalist,	Public Relations	Destination Marketing	Destination Mkt	13.81
Parkway Printshop LLC	Credit	3/12/2025	1011821-CM	Original order was for 100 with 98 delivered.	Destination Marketing	Destination Marketing	Destination Mkt	-26.24
Le Yaca	Credit Card Charge	3/12/2025	ExpRpt363	Brittany Alger, TST* LE YACA WILLIAMSBURG,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	505.34
Norfolk International	Credit Card Charge	3/12/2025	ExpRpt366	Paz Alejandra Ramello, Parking while travelling to KY for Select Travel	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	48.00
The Cheese Shop	Credit Card Charge	3/12/2025	ExpRpt367	Morgan Cordle, Lunch meeting with Parks and Rec to discuss Huddle L	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	15.36
Saladworks	Credit Card Charge	3/12/2025	ExpRpt368	Edward Harris, Off site lunch meeting SALADWORKS - WILLIAMSBUR	Administration	Office Administration	Tourism Organizational Support	8.53
Eleva	Credit Card Charge	3/12/2025	ExpRpt368	Edward Harris, SQ *ELEVA COLONIAL LLC Coffee meeting,	Administration	Office Administration	Tourism Organizational Support	9.89
Delta	Credit Card Charge	3/12/2025	ExpRpt370	Emma Schmitz, Flights from TC to DC & from SF to TC for DC Travel	Destination Marketing	Destination Marketing	Destination Mkt	749.36
United	Credit Card Charge	3/12/2025	ExpRpt370	Emma Schmitz, Flight from Durham to San Francisco for the Simplevie	Destination Marketing	Destination Marketing	Destination Mkt	373.48
Travel Guard Group	Credit Card Charge	3/12/2025	ExpRpt370	Emma Schmitz, Trip Insurance was added to the trip for the Simplevie	Destination Marketing	Destination Marketing	Destination Mkt	25.17
Amazon	Credit Card Charge	3/12/2025	ExpRpt369	Josue Ayala, Office supplies/no receipt,	Administration	Office Administration	Tourism Organizational Support	15.46
Amazon	Credit Card Charge	3/12/2025	ExpRpt372	Selena Coles, Baskets for welcome baskets for journalists,	Public Relations	Destination Marketing	Destination Mkt	155.95
Hotel Madison Shenandoah Valley	Credit Card Charge	3/12/2025	ExpRpt373	Jennifer McConnell, VTC Summit in Harrisonburg,	Administration	Office Administration	Tourism Organizational Support	63.90
Morgan Cordle	Bill	3/13/2025	REIMB/EXP 02/25	1/2 for Huddle Up Group	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	516.00
Morgan Cordle	Bill	3/13/2025	REIMB/EXP 02/25	1/2 for future sports right holder gifts.	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	516.00
Great America Financial Services	Bill	3/13/2025	38766890	Copier Lease Expense	Administration	Office Administration	Tourism Organizational Support	12.42
Great America Financial Services	Bill	3/13/2025	38766890	Late Fee assessed for February payment received after 2-14-25	Administration	Office Administration	Tourism Organizational Support	131.09
Enterprise Rent-A-Car	Credit Card Charge	3/13/2025	ExpRpt363	Brittany Alger, ENTERPRISE RENT-A-CAR - Huddle Up Group. Extens	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	161.22
Walmart	Credit Card Charge	3/13/2025	ExpRpt366	Paz Alejandra Ramello, water and snacks for group EF Explore,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	95.49
TIKTOK	Credit Card Charge	3/13/2025	ExpRpt371	Daniela Owen, Boosting on TikTok but it was paused due to credit card	Destination Marketing	Destination Marketing	Destination Mkt	35.00
TIKTOK	Credit Card Charge	3/13/2025	ExpRpt371	Daniela Owen, 03/13 promoting video on TikTok TIKTOK PROMOTE,	Destination Marketing	Destination Marketing	Destination Mkt	175.00
Copper Fox Distillery	Credit Card Charge	3/13/2025	ExpRpt368	Edward Harris, Golf Strategy MeetingReceipt Lost,	Administration	Office Administration	Tourism Organizational Support	32.26
1607 Coffee Company	Credit Card Charge	3/13/2025	ExpRpt368	Edward Harris, Coffee meeting Rhonda Khabir TST*1607 COFFEE CO	Administration	Office Administration	Tourism Organizational Support	49.00
Hilton	Credit Card Charge	3/13/2025	ExpRpt370	Emma Schmitz, HILTON SAN FRANCISCO - Hotel for Simpleview Sun	Destination Marketing	Destination Marketing	Destination Mkt	281.29
Allianz Travel	Credit Card Charge	3/13/2025	ExpRpt370	Emma Schmitz, ALLIANZ TRAVEL INSURANCE - Trip Insurance for S	Destination Marketing	Destination Marketing	Destination Mkt	50.58
USPS	Credit Card Charge	3/13/2025	ExpRpt369	Josue Ayala, USPS PO 5197700687,	Administration	Office Administration	Tourism Organizational Support	31.40
Suter Printing-	Bill	3/14/2025	176564	50 Booklets - 8.5 X 11 Booklet 4/4 16 page saddle stitched 14pt cover	Destination Marketing	Destination Marketing	Destination Mkt	292.50
Crystal Springs	Bill	3/14/2025	23461275 031425	Water Filtration Cooler Rental for March 2025	Administration	Office Administration	Tourism Organizational Support	30.23
CW Sweet Tea and Barley	Credit Card Charge	3/14/2025	ExpRpt363	Brittany Alger, Client Lunch - Charged back to room VW covered meal	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	41.22
The Williamsburg Lodge	Credit Card Charge	3/14/2025	ExpRpt363	Brittany Alger, WILLIAMSBURG LGD AUTOG - Client Charged meals t	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	347.61
Amazon	Credit Card Charge	3/14/2025	ExpRpt366	Paz Alejandra Ramello, Popcorn for tour groups Popcorn for tour grou	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	49.40
Adidas	Credit Card Charge	3/14/2025	ExpRpt367	Morgan Cordle, Apparel for Morgan and Josue to wear at Sports ETA ir	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	484.29
TIKTOK	Credit Card Charge	3/14/2025	ExpRpt371	Daniela Owen, 03/14 boosting reel on TikTok for 7 days TIKTOK PRO	Destination Marketing	Destination Marketing	Destination Mkt	140.00
Illy	Credit Card Charge	3/14/2025	ExpRpt368	Edward Harris, Coffee meeting ILLY CAFFE WILLIAMSBURG,	Administration	Office Administration	Tourism Organizational Support	16.66
Los Paisanos	Credit Card Charge	3/14/2025	ExpRpt369	Josue Ayala, Lunch with team Lunch with team at Los Paisanos,	Administration	Office Administration	Tourism Organizational Support	281.38
VADMO	Credit Card Charge	3/14/2025	ExpRpt369	Josue Ayala, VADMO Spring symposium but was refunded,	Destination Marketing	Destination Marketing	Destination Mkt	80.00
SnapWidget	Credit Card Charge	3/14/2025	ExpRpt369	Josue Ayala, PADDLE.NET* SNAPWIDGET,	Destination Marketing	Destination Marketing	Destination Mkt	10.93
VADMO	Credit Card Charge	3/14/2025	ExpRpt372	Selena Coles, VADMO/IRGO awards registration,	Public Relations	Destination Marketing	Destination Mkt	279.00
SNO TO GO	Credit Card Charge	3/15/2025	ExpRpt368	Edward Harris, SNO TO GO Team meeting huddle,	Administration	Office Administration	Tourism Organizational Support	18.96
Chesapeake Bank	Credit Card Charge	3/16/2025	ExpRpt366	Paz Alejandra Ramello, UPS receipt for booth shipment from KY to Wil	Administration	Office Administration	Tourism Organizational Support	67.58

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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Zoom Video Communications Inc	Credit Card Charge	3/16/2025	ExpRpt369	Josue Ayala, Zoom,	Administration	Office Administration	Tourism Organizational Support	67.16
Patriot Shuttle Williamsburg, LLC	Credit Card Charge	3/16/2025	ExpRpt373	Jennifer McConnell, SQ *PATRIOT SHUTTLE LLC Patriot Shuttle depc	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	1,088.20
Oleta Coach Lines, Inc.	Bill	3/17/2025	149	1 (55 passenger) bus rental for transportation during Fam Tour	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	1,500.00
Open Gym Premier, LLC	Bill	3/17/2025	OGP-0659	FY27 - Historic Triangle Economic Impact Grant Adidas 3SSB Circuit Iv	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	5,000.00
SYTA Student & Youth Travel Association	Bill	3/17/2025	SYTA-15797	Supplier/Seller Taking Appointments - 1 Book (Early) > Candace Masei	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	1,575.00
SYTA Student & Youth Travel Association	Bill	3/17/2025	SYTA-15796	Supplier/Seller Taking Appointments - 1 Book (Early) > Allison Morgan	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	1,575.00
SYTA Student & Youth Travel Association	Bill	3/17/2025	SYTA-15795	Supplier/Seller Taking Appointments - 1 Book (Early) > Joan Heikens	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	1,575.00
SYTA Student & Youth Travel Association	Bill	3/17/2025	SYTA-15798	Supplier/Seller Taking Appointments - (Non-Member) (Early) > Brittany	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	1,575.00
American Airlines	Credit Card Charge	3/17/2025	ExpRpt364	Jennifer Case, Flight to Asheville, NC for Mojo Conference Flight to Asi	Destination Marketing	Destination Marketing	Destination Mkt	424.36
American Airlines	Credit Card Charge	3/17/2025	ExpRpt364	Jennifer Case, Extra change for legroom for Asheville Flight for Mojo c	Destination Marketing	Destination Marketing	Destination Mkt	60.75
Allianz Travel	Credit Card Charge	3/17/2025	ExpRpt364	Jennifer Case, Insurance for Asheville, NC flight for Mojo Conference-	Destination Marketing	Destination Marketing	Destination Mkt	36.87
Michaels	Credit Card Charge	3/17/2025	ExpRpt364	Jennifer Case, Gift bags for 250 board giveaways,	Destination Marketing	Destination Marketing	Destination Mkt	18.18
American Airlines	Credit Card Charge	3/17/2025	ExpRpt367	Morgan Cordle, Flight for Alison Reinhold. The original flight was cancel	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	1,619.18
Hilton	Credit Card Charge	3/17/2025	ExpRpt367	Morgan Cordle, Hotel room for Josue Ayala for Sports ETA in Tulsa, OI	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	1,144.63
1607 Coffee Company	Credit Card Charge	3/17/2025	ExpRpt368	Edward Harris, Breakfast Meeting TST*1607 COFFEE COMPANY,	Administration	Office Administration	Tourism Organizational Support	19.99
Hohl	Credit Card Charge	3/17/2025	ExpRpt368	Edward Harris, Coffee meeting TST*HOHL- WILLIAMSBURG,	Administration	Office Administration	Tourism Organizational Support	6.73
ChatbotAI	Credit Card Charge	3/17/2025	ExpRpt369	Josue Ayala, PADDLE.NET* CHATBOTAI subscription/Invoice pending	Administration	Office Administration	Tourism Organizational Support	39.99
American Airlines	Credit Card Charge	3/17/2025	ExpRpt369	Josue Ayala, Flight for Sports ETA AMERICAN AIR0012223707153,	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	776.37
American Airlines	Credit Card Charge	3/17/2025	ExpRpt369	Josue Ayala, Extraspace for cabin AMERICAN AIR0010622206884,	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	133.50
Staples	Credit Card Charge	3/17/2025	ExpRpt373	Jennifer McConnell, Nametag items for HUG,	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	54.99
Connect Travel LLC	Bill	3/18/2025	IO-00098768-CTR1106	Registration for Connect RTO Spring 2025	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	1,895.00
Gallup	Credit Card Charge	3/18/2025	ExpRpt362	Vazquez, Sandra, Clifton strengths for J. Lavan GALLUP,	Administration	Office Administration	Tourism Organizational Support	59.99
Meta, Facebook	Credit Card Charge	3/18/2025	ExpRpt371	Daniela Owen, Meta - Facebook & Instagram Social Media Boosting F	Destination Marketing	Destination Marketing	Destination Mkt	275.00
Coastal Thirst Beach Deli	Credit Card Charge	3/18/2025	ExpRpt369	Josue Ayala, For board meeting,	Administration	Office Administration	Tourism Organizational Support	262.66
Coastal Thirst Beach Deli	Credit Card Charge	3/18/2025	ExpRpt369	Josue Ayala, Last second purchase for Robyn,	Administration	Office Administration	Tourism Organizational Support	15.72
Aromas	Credit Card Charge	3/18/2025	ExpRpt369	Josue Ayala, Meeting with Edward Harris no receipt,	Administration	Office Administration	Tourism Organizational Support	13.31
Chesapeake Bank	Credit Card Charge	3/18/2025	ExpRpt369	Josue Ayala, Drink purchase for board meeting,	Administration	Office Administration	Tourism Organizational Support	8.42
Coastal Thirst Beach Deli	Credit Card Charge	3/18/2025	ExpRpt369	Josue Ayala, Coffee purchase for board members/no receipt,	Administration	Office Administration	Tourism Organizational Support	4.92
Giuseppes Italian Restaurant	Credit Card Charge	3/18/2025	ExpRpt373	Jennifer McConnell, Dinner to showcase destination during HUG Dinn	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	4,045.28
Ale Werks	Credit Card Charge	3/18/2025	ExpRpt373	Jennifer McConnell, HUG sample of our breweries during FAM,	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	286.80
Strategic Marketing & Research	Bill	3/18/2025	0012119-IN	Professional fees - March 2025	Destination Marketing	Destination Marketing	Destination Mkt	16,500.00
Suter Printing-	Bill	3/19/2025	176590	150 Two-Sided Full Color Flyers "Tours That Move You"	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	117.00
The Group Travel Leader	Bill	3/19/2025	2025-28723	Publication Marketing - Group Travel Leader Apr 2025 1/2 Page GO S	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	2,400.00
Leisure Media 360, Inc.	Bill	3/19/2025	83855	Virginia.org Banner Ads March 2025 Mobile Footer - 150,000 impressi	Destination Marketing	Destination Marketing	Destination Mkt	1,920.00
Enterprise Rent-A-Car	Credit Card Charge	3/19/2025	ExpRpt363	Brittany Alger, Enterprise Rental Agreement 7L1GN7.pdf ENTERPRISI	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	235.86
Chesapeake Bank	Credit Card Charge	3/19/2025	ExpRpt366	Paz Alejandra Ramello, UPS schedule package pick up UPS*29K2F92	Administration	Office Administration	Tourism Organizational Support	14.75
United	Credit Card Credit	3/19/2025	ExpRpt367	Morgan Cordle, Refund for one of Alison Reinhold's cancelled flights fo	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	-212.18
Chesapeake Bank	Credit Card Charge	3/19/2025	ExpRpt369	Josue Ayala, Office supplies purchase,	Administration	Office Administration	Tourism Organizational Support	80.58
Staples	Credit Card Charge	3/19/2025	ExpRpt369	Josue Ayala, Supplies for office,	Administration	Office Administration	Tourism Organizational Support	70.46
Water Street Grill	Credit Card Charge	3/19/2025	ExpRpt373	Jennifer McConnell, HUG lunch in Yorktown during FAM,	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	1,058.58
Richmond Parking	Credit Card Charge	3/19/2025	ExpRpt373	Jennifer McConnell, Parking during HUG FAM,	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	24.35
Culture Cafe	Bill	3/20/2025	17	Sports Advisory Meeting 3-19-25	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	300.00
Expedia, Inc.	Credit Card Charge	3/20/2025	ExpRpt362	Vazquez, Sandra, EXPEDIA *****6018 Car ins 96.00 for expedia re	Destination Marketing	Destination Marketing	Destination Mkt	96.00
Old City Barbeque	Credit Card Charge	3/20/2025	ExpRpt367	Morgan Cordle, Lunch meeting with Galina Yordanova and Palvin Yord	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	57.29
Delta	Credit Card Credit	3/20/2025	ExpRpt367	Morgan Cordle, Reimbursement for MADELINE RASCON from USA Fi	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	-339.18
TIKTOK	Credit Card Charge	3/20/2025	ExpRpt371	Daniela Owen, 03/20 boosting reel on TikTok for 7 days TIKTOK PRO	Destination Marketing	Destination Marketing	Destination Mkt	112.00
TIKTOK	Credit Card Charge	3/20/2025	ExpRpt371	Daniela Owen, 3/20 promoting reel on TikTok for 7 days TIKTOK PRO	Destination Marketing	Destination Marketing	Destination Mkt	140.00
Walmart	Credit Card Charge	3/20/2025	ExpRpt373	Jennifer McConnell, Water for Education First welcome amenities,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	7.58
Paychex	General Journal	3/21/2025	Payroll-TC	Tourism Gross Salary plus bonus	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	51,043.63
Paychex	General Journal	3/21/2025	Payroll-TC	Tourism FICA / FUTA / SUTA	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	3,813.21
Paychex	General Journal	3/21/2025	Payroll-TC	Paychex Payroll Processing Fee	Administration	Office Administration	Tourism Organizational Support	133.46

**Williamsburg Tourism Council**  
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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Principal Financial Group	General Journal	3/21/2025	Payroll-TC	Employer Contribution - 401K (EE Matching)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	2,694.78
Principal Financial Group	General Journal	3/21/2025	Payroll-TC	Employer Contribution - 401K (2% Contribution)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	945.49
Sands Anderson	Bill	3/21/2025	716570	1/02/25 RHH Conference with Ana Franzoni regarding final report.	Administration	Office Administration	Tourism Organizational Support	42.00
Sands Anderson	Bill	3/21/2025	716570	1/09/25 RHH Review of attorney client privilege issues.	Administration	Office Administration	Tourism Organizational Support	84.00
Sands Anderson	Bill	3/21/2025	716570	12/04/24 HHL Legal review and analysis of services contract; communi	Administration	Office Administration	Tourism Organizational Support	252.00
Sands Anderson	Bill	3/21/2025	716570	1/10/25 RHH Review of email from Ana Franzoni	Administration	Office Administration	Tourism Organizational Support	42.00
Sands Anderson	Bill	3/21/2025	716570	1/10/25 ACF Investigation Report shell	Administration	Office Administration	Tourism Organizational Support	180.00
Sands Anderson	Bill	3/21/2025	716570	1/24/25 RHH Review of issues to prepare report on investigation	Administration	Office Administration	Tourism Organizational Support	84.00
Sands Anderson	Bill	3/21/2025	716570	1/24/25 ACF Drafting investigation report.	Administration	Office Administration	Tourism Organizational Support	420.00
Sands Anderson	Bill	3/21/2025	716570	1/27/25 ACF Drafting investigation report.	Administration	Office Administration	Tourism Organizational Support	420.00
Sands Anderson	Bill	3/21/2025	716570	2/03/25 ACF Drafting investigation report.	Administration	Office Administration	Tourism Organizational Support	120.00
Sands Anderson	Bill	3/21/2025	716570	2/04/25 RHH Conference with Ana Franzoni regarding investigation re	Administration	Office Administration	Tourism Organizational Support	84.00
Sands Anderson	Bill	3/21/2025	716570	2/04/25 ACF Drafting investigation report.	Administration	Office Administration	Tourism Organizational Support	1,440.00
Sands Anderson	Bill	3/21/2025	716570	2/05/25 ACF Finalizing draft report for Robyn's review.	Administration	Office Administration	Tourism Organizational Support	150.00
Sands Anderson	Bill	3/21/2025	716570	3/18/25 RHH Finalize report for Executive Committee and deliver repx	Administration	Office Administration	Tourism Organizational Support	294.00
The Group Travel Leader	Bill	3/21/2025	2025-28726	Internal Paid Media - Digital - Group Travel Leader - DIGITAL E-blast -	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	1,000.00
The Group Travel Leader	Bill	3/21/2025	2025-28730	Internal Paid Media - Digital - Small Market Meetings - DIGITAL E-New	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	250.00
Amazon	Credit Card Charge	3/21/2025	ExpRpt362	Vazquez, Sandra, Chair mat for new desk setup AMAZON RETA* 7G3f	Administration	Office Administration	Tourism Organizational Support	37.14
Amazon	Credit Card Charge	3/21/2025	ExpRpt362	Vazquez, Sandra, Office supply- notebooks AMAZON MKTPL*Y14JY0E	Administration	Office Administration	Tourism Organizational Support	16.99
TIKTOK	Credit Card Charge	3/21/2025	ExpRpt371	Daniela Owen, 3/21 boosting reel on TikTok for 7 days TIKTOK PROM	Destination Marketing	Destination Marketing	Destination Mkt	140.00
Retros	Credit Card Charge	3/21/2025	ExpRpt371	Daniela Owen, SQ "RETRO'S Lunch with influencer Shanisse and her i	Public Relations	Destination Marketing	Destination Mkt	22.99
Meta, Facebook	Credit Card Charge	3/21/2025	ExpRpt371	Daniela Owen, Meta - Facebook & Instagram Social Media Boosting F	Destination Marketing	Destination Marketing	Destination Mkt	275.00
Inn Ristoration	Credit Card Charge	3/21/2025	ExpRpt368	Edward Harris, Lunch meeting Lunch Meeting,	Administration	Office Administration	Tourism Organizational Support	33.20
1607 Coffee Company	Credit Card Charge	3/21/2025	ExpRpt368	Edward Harris, Coffee Meeting TST*1607 COFFEE COMPANY,	Administration	Office Administration	Tourism Organizational Support	22.61
Amazon	Credit Card Charge	3/21/2025	ExpRpt369	Josue Ayala, Office supplies,	Administration	Office Administration	Tourism Organizational Support	59.96
The Williamsburg Winery	Credit Card Charge	3/21/2025	ExpRpt373	Jennifer McConnell, Mailing out wine raffle winnings,	Administration	Office Administration	Tourism Organizational Support	59.64
Amazon	Credit Card Charge	3/21/2025	ExpRpt373	Jennifer McConnell, Water for EF welcome amenities Education First v	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	36.20
The Williamsburg Winery	Credit Card Charge	3/21/2025	ExpRpt373	Jennifer McConnell, Mailing wine out to raffle winners for Brittany,	Administration	Office Administration	Tourism Organizational Support	29.92
The Williamsburg Winery	Credit Card Charge	3/21/2025	ExpRpt373	Jennifer McConnell, Buying wine for a raffle winner for Brittany,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	33.38
Hyatt	Credit Card Charge	3/23/2025	ExpRpt366	Paz Alejandra Ramello, Snack while attending VTC/CRUSA,	Other Sales & Marketing	International Sales & Marketing	International Mkt	11.40
Amazon	Credit Card Charge	3/23/2025	ExpRpt362	Vazquez, Sandra, Phone supplies for Jackie AMAZON MKTPL*B09II6f	Administration	Office Administration	Tourism Organizational Support	33.69
Amazon	Credit Card Charge	3/23/2025	ExpRpt362	Vazquez, Sandra, Office supply for new hires AMAZON RETA* BL7J01	Administration	Office Administration	Tourism Organizational Support	25.98
Amazon	Credit Card Charge	3/23/2025	ExpRpt362	Vazquez, Sandra, AMAZON MKTPL*3V1MV2D93,	Administration	Office Administration	Tourism Organizational Support	22.90
Meta, Facebook	Credit Card Charge	3/23/2025	ExpRpt371	Daniela Owen, Meta - Facebook & Instagram Social Media Boosting F	Destination Marketing	Destination Marketing	Destination Mkt	275.00
Eleva	Credit Card Charge	3/23/2025	ExpRpt368	Edward Harris, Coffee MeetingReceipt Lost,	Administration	Office Administration	Tourism Organizational Support	16.74
Verizon Wireless	Bill	3/24/2025	6108831812	Feb. 19 - Mar. 18, 2025 Wireless Monthly Charges	Administration	Office Administration	Tourism Organizational Support	612.00
Verizon Wireless	Bill	3/24/2025	6108831812	Equipment Charges	Administration	Office Administration	Tourism Organizational Support	333.24
Verizon Wireless	Bill	3/24/2025	6108831812	Surcharges and Other Charges & Credits (Equipment)	Administration	Office Administration	Tourism Organizational Support	-32.58
Verizon Wireless	Bill	3/24/2025	6108831812	Taxes, Governmental Surcharges & Fees	Administration	Office Administration	Tourism Organizational Support	18.99
Traverse Reproduction & Supply Co., Inc.	Bill	3/24/2025	105225	3 - Color Print Geometrix Replacement Fabric Panels @122.40 each -	Destination Marketing	Destination Marketing	Destination Mkt	367.20
Traverse Reproduction & Supply Co., Inc.	Bill	3/24/2025	105225	1 - Color Print Geometrix Replacement Fabric Panels @122.40 each -	Destination Marketing	Destination Marketing	Destination Mkt	122.40
Traverse Reproduction & Supply Co., Inc.	Bill	3/24/2025	105225	UPS 2-Day Air	Destination Marketing	Destination Marketing	Destination Mkt	22.81
Traverse Reproduction & Supply Co., Inc.	Bill	3/24/2025	105226	Merchandise - 2 - 220011 Hard Case w/Wheels @ 389.90 each - Squar	Destination Marketing	Destination Marketing	Destination Mkt	779.80
Traverse Reproduction & Supply Co., Inc.	Bill	3/24/2025	105226	UPS Ground X 2 @ 58.24 each	Destination Marketing	Destination Marketing	Destination Mkt	116.48
Destinations International	Bill	3/24/2025	341951	Event Impact Calculator - Meetings, Sports, Festivals Bundle 04/01/20;	Destination Marketing	Destination Marketing	Destination Mkt	16,463.00
Canva	Credit Card Charge	3/24/2025	ExpRpt367	Morgan Cordle, Parking for Morgan to attend Sports Virginia in person	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	15.00
City Parking	Credit Card Charge	3/24/2025	ExpRpt367	Morgan Cordle, Parking for Morgan to attend Sports Virginia in person	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	15.00
American Airlines	Credit Card Charge	3/24/2025	ExpRpt371	Daniela Owen, Flight from NYC to ORF from PR event AMERICAN AIF	Public Relations	Destination Marketing	Destination Mkt	178.49
Aromas	Credit Card Charge	3/24/2025	ExpRpt368	Edward Harris, Coffee Meeting (Budget)Receipt Lost,	Administration	Office Administration	Tourism Organizational Support	8.83
Chesapeake Bank	Credit Card Charge	3/24/2025	ExpRpt368	Edward Harris, Budget HuddleReceipt Lost,	Administration	Office Administration	Tourism Organizational Support	8.49
Wynn Las Vegas	Credit Card Charge	3/24/2025	ExpRpt369	Josue Ayala, WYNN LAS VEGAS HOTEL/Standing by for receipt,	Administration	Office Administration	Tourism Organizational Support	316.33

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Virginia Tourism Authority	Credit Card Charge	3/24/2025	ExpRpt369	Josue Ayala, VTC Participation fee VTC Participation fee,	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	200.00
Mellow Mushroom	Credit Card Charge	3/24/2025	ExpRpt369	Josue Ayala, Welcome lunch for Jackie MELLOW MUSHROOM #231, Administration	Administration	Office Administration	Tourism Organizational Support	178.56
Chesapeake Bank	Credit Card Charge	3/24/2025	ExpRpt372	Selena Coles, Melissa Galandak with MMGY came into town to attend Public Relations	Destination Marketing	Destination Marketing	Destination Mkt	120.52
Delta	Credit Card Charge	3/24/2025	ExpRpt372	Selena Coles, Ticket for the PR media event. Williamsburgs meets Will Public Relations	Destination Marketing	Destination Marketing	Destination Mkt	376.97
Amazon	Credit Card Charge	3/24/2025	ExpRpt373	Jennifer McConnell, Education First water for welcome amenities Wate Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	36.20
Sea World Parks & Entertainment	Bill	3/25/2025	BG- Huddle Grp 3-17	Incentive funds for various Sports initiatives to drive Heads in Beads - I Other Sales & Marketing	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	2,000.00
Virginia Tourism Authority	Bill	3/25/2025	INV11056	India Participation sponsorship	Other Sales & Marketing	International Sales & Marketing	International Mkt	2,000.00
Connexons	Credit Card Charge	3/25/2025	ExpRpt366	Paz Alejandra Ramello, Connexons Travel Specialists (hotel bills, Hyat Other Sales & Marketing	Other Sales & Marketing	International Sales & Marketing	International Mkt	1,647.74
Delta	Credit Card Charge	3/25/2025	ExpRpt366	Paz Alejandra Ramello, Delta seat 3.25.25 (India trip).pdf DELTA AIR \$ Other Sales & Marketing	Other Sales & Marketing	International Sales & Marketing	International Mkt	59.99
Starbucks	Credit Card Charge	3/25/2025	ExpRpt368	Edward Harris, Lunch MeetingReceipt Lost,	Administration	Office Administration	Tourism Organizational Support	23.98
The Williamsburg Lodge	Credit Card Charge	3/25/2025	ExpRpt368	Edward Harris, Ken Burns Preview at Colonial WilliamsburgReceipt Lost Administration	Administration	Office Administration	Tourism Organizational Support	6.88
Adobe	Credit Card Charge	3/25/2025	ExpRpt369	Josue Ayala, Adobe Adobe,	Administration	Office Administration	Tourism Organizational Support	377.87
Colonial Williamsburg Visitor Center	Credit Card Charge	3/25/2025	ExpRpt369	Josue Ayala, Parking fee/No receipt,	Administration	Office Administration	Tourism Organizational Support	20.35
Amazon	Credit Card Charge	3/25/2025	ExpRpt373	Jennifer McConnell, AMAZON RETA* T89RB20X3,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	136.81
Brittany Alger	Bill	3/26/2025	02/25 - REIMB/EXP	Mileage reimbursement for airport - to and from Rendezvous South	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	92.12
Brittany Alger	Bill	3/26/2025	02/25 - REIMB/EXP	Uber Transportation - to Event Center. Personally paid for	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	17.93
Brittany Alger	Bill	3/26/2025	02/25 - REIMB/EXP	Snack in Airport	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	7.56
Brittany Alger	Bill	3/26/2025	02/25 - REIMB/EXP	Personally paid for parking for Rendezvous South	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	48.00
Brittany Alger	Bill	3/26/2025	02/25 - REIMB/EXP	Uber Transportation to Airport. Personally paid for.	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	34.10
Brittany Alger	Bill	3/26/2025	02/25 - REIMB/EXP	Mileage reimbursement for VTC Meeting.VTC Meetings does not have	Other Sales & Marketing	International Sales & Marketing	International Mkt	102.20
Huddle Up Group	Bill	3/26/2025	64	Service Cost for Rights Holders	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	12,500.00
Air India	Credit Card Charge	3/26/2025	ExpRpt366	Paz Alejandra Ramello, Air India baggage fee 3.26.25 Baggage fee,	Other Sales & Marketing	International Sales & Marketing	International Mkt	59.63
Meta, Facebook	Credit Card Charge	3/26/2025	ExpRpt371	Daniela Owen, Meta - Facebook & Instagram Social Media Boosting F	Destination Marketing	Destination Marketing	Destination Mkt	275.00
Illy	Credit Card Charge	3/26/2025	ExpRpt368	Edward Harris, Presentation for CLS GroupReceipt Lost,	Administration	Office Administration	Tourism Organizational Support	22.69
Saladworks	Credit Card Charge	3/26/2025	ExpRpt368	Edward Harris, Ken Burns Post Event - Colonial WilliamsburgReceipt L	Administration	Office Administration	Tourism Organizational Support	21.12
Staples	Credit Card Charge	3/26/2025	ExpRpt369	Josue Ayala, Office supplies,	Administration	Office Administration	Tourism Organizational Support	777.90
Aticha Thai Cuisine	Credit Card Charge	3/27/2025	ExpRpt368	Edward Harris, Meeting - Remodel DiscussionReceipt Lost,	Administration	Office Administration	Tourism Organizational Support	45.06
Aromas	Credit Card Charge	3/27/2025	ExpRpt368	Edward Harris, Golf Shirt MeetingReceipt Lost,	Administration	Office Administration	Tourism Organizational Support	8.83
Sheetz	Credit Card Charge	3/27/2025	ExpRpt369	Josue Ayala, Driving back and forth to Fredericksburg visitor center,	Destination Marketing	Destination Marketing	Destination Mkt	66.70
Wawa	Credit Card Charge	3/27/2025	ExpRpt369	Josue Ayala, Breakfast and drink/no receipt,	Destination Marketing	Destination Marketing	Destination Mkt	8.34
Tito's Diner	Credit Card Charge	3/27/2025	ExpRpt369	Josue Ayala, Lunch with reps from other DMO's TST* TITOS DINER,	Destination Marketing	Destination Marketing	Destination Mkt	23.12
Trident	Credit Card Charge	3/28/2025	ExpRpt366	Paz Alejandra Ramello, Trident room service \$41.50 Room serviceEIH	Other Sales & Marketing	International Sales & Marketing	International Mkt	41.50
Wawa	Credit Card Charge	3/28/2025	ExpRpt362	Vazquez, Sandra, WAWA 699 Gas for drive to DC,	Destination Marketing	Destination Marketing	Destination Mkt	26.21
Giuseppes Italian Restaurant	Credit Card Charge	3/28/2025	ExpRpt371	Daniela Owen, Dinner with Sylvia and Ben for the Samantha Brown shc	Destination Marketing	Destination Marketing	Destination Mkt	61.43
La tienda	Credit Card Charge	3/28/2025	ExpRpt371	Daniela Owen, Lunch with the director of the Samantha Brown Show ar	Destination Marketing	Destination Marketing	Destination Mkt	122.26
Billsburg Brewery	Credit Card Charge	3/28/2025	ExpRpt371	Daniela Owen, Purchased one drink for Sylvia and a NA drink for me w	Destination Marketing	Destination Marketing	Destination Mkt	14.40
TIKTOK	Credit Card Charge	3/28/2025	ExpRpt371	Daniela Owen, 3/28 boosting reel on TikTok for 7 days TIKTOK PROM	Destination Marketing	Destination Marketing	Destination Mkt	238.00
American Airlines	Credit Card Charge	3/28/2025	ExpRpt368	Edward Harris, Travel to Vegas Booked - eTourism SummitNote: Will /	Administration	Office Administration	Tourism Organizational Support	878.37
1607 Coffee Company	Credit Card Charge	3/28/2025	ExpRpt368	Edward Harris, Coffee MeetingReceipt Lost,	Administration	Office Administration	Tourism Organizational Support	22.61
1607 Coffee Company	Credit Card Charge	3/28/2025	ExpRpt368	Edward Harris, Coffee MeetingReceipt Lost,	Administration	Office Administration	Tourism Organizational Support	11.64
ZUMO THAI RESTAURANT	Credit Card Charge	3/28/2025	ExpRpt370	Emma Schmitz, ZUMO THAI RESTAURANT - Friday Night Dinner in D	Destination Marketing	Destination Marketing	Destination Mkt	62.22
William Pitt Store	Credit Card Charge	3/28/2025	ExpRpt372	Selena Coles, Elena Barassi and Katrina Lobley (travel travelers) wanted	Public Relations	Destination Marketing	Destination Mkt	7.49
The Cheese Shop	Credit Card Charge	3/28/2025	ExpRpt372	Selena Coles, Myself, Katrina Lobley, Elena Barassi and Kristen Veste	Public Relations	Destination Marketing	Destination Mkt	63.86
CAPITAL REGION AIRPORT	Credit Card Charge	3/29/2025	ExpRpt366	Paz Alejandra Ramello, Parking while attending India Sales Mission,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	102.00
Starbucks	Credit Card Charge	3/29/2025	ExpRpt362	Vazquez, Sandra, MARRIOTT MARQUISWASHDC Breakfast,	Destination Marketing	Destination Marketing	Destination Mkt	12.73
Dc convention center	Credit Card Charge	3/29/2025	ExpRpt362	Vazquez, Sandra, AMK W E W CC PUBLIC FOODS Drink - soda,	Destination Marketing	Destination Marketing	Destination Mkt	4.50
Masala Craft	Credit Card Charge	3/29/2025	ExpRpt364	Jennifer Case, Scouting for Samantha Brown Show,	Destination Marketing	Destination Marketing	Destination Mkt	93.01
Not Another Pancake House	Credit Card Charge	3/29/2025	ExpRpt364	Jennifer Case, Samantha Brown scouting trip,	Destination Marketing	Destination Marketing	Destination Mkt	55.16
MCKENZIE APOTHECARY	Credit Card Charge	3/29/2025	ExpRpt364	Jennifer Case, Samantha Brown scouting trip,	Destination Marketing	Destination Marketing	Destination Mkt	7.84
Hilton	Credit Card Charge	3/29/2025	ExpRpt371	Daniela Owen, Dinner in San Diego - Social Media Conference HILTC	Destination Marketing	Destination Marketing	Destination Mkt	33.41
Starbucks	Credit Card Charge	3/29/2025	ExpRpt371	Daniela Owen, Breakfast at Charlotte Airport on the way to Social Med	Destination Marketing	Destination Marketing	Destination Mkt	15.00

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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Richard Walker's Pancake House Downtown	Credit Card Charge	3/29/2025	ExpRpt371	Daniela Owen, Lunch in San Diego Social Media Conference TST*RIC	Destination Marketing	Destination Marketing	Destination Mkt	36.05
Queen City Market	Credit Card Charge	3/29/2025	ExpRpt371	Daniela Owen, LS QUEEN CITY MARKET Hold over snack for 5.5 hou	Destination Marketing	Destination Marketing	Destination Mkt	4.82
Uber	Credit Card Charge	3/29/2025	ExpRpt371	Daniela Owen, Airport to hotel in San Diego for Social Media Conferen	Destination Marketing	Destination Marketing	Destination Mkt	29.00
Casa Pearl	Credit Card Charge	3/29/2025	ExpRpt372	Selena Coles, Sylvia went to scout Casa Pearl for the production and n	Destination Marketing	Destination Marketing	Destination Mkt	31.01
Gabriel Archer Tavern	Credit Card Charge	3/29/2025	ExpRpt372	Selena Coles, Lunch with travel journalist and driver - myself, Elena Ba	Destination Marketing	Destination Marketing	Destination Mkt	187.51
King's Arm Tavern	Credit Card Charge	3/29/2025	ExpRpt372	Selena Coles, Dinner with Travel Journalist. Selena Coles, Elena Bara	Destination Marketing	Destination Marketing	Destination Mkt	276.40
The Williamsburg Lodge	Credit Card Charge	3/29/2025	ExpRpt372	Selena Coles, Travel Journalist Kristen Vestegaard hotel receipt from ti	Destination Marketing	Destination Marketing	Destination Mkt	282.58
1607 Coffee Company	Credit Card Charge	3/29/2025	ExpRpt372	Selena Coles, Breakfast with travel journalists Elena Barassi, Katrina L	Destination Marketing	Destination Marketing	Destination Mkt	92.25
The Williamsburg Lodge	Credit Card Charge	3/29/2025	ExpRpt372	Selena Coles, Travel Journalist Katrina Lobely hotel receipt from Willie	Destination Marketing	Destination Marketing	Destination Mkt	257.58
The Williamsburg Lodge	Credit Card Charge	3/29/2025	ExpRpt372	Selena Coles, Pabilto Catapang the driver hotel receipt from WILLIAM	Destination Marketing	Destination Marketing	Destination Mkt	282.58
The Williamsburg Lodge	Credit Card Charge	3/29/2025	ExpRpt372	Selena Coles, Travel Journalist Elena Barassi hotel receipt from WILLI	Destination Marketing	Destination Marketing	Destination Mkt	257.58
Marriott	Credit Card Charge	3/30/2025	ExpRpt362	Vazquez, Sandra, MARRIOTT MARQUIS WASH Travel adventure sho	Destination Marketing	Destination Marketing	Destination Mkt	106.09
Clover parking	Credit Card Charge	3/30/2025	ExpRpt362	Vazquez, Sandra, LAZ PKG M07445CLOVER FL Parking for last day c	Destination Marketing	Destination Marketing	Destination Mkt	30.00
Stauf?'s coffee	Credit Card Charge	3/30/2025	ExpRpt362	Vazquez, Sandra, MARRIOTT MARQUISWASHDC Breakfast,	Destination Marketing	Destination Marketing	Destination Mkt	15.43
Marriott	Credit Card Charge	3/30/2025	ExpRpt362	Vazquez, Sandra, MARRIOTT MARQUIS WASH travel and adventure :	Destination Marketing	Destination Marketing	Destination Mkt	261.79
RPM	Credit Card Charge	3/30/2025	ExpRpt362	Vazquez, Sandra, TST* LEYE - RPM ITALIAN - Lunch and dinner for T	Destination Marketing	Destination Marketing	Destination Mkt	133.85
Fat Canary	Credit Card Charge	3/30/2025	ExpRpt364	Jennifer Case, Samantha Brown scouting trip,	Destination Marketing	Destination Marketing	Destination Mkt	140.68
Coastal Thirst Beach Deli	Credit Card Charge	3/30/2025	ExpRpt364	Jennifer Case, Samantha Brown scouting trip,	Destination Marketing	Destination Marketing	Destination Mkt	11.15
Meta, Facebook	Credit Card Charge	3/30/2025	ExpRpt371	Daniela Owen, Boosting on Meta see receipt for specific campaigns FA	Destination Marketing	Destination Marketing	Destination Mkt	303.00
Portables	Credit Card Charge	3/30/2025	ExpRpt371	Daniela Owen, Lunch in San Diego - Social Media Conference SAN D	Destination Marketing	Destination Marketing	Destination Mkt	31.44
San Diego Convention Center	Credit Card Charge	3/30/2025	ExpRpt371	Daniela Owen, Snack at Social Media Conference SAN DIEGO CON\	Destination Marketing	Destination Marketing	Destination Mkt	10.78
Raku Asian Dining	Credit Card Charge	3/30/2025	ExpRpt368	Edward Harris, Dinner (Travel to US Travel Association's Annual "Desti	Administration	Office Administration	Tourism Organizational Support	46.77
Wawa	Credit Card Charge	3/30/2025	ExpRpt370	Emma Schmitz, Gas for the rental Car at WAWA 699,	Destination Marketing	Destination Marketing	Destination Mkt	30.31
Wawa	Credit Card Charge	3/30/2025	ExpRpt370	Emma Schmitz, Dinner at WAWA 699,	Destination Marketing	Destination Marketing	Destination Mkt	15.51
Staples	Credit Card Charge	3/30/2025	ExpRpt369	Josue Ayala, Copy Paper for Office,	Administration	Office Administration	Tourism Organizational Support	140.97
Amazon	Credit Card Charge	3/30/2025	ExpRpt369	Josue Ayala, Supply purchase,	Destination Marketing	Destination Marketing	Destination Mkt	49.90
Capital Lacrosse LLC	Bill	3/31/2025	2058-033125	Up to \$2,500 for any facility rental fees to include field paint, and/or ent	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	1,250.00
Capital Lacrosse LLC	Bill	3/31/2025	2058-033125	Up to \$1,000 for any hotel expenses for Capital Lacrosse.	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	500.00
VistaGraphics Inc	Bill	3/31/2025	19457-M	Order # 50561	Destination Marketing	Destination Marketing	Destination Mkt	21,846.00
VistaGraphics Inc	Bill	3/31/2025	19618-M	Order # 50592 - Page insert for Williamsburg Visitors Guide	Destination Marketing	Destination Marketing	Destination Mkt	7,500.00
DigMed LLC - WHITE64	Bill	3/31/2025	033140	Development of sales support materials for Sports Williamsburg's mark	Destination Marketing	Destination Marketing	Destination Mkt	59,500.00
DigMed LLC - WHITE64	Bill	3/31/2025	033141	Job 018535 - Sports Branding	Destination Marketing	Destination Marketing	Destination Mkt	61,312.50
Sara Harris Photography	Bill	3/31/2025	1931	Staff Head Shot for Jackie	Administration	Office Administration	Tourism Organizational Support	295.00
Bluegrass Integrated Communications	Bill	3/31/2025	213572	Client Storage - 3 @ 22.50 each per contract	Destination Marketing	Destination Marketing	Destination Mkt	67.50
Bluegrass Integrated Communications	Bill	3/31/2025	213572	Bulk requests - 5 at 4.75 each per contract	Destination Marketing	Destination Marketing	Destination Mkt	23.75
Bluegrass Integrated Communications	Bill	3/31/2025	213572	Freight charges with UPS	Destination Marketing	Destination Marketing	Destination Mkt	295.56
Virginia District 7 Little League	Bill	3/31/2025	2057	Up to \$3,000 for any facility rental fees, equipment cost, officials, mark	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	1,500.00
Virginia District 7 Little League	Bill	3/31/2025	2057	Up to \$2,000 for any hotel and travel expenses ISCA	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	1,000.00
Paychex	General Journal	3/31/2025	TC_PAY_ACC	Tourism Gross Salaries	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	57,979.00
Paychex	General Journal	3/31/2025	TC_PAY_ACC	Tourism FICA / FUTA / SUTA	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	4,345.00
Paychex	General Journal	3/31/2025	TC_PAY_ACC	Payroll Processing Fees	Administration	Office Administration	Tourism Organizational Support	161.00
Principal Financial Group	General Journal	3/31/2025	TC_PAY_ACC	Retirement Contribution	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	4,032.00
	General Journal	3/31/2025	GRANT_ACC	Estimate: Sports Grants Submitted	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	90,500.00
	General Journal	3/31/2025	GRANT_ACC	Estimate: MICE Grants Submitted	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	15,000.00
Miles Partnership LLC	Bill	3/31/2025	113027	Media Management	Destination Marketing	Destination Marketing	Destination Mkt	58,333.00
Miles Partnership LLC	Bill	3/31/2025	113027	Account Management	Destination Marketing	Destination Marketing	Destination Mkt	16,667.00
Miles Partnership LLC	Bill	3/31/2025	113027	Creative/Production Services	Destination Marketing	Destination Marketing	Destination Mkt	27,916.00
Miles Partnership LLC	Bill	3/31/2025	113027	Content Development	Destination Marketing	Destination Marketing	Destination Mkt	9,167.00
Miles Partnership LLC	Bill	3/31/2025	113027	Website Strategy Analytics & Support	Destination Marketing	Destination Marketing	Destination Mkt	6,250.00
Miles Partnership LLC	Bill	3/31/2025	113027	Search Engine Optimization Tool - For optimization, analysis and repor	Destination Marketing	Destination Marketing	Destination Mkt	3,750.00
Miles Partnership LLC	Bill	3/31/2025	114164	Facebook/Instagram	Destination Marketing	Destination Marketing	Destination Mkt	59,999.99

**Williamsburg Tourism Council**  
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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Miles Partnership LLC	Bill	3/31/2025	114164	Pinterest	Destination Marketing	Destination Marketing	Destination Mkt	6,000.00
Miles Partnership LLC	Bill	3/31/2025	114164	Google	Destination Marketing	Destination Marketing	Destination Mkt	17,345.48
Miles Partnership LLC	Bill	3/31/2025	114164	Ad+Genuity Digital	Destination Marketing	Destination Marketing	Destination Mkt	261,868.34
Miles Partnership LLC	Bill	3/31/2025	114164	Undertone - Perion	Destination Marketing	Destination Marketing	Destination Mkt	25,439.30
Miles Partnership LLC	Bill	3/31/2025	114164	Vista Graphics	Destination Marketing	Destination Marketing	Destination Mkt	38,382.35
Miles Partnership LLC	Bill	3/31/2025	114164	Destination DC	Destination Marketing	Destination Marketing	Destination Mkt	3,825.00
Miles Partnership LLC	Bill	3/31/2025	114164	Atlas Obscura	Destination Marketing	Destination Marketing	Destination Mkt	31,139.83
Miles Partnership LLC	Bill	3/31/2025	114164	Nativo	Destination Marketing	Destination Marketing	Destination Mkt	12,477.50
Miles Partnership LLC	Bill	3/31/2025	114164	Kargo	Destination Marketing	Destination Marketing	Destination Mkt	18,245.19
Miles Partnership LLC	Bill	3/31/2025	114164	TripAdvisor	Destination Marketing	Destination Marketing	Destination Mkt	7,161.42
Miles Partnership LLC	Bill	3/31/2025	114164	Ad Serving	Destination Marketing	Destination Marketing	Destination Mkt	2,368.76
Miles Partnership LLC	Bill	3/31/2025	114164	Facebook/Instagram - Difference in budget covered by Miles.	Destination Marketing	Destination Marketing	Destination Mkt	-24,412.99
Jamestown Settlement Cafe (JCM Inc)	Credit Card Charge	3/31/2025	ExpRpt366	Paz Alejandra Ramello, Admission tickets for Karie Barrett from Liberty F	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	30.00
Hilton	Credit Card Charge	3/31/2025	ExpRpt366	Paz Alejandra Ramello, Breakfast with client Karie Barrett with Liberty F	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	34.00
Hilton	Credit Card Charge	3/31/2025	ExpRpt366	Paz Alejandra Ramello, Hotel stay for Karie Barrett with Liberty Receipt	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	168.66
The Garden Grill	Credit Card Charge	3/31/2025	ExpRpt366	Paz Alejandra Ramello, Breakfast with Karie Barrett with Liberty Recep	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	48.30
King's Arm Tavern	Credit Card Charge	3/31/2025	ExpRpt364	Jennifer Case, Samantha Brown scouting trip,	Destination Marketing	Destination Marketing	Destination Mkt	76.12
Capitol Pancake House	Credit Card Charge	3/31/2025	ExpRpt364	Jennifer Case, Samantha Brown scouting trip,	Destination Marketing	Destination Marketing	Destination Mkt	41.74
Billsburg Brewery	Credit Card Charge	3/31/2025	ExpRpt364	Jennifer Case, Samantha Brown scouting trip,	Destination Marketing	Destination Marketing	Destination Mkt	27.60
Portables	Credit Card Charge	3/31/2025	ExpRpt371	Daniela Owen, Lunch in San Diego - Social Media Conference SAN D	Destination Marketing	Destination Marketing	Destination Mkt	27.66
Romanissimo San Diego	Credit Card Charge	3/31/2025	ExpRpt371	Daniela Owen, Dinner in San Diego - Social Media Conference TST'S	Destination Marketing	Destination Marketing	Destination Mkt	40.86
Marriott	Credit Card Charge	3/31/2025	ExpRpt368	Edward Harris, HARRIS_55451 AC Hotels By Marriott.pdf AC HOTEL E	Administration	Office Administration	Tourism Organizational Support	232.27
Summer House Santa Monica	Credit Card Charge	3/31/2025	ExpRpt368	Edward Harris, Sunday*Summer House Santa,	Administration	Office Administration	Tourism Organizational Support	68.74
CFG Arena	Credit Card Charge	3/31/2025	ExpRpt368	Edward Harris, Work-related Orioles GameReceipt Lost,	Administration	Office Administration	Tourism Organizational Support	55.00
root + vine	Credit Card Charge	3/31/2025	ExpRpt368	Edward Harris, US Travel Associations Annual Destination Capitol Hill	Administration	Office Administration	Tourism Organizational Support	49.80
Union Kitchen	Credit Card Charge	3/31/2025	ExpRpt370	Emma Schmitz, Lunch on Sunday during the Travel and Adventure Shv	Destination Marketing	Destination Marketing	Destination Mkt	39.01
United Parcel Service	Credit Card Charge	3/31/2025	ExpRpt373	Jennifer McConnell, Mail out raffle prizes to three winners from ABA an	Administration	Office Administration	Tourism Organizational Support	81.66
MMGY Global LLC	Bill	3/31/2025	INV- 136501	Approximately 80 hours of service per month •Contractor will plan and Public Relations	Destination Marketing	Destination Marketing	Destination Mkt	14,000.00
MMGY Global LLC	Bill	3/31/2025	INV- 136501	Approximately 35 hours of service per month • Contractor will develo	Destination Marketing	Destination Marketing	Destination Mkt	6,000.00
MMGY Global LLC	Bill	3/31/2025	INV- 136501	WTC agrees to pay five percent (5%) of the Public Relations and Influe	Public Relations	Destination Marketing	Destination Mkt	1,000.00
MMGY Global LLC	Bill	3/31/2025	INV- 136501	Travel Intel Library: \$500-per month WTC's cost to access the Intel Lit	Destination Marketing	Destination Marketing	Destination Mkt	500.00
MMGY Global LLC	Bill	3/31/2025	INV- 136501	New York Media Mission Project	Public Relations	Destination Marketing	Destination Mkt	10,000.00
LiveWire Business Solutions LLC	Bill	4/1/2025	5870	LiveIT Package - Per PC - 15 @ 61.99 each	Administration	Office Administration	Tourism Organizational Support	929.85
LiveWire Business Solutions LLC	Bill	4/1/2025	5870	LiveIT Package:LiveIT 2025 Premier Servers - 2 @ 61.99 each	Administration	Office Administration	Tourism Organizational Support	123.98
LiveWire Business Solutions LLC	Bill	4/1/2025	5870	LiveStor Data Storage Service w/ Backup 3 @ 49.99 each	Administration	Office Administration	Tourism Organizational Support	149.97
LiveWire Business Solutions LLC	Bill	4/1/2025	5856	Trunking-2 line IP phone - Two line IP Phone Trunking Service, 4x SIP	Administration	Office Administration	Tourism Organizational Support	240.00
LiveWire Business Solutions LLC	Bill	4/1/2025	5856	Services General: Cloud Server - SMB / Rental - Cloud Hosting Server	Administration	Office Administration	Tourism Organizational Support	30.00
LiveWire Business Solutions LLC	Bill	4/1/2025	5856	DID Management - DID NUmber Management Service 12 @ 2.50 each	Administration	Office Administration	Tourism Organizational Support	30.00
Proforma Think Ink	Bill	4/1/2025	B198028936A	Orange Sunglasses - Imprint in White - Single Sided - 500 @ 1.89 each	Destination Marketing	Destination Marketing	Destination Mkt	945.00
Proforma Think Ink	Bill	4/1/2025	B198028936A	LIGHT BLUE Bogg Bag - Imprint in White - 250 @ 14.80 each	Destination Marketing	Destination Marketing	Destination Mkt	3,700.00
Proforma Think Ink	Bill	4/1/2025	B198028936A	4 GB USB Thumb Drives - 100 @ 4.59 Each - plus Setup at 55.00. For	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	514.00
Proforma Think Ink	Bill	4/1/2025	B198028936A	Setup (2)	Destination Marketing	Destination Marketing	Destination Mkt	100.00
Proforma Think Ink	Bill	4/1/2025	B198028936A	Freight for Thumb Drives	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	20.68
Proforma Think Ink	Bill	4/1/2025	B198028936A	Freight for Sunglasses and Bags.	Destination Marketing	Destination Marketing	Destination Mkt	41.36
Hoffman Media, LLC	Bill	4/1/2025	676-M	Victoria Digital - ENewsletter Editorial Mention 1 - eNewsletter Mentions	Destination Marketing	Destination Marketing	Destination Mkt	500.00
Hoffman Media, LLC	Bill	4/1/2025	676-M	Southern Lady Digital Instagram Post Instagram Post Schedule Date 0	Destination Marketing	Destination Marketing	Destination Mkt	500.00
Paychex	General Journal	4/1/2025	TC_PAY_ACCR	Tourism Gross Salaries	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	-57,979.00
Paychex	General Journal	4/1/2025	TC_PAY_ACCR	Tourism FICA / FUTA / SUTA	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	-4,345.00
Paychex	General Journal	4/1/2025	TC_PAY_ACCR	Payroll Processing Fees	Administration	Office Administration	Tourism Organizational Support	-161.00
Principal Financial Group	General Journal	4/1/2025	TC_PAY_ACCR	Retirement Contribution	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	-4,032.00
Williamsburg Area Chamber of Commerce	General Journal	4/1/2025	RENT_EXP	Office lease	Administration	Office Administration	Tourism Organizational Support	5,498.81

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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Williamsburg Area Chamber of Commerce	General Journal	4/1/2025	RENT_EXP	Office lease	Administration	Office Administration	Tourism Organizational Support	396.51
Williamsburg Area Chamber of Commerce	General Journal	4/1/2025	RENT_EXP	Office services fees	Administration	Office Administration	Tourism Organizational Support	2,916.67
Great America Financial Services	General Journal	4/1/2025	LEASE_EXP	Canon photocopier	Administration	Office Administration	Tourism Organizational Support	278.31
Great America Financial Services	General Journal	4/1/2025	LEASE_EXP	Canon photocopier Lease	Administration	Office Administration	Tourism Organizational Support	8.85
Adobe	General Journal	4/1/2025	IT_SOFT_ADM	Adobe License	Administration	Office Administration	Tourism Organizational Support	329.64
Adobe	General Journal	4/1/2025	IT_SOFT_ADM	Adobe License	Administration	Office Administration	Tourism Organizational Support	9.15
Adobe	General Journal	4/1/2025	IT_SOFT_ADM	Adobe License	Administration	Office Administration	Tourism Organizational Support	-372.55
Certify	General Journal	4/1/2025	IT_SOFT_ADM	Certify License	Administration	Office Administration	Tourism Organizational Support	122.43
Certify	General Journal	4/1/2025	IT_SOFT_ADM	Certify License	Administration	Office Administration	Tourism Organizational Support	0.33
Certify	General Journal	4/1/2025	IT_SOFT_ADM	Certify License	Administration	Office Administration	Tourism Organizational Support	-132.33
Simpleview LLC	General Journal	4/1/2025	IT_SOFT_MRK	Simpleview Web License	Destination Marketing	Destination Marketing	Destination Mkt	1,806.03
Simpleview LLC	General Journal	4/1/2025	IT_SOFT_MRK	Simpleview CRM License	Destination Marketing	Destination Marketing	Destination Mkt	1,674.30
Image Relay	General Journal	4/1/2025	IT_SOFT_MRK	Image Relay License	Destination Marketing	Destination Marketing	Destination Mkt	898.75
Image Relay	General Journal	4/1/2025	IT_SOFT_MRK	Image Relay License	Destination Marketing	Destination Marketing	Destination Mkt	112.80
Image Relay	General Journal	4/1/2025	IT_SOFT_MRK	Image Relay License	Destination Marketing	Destination Marketing	Destination Mkt	-1,062.50
Zartico	General Journal	4/1/2025	IT_SOFT_MRK	Zartico License	Destination Marketing	Destination Marketing	Destination Mkt	9,433.40
Zartico	General Journal	4/1/2025	IT_SOFT_MRK	Zartico License	Destination Marketing	Destination Marketing	Destination Mkt	988.03
Simpleview LLC	General Journal	4/1/2025	IT_SOFT_MRK	Simpleview Web License	Destination Marketing	Destination Marketing	Destination Mkt	663.70
Anthem	General Journal	4/1/2025	EMP_BEN-TC	HMO - (Medical)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	13,060.47
Anthem	General Journal	4/1/2025	EMP_BEN-TC	HMO - (Vision)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	98.55
Anthem	General Journal	4/1/2025	EMP_BEN-TC	HMO - (Dental)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	202.00
Dunkin'	Credit Card Charge	4/1/2025	ExpRpt363	Brittany Alger, Donuts for the office during Jackies first week.NO Recei	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	25.49
Delta	Credit Card Charge	4/1/2025	ExpRpt366	Paz Alejandra Ramello, Attending African American Travel Conference	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	593.37
American Airlines	Credit Card Charge	4/1/2025	ExpRpt364	Jennifer Case, Flight to NYC for NYC Media Event,	Destination Marketing	Destination Marketing	Destination Mkt	342.97
Allianz Travel	Credit Card Charge	4/1/2025	ExpRpt364	Jennifer Case, Travel insurance for NYC trip for NYC media Event,	Destination Marketing	Destination Marketing	Destination Mkt	21.00
Las Hadas Mexican Eatery	Credit Card Charge	4/1/2025	ExpRpt371	Daniela Owen, Dinner in San Diego - Social Media Conference TST* I	Destination Marketing	Destination Marketing	Destination Mkt	34.26
Hilton	Credit Card Charge	4/1/2025	ExpRpt371	Daniela Owen, Dinner in San Diego - Social Media Conference HILTC	Destination Marketing	Destination Marketing	Destination Mkt	22.41
Travel Traders	Credit Card Charge	4/1/2025	ExpRpt371	Daniela Owen, Drink with dinner - Social Media Conference GIFTSHO	Destination Marketing	Destination Marketing	Destination Mkt	5.50
UNION Kitchen & Tap - Gaslamp	Credit Card Charge	4/1/2025	ExpRpt371	Daniela Owen, Lunch in San Diego - Social Media Conference TST*U	Destination Marketing	Destination Marketing	Destination Mkt	33.28
Tatte Bakery & Cafe   Bethesda	Credit Card Charge	4/1/2025	ExpRpt368	Edward Harris, TST* TATTE BAKERY - BETHE US Travel Association:	Administration	Office Administration	Tourism Organizational Support	33.76
Starbucks	Credit Card Charge	4/1/2025	ExpRpt368	Edward Harris, US Travel Associations Destination Capitol Hill STARBI	Administration	Office Administration	Tourism Organizational Support	11.12
Hohl	Credit Card Charge	4/1/2025	ExpRpt370	Emma Schmitz, Lunch at TST*HOHL- WILLIAMSBURG,	Destination Marketing	Destination Marketing	Destination Mkt	26.94
ACCE - Assn of Chamber of Commerce Exec	Bill	4/1/2025	660741	ACCE 2nd Qtr 2025, 3rd Qtr FY25 401K Administrative Fee	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	450.00
Jennifer McConnell	Bill	4/2/2025	REIMB/MILE 03/25	VTC Summit in Harrisonburg, VA	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	256.20
Jennifer McConnell	Bill	4/2/2025	REIMB/MILE 03/25	VTC Site Visit of the Caverns.	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	10.36
Brand Federation, LLC	Bill	4/2/2025	1788	Strategic Consulting -April 2025	Destination Marketing	Destination Marketing	Destination Mkt	8,000.00
Simpleview LLC	Bill	4/2/2025	0	Qrtly billed Simple Support 5 - 4th Qtr FY25	Destination Marketing	Destination Marketing	Destination Mkt	1,500.00
Davis Media LLC - Local Daily Media	Bill	4/2/2025	202503-66632	Monthly interview + 40 (:60) to run 3 weeks after. - March	Destination Marketing	Destination Marketing	Destination Mkt	1,500.00
Fox Corporation	Bill	4/2/2025	1409491-2	TV / Radio Marketing agreement - refer to SOW	Destination Marketing	Destination Marketing	Destination Mkt	1,650.00
Huddle Up Group	Bill	4/2/2025	REIMB/HU Trip	Reimbursement Expenses for Huddle Up	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	3,404.34
Anna's Brick Oven Pizza and Pasta	Credit Card Charge	4/2/2025	ExpRpt363	Brittany Alger, TST*ANNAS BRICK OVEN PI Sales Meeting with DOS I	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	50.77
Indeed	Credit Card Charge	4/2/2025	ExpRpt362	Vazquez, Sandra, Indeed_Invoice_USI25-01573092-BDD.pdf Indeed U	Administration	Office Administration	Tourism Organizational Support	215.00
Destinations International	Credit Card Charge	4/2/2025	ExpRpt364	Jennifer Case, Registration for Destinations International Annual Conve	Destination Marketing	Destination Marketing	Destination Mkt	1,195.00
Staples	Credit Card Charge	4/2/2025	ExpRpt367	Morgan Cordle, Tissue paper to be used for pickleball paddles for Spor	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	19.99
American Airlines	Credit Card Charge	4/2/2025	ExpRpt371	Daniela Owen, WiFi flying back from Cali so I could work on the plane	Destination Marketing	Destination Marketing	Destination Mkt	25.00
Meta, Facebook	Credit Card Charge	4/2/2025	ExpRpt371	Daniela Owen, FACEBK *B9BJMM4PW2 Meta - Facebook & Instagram	Destination Marketing	Destination Marketing	Destination Mkt	26.61
Meta, Facebook	Credit Card Charge	4/2/2025	ExpRpt371	Daniela Owen, FACEBK *H892ENLPW2 Meta - Facebook & Instagram	Destination Marketing	Destination Marketing	Destination Mkt	152.79
Hilton	Credit Card Charge	4/2/2025	ExpRpt371	Daniela Owen, HILTON HOTEL SAN DIEGO Breakfast for the Social Iv	Destination Marketing	Destination Marketing	Destination Mkt	25.75
California Pizza Kitchen	Credit Card Charge	4/2/2025	ExpRpt371	Daniela Owen, CPK T-2 EAST SAN Breakfast/lunch/dinner coming hor	Destination Marketing	Destination Marketing	Destination Mkt	20.96
United Venture Consortium	Credit Card Charge	4/2/2025	ExpRpt368	Edward Harris, Travel for the US Travel Association's Annual "Destinat	Administration	Office Administration	Tourism Organizational Support	16.80
SODEXO	Credit Card Charge	4/2/2025	ExpRpt368	Edward Harris, US Travel Associations Annual Destination Capitol Hill /	Administration	Office Administration	Tourism Organizational Support	8.73



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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Starbucks	Credit Card Charge	4/2/2025	ExpRpt368	Edward Harris, U.S Travel Associations Annual Destination Capitol ST	Administration	Office Administration	Tourism Organizational Support	6.78
Hohl	Credit Card Charge	4/2/2025	ExpRpt370	Emma Schmitz, TST*HOHL- WILLIAMSBURG,	Destination Marketing	Destination Marketing	Destination Mkt	7.28
Muscarelle Museum	Credit Card Charge	4/2/2025	ExpRpt372	Selena Coles, MUSCARELLE MUSEUM travel writers Brandon Schultz	Public Relations	Destination Marketing	Destination Mkt	30.00
Rochambeau Roadside Inn	Credit Card Charge	4/2/2025	ExpRpt366	Alejandra Romello, Room @ Rochambeau for client Yuri Peeters with	Other Sales & Marketing	International Sales & Marketing	International Mkt	353.43
MMGY Global LLC	Bill	4/3/2025	INV- 136749	* Contractor will facilitate payment of influencers and reimbursements f	Public Relations	Destination Marketing	Destination Mkt	3,376.79
Fox Corporation	Bill	4/3/2025	1409483-1	Adjustment for rounding	Destination Marketing	Destination Marketing	Destination Mkt	-2.18
Fox Corporation	Bill	4/3/2025	1409483-1	TV / Radio Marketing agreement - refer to SOW	Destination Marketing	Destination Marketing	Destination Mkt	17,652.00
Great America Financial Services	Bill	4/3/2025	38913266	Copier Lease Expense	Administration	Office Administration	Tourism Organizational Support	17.41
Virginia Society of Assoc. Executives	Bill	4/3/2025	18811	Annual Conference Platinum Sponsorship	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	1,750.00
Satisfi Labs, Inc.	Bill	4/3/2025	RYTJR-NYCH3-PXMGL-DT	See attached Order	Destination Marketing	Destination Marketing	Destination Mkt	15,000.00
Ripe, Inc.	Bill	4/3/2025	3207	Adjustment for rounding	Destination Marketing	Destination Marketing	Destination Mkt	-0.16
Ripe, Inc.	Bill	4/3/2025	3207	Booking Platform	Destination Marketing	Destination Marketing	Destination Mkt	2,000.16
Ripe, Inc.	Bill	4/3/2025	3207	Monthly Additional Lodging Supplier Listing	Destination Marketing	Destination Marketing	Destination Mkt	60.00
Selena Coles	Bill	4/3/2025	REIMB/MILE 03/25	Board Meeting	Destination Marketing	Destination Marketing	Destination Mkt	19.32
Selena Coles	Bill	4/3/2025	REIMB/MILE 03/25	Good Morning Washington - Spring Break segment	Public Relations	Destination Marketing	Destination Mkt	2.66
Selena Coles	Bill	4/3/2025	REIMB/MILE 03/25	Drive back to the office after the Good Morning Washington Segment	Public Relations	Destination Marketing	Destination Mkt	3.92
Selena Coles	Bill	4/3/2025	REIMB/MILE 03/25	Commonwealth Conversations	Destination Marketing	Destination Marketing	Destination Mkt	2.38
Selena Coles	Bill	4/3/2025	REIMB/MILE 03/25	Back to the office after Commonwealth Conversations	Destination Marketing	Destination Marketing	Destination Mkt	0.70
Selena Coles	Bill	4/3/2025	REIMB/MILE 03/25	Met the travel writers from Travel South at the Lodge	Public Relations	Destination Marketing	Destination Mkt	0.63
Selena Coles	Bill	4/3/2025	REIMB/MILE 03/25	Met the travel writers for breakfast	Public Relations	Destination Marketing	Destination Mkt	3.92
Selena Coles	Bill	4/3/2025	REIMB/MILE 03/25	Left 1607 Coffee company and explore the Jamestown Settlement with	Public Relations	Destination Marketing	Destination Mkt	2.59
Selena Coles	Bill	4/3/2025	REIMB/MILE 03/25	Left Jamestown settlement and went on a tour at Historic Jamestowne	Public Relations	Destination Marketing	Destination Mkt	1.12
Selena Coles	Bill	4/3/2025	REIMB/MILE 03/25	Left Historic Jamestowne and went to lunch at Gabriel Archer Tavern (	Public Relations	Destination Marketing	Destination Mkt	5.11
Selena Coles	Bill	4/3/2025	REIMB/MILE 03/25	Met Sylvia for the Samantha Brown Show to scout the museum of prod	Public Relations	Destination Marketing	Destination Mkt	8.12
Selena Coles	Bill	4/3/2025	REIMB/MILE 03/25	Left Virginia Musical Museum and went to Casa Pearl with Sylvia for m	Public Relations	Destination Marketing	Destination Mkt	6.30
Paz Alejandra Ramello	Bill	4/3/2025	REIMB/MILE 01/25	Trip to and from the airport for TNMA conference	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	69.58
Paz Alejandra Ramello	Bill	4/3/2025	REIMB/MILE 01/25	Trip and from home tothe airport to attend SYTA Summit	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	69.58
Paz Alejandra Ramello	Bill	4/3/2025	REIMB/MILE 01/25	Trip to/from home and airport while attending AAA Travel Expo	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	69.58
Paz Alejandra Ramello	Bill	4/3/2025	REIMB/MILE 02/25	Mileage to/from home and airport for ABA	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	69.58
Paz Alejandra Ramello	Bill	4/3/2025	REIMB/MILE 02/25	Mileage to/from home and airport for UK Sales Mission	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	69.58
Morgan Cordle	Bill	4/3/2025	REIMB/MILE 03/25	Yorktown City Series. Norfolk Admirals vs. Maine Mariners.	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	75.46
Morgan Cordle	Bill	4/3/2025	REIMB/MILE 03/25	Site Inspection of Vacation Village at Williamsburg	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	30.10
Morgan Cordle	Bill	4/3/2025	REIMB/MILE 03/25	Driving to Site Inspection of Vacation Village at Williamsburg	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	2.87
Morgan Cordle	Bill	4/3/2025	REIMB/MILE 03/25	Returning from site inspection to the office.	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	2.87
Morgan Cordle	Bill	4/3/2025	REIMB/MILE 03/25	Visit Williamsburg invites you to a Golf Marketing Strategy Meeting to c	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	3.85
Morgan Cordle	Bill	4/3/2025	REIMB/MILE 03/25	VTC Sports Sales meeting at VTC office.	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	59.22
Morgan Cordle	Bill	4/3/2025	REIMB/MILE 03/25	Meeting at the McReynolds athletic complex for the upcoming Triple Cr	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	28.42
Paz Alejandra Ramello	Bill	4/3/2025	REIMB/EXP 02/25	Visa	Other Sales & Marketing	International Sales & Marketing	International Mkt	41.39
The Cheese Shop	Credit Card Charge	4/3/2025	ExpRpt363	Brittany Alger, THE CHEESE SHOP OF VA GC for MPI Give Away,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	50.00
Wythe Candy	Credit Card Charge	4/3/2025	ExpRpt363	Brittany Alger, WYTHE CANDY & GOURMET Gift Card for MPI Give A	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	15.00
Virginia Pilot	Credit Card Charge	4/3/2025	ExpRpt364	Jennifer Case, Online Subscription - no receipt,	Administration	Office Administration	Tourism Organizational Support	44.00
Uber	Credit Card Charge	4/3/2025	ExpRpt371	Daniela Owen, UBER *TRIP Uber ride from hotel to airport in San Diego	Destination Marketing	Destination Marketing	Destination Mkt	18.18
Eleva	Credit Card Charge	4/3/2025	ExpRpt368	Edward Harris, Coffee meeting SQ *ELEVA COLONIAL LLC,	Administration	Office Administration	Tourism Organizational Support	4.36
Exxon	Credit Card Charge	4/3/2025	ExpRpt368	Edward Harris, US Travel Associations Annual Destination Capitol Hill	Administration	Office Administration	Tourism Organizational Support	4.83
Exxon	Credit Card Charge	4/3/2025	ExpRpt368	Edward Harris, Us Travel Destinations Annual Destination Capitol Hill E	Administration	Office Administration	Tourism Organizational Support	50.68
VADMO	Credit Card Credit	4/3/2025	ExpRpt369	Josue Ayala, VADMO refund,	Destination Marketing	Destination Marketing	Destination Mkt	-80.00
VADMO	Credit Card Charge	4/3/2025	ExpRpt372	Selena Coles, Payment for award application,	Public Relations	Destination Marketing	Destination Mkt	40.00
50 Kingsmill LLC	Credit Card Charge	4/3/2025	ExpRpt372	Selena Coles, Hotel charge for Ben Machell (travel writer through VTC)	Public Relations	Destination Marketing	Destination Mkt	17.99
Amazon	Credit Card Charge	4/3/2025	ExpRpt373	Jennifer McConnell, Grand Classroom Water for Welcome Amenities 8	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	87.80
Expedia, Inc.	Credit Card Charge	4/3/2025	ExpRpt373	Jennifer McConnell, Expedia Travel Guard 4.3 for my trip to the DI Sale	Administration	Office Administration	Tourism Organizational Support	40.00
Paychex	General Journal	4/4/2025	Payroll-TC	Tourism Gross Salary plus bonus	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	52,708.07

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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Paychex	General Journal	4/4/2025	Payroll-TC	Tourism FICA / FUTA / SUTA	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	3,950.24
Paychex	General Journal	4/4/2025	Payroll-TC	Paychex Payroll Processing Fee	Administration	Office Administration	Tourism Organizational Support	146.54
Principal Financial Group	General Journal	4/4/2025	Payroll-TC	Employer Contribution - 401K (EE Matching)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	2,713.87
Principal Financial Group	General Journal	4/4/2025	Payroll-TC	Employer Contribution - 401K (2% Contribution)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	951.85
Sands Anderson	Bill	4/4/2025	721976	1.5 Hours Attend meeting in Yorktown- Robyn Hansen	Administration	Office Administration	Tourism Organizational Support	630.00
ACCE - Assn of Chamber of Commerce Exec	Bill	4/5/2025	662387	ACCE Life AD&D/Long Term Disability/Short Term Disability - D. Owen Labor & Benefits	Employee Wages & Benefits	Employee Wages & Benefits	Tourism Organizational Support	96.11
ACCE - Assn of Chamber of Commerce Exec	Bill	4/5/2025	662387	ACCE Life AD&D/Long Term Disability/Short Term Disability - D. Turne Labor & Benefits	Employee Wages & Benefits	Employee Wages & Benefits	Tourism Organizational Support	218.79
ACCE - Assn of Chamber of Commerce Exec	Bill	4/5/2025	662387	ACCE Life AD&D/Long Term Disability/Short Term Disability - E. Harri Labor & Benefits	Employee Wages & Benefits	Employee Wages & Benefits	Tourism Organizational Support	263.83
ACCE - Assn of Chamber of Commerce Exec	Bill	4/5/2025	662387	ACCE Life AD&D/Long Term Disability/Short Term Disability - E. Schn Labor & Benefits	Employee Wages & Benefits	Employee Wages & Benefits	Tourism Organizational Support	79.84
ACCE - Assn of Chamber of Commerce Exec	Bill	4/5/2025	662387	ACCE Life AD&D/Long Term Disability/Short Term Disability - J. Case Labor & Benefits	Employee Wages & Benefits	Employee Wages & Benefits	Tourism Organizational Support	232.14
ACCE - Assn of Chamber of Commerce Exec	Bill	4/5/2025	662387	ACCE Life AD&D/Long Term Disability/Short Term Disability - J. McCo Labor & Benefits	Employee Wages & Benefits	Employee Wages & Benefits	Tourism Organizational Support	77.27
ACCE - Assn of Chamber of Commerce Exec	Bill	4/5/2025	662387	ACCE Life AD&D/Long Term Disability/Short Term Disability - J. Ayala Labor & Benefits	Employee Wages & Benefits	Employee Wages & Benefits	Tourism Organizational Support	89.94
ACCE - Assn of Chamber of Commerce Exec	Bill	4/5/2025	662387	ACCE Life AD&D/Long Term Disability/Short Term Disability - L. Ottars Labor & Benefits	Employee Wages & Benefits	Employee Wages & Benefits	Tourism Organizational Support	88.93
ACCE - Assn of Chamber of Commerce Exec	Bill	4/5/2025	662387	ACCE Life AD&D/Long Term Disability/Short Term Disability - M. Cord Labor & Benefits	Employee Wages & Benefits	Employee Wages & Benefits	Tourism Organizational Support	114.18
ACCE - Assn of Chamber of Commerce Exec	Bill	4/5/2025	662387	ACCE Life AD&D/Long Term Disability/Short Term Disability - P. Rame Labor & Benefits	Employee Wages & Benefits	Employee Wages & Benefits	Tourism Organizational Support	99.21
ACCE - Assn of Chamber of Commerce Exec	Bill	4/5/2025	662387	ACCE Life AD&D/Long Term Disability/Short Term Disability - S. Vazq Labor & Benefits	Employee Wages & Benefits	Employee Wages & Benefits	Tourism Organizational Support	104.36
ACCE - Assn of Chamber of Commerce Exec	Bill	4/5/2025	662387	ACCE Life AD&D/Long Term Disability/Short Term Disability - S. Coles Labor & Benefits	Employee Wages & Benefits	Employee Wages & Benefits	Tourism Organizational Support	79.84
Kingsmill Resort & Conference Center	Credit Card Charge	4/5/2025	ExpRpt382	Emma Schmitz, Lodging for Emma's April trip to Williamsburg,	Destination Marketing	Destination Marketing	Destination Mkt	994.55
Aticha Thai Cuisine	Credit Card Charge	4/5/2025	ExpRpt382	Emma Schmitz, Team Lunch at ATICHA THAI CUISINE. Includes tip of	Destination Marketing	Destination Marketing	Destination Mkt	49.26
Fat Canary	Credit Card Charge	4/5/2025	ExpRpt382	Emma Schmitz, Lunch at FAT TUNA GRILL AND OYSTER HOUSE,	Destination Marketing	Destination Marketing	Destination Mkt	21.41
Old City Barbeque	Credit Card Charge	4/5/2025	ExpRpt382	Emma Schmitz, Dinner at OLD CITY BBQ,	Destination Marketing	Destination Marketing	Destination Mkt	14.29
Tipsy Beans	Credit Card Charge	4/5/2025	ExpRpt380	Morgan Cordle, Morgan took Chris Folk and Kelsea Thompson out for t	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	79.40
Enterprise Rent-A-Car	Credit Card Charge	4/5/2025	ExpRpt378	Vazquez, Sandra, Rental car for use in DC at the Travel Adventure Tra	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	214.74
Target	Credit Card Charge	4/5/2025	ExpRpt378	Vazquez, Sandra, TARGET 00011619 Jennie b-day gc, office supply an	Administration	Office Administration	Tourism Organizational Support	34.15
Enterprise Rent-A-Car	Credit Card Charge	4/5/2025	ExpRpt378	Vazquez, Sandra, Emma's rental car for her visit,	Destination Marketing	Destination Marketing	Destination Mkt	322.20
CHRISTIANA CAMPBELL'S	Credit Card Charge	4/5/2025	ExpRpt379	Paz Alejandra Ramello, Site visit with Yuri Peeters from Little Travel Gr	Other Sales & Marketing	International Sales & Marketing	International Mkt	38.60
Brick and Vine	Credit Card Charge	4/5/2025	ExpRpt379	Paz Alejandra Ramello, Gift for BRAND USA meeting AMK BRICK AN	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	27.88
The Williamsburg Winery	Credit Card Charge	4/5/2025	ExpRpt390	Daniela Owen, WILLIAMSBURG WINERY Items for 2 JCC gift baskets	Public Relations	Destination Marketing	Destination Mkt	96.30
Whitley's Peanuts	Credit Card Charge	4/5/2025	ExpRpt390	Daniela Owen, Peanuts for JCC gift baskets and PR basket giveaways	Public Relations	Destination Marketing	Destination Mkt	80.60
Silver Hand Meadery	Credit Card Charge	4/5/2025	ExpRpt390	Daniela Owen, SQ "SILVER HAND MEADERY Items for 2 JCC gift bas	Public Relations	Destination Marketing	Destination Mkt	71.71
USPS	Credit Card Charge	4/5/2025	ExpRpt390	Daniela Owen, USPS PO 5197700687 Shipping out March Social Medi	Destination Marketing	Destination Marketing	Destination Mkt	13.04
GoDaddy	Credit Card Charge	4/5/2025	ExpRpt388	Josue Ayala, Subscription,	Destination Marketing	Destination Marketing	Destination Mkt	42.16
Duck Donuts	Credit Card Charge	4/5/2025	ExpRpt388	Josue Ayala, Subscription,	Destination Marketing	Destination Marketing	Destination Mkt	11.99
Eleva	Credit Card Charge	4/5/2025	ExpRpt392	Edward Harris, Williamsburg Neighborhood Council Speaker, Receipt t	Administration	Office Administration	Tourism Organizational Support	8.84
Techworld	Credit Card Charge	4/5/2025	ExpRpt392	Edward Harris, US Travel Associations Annual Destination Capitol Hill	Administration	Office Administration	Tourism Organizational Support	144.00
Westin Hotels & Resorts	Credit Card Charge	4/5/2025	ExpRpt392	Edward Harris, THE WESTIN DC DNTOWN US Travel Associations An	Administration	Office Administration	Tourism Organizational Support	110.17
Starbucks	Credit Card Charge	4/5/2025	ExpRpt392	Edward Harris, STARBUCKS 49899 US Travel Associations Annual De	Administration	Office Administration	Tourism Organizational Support	7.00
50 Kingsmill LLC	Credit Card Charge	4/5/2025	ExpRpt394	Selena Coles, VTC travel journalist Ben Machell, his wife and two kids	Public Relations	Destination Marketing	Destination Mkt	215.88
Colonial pancakes	Credit Card Charge	4/5/2025	ExpRpt394	Selena Coles, Went to breakfast with journalists Brandon Shultz and B	Public Relations	Destination Marketing	Destination Mkt	83.16
RDU WRAL5 TRAVEL Shop	Credit Card Charge	4/6/2025	ExpRpt382	Emma Schmitz, Water at Durham Airport,	Destination Marketing	Destination Marketing	Destination Mkt	4.38
King's Arm Tavern	Credit Card Charge	4/6/2025	ExpRpt379	Paz Alejandra Ramello, Client site visit and meeting- Little Group Euro	Other Sales & Marketing	International Sales & Marketing	International Mkt	97.16
Amazon	Credit Card Charge	4/6/2025	ExpRpt389	Jennifer McConnell, Skinny Pop for EF,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	118.50
Broadmoor	Credit Card Charge	4/6/2025	ExpRpt392	Edward Harris, Lodging at the Broadmoor ,	Administration	Office Administration	Tourism Organizational Support	498.05
Southwest Airlines	Credit Card Charge	4/6/2025	ExpRpt392	Edward Harris, SOUTHWES *****0854,	Administration	Office Administration	Tourism Organizational Support	334.18
Delta	Credit Card Charge	4/6/2025	ExpRpt392	Edward Harris, DELTA AIR *****0392,	Administration	Office Administration	Tourism Organizational Support	253.18
Masala Craft	Credit Card Charge	4/6/2025	ExpRpt394	Selena Coles, Dinner for journalists Brandon Schultz and Becca Blond,	Public Relations	Destination Marketing	Destination Mkt	193.86
TRATTO AT THE MARKER	Credit Card Charge	4/7/2025	ExpRpt382	Emma Schmitz, Dinner in SF at an Italian restaurant close to the hotel,	Destination Marketing	Destination Marketing	Destination Mkt	42.09
Herb N Kitchen - Hilton SF	Credit Card Charge	4/7/2025	ExpRpt382	Emma Schmitz, Breakfast Parfait,	Destination Marketing	Destination Marketing	Destination Mkt	15.21
Amazon	Credit Card Charge	4/7/2025	ExpRpt378	Vazquez, Sandra, AMAZON RETA* JW07X0KD3- New pointer present	Administration	Office Administration	Tourism Organizational Support	24.99
BUBBA'S ICE CREAM SHACK	Credit Card Charge	4/7/2025	ExpRpt379	Paz Alejandra Ramello, Visit to the General Store and ice cream invit	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	201.04
Delta	Credit Card Charge	4/7/2025	ExpRpt379	Paz Alejandra Ramello, Delta flights to PR receipt Ally DELTA AIR ****	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	570.00

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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Delta	Credit Card Charge	4/7/2025	ExpRpt379	Paz Alejandra Ramello, Delta flights to PR receipts Ed \$570.00 per per Other Sales & Marketing		International Sales & Marketing	International Mkt	570.00
Rochambeau Roadside Inn	Credit Card Credit	4/7/2025	ExpRpt379	Paz Alejandra Ramello, Rochambeau room credit for Yuri Peeters (VW Other Sales & Marketing		International Sales & Marketing	International Mkt	-235.62
TIKTOK	Credit Card Charge	4/7/2025	ExpRpt390	Daniela Owen, Boosting on TikTok - garden month video TIKTOK PRC Destination Marketing		Destination Marketing	Destination Mkt	140.00
TIKTOK	Credit Card Charge	4/7/2025	ExpRpt390	Daniela Owen, Boosting on TikTok TIKTOK PROMOTE,	Destination Marketing	Destination Marketing	Destination Mkt	140.00
HARRIS TEETER	Credit Card Charge	4/7/2025	ExpRpt390	Daniela Owen, Treat for Jennies birthday HARRIS TEETER #356,	Administration	Office Administration	Tourism Organizational Support	30.17
Delta	Credit Card Charge	4/7/2025	ExpRpt388	Josue Ayala, Flight for Williamsburg meets Williamsburg,	Administration	Office Administration	Tourism Organizational Support	342.97
1607 Coffee Company	Credit Card Charge	4/7/2025	ExpRpt392	Edward Harris, TST*1607 COFFEE COMPANY Board Chair Coffee am	Administration	Office Administration	Tourism Organizational Support	10.75
Eleva	Credit Card Charge	4/7/2025	ExpRpt392	Edward Harris, SQ *ELEVA COLONIAL LLC Coffee Meeting,	Administration	Office Administration	Tourism Organizational Support	8.62
Eleva	Credit Card Charge	4/7/2025	ExpRpt392	Edward Harris, SQ *ELEVA COLONIAL LLC Coffee meeting,	Administration	Office Administration	Tourism Organizational Support	8.62
1607 Coffee Company	Credit Card Charge	4/7/2025	ExpRpt392	Edward Harris, TST*1607 COFFEE COMPANY Board Chair Coffee Me	Administration	Office Administration	Tourism Organizational Support	8.55
Suter Printing-	Bill	4/8/2025	176711	50 Booklets - 8.5 X 11 Booklet 4/4 16 page saddle stitched 14pt cover	Destination Marketing	Destination Marketing	Destination Mkt	292.50
HOPKE   HARRISON Inc.	Credit Card Charge	4/8/2025	ExpRpt385	Jennifer Case, Meals- Mojo Conference ,	Destination Marketing	Destination Marketing	Destination Mkt	14.21
USPS	Credit Card Charge	4/8/2025	ExpRpt380	Morgan Cordle, Postage for mailing materials and giveaways for SPOR	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	251.10
SP League Outfitters	Credit Card Charge	4/8/2025	ExpRpt380	Morgan Cordle, Purchased polos for Morgan to wear with the new Spor	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	127.60
Peter Millar	Credit Card Charge	4/8/2025	ExpRpt390	Daniela Owen, Mens polos to be embroidered for new swag - Ed asked	Public Relations	Destination Marketing	Destination Mkt	3,327.70
Target	Credit Card Charge	4/8/2025	ExpRpt390	Daniela Owen, Baskets purchased to put JCC and PR Giveaway gifts i	Public Relations	Destination Marketing	Destination Mkt	38.52
Aromas	Credit Card Charge	4/8/2025	ExpRpt390	Daniela Owen, AROMA'S COFFEEHOUSE Coffee with Ed on the way	Administration	Office Administration	Tourism Organizational Support	16.81
Uber	Credit Card Charge	4/8/2025	ExpRpt389	Jennifer McConnell, Pick up to take me to enterprise for car rental,	Other Sales & Marketing	International Sales & Marketing	International Mkt	25.11
7-Eleven	Credit Card Charge	4/8/2025	ExpRpt389	Jennifer McConnell, DI Sales and Service Summit gas for rental car,	Other Sales & Marketing	International Sales & Marketing	International Mkt	25.08
USPS	Credit Card Charge	4/8/2025	ExpRpt388	Josue Ayala, USPS to Sports ETA,	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	154.54
Staples	Credit Card Charge	4/8/2025	ExpRpt388	Josue Ayala, Keyboard and mouse update for moui.,	Administration	Office Administration	Tourism Organizational Support	79.99
Spice & Tea Exchange	Credit Card Charge	4/8/2025	ExpRpt392	Edward Harris, Lunch meeting with Christy Coleman SQ *SPICE PALA	Administration	Office Administration	Tourism Organizational Support	44.93
Suter Printing-	Bill	4/9/2025	176720	Two sided WTC Flyer	Destination Marketing	Destination Marketing	Destination Mkt	200.46
Blue Mermaid Restaurant & Bar	Credit Card Charge	4/9/2025	ExpRpt382	Emma Schmitz, Dinner in SF at Fisherman's Wharf,	Destination Marketing	Destination Marketing	Destination Mkt	26.08
Herb N Kitchen - Hilton SF	Credit Card Charge	4/9/2025	ExpRpt382	Emma Schmitz, Chai latte at SF Hilton Cafe,	Destination Marketing	Destination Marketing	Destination Mkt	6.52
Amazon	Credit Card Charge	4/9/2025	ExpRpt380	Morgan Cordle, Giveaways for SportsETA meeting appointments repre	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	33.21
Illy	Credit Card Charge	4/9/2025	ExpRpt390	Daniela Owen, Coffee for Content creation ILLY CAFFE WILLIAMSBU	Destination Marketing	Destination Marketing	Destination Mkt	12.67
Uber	Credit Card Charge	4/9/2025	ExpRpt390	Daniela Owen, Tip for uber ride for social media conference in CA Tip f	Destination Marketing	Destination Marketing	Destination Mkt	3.00
WY Daily	Credit Card Charge	4/9/2025	ExpRpt388	Josue Ayala, WY DAILY SUBSCRIPTION,	Destination Marketing	Destination Marketing	Destination Mkt	8.95
Hohl	Credit Card Charge	4/9/2025	ExpRpt392	Edward Harris, Coffee meeting TST*HOHL- WILLIAMSBURG,	Administration	Office Administration	Tourism Organizational Support	14.72
Eleva	Credit Card Charge	4/9/2025	ExpRpt392	Edward Harris, Coffee meeting SQ *ELEVA COLONIAL LLC,	Administration	Office Administration	Tourism Organizational Support	9.89
Food for Thought	Credit Card Charge	4/9/2025	ExpRpt394	Selena Coles, Ben Marco - international journalist and his family, wife,	Public Relations	Destination Marketing	Destination Mkt	159.43
Colonial pancakes	Credit Card Charge	4/9/2025	ExpRpt394	Selena Coles, Ben Marco (Journalists), Selena, his wife, son and daug	Public Relations	Destination Marketing	Destination Mkt	80.48
Hotel Madison Shenandoah Valley	Credit Card Charge	4/9/2025	ExpRpt394	Selena Coles, Selena Coles dinner at the hotel for VADMO awards,	Public Relations	Destination Marketing	Destination Mkt	51.55
HARRIS TEETER	Credit Card Charge	4/9/2025	ExpRpt394	Selena Coles, Gas to fill the tank up heading to Harrisonburg, VA for th	Public Relations	Destination Marketing	Destination Mkt	26.59
Wendy's Restaurant #00011388	Credit Card Charge	4/9/2025	ExpRpt394	Selena Coles, Lunch for Selena Coles on the way to Harrisonburg, VA	Public Relations	Destination Marketing	Destination Mkt	11.14
Hilton	Credit Card Charge	4/10/2025	ExpRpt382	Emma Schmitz, Overnight stay at the Hilton SF for Simpleview Summit	Destination Marketing	Destination Marketing	Destination Mkt	843.91
SFO DOLORES PARK CAF	Credit Card Charge	4/10/2025	ExpRpt382	Emma Schmitz, Food at SFO,	Destination Marketing	Destination Marketing	Destination Mkt	23.33
DTW POTBELLY	Credit Card Charge	4/10/2025	ExpRpt382	Emma Schmitz, Lunch at DTW on trip back home from SF,	Destination Marketing	Destination Marketing	Destination Mkt	13.49
The Inn on Biltmore Estate	Credit Card Charge	4/10/2025	ExpRpt385	Jennifer Case, Mojo Conference - lodging,	Destination Marketing	Destination Marketing	Destination Mkt	427.14
Norfolk International	Credit Card Charge	4/10/2025	ExpRpt385	Jennifer Case, Parking- Mojo Conference ,	Destination Marketing	Destination Marketing	Destination Mkt	36.00
Potbelly Sandwich Shop	Credit Card Charge	4/10/2025	ExpRpt385	Jennifer Case, Mojo Conference- Meals,	Destination Marketing	Destination Marketing	Destination Mkt	24.89
Pierce's Pitt Bar-B-Que	Credit Card Charge	4/10/2025	ExpRpt380	Morgan Cordle, Morgan met with Jeremy T. Bullock with Cheer Festival	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	30.39
Hilton	Credit Card Charge	4/10/2025	ExpRpt389	Jennifer McConnell, DI Sales and Services Summit Hotel Stay.pdf,	Other Sales & Marketing	International Sales & Marketing	International Mkt	643.57
Enterprise Rent-A-Car	Credit Card Charge	4/10/2025	ExpRpt389	Jennifer McConnell, Enterprise rental car for DI Summit.pdf,	Other Sales & Marketing	International Sales & Marketing	International Mkt	275.15
Uber	Credit Card Charge	4/10/2025	ExpRpt389	Jennifer McConnell, Pick up from dropping rental off, used for Destin	Other Sales & Marketing	International Sales & Marketing	International Mkt	26.19
1607 Coffee Company	Credit Card Charge	4/10/2025	ExpRpt392	Edward Harris, Coffee meeting TST*1607 COFFEE COMPANY,	Administration	Office Administration	Tourism Organizational Support	8.81
Hotel Madison Shenandoah Valley	Credit Card Charge	4/10/2025	ExpRpt394	Selena Coles, Hotel for Selena Coles for the VADMO awards,	Public Relations	Destination Marketing	Destination Mkt	180.67
Macy's	Credit Card Charge	4/11/2025	ExpRpt385	Jennifer Case, Shirts and coat for logo wear,	Public Relations	Destination Marketing	Destination Mkt	152.89
H&M Patrick Henry Mall	Credit Card Charge	4/11/2025	ExpRpt385	Jennifer Case, Coat for logo wear,	Public Relations	Destination Marketing	Destination Mkt	58.29
Best Buy	Credit Card Charge	4/11/2025	ExpRpt380	Morgan Cordle, IPAD was purchased for the giveaway at Sports ETA. f	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	373.43

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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount	
VADMO	Credit Card Charge	4/11/2025	ExpRpt379	Paz Alejandra Ramello, VADMO registration	VADMO,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	125.00
Athleta	Credit Card Charge	4/11/2025	ExpRpt381	Jackie Lavan, ATHLETA ONLINE Jackie's Jacket for company embroic	Public Relations	Destination Marketing	Destination Mkt	Destination Mkt	105.93
REI	Credit Card Charge	4/11/2025	ExpRpt390	Daniela Owen, Jacket for new visit williamsburg logo to be embroidered	Public Relations	Destination Marketing	Destination Mkt	Destination Mkt	125.08
Extraspace	Credit Card Charge	4/11/2025	ExpRpt388	Josue Ayala, EXTRA SPACE 7490,	Administration	Office Administration	Tourism Organizational Support	Tourism Organizational Support	362.00
Thai Tara Sushi & Bar	Credit Card Charge	4/11/2025	ExpRpt392	Edward Harris, Lunch meeting TST*THAI TARA SUSHI & BA,	Administration	Office Administration	Tourism Organizational Support	Tourism Organizational Support	46.51
Eleva	Credit Card Charge	4/11/2025	ExpRpt392	Edward Harris, Merchant square meeting SQ *ELEVA COLONIAL LLC,	Administration	Office Administration	Tourism Organizational Support	Tourism Organizational Support	8.28
Enterprise Rent-A-Car	Credit Card Charge	4/11/2025	ExpRpt394	Selena Coles, Rental car for Selena Coles to go to VADMO awards,	Public Relations	Destination Marketing	Destination Mkt	Destination Mkt	183.22
Marshalls	Credit Card Charge	4/12/2025	ExpRpt385	Jennifer Case, Shirts for logowear Shirts for logowear,	Public Relations	Destination Marketing	Destination Mkt	Destination Mkt	35.78
Adidas	Credit Card Credit	4/12/2025	ExpRpt380	Morgan Cordle, adidas 6191 Williamsburg,	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	Sports Mkt	-139.16
Brooks Brothers	Credit Card Charge	4/12/2025	ExpRpt379	Paz Alejandra Ramello, Apparel purchase for Visit Williamsburg uniforr	Public Relations	Destination Marketing	Destination Mkt	Destination Mkt	247.41
Paychex	General Journal	4/13/2025	Payroll-TC	Tourism Gross Salary plus bonus	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	Tourism Organizational Support	53,805.13
Paychex	General Journal	4/13/2025	Payroll-TC	Tourism FICA / FUTA / SUTA	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	Tourism Organizational Support	4,043.84
Paychex	General Journal	4/13/2025	Payroll-TC	Paychex Payroll Processing Fee	Administration	Office Administration	Tourism Organizational Support	Tourism Organizational Support	136.54
Principal Financial Group	General Journal	4/13/2025	Payroll-TC	Employer Contribution - 401K (EE Matching)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	Tourism Organizational Support	2,698.93
Principal Financial Group	General Journal	4/13/2025	Payroll-TC	Employer Contribution - 401K (2% Contribution)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	Tourism Organizational Support	946.87
J Crew	Credit Card Charge	4/13/2025	ExpRpt390	Daniela Owen, Shirts to be embroidered for swag J CREW FACTORY	Public Relations	Destination Marketing	Destination Mkt	Destination Mkt	84.70
American Airlines	Credit Card Charge	4/13/2025	ExpRpt388	Josue Ayala, FTF fee/ No receipt,	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	Sports Mkt	18.80
U.S. Travel Association	Credit Card Charge	4/14/2025	ExpRpt385	Jennifer Case, Registration for Esto ,	Destination Marketing	Destination Marketing	Destination Mkt	Destination Mkt	1,250.00
United	Credit Card Charge	4/14/2025	ExpRpt380	Morgan Cordle, Baggage fee for Morgan to travel to Tulsa, OK for Spor	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	Sports Mkt	100.00
United	Credit Card Charge	4/14/2025	ExpRpt380	Morgan Cordle, First baggage fee for Morgan's luggage to Sports ETA.	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	Sports Mkt	40.00
Sisserou's	Credit Card Charge	4/14/2025	ExpRpt380	Morgan Cordle, Lunch for Morgan while at Sports ETA.,	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	Sports Mkt	29.80
Lyft	Credit Card Charge	4/14/2025	ExpRpt380	Morgan Cordle, Morgan's Lyft ride from the airport to the hotel in Tulsa,	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	Sports Mkt	25.06
Dunkin'	Credit Card Charge	4/14/2025	ExpRpt380	Morgan Cordle, DUNKIN #358055,	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	Sports Mkt	8.76
United	Credit Card Charge	4/14/2025	ExpRpt380	Morgan Cordle, In-flight WIFI while Morgan traveled from Richmond to	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	Sports Mkt	8.00
Tribute	Credit Card Charge	4/14/2025	ExpRpt378	Vazquez, Sandra, TRIBUTE STORE FLOWERS Order receipt from Ad	Administration	Office Administration	Tourism Organizational Support	Tourism Organizational Support	149.46
TIKTOK	Credit Card Charge	4/14/2025	ExpRpt390	Daniela Owen, Boosting Golf video on TikTok TIKTOK PROMOTE,	Destination Marketing	Destination Marketing	Destination Mkt	Destination Mkt	140.00
TIKTOK	Credit Card Charge	4/14/2025	ExpRpt390	Daniela Owen, Boosting dog video on TikTok TIKTOK PROMOTE,	Destination Marketing	Destination Marketing	Destination Mkt	Destination Mkt	140.00
American Airlines	Credit Card Charge	4/14/2025	ExpRpt388	Josue Ayala, Baggages American Airline baggages,	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	Sports Mkt	45.00
Uber	Credit Card Charge	4/14/2025	ExpRpt388	Josue Ayala, Uber during SportETA,	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	Sports Mkt	36.72
American Airlines	Credit Card Charge	4/14/2025	ExpRpt388	Josue Ayala, AMERICAN AIR0014458414901 Baggage charge,	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	Sports Mkt	35.00
SnapWidget	Credit Card Charge	4/14/2025	ExpRpt388	Josue Ayala, SNAPWIDGET,	Destination Marketing	Destination Marketing	Destination Mkt	Destination Mkt	10.93
Pocahontas Parkway	Credit Card Charge	4/14/2025	ExpRpt388	Josue Ayala, POCAHONTAS PARKWAY toll- No receipt,	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	Sports Mkt	3.45
Suter Printing-	Bill	4/15/2025	176751	BI-Fold Visit for Tours 4/4 3 hole drill shor fold	Destination Marketing	Destination Marketing	Destination Mkt	Destination Mkt	261.00
SYTA Student & Youth Travel Association	Bill	4/15/2025	SYTA-16379	Strategic Partnership & Compensation agreement. (See attached)	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	MICE Mkt	10,000.00
SYTA Student & Youth Travel Association	Bill	4/15/2025	SYTA-16379	2025 Incentive Sponsorship Award	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	MICE Mkt	20,000.00
SYTA Student & Youth Travel Association	Bill	4/15/2025	SYTA-16379	Discoverer	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	MICE Mkt	2,000.00
SYTA Student & Youth Travel Association	Bill	4/15/2025	SYTA-16379	4 Top Golf Classic Sponsorship	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	MICE Mkt	2,000.00
Noche	Credit Card Charge	4/15/2025	ExpRpt380	Morgan Cordle, Dinner for Morgan and Josue while traveling in Tulsa, C	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	Sports Mkt	166.47
Roof Sixty-Six	Credit Card Charge	4/15/2025	ExpRpt380	Morgan Cordle, Appetizers for Catchball Association to discuss upcomi	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	Sports Mkt	106.08
Tulys Taco	Credit Card Charge	4/15/2025	ExpRpt380	Morgan Cordle, Lunch for Morgan and Josue while traveling for Sports	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	Sports Mkt	32.77
Meta, Facebook	Credit Card Charge	4/15/2025	ExpRpt390	Daniela Owen, Boosting on Met see receipt for details FACEBK *4GH	Destination Marketing	Destination Marketing	Destination Mkt	Destination Mkt	280.00
Shepard Exposition	Credit Card Charge	4/15/2025	ExpRpt388	Josue Ayala, SHEPARD EXPOSITION for Sports ETA No receipt. Coni	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	Sports Mkt	83.83
Arena Pub and Grill	Credit Card Charge	4/15/2025	ExpRpt388	Josue Ayala, Food with Morgan - Dinner w/ Morgan while attending Spc	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	Sports Mkt	64.09
QUICK PRINT OF TULSA INC	Credit Card Charge	4/15/2025	ExpRpt388	Josue Ayala, QUIK PRINT OF TULSA INC 1 - Pamphlets for Sports ET	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	Sports Mkt	52.13
Uber	Credit Card Charge	4/15/2025	ExpRpt388	Josue Ayala, UBER *TRIP while at Sports ETA,	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	Sports Mkt	35.09
Uber	Credit Card Charge	4/15/2025	ExpRpt388	Josue Ayala, Tip for Uber during Sports ETA,	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	Sports Mkt	5.00
Uber	Credit Card Charge	4/15/2025	ExpRpt388	Josue Ayala, Tip for Uber during Sports ETA,	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	Sports Mkt	5.00
Gold Club Dining	Credit Card Charge	4/15/2025	ExpRpt392	Edward Harris, Lunch meeting CLUBHOUSE GRILL GOLD,	Administration	Office Administration	Tourism Organizational Support	Tourism Organizational Support	66.88
Meta, Facebook	Credit Card Charge	4/15/2025	ExpRpt394	Selena Coles, Boasting Social media ,	Destination Marketing	Destination Marketing	Destination Mkt	Destination Mkt	71.22
TJ Maxx	Credit Card Charge	4/15/2025	ExpRpt394	Selena Coles, Jacket for the VW logo,	Destination Marketing	Destination Marketing	Destination Mkt	Destination Mkt	26.74
Crystal Springs	Bill	4/16/2025	23461275 041125	Water Filtration Cooler Rental for April 2025	Administration	Office Administration	Tourism Organizational Support	Tourism Organizational Support	30.23

**Williamsburg Tourism Council**  
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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Period Music, LLC	Bill	4/16/2025	MAY-7-8-SGMP	Fife and Drum/ George Washington SGMP Conference	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	2,000.00
Mann Media, Inc. - Our State Magazine	Bill	4/16/2025	75588	Newsletter - Travel & Events Apr 17, 2025 Email listing	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	1,395.00
Williamsburg Area Chamber of Commerce	Bill	4/16/2025	5043	Commonwealth Conversations Office attendance	Administration	Office Administration	Tourism Organizational Support	385.00
Virginia Society of Assoc. Executives	Bill	4/16/2025	18907	Fall Conference & Expo Booth Purchase - #'s 47, 48, 49, 50, 51, 52, an	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	6,265.00
Colonial Connections, Inc.	Bill	4/16/2025	0409-11-2025	Title One Schools from Smyth County VA. Funding assistance	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	4,000.00
FedEx	Credit Card Charge	4/16/2025	ExpRpt380	Morgan Cordle, FEDEX OFFICE 800000836 - Shipped swag to the Spc	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	77.82
Lyft	Credit Card Charge	4/16/2025	ExpRpt380	Morgan Cordle, Ride during Sports ETA Event LYFT *RIDE TUE 5PM.	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	10.94
Lyft	Credit Card Charge	4/16/2025	ExpRpt380	Morgan Cordle, Morgan's ride from Hotel Indigo where she was meeting	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	10.39
Lyft	Credit Card Charge	4/16/2025	ExpRpt380	Morgan Cordle, Morgan's left from hotel (Hampton Inn and Suites) to Fi	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	10.07
Lyft	Credit Card Charge	4/16/2025	ExpRpt380	Morgan Cordle, Morgan's ride from her hotel to the BMX stadium for a	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	9.29
Saladworks	Credit Card Charge	4/16/2025	ExpRpt381	Jackie Lavan, SALADWORKS Budget meeting during lunch,	Administration	Office Administration	Tourism Organizational Support	83.65
Amazon	Credit Card Charge	4/16/2025	ExpRpt389	Jennifer McConnell, Unsure where to label this under: For embroidered	Public Relations	Destination Marketing	Destination Mkt	113.46
blooming jelly	Credit Card Charge	4/16/2025	ExpRpt389	Jennifer McConnell, Unsure where to put this under:For embroidered w	Public Relations	Destination Marketing	Destination Mkt	64.17
Amazon	Credit Card Charge	4/16/2025	ExpRpt389	Jennifer McConnell, Unsure where to put this under:Blazer for embroide	Public Relations	Destination Marketing	Destination Mkt	38.51
Zoom Video Communications Inc	Credit Card Charge	4/16/2025	ExpRpt388	Josue Ayala, Office Zoom subscription,	Administration	Office Administration	Tourism Organizational Support	67.16
Amazon	Credit Card Charge	4/16/2025	ExpRpt393	Brittany Alger, Apparel for new VW Swag Shirts - Brittany Alger,	Public Relations	Destination Marketing	Destination Mkt	118.98
Corey's Chicken Shack	Credit Card Charge	4/16/2025	ExpRpt393	Brittany Alger, Ally, Jennie and Brittany - Team Lunch with new client.	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	68.74
Chesapeake Bank	Credit Card Charge	4/16/2025	ExpRpt393	Brittany Alger, Items for Bi Monthly DOS Meeting,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	16.12
Amazon	Credit Card Charge	4/16/2025	ExpRpt393	Brittany Alger, Apparel for new VW Swag Shirts - Brittany Alger,	Public Relations	Destination Marketing	Destination Mkt	119.56
Starbucks	Credit Card Charge	4/16/2025	ExpRpt392	Edward Harris, SCORE Guest Speaker for their Board Meeting, Pre-M	Administration	Office Administration	Tourism Organizational Support	6.62
Colonial Williamsburg Company	Bill	4/17/2025	26690008	Huddle Up Group Balance due for lodging	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	10,640.76
Colonial Williamsburg Company	Bill	4/17/2025	26690008	Huddle Up Group Balance due for Meet & Greet Beverages	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	182.40
Colonial Williamsburg Company	Bill	4/17/2025	26690008	Huddle Up Group Balance due for Breakfast Buffet	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	1,697.50
Colonial Williamsburg Company	Bill	4/17/2025	26690008	Huddle Up Group Balance due for Audio & Visual Company	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	862.20
Colonial Williamsburg Company	Bill	4/17/2025	26690008	Huddle Up Group Balance due for Lodge Incidentals, Gift Bag Delivery	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	1,026.36
Colonial Williamsburg Company	Bill	4/17/2025	26690008	Minus Deposit paid	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	-1,500.00
MOO, Inc.	Bill	4/17/2025	US87299	Business Cards for Jackie	Administration	Office Administration	Tourism Organizational Support	83.75
Sinclair Television Stations, LLC	Bill	4/17/2025	10890574	Rounding Adjustment	Destination Marketing	Destination Marketing	Destination Mkt	-0.80
Sinclair Television Stations, LLC	Bill	4/17/2025	10890574	TV / Radio Marketing agreement - Refer to Attached	Destination Marketing	Destination Marketing	Destination Mkt	2,000.80
Paychex	Bill	4/17/2025	9256942	Payroll Service - Vacation Time Tracking System - April	Administration	Office Administration	Tourism Organizational Support	29.00
Emburse, Inc.	Bill	4/17/2025	2527772	April monthly service expense.	Administration	Office Administration	Tourism Organizational Support	134.82
Leisure Media 360, Inc.	Bill	4/17/2025	84065	Virginia.org Banner Ads April 2025 Native Rectangle -100,000 impress	Destination Marketing	Destination Marketing	Destination Mkt	1,920.00
Williamsburg Indoor Sports Complex, LLC	Bill	4/17/2025	052325	Award Amount (\$5,000-\$7000, based on room nights): 1250-1300 Ro	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	2,000.00
Tarsus Connect LLC	Bill	4/17/2025	191896	Connect Marketplace and Connect DC Winter Marketplace 2025	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	9,900.00
Tarsus Connect LLC	Bill	4/17/2025	191896	Full Page Advert - Spring Marketplace 2025	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	4,950.00
Hoffman Media, LLC	Bill	4/17/2025	5084-R	Publication Marketing - Southern Lady - SLY May/June 2025 - Full Pa	Destination Marketing	Destination Marketing	Destination Mkt	3,000.00
Daniela Owen	Bill	4/17/2025	REIMB/MILE 03/25	I drove Sandra and I to the board meeting	Public Relations	Destination Marketing	Destination Mkt	19.32
Daniela Owen	Bill	4/17/2025	REIMB/MILE 03/25	I drove to GWL to drop off influencer bag and pick up giveaway for trav	Public Relations	Destination Marketing	Destination Mkt	9.38
Daniela Owen	Bill	4/17/2025	REIMB/MILE 03/25	Meet Sylvia (scouting for the Samantha Brown Show) at La Tienda	Public Relations	Destination Marketing	Destination Mkt	1.75
Daniela Owen	Bill	4/17/2025	REIMB/MILE 03/25	Then Sylvia and I headed to Historic Jamestowne - Samantha Brown S	Public Relations	Destination Marketing	Destination Mkt	3.43
Daniela Owen	Bill	4/17/2025	REIMB/MILE 03/25	Back to the office	Public Relations	Destination Marketing	Destination Mkt	5.11
Daniela Owen	Bill	4/17/2025	REIMB/MILE 03/25	Then I met Sylvia at Giuseppe's for dinner - Samantha Brown Scouting	Public Relations	Destination Marketing	Destination Mkt	2.52
Lyft	Credit Card Charge	4/17/2025	ExpRpt380	Morgan Cordle, Morgan's Lyft ride from Fed EX to the Tulsa Convention	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	15.02
Lyft	Credit Card Charge	4/17/2025	ExpRpt380	Morgan Cordle, Morgan and Josue's ride from the Tulsa Convention Ce	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	12.21
Amazon	Credit Card Charge	4/17/2025	ExpRpt378	Vazquez, Sandra, Clothes to be embroidered with new Logo,	Public Relations	Destination Marketing	Destination Mkt	67.81
United Parcel Service	Credit Card Charge	4/17/2025	ExpRpt379	Paz Alejandra Ramello, Shipment of a box with collateral for VADMO T	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	27.92
J Crew	Credit Card Charge	4/17/2025	ExpRpt381	Jackie Lavan, Jackie's J CREW Shirt Expense for Company Embroider	Public Relations	Destination Marketing	Destination Mkt	115.03
Tacos x mezcál	Credit Card Charge	4/17/2025	ExpRpt388	Josue Ayala, Food with Morgan Cordle, John Oney, Antonio Gonzales,	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	163.26
Soda Machine	Credit Card Charge	4/17/2025	ExpRpt388	Josue Ayala, Soda machine - didn't give receipt. at Sports ETA,	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	6.00
Chick-fil-A	Credit Card Charge	4/17/2025	ExpRpt393	Brittany Alger, DOS Meeting Bfast Ordered with Hotel Partners,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	156.22
Sportsman's Grille	Credit Card Charge	4/17/2025	ExpRpt392	Edward Harris, Lunch meeting SPORTSMAN GRILLE,	Administration	Office Administration	Tourism Organizational Support	36.32

**Williamsburg Tourism Council**  
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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Kingsmill Resort & Conference Center	Credit Card Charge	4/17/2025	ExpRpt392	Edward Harris, Coffee meeting GLF*KINGSMILLRESORT,	Administration	Office Administration	Tourism Organizational Support	7.77
USPS	Credit Card Charge	4/17/2025	ExpRpt394	Selena Coles, shipped giveaways to MMGY for the NEW york PR even	Administration	Office Administration	Tourism Organizational Support	56.70
Verizon Wireless	Bill	4/18/2025	6111327390	Mar. 19 - April 18, 2025 Wireless Monthly Charges	Administration	Office Administration	Tourism Organizational Support	699.10
Verizon Wireless	Bill	4/18/2025	6111327390	Equipment Charges	Administration	Office Administration	Tourism Organizational Support	292.51
Verizon Wireless	Bill	4/18/2025	6111327390	Surcharges and Other Charges & Credits (Equipment)	Administration	Office Administration	Tourism Organizational Support	107.60
Verizon Wireless	Bill	4/18/2025	6111327390	Taxes, Governmental Surcharges & Fees	Administration	Office Administration	Tourism Organizational Support	21.61
United	Credit Card Charge	4/18/2025	ExpRpt380	Morgan Cordle, Baggage Fee for Morgan to return from Sports ETA. Tr	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	100.00
CAPITAL REGION AIRPORT	Credit Card Charge	4/18/2025	ExpRpt380	Morgan Cordle, Parking fee for Morgan's vehicle while she was at Spor	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	60.00
Chili's	Credit Card Charge	4/18/2025	ExpRpt380	Morgan Cordle, Morgan's lunch while traveling from Tulsa to Richmond	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	41.55
United	Credit Card Charge	4/18/2025	ExpRpt380	Morgan Cordle, Morgan's baggage fee for returning from Sports ETA.,	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	40.00
Lyft	Credit Card Charge	4/18/2025	ExpRpt380	Morgan Cordle, Morgan's ride from Hampton Inn and Suites to the Tuls	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	32.05
Hudson Airport Vendor	Credit Card Charge	4/18/2025	ExpRpt380	Morgan Cordle, Breakfast for Morgan while traveling for Sports ETA.,	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	13.34
Hampton Inn	Credit Card Charge	4/18/2025	ExpRpt380	Morgan Cordle, Drink for Morgan at her hotel while traveling for Sports	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	6.00
REI	Credit Card Charge	4/18/2025	ExpRpt378	Vazquez, Sandra, Jacket to be embroidered with the new Logo,	Public Relations	Destination Marketing	Destination Mkt	67.12
Amazon	Credit Card Charge	4/18/2025	ExpRpt378	Vazquez, Sandra, Clothes to be embroidered with the new Logo (Shirt),	Public Relations	Destination Marketing	Destination Mkt	21.39
Tipsy Beans	Credit Card Charge	4/18/2025	ExpRpt389	Jennifer McConnell, Met with Trish Thomas with Williamsburg Walking	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	45.79
American Airlines	Credit Card Charge	4/18/2025	ExpRpt388	Josue Ayala, AMERICAN AIR0012232553637 Flight time change extra	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	131.00
CAPITAL REGION AIRPORT	Credit Card Charge	4/18/2025	ExpRpt388	Josue Ayala, CAPITAL REGION AIRPORT while attending Sports ETA	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	60.00
Uber	Credit Card Charge	4/18/2025	ExpRpt388	Josue Ayala, UBER *TRIP while attending Sports ETA,	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	20.91
American Airlines	Credit Card Charge	4/18/2025	ExpRpt393	Brittany Alger, Airfare, Brittany Alger - SGMP NEC,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	29.92
Allianz Travel	Credit Card Charge	4/18/2025	ExpRpt393	Brittany Alger, Travel Insurance, Brittany Alger - SGMP NEC ,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	50.34
American Airlines	Credit Card Charge	4/18/2025	ExpRpt393	Brittany Alger, Airfare - Brittany Alger, SGMP NEC ,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	611.37
Starbucks	Credit Card Charge	4/18/2025	ExpRpt392	Edward Harris, Projections for Live Performance Venue Numbers Meet	Administration	Office Administration	Tourism Organizational Support	20.71
Yorktown & Co History Tours	Credit Card Charge	4/18/2025	ExpRpt394	Selena Coles, Marco Berchi (journalists) tour,	Public Relations	Destination Marketing	Destination Mkt	160.00
Target	Credit Card Charge	4/19/2025	ExpRpt378	Vazquez, Sandra, Jens bday -gift cardTARGET 00025015,	Administration	Office Administration	Tourism Organizational Support	25.00
GRIFFIN HOTEL	Credit Card Charge	4/19/2025	ExpRpt394	Selena Coles, VTC travel journalist, Marco Berchi and his travel collea	Public Relations	Destination Marketing	Destination Mkt	323.28
American Airlines	Credit Card Charge	4/20/2025	ExpRpt390	Daniela Owen, Checked bag for flight from Orf to Vegas for etourism A	Destination Marketing	Destination Marketing	Destination Mkt	35.00
Parkway Printshop LLC	Bill	4/21/2025	1012004	Golf Shirts for Promotional events	Destination Marketing	Destination Marketing	Destination Mkt	1,316.85
Bluegrass Integrated Communications	Bill	4/21/2025	214270	Load Data File - 3 @ 18.5 ea.- March	Destination Marketing	Destination Marketing	Destination Mkt	55.50
Bluegrass Integrated Communications	Bill	4/21/2025	214270	Postage and Freight	Destination Marketing	Destination Marketing	Destination Mkt	1,644.37
Bluegrass Integrated Communications	Bill	4/21/2025	214270	Residential requests X 1015- USPS Address Prep, Ink Jet Addressing,	Destination Marketing	Destination Marketing	Destination Mkt	1,111.43
Kephi Greek kitchen	Credit Card Charge	4/21/2025	ExpRpt385	Jennifer Case, Lunch meeting regarding interns and marketing employ	Destination Marketing	Destination Marketing	Destination Mkt	60.48
Kephi Greek kitchen	Credit Card Charge	4/21/2025	ExpRpt385	Jennifer Case, Wrong ticket charged - see credit,	Destination Marketing	Destination Marketing	Destination Mkt	29.12
Kephi Greek kitchen	Credit Card Credit	4/21/2025	ExpRpt385	Jennifer Case, Wrong meal charged to my card - this is the credit,	Destination Marketing	Destination Marketing	Destination Mkt	-29.12
Amazon	Credit Card Charge	4/21/2025	ExpRpt378	Vazquez, Sandra, AMAZON RETA* X62398VP3- new microwave,	Administration	Office Administration	Tourism Organizational Support	109.99
Fresh	Credit Card Charge	4/21/2025	ExpRpt378	Vazquez, Sandra, THE FRESH MARKET 023 Jen Case's b-day,	Administration	Office Administration	Tourism Organizational Support	19.18
Meta, Facebook	Credit Card Charge	4/21/2025	ExpRpt390	Daniela Owen, Boosting on meta - see receipt for specific boosted pos	Destination Marketing	Destination Marketing	Destination Mkt	257.99
Meta, Facebook	Credit Card Charge	4/21/2025	ExpRpt390	Daniela Owen, Boosting social media posts on Meta. See receipt detail	Destination Marketing	Destination Marketing	Destination Mkt	80.00
Uber	Credit Card Charge	4/21/2025	ExpRpt390	Daniela Owen, Uber ride from house to Orf airport for Etourism confere	Destination Marketing	Destination Marketing	Destination Mkt	42.96
Uber	Credit Card Charge	4/21/2025	ExpRpt390	Daniela Owen, Uber tip from home to ORF UBER *TRIP,	Destination Marketing	Destination Marketing	Destination Mkt	8.00
Wynn Las Vegas	Credit Card Charge	4/21/2025	ExpRpt392	Edward Harris, Wynn App 910.53.png WYNN APP - Real Receipt will b	Administration	Office Administration	Tourism Organizational Support	910.56
Hertz	Credit Card Charge	4/21/2025	ExpRpt392	Edward Harris, Car Rental - eTourism Summit Las Vegas,	Administration	Office Administration	Tourism Organizational Support	157.00
VA Professional Communicators	Credit Card Charge	4/21/2025	ExpRpt394	Selena Coles, EB *VIRGINIA PROFESSIO,	Public Relations	Destination Marketing	Destination Mkt	55.00
Bluegrass Integrated Communications	Bill	4/22/2025	214271	Client Storage - 3 @ 22.50 each per contract	Destination Marketing	Destination Marketing	Destination Mkt	67.50
Bluegrass Integrated Communications	Bill	4/22/2025	214271	Bulk requests - 18 at 4.75 each per contract	Destination Marketing	Destination Marketing	Destination Mkt	85.50
Bluegrass Integrated Communications	Bill	4/22/2025	214271	Freight charges with UPS	Destination Marketing	Destination Marketing	Destination Mkt	561.93
Bluegrass Integrated Communications	Bill	4/22/2025	214271	Additional box charge	Destination Marketing	Destination Marketing	Destination Mkt	1.89
The Hanover Insurance Group	Bill	4/22/2025	2024 WBR Audit	Workers comp true-up for added employees - Risk management 01/20,	Administration	Office Administration	Tourism Organizational Support	525.00
CRUSA (Capital Region USA)	Invoice	4/22/2025	1058	Reimbursement request for Sales mission to Ireland. - Airfare Richmon	Other Sales & Marketing	International Sales & Marketing	International Mkt	-1,389.11
CRUSA (Capital Region USA)	Invoice	4/22/2025	1058	Reimbursement request for lodging on mission in Ireland - Limerick Str.	Other Sales & Marketing	International Sales & Marketing	International Mkt	-162.00
CRUSA (Capital Region USA)	Invoice	4/22/2025	1058	Reimbursement request for lodging on mission in Ireland - The Shelbo	Other Sales & Marketing	International Sales & Marketing	International Mkt	-136.57

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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
CRUSA (Capital Region USA)	Invoice	4/22/2025	1058	Reimbursement request for lodging on mission in Ireland - Radisson BI	Other Sales & Marketing	International Sales & Marketing	International Mkt	-210.00
CRUSA (Capital Region USA)	Invoice	4/22/2025	1058	Reimbursement request for lodging on mission in Ireland - Clayton	Other Sales & Marketing	International Sales & Marketing	International Mkt	-180.00
CRUSA (Capital Region USA)	Invoice	4/22/2025	1058	Reimbursement request for lodging on mission in Ireland - Merchant	Other Sales & Marketing	International Sales & Marketing	International Mkt	-205.00
CRUSA (Capital Region USA)	Invoice	4/22/2025	1058	Reimbursement request for lodging on mission in Ireland - Curio Collec	Other Sales & Marketing	International Sales & Marketing	International Mkt	-171.00
Quince	Credit Card Charge	4/22/2025	ExpRpt382	Emma Schmitz, 2 Long-sleeved button-down shirts to be branded with 1	Public Relations	Destination Marketing	Destination Mkt	85.40
Storm Creek	Credit Card Charge	4/22/2025	ExpRpt382	Emma Schmitz, Black jacket to be branded with the Visit Williamsburg	Public Relations	Destination Marketing	Destination Mkt	69.50
Amazon	Credit Card Charge	4/22/2025	ExpRpt378	Vazquez, Sandra, AMAZON MKTPL*5U7S55RM3- Office snacks,	Administration	Office Administration	Tourism Organizational Support	111.72
Publix	Credit Card Charge	4/22/2025	ExpRpt378	Vazquez, Sandra, Coffee for office and nuts for Admin day- Jackie	PU Administration	Office Administration	Tourism Organizational Support	31.29
Trader Joes	Credit Card Charge	4/22/2025	ExpRpt378	Vazquez, Sandra, Admin professionals day - for Jackie	TRADER JOE Administration	Office Administration	Tourism Organizational Support	13.90
Tarpley's	Credit Card Charge	4/22/2025	ExpRpt379	Paz Alejandra Ramello, Colonial female outfit for Visit Williamsburg's u	Destination Marketing	Destination Marketing	Destination Mkt	385.10
Wynn Las Vegas	Credit Card Charge	4/22/2025	ExpRpt390	Daniela Owen, Lunch on day one of etourism summit	TERRACE POIN	Destination Marketing	Destination Mkt	56.77
Caffe Al Teatro	Credit Card Charge	4/22/2025	ExpRpt390	Daniela Owen, Breakfast at the etourism summit. One coffee was for a	Destination Marketing	Destination Marketing	Destination Mkt	48.10
Uber	Credit Card Charge	4/22/2025	ExpRpt390	Daniela Owen, Uber drive from airport to Vegas hotel	UBER *TRIP,	Destination Marketing	Destination Mkt	38.30
Cantina Laredo - DFW	Credit Card Charge	4/22/2025	ExpRpt390	Daniela Owen, TST* CANTINA LAREDO - DFW Dinner on the way to e	Destination Marketing	Destination Marketing	Destination Mkt	30.40
Amazon	Credit Card Charge	4/22/2025	ExpRpt388	Josue Ayala, Flags for military reunion,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	130.99
Berrets Seafood Restaurant	Credit Card Charge	4/22/2025	ExpRpt393	Brittany Alger, Partner Meeting with Brittany Rice, Dani, Morgan to talk	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	110.21
Sheetz	Credit Card Charge	4/22/2025	ExpRpt392	Edward Harris, eTourism Summit - Las Vegas - Gas/Convenience,	Administration	Office Administration	Tourism Organizational Support	29.84
Burrito Beach	Credit Card Charge	4/22/2025	ExpRpt392	Edward Harris, Travel to ETourism conference- lunch BURRITO BEAC	Administration	Office Administration	Tourism Organizational Support	26.46
Delta	Credit Card Charge	4/22/2025	ExpRpt392	Edward Harris, Wifi on FlightWIFIONBOARD,	Administration	Office Administration	Tourism Organizational Support	13.00
HMS Host	Credit Card Charge	4/22/2025	ExpRpt392	Edward Harris, Travel meal. Travel to ETourism conference FULTON S	Administration	Office Administration	Tourism Organizational Support	10.66
Sheetz	Credit Card Charge	4/22/2025	ExpRpt392	Edward Harris, Travel to Richmond airport - ETourism Conference SHE	Administration	Office Administration	Tourism Organizational Support	1.50
Virginia Tourism Authority	Bill	4/23/2025	11165	East Coast Gateway Welcome Center Program Year 2025	Destination Marketing	Destination Marketing	Destination Mkt	20,573.00
Parkway Printshop LLC	Bill	4/23/2025	1012030	Print order for 1000 Sheep stickers.	Destination Marketing	Destination Marketing	Destination Mkt	354.00
Miles Partnership LLC	Bill	4/23/2025	114098	SOW 3 - Voiceover & Music License Fee	Destination Marketing	Destination Marketing	Destination Mkt	1,710.00
Miles Partnership LLC	Bill	4/23/2025	114099	SOW 4 - Lapel Pins 250th Magnetic & Pin	Destination Marketing	Destination Marketing	Destination Mkt	1,461.36
Miles Partnership LLC	Bill	4/23/2025	114100	TV / Radio Marketing agreement - refer to SOW #5 attached.	Destination Marketing	Destination Marketing	Destination Mkt	20,000.00
Forge Promotions, LLC.	Bill	4/23/2025	D99898	500 Magnetic white 250th pins	Destination Marketing	Destination Marketing	Destination Mkt	1,732.50
USPS	Credit Card Charge	4/23/2025	ExpRpt380	Morgan Cordle, I mailed the iPad that was the giveaway prize for Sport	Administration	Office Administration	Tourism Organizational Support	28.05
Canva	Credit Card Charge	4/23/2025	ExpRpt380	Morgan Cordle, Membership fee to create Sports Williamsburg-related	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	15.00
Amazon	Credit Card Charge	4/23/2025	ExpRpt378	Vazquez, Sandra, AMAZON MKTPL*P69AD1QK3- Office supplies,	Administration	Office Administration	Tourism Organizational Support	421.58
Williamsburg Revolutions	Credit Card Charge	4/23/2025	ExpRpt379	Paz Alejandra Ramello, Gifts for raffle at Viajes A Plus event	AMK CW	Group Tour Sales & Marketing	Group Tour Mkt	50.03
Wynn Las Vegas	Credit Card Charge	4/23/2025	ExpRpt390	Daniela Owen, Dinner for Ed and I on day 1 of etourism summit	WAZU	Destination Marketing	Destination Mkt	129.20
Alaska Airlines	Credit Card Charge	4/23/2025	ExpRpt390	Daniela Owen, Checked bag during travel with Etourism. Checked suit	Destination Marketing	Destination Marketing	Destination Mkt	35.00
espresso	Credit Card Charge	4/23/2025	ExpRpt390	Daniela Owen, Drink at etourism summit	ESPRESSO,	Destination Marketing	Destination Mkt	5.41
Wynn Las Vegas	Credit Card Charge	4/23/2025	ExpRpt392	Edward Harris, ETourism Conference - Coffee	EAST SIDE LOUNGE - I	Administration	Tourism Organizational Support	33.64
Caffe Al Teatro	Credit Card Charge	4/23/2025	ExpRpt392	Edward Harris, ETourism Conference	CAFFE AL TEATRO,	Administration	Tourism Organizational Support	27.81
espresso	Credit Card Charge	4/23/2025	ExpRpt392	Edward Harris, ETourism Conference	ESPRESSO,	Administration	Tourism Organizational Support	9.96
Amazon	Credit Card Credit	4/24/2025	ExpRpt378	Vazquez, Sandra, AMAZON MKTPLACE PMTS- return of attire that wa	Public Relations	Destination Marketing	Destination Mkt	-21.39
Amazon	Credit Card Credit	4/24/2025	ExpRpt378	Vazquez, Sandra, AMAZON MKTPLACE PMTS- return of attire that wa	Public Relations	Destination Marketing	Destination Mkt	-25.03
United Parcel Service	Credit Card Charge	4/24/2025	ExpRpt379	Paz Alejandra Ramello, Shipment of collateral and giveaways sent to P	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	484.91
Wynn Las Vegas	Credit Card Charge	4/24/2025	ExpRpt390	Daniela Owen, Stay in Vegas for E-Tourism conference	Hotel Stay for	Destination Marketing	Destination Mkt	783.71
TIKTOK	Credit Card Charge	4/24/2025	ExpRpt390	Daniela Owen, Boosting Free activities reel on tiktok	TIKTOK PROMO1	Destination Marketing	Destination Mkt	140.00
Village Pub McCarran	Credit Card Charge	4/24/2025	ExpRpt390	Daniela Owen, Lunch day 3 of etourism summit	VILLAGE PUB & GRIL	Destination Marketing	Destination Mkt	32.43
Caffe Al Teatro	Credit Card Charge	4/24/2025	ExpRpt390	Daniela Owen, Day 3 breakfast at etourism summit.	CAFFE AL TEATR	Destination Marketing	Destination Mkt	28.92
Uber	Credit Card Charge	4/24/2025	ExpRpt390	Daniela Owen, Uber ride from hotel to airport in vegS	UBER *TRIP,	Destination Marketing	Destination Mkt	24.82
Enterprise Rent-A-Car	Credit Card Charge	4/24/2025	ExpRpt389	Jennifer McConnell, Expedia Car Rental Insurance 50.00.pdf,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	50.00
Wynn Las Vegas	Credit Card Charge	4/24/2025	ExpRpt392	Edward Harris, Team dinner- etourism	WAZUZU - ENCORE,	Administration	Tourism Organizational Support	135.28
IN-N-OUT BURGER LINQ	Credit Card Charge	4/24/2025	ExpRpt392	Edward Harris, ETourism conference	IN-N-OUT LINQ,	Administration	Tourism Organizational Support	12.57
Wynn Las Vegas	Credit Card Charge	4/24/2025	ExpRpt392	Edward Harris, ETourism Conference	JUICE BAR,	Administration	Tourism Organizational Support	12.15
espresso	Credit Card Charge	4/24/2025	ExpRpt392	Edward Harris, ETourism conference - coffee	ESPRESSO,	Administration	Tourism Organizational Support	11.36
Daniela Owen	Bill	4/25/2025	REIMB/MILE 04/25	Went to Harris Teeter to pick up chicken and fruit to celebrate Jennie's	Destination Marketing	Destination Marketing	Destination Mkt	7.84

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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Daniela Owen	Bill	4/25/2025	REIMB/MILE 04/25	Went to Hampton Inn and Suites with Selena for a partner visit	Destination Marketing	Destination Marketing	Destination Mkt	2.38
Daniela Owen	Bill	4/25/2025	REIMB/MILE 04/25	Went to Michaels to buy gift baskets for JCC giveaways we are providing	Destination Marketing	Destination Marketing	Destination Mkt	4.06
Daniela Owen	Bill	4/25/2025	REIMB/MILE 04/25	To drop off social media influencer Zoe Johnsons welcome bag to Gretchen	Destination Marketing	Destination Marketing	Destination Mkt	9.38
Virginia Tourism Authority	Credit Card Charge	4/25/2025	ExpRpt380	Morgan Cordle, Fee for client event at Sports ETA, hosted by VTC.,	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	200.00
Amazon	Credit Card Charge	4/25/2025	ExpRpt378	Vazquez, Sandra, AMAZON MKTPL*N27SF9UA2- Office supplies,	Administration	Office Administration	Tourism Organizational Support	124.24
Amazon	Credit Card Charge	4/25/2025	ExpRpt378	Vazquez, Sandra, AMAZON RETA* N26RP4UH2- Snacks for office and	Administration	Office Administration	Tourism Organizational Support	41.31
Meta, Facebook	Credit Card Charge	4/25/2025	ExpRpt390	Daniela Owen, Boosting social media posts on Meta. See receipt detail	Destination Marketing	Destination Marketing	Destination Mkt	334.00
Amazon	Credit Card Charge	4/25/2025	ExpRpt389	Jennifer McConnell, Bottled Water and Skinny Pop for EF 4.22.25.pdf,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	410.61
Amazon	Credit Card Charge	4/25/2025	ExpRpt388	Josue Ayala, Notepads for team,	Administration	Office Administration	Tourism Organizational Support	25.79
Amazon	Credit Card Charge	4/25/2025	ExpRpt393	Brittany Alger, Brittany Alger, Office Supplies ,	Administration	Office Administration	Tourism Organizational Support	30.30
Richmond Parking	Credit Card Charge	4/25/2025	ExpRpt392	Edward Harris, eTourism Summit Event Travel - Airport Parking Expense	Administration	Office Administration	Tourism Organizational Support	48.00
Uber	Credit Card Charge	4/25/2025	ExpRpt392	Edward Harris, eTourism Summit - Las Vegas event - Transportation e	Administration	Office Administration	Tourism Organizational Support	38.51
American Airlines	Credit Card Charge	4/25/2025	ExpRpt392	Edward Harris, Airplane Wifi AA WIFI 1-888-649-6711,	Administration	Office Administration	Tourism Organizational Support	25.00
Starbucks	Credit Card Charge	4/25/2025	ExpRpt392	Edward Harris, eTourism Summit Las Vegas Event - Meal/Return to Wi	Administration	Office Administration	Tourism Organizational Support	15.67
Starbucks	Credit Card Charge	4/25/2025	ExpRpt392	Edward Harris, eTourism Summit- Las Vegas Event - Return to William	Administration	Office Administration	Tourism Organizational Support	6.77
Uber	Credit Card Charge	4/25/2025	ExpRpt392	Edward Harris, Travel to eTourism eTourism Summit - Las Vegas even	Administration	Office Administration	Tourism Organizational Support	38.51
Wynn Las Vegas	Credit Card Credit	4/25/2025	ExpRpt392	Edward Harris, WYNN LAS VEGAS HOTEL,	Administration	Office Administration	Tourism Organizational Support	-0.01
Adobe	Credit Card Charge	4/26/2025	ExpRpt388	Josue Ayala, Adobe licenses for the office,	Administration	Office Administration	Tourism Organizational Support	377.87
Ruby's Dinette	Credit Card Charge	4/26/2025	ExpRpt392	Edward Harris, eTourism Summit Event - Return to Williamsburg, Rece	Administration	Office Administration	Tourism Organizational Support	24.70
Paychex	General Journal	4/27/2025	Payroll-TC	Tourism Gross Salary plus bonus	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	53,805.13
Paychex	General Journal	4/27/2025	Payroll-TC	Salary - Other Payments	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	1,517.67
Paychex	General Journal	4/27/2025	Payroll-TC	Tourism FICA / FUTA / SUTA	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	4,152.96
Paychex	General Journal	4/27/2025	Payroll-TC	Paychex Payroll Processing Fee	Administration	Office Administration	Tourism Organizational Support	136.54
Principal Financial Group	General Journal	4/27/2025	Payroll-TC	Employer Contribution - 401K (EE Matching)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	3,007.06
Principal Financial Group	General Journal	4/27/2025	Payroll-TC	Employer Contribution - 401K (2% Contribution)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	1,052.61
Morgan Cordle	Bill	4/28/2025	REIMB/MILE/EXP 04/25	Jacket purchased for new logo embroidery. Reimbursable up to \$150.	Public Relations	Destination Marketing	Destination Mkt	150.00
Morgan Cordle	Bill	4/28/2025	REIMB/MILE/EXP 04/25	Travel from Morgan's house to the Richmond Airport for Sports ETA an	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	50.26
Morgan Cordle	Bill	4/28/2025	REIMB/MILE/EXP 04/25	Shirt to be purchased for embroidery of new logo.	Public Relations	Destination Marketing	Destination Mkt	24.99
Paz Alejandra Ramello	Bill	4/28/2025	ExpRpt374	Attending the Select Traveler conference.	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	56.28
Paz Alejandra Ramello	Bill	4/28/2025	ExpRpt374	Board meeting	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	19.32
Paz Alejandra Ramello	Bill	4/28/2025	ExpRpt374	Attending VTC's Sales Mission to India	Other Sales & Marketing	International Sales & Marketing	International Mkt	69.58
Paz Alejandra Ramello	Bill	4/28/2025	ExpRpt374	Met with Karie Barrett from Liberty Receptive Group for breakfast meeti	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	4.83
Paz Alejandra Ramello	Bill	4/28/2025	ExpRpt374	Site with Karie Barrett, Liberty Receptive Tours	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	5.74
Paz Alejandra Ramello	Bill	4/28/2025	ExpRpt374	Return to the office	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	5.11
Jennifer Case	Bill	4/28/2025	REIMB/MILE 03/25	Went to annaul Williamsburg Restaurant Association Meeting	Destination Marketing	Destination Marketing	Destination Mkt	4.20
Jennifer Case	Bill	4/28/2025	REIMB/MILE 03/25	Met with TAG Consulting for lunch	Destination Marketing	Destination Marketing	Destination Mkt	3.50
Jennifer Case	Bill	4/28/2025	REIMB/MILE 03/25	Checked proof for sales sheet at Suter Printing	Destination Marketing	Destination Marketing	Destination Mkt	3.78
Jennifer Case	Bill	4/28/2025	REIMB/MILE 03/25	Golf Meeting at Kingsmill Resort	Destination Marketing	Destination Marketing	Destination Mkt	7.70
Jennifer Case	Bill	4/28/2025	REIMB/MILE 03/25	Spoke at Board Meeting at American Revolution Museum	Destination Marketing	Destination Marketing	Destination Mkt	9.66
Jennifer Case	Bill	4/28/2025	REIMB/MILE 03/25	Met Sylvia Cramer from Samantha Brown Show for breakfast	Destination Marketing	Destination Marketing	Destination Mkt	16.31
Jennifer Case	Bill	4/28/2025	REIMB/MILE 03/25	FAM Tour for Sylvia Cramer with Samantha Brown Show	Destination Marketing	Destination Marketing	Destination Mkt	1.68
Jennifer Case	Bill	4/28/2025	REIMB/MILE 03/25	FAM Tour for Sylvia Cramer with Samantha Brown Show- lunch	Destination Marketing	Destination Marketing	Destination Mkt	2.38
Jennifer Case	Bill	4/28/2025	REIMB/MILE 03/25	FAM Tour for Sylvia Cramer with Samantha Brown Show	Destination Marketing	Destination Marketing	Destination Mkt	32.90
Jennifer Case	Bill	4/28/2025	REIMB/MILE 03/25	FAM Tour for Sylvia Cramer with Samantha Brown Show	Destination Marketing	Destination Marketing	Destination Mkt	20.58
Jennifer Case	Bill	4/28/2025	REIMB/MILE 03/25	FAM Tour for Sylvia Cramer with Samantha Brown Show- Dinner	Destination Marketing	Destination Marketing	Destination Mkt	29.82
Jennifer Case	Bill	4/28/2025	REIMB/MILE 03/25	FAM Tour for Sylvia Cramer with Samantha Brown Show-breakfast	Destination Marketing	Destination Marketing	Destination Mkt	0.98
Jennifer Case	Bill	4/28/2025	REIMB/MILE 03/25	FAM Tour for Sylvia Cramer with Samantha Brown Show	Destination Marketing	Destination Marketing	Destination Mkt	1.26
Jennifer Case	Bill	4/28/2025	REIMB/MILE 03/25	FAM Tour for Sylvia Cramer with Samantha Brown Show	Destination Marketing	Destination Marketing	Destination Mkt	4.27
Jennifer Case	Bill	4/28/2025	REIMB/MILE 03/25	FAM Tour for Sylvia Cramer with Samantha Brown Show	Destination Marketing	Destination Marketing	Destination Mkt	4.27
Williamsburg Hotel & Motel Assoc	Bill	4/28/2025	HTL/MTL Sales 2025	Sales initiative talks with Hotel and Motel Reps	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	942.55
The Hanover Insurance Group	Bill	4/28/2025	2025 WDR-MA	2025 Additional Premium for the addition of Massachusetts.	Administration	Office Administration	Tourism Organizational Support	770.00



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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Simpleview LLC	Credit Card Credit	4/28/2025	ExpRpt382	Emma Schmitz, SIMPLEVIEW SUMMIT REFUND: They over-refunded Destination Marketing		Destination Marketing	Destination Mkt	-2,998.00
Delta	Credit Card Charge	4/28/2025	ExpRpt379	Paz Alejandra Ramello, DL change fee for PR flights (\$75) each (Ally C Other Sales & Marketing		Group Tour Sales & Marketing	Group Tour Mkt	75.00
Delta	Credit Card Charge	4/28/2025	ExpRpt379	Paz Alejandra Ramello, DL change fee for PR flights (\$75) Ed DELTA / Other Sales & Marketing		International Sales & Marketing	International Mkt	75.00
Meta, Facebook	Credit Card Charge	4/28/2025	ExpRpt390	Daniela Owen, Boosting social media posts on Meta FACEBK *ZZURF Destination Marketing		Destination Marketing	Destination Mkt	368.00
Pizzette	Credit Card Charge	4/28/2025	ExpRpt390	Daniela Owen, Dinner the night before the Pr media event in NY SQ *P Public Relations		Destination Marketing	Destination Mkt	41.24
Virginia Society of Assoc. Executives	Credit Card Charge	4/28/2025	ExpRpt393	Brittany Alger, VSAE 2025 - Annual Conference Registration, Roanoke Other Sales & Marketing		MICE Sales & Marketing	MICE Mkt	395.00
Saladworks	Credit Card Charge	4/28/2025	ExpRpt392	Edward Harris, Board Member Meeting - Review Proposed 2026 Budge Administration		Office Administration	Tourism Organizational Support	17.10
PRSA (Public Relations Society of America	Credit Card Charge	4/28/2025	ExpRpt394	Selena Coles, Selena Coles PRSA MEMBERSHIPS,	Public Relations	Destination Marketing	Destination Mkt	347.00
Studio Center Corporation	Bill	4/29/2025	T170512	24 Shoot days (approximately 2-3 per month) to include up to 3 hotels ;	Destination Marketing	Destination Marketing	Destination Mkt	2,250.00
Fox Corporation	Bill	4/29/2025	1409483-2	Rounding Adjustment		Destination Marketing	Destination Mkt	-0.01
Fox Corporation	Bill	4/29/2025	1409483-2	TV / Radio Marketing agreement - refer to attached.	Destination Marketing	Destination Marketing	Destination Mkt	11,475.60
Fox Corporation	Bill	4/29/2025	1409491-3	Rounding Adjustment		Destination Marketing	Destination Mkt	-0.40
Fox Corporation	Bill	4/29/2025	1409491-3	TV / Radio Marketing agreement - refer to attached.	Destination Marketing	Destination Marketing	Destination Mkt	3,800.40
U.S. Travel Association	Bill	4/29/2025	IPW-230739	Jen C. Media Appointment registration @ IPW in Chicago 2025	Other Sales & Marketing	International Sales & Marketing	International Mkt	1,500.00
Brooklyn Eating	Credit Card Charge	4/29/2025	ExpRpt385	Jennifer Case, Drinks with Matt Williams, Ed Harris, Selena Coles, me,	Public Relations	Destination Marketing	Destination Mkt	72.18
La Tapanade	Credit Card Charge	4/29/2025	ExpRpt385	Jennifer Case, Meals- NYC Media Event,	Public Relations	Destination Marketing	Destination Mkt	4.26
Gallup	Credit Card Charge	4/29/2025	ExpRpt378	Vazquez, Sandra, GALLUP- Clifton Strengths for Greg Kavanagh GAL Administration		Office Administration	Tourism Organizational Support	59.99
La Petite Joie	Credit Card Charge	4/29/2025	ExpRpt390	Daniela Owen, Lunch for Jen, Selena, Ed, and I before PR event in NY Public Relations		Destination Marketing	Destination Mkt	111.06
Uber	Credit Card Charge	4/29/2025	ExpRpt390	Daniela Owen, Uber ride from airport to hotel for PR media event in NY Public Relations		Destination Marketing	Destination Mkt	65.59
American Airlines	Credit Card Charge	4/29/2025	ExpRpt390	Daniela Owen, Checked bag from NY to ORF from pr event Checked S Public Relations		Destination Marketing	Destination Mkt	35.00
Brooklyn Eating	Credit Card Charge	4/29/2025	ExpRpt390	Daniela Owen, Breakfast, morning of PR media event in williamsburg N Public Relations		Destination Marketing	Destination Mkt	28.35
Adobe	Credit Card Charge	4/29/2025	ExpRpt388	Josue Ayala, Adobe - addition of Jackie,	Administration	Office Administration	Tourism Organizational Support	20.17
Adobe	Credit Card Charge	4/29/2025	ExpRpt388	Josue Ayala, Adobe - addition of Greg,	Administration	Office Administration	Tourism Organizational Support	20.17
Brooklyn Eating	Credit Card Charge	4/29/2025	ExpRpt392	Edward Harris, MMGY Press Event - Meal,	Administration	Office Administration	Tourism Organizational Support	28.20
Starbucks	Credit Card Charge	4/29/2025	ExpRpt392	Edward Harris, MMGY Press Event - Coffee,	Administration	Office Administration	Tourism Organizational Support	27.11
RIC - Ironclad B	Credit Card Charge	4/29/2025	ExpRpt392	Edward Harris, MMGY Press Event - Return to Williamsburg - Meal,	Administration	Office Administration	Tourism Organizational Support	20.73
Hotel Indigo	Credit Card Charge	4/29/2025	ExpRpt394	Selena Coles, Steve Prince hotel room for the New York PR Event ,	Public Relations	Destination Marketing	Destination Mkt	396.87
Hotel Indigo	Credit Card Charge	4/29/2025	ExpRpt394	Selena Coles, Jennifer Case hotel from the New York PR Event ,	Public Relations	Destination Marketing	Destination Mkt	369.62
Hotel Indigo	Credit Card Charge	4/29/2025	ExpRpt394	Selena Coles, Selena Coles hotel room for the New York PR Event ,	Public Relations	Destination Marketing	Destination Mkt	358.72
Uber	Credit Card Charge	4/29/2025	ExpRpt394	Selena Coles, Uber from LGA airport to the hotel for the New York PR I Public Relations		Destination Marketing	Destination Mkt	147.08
Delta	Credit Card Charge	4/29/2025	ExpRpt394	Selena Coles, DELTA AIR Baggage Fee - checked the floor banners fc Public Relations		Destination Marketing	Destination Mkt	35.00
HOPKE   HARRISON Inc.	Credit Card Charge	4/29/2025	ExpRpt394	Selena Coles, I purchased a bottle of water in the airport before boardir Public Relations		Destination Marketing	Destination Mkt	5.54
Paychex	General Journal	4/30/2025	TC_PAY_ACC	Tourism Gross Salaries	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	16,597.00
Paychex	General Journal	4/30/2025	TC_PAY_ACC	Tourism FICA / FUTA / SUTA	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	1,246.00
Paychex	General Journal	4/30/2025	TC_PAY_ACC	Payroll Processing Fees	Administration	Office Administration	Tourism Organizational Support	41.00
Principal Financial Group	General Journal	4/30/2025	TC_PAY_ACC	Retirement Contribution	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	1,218.00
Strategic Marketing & Research	Bill	4/30/2025	0012139-IN	Professional fees - April 2025	Destination Marketing	Destination Marketing	Destination Mkt	16,500.00
The Group Travel Leader	Bill	4/30/2025	2025-28728	Internal Paid Media - Digital - Group Travel Leader - DIGITAL E-Newsle Other Sales & Marketing		Group Tour Sales & Marketing	Group Tour Mkt	250.00
Kenilworth Media	Bill	4/30/2025	75-A28233	Full page 4 color advertising	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	3,950.00
MMGY Global LLC	Bill	4/30/2025	INV- 137113	Approximately 80 hours of service per month *Contractor will plan and Public Relations		Destination Marketing	Destination Mkt	14,000.00
MMGY Global LLC	Bill	4/30/2025	INV- 137113	Approximately 35 hours of service per month * Contractor will develo Destination Marketing		Destination Marketing	Destination Mkt	6,000.00
MMGY Global LLC	Bill	4/30/2025	INV- 137113	WTC agrees to pay five percent (5%) of the Public Relations and Influe Public Relations		Destination Marketing	Destination Mkt	1,000.00
MMGY Global LLC	Bill	4/30/2025	INV- 137113	Travel Intel Library: \$500-per month WTC's cost to access the Intel Lit Destination Marketing		Destination Marketing	Destination Mkt	500.00
Better You Fitness & Training, LLC	Bill	4/30/2025	99	Spanish interpreter for Four Winds Group visit from NY.	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	400.00
The Williamsburg Lodge	Bill	4/30/2025	STATEMENT4-30-25	From Alpio Amy Of Room #4366 - Conde Nast Traveler	Public Relations	Destination Marketing	Destination Mkt	224.88
The Williamsburg Lodge	Bill	4/30/2025	STATEMENT4-30-25	From HOPPER WILLIAM Of Room #4312 - Freelance Writer	Public Relations	Destination Marketing	Destination Mkt	244.88
The Williamsburg Lodge	Bill	4/30/2025	STATEMENT4-30-25	From Barton Kate Of Room #4033 - Freelance Writer	Public Relations	Destination Marketing	Destination Mkt	244.88
The Williamsburg Lodge	Bill	4/30/2025	STATEMENT4-30-25	From Chamberlain Maria Of Room #4501 - NBC News	Public Relations	Destination Marketing	Destination Mkt	244.88
The Williamsburg Lodge	Bill	4/30/2025	STATEMENT4-30-25	From Champness Sarah Of Room #4208 - PBS	Public Relations	Destination Marketing	Destination Mkt	244.88
The Williamsburg Lodge	Bill	4/30/2025	STATEMENT4-30-25	From 10-27-24 to 10-31-2024 Schmitz Emma Of Room #4079	Destination Marketing	Destination Marketing	Destination Mkt	874.42
The Williamsburg Lodge	Bill	4/30/2025	STATEMENT4-30-25	From 12-09-2024 to 12-10-2024 O'Donoghue Domhnall Of Room #4111 Public Relations		Destination Marketing	Destination Mkt	236.08

**Williamsburg Tourism Council**  
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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
The Williamsburg Lodge	Bill	4/30/2025	STATEMENT4-30-25	From 12-15-2024 to 12-18-2024 Andrea Braunstein	Public Relations	Destination Marketing	Destination Mkt	571.74
The Williamsburg Lodge	Bill	4/30/2025	STATEMENT4-30-25	From 12-15-2024 to 12-18-2024 Melissa Galanek	Public Relations	Destination Marketing	Destination Mkt	571.74
The Williamsburg Lodge	Bill	4/30/2025	STATEMENT4-30-25	From 12-15-2024 to 12-18-2024 Chris Tyger	Public Relations	Destination Marketing	Destination Mkt	571.74
The Williamsburg Lodge	Bill	4/30/2025	STATEMENT4-30-25	From 12-15-2024 to 12-18-2024 Alisha Civnci	Public Relations	Destination Marketing	Destination Mkt	571.74
The Williamsburg Lodge	Bill	4/30/2025	STATEMENT4-30-25	From 12-15-2024 to 12-18-2024 Jack Wepler	Public Relations	Destination Marketing	Destination Mkt	571.74
The Williamsburg Lodge	Bill	4/30/2025	STATEMENT4-30-25	From 12-15-2024 to 12-18-2024 Riley Hawkins	Public Relations	Destination Marketing	Destination Mkt	571.74
The Williamsburg Lodge	Bill	4/30/2025	STATEMENT4-30-25	From 3-12-2025 to ? From UMEH MAUREEN Of Room #4059	Public Relations	Destination Marketing	Destination Mkt	215.38
The Williamsburg Lodge	Bill	4/30/2025	STATEMENT4-30-25	Property to Property Transfer Credit in CWC	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	-528.81
The Williamsburg Lodge	Bill	4/30/2025	STATEMENT4-30-25	Property to Property Transfer from Williamsburg Inn for Dennis Lennox	Public Relations	Destination Marketing	Destination Mkt	2,209.32
The Williamsburg Lodge	Bill	4/30/2025	STATEMENT4-30-25	Property to Property Transfer Visit Wmsbg.-Inn for Sylvia Caminer with	Destination Marketing	Destination Marketing	Destination Mkt	1,714.85
The Williamsburg Lodge	Bill	4/30/2025	STATEMENT4-30-25	Gift Card Purchase for PR event 6-13-24	Public Relations	Destination Marketing	Destination Mkt	-7,400.00
The Williamsburg Lodge	Bill	4/30/2025	STATEMENT4-30-25	Kennedy Barbara Noe #4248=>Visit Williamsburg Certificate #9009	Public Relations	Destination Marketing	Destination Mkt	224.88
The Williamsburg Lodge	Bill	4/30/2025	STATEMENT4-30-25	Champness Sarah #4208=>Visit Williamsburg Certificate #9009	Public Relations	Destination Marketing	Destination Mkt	244.88
The Williamsburg Lodge	Bill	4/30/2025	STATEMENT4-30-25	Pegram Michael #4649=>Visit Williamsburg Certificate #9009	Public Relations	Destination Marketing	Destination Mkt	244.88
The Williamsburg Lodge	Bill	4/30/2025	STATEMENT4-30-25	Walker Connolly #4034=>Visit Williamsburg Certificate #9009	Public Relations	Destination Marketing	Destination Mkt	216.28
The Williamsburg Lodge	Bill	4/30/2025	STATEMENT4-30-25	POLLARD KAREN #4045=>Visit Williamsburg Certificate #9009	Public Relations	Destination Marketing	Destination Mkt	216.28
The Williamsburg Lodge	Bill	4/30/2025	STATEMENT4-30-25	Butler Marshall M #4547=>Visit Williamsburg Certificate #9009 / Shouk	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	258.48
The Williamsburg Lodge	Bill	4/30/2025	STATEMENT4-30-25	Padgett John D #4651=>Visit Williamsburg Certificate #9009 / Should I	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	258.48
The Williamsburg Lodge	Bill	4/30/2025	STATEMENT4-30-25	Room Charge From TERRY WILLIAM Room #4208	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	430.76
The Williamsburg Lodge	Bill	4/30/2025	STATEMENT4-30-25	Routed From UMEH MAUREEN Of Room #4059	Public Relations	Destination Marketing	Destination Mkt	215.38
The Williamsburg Lodge	Bill	4/30/2025	STATEMENT4-30-25	Room City Tax credit	Public Relations	Destination Marketing	Destination Mkt	-0.70
American Airlines	Credit Card Charge	4/30/2025	ExpRpt382	Emma Schmitz, Flight from Traverse City to Williamsburg, Mon - Sat. S	Destination Marketing	Destination Marketing	Destination Mkt	253.37
Allianz Travel	Credit Card Charge	4/30/2025	ExpRpt382	Emma Schmitz, Travel Insurance for the flight from Traverse City to Wi	Destination Marketing	Destination Marketing	Destination Mkt	29.23
Uber	Credit Card Charge	4/30/2025	ExpRpt385	Jennifer Case, transportation to the airport for NYC event,	Destination Marketing	Destination Marketing	Destination Mkt	60.82
NY CREPERIE	Credit Card Charge	4/30/2025	ExpRpt385	Jennifer Case, Meal - NYC Media Event,	Public Relations	Destination Marketing	Destination Mkt	26.10
Norfolk International	Credit Card Charge	4/30/2025	ExpRpt385	Jennifer Case, Parking for NYC PR Event Parking for NYC PR Event,	Public Relations	Destination Marketing	Destination Mkt	18.00
Chesapeake Bank	Credit Card Charge	4/30/2025	ExpRpt385	Jennifer Case, Lunch for NYC Media Event- no receipt,	Public Relations	Destination Marketing	Destination Mkt	6.28
USPS	Credit Card Charge	4/30/2025	ExpRpt378	Vazquez, Sandra, USPS PO 5197700687 Post stamps for finance,	Administration	Office Administration	Tourism Organizational Support	146.00
Amazon	Credit Card Charge	4/30/2025	ExpRpt378	Vazquez, Sandra, AMAZON RETA* HQ1FP2Q33- Plates for office ,	Administration	Office Administration	Tourism Organizational Support	17.95
Grammarly	Credit Card Charge	4/30/2025	ExpRpt378	Vazquez, Sandra, GRAMMARLY CO*EG2J3KL Added one more spot f	Administration	Office Administration	Tourism Organizational Support	7.10
Miles Partnership LLC	Bill	4/30/2025	114275	Media Management	Destination Marketing	Destination Marketing	Destination Mkt	58,333.00
Miles Partnership LLC	Bill	4/30/2025	114275	Account Management	Destination Marketing	Destination Marketing	Destination Mkt	16,667.00
Miles Partnership LLC	Bill	4/30/2025	114275	Creative/Production Services	Destination Marketing	Destination Marketing	Destination Mkt	27,916.00
Miles Partnership LLC	Bill	4/30/2025	114275	Content Development	Destination Marketing	Destination Marketing	Destination Mkt	9,167.00
Miles Partnership LLC	Bill	4/30/2025	114275	Website Strategy Analytics & Support	Destination Marketing	Destination Marketing	Destination Mkt	6,250.00
Miles Partnership LLC	Bill	4/30/2025	114275	Search Engine Optimization Tool - For optimization, analysis and repor	Destination Marketing	Destination Marketing	Destination Mkt	3,750.00
Miles Partnership LLC	Bill	4/30/2025	115701	Facebook/Instagram	Destination Marketing	Destination Marketing	Destination Mkt	30,049.68
Miles Partnership LLC	Bill	4/30/2025	115701	Pinterest	Destination Marketing	Destination Marketing	Destination Mkt	6,000.00
Miles Partnership LLC	Bill	4/30/2025	115701	Google	Destination Marketing	Destination Marketing	Destination Mkt	17,266.42
Miles Partnership LLC	Bill	4/30/2025	115701	Ad+Genuity Digital	Destination Marketing	Destination Marketing	Destination Mkt	242,798.11
Miles Partnership LLC	Bill	4/30/2025	115701	Undertone - Perion	Destination Marketing	Destination Marketing	Destination Mkt	26,131.07
Miles Partnership LLC	Bill	4/30/2025	115701	Vista Graphics	Destination Marketing	Destination Marketing	Destination Mkt	45,882.35
Miles Partnership LLC	Bill	4/30/2025	115701	Destination DC	Destination Marketing	Destination Marketing	Destination Mkt	1,275.00
Miles Partnership LLC	Bill	4/30/2025	115701	Atlas Obscura	Destination Marketing	Destination Marketing	Destination Mkt	13,507.19
Miles Partnership LLC	Bill	4/30/2025	115701	Nativo	Destination Marketing	Destination Marketing	Destination Mkt	67,397.25
Miles Partnership LLC	Bill	4/30/2025	115701	Hulu / Disney+	Destination Marketing	Destination Marketing	Destination Mkt	70,101.18
Miles Partnership LLC	Bill	4/30/2025	115701	SiriusXM	Destination Marketing	Destination Marketing	Destination Mkt	21,788.94
Miles Partnership LLC	Bill	4/30/2025	115701	Kargo	Destination Marketing	Destination Marketing	Destination Mkt	22,280.42
Miles Partnership LLC	Bill	4/30/2025	115701	Smithsonian	Destination Marketing	Destination Marketing	Destination Mkt	51,306.93
Miles Partnership LLC	Bill	4/30/2025	115701	National Geographic	Destination Marketing	Destination Marketing	Destination Mkt	80,757.10
Miles Partnership LLC	Bill	4/30/2025	115701	TripAdvisor	Destination Marketing	Destination Marketing	Destination Mkt	49,807.60

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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Miles Partnership LLC	Bill	4/30/2025	115701	Tik Tok	Destination Marketing	Destination Marketing	Destination Mkt	4,279.54
Miles Partnership LLC	Bill	4/30/2025	115701	Hopper	Destination Marketing	Destination Marketing	Destination Mkt	50,000.00
Miles Partnership LLC	Bill	4/30/2025	115701	Ad Serving	Destination Marketing	Destination Marketing	Destination Mkt	5,154.47
VistaGraphics Inc	Bill	4/30/2025	20883-M	Freight for 2 palette shipments of Visitor Guides to Bluegrass Distributi	Destination Marketing	Destination Marketing	Destination Mkt	750.00
NY CREPERIE	Credit Card Charge	4/30/2025	ExpRpt390	Daniela Owen, Breakfast - day after leaving PR event in Ny at airport	Public Relations	Destination Marketing	Destination Mkt	31.15
Uber	Credit Card Charge	4/30/2025	ExpRpt392	Edward Harris, MMGY Event - Shared Uber to Airport MMGY Press Ev	Administration	Office Administration	Tourism Organizational Support	68.14
Richmond Parking	Credit Card Charge	4/30/2025	ExpRpt392	Edward Harris, MMGY Press Event - Return to Williamsburg - Airport P	Administration	Office Administration	Tourism Organizational Support	24.00
Starbucks	Credit Card Charge	4/30/2025	ExpRpt392	Edward Harris, MMGY Press Event - Return to Williamsburg Meal,	Administration	Office Administration	Tourism Organizational Support	10.13
Hotel Indigo	Credit Card Charge	4/30/2025	ExpRpt394	Selena Coles, Matt Williams hotel room for the New York PR Event,	Public Relations	Destination Marketing	Destination Mkt	445.92
Starbucks	Credit Card Charge	4/30/2025	ExpRpt394	Selena Coles, Selena Coles and Edward Harris breakfast,	Public Relations	Destination Marketing	Destination Mkt	53.63
Richmond Parking	Credit Card Charge	4/30/2025	ExpRpt394	Selena Coles, parking for the New York PR event - i do not have receip	Public Relations	Destination Marketing	Destination Mkt	24.00
Chesapeake Bank	Credit Card Charge	4/30/2025	ExpRpt394	Selena Coles, Selena Coles Lunch returning from the New York PR Ev	Public Relations	Destination Marketing	Destination Mkt	10.95
	General Journal	4/30/2025	GRANT_ACC	Signed: Sports Grants Submitted	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	185,500.00
	General Journal	4/30/2025	GRANT_ACC	Signed: MICE Grants Submitted	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	90,353.30
Williamsburg Area Chamber of Commerce	General Journal	5/1/2025	RENT_EXP	Office lease	Administration	Office Administration	Tourism Organizational Support	5,498.81
Williamsburg Area Chamber of Commerce	General Journal	5/1/2025	RENT_EXP	Office lease	Administration	Office Administration	Tourism Organizational Support	382.21
Williamsburg Area Chamber of Commerce	General Journal	5/1/2025	RENT_EXP	Office services fees	Administration	Office Administration	Tourism Organizational Support	2,916.67
Great America Financial Services	General Journal	5/1/2025	LEASE_EXP	Canon photocopier	Administration	Office Administration	Tourism Organizational Support	278.31
Great America Financial Services	General Journal	5/1/2025	LEASE_EXP	Canon photocopier Lease	Administration	Office Administration	Tourism Organizational Support	8.15
Adobe	General Journal	5/1/2025	IT_SOFT_ADM	Adobe License	Administration	Office Administration	Tourism Organizational Support	329.64
Adobe	General Journal	5/1/2025	IT_SOFT_ADM	Adobe License	Administration	Office Administration	Tourism Organizational Support	7.65
Adobe	General Journal	5/1/2025	IT_SOFT_ADM	Adobe License	Administration	Office Administration	Tourism Organizational Support	-372.55
Simpleview LLC	General Journal	5/1/2025	IT_SOFT_MRK	Simpleview Web License	Destination Marketing	Destination Marketing	Destination Mkt	1,806.03
Simpleview LLC	General Journal	5/1/2025	IT_SOFT_MRK	Simpleview CRM License	Destination Marketing	Destination Marketing	Destination Mkt	1,674.30
Image Relay	General Journal	5/1/2025	IT_SOFT_MRK	Image Relay License	Destination Marketing	Destination Marketing	Destination Mkt	898.75
Image Relay	General Journal	5/1/2025	IT_SOFT_MRK	Image Relay License	Destination Marketing	Destination Marketing	Destination Mkt	108.90
Image Relay	General Journal	5/1/2025	IT_SOFT_MRK	Image Relay License	Destination Marketing	Destination Marketing	Destination Mkt	-1,062.50
Zartico	General Journal	5/1/2025	IT_SOFT_MRK	Zartico License	Destination Marketing	Destination Marketing	Destination Mkt	9,433.40
Zartico	General Journal	5/1/2025	IT_SOFT_MRK	Zartico License	Destination Marketing	Destination Marketing	Destination Mkt	947.03
Anthem	General Journal	5/1/2025	EMP_BEN-TC	HMO - (Medical)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	14,078.54
Anthem	General Journal	5/1/2025	EMP_BEN-TC	HMO - (Vision)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	99.95
Anthem	General Journal	5/1/2025	EMP_BEN-TC	HMO - (Dental)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	421.08
Paychex	General Journal	5/1/2025	TC_PAY_ACCR	Tourism Gross Salaries	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	-16,597.00
Paychex	General Journal	5/1/2025	TC_PAY_ACCR	Tourism FICA / FUTA / SUTA	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	-1,246.00
Paychex	General Journal	5/1/2025	TC_PAY_ACCR	Payroll Processing Fees	Administration	Office Administration	Tourism Organizational Support	-41.00
Principal Financial Group	General Journal	5/1/2025	TC_PAY_ACCR	Retirement Contribution	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	-1,218.00
Emburse, Inc.	Bill	5/1/2025	2776151	Annual renewal for Corporate Card Purchasing platform	Administration	Office Administration	Tourism Organizational Support	3,528.00
Parkway Printshop LLC	Bill	5/1/2025	1012072	1000 Oval 250th stickers	Destination Marketing	Destination Marketing	Destination Mkt	251.00
VADMO	Bill	5/1/2025	02568	VADMO - Annual Membership Renewal for the period of 6-30-2025 to 7	Administration	Office Administration	Tourism Organizational Support	360.00
LiveWire Business Solutions LLC	Bill	5/1/2025	5918	LiveIT Package - Per PC - 15 @ 61.99 each - Jackie	Administration	Office Administration	Tourism Organizational Support	61.99
LiveWire Business Solutions LLC	Bill	5/1/2025	5918	David	Administration	Office Administration	Tourism Organizational Support	61.99
LiveWire Business Solutions LLC	Bill	5/1/2025	5918	Ed	Administration	Office Administration	Tourism Organizational Support	61.99
LiveWire Business Solutions LLC	Bill	5/1/2025	5918	Lori	Administration	Office Administration	Tourism Organizational Support	61.99
LiveWire Business Solutions LLC	Bill	5/1/2025	5918	Brittany	Administration	Office Administration	Tourism Organizational Support	61.99
LiveWire Business Solutions LLC	Bill	5/1/2025	5918	Daniela	Administration	Office Administration	Tourism Organizational Support	61.99
LiveWire Business Solutions LLC	Bill	5/1/2025	5918	Jen. C.	Administration	Office Administration	Tourism Organizational Support	61.99
LiveWire Business Solutions LLC	Bill	5/1/2025	5918	Josue	Administration	Office Administration	Tourism Organizational Support	61.99
LiveWire Business Solutions LLC	Bill	5/1/2025	5918	Selena	Administration	Office Administration	Tourism Organizational Support	61.99
LiveWire Business Solutions LLC	Bill	5/1/2025	5918	Morgan	Administration	Office Administration	Tourism Organizational Support	61.99
LiveWire Business Solutions LLC	Bill	5/1/2025	5918	Ally	Administration	Office Administration	Tourism Organizational Support	61.99
LiveWire Business Solutions LLC	Bill	5/1/2025	5918	Jennie	Administration	Office Administration	Tourism Organizational Support	61.99

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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
LiveWire Business Solutions LLC	Bill	5/1/2025	5918	Sandra	Administration	Office Administration	Tourism Organizational Support	61.99
LiveWire Business Solutions LLC	Bill	5/1/2025	5918	Emma	Administration	Office Administration	Tourism Organizational Support	61.99
LiveWire Business Solutions LLC	Bill	5/1/2025	5918	?	Administration	Office Administration	Tourism Organizational Support	61.99
LiveWire Business Solutions LLC	Bill	5/1/2025	5918	LiveIT Package:LiveIT 2025 Premier Servers - 2 @ 61.99 each	Administration	Office Administration	Tourism Organizational Support	123.98
LiveWire Business Solutions LLC	Bill	5/1/2025	5918	LiveStor Data Storage Service w/ Backup 3 @ 49.99 each	Administration	Office Administration	Tourism Organizational Support	149.97
Amazon	Credit Card Charge	5/1/2025	ExpRpt378	Vazquez, Sandra, AMAZON RETA* 7B1VW4013- Newhire presentation	Administration	Office Administration	Tourism Organizational Support	23.34
Amazon	Credit Card Charge	5/1/2025	ExpRpt378	Vazquez, Sandra, AMAZON MKTPL*N21QG2DQ0- Clothes for embroik	Public Relations	Destination Marketing	Destination Mkt	49.53
The Williamsburg Lodge	Credit Card Charge	5/1/2025	ExpRpt379	Paz Alejandra Ramello, Williamsburg Inn resv for Jude Parkinson.pdf	Other Sales & Marketing	International Sales & Marketing	International Mkt	372.93
The Williamsburg Lodge	Credit Card Charge	5/1/2025	ExpRpt379	Paz Alejandra Ramello, Williamsburg Inn resv for Stacey Lockhart (de	Other Sales & Marketing	International Sales & Marketing	International Mkt	372.93
Delta	Credit Card Charge	5/1/2025	ExpRpt379	Paz Alejandra Ramello, Baggage Fee - PR trip DELTA AIR Baggage F	Other Sales & Marketing	International Sales & Marketing	International Mkt	35.00
PIVOTPARKINGMUTUALDECK	Credit Card Charge	5/1/2025	ExpRpt379	Paz Alejandra Ramello, Parking. Attending VTC Int'l meeting (no ticket)	Other Sales & Marketing	International Sales & Marketing	International Mkt	25.00
Uber Eats	Credit Card Charge	5/1/2025	ExpRpt389	Jennifer McConnell, Personal finance- will bring in cash,	Administration	Office Administration	Tourism Organizational Support	26.11
Michaels	Credit Card Charge	5/1/2025	ExpRpt389	Jennifer McConnell, Items for military reunions, bell and vase,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	13.35
Walmart	Credit Card Charge	5/1/2025	ExpRpt389	Jennifer McConnell, Materials for military reunions,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	11.87
Amazon	Credit Card Charge	5/1/2025	ExpRpt388	Josue Ayala, Uniform items for Lori,	Administration	Office Administration	Tourism Organizational Support	72.97
Kephi Greek kitchen	Credit Card Charge	5/1/2025	ExpRpt392	Edward Harris, Meeting - Review Proposed 2026 Budget,	Administration	Office Administration	Tourism Organizational Support	28.22
Carrot Tree Kitchens- Williamsburg- New	Credit Card Charge	5/1/2025	ExpRpt392	Edward Harris, Visit Williamsburg / JYF Presentation Review over meal	Administration	Office Administration	Tourism Organizational Support	21.20
Eleva	Credit Card Charge	5/1/2025	ExpRpt392	Edward Harris, Meeting - Ed Harris, George Arbogust, Receipt Unavail	Administration	Office Administration	Tourism Organizational Support	17.53
Starbucks	Credit Card Charge	5/1/2025	ExpRpt392	Edward Harris, Board Chair Meeting over Coffee - Proposed 2026 Bud	Administration	Office Administration	Tourism Organizational Support	7.37
Patriot Shuttle Williamsburg, LLC	Credit Card Charge	5/1/2025	ExpRpt394	Selena Coles, Purchased as a seqway tour for the MMGY media fam o	Public Relations	Destination Marketing	Destination Mkt	265.00
Campbell's Tavern	Credit Card Charge	5/1/2025	ExpRpt394	Selena Coles, Dinner with UK travel journalist and his travel colleague	Public Relations	Destination Marketing	Destination Mkt	194.22
Williamsburg Walking Tour	Credit Card Charge	5/1/2025	ExpRpt394	Selena Coles, UK media group walking tour with trish ,	Public Relations	Destination Marketing	Destination Mkt	132.50
Michaels	Credit Card Charge	5/1/2025	ExpRpt394	Selena Coles, Purchased large plastic bags to put the welcome basket	Public Relations	Destination Marketing	Destination Mkt	17.10
LiveWire Business Solutions LLC	Bill	5/1/2025	5904	Trunking-2 line IP phone - Two line IP Phone Trunking Service, 4x SIP	Administration	Office Administration	Tourism Organizational Support	240.00
LiveWire Business Solutions LLC	Bill	5/1/2025	5904	Services General: Cloud Server - SMB / Rental - Cloud Hosting Server	Administration	Office Administration	Tourism Organizational Support	30.00
LiveWire Business Solutions LLC	Bill	5/1/2025	5904	DID Management - DID Number Management Service 12 @ 2.50 each	Administration	Office Administration	Tourism Organizational Support	30.00
MMGY Global LLC	Bill	5/1/2025	INV-139297	Rounding adjustment	Public Relations	Destination Marketing	Destination Mkt	0.75
MMGY Global LLC	Bill	5/1/2025	INV-139297	Rounding Adjustment	Public Relations	Destination Marketing	Destination Mkt	0.33
MMGY Global LLC	Bill	5/1/2025	INV-139297	Reimbursement of Agency cost of Travel within the budget year.	Public Relations	Destination Marketing	Destination Mkt	3,251.23
MMGY Global LLC	Bill	5/1/2025	INV-139297	New York Media Reimbursement of costs	Public Relations	Destination Marketing	Destination Mkt	4,937.31
MMGY Global LLC	Bill	5/1/2025	INV-139297	Entry for Sunset Travel Awards	Public Relations	Destination Marketing	Destination Mkt	225.00
Sinclair Television Stations, LLC	Bill	5/1/2025	179423	Rounding Adjustment	Destination Marketing	Destination Marketing	Destination Mkt	-1.49
Sinclair Television Stations, LLC	Bill	5/1/2025	179423	TV / Radio Marketing agreement - Refer to Attached	Destination Marketing	Destination Marketing	Destination Mkt	7,851.50
MMGY Global LLC	Bill	5/1/2025	INV-140350	VA Foodie reimbursement expenses incurred by MMGY.	Destination Marketing	Destination Marketing	Destination Mkt	676.57
MMGY Global LLC	Bill	5/1/2025	INV-140353	MMGY Expenses for Influencer Zoe Johnson	Destination Marketing	Destination Marketing	Destination Mkt	2,597.61
MMGY Global LLC	Bill	5/1/2025	INV-140353	Influencer Zoe Johnson Reimbursement of expenses for trip.	Destination Marketing	Destination Marketing	Destination Mkt	3,340.36
MMGY Global LLC	Bill	5/1/2025	INV-140166	MMGY Expenses incurred for Brian Oliver	Destination Marketing	Destination Marketing	Destination Mkt	1,462.87
MMGY Global LLC	Bill	5/1/2025	INV-140166	Influencer Brian Oliver reimbursement for expenses.	Destination Marketing	Destination Marketing	Destination Mkt	3,669.79
Miles Partnership LLC	Bill	5/1/2025	113685	TV / Radio Marketing agreement - refer to SOW #5 attached.	Destination Marketing	Destination Marketing	Destination Mkt	20,000.00
Hoffman Media, LLC	Bill	5/2/2025	5203-R	Southern Lady Digital - ENewsletter Editorial Mention 1 - eNewsletter	Destination Marketing	Destination Marketing	Destination Mkt	500.00
Brand Federation, LLC	Bill	5/2/2025	1805	Strategic Consulting -May 2025	Destination Marketing	Destination Marketing	Destination Mkt	8,000.00
Davis Media LLC - Local Daily Media	Bill	5/2/2025	202504-67093	Monthly interview + 40 (-60) to run 3 weeks after. - April	Destination Marketing	Destination Marketing	Destination Mkt	1,500.00
eTourism	Credit Card Charge	5/2/2025	ExpRpt381	Jackie Lavan, Ed to speak at the eTourism Marketplace in Washington	Destination Marketing	Destination Marketing	Destination Mkt	250.00
Meta, Facebook	Credit Card Charge	5/2/2025	ExpRpt390	Daniela Owen, Boosting on Meta FACEBK *JW4NBQLPW2,	Destination Marketing	Destination Marketing	Destination Mkt	283.25
Meta, Facebook	Credit Card Charge	5/2/2025	ExpRpt390	Daniela Owen, Boosting social media posts on Meta. See receipt detail	Destination Marketing	Destination Marketing	Destination Mkt	92.43
Refreshed Supply Co.	Credit Card Charge	5/2/2025	ExpRpt390	Daniela Owen, Water for Samantha brown crew AMAZON MKTPL*NI71	Destination Marketing	Destination Marketing	Destination Mkt	24.68
Amazon	Credit Card Charge	5/2/2025	ExpRpt390	Daniela Owen, Holder for lanyards for swag AMAZON MKTPL*N20UO7	Destination Marketing	Destination Marketing	Destination Mkt	14.12
USPS	Credit Card Charge	5/2/2025	ExpRpt390	Daniela Owen, Shipping prize to social media giveaway winner. USPS	Destination Marketing	Destination Marketing	Destination Mkt	11.84
Raleigh Tavern Bakery	Credit Card Charge	5/2/2025	ExpRpt390	Daniela Owen, Cookies were Used for content creation. BAKERY,	Destination Marketing	Destination Marketing	Destination Mkt	6.72
HARRIS TEETER	Credit Card Charge	5/2/2025	ExpRpt389	Jennifer McConnell, Roses for the MIA/POW table for USS Albemarle/I	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	36.36
VGFOA	Credit Card Charge	5/2/2025	ExpRpt388	Josue Ayala, VA Gov. Finance Officers Awards Conference to support	Administration	Office Administration	Tourism Organizational Support	245.00

**Williamsburg Tourism Council**  
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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Sheetz	Credit Card Charge	5/2/2025	ExpRpt392	Edward Harris, Viajes A Plus Kick Off - Travel Expense,	Administration	Office Administration	Tourism Organizational Support	33.70
Sheraton Hotels and Resorts	Credit Card Charge	5/2/2025	ExpRpt392	Edward Harris, Viajes A Plus Kick Off Event, Puerto Rico, Travel Meal	Administration	Office Administration	Tourism Organizational Support	18.05
Delta	Credit Card Charge	5/2/2025	ExpRpt392	Edward Harris, DELTA AIR SERVICE FEE 20250502 5.00 Wifi Delta,pi	Administration	Office Administration	Tourism Organizational Support	5.00
Hertz	Credit Card Credit	5/2/2025	ExpRpt392	Edward Harris, Refund of 4/22/2025 Charge HERTZFINE 586824442,	Administration	Office Administration	Tourism Organizational Support	-157.00
Uber	Credit Card Charge	5/3/2025	ExpRpt379	Paz Alejandra Ramello, Uber \$34.52.pdf UBER *TRIP,	Other Sales & Marketing	International Sales & Marketing	International Mkt	34.52
Uber	Credit Card Charge	5/3/2025	ExpRpt379	Paz Alejandra Ramello, Uber \$29.70.pdf UBER *TRIP,	Other Sales & Marketing	International Sales & Marketing	International Mkt	29.70
Apple	Credit Card Charge	5/3/2025	ExpRpt390	Daniela Owen, Apple iCloud storage fee for social purposes APPLE.C	Destination Marketing	Destination Marketing	Destination Mkt	0.99
Sals By Victor	Credit Card Charge	5/3/2025	ExpRpt389	Jennifer McConnell, Dinner with the USS Albemarle/USNS Corpus Chr	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	70.25
Uber	Credit Card Charge	5/4/2025	ExpRpt379	Paz Alejandra Ramello, UBER *TRIP,	Other Sales & Marketing	International Sales & Marketing	International Mkt	19.95
Uber	Credit Card Charge	5/4/2025	ExpRpt379	Paz Alejandra Ramello, Uber \$10.97.pdf UBER *TRIP,	Other Sales & Marketing	International Sales & Marketing	International Mkt	10.97
Broad Run Off Road Corportion	Bill	5/5/2025	2025-002	Up to \$1,500 for any facility rental fees, transportation fees, equipment	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	1,500.00
Southeast Tourism Society	Bill	5/5/2025	35688	Annual Dues DMO >\$3M 5-1-25 to 4-30-26	Destination Marketing	Destination Marketing	Destination Mkt	1,090.00
Williamsburg Soccer Club	Bill	5/5/2025	100001	• 401-500 Room Nights = \$5,000	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	1,000.00
ACCE - Assn of Chamber of Commerce Exec	Bill	5/5/2025	663268	ACCE Life AD&D/Long Term Disability/Short Term Disability - D. Owen Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	96.11
ACCE - Assn of Chamber of Commerce Exec	Bill	5/5/2025	663268	ACCE Life AD&D/Long Term Disability/Short Term Disability - D. Turne Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	218.79
ACCE - Assn of Chamber of Commerce Exec	Bill	5/5/2025	663268	ACCE Life AD&D/Long Term Disability/Short Term Disability - E. Harri Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	263.83
ACCE - Assn of Chamber of Commerce Exec	Bill	5/5/2025	663268	ACCE Life AD&D/Long Term Disability/Short Term Disability - E. Schrt Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	79.84
ACCE - Assn of Chamber of Commerce Exec	Bill	5/5/2025	663268	ACCE Life AD&D/Long Term Disability/Short Term Disability - J. Case Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	232.14
ACCE - Assn of Chamber of Commerce Exec	Bill	5/5/2025	663268	ACCE Life AD&D/Long Term Disability/Short Term Disability - J. McCol Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	79.71
ACCE - Assn of Chamber of Commerce Exec	Bill	5/5/2025	663268	ACCE Life AD&D/Long Term Disability/Short Term Disability - J. Ayala Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	89.94
ACCE - Assn of Chamber of Commerce Exec	Bill	5/5/2025	663268	ACCE Life AD&D/Long Term Disability/Short Term Disability - L. Ottars Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	88.93
ACCE - Assn of Chamber of Commerce Exec	Bill	5/5/2025	663268	ACCE Life AD&D/Long Term Disability/Short Term Disability - M. Cord Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	114.18
ACCE - Assn of Chamber of Commerce Exec	Bill	5/5/2025	663268	ACCE Life AD&D/Long Term Disability/Short Term Disability - P. Rame Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	99.21
ACCE - Assn of Chamber of Commerce Exec	Bill	5/5/2025	663268	ACCE Life AD&D/Long Term Disability/Short Term Disability - S. Vazq Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	104.36
ACCE - Assn of Chamber of Commerce Exec	Bill	5/5/2025	663268	ACCE Life AD&D/Long Term Disability/Short Term Disability - S. Coles Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	79.84
ACCE - Assn of Chamber of Commerce Exec	Bill	5/5/2025	663268	ACCE Life AD&D/Long Term Disability/Short Term Disability - B. Alger Labor & Benefits		Employee Wages & Benefits	Tourism Organizational Support	126.17
Ripe, Inc.	Bill	5/5/2025	3273	Rounding Adjustment	Destination Marketing	Destination Marketing	Destination Mkt	-0.16
Ripe, Inc.	Bill	5/5/2025	3273	Booking Platform	Destination Marketing	Destination Marketing	Destination Mkt	2,000.16
Ripe, Inc.	Bill	5/5/2025	3273	Monthly Additional Lodging Supplier Listing	Destination Marketing	Destination Marketing	Destination Mkt	60.00
MMGY Global LLC	Bill	5/5/2025	INV-137679	Rounding adjustment	Public Relations	Destination Marketing	Destination Mkt	-1.40
MMGY Global LLC	Bill	5/5/2025	INV-137679	Reimbursement of Agency cost of Travel within the budget year.	Public Relations	Destination Marketing	Destination Mkt	8,056.93
MMGY Global LLC	Bill	5/5/2025	INV-137679	Zoom Broadcast Tour Services	Destination Marketing	Destination Marketing	Destination Mkt	10,350.00
PRINCESA GASTROBAR	Credit Card Charge	5/5/2025	ExpRpt398	Edward Harris, PRINCESA GASTROBAR INC. Viajes A Plus Kick Off E	Administration	Office Administration	Tourism Organizational Support	156.43
Sheraton Hotels and Resorts	Credit Card Charge	5/5/2025	ExpRpt398	Edward Harris, SHERATON PUERTO RICO Viajes A Plus Kick Off Eve	Administration	Office Administration	Tourism Organizational Support	1,481.29
KIKITA BEACH HOUSE	Credit Card Charge	5/5/2025	ExpRpt398	Edward Harris, KIKITA BEACH HOUSE Viajes A Plus Kick Off Event -	Administration	Office Administration	Tourism Organizational Support	144.10
OCHOCIELOS	Credit Card Charge	5/5/2025	ExpRpt398	Edward Harris, MADELLO & GIL Viajes A Plus Kick Off Event in Puert	Administration	Office Administration	Tourism Organizational Support	107.32
METROPOL DISTRICT	Credit Card Charge	5/5/2025	ExpRpt398	Edward Harris, METROPOL DISTRICT Viajes A Plus Kick Off Event - F	Administration	Office Administration	Tourism Organizational Support	80.27
Richmond Parking	Credit Card Charge	5/5/2025	ExpRpt398	Edward Harris, CAPITAL REGION AIRPORT Travel to Viajes School G	Administration	Office Administration	Tourism Organizational Support	48.00
Sheraton Hotels and Resorts	Credit Card Charge	5/5/2025	ExpRpt398	Edward Harris, SHERATON PUERTO RIC F& Viajes A Plus Kick Off E	Administration	Office Administration	Tourism Organizational Support	28.82
Convenience Store #13	Credit Card Charge	5/5/2025	ExpRpt398	Edward Harris, SJU AIRPORT CONV STORE - Food en route to Williar	Administration	Office Administration	Tourism Organizational Support	24.71
Qdoba #6067 Paradies Lagardere	Credit Card Charge	5/5/2025	ExpRpt398	Edward Harris, ATL QDOBA Travel from MMGY Williamsburg to Williar	Administration	Office Administration	Tourism Organizational Support	15.26
Sheraton Hotels and Resorts	Credit Card Charge	5/5/2025	ExpRpt398	Edward Harris, SHERATON PUERTO RIC F& Viajes A Plus Kick Off E	Administration	Office Administration	Tourism Organizational Support	13.31
HMS Host	Credit Card Charge	5/5/2025	ExpRpt398	Edward Harris, CAFE BRIOCHE DOREE ATL MMGY Williamsburg to V	Administration	Office Administration	Tourism Organizational Support	10.55
Revolution Golf and Grille	Credit Card Charge	5/5/2025	ExpRpt401	Jennifer McConnell, Dinner with USS Albemarle reunion,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	76.06
Ferdinand Sunoco	Credit Card Charge	5/5/2025	ExpRpt401	Jennifer McConnell, Gas for rental on way to SGMP,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	28.86
Sheetz	Credit Card Charge	5/5/2025	ExpRpt401	Jennifer McConnell, Gas for ride to SGMP,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	26.61
Sheetz	Credit Card Charge	5/5/2025	ExpRpt401	Jennifer McConnell, Gas on way to SGMP for rental,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	25.39
Sheetz	Credit Card Charge	5/5/2025	ExpRpt401	Jennifer McConnell, Food and drink on way to SGMP,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	14.14
Sheetz	Credit Card Charge	5/5/2025	ExpRpt401	Jennifer McConnell, Coffee on way to SGMP Coffee on way to SGMP,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	2.32
Chick-fil-A	Credit Card Charge	5/5/2025	ExpRpt403	Paz Alejandra Ramello, Lunch at the airport. Returning from trip to PR,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	13.98
Sheraton Hotels and Resorts	Credit Card Charge	5/5/2025	ExpRpt403	Paz Alejandra Ramello, SHERATON PUERTO RICO hotel stay,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	1,444.46

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Viena Snack	Credit Card Charge	5/5/2025	ExpRp1403	Paz Alejandra Ramello, Coffee at the airport for Puerto Rico School Group	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	10.97
Uber	Credit Card Charge	5/5/2025	ExpRp1403	Paz Alejandra Ramello, Uber to dinner appointment during Puerto Rico School Group	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	8.77
Uber	Credit Card Charge	5/5/2025	ExpRp1403	Paz Alejandra Ramello, Uber \$23.08 (same PDF for tip \$7) UBER	*TRI Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	23.08
Uber	Credit Card Charge	5/5/2025	ExpRp1403	Paz Alejandra Ramello, Transport during the Puerto Rico School Group	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	14.78
Convenience Store #13	Credit Card Charge	5/5/2025	ExpRp1403	Paz Alejandra Ramello, Convenient store purchase while on the Puerto Rico School Group	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	8.06
CAPITAL REGION AIRPORT	Credit Card Charge	5/5/2025	ExpRp1403	Paz Alejandra Ramello, Parking at the Capital REGION AIRPORT while on the Puerto Rico School Group	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	48.00
Delta	Credit Card Charge	5/5/2025	ExpRp1403	Paz Alejandra Ramello, DELTA AIR Baggage Fee	Baggage fee, Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	35.00
Uber	Credit Card Charge	5/5/2025	ExpRp1403	Paz Alejandra Ramello, Uber \$23.08 and tip \$7. Ride to the airport from the Puerto Rico School Group	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	7.00
Staples	Credit Card Charge	5/5/2025	ExpRp1405	Josue Ayala, Tote for finance,	Administration	Office Administration	Tourism Organizational Support	70.01
Duck Donuts	Credit Card Charge	5/5/2025	ExpRp1405	Josue Ayala, Subscription for Dropbox,	Administration	Office Administration	Tourism Organizational Support	11.99
Amazon	Credit Card Charge	5/5/2025	ExpRp1406	Daniela Owen, Cooler purchased for Visit Williamsburg team to utilize for	Destination Marketing	Destination Marketing	Destination Mkt	54.99
TIKTOK	Credit Card Charge	5/5/2025	ExpRp1406	Daniela Owen, Boosting social post on TikTok.TIKTOK PROMOTE,	Destination Marketing	Destination Marketing	Destination Mkt	210.00
Amazon	Credit Card Charge	5/5/2025	ExpRp1406	Daniela Owen, Jacket to get embroidered with new logo. AMAZON MKT	Public Relations	Destination Marketing	Destination Mkt	36.79
Rochambeau Roadside Inn	Credit Card Charge	5/5/2025	ExpRp1410	Selena Coles, Thomas Bloxham - Samantha Brown Crew	Joshua Whit Public Relations	Destination Marketing	Destination Mkt	470.33
Rochambeau Roadside Inn	Credit Card Charge	5/5/2025	ExpRp1410	Selena Coles, ROCHAMBEAU ROADSIDEINN Sharon Dymnel - Sama	Public Relations	Destination Marketing	Destination Mkt	470.33
Rochambeau Roadside Inn	Credit Card Charge	5/5/2025	ExpRp1410	Selena Coles, Joshua White - Samantha Brown production crew	Thomas Whit Public Relations	Destination Marketing	Destination Mkt	470.33
Rochambeau Roadside Inn	Credit Card Charge	5/5/2025	ExpRp1410	Selena Coles, Sylvia Caminer - Samantha Brown Crew,	Public Relations	Destination Marketing	Destination Mkt	470.33
Rochambeau Roadside Inn	Credit Card Charge	5/5/2025	ExpRp1410	Selena Coles, Brian Miller - Samantha Brown Crew,	Public Relations	Destination Marketing	Destination Mkt	470.33
Rochambeau Roadside Inn	Credit Card Charge	5/5/2025	ExpRp1410	Selena Coles, Chad Findlay - Samantha Brown Crew,	Public Relations	Destination Marketing	Destination Mkt	470.33
GRIFFIN HOTEL	Credit Card Charge	5/5/2025	ExpRp1410	Selena Coles, VTC Travel writer Marco Berchi hotel stay,	Public Relations	Destination Marketing	Destination Mkt	368.98
Giuseppes Italian Restaurant	Credit Card Charge	5/5/2025	ExpRp1410	Selena Coles, VTC - Italian Journalist - Marco Berchi and his travel colleague	Public Relations	Destination Marketing	Destination Mkt	115.88
Selena Coles	Bill	5/6/2025	REIMB/MILE - 04/25	Radio station interview	Public Relations	Destination Marketing	Destination Mkt	6.02
Selena Coles	Bill	5/6/2025	REIMB/MILE - 04/25	Leaving Virginia to fly to New York for the Williamsburgs Meet Williamsburg	Public Relations	Destination Marketing	Destination Mkt	33.39
Selena Coles	Bill	5/6/2025	REIMB/MILE - 04/25	Returning home from the media event in New York - Williamsburg Meet Williamsburg	Public Relations	Destination Marketing	Destination Mkt	33.95
Great America Financial Services	Bill	5/6/2025	39152340	Copier Lease Expense	Administration	Office Administration	Tourism Organizational Support	17.41
Great America Financial Services	Bill	5/6/2025	39152340	Late Charge for 4-14-25 payment sent 4-8-25	Administration	Office Administration	Tourism Organizational Support	31.25
Great America Financial Services	Bill	5/6/2025	39152340	Usage for Black Images	Administration	Office Administration	Tourism Organizational Support	33.48
Great America Financial Services	Bill	5/6/2025	39152340	Usage for Color Images	Administration	Office Administration	Tourism Organizational Support	728.64
MOO, Inc.	Bill	5/6/2025	US88110	Postcards	Destination Marketing	Destination Marketing	Destination Mkt	183.25
MOO, Inc.	Bill	5/6/2025	US88110	Square 250 Business Cards for 250th	Destination Marketing	Destination Marketing	Destination Mkt	175.25
Paychex	Bill	5/6/2025	9663872	Payroll Service - Vacation Time Tracking System - May	Administration	Office Administration	Tourism Organizational Support	29.00
Amazon	Credit Card Charge	5/6/2025	ExpRp1396	Vazquez, Sandra, AMAZON RETA* NB0GC0Q21- Normal stock of supplies	Administration	Office Administration	Tourism Organizational Support	15.44
Amazon	Credit Card Charge	5/6/2025	ExpRp1396	Vazquez, Sandra, AMAZON MKTPL*N10U60842 Amazon 62.15.pdf- of	Administration	Office Administration	Tourism Organizational Support	62.15
Starbucks	Credit Card Charge	5/6/2025	ExpRp1398	Edward Harris, Coffee Meeting,	Administration	Office Administration	Tourism Organizational Support	13.21
1607 Coffee Company	Credit Card Charge	5/6/2025	ExpRp1398	Edward Harris, TST*1607 COFFEE COMPANY Historic Triangle Break	Administration	Office Administration	Tourism Organizational Support	7.55
1607 Coffee Company	Credit Card Charge	5/6/2025	ExpRp1398	Edward Harris, Coffee Meeting,	Administration	Office Administration	Tourism Organizational Support	4.09
1607 Coffee Company	Credit Card Charge	5/6/2025	ExpRp1398	Edward Harris, Brian Earle Speaker Event - Coffee Meeting,	Administration	Office Administration	Tourism Organizational Support	3.30
Ferdinand Sunoco	Credit Card Charge	5/6/2025	ExpRp1401	Jennifer McConnell, Drinks for my ride to SGMP conference,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	10.98
Chesapeake Bank	Credit Card Charge	5/6/2025	ExpRp1406	Daniela Owen, Soda and tea for crew lunches for Samantha Brown show	Destination Marketing	Destination Marketing	Destination Mkt	26.24
Whitley's Peanuts	Credit Card Charge	5/6/2025	ExpRp1406	Daniela Owen, WHITLEY'S PEANUT FACTORY Peanuts for Travel Writer	Public Relations	Destination Marketing	Destination Mkt	60.60
Wendy's Restaurant #00011388	Credit Card Charge	5/6/2025	ExpRp1411	Brittany Alger, Lunch going to VSAE in Roanoke,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	12.23
Auntie Annes	Credit Card Charge	5/6/2025	ExpRp1411	Brittany Alger, Auntie Anne's -Snack while in Airport traveling to SGMP	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	11.12
USPS	Credit Card Charge	5/6/2025	ExpRp1413	Morgan Cordie, Postage to mail clients from the Huddle Up trip their behalf	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	45.48
Baltimore Orioles Limited Partnership	Bill	5/7/2025	Visit Wlmsbrg-7-25	1. Signage: Permanent Signage a.Visit Williamsburg will receive one (	Destination Marketing	Destination Marketing	Destination Mkt	50,000.00
LiveWire Business Solutions LLC	Bill	5/7/2025	5937	After Hours (Sunday) support for VPN connection with Lor's computer	Administration	Office Administration	Tourism Organizational Support	100.00
Parkway Printshop LLC	Bill	5/7/2025	1012103	Embroidery on Staff Shirts & Jackets	Public Relations	Destination Marketing	Destination Mkt	303.00
Parkway Printshop LLC	Bill	5/7/2025	1012108	- 200, Embroidery / White / Valucap Bio-Washed Classic Dad Hat - VC	Destination Marketing	Destination Marketing	Destination Mkt	1,982.00
Parkway Printshop LLC	Bill	5/7/2025	1012108	- 200, 2.5" W Print Stitch Patches	Destination Marketing	Destination Marketing	Destination Mkt	698.00
Parkway Printshop LLC	Bill	5/7/2025	1012108	- 2 - Patch Application	Destination Marketing	Destination Marketing	Destination Mkt	600.00
Amazon	Credit Card Credit	5/7/2025	ExpRp1396	Vazquez, Sandra, -18.87.pdf- amazon returned- never showed up AMA	Administration	Office Administration	Tourism Organizational Support	-18.87
Saladworks	Credit Card Charge	5/7/2025	ExpRp1398	Edward Harris, Lunch Meeting to discuss 2026 Budget Lunch Meeting	Administration	Office Administration	Tourism Organizational Support	17.10

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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
VCU Health Pauley Heart Center	Credit Card Charge	5/7/2025	ExpRpt398	Edward Harris, Parking / Palace Event,	Administration	Office Administration	Tourism Organizational Support	15.00
1607 Coffee Company	Credit Card Charge	5/7/2025	ExpRpt398	Edward Harris, Morning Meeting to discuss 2026 Budget,	Administration	Office Administration	Tourism Organizational Support	8.81
Starbucks	Credit Card Charge	5/7/2025	ExpRpt398	Edward Harris, Budget Review Coffee Meeting,	Administration	Office Administration	Tourism Organizational Support	23.62
Colonial Williamsburg Company	Credit Card Charge	5/7/2025	ExpRpt403	Paz Alejandra Ramello, Colonial Williamsburg evening program (Papa	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	25.00
Colonial Williamsburg Company	Credit Card Charge	5/7/2025	ExpRpt405	Josue Ayala, Paid parking for Daniela for shooting for Samantha Brow	Destination Marketing	Destination Marketing	Destination Mkt	4.35
Chesapeake Bank	Credit Card Charge	5/7/2025	ExpRpt405	Josue Ayala, Bottled water purchase for photoshoot and Samantha Bro	Destination Marketing	Destination Marketing	Destination Mkt	24.20
The Bake Shop	Credit Card Charge	5/7/2025	ExpRpt406	Daniela Owen, Breakfast for Samantha Brown Crew TST*THE BAKES	Destination Marketing	Destination Marketing	Destination Mkt	17.83
YORK MART	Credit Card Charge	5/7/2025	ExpRpt406	Daniela Owen, YORK MART Ice for cool to keep water cold for crew,	Destination Marketing	Destination Marketing	Destination Mkt	12.57
The Bake Shop	Credit Card Charge	5/7/2025	ExpRpt406	Daniela Owen, TST*THE BAKESHOP Breakfast for Samantha Brown c	Destination Marketing	Destination Marketing	Destination Mkt	105.94
Meta, Facebook	Credit Card Charge	5/7/2025	ExpRpt406	Daniela Owen, Boosting social posts, see receipts for amount spent on	Destination Marketing	Destination Marketing	Destination Mkt	405.00
The Cheese Shop	Credit Card Charge	5/7/2025	ExpRpt406	Daniela Owen, Lunch for the Samantha Brown Crew SQ *THE CHEESI	Destination Marketing	Destination Marketing	Destination Mkt	140.07
Roanoke Hotel	Credit Card Charge	5/7/2025	ExpRpt411	Brittany Alger, HOTEL ROANOKE LLC- Overnight Accommodations fo	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	276.02
USPS	Credit Card Charge	5/7/2025	ExpRpt413	Morgan Cordle, Postage to mail clients from the Huddle Up trip their br	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	128.70
Staples	Credit Card Charge	5/8/2025	ExpRpt396	Vazquez, Sandra, STAPLES 00107102 Gregs office supply,	Administration	Office Administration	Tourism Organizational Support	39.97
Amazon	Credit Card Charge	5/8/2025	ExpRpt396	Vazquez, Sandra, Amazon 6.99.pdf- desk calendar for greg AMAZON I	Administration	Office Administration	Tourism Organizational Support	6.99
Starbucks	Credit Card Charge	5/8/2025	ExpRpt398	Edward Harris, Coffee Meeting,	Administration	Office Administration	Tourism Organizational Support	14.61
Circle K	Credit Card Charge	5/8/2025	ExpRpt401	Jennifer McConnell, Gas on way home from SGMP,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	27.67
Sheetz	Credit Card Charge	5/8/2025	ExpRpt401	Jennifer McConnell, Gas for rental on way home from SGMP,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	25.83
Speedway	Credit Card Charge	5/8/2025	ExpRpt401	Jennifer McConnell, Gas for rental on way home from SGMP,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	25.57
Hardee's 1505354	Credit Card Charge	5/8/2025	ExpRpt401	Jennifer McConnell, Lunch on way home from SGMP,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	11.56
Sheetz	Credit Card Charge	5/8/2025	ExpRpt401	Jennifer McConnell, Coffee and snacks on way home from SGMP,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	8.63
Circle K	Credit Card Charge	5/8/2025	ExpRpt401	Jennifer McConnell, Drinks for ride home from SGMP,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	8.16
Billsburg Brewery	Credit Card Charge	5/8/2025	ExpRpt405	Josue Ayala, Beverage purchases from Billsburg during Samantha Bro	Destination Marketing	Destination Marketing	Destination Mkt	12.98
The Bake Shop	Credit Card Charge	5/8/2025	ExpRpt406	Daniela Owen, Breakfast delivered by me from the back shop to Rocha	Destination Marketing	Destination Marketing	Destination Mkt	134.69
YORK MART	Credit Card Charge	5/8/2025	ExpRpt406	Daniela Owen, Ice for cool to keep water cold for crew YORK MART,	Destination Marketing	Destination Marketing	Destination Mkt	12.57
Aromas	Credit Card Charge	5/8/2025	ExpRpt406	Daniela Owen, Lunch with the Samantha Brown Crew during filming at	Destination Marketing	Destination Marketing	Destination Mkt	211.41
U.S. Travel Association	Credit Card Charge	5/8/2025	ExpRpt410	Selena Coles, ESTO Awards Submission,	Public Relations	Destination Marketing	Destination Mkt	175.00
Allianz Travel	Credit Card Charge	5/8/2025	ExpRpt410	Selena Coles, HOTELBOOKING*SERVFEE,	Public Relations	Destination Marketing	Destination Mkt	17.99
St Louis Union Station - Curio	Credit Card Charge	5/8/2025	ExpRpt411	Brittany Alger, UNION STATION HOTEL - Hotel Accommodations for J	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	685.20
Richmond Parking	Credit Card Charge	5/8/2025	ExpRpt411	Brittany Alger, CAPITAL REGION AIRPORT, Parking during SGMP NE	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	24.00
St. Louis Union Station	Credit Card Charge	5/8/2025	ExpRpt411	Brittany Alger, UNION STATION HOTEL - Hotel Accommodations for n	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	562.19
St Louis Union Station - Curio	Credit Card Charge	5/8/2025	ExpRpt411	Brittany Alger, UNION STATION HOTEL - Hotel Accommodations Ron	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	248.57
St Louis Union Station - Curio	Credit Card Charge	5/8/2025	ExpRpt411	Brittany Alger, UNION STATION HOTEL - Hotel Accommodations, Ron	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	248.57
McDonald's	Credit Card Charge	5/8/2025	ExpRpt411	Brittany Alger, McDONALD'S F31412 - Lunch while traveling,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	11.19
St. Louis Aiport	Credit Card Charge	5/8/2025	ExpRpt411	Brittany Alger, SQ *AA STL CURB - Luggage Remote Check In, No rec	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	6.00
Landrys	Credit Card Charge	5/8/2025	ExpRpt411	Brittany Alger, LANDRY'S ST LOUIS - Lunch during SGMP Conference	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	77.89
St Louis Union Station - Curio	Credit Card Charge	5/8/2025	ExpRpt411	Brittany Alger, UNION STATION HOTEL - Ron's Accommodations Fife	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	248.57
Starbucks	Credit Card Charge	5/8/2025	ExpRpt411	Brittany Alger, STARBUCKS C-02 STL SGMP NEC Travel Meal - coffe	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	11.47
TFC Holdco I, LLC - Freeman	Bill	5/9/2025	410001925885	Booth Furnishings for VW's Booth, and Cleaning for the US Travel / IPI	Other Sales & Marketing	International Sales & Marketing	International Mkt	6,912.27
Oleta Coach Lines, Inc.	Bill	5/9/2025	Wlmsbg Live 2025	3 - 55-passenger vehicles from June 20, 2025 to June 22, 2025. The bi	Destination Marketing	Destination Marketing	Destination Mkt	8,100.00
Amazon	Credit Card Charge	5/9/2025	ExpRpt396	Vazquez, Sandra, Amazon 32.14.pdf- office supply stock AMAZON MK	Administration	Office Administration	Tourism Organizational Support	32.14
Enterprise Rent-A-Car	Credit Card Charge	5/9/2025	ExpRpt401	Jennifer McConnell, Car rental for SGMP in St Louis, Illinois Car rental	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	445.63
Uber	Credit Card Charge	5/9/2025	ExpRpt401	Jennifer McConnell, Ride back home from dropping off rental from SG	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	28.52
Wawa	Credit Card Charge	5/9/2025	ExpRpt401	Jennifer McConnell, Top off on gas for rental car before returning after	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	8.12
WY Daily	Credit Card Charge	5/9/2025	ExpRpt405	Josue Ayala, WY DAILY SUBSCRIPTION Subscription,	Administration	Office Administration	Tourism Organizational Support	8.95
The Bake Shop	Credit Card Charge	5/9/2025	ExpRpt406	Daniela Owen, Breakfast for Samantha brown crew staying at Rocham	Destination Marketing	Destination Marketing	Destination Mkt	129.80
Giuseppes Italian Restaurant	Credit Card Charge	5/9/2025	ExpRpt408	Jennifer Case, Samantha Brown closing dinner - Me, Selena Coles, Da	Destination Marketing	Destination Marketing	Destination Mkt	838.50
Hampton Inn	Credit Card Charge	5/9/2025	ExpRpt410	Selena Coles, VTC Journalist hotel stay - Michiko Ono - Japan Journali	Public Relations	Destination Marketing	Destination Mkt	525.65
Campbell's Tavern	Credit Card Charge	5/9/2025	ExpRpt410	Selena Coles, Meal with Journalists- Japan Journalists, Selena Coles,	Public Relations	Destination Marketing	Destination Mkt	494.35
Hampton Inn	Credit Card Charge	5/9/2025	ExpRpt410	Selena Coles, Eugene Materson- VTC Crusa Journalist,	Public Relations	Destination Marketing	Destination Mkt	182.51
The Cheese Shop	Credit Card Charge	5/9/2025	ExpRpt410	Selena Coles, VTC - CRUSA LunchMark Hannah, Sophia Mclean, Lee	Public Relations	Destination Marketing	Destination Mkt	107.24

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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Hampton Inn	Credit Card Charge	5/9/2025	ExpRpt410	Selena Coles, Cass Helstrip - VTC CRUSA escort VTC - CRUSA Lee E Public Relations		Destination Marketing	Destination Mkt	174.48
Hampton Inn	Credit Card Charge	5/9/2025	ExpRpt410	Selena Coles, VTC - CRUSA Lee Boyce Hotel Stay ,	Public Relations	Destination Marketing	Destination Mkt	174.48
Hampton Inn	Credit Card Charge	5/9/2025	ExpRpt410	Selena Coles, VTC- CRUSA Sophia Mclean hotel stay Hampton Inn St	Public Relations	Destination Marketing	Destination Mkt	174.48
Hampton Inn	Credit Card Charge	5/9/2025	ExpRpt410	Selena Coles, VTC- CRUSA - Mark Hannah Hotel Stay Hampton Inn St	Public Relations	Destination Marketing	Destination Mkt	174.48
Mobjack Bay Coffee Roasters	Credit Card Charge	5/10/2025	ExpRpt408	Jennifer Case, Samantha Brown team breakfast breakfast for Samanth	Destination Marketing	Destination Marketing	Destination Mkt	151.53
Old City Barbeque	Credit Card Charge	5/10/2025	ExpRpt410	Selena Coles, Old City BBQ - Samantha Brown Lunch - REFUNDED - r	Public Relations	Destination Marketing	Destination Mkt	211.44
Old City Barbeque	Credit Card Credit	5/10/2025	ExpRpt410	Selena Coles, TST*OLD CITY BBQ,	Public Relations	Destination Marketing	Destination Mkt	-211.44
Amazon	Credit Card Charge	5/11/2025	ExpRpt396	Vazquez, Sandra, amazon 20.96.pdf- phone supplies for Greg AMAZO	Administration	Office Administration	Tourism Organizational Support	20.96
Extraspace	Credit Card Charge	5/11/2025	ExpRpt405	Josue Ayala, Extra Space,	Administration	Office Administration	Tourism Organizational Support	362.00
Proforma Think Ink	Bill	5/12/2025	B198029244A	1,500 White Bags - Blue Print	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	1,348.34
United Motorcoach Association	Bill	5/12/2025	3248	Annual Memebership	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	395.00
Samantha Brown Media, Inc.	Bill	5/12/2025	2354	Remaining balance due for Internal Paid Media - Digital contract	Destination Marketing	Destination Marketing	Destination Mkt	40,000.00
Chesapeake Bank	Credit Card Charge	5/12/2025	ExpRpt398	Edward Harris, Lunch Meeting / Jim Harenchar,	Administration	Office Administration	Tourism Organizational Support	122.09
Grit Coffee, Williamsburg	Credit Card Charge	5/12/2025	ExpRpt398	Edward Harris, Coffee Meeting,	Administration	Office Administration	Tourism Organizational Support	14.03
1607 Coffee Company	Credit Card Charge	5/12/2025	ExpRpt398	Edward Harris, Coffee Meeting,	Administration	Office Administration	Tourism Organizational Support	6.28
American Airlines	Credit Card Charge	5/12/2025	ExpRpt408	Jennifer Case, Flight from Newport News to Tampa - PRSA Conferen	Public Relations	Destination Marketing	Destination Mkt	283.18
United	Credit Card Charge	5/12/2025	ExpRpt408	Jennifer Case, Flight from Tampa to TC - PRSA Conference,	Public Relations	Destination Marketing	Destination Mkt	269.19
American Airlines	Credit Card Charge	5/12/2025	ExpRpt408	Jennifer Case, Flight from Chicago to Newport News - IPW Press Trip,	Destination Marketing	Destination Marketing	Destination Mkt	219.19
United	Credit Card Charge	5/12/2025	ExpRpt408	Jennifer Case, Flight to Chicago - IPW P Press Trip,	Destination Marketing	Destination Marketing	Destination Mkt	218.49
United	Credit Card Charge	5/12/2025	ExpRpt408	Jennifer Case, Preferred Seat charge,	Destination Marketing	Destination Marketing	Destination Mkt	34.39
American Airlines	Credit Card Charge	5/12/2025	ExpRpt408	Jennifer Case, Preferred seat charge from Charlotte to Tampa - PRSA	Public Relations	Destination Marketing	Destination Mkt	27.38
Allianz Travel	Credit Card Charge	5/12/2025	ExpRpt408	Jennifer Case, Travel Insurance Tampa to TC - Travel Insurance Trave	Public Relations	Destination Marketing	Destination Mkt	21.00
Allianz Travel	Credit Card Charge	5/12/2025	ExpRpt408	Jennifer Case, Travel Insurance - PRSA Conference Travel Insurance	Public Relations	Destination Marketing	Destination Mkt	21.00
Travel Guard Group	Credit Card Charge	5/12/2025	ExpRpt408	Jennifer Case, Travel insurance for my trip to Chicago ,	Public Relations	Destination Marketing	Destination Mkt	18.14
United	Credit Card Charge	5/12/2025	ExpRpt408	Jennifer Case, Preferred Seat Charge,	Public Relations	Destination Marketing	Destination Mkt	16.11
United	Credit Card Charge	5/12/2025	ExpRpt408	Jennifer Case, Seat preference Seat preference,	Public Relations	Destination Marketing	Destination Mkt	16.11
Travel Guard Group	Credit Card Charge	5/12/2025	ExpRpt408	Jennifer Case, Insurance for my flight from Tampa - PRSA,	Public Relations	Destination Marketing	Destination Mkt	14.73
The Williamsburg Lodge	Credit Card Charge	5/12/2025	ExpRpt410	Selena Coles, Samantha Brown (Host) Hotel Stay,	Public Relations	Destination Marketing	Destination Mkt	4,288.52
The Williamsburg Lodge	Credit Card Charge	5/12/2025	ExpRpt410	Selena Coles, Samantha Gross (Samantha Brown Assistant) Hotel Sta	Public Relations	Destination Marketing	Destination Mkt	4,182.48
Travelability	Bill	5/13/2025	VW022425	Quarterly Zoom Meetings: Discover accessibility initiatives activated by	Destination Marketing	Destination Marketing	Destination Mkt	15,450.00
Forge Promotions, LLC.	Bill	5/13/2025	D100449	200 Red 250th pins	Destination Marketing	Destination Marketing	Destination Mkt	762.50
Target	Credit Card Charge	5/13/2025	ExpRpt396	Vazquez, Sandra, Brittanys birthday gift card TARGET 00022962,	Administration	Office Administration	Tourism Organizational Support	25.00
Target	Credit Card Charge	5/13/2025	ExpRpt396	Vazquez, Sandra, Office supplies - kitchen TARGET 00022962,	Administration	Office Administration	Tourism Organizational Support	37.45
Amazon	Credit Card Charge	5/13/2025	ExpRpt396	Vazquez, Sandra, amazon 23.62.pdf- office stock AMAZON MKTPL*N	Administration	Office Administration	Tourism Organizational Support	23.62
Second Street	Credit Card Charge	5/13/2025	ExpRpt398	Edward Harris, Lunch Meeting,	Administration	Office Administration	Tourism Organizational Support	20.05
TIKTOK	Credit Card Charge	5/13/2025	ExpRpt406	Daniela Owen, Boosting social post on TikTok - TIKTOK PROMOTE,	Destination Marketing	Destination Marketing	Destination Mkt	77.00
TIKTOK	Credit Card Charge	5/13/2025	ExpRpt406	Daniela Owen, Boosting social post on TikTokTIKTOK PROMOTE,	Destination Marketing	Destination Marketing	Destination Mkt	147.00
City of Williamsburg VA	Credit Card Charge	5/13/2025	ExpRpt406	Daniela Owen, Parking for car 1 of 3 for filming of Samantha Brown Sh	Destination Marketing	Destination Marketing	Destination Mkt	10.00
City of Williamsburg VA	Credit Card Charge	5/13/2025	ExpRpt406	Daniela Owen, Parking for car 2 of 3 for filming of Samantha Brown Sh	Destination Marketing	Destination Marketing	Destination Mkt	10.00
City of Williamsburg VA	Credit Card Charge	5/13/2025	ExpRpt406	Daniela Owen, Parking for car 3 of 3 for filming of Samantha Brown Sh	Destination Marketing	Destination Marketing	Destination Mkt	10.00
The Williamsburg Lodge	Bill	5/14/2025	3144952-04/25	2026 VSAE Annual Conference 2 of 3	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	20,000.00
Amazon	Credit Card Charge	5/14/2025	ExpRpt396	Vazquez, Sandra, AMAZON MKTPL*NW9963Y12- Office chair for inter	Administration	Office Administration	Tourism Organizational Support	159.48
Amazon	Credit Card Charge	5/14/2025	ExpRpt396	Vazquez, Sandra, AMAZON RETA* NW5T45C10- kitchen stock and re	Administration	Office Administration	Tourism Organizational Support	172.98
Starbucks	Credit Card Charge	5/14/2025	ExpRpt398	Edward Harris, Coffee Meeting,	Administration	Office Administration	Tourism Organizational Support	11.53
Kingsmill Resort & Conference Center	Credit Card Charge	5/14/2025	ExpRpt398	Edward Harris, image.jpg GLF*KINGSMILLRESORT,	Administration	Office Administration	Tourism Organizational Support	6.55
American Airlines	Credit Card Charge	5/14/2025	ExpRpt405	Josue Ayala, Josue flight from RIC to LBB for Military Reunion Network	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	576.36
Southwest Airlines	Credit Card Charge	5/14/2025	ExpRpt405	Josue Ayala, Greg Flight from IPW to Military Reunion Network,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	502.53
American Airlines	Credit Card Charge	5/14/2025	ExpRpt405	Josue Ayala, Josue for flight to Lubbock form Military Reunion Network	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	138.76
Allianz Travel	Credit Card Charge	5/14/2025	ExpRpt405	Josue Ayala, Screenshot 2025-06-11 102108.png Josue insurance for	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	61.50
American Airlines	Credit Card Charge	5/14/2025	ExpRpt405	Josue Ayala, Flight for Greg to Lubbock for Military Reunion Network,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	436.41
Uber	Credit Card Charge	5/14/2025	ExpRpt406	Daniela Owen, Tip for Uber Ride for PR event in New York UBER *TRI	Public Relations	Destination Marketing	Destination Mkt	13.12



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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Expedia, Inc.	Credit Card Charge	5/14/2025	ExpRpt408	Jennifer Case, Booking Protection for a room, for a TripAdvisor meeting	Destination Marketing	Destination Marketing	Destination Mkt	31.80
Sands Anderson	Bill	5/15/2025	727396	4/29/25 - RHH - Conference with Ana Franzoni and review of memo co	Administration	Office Administration	Tourism Organizational Support	84.00
Sands Anderson	Bill	5/15/2025	727396	4/29/25 - ACF - Reviewing bylaws and Virginia code for meeting notice	Administration	Office Administration	Tourism Organizational Support	210.00
Mann Media, Inc. - Our State Magazine	Bill	5/15/2025	75788	Newsletter - Travel & Events May 15, 2025 Email listing	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	1,395.00
Proforma Think Ink	Bill	5/15/2025	B198029242A	3000 pens -White pen - Imprint royal blue	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	1,461.11
Premier Travel Media	Bill	5/15/2025	46980	Gold Star Enhanced Package includes Full-page Ad, 2-Page Site Insp	Destination Marketing	Destination Marketing	Destination Mkt	1,700.00
CrowdRiff, Inc.	Bill	5/15/2025	INV12103	CrowdRiff Platform License 2025-05-15 - 2026-05-14	Destination Marketing	Destination Marketing	Destination Mkt	11,000.00
Chesapeake Bank	Credit Card Charge	5/15/2025	ExpRpt396	Vazquez, Sandra, FOOD LION #0196 Paper Towels for kitchen,	Administration	Office Administration	Tourism Organizational Support	6.41
Grammarly	Credit Card Charge	5/15/2025	ExpRpt396	Vazquez, Sandra, GRAMMARLY CO*OUFAYKP,	Administration	Office Administration	Tourism Organizational Support	2,436.00
Coastal Thirst Beach Deli	Credit Card Charge	5/15/2025	ExpRpt398	Edward Harris, Pre-Board Meeting Meeting,	Administration	Office Administration	Tourism Organizational Support	47.16
Southwest Airlines	Credit Card Charge	5/15/2025	ExpRpt401	Jennifer McConnell, Flight to and from Lubbock for MRN.pdf,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	655.43
Best Buy	Credit Card Charge	5/15/2025	ExpRpt403	Paz Alejandra Ramello, Ipad 11 inch Wi Fi,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	373.43
United Parcel Service	Credit Card Charge	5/15/2025	ExpRpt403	Paz Alejandra Ramello, Booth shipping to Buffalo NY for AATC,	Administration	Office Administration	Tourism Organizational Support	107.10
The Cheese Shop	Credit Card Charge	5/15/2025	ExpRpt403	Paz Alejandra Ramello, Lunch with Rossana Colon, Catering Manager,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	30.20
Amazon	Credit Card Charge	5/15/2025	ExpRpt405	Josue Ayala, Printer cartridges for Finance,	Administration	Office Administration	Tourism Organizational Support	124.94
Starbucks	Credit Card Charge	5/15/2025	ExpRpt406	Daniela Owen, Accidentally used work card to reload my starbucks car	Destination Marketing	Destination Marketing	Destination Mkt	15.00
Paychex	General Journal	5/16/2025	Payroll-TC	Tourism Gross Salary plus bonus	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	53,805.13
Paychex	General Journal	5/16/2025	Payroll-TC	Tourism FICA / FUTA / SUTA	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	4,027.39
Paychex	General Journal	5/16/2025	Payroll-TC	Paychex Payroll Processing Fee	Administration	Office Administration	Tourism Organizational Support	147.46
Principal Financial Group	General Journal	5/16/2025	Payroll-TC	Employer Contribution - 401K (EE Matching)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	2,925.08
Principal Financial Group	General Journal	5/16/2025	Payroll-TC	Employer Contribution - 401K (2% Contribution)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	1,022.25
Brittany Alger	Bill	5/16/2025	REIMB/MILE 05/25	Mileage from Home to VSAE Conference and Back	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	362.60
Brittany Alger	Bill	5/16/2025	REIMB/MILE 05/25	Mileage to and From Airport to attend SGMP NEC	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	92.12
Selena Coles	Bill	5/16/2025	REIMB/MILE 04/25	Dropped off Welcome basket for travel writer	Public Relations	Destination Marketing	Destination Mkt	2.38
Selena Coles	Bill	5/16/2025	REIMB/MILE 04/25	Dinner with travel writer	Public Relations	Destination Marketing	Destination Mkt	4.34
Selena Coles	Bill	5/16/2025	REIMB/MILE 04/25	Virginia Professional Communicators Spring 2025 Conference	Public Relations	Destination Marketing	Destination Mkt	15.40
Selena Coles	Bill	5/16/2025	REIMB/MILE 04/25	Drop off welcome baskets for Samantha Brown	Public Relations	Destination Marketing	Destination Mkt	1.40
Selena Coles	Bill	5/16/2025	REIMB/MILE 04/25	Drop off welcome baskets for the samantha brown crew	Public Relations	Destination Marketing	Destination Mkt	4.48
Selena Coles	Bill	5/16/2025	REIMB/MILE 04/25	Picked up ice for the samantha brown crew	Public Relations	Destination Marketing	Destination Mkt	2.38
Selena Coles	Bill	5/16/2025	REIMB/MILE 04/25	from wawa I went to mobjack to meet the samantha brown crew	Public Relations	Destination Marketing	Destination Mkt	8.54
Selena Coles	Bill	5/16/2025	REIMB/MILE 04/25	Left mobjack and met the samantha brown crew at the Sandy pancake	Public Relations	Destination Marketing	Destination Mkt	15.05
Selena Coles	Bill	5/16/2025	REIMB/MILE 04/25	Left Sandy's and met the other samantha brown crew at the Muscarelle	Public Relations	Destination Marketing	Destination Mkt	5.81
Copper Fox Distillery	Credit Card Charge	5/16/2025	ExpRpt398	Edward Harris, Busch Gardens Media Day,	Administration	Office Administration	Tourism Organizational Support	31.06
The Huntsman's Grill	Credit Card Charge	5/16/2025	ExpRpt401	Jennifer McConnell, Ally and Jennie at Huntsman to try food and meet	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	40.52
Amazon	Credit Card Charge	5/16/2025	ExpRpt403	Paz Alejandra Ramello, Ipad case (returned later)AMAZON MKTPL*NZ	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	99.99
Zoom Video Communications Inc	Credit Card Charge	5/16/2025	ExpRpt405	Josue Ayala, Zoom subscription,	Administration	Office Administration	Tourism Organizational Support	67.16
Busch Gardens - Big Bad Wolf Gifts	Credit Card Charge	5/16/2025	ExpRpt406	Daniela Owen, Water for VW team members at opening of new roller cr	Destination Marketing	Destination Marketing	Destination Mkt	27.29
TIKTOK	Credit Card Charge	5/16/2025	ExpRpt406	Daniela Owen, Boosting TikTok post TIKTOK PROMOTE,	Destination Marketing	Destination Marketing	Destination Mkt	105.00
W Nashville	Credit Card Charge	5/17/2025	ExpRpt405	Josue Ayala, Hotel for Lori to attend the Emburse Conference.,	Administration	Office Administration	Tourism Organizational Support	1,593.13
Meta, Facebook	Credit Card Charge	5/17/2025	ExpRpt406	Daniela Owen, Boosting social posts through Meta, see receipt for spe	Destination Marketing	Destination Marketing	Destination Mkt	446.00
Best Buy	Credit Card Charge	5/18/2025	ExpRpt403	Paz Alejandra Ramello, Best Buy - Ipad.pdf BESTBUYCOM807059231	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	285.14
The Williamsburg Winery	Credit Card Charge	5/18/2025	ExpRpt410	Selena Coles, MMGY Welcome Dinner for FAM- Selena, Chris Tyger (f	Public Relations	Destination Marketing	Destination Mkt	209.60
Chesapeake Bank	Credit Card Charge	5/18/2025	ExpRpt410	Selena Coles, VTC- Japan GroupMichiko Ono, Yukari Onishi, Yuri Saki	Public Relations	Destination Marketing	Destination Mkt	150.00
The Cheese Shop	Credit Card Charge	5/18/2025	ExpRpt410	Selena Coles, Lunch at the Cheese Shop with the Japan media groupS	Public Relations	Destination Marketing	Destination Mkt	78.54
Illy	Credit Card Charge	5/18/2025	ExpRpt410	Selena Coles, Beverages for Japan Journalist Yukari Onishi, Chi Usui	Public Relations	Destination Marketing	Destination Mkt	14.29
Paz Alejandra Ramello	Bill	5/19/2025	REIMB/MILE 05/01-02	Attending VTC International Strategy	Other Sales & Marketing	International Sales & Marketing	International Mkt	79.66
Paz Alejandra Ramello	Bill	5/19/2025	REIMB/MILE 05/01-02	Drove to the airport for the Puerto Rico Event	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	69.58
The Williamsburg Winery	Credit Card Charge	5/19/2025	ExpRpt397	Jackie Lavan, Food and Room for May Board Meeting THE WILLIAMS	Administration	Office Administration	Tourism Organizational Support	1,125.00
Opus 9 Steakhouse	Credit Card Charge	5/19/2025	ExpRpt398	Edward Harris, Lunch Meeting,	Administration	Office Administration	Tourism Organizational Support	59.29
Colonial pancakes	Credit Card Charge	5/19/2025	ExpRpt398	Edward Harris, Pre Board Meeting Breakfast,	Administration	Office Administration	Tourism Organizational Support	41.60
Aromas	Credit Card Charge	5/19/2025	ExpRpt398	Edward Harris, image.jpg Coffee Meeting,	Administration	Office Administration	Tourism Organizational Support	17.40

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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Traverse City Airport	Credit Card Charge	5/19/2025	ExpRpt399	Emma Schmitz, Breakfast at the CHERRYCOUNTRYCAFEANDG at th	Destination Marketing	Destination Marketing	Destination Mkt	18.17
USPS	Credit Card Charge	5/19/2025	ExpRpt405	Josue Ayala, USPS.COM CLICKNSHIP,	Destination Marketing	Destination Marketing	Destination Mkt	9.18
Hampton Inn	Credit Card Charge	5/19/2025	ExpRpt410	Selena Coles, HAMPTON INNS HAMPTON INNS VTC- Japan - Chie U	Public Relations	Destination Marketing	Destination Mkt	483.36
River City Brewery	Credit Card Charge	5/19/2025	ExpRpt410	Selena Coles, Meal at Riverwalk Restaurant for Japan JournalistMichik	Public Relations	Destination Marketing	Destination Mkt	264.62
Gabriel Archer Tavern	Credit Card Charge	5/19/2025	ExpRpt410	Selena Coles, Welcome Dinner with MMGY Media Group - Selena Cole	Public Relations	Destination Marketing	Destination Mkt	238.42
Thai Tara Sushi & Bar	Credit Card Charge	5/19/2025	ExpRpt410	Selena Coles, VTC Japan Journalist - early dinner Selena Coles, Miccf	Public Relations	Destination Marketing	Destination Mkt	225.73
Capitol Pancake House	Credit Card Charge	5/19/2025	ExpRpt410	Selena Coles, VTC Japan Group - Selena Coles, Michiko Ono, Yukari t	Public Relations	Destination Marketing	Destination Mkt	125.97
1607 Coffee Company	Credit Card Charge	5/19/2025	ExpRpt410	Selena Coles, Light lunch for Japan Group - Michiko Ono, Yukario Onis	Public Relations	Destination Marketing	Destination Mkt	24.53
Uber	Credit Card Charge	5/19/2025	ExpRpt410	Selena Coles, Uber from the Amtrak station to the Wedmore for MMGY	Public Relations	Destination Marketing	Destination Mkt	16.98
Hampton Inn	Credit Card Charge	5/19/2025	ExpRpt410	Selena Coles, VTC Japan Journalist - Yukari Onishi VTC Japan Journa	Public Relations	Destination Marketing	Destination Mkt	483.36
Hampton Inn	Credit Card Charge	5/19/2025	ExpRpt410	Selena Coles, HAMPTON INNS- Japan Writer- Yuri SaKuma,	Public Relations	Destination Marketing	Destination Mkt	483.36
MPI - VA Chapter	Bill	5/20/2025	Aug23-052025-0131	Non-Member registration for Annual Conference - Brittany	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	370.00
Duck Donuts	Credit Card Charge	5/20/2025	ExpRpt396	Vazquez, Sandra, Brittans birthday DUCK DONUTS #5 WILLIAMSB-	I Administration	Office Administration	Tourism Organizational Support	38.52
Anna's Brick Oven Pizza and Pasta	Credit Card Charge	5/20/2025	ExpRpt397	Jackie Lavan, Staff Meeting held over lunch following the quilt exercise	Administration	Office Administration	Tourism Organizational Support	194.38
Grit	Credit Card Charge	5/20/2025	ExpRpt398	Edward Harris, Walk to End Alzheimer's Corp. Breakfast,	Administration	Office Administration	Tourism Organizational Support	9.34
Cook's Burger	Credit Card Charge	5/20/2025	ExpRpt399	Emma Schmitz, Dinner at Cook's Burger,	Destination Marketing	Destination Marketing	Destination Mkt	12.94
Marriott	Credit Card Charge	5/20/2025	ExpRpt399	Emma Schmitz, Breakfast Pizza at COURTYARD WILLIAMSBURG,	Destination Marketing	Destination Marketing	Destination Mkt	16.00
Starbucks	Credit Card Charge	5/20/2025	ExpRpt403	Paz Alejandra Ramello, Coffee,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	8.92
Delta	Credit Card Charge	5/20/2025	ExpRpt403	Paz Alejandra Ramello, DELTA AIR Baggage Fee,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	45.00
Common House 1, LLC	Credit Card Charge	5/20/2025	ExpRpt403	World Strides - Luncheon Incentive for future business	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	2,115.65
SAIGON CAFE	Credit Card Charge	5/20/2025	ExpRpt403	Paz Alejandra Ramello, SAIGON CAFE Dinner while attending AATC,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	38.59
The Williamsburg Lodge	Credit Card Credit	5/20/2025	ExpRpt403	Paz Alejandra Ramello, Room deposit refund. Stacey Lockhart_Folio (	Other Sales & Marketing	International Sales & Marketing	International Mkt	-372.93
The Williamsburg Lodge	Credit Card Credit	5/20/2025	ExpRpt403	Paz Alejandra Ramello, Room deposit refund-Jude Parkinson_Folio (2)	Other Sales & Marketing	International Sales & Marketing	International Mkt	-372.93
ACE Hardware	Credit Card Charge	5/20/2025	ExpRpt405	Josue Ayala, Purchase for breathing mask to clean in the attic no recei	Administration	Office Administration	Tourism Organizational Support	48.14
Williamsburg Walking Tour	Credit Card Charge	5/20/2025	ExpRpt410	Selena Coles, Walking Tour Activity for VTC Journalist - Johnny Ray,	Public Relations	Destination Marketing	Destination Mkt	26.50
Sports ETA Commissions	Credit Card Charge	5/20/2025	ExpRpt413	Morgan Cordle, First certification course for Sports ETA STS certificati	Administration	Office Administration	Tourism Organizational Support	399.00
Bluegrass Integrated Communications	Bill	5/21/2025	214962	Load Data File - 3 @ 18.5 ea.- March	Destination Marketing	Destination Marketing	Destination Mkt	55.50
Bluegrass Integrated Communications	Bill	5/21/2025	214962	Postage and Freight	Destination Marketing	Destination Marketing	Destination Mkt	1,871.79
Bluegrass Integrated Communications	Bill	5/21/2025	214962	Residential requests X 1015- USPS Address Prep, Ink Jet Addressing,	Destination Marketing	Destination Marketing	Destination Mkt	1,207.79
Amazon	Credit Card Charge	5/21/2025	ExpRpt396	Vazquez, Sandra, AMAZON MKTPL*NZ1JK&JK1- office supply,	Administration	Office Administration	Tourism Organizational Support	34.38
Amazon	Credit Card Charge	5/21/2025	ExpRpt396	Vazquez, Sandra, Amaxon 105.32.pdf. Kitchen office supplies AMAZO	Administration	Office Administration	Tourism Organizational Support	105.32
Second Street	Credit Card Charge	5/21/2025	ExpRpt398	Edward Harris, Lunch Meeting,	Administration	Office Administration	Tourism Organizational Support	176.45
1607 Coffee Company	Credit Card Charge	5/21/2025	ExpRpt398	Edward Harris, Coffee Meeting,	Administration	Office Administration	Tourism Organizational Support	18.23
Shell	Credit Card Charge	5/21/2025	ExpRpt398	Edward Harris, Travel - Gas,	Administration	Office Administration	Tourism Organizational Support	13.94
Starbucks	Credit Card Charge	5/21/2025	ExpRpt403	Paz Alejandra Ramello, Breakfast STARBUCKS 68226,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	18.76
Masala Craft	Credit Card Charge	5/21/2025	ExpRpt408	Jennifer Case, Travel writers FAM final dinner - Me, Daniela Owen, Sel	Public Relations	Destination Marketing	Destination Mkt	525.33
River City Brewery	Credit Card Charge	5/21/2025	ExpRpt410	Selena Coles, MMGY Journalist Dinner - Chris Tygar, Teresa Bitler, Bri	Public Relations	Destination Marketing	Destination Mkt	326.20
Rochambeau Roadside Inn	Credit Card Charge	5/21/2025	ExpRpt410	Selena Coles, VTC Journalist - Johnny Ray Hotel Stay,	Public Relations	Destination Marketing	Destination Mkt	257.34
Wythe Candy	Credit Card Charge	5/21/2025	ExpRpt411	Brittany Alger, WYTHE CANDY & GOURMET - Welcome Amenity for t	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	30.24
The Cheese Shop	Credit Card Charge	5/21/2025	ExpRpt411	Brittany Alger, SQ *THE CHEESE SHOP OF VA, Lunch for Herzog Site	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	25.00
Amazon	Credit Card Charge	5/21/2025	ExpRpt411	Brittany Alger, AMAZON MKTPL*NZ57B9410 - Laptop Charger and Cal	Administration	Office Administration	Tourism Organizational Support	30.79
Old City Barbeque	Credit Card Charge	5/21/2025	ExpRpt413	Morgan Cordle, Introductory lunch with sales team (Morgan Cordle, Bri	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	99.39
FELL'S POINT CREAMERY	Credit Card Charge	5/22/2025	ExpRpt398	Edward Harris, image.jpg MMGY in town,	Administration	Office Administration	Tourism Organizational Support	14.61
Thai Tara Sushi & Bar	Credit Card Charge	5/22/2025	ExpRpt399	Emma Schmitz, Lunch at Thai Tara,	Destination Marketing	Destination Marketing	Destination Mkt	23.38
American Airlines	Credit Card Charge	5/22/2025	ExpRpt403	Paz Alejandra Ramello, Flight for IPW AMERICAN AIR0012242388353	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	229.23
Delta	Credit Card Charge	5/22/2025	ExpRpt405	Josue Ayala, Delta flight change for Lori to return home sooner from Er	Administration	Office Administration	Tourism Organizational Support	191.01
Amazon	Credit Card Charge	5/22/2025	ExpRpt410	Selena Coles, Purchased items for Travel writers welcome basket - bat	Public Relations	Destination Marketing	Destination Mkt	136.98
Leisure Media 360, Inc.	Bill	5/23/2025	84247	Virginia.org Banner Ads May 2025 Mobile Footer -150,000 impressions	Destination Marketing	Destination Marketing	Destination Mkt	1,920.00
Bluegrass Integrated Communications	Bill	5/23/2025	214963	Client Storage - 3 @ 22.50 each per contract	Destination Marketing	Destination Marketing	Destination Mkt	67.50
Bluegrass Integrated Communications	Bill	5/23/2025	214963	Bulk requests - 9 at 4.75 each per contract	Destination Marketing	Destination Marketing	Destination Mkt	42.75
Bluegrass Integrated Communications	Bill	5/23/2025	214963	Freight charges with UPS	Destination Marketing	Destination Marketing	Destination Mkt	317.80

**Williamsburg Tourism Council**  
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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Bluegrass Integrated Communications	Bill	5/23/2025	214963	Additional box charge	Destination Marketing	Destination Marketing	Destination Mkt	5.00
Crystal Springs	Bill	5/23/2025	23461275 05092025	Water Filtration Cooler Rental for May 2025	Administration	Office Administration	Tourism Organizational Support	34.76
Sara Harris Photography	Bill	5/23/2025	1956	Staff Head Shot for Greg	Administration	Office Administration	Tourism Organizational Support	295.00
National Travel Basketball Association	Bill	5/23/2025	VW.G.27	Deposit for National Travel Basketball Association Super Regional Jun	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	3,000.00
Chesapeake Bank	Credit Card Charge	5/23/2025	ExpRpt398	Edward Harris, Summer Celebration Lunch,	Administration	Office Administration	Tourism Organizational Support	497.11
Hilton	Credit Card Charge	5/23/2025	ExpRpt398	Edward Harris, Orioles Sponsor Trip,	Administration	Office Administration	Tourism Organizational Support	360.73
Choptank	Credit Card Charge	5/23/2025	ExpRpt398	Edward Harris, image.jpg Orioles Sponsor Event,	Administration	Office Administration	Tourism Organizational Support	45.65
LAZ Parking Hilton Baltimore	Credit Card Charge	5/23/2025	ExpRpt398	Edward Harris, HILTON BALTIMORE PARKING - Orioles Sponsor Eve	Administration	Office Administration	Tourism Organizational Support	35.00
Uber	Credit Card Charge	5/23/2025	ExpRpt398	Edward Harris, Orioles Sponsor Event,	Administration	Office Administration	Tourism Organizational Support	12.31
Marriott	Credit Card Charge	5/23/2025	ExpRpt399	Emma Schmitz, Dinner at Courtyard ,	Destination Marketing	Destination Marketing	Destination Mkt	22.70
Starbucks	Credit Card Charge	5/23/2025	ExpRpt403	Paz Alejandra Ramello, Coffee CoffeeSTARBUCKS 68226,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	6.25
Richmond Parking	Credit Card Charge	5/23/2025	ExpRpt403	Paz Alejandra Ramello, Airport parking. Attending AATC ,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	48.00
Hyatt	Credit Card Charge	5/23/2025	ExpRpt403	Paz Alejandra Ramello, Stay at Hyatt Buffalo-AATC HYATT REGENC	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	576.72
W Nashville	Credit Card Charge	5/23/2025	ExpRpt405	Josue Ayala, Lori had coffee at hotel during Emburse Conference,	Administration	Office Administration	Tourism Organizational Support	10.98
W Nashville	Credit Card Credit	5/23/2025	ExpRpt405	Josue Ayala, Lori Hotel W NASHVILLE, hotel credit for dinner purchase	Administration	Office Administration	Tourism Organizational Support	-40.33
TIKTOK	Credit Card Charge	5/23/2025	ExpRpt406	Daniela Owen, Boosting social post on TikTokTIKTOK PROMOTE,	Destination Marketing	Destination Marketing	Destination Mkt	140.00
Campbell's Tavern	Credit Card Charge	5/23/2025	ExpRpt410	Selena Coles, Dinner with JJohnny Ray VTC Journalist - Selena Coles,	Public Relations	Destination Marketing	Destination Mkt	216.32
Canva	Credit Card Charge	5/23/2025	ExpRpt413	Morgan Cordle, Membership to help with Sports Marketing and putting i	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	15.00
Miller's	Credit Card Charge	5/24/2025	ExpRpt399	Emma Schmitz, Gas for the Rental Car, GLOBAL -5534 CENTERVIL,	Destination Marketing	Destination Marketing	Destination Mkt	18.52
Amber Ox Public House	Credit Card Charge	5/24/2025	ExpRpt399	Emma Schmitz, Lunch at Amber Ox around 12 PM. French Toast for \$	Destination Marketing	Destination Marketing	Destination Mkt	23.76
Marriott	Credit Card Charge	5/24/2025	ExpRpt399	Emma Schmitz, Breakfast at the COURTYARD WILLIAMSBURG.,	Destination Marketing	Destination Marketing	Destination Mkt	6.50
Marriott	Credit Card Charge	5/24/2025	ExpRpt399	Emma Schmitz, Hotel Stay for Emma at Courtyard by Marriott Williams	Destination Marketing	Destination Marketing	Destination Mkt	694.32
SANDSTON CHUBBYS BP	Credit Card Charge	5/24/2025	ExpRpt399	Emma Schmitz, Gas for the rental car BP#8294852SANDSTONE CHU	Destination Marketing	Destination Marketing	Destination Mkt	3.44
Enterprise Rent-A-Car	Credit Card Charge	5/24/2025	ExpRpt399	Emma Schmitz, Enterprise Rental Car for the week.,	Destination Marketing	Destination Marketing	Destination Mkt	479.73
Traverse City Airport	Credit Card Charge	5/24/2025	ExpRpt399	Emma Schmitz, Parking at the Traverse City Airport,	Destination Marketing	Destination Marketing	Destination Mkt	14.00
Panera Bread - Williamsburg	Credit Card Charge	5/24/2025	ExpRpt399	Emma Schmitz, Dinner at Charlotte airport,	Destination Marketing	Destination Marketing	Destination Mkt	16.83
Chesapeake Bank	Credit Card Charge	5/24/2025	ExpRpt403	Paz Alejandra Ramello, Parcel pick up fee from Buffalo Convention Ce	Administration	Office Administration	Tourism Organizational Support	14.75
Best Buy	Credit Card Credit	5/24/2025	ExpRpt403	Paz Alejandra Ramello, The price difference between the returned iPac	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	-21.20
Meta, Facebook	Credit Card Charge	5/24/2025	ExpRpt406	Daniela Owen, Boosting social posts on Meta. See receipt for amounts	Destination Marketing	Destination Marketing	Destination Mkt	491.00
Adobe	Credit Card Charge	5/25/2025	ExpRpt405	Josue Ayala, Adobe subscription,	Administration	Office Administration	Tourism Organizational Support	425.85
American Airlines	Credit Card Charge	5/26/2025	ExpRpt398	Edward Harris, Travel Booked to IPW,	Administration	Office Administration	Tourism Organizational Support	619.70
American Airlines	Credit Card Charge	5/26/2025	ExpRpt398	Edward Harris, 20250526 American Airlines IPW \$115.16.png Travel B	Administration	Office Administration	Tourism Organizational Support	115.16
Amazon	Credit Card Charge	5/26/2025	ExpRpt401	Jennifer McConnell, Welcome Amenities for EF,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	60.00
Suter Printing-	Bill	5/27/2025	176939	9 X 12 Folders for Board Meetings	Administration	Office Administration	Tourism Organizational Support	655.07
Strategic Marketing & Research	Bill	5/27/2025	0012145-IN	Professional fees - May 2025	Destination Marketing	Destination Marketing	Destination Mkt	16,500.00
Mann Media, Inc. - Our State Magazine	Bill	5/27/2025	76004	Our State - 2 page spread June 2025	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	17,000.00
Hohl	Credit Card Charge	5/27/2025	ExpRpt398	Edward Harris, Coffee Meeting,	Administration	Office Administration	Tourism Organizational Support	19.51
Starbucks	Credit Card Charge	5/27/2025	ExpRpt398	Edward Harris, Meet and Greet,	Administration	Office Administration	Tourism Organizational Support	14.21
Chick-fil-A	Credit Card Charge	5/27/2025	ExpRpt398	Edward Harris, Meet and Greet,	Administration	Office Administration	Tourism Organizational Support	2.99
The Cheese Shop	Credit Card Charge	5/27/2025	ExpRpt403	Paz Alejandra Ramello, Lunch with UK FAM,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	44.00
Campbell's Tavern	Credit Card Charge	5/27/2025	ExpRpt403	Paz Alejandra Ramello, Dinner with UK FAM reps CHRISTIANA CAMF	Other Sales & Marketing	International Sales & Marketing	International Mkt	288.24
Amazon	Credit Card Charge	5/27/2025	ExpRpt411	Brittany Alger, AMAZON RETA* NN3JJ4162,	Administration	Office Administration	Tourism Organizational Support	17.39
Daniela Owen	Bill	5/28/2025	REIMB/MILE 05/25	Mileage for delivering breakfast to the Samantha Brown crew from the I	Destination Marketing	Destination Marketing	Destination Mkt	2.03
Daniela Owen	Bill	5/28/2025	REIMB/MILE 05/25	Mileage from the Roadside Inn to CW	Destination Marketing	Destination Marketing	Destination Mkt	1.33
Daniela Owen	Bill	5/28/2025	REIMB/MILE 05/25	Bake Shop to Rochambeau to deliver breakfast to the Samantha Brown	Destination Marketing	Destination Marketing	Destination Mkt	2.03
Daniela Owen	Bill	5/28/2025	REIMB/MILE 05/25	Rochambeau to ARMY for Samantha Brown Show	Destination Marketing	Destination Marketing	Destination Mkt	10.15
Daniela Owen	Bill	5/28/2025	REIMB/MILE 05/25	ARMY to Historic Jamestown and Billsburg for Samantha Brown Show	Destination Marketing	Destination Marketing	Destination Mkt	14.28
Daniela Owen	Bill	5/28/2025	REIMB/MILE 05/25	Back to office	Destination Marketing	Destination Marketing	Destination Mkt	5.11
Daniela Owen	Bill	5/28/2025	REIMB/MILE 05/25	bake shop to rochambeau for breakfast delivery for the Samantha Brov	Destination Marketing	Destination Marketing	Destination Mkt	2.03
Daniela Owen	Bill	5/28/2025	REIMB/MILE 05/25	Rochambeau to Music Museum for Samantha Brown Show	Destination Marketing	Destination Marketing	Destination Mkt	5.60
Daniela Owen	Bill	5/28/2025	REIMB/MILE 05/25	Music Museum to Pancake House for Samantha Brown Show	Destination Marketing	Destination Marketing	Destination Mkt	2.66

**Williamsburg Tourism Council**  
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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Daniela Owen	Bill	5/28/2025	REIMB/MILE 05/25	Pancake House to Masala Craft for for Samantha Brown Show	Destination Marketing	Destination Marketing	Destination Mkt	1.75
Daniela Owen	Bill	5/28/2025	REIMB/MILE 05/25	Masala Craft back to office	Public Relations	Destination Marketing	Destination Mkt	1.82
Daniela Owen	Bill	5/28/2025	REIMB/MILE 05/25	To and from Giuseppe's for dinner with Samantha Brown Crew	Destination Marketing	Destination Marketing	Destination Mkt	26.60
Daniela Owen	Bill	5/28/2025	REIMB/MILE 05/25	I drove a group of us to BG for the opening of Big Bad Wolf Revenge	Destination Marketing	Destination Marketing	Destination Mkt	8.12
Verizon Wireless	Bill	5/28/2025	6113829597	Apr. 19 - May 18, 2025 Wireless Monthly Charges	Administration	Office Administration	Tourism Organizational Support	626.50
Verizon Wireless	Bill	5/28/2025	6113829597	Equipment Charges	Administration	Office Administration	Tourism Organizational Support	302.23
Verizon Wireless	Bill	5/28/2025	6113829597	Surcharges and Other Charges & Credits (Equipment)	Administration	Office Administration	Tourism Organizational Support	109.35
Verizon Wireless	Bill	5/28/2025	6113829597	Taxes, Governmental Surcharges & Fees	Administration	Office Administration	Tourism Organizational Support	19.55
Second Street	Credit Card Charge	5/28/2025	ExpRp1398	Edward Harris, Lunch Meeting,	Administration	Office Administration	Tourism Organizational Support	127.59
Amber Ox Public House	Credit Card Charge	5/28/2025	ExpRp1401	Jennifer McConnell, CRUSA: Lunch with Audley Travel from UK,	Other Sales & Marketing	International Sales & Marketing	International Mkt	133.32
Mudhouse Downtown	Credit Card Charge	5/28/2025	ExpRp1403	Paz Alejandra Ramello, Meeting with CW sales manager SQ *MUDHO	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	23.54
Omni	Credit Card Charge	5/28/2025	ExpRp1403	Paz Alejandra Ramello, Meeting with Charlottesville CVB rep THE POIL	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	20.97
Mobjack Bay Coffee Roasters	Credit Card Charge	5/28/2025	ExpRp1406	Daniela Owen, Lunch with travel writer Amy E. SP MOBJACKBAYCOFI	Public Relations	Destination Marketing	Destination Mkt	52.34
TIKTOK	Credit Card Charge	5/28/2025	ExpRp1406	Daniela Owen, Boosting social post on TikTokTIKTOK PROMOTE,	Destination Marketing	Destination Marketing	Destination Mkt	147.00
Campbell's Tavern	Credit Card Charge	5/28/2025	ExpRp1406	Daniela Owen, Purchased dinner for travel writer Nick.CHRISTIANA C/	Public Relations	Destination Marketing	Destination Mkt	211.87
Gabriel Archer Tavern	Credit Card Charge	5/28/2025	ExpRp1410	Selena Coles, VTC Journalist - Johnny Ray dinner,	Public Relations	Destination Marketing	Destination Mkt	79.91
Ottarson, Lori	Bill	5/29/2025	REIMB/EXP 05/25	Charge for missed pickup while attending Emburse Conference	Administration	Office Administration	Tourism Organizational Support	6.50
Ottarson, Lori	Bill	5/29/2025	REIMB/EXP 05/25	Ride from the Airport to the Hotel while attending the Emburse Confere	Administration	Office Administration	Tourism Organizational Support	34.56
Ottarson, Lori	Bill	5/29/2025	REIMB/EXP 05/25	Breakfast and Lunch while traveling to Emburse Conference	Administration	Office Administration	Tourism Organizational Support	22.54
Ottarson, Lori	Bill	5/29/2025	REIMB/EXP 05/25	Evening meal for arrival at the Hotel.	Administration	Office Administration	Tourism Organizational Support	16.53
Ottarson, Lori	Bill	5/29/2025	REIMB/EXP 05/25	Baggage fee for flight to Emburse Conference	Administration	Office Administration	Tourism Organizational Support	40.00
Ottarson, Lori	Bill	5/29/2025	REIMB/EXP 05/25	Coffee during the Emburse conference in Nashville. Adjusted for allow	Administration	Office Administration	Tourism Organizational Support	9.88
Ottarson, Lori	Bill	5/29/2025	REIMB/EXP 05/25	Ride to an event in Nashville while attending the Emburse Conference.	Administration	Office Administration	Tourism Organizational Support	7.78
Ottarson, Lori	Bill	5/29/2025	REIMB/EXP 05/25	Travel from the Hotel to the Airport from the Emburse Conference	Administration	Office Administration	Tourism Organizational Support	23.71
Ottarson, Lori	Bill	5/29/2025	REIMB/EXP 05/25	Baggage Fee for travel from Emburse Conference	Administration	Office Administration	Tourism Organizational Support	35.00
Ottarson, Lori	Bill	5/29/2025	REIMB/EXP 05/25	Breakfast at the Hotel restaurant on the morning of my trip home from t	Administration	Office Administration	Tourism Organizational Support	29.63
Ottarson, Lori	Bill	5/29/2025	REIMB/EXP 05/25	Coffee before the flight home from the Emburse Conference in Nashvil	Administration	Office Administration	Tourism Organizational Support	7.67
David Turner	Bill	5/29/2025	REIMB/EXP 05/25	Jacket purchase for VW logo application	Public Relations	Destination Marketing	Destination Mkt	139.09
Studio Center Corporation	Bill	5/29/2025	T17168	Rounding Adjustment	Destination Marketing	Destination Marketing	Destination Mkt	-0.53
Studio Center Corporation	Bill	5/29/2025	T17168	24 Shoot days (approximately 2-3 per month) to include up to 3 hotels i	Destination Marketing	Destination Marketing	Destination Mkt	1,500.53
Mann Media, Inc. - Our State Magazine	Bill	5/29/2025	75789	Exclusive Email Blast - Sponsorship	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	5,795.00
Parkway Printshop LLC	Bill	5/29/2025	1012192	Print order for 500 Sheep stickers.	Destination Marketing	Destination Marketing	Destination Mkt	214.00
Parkway Printshop LLC	Bill	5/29/2025	1012192	1000 Baseball 3X3 stickers	Destination Marketing	Destination Marketing	Destination Mkt	354.00
Parkway Printshop LLC	Bill	5/29/2025	1012200	Design Update -Sports Sheep Stickers and Baseballs	Destination Marketing	Destination Marketing	Destination Mkt	100.00
Common House 1, LLC	Bill	5/29/2025	5-28FINAL	World Strides Luncheon Incentive for future business	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	2,115.65
Common House 1, LLC	Bill	5/29/2025	5-28FINAL	World Strides Difference in estimate vs. actual	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	122.00
Cogency Marketing, LLC	Bill	5/29/2025	250512101	Phase 1: Onboarding & Discovery Review relevant annual planning dc	Destination Marketing	Destination Marketing	Destination Mkt	3,000.00
Charlotte Inda	Bill	5/29/2025	01	Social Media Consulting	Destination Marketing	Destination Marketing	Destination Mkt	500.00
Amazon	Credit Card Charge	5/29/2025	ExpRp1396	Vazquez, Sandra, AMAZON MKTPL*N650T33V2- office supply includir	Administration	Office Administration	Tourism Organizational Support	167.64
Starbucks	Credit Card Charge	5/29/2025	ExpRp1398	Edward Harris, Coffee Meeting,	Administration	Office Administration	Tourism Organizational Support	13.88
Whole Foods	Credit Card Charge	5/29/2025	ExpRp1403	Paz Alejandra Ramello, Amazon-Whole order for Grand Classroom bre	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	403.94
Chesapeake Bank	Credit Card Charge	5/29/2025	ExpRp1403	Paz Alejandra Ramello, Parcel pick-up fee. Shipping booth back to Will	Administration	Office Administration	Tourism Organizational Support	14.75
Omni	Credit Card Charge	5/29/2025	ExpRp1403	Paz Alejandra Ramello, Omni Charlottesville's stay during client events	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	243.43
Chesapeake Bank	Credit Card Charge	5/29/2025	ExpRp1403	Paz Alejandra Ramello, UPS shipment BUF-WBRG (initial rate \$65.48)	Administration	Office Administration	Tourism Organizational Support	65.48
Amazon	Credit Card Charge	5/29/2025	ExpRp1403	Paz Alejandra Ramello, Breakfast items for Grand Classroom presenta	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	58.48
Starbucks	Credit Card Charge	5/29/2025	ExpRp1403	Paz Alejandra Ramello, Coffee order for breakfast presentation at Grar	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	46.92
Colonial Williamsburg Foundation	Credit Card Charge	5/29/2025	ExpRp1408	Jennifer Case, Candy and giveaways for journalists for IPW ,	Public Relations	Destination Marketing	Destination Mkt	199.62
The Williamsburg Lodge	Credit Card Charge	5/29/2025	ExpRp1410	Selena Coles, Hotel Stay- Jerry and Jen - Fox Philly,	Public Relations	Destination Marketing	Destination Mkt	541.15
The Williamsburg Lodge	Credit Card Charge	5/29/2025	ExpRp1410	Selena Coles, INN FRONT OFFICE INN FRONT OFFICE Hotel Stay IN	Public Relations	Destination Marketing	Destination Mkt	496.35
The Williamsburg Lodge	Credit Card Charge	5/29/2025	ExpRp1410	Selena Coles, Jerry from Fox Philly - credit coming for this,	Public Relations	Destination Marketing	Destination Mkt	496.35
Amazon	Credit Card Charge	5/29/2025	ExpRp1411	Brittany Alger, AMAZON MKTPL*NN2135BF1,	Administration	Office Administration	Tourism Organizational Support	20.99

**Williamsburg Tourism Council**  
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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Paychex	General Journal	5/30/2025	Payroll-TC	Tourism Gross Salary plus bonus	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	62,155.47
Paychex	General Journal	5/30/2025	Payroll-TC	Employee Relocation	Administration	Office Administration	Tourism Organizational Support	1,090.40
Paychex	General Journal	5/30/2025	Payroll-TC	Tourism FICA / FUTA / SUTA	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	4,801.09
Paychex	General Journal	5/30/2025	Payroll-TC	Paychex Payroll Processing Fee	Administration	Office Administration	Tourism Organizational Support	157.42
Principal Financial Group	General Journal	5/30/2025	Payroll-TC	Employer Contribution - 401K (EE Matching)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	2,948.26
Principal Financial Group	General Journal	5/30/2025	Payroll-TC	Employer Contribution - 401K (2% Contribution)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	1,029.98
Period Music, LLC	Bill	5/30/2025	REIMB/MAY-7-8-SGMP	Reimbursement for travel and expenses for the Fife and Drum/ George	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	2,156.40
Le Yaca	Credit Card Charge	5/30/2025	ExpRpt398	Edward Harris, Lunch Meeting,	Administration	Office Administration	Tourism Organizational Support	96.52
The Smokey Griddle Pancake House	Credit Card Charge	5/30/2025	ExpRpt398	Edward Harris, Breakfast Meeting,	Administration	Office Administration	Tourism Organizational Support	41.65
Aromas	Credit Card Charge	5/30/2025	ExpRpt398	Edward Harris, Coffee Meeting,	Administration	Office Administration	Tourism Organizational Support	22.55
Eleva	Credit Card Charge	5/30/2025	ExpRpt398	Edward Harris, Coffee Meeting,	Administration	Office Administration	Tourism Organizational Support	11.59
Amazon	Credit Card Charge	5/30/2025	ExpRpt401	Jennifer McConnell, EF welcome amenities 229.50.pdf,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	229.50
Amazon	Credit Card Charge	5/30/2025	ExpRpt401	Jennifer McConnell, Welcome amenities for Little League,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	79.90
Enterprise Rent-A-Car	Credit Card Charge	5/30/2025	ExpRpt401	Jennifer McConnell, Toll receipts from rental to SGMP.pdf,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	9.45
Staples	Credit Card Charge	5/30/2025	ExpRpt403	Paz Alejandra Ramello, Office supplies,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	43.86
Amazon	Credit Card Credit	5/30/2025	ExpRpt403	Paz Alejandra Ramello, Amazon iPad case order. Item was returned ar	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	-99.99
Target	Credit Card Charge	5/30/2025	ExpRpt405	Josue Ayala, Cases for swag closet,	Destination Marketing	Destination Marketing	Destination Mkt	172.69
Meta, Facebook	Credit Card Charge	5/30/2025	ExpRpt406	Daniela Owen, Boosting social posts on Meta, see receipt for specific p	Destination Marketing	Destination Marketing	Destination Mkt	541.00
Miles Partnership LLC	Bill	5/30/2025	116049	Media Management	Destination Marketing	Destination Marketing	Destination Mkt	58,333.00
Miles Partnership LLC	Bill	5/30/2025	116049	Account Management	Destination Marketing	Destination Marketing	Destination Mkt	16,667.00
Miles Partnership LLC	Bill	5/30/2025	116049	Creative/Production Services	Destination Marketing	Destination Marketing	Destination Mkt	27,916.00
Miles Partnership LLC	Bill	5/30/2025	116049	Content Development	Destination Marketing	Destination Marketing	Destination Mkt	9,167.00
Miles Partnership LLC	Bill	5/30/2025	116049	Website Strategy Analytics & Support	Destination Marketing	Destination Marketing	Destination Mkt	6,250.00
Miles Partnership LLC	Bill	5/30/2025	116049	Search Engine Optimization Tool - For optimization, analysis and repor	Destination Marketing	Destination Marketing	Destination Mkt	3,750.00
Miles Partnership LLC	Bill	5/30/2025	117159	Pinterest	Destination Marketing	Destination Marketing	Destination Mkt	6,000.00
Miles Partnership LLC	Bill	5/30/2025	117159	Google	Destination Marketing	Destination Marketing	Destination Mkt	17,228.40
Miles Partnership LLC	Bill	5/30/2025	117159	Ad+Genuity Digital	Destination Marketing	Destination Marketing	Destination Mkt	190,091.48
Miles Partnership LLC	Bill	5/30/2025	117159	Undertone - Perion	Destination Marketing	Destination Marketing	Destination Mkt	25,611.99
Miles Partnership LLC	Bill	5/30/2025	117159	Atlas Obscura	Destination Marketing	Destination Marketing	Destination Mkt	88,101.31
Miles Partnership LLC	Bill	5/30/2025	117159	Nativo	Destination Marketing	Destination Marketing	Destination Mkt	61,318.65
Miles Partnership LLC	Bill	5/30/2025	117159	Hulu / Disney+	Destination Marketing	Destination Marketing	Destination Mkt	49,871.52
Miles Partnership LLC	Bill	5/30/2025	117159	SiriusXM	Destination Marketing	Destination Marketing	Destination Mkt	71,925.70
Miles Partnership LLC	Bill	5/30/2025	117159	Kargo	Destination Marketing	Destination Marketing	Destination Mkt	20,526.85
Miles Partnership LLC	Bill	5/30/2025	117159	Smithsonian	Destination Marketing	Destination Marketing	Destination Mkt	84,508.80
Miles Partnership LLC	Bill	5/30/2025	117159	TripAdvisor	Destination Marketing	Destination Marketing	Destination Mkt	21,212.41
Miles Partnership LLC	Bill	5/30/2025	117159	Tik Tok	Destination Marketing	Destination Marketing	Destination Mkt	13,278.52
Miles Partnership LLC	Bill	5/30/2025	117159	Ad Serving	Destination Marketing	Destination Marketing	Destination Mkt	5,149.30
HARRIS TEETER	Credit Card Charge	5/30/2025	ExpRpt413	Morgan Cordle, Personal expense, check has been given to Finance.,	Administration	Office Administration	Tourism Organizational Support	130.15
Paychex	General Journal	5/31/2025	TC_PAY_ACC	Tourism Gross Salaries	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	31,078.00
Paychex	General Journal	5/31/2025	TC_PAY_ACC	Tourism FICA / FUTA / SUTA	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	2,401.00
Paychex	General Journal	5/31/2025	TC_PAY_ACC	Payroll Processing Fees	Administration	Office Administration	Tourism Organizational Support	79.00
Principal Financial Group	General Journal	5/31/2025	TC_PAY_ACC	Retirement Contribution	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	1,989.00
MMGY Global LLC	Bill	5/31/2025	INV-139298	Approximately 80 hours of service per month *Contractor will plan and Public Relations	Destination Marketing	Destination Marketing	Destination Mkt	14,000.00
MMGY Global LLC	Bill	5/31/2025	INV-139298	Approximately 35 hours of service per month * Contractor will develo	Destination Marketing	Destination Marketing	Destination Mkt	6,000.00
MMGY Global LLC	Bill	5/31/2025	INV-139298	WTC agrees to pay five percent (5%) of the Public Relations and Influe	Destination Marketing	Destination Marketing	Destination Mkt	1,000.00
MMGY Global LLC	Bill	5/31/2025	INV-139298	Travel Intel Library: \$500-per month WTC's cost to access the Intel Lit	Destination Marketing	Destination Marketing	Destination Mkt	500.00
Hoffman Media, LLC	Bill	5/31/2025	712-M	Victoria Digital ENewsletter Editorial Mention 1 eNewsletter Mentions S	Destination Marketing	Destination Marketing	Destination Mkt	500.00
Hoffman Media, LLC	Bill	5/31/2025	712-M	Southern Lady Digital Instagram Post Instagram Post Schedule Date 0	Destination Marketing	Destination Marketing	Destination Mkt	500.00
SHRM - Society for HR Management	Credit Card Charge	5/31/2025	ExpRpt396	Vazquez, Sandra, SOCIETYFORHUMANRESOURCE- annual member	Administration	Office Administration	Tourism Organizational Support	299.00
Amazon	Credit Card Credit	5/31/2025	ExpRpt396	Vazquez, Sandra, Amazon -6.99.pdf- return of desk calendar AMAZON	Administration	Office Administration	Tourism Organizational Support	-6.99
The Williamsburg Lodge	Credit Card Credit	5/31/2025	ExpRpt410	Selena Coles, Refunded for Fox Philly Report Jenn,	Public Relations	Destination Marketing	Destination Mkt	-496.35

**Williamsburg Tourism Council**  
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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
The Williamsburg Lodge	Credit Card Credit	5/31/2025	ExpRpt410	Selena Coles, Refunded for Fox Philly Videographer,	Public Relations	Destination Marketing	Destination Mkt	-496.35
Williamsburg Area Chamber of Commerce	General Journal	6/1/2025	RENT_EXP	Office lease	Administration	Office Administration	Tourism Organizational Support	5,498.79
Williamsburg Area Chamber of Commerce	General Journal	6/1/2025	RENT_EXP	Office lease	Administration	Office Administration	Tourism Organizational Support	367.99
Williamsburg Area Chamber of Commerce	General Journal	6/1/2025	RENT_EXP	Office services fees	Administration	Office Administration	Tourism Organizational Support	2,916.67
Great America Financial Services	General Journal	6/1/2025	LEASE_EXP	Canon photocopier	Administration	Office Administration	Tourism Organizational Support	278.30
Great America Financial Services	General Journal	6/1/2025	LEASE_EXP	Canon photocopier Lease	Administration	Office Administration	Tourism Organizational Support	7.35
Adobe	General Journal	6/1/2025	IT_SOFT_ADM	Adobe License	Administration	Office Administration	Tourism Organizational Support	329.64
Adobe	General Journal	6/1/2025	IT_SOFT_ADM	Adobe License	Administration	Office Administration	Tourism Organizational Support	6.15
Adobe	General Journal	6/1/2025	IT_SOFT_ADM	Adobe License	Administration	Office Administration	Tourism Organizational Support	-372.55
Simpleview LLC	General Journal	6/1/2025	IT_SOFT_MRK	Simpleview Web License	Destination Marketing	Destination Marketing	Destination Mkt	1,806.03
Simpleview LLC	General Journal	6/1/2025	IT_SOFT_MRK	Simpleview CRM License	Destination Marketing	Destination Marketing	Destination Mkt	1,674.30
Image Relay	General Journal	6/1/2025	IT_SOFT_MRK	Image Relay License	Destination Marketing	Destination Marketing	Destination Mkt	898.75
Image Relay	General Journal	6/1/2025	IT_SOFT_MRK	Image Relay License	Destination Marketing	Destination Marketing	Destination Mkt	104.90
Image Relay	General Journal	6/1/2025	IT_SOFT_MRK	Image Relay License	Destination Marketing	Destination Marketing	Destination Mkt	-1,062.50
Zartico	General Journal	6/1/2025	IT_SOFT_MRK	Zartico License	Destination Marketing	Destination Marketing	Destination Mkt	9,433.40
Zartico	General Journal	6/1/2025	IT_SOFT_MRK	Zartico License	Destination Marketing	Destination Marketing	Destination Mkt	905.83
Paychex	General Journal	6/1/2025	TC_PAY_ACCR	Tourism Gross Salaries	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	-31,078.00
Paychex	General Journal	6/1/2025	TC_PAY_ACCR	Tourism FICA / FUTA / SUTA	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	-2,401.00
Paychex	General Journal	6/1/2025	TC_PAY_ACCR	Payroll Processing Fees	Administration	Office Administration	Tourism Organizational Support	-79.00
Principal Financial Group	General Journal	6/1/2025	TC_PAY_ACCR	Retirement Contribution	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	-1,989.00
LiveWire Business Solutions LLC	Bill	6/1/2025	5975	Trunking-2 line IP phone - Two line IP Phone Trunking Service, 4x SIP	Administration	Office Administration	Tourism Organizational Support	240.00
LiveWire Business Solutions LLC	Bill	6/1/2025	5975	Services General: Cloud Server - SMB / Rental - Cloud Hosting Server	Administration	Office Administration	Tourism Organizational Support	30.00
LiveWire Business Solutions LLC	Bill	6/1/2025	5975	DID Management - DID Number Management Service 12 @ 2.50 each	Administration	Office Administration	Tourism Organizational Support	30.00
Anthem	General Journal	6/1/2025	EMP_BEN-TC	HMO - (Medical)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	13,997.61
Anthem	General Journal	6/1/2025	EMP_BEN-TC	HMO - (Vision)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	92.19
Anthem	General Journal	6/1/2025	EMP_BEN-TC	HMO - (Dental)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	482.06
Amazon	Credit Card Charge	6/1/2025	ExpRpt403	Paz Alejandra Ramello, Charged by mistake (refund shows in another t	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	28.89
Chesapeake Bank	Credit Card Charge	6/1/2025	ExpRpt403	Paz Alejandra Ramello, UPS*ADJ00412983992251,	Administration	Office Administration	Tourism Organizational Support	39.04
Uber	Credit Card Charge	6/1/2025	ExpRpt406	Daniela Owen, I accidentally used my work card for a personal purchas	Destination Marketing	Destination Marketing	Destination Mkt	96.95
LiveWire Business Solutions LLC	Bill	6/1/2025	5984	Jackie	Administration	Office Administration	Tourism Organizational Support	61.99
LiveWire Business Solutions LLC	Bill	6/1/2025	5984	David	Administration	Office Administration	Tourism Organizational Support	61.99
LiveWire Business Solutions LLC	Bill	6/1/2025	5984	Ed	Administration	Office Administration	Tourism Organizational Support	61.99
LiveWire Business Solutions LLC	Bill	6/1/2025	5984	Lori	Administration	Office Administration	Tourism Organizational Support	61.99
LiveWire Business Solutions LLC	Bill	6/1/2025	5984	Brittany	Administration	Office Administration	Tourism Organizational Support	61.99
LiveWire Business Solutions LLC	Bill	6/1/2025	5984	Daniela	Administration	Office Administration	Tourism Organizational Support	61.99
LiveWire Business Solutions LLC	Bill	6/1/2025	5984	Jen. C.	Administration	Office Administration	Tourism Organizational Support	61.99
LiveWire Business Solutions LLC	Bill	6/1/2025	5984	Josue	Administration	Office Administration	Tourism Organizational Support	61.99
LiveWire Business Solutions LLC	Bill	6/1/2025	5984	Selena	Administration	Office Administration	Tourism Organizational Support	61.99
LiveWire Business Solutions LLC	Bill	6/1/2025	5984	Morgan	Administration	Office Administration	Tourism Organizational Support	61.99
LiveWire Business Solutions LLC	Bill	6/1/2025	5984	Ally	Administration	Office Administration	Tourism Organizational Support	61.99
LiveWire Business Solutions LLC	Bill	6/1/2025	5984	Jennie	Administration	Office Administration	Tourism Organizational Support	61.99
LiveWire Business Solutions LLC	Bill	6/1/2025	5984	Sandra	Administration	Office Administration	Tourism Organizational Support	61.99
LiveWire Business Solutions LLC	Bill	6/1/2025	5984	Emma	Administration	Office Administration	Tourism Organizational Support	61.99
LiveWire Business Solutions LLC	Bill	6/1/2025	5984	Greg	Administration	Office Administration	Tourism Organizational Support	61.99
LiveWire Business Solutions LLC	Bill	6/1/2025	5984	LiveIT Package:LiveIT 2025 Premier Servers - 2 @ 61.99 each	Administration	Office Administration	Tourism Organizational Support	123.98
LiveWire Business Solutions LLC	Bill	6/1/2025	5984	LiveStor Data Storage Service w/ Backup 3 @ 49.99 each	Administration	Office Administration	Tourism Organizational Support	149.97
MMGY Global LLC	Bill	6/1/2025	INV-141178	Rounding Adjustment	Public Relations	Destination Marketing	Destination Mkt	-3.81
MMGY Global LLC	Bill	6/1/2025	INV-141178	Good Housekeeping Travel Awards Submission	Public Relations	Destination Marketing	Destination Mkt	695.00
MMGY Global LLC	Bill	6/1/2025	INV-141178	Reimbursement of Agency cost of Travel within the budget year.	Public Relations	Destination Marketing	Destination Mkt	9,988.46
Paz Alejandra Ramello	Bill	6/1/2025	REIMB/MILE 05/25	Trip to RIC. Attending AATC, Buffalo NY	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	69.58
Paz Alejandra Ramello	Bill	6/1/2025	REIMB/MILE 05/25	Site with Audley Travel	Other Sales & Marketing	International Sales & Marketing	International Mkt	6.44

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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Paz Alejandra Ramello	Bill	6/1/2025	REIMB/MILE 05/25	Charlottesville client events (Worldstrides 5/28 and Grand Classroom 5/28)	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	176.40
Paz Alejandra Ramello	Bill	6/1/2025	REIMB/MILE 05/25	Pick up food for the Grand Classroom event.	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	1.82
Paz Alejandra Ramello	Bill	6/1/2025	REIMB/MILE 05/25	Food pick up at Wholefoods and drive to Grand Classroom's office	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	2.73
MMGY Global LLC	Bill	6/1/2025	INV-142204	Rounding Adjustment	Public Relations	Destination Marketing	Destination Mkt	-1.57
MMGY Global LLC	Bill	6/1/2025	INV-142204	Reimbursement of Agency cost of Travel within the budget year.	Public Relations	Destination Marketing	Destination Mkt	3,126.73
Saladworks	Credit Card Charge	6/2/2025	ExpRpt398	Edward Harris, Lunch Meeting,	Administration	Office Administration	Tourism Organizational Support	36.93
1607 Coffee Company	Credit Card Charge	6/2/2025	ExpRpt398	Edward Harris, Coffee Meeting,	Administration	Office Administration	Tourism Organizational Support	8.81
1607 Coffee Company	Credit Card Charge	6/2/2025	ExpRpt398	Edward Harris, Coffee Meeting,	Administration	Office Administration	Tourism Organizational Support	6.28
Chesapeake Bank	Credit Card Charge	6/2/2025	ExpRpt401	Jennifer McConnell, Water for grand classroom,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	42.32
Meta, Facebook	Credit Card Charge	6/2/2025	ExpRpt406	Daniela Owen, Boosting social posts on meta - see receipt for specific	Destination Marketing	Destination Marketing	Destination Mkt	59.72
Meta, Facebook	Credit Card Charge	6/2/2025	ExpRpt406	Daniela Owen, Boosting on metaFACEBK *R5ZPKSLPW2,	Destination Marketing	Destination Marketing	Destination Mkt	113.88
TIKTOK	Credit Card Charge	6/2/2025	ExpRpt406	Daniela Owen, Boosted post on TikTok. We only spent \$84.21 because	Destination Marketing	Destination Marketing	Destination Mkt	84.21
Apple	Credit Card Charge	6/2/2025	ExpRpt406	Daniela Owen, iCloud storage on phone for content. APPLE.COM/BILL,	Destination Marketing	Destination Marketing	Destination Mkt	0.99
American Airlines	Credit Card Charge	6/2/2025	ExpRpt408	Jennifer Case, Bag expense - PRSA Conference	Public Relations	Destination Marketing	Destination Mkt	100.00
Uber	Credit Card Charge	6/2/2025	ExpRpt408	Jennifer Case, Uber in Tampa - PRSA,	Public Relations	Destination Marketing	Destination Mkt	53.65
Inreach	Credit Card Charge	6/2/2025	ExpRpt408	Jennifer Case, Drink for PRSA Conference - no receipt,	Public Relations	Destination Marketing	Destination Mkt	3.95
2 Wicked Promotions, LLC	Bill	6/3/2025	0279	Down Payment Award Usage (Per Tournament: \$23,000   Total 3-Year	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	4,000.00
Ripe, Inc.	Bill	6/3/2025	3348	Rounding Adjustment	Destination Marketing	Destination Marketing	Destination Mkt	-0.16
Ripe, Inc.	Bill	6/3/2025	3348	Booking Platform	Destination Marketing	Destination Marketing	Destination Mkt	2,000.16
Ripe, Inc.	Bill	6/3/2025	3348	Monthly Additional Lodging Supplier Listing	Destination Marketing	Destination Marketing	Destination Mkt	60.00
Davis Media LLC - Local Daily Media	Bill	6/3/2025	202505-67318	Monthly interview + 40 (:60) to run 3 weeks after. - May	Destination Marketing	Destination Marketing	Destination Mkt	1,500.00
Cvent	Bill	6/3/2025	4110313856	Cvent Annual Membership Fee and Listing Year 1 Supplier & Venue S	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	11,591.34
Cvent	Bill	6/3/2025	4110313856	Cvent Annual Membership Fee and Listing Year 1 Supplier & Venue S	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	11,591.34
Great America Financial Services	Bill	6/3/2025	39355100	Copier Lease Expense	Administration	Office Administration	Tourism Organizational Support	17.41
Jane's Journeys, LLC.	Bill	6/3/2025	2025 Co-Op	Cooperative marketing sponsorship	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	1,200.00
USPS	Credit Card Charge	6/3/2025	ExpRpt397	Jackie Lavan, Financial Documents sent to David Schulte per Ed Harri	Administration	Office Administration	Tourism Organizational Support	11.34
Aromas	Credit Card Charge	6/3/2025	ExpRpt398	Edward Harris, Coffee Meeting,	Administration	Office Administration	Tourism Organizational Support	11.27
Amazon	Credit Card Credit	6/3/2025	ExpRpt403	Paz Alejandra Ramello, Refund (item purchased made by mistake),	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	-28.89
PF Chang	Credit Card Charge	6/3/2025	ExpRpt408	Jennifer Case, Meal - PRSA conference ,	Public Relations	Destination Marketing	Destination Mkt	37.25
HOPKE   HARRISON Inc.	Credit Card Charge	6/3/2025	ExpRpt408	Jennifer Case, Meals - PRSA conference ,	Public Relations	Destination Marketing	Destination Mkt	6.07
Paradise Lagardere	Credit Card Charge	6/3/2025	ExpRpt408	Jennifer Case, Meals -PRSA Conference ,	Public Relations	Destination Marketing	Destination Mkt	3.79
Uber	Credit Card Charge	6/4/2025	ExpRpt408	Jennifer Case, Uber Trip during PRSA in Tampa,	Public Relations	Destination Marketing	Destination Mkt	27.53
Paychex	Bill	6/5/2025	10073726	Payroll Service - Vacation Time Tracking System - June	Administration	Office Administration	Tourism Organizational Support	29.00
MOO, Inc.	Bill	6/5/2025	US88903	400 Business Cards for Greg	Administration	Office Administration	Tourism Organizational Support	121.08
MOO, Inc.	Bill	6/5/2025	US88903	400 Business Cards for Lori	Administration	Office Administration	Tourism Organizational Support	89.30
MOO, Inc.	Bill	6/5/2025	US88903	400 Business Cards for Brittany	Administration	Office Administration	Tourism Organizational Support	89.30
MOO, Inc.	Bill	6/5/2025	US88903	400 Business Cards for Ed	Administration	Office Administration	Tourism Organizational Support	89.30
MOO, Inc.	Bill	6/5/2025	US88903	400 Business Cards for Jennie	Administration	Office Administration	Tourism Organizational Support	89.30
Collette Travel Service, Inc.	Bill	6/5/2025	06052025	Co-Op marketing agreement with Collete for the 2025 President's Club	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	20,000.00
ACCE - Assn of Chamber of Commerce Exec	Bill	6/5/2025	664456	ACCE Life AD&D/Long Term Disability/Short Term Disability - B. Alger	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	126.17
ACCE - Assn of Chamber of Commerce Exec	Bill	6/5/2025	664456	ACCE Life AD&D/Long Term Disability/Short Term Disability - J. Ayala	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	89.94
ACCE - Assn of Chamber of Commerce Exec	Bill	6/5/2025	664456	ACCE Life AD&D/Long Term Disability/Short Term Disability - J. Case	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	232.14
ACCE - Assn of Chamber of Commerce Exec	Bill	6/5/2025	664456	ACCE Life AD&D/Long Term Disability/Short Term Disability - S. Coles	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	84.85
ACCE - Assn of Chamber of Commerce Exec	Bill	6/5/2025	664456	ACCE Life AD&D/Long Term Disability/Short Term Disability - M. Cord	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	114.18
ACCE - Assn of Chamber of Commerce Exec	Bill	6/5/2025	664456	ACCE Life AD&D/Long Term Disability/Short Term Disability - E. Harri	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	263.83
ACCE - Assn of Chamber of Commerce Exec	Bill	6/5/2025	664456	ACCE Life AD&D/Long Term Disability/Short Term Disability - J. McCol	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	79.71
ACCE - Assn of Chamber of Commerce Exec	Bill	6/5/2025	664456	ACCE Life AD&D/Long Term Disability/Short Term Disability - L. Ottars	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	88.93
ACCE - Assn of Chamber of Commerce Exec	Bill	6/5/2025	664456	ACCE Life AD&D/Long Term Disability/Short Term Disability - S. Owen	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	96.11
ACCE - Assn of Chamber of Commerce Exec	Bill	6/5/2025	664456	ACCE Life AD&D/Long Term Disability/Short Term Disability - P. Rame	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	99.21
ACCE - Assn of Chamber of Commerce Exec	Bill	6/5/2025	664456	ACCE Life AD&D/Long Term Disability/Short Term Disability - E. Schrr	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	79.84
ACCE - Assn of Chamber of Commerce Exec	Bill	6/5/2025	664456	ACCE Life AD&D/Long Term Disability/Short Term Disability - D. Turne	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	218.79

**Williamsburg Tourism Council**  
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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
ACCE - Assn of Chamber of Commerce Exec	Bill	6/5/2025	664456	ACCE Life AD&D/Long Term Disability/Short Term Disability - S. Vazq	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	104.36
Berrets Seafood Restaurant	Credit Card Charge	6/5/2025	ExpRp420	Gregory Kavanagh, Hotel company contact lunch with Gail Brahm	bhatt	Other Sales & Marketing	Group Tour Sales & Marketing	65.44
Amazon	Credit Card Charge	6/5/2025	ExpRp422	Jennifer McConnell, Grand Classroom welcome amenities,		Other Sales & Marketing	Group Tour Sales & Marketing	398.80
Chesapeake Bank	Credit Card Charge	6/5/2025	ExpRp422	Jennifer McConnell, Water for welcome bags for grand classroom,		Other Sales & Marketing	Group Tour Sales & Marketing	40.30
Saladworks	Credit Card Charge	6/5/2025	ExpRp424	Jackie Lavan, SALADWORKS New Summer Deals Meeting,		Administration	Office Administration	18.13
Duck Donuts	Credit Card Charge	6/5/2025	ExpRp429	Josue Ayala, Dropbox,		Destination Marketing	Destination Marketing	11.99
USPS	Credit Card Charge	6/5/2025	ExpRp429	Josue Ayala, Mail sent to correspondent from FOX,		Destination Marketing	Destination Marketing	9.89
Colonial Williamsburg Company	Credit Card Charge	6/5/2025	ExpRp429	Josue Ayala, Parking pass/no receipt,		Destination Marketing	Destination Marketing	2.35
Second Street	Credit Card Charge	6/5/2025	ExpRp429	Edward Harris, TST*SECOND STREET AMERIC Lunch Meeting,		Administration	Office Administration	71.53
Aticha Thai Cuisine	Credit Card Charge	6/5/2025	ExpRp426	Edward Harris, ATICHA THAI CUISINE Lunch Meeting,		Administration	Office Administration	51.49
Aromas	Credit Card Charge	6/5/2025	ExpRp426	Edward Harris, PY *AROMAS Coffee Meeting,		Administration	Office Administration	11.27
Starbucks	Credit Card Charge	6/5/2025	ExpRp426	Edward Harris, STARBUCKS STORE 52765 Coffee Meeting,		Administration	Office Administration	7.41
The Williamsburg Lodge	Credit Card Charge	6/5/2025	ExpRp425	Selena Coles, Journalist Heather Bien and her husbands hotel stay,		Public Relations	Destination Marketing	1,395.00
Apple	Credit Card Charge	6/5/2025	ExpRp425	Selena Coles, Purchased Storage,		Public Relations	Destination Marketing	0.99
United	Credit Card Charge	6/5/2025	ExpRp437	Paz Alejandra Ramello, Flight DEN-RIC post IPW,		Other Sales & Marketing	International Sales & Marketing	254.49
United	Credit Card Charge	6/5/2025	ExpRp437	Paz Alejandra Ramello, United seat reservation,		Other Sales & Marketing	International Sales & Marketing	36.54
Chesapeake Bank	Credit Card Credit	6/5/2025	ExpRp437	Paz Alejandra Ramello, UPS missed pick up creditUPS*2924R7SL7OE		Administration	Office Administration	-14.75
Chick-fil-A	Credit Card Charge	6/5/2025	ExpRp436	Jennifer Case, Drink- PRSA Conference Drink- IPW - No receipt,		Public Relations	Destination Marketing	2.95
Americas Dog O'Hare- Kios	Credit Card Charge	6/5/2025	ExpRp436	Jennifer Case, Meal-PRSA Conference Meal- No Receipt,		Public Relations	Destination Marketing	11.12
United	Credit Card Charge	6/5/2025	ExpRp436	Jennifer Case, UNITED *****8886 Bag expense- IPW,		Destination Marketing	Destination Marketing	40.00
Marriott	Credit Card Charge	6/5/2025	ExpRp436	Jennifer Case, JW MARRIOTT TAMPA W ST PRSA Conference ,		Public Relations	Destination Marketing	345.68
United	Credit Card Charge	6/5/2025	ExpRp436	Jennifer Case, Baggage charge Baggage expense- PRSA Baggage ex		Public Relations	Destination Marketing	100.00
Brand Federation, LLC	Bill	6/6/2025	1820	Strategic Consulting -May Travel Reimbursement Request - approved		Destination Marketing	Destination Marketing	695.99
Brand Federation, LLC	Bill	6/6/2025	1820	June 2025 - Strategic Consulting		Destination Marketing	Destination Marketing	8,000.00
TIKTOK	Credit Card Charge	6/6/2025	ExpRp428	Daniela Owen, Boosting on social for TIKTOK PROMOTE,		Destination Marketing	Destination Marketing	140.00
TIKTOK	Credit Card Charge	6/6/2025	ExpRp428	Daniela Owen, Boosting social onTIKTOK PROMOTE,		Destination Marketing	Destination Marketing	140.00
LDO Sweet Tea & Bar	Credit Card Charge	6/6/2025	ExpRp426	Edward Harris, LODGE LOBBY LOUNGE Lease Meeting,		Administration	Office Administration	5.83
Persnickety Crane Café	Credit Card Charge	6/6/2025	ExpRp426	Edward Harris, TST*PERSNICKETY CRANE CA Jeremy / George Blytl		Administration	Office Administration	7.22
Dropbox	Credit Card Charge	6/6/2025	ExpRp436	Jennifer Case, Jennifer Case - Marketing Dropbox Dropbox H4RXFZKf		Destination Marketing	Destination Marketing	119.88
Tropical Smoothie Cafe	Credit Card Charge	6/8/2025	ExpRp432	Morgan Cordle, Gift for the maintenance crew and the Triple Crown tou		Other Sales & Marketing	Sports Sales & Marketing	98.16
Colonial Williamsburg Company	Credit Card Charge	6/9/2025	ExpRp420	Gregory Kavanagh, Tour, attractions fam Colonial Williamsburg tour ori		Other Sales & Marketing	Group Tour Sales & Marketing	28.50
Meta, Facebook	Credit Card Charge	6/9/2025	ExpRp428	Daniela Owen, Boosting on FACEBK *VZSNMSUNW2,		Destination Marketing	Destination Marketing	596.00
Wave	Credit Card Charge	6/9/2025	ExpRp428	Daniela Owen, Colonial Williamsburg Look Book for swag item to givea		Destination Marketing	Destination Marketing	240.00
WY Daily	Credit Card Charge	6/9/2025	ExpRp429	Josue Ayala, WY Daily subscription,		Destination Marketing	Destination Marketing	8.95
USPS	Credit Card Charge	6/9/2025	ExpRp429	Josue Ayala, USPS.COM CLICKNSHIP,		Destination Marketing	Destination Marketing	9.18
Sands Anderson	Bill	6/10/2025	733016	5/09/25 - RHH - Email exchange with Ed Harris regarding notice requir		Administration	Office Administration	84.00
Sands Anderson	Bill	6/10/2025	733016	5/13/25 - RHH - Review of bylaws, minutes and exchange of emails wit		Administration	Office Administration	210.00
Sands Anderson	Bill	6/10/2025	733016	5/14/25 - RHH - Prepare amended and corrected minutes, review of byl		Administration	Office Administration	504.00
Sands Anderson	Bill	6/10/2025	733016	5/15/25 - RHH - Exchange of emails with client, conferences with Heatt		Administration	Office Administration	210.00
Sands Anderson	Bill	6/10/2025	733016	5/15/25 - HHL - Legal review and analysis of bylaws and status of mem		Administration	Office Administration	294.00
Sands Anderson	Bill	6/10/2025	733016	5/16/25 - RHH -Exchange of emails with Chair, review of files and telep		Administration	Office Administration	546.00
Sands Anderson	Bill	6/10/2025	733016	5/20/25 - RHH - Attend the WTC Meeting at Williamsburg Winery		Administration	Office Administration	756.00
Sweet Tea & Barley	Credit Card Charge	6/10/2025	ExpRp420	Gregory Kavanagh, Comp shop LODGE LOBBY LOUNGE,		Other Sales & Marketing	Group Tour Sales & Marketing	74.51
Nothing Bundt Cakes	Credit Card Charge	6/10/2025	ExpRp421	Vazquez, Sandra, TST* NOTHING BUNDT CAKES Birthday celebrate		Administration	Office Administration	102.62
Target	Credit Card Charge	6/10/2025	ExpRp421	Vazquez, Sandra, TARGET 00022962 B-day gift cards for Selena, Josi		Administration	Office Administration	79.00
Gallup	Credit Card Charge	6/10/2025	ExpRp421	Vazquez, Sandra, GALLUP Elisa Clifton strengths,		Administration	Office Administration	24.99
Dollar Tree	Credit Card Charge	6/10/2025	ExpRp421	Vazquez, Sandra, DOLLARTREE Bday decor supplies,		Administration	Office Administration	10.70
North & Warren, LLC	Bill	6/11/2025	4601	Kingdom magazine 1x Full-page Ad in Summer Issue June 6, 2025 Su		Destination Marketing	Destination Marketing	8,000.00
North & Warren, LLC	Bill	6/11/2025	4601	Newsletter Sponsorship The Turn (Banner Ads) Two weeks prior to sen		Destination Marketing	Destination Marketing	8,000.00
North & Warren, LLC	Bill	6/11/2025	4601	Newsletter Dedicated Email 45 days prior September 10th		Destination Marketing	Destination Marketing	8,000.00
North & Warren, LLC	Bill	6/11/2025	4601	Social Amplified Social Campaign 2 weeks prior July 21st 2025		Destination Marketing	Destination Marketing	8,000.00



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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
North & Warren, LLC	Bill	6/11/2025	4601	Kingdom.golf Native Article with Traffic Drivers 45 days prior July - Sep	Destination Marketing	Destination Marketing	Destination Mkt	8,000.00
Hoffman Media, LLC	Bill	6/11/2025	5315-R	Publication Marketing - Victoria - VIC July/Aug 2025 - Full Page - 1'st	Destination Marketing	Destination Marketing	Destination Mkt	3,200.00
Hoffman Media, LLC	Bill	6/11/2025	5292-R	Publication Marketing - Southern Lady - SLY July/Aug 2025 - Full Pag	Destination Marketing	Destination Marketing	Destination Mkt	3,000.00
Studio Center Corporation	Bill	6/11/2025	T171272	24 Shoot days (approximately 2-3 per month) to include up to 3 hotels j	Destination Marketing	Destination Marketing	Destination Mkt	2,250.00
Trustees of the University of PA - WXP	Bill	6/11/2025	UW677	*Sponsorship of Throwback Thursday. Inclusion as just one of two partr	Destination Marketing	Destination Marketing	Destination Mkt	50,000.00
Assoc. Preservation of VA Antiquities	Bill	6/11/2025	11140	0	Destination Marketing	Destination Marketing	Destination Mkt	131.74
American City Business Journals Inc	Bill	6/11/2025	10532264	Homepage Takeover Philadelphia	Destination Marketing	Destination Marketing	Destination Mkt	2,250.00
American City Business Journals Inc	Bill	6/11/2025	10532264	Homepage Takeover Philadelphia	Destination Marketing	Destination Marketing	Destination Mkt	2,250.00
American City Business Journals Inc	Bill	6/11/2025	10532264	Homepage Takeover Philadelphia	Destination Marketing	Destination Marketing	Destination Mkt	2,250.00
American City Business Journals Inc	Bill	6/11/2025	10532264	Homepage Takeover Philadelphia	Destination Marketing	Destination Marketing	Destination Mkt	2,250.00
American City Business Journals Inc	Bill	6/11/2025	10532264	Homepage Takeover Washington	Destination Marketing	Destination Marketing	Destination Mkt	2,250.00
American City Business Journals Inc	Bill	6/11/2025	10532264	Homepage Takeover Washington	Destination Marketing	Destination Marketing	Destination Mkt	2,250.00
American City Business Journals Inc	Bill	6/11/2025	10532264	Homepage Takeover Washington	Destination Marketing	Destination Marketing	Destination Mkt	2,250.00
American City Business Journals Inc	Bill	6/11/2025	10532264	Homepage Takeover Washington	Destination Marketing	Destination Marketing	Destination Mkt	2,250.00
American City Business Journals Inc	Bill	6/11/2025	10532264	Homepage Takeover Charlotte	Destination Marketing	Destination Marketing	Destination Mkt	2,250.00
American City Business Journals Inc	Bill	6/11/2025	10532264	Homepage Takeover Charlotte	Destination Marketing	Destination Marketing	Destination Mkt	2,250.00
American City Business Journals Inc	Bill	6/11/2025	10532264	Homepage Takeover Charlotte	Destination Marketing	Destination Marketing	Destination Mkt	2,250.00
American City Business Journals Inc	Bill	6/11/2025	10532264	Homepage Takeover Charlotte	Destination Marketing	Destination Marketing	Destination Mkt	2,250.00
American City Business Journals Inc	Bill	6/11/2025	10532264	Homepage Takeover Charlotte	Destination Marketing	Destination Marketing	Destination Mkt	2,250.00
American City Business Journals Inc	Bill	6/11/2025	10532264	Dedicated Email - Half List - Washington - 8/5/2025	Destination Marketing	Destination Marketing	Destination Mkt	8,626.00
American City Business Journals Inc	Bill	6/11/2025	10532264	Dedicated Email - Half List - Philadelphia - 7/15/2025	Destination Marketing	Destination Marketing	Destination Mkt	8,800.00
American City Business Journals Inc	Bill	6/11/2025	10532264	Dedicated Email - Half List - Charlotte - 7/9/2025	Destination Marketing	Destination Marketing	Destination Mkt	8,960.00
American City Business Journals Inc	Bill	6/11/2025	10532264	Mobile Billboard - Charlotte - 6/23/2025 - 8/15/2025	Destination Marketing	Destination Marketing	Destination Mkt	7,040.00
American City Business Journals Inc	Bill	6/11/2025	10532264	Mobile Billboard - Washington - 6/23/2025 - 8/15/2025	Destination Marketing	Destination Marketing	Destination Mkt	7,374.00
American City Business Journals Inc	Bill	6/11/2025	10532264	Mobile Billboard - Philadelphia - 6/23/2025 - 8/15/2025	Destination Marketing	Destination Marketing	Destination Mkt	7,200.00
The Philadelphia Inquirer, LLC	Bill	6/11/2025	June2025_121278	Inq.com NewsletterThings To Do Newsletter Sponsorship 6/26/2025 6/2	Destination Marketing	Destination Marketing	Destination Mkt	2,000.00
The Philadelphia Inquirer, LLC	Bill	6/11/2025	June2025_121278	Inq.com NewsletterThings To Do Newsletter Sponsorship 7/17/2025 7/1	Destination Marketing	Destination Marketing	Destination Mkt	2,000.00
The Philadelphia Inquirer, LLC	Bill	6/11/2025	June2025_121278	Inq.com NewsletterThings To Do Newsletter Sponsorship 7/31/2025 7/3	Destination Marketing	Destination Marketing	Destination Mkt	2,000.00
The Philadelphia Inquirer, LLC	Bill	6/11/2025	June2025_121278	Inq.com Sponsorship Homepage First Impression Takeover 6/16/2025	Destination Marketing	Destination Marketing	Destination Mkt	13,000.00
The Philadelphia Inquirer, LLC	Bill	6/11/2025	June2025_121278	Inq.com Sponsorship Homepage Display 6/16/2025 6/16/2025 188431	Destination Marketing	Destination Marketing	Destination Mkt	7,500.00
The Philadelphia Inquirer, LLC	Bill	6/11/2025	June2025_121278	Inq.com Sponsorship Homepage Wallpaper_Desktop 6/16/2025 6/16/2	Destination Marketing	Destination Marketing	Destination Mkt	2,500.00
The Philadelphia Inquirer, LLC	Bill	6/11/2025	June2025_121278	Inq.com Sponsorship Homepage First Impression Takeover 6/24/2025 1	Destination Marketing	Destination Marketing	Destination Mkt	13,000.00
The Philadelphia Inquirer, LLC	Bill	6/11/2025	June2025_121278	Inq.com Sponsorship Homepage Display 6/24/2025 6/24/2025 188434	Destination Marketing	Destination Marketing	Destination Mkt	7,500.00
The Philadelphia Inquirer, LLC	Bill	6/11/2025	June2025_121278	Inq.com Sponsorship Homepage Wallpaper_Desktop 6/24/2025 6/24/2	Destination Marketing	Destination Marketing	Destination Mkt	2,500.00
The Philadelphia Inquirer, LLC	Bill	6/11/2025	June2025_121278	Inq.com 6/15/2025 8/1/2025 188436 Display 970x250 (970x250), HI Pt	Destination Marketing	Destination Marketing	Destination Mkt	33,000.00
The Philadelphia Inquirer, LLC	Bill	6/11/2025	June2025_121278	Inq.com Branded Content Basic Article Production Fee 6/23/2025 8/1/2	Destination Marketing	Destination Marketing	Destination Mkt	1,500.00
The Philadelphia Inquirer, LLC	Bill	6/11/2025	June2025_121278	Inq.com Branded Content Basic Article Traffic Driver 6/23/2025 8/1/202	Destination Marketing	Destination Marketing	Destination Mkt	3,500.00
The Philadelphia Inquirer, LLC	Bill	6/11/2025	June2025_121278	Inq.com Branded Content Basic Article Production Fee 6/23/2025 8/1/2	Destination Marketing	Destination Marketing	Destination Mkt	10,000.00
Paychex	General Journal	6/11/2025	BS_ADJ	TC-Federal Unemployment Tax: Paychex initiated a liability that the W1	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	-294.02
Amazon	Credit Card Charge	6/11/2025	ExpRp1421	Vazquez, Sandra, AMAZON MKTPL*NA93570T2- Office supply stock,	Administration	Office Administration	Tourism Organizational Support	121.21
Amazon	Credit Card Charge	6/11/2025	ExpRp1422	Jennifer McConnell, Boxes for welcome amenities,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	31.93
Chesapeake Bank	Credit Card Charge	6/11/2025	ExpRp1422	Jennifer McConnell, Water for welcome amenities Water for welcome a	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	28.20
Amazon	Credit Card Charge	6/11/2025	ExpRp1422	Jennifer McConnell, Monitor stands for Jennie,	Administration	Office Administration	Tourism Organizational Support	25.49
Enterprise Rent-A-Car	Credit Card Charge	6/11/2025	ExpRp1422	Jennifer McConnell, Toll for SGMP rental car,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	9.45
Extraspace	Credit Card Charge	6/11/2025	ExpRp1429	Josue Ayala, Storage unit,	Administration	Office Administration	Tourism Organizational Support	362.00
Aromas	Credit Card Charge	6/11/2025	ExpRp1437	Paz Alejandra Ramello, AROMAS Lunch meeting with Brittany,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	39.00
Suter Printing-	Bill	6/12/2025	177048	Flyers for IPW tradeshow	Other Sales & Marketing	International Sales & Marketing	International Mkt	117.00
Bluegrass Integrated Communications	Bill	6/12/2025	215661	Load Data File - 4 @ 18.5 ea.- May	Destination Marketing	Destination Marketing	Destination Mkt	74.00
Bluegrass Integrated Communications	Bill	6/12/2025	215661	Postage and Freight	Destination Marketing	Destination Marketing	Destination Mkt	1,794.24
Bluegrass Integrated Communications	Bill	6/12/2025	215661	Residential requests X 1083- USPS Address Prep, Ink Jet Addressing,	Destination Marketing	Destination Marketing	Destination Mkt	1,185.89
Baskin Robbins	Credit Card Charge	6/12/2025	ExpRp1428	Daniela Owen, Used for Social Media Content BASKIN #360979 Q35,	Destination Marketing	Destination Marketing	Destination Mkt	4.92
Apple	Credit Card Charge	6/12/2025	ExpRp1428	Daniela Owen, Storage on phone in transfer to new phone for photos A	Destination Marketing	Destination Marketing	Destination Mkt	2.30

**Williamsburg Tourism Council**  
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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
TIKTOK	Credit Card Charge	6/12/2025	ExpRpt428	Daniela Owen, Boosting social on TIKTOK PROMOTE,	Destination Marketing	Destination Marketing	Destination Mkt	140.00
United Parcel Service	Credit Card Charge	6/12/2025	ExpRpt437	Paz Alejandra Ramello, Collette shipments,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	33.48
United Parcel Service	Credit Card Charge	6/12/2025	ExpRpt437	Paz Alejandra Ramello, IPW shipments,	Other Sales & Marketing	International Sales & Marketing	International Mkt	33.48
Paychex	General Journal	6/13/2025	Payroll-TC	Tourism Gross Salary plus bonus	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	64,487.29
Paychex	General Journal	6/13/2025	Payroll-TC	Employee Relocation	Administration	Office Administration	Tourism Organizational Support	921.40
Paychex	General Journal	6/13/2025	Payroll-TC	Tourism FICA / FUTA / SUTA	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	4,930.40
Paychex	General Journal	6/13/2025	Payroll-TC	Paychex Payroll Processing Fee	Administration	Office Administration	Tourism Organizational Support	160.74
Principal Financial Group	General Journal	6/13/2025	Payroll-TC	Employer Contribution - 401K (EE Matching)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	3,041.98
Principal Financial Group	General Journal	6/13/2025	Payroll-TC	Employer Contribution - 401K (2% Contribution)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	1,037.21
Lauren Pallas	Bill	6/13/2025	REIMB/MILE 05/25	Photos for blog	Public Relations	Destination Marketing	Destination Mkt	0.63
Lauren Pallas	Bill	6/13/2025	REIMB/MILE 05/25	Photos for blog	Destination Marketing	Destination Marketing	Destination Mkt	0.42
Lauren Pallas	Bill	6/13/2025	REIMB/MILE 05/25	photos for blog	Destination Marketing	Destination Marketing	Destination Mkt	0.49
Lauren Pallas	Bill	6/13/2025	REIMB/MILE 05/25	photos for blog	Destination Marketing	Destination Marketing	Destination Mkt	4.13
Lauren Pallas	Bill	6/13/2025	REIMB/MILE 05/25	photos for blog	Destination Marketing	Destination Marketing	Destination Mkt	2.94
Lauren Pallas	Bill	6/13/2025	REIMB/MILE 05/25	photos for blog	Destination Marketing	Destination Marketing	Destination Mkt	3.57
Lauren Pallas	Bill	6/13/2025	REIMB/MILE 05/25	photos for blog	Destination Marketing	Destination Marketing	Destination Mkt	4.27
Lauren Pallas	Bill	6/13/2025	REIMB/MILE 05/25	photos for blog	Destination Marketing	Destination Marketing	Destination Mkt	1.12
Lauren Pallas	Bill	6/13/2025	REIMB/MILE 05/25	photos for blog	Destination Marketing	Destination Marketing	Destination Mkt	14.14
Amazon	Credit Card Charge	6/13/2025	ExpRpt421	Vazquez, Sandra, Paper stock AMAZON MKTPL*NA9169LU1,	Administration	Office Administration	Tourism Organizational Support	61.43
Tipsy Beans	Credit Card Charge	6/13/2025	ExpRpt428	Daniela Owen, Meeting with social media influencer Alex and used con	Public Relations	Destination Marketing	Destination Mkt	74.44
United	Credit Card Charge	6/14/2025	ExpRpt436	Jennifer Case, Bag fee - IPW UNITED *****1251 Baggage expense	Destination Marketing	Destination Marketing	Destination Mkt	40.00
Lockwood Express	Credit Card Charge	6/14/2025	ExpRpt436	Jennifer Case, LOCKWOOD EXPRESS Meals- IPW,	Destination Marketing	Destination Marketing	Destination Mkt	24.86
United	Credit Card Credit	6/14/2025	ExpRpt436	Jennifer Case, Unknown Airline credit,	Destination Marketing	Destination Marketing	Destination Mkt	-16.11
Uber	Credit Card Charge	6/15/2025	ExpRpt420	Gregory Kavanagh, Airport to hotel OHare airport to hotel UBER for IP	Other Sales & Marketing	International Sales & Marketing	International Mkt	62.07
Staples	Credit Card Charge	6/15/2025	ExpRpt420	Gregory Kavanagh, Appointment schedule and client profile sheets prir	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	42.78
American Airlines	Credit Card Charge	6/15/2025	ExpRpt437	Paz Alejandra Ramello, Baggage fee,	Other Sales & Marketing	International Sales & Marketing	International Mkt	40.00
Delaware North	Credit Card Charge	6/15/2025	ExpRpt437	Paz Alejandra Ramello, RICHMOND AIRPORT Snack RICHMOND All	Other Sales & Marketing	International Sales & Marketing	International Mkt	9.53
Staples	Credit Card Charge	6/15/2025	ExpRpt437	Paz Alejandra Ramello, Printed flyers for the IPW,	Other Sales & Marketing	International Sales & Marketing	International Mkt	57.51
Staples	Credit Card Charge	6/15/2025	ExpRpt437	Paz Alejandra Ramello, Supplies for IPW,	Other Sales & Marketing	International Sales & Marketing	International Mkt	21.47
Hilton	Credit Card Charge	6/15/2025	ExpRpt437	Paz Alejandra Ramello, LOCKWOOD EXPRESS,	Other Sales & Marketing	International Sales & Marketing	International Mkt	30.17
Walgreen's	Credit Card Charge	6/15/2025	ExpRpt436	Jennifer Case, WALGREENS #15196 Scissors for IPW,	Destination Marketing	Destination Marketing	Destination Mkt	9.89
Staples	Credit Card Charge	6/15/2025	ExpRpt436	Jennifer Case, STAPLES 00116111 Copies for IPW,	Destination Marketing	Destination Marketing	Destination Mkt	90.52
Staples	Credit Card Charge	6/15/2025	ExpRpt436	Jennifer Case, STAPLES 00116111 Copies for IPW,	Destination Marketing	Destination Marketing	Destination Mkt	37.21
Staples	Credit Card Charge	6/15/2025	ExpRpt436	Jennifer Case, STAPLES 00116111 Copies for IPW,	Destination Marketing	Destination Marketing	Destination Mkt	7.16
Magnolia Catering and Events, LLC.	Credit Card Charge	6/15/2025	ExpRpt436	Jennifer Case, Meals IPW TST*MAGNOLIA BAKERY - CH Meal- IPW,	Destination Marketing	Destination Marketing	Destination Mkt	4.62
Jacob Sprigg	Bill	6/16/2025	REIMB/MILE 5/11-6/12	Sports Tour at McReynolds Sports Complex.	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	17.78
Jacob Sprigg	Bill	6/16/2025	REIMB/MILE 5/11-6/12	Driving back to the office after sports tour.	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	15.82
Jacob Sprigg	Bill	6/16/2025	REIMB/MILE 5/11-6/12	Sports tour of WPRD facilities	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	1.33
Jacob Sprigg	Bill	6/16/2025	REIMB/MILE 5/11-6/12	Drop off gift bag at hotel for partner	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	1.33
Jacob Sprigg	Bill	6/16/2025	REIMB/MILE 5/11-6/12	Working the Triple crown baseball tournament.	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	19.32
Jacob Sprigg	Bill	6/16/2025	REIMB/MILE 5/11-6/12	Working the triple crown baseball tournament.	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	19.11
Jacob Sprigg	Bill	6/16/2025	REIMB/MILE 5/11-6/12	Working the triple crown baseball tournament.	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	2.31
Jacob Sprigg	Bill	6/16/2025	REIMB/MILE 5/11-6/12	Working the triple crown baseball tournament.	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	3.22
Jacob Sprigg	Bill	6/16/2025	REIMB/MILE 5/11-6/12	Working the triple crown baseball tournament.	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	5.67
Jacob Sprigg	Bill	6/16/2025	REIMB/MILE 5/11-6/12	Working the triple crown baseball tournament.	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	7.49
Jacob Sprigg	Bill	6/16/2025	REIMB/MILE 5/11-6/12	Working the triple crown baseball tournament.	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	9.10
Jacob Sprigg	Bill	6/16/2025	REIMB/MILE 5/11-6/12	Dropping off hats to for our sports williamsburg logo to be embroidered	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	5.88
Williamsburg Indoor Sports Complex, LLC	Bill	6/16/2025	052325-FINAL	Award Amount (\$5,000-\$7000, based on room nights): 1250-1300 Rox	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	3,000.00
Williamsburg Indoor Sports Complex, LLC	Bill	6/16/2025	052325-FINAL	1300-1350 Room Nights= +1,000	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	1,000.00
Williamsburg Indoor Sports Complex, LLC	Bill	6/16/2025	052325-FINAL	1350-1400 Room Nights= +1,000	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	1,000.00
Bluegrass Integrated Communications	Bill	6/16/2025	216016	5000 10X13 Shipping Envelopes	Destination Marketing	Destination Marketing	Destination Mkt	1,475.00

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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Virginia Arts Festivals	Bill	6/16/2025	2025VW	Sponsorship of 2025 Williamsburg Live Co-presented with City of Williamsburg	Destination Marketing	Destination Marketing	Destination Mkt	25,000.00
Sinclair Television Stations, LLC	Bill	6/16/2025	10847455	Rounding Adjustment	Destination Marketing	Destination Marketing	Destination Mkt	-0.10
Sinclair Television Stations, LLC	Bill	6/16/2025	10847455	TV / Radio Marketing agreement - Refer to Attached	Destination Marketing	Destination Marketing	Destination Mkt	10,500.10
Strategic Marketing & Research	Bill	6/16/2025	0012171-IN	Professional fees - June 2025	Destination Marketing	Destination Marketing	Destination Mkt	16,500.00
Granicus LLC	Bill	6/16/2025	205807	AUDIOEYE: CMS Standard Traffic 06/01/2025 - 05/31/2026	Destination Marketing	Destination Marketing	Destination Mkt	12,000.00
Uber	Credit Card Charge	6/16/2025	ExpRpI420	Gregory Kavanagh, hotel to convention center UBER for IPW,	Other Sales & Marketing	International Sales & Marketing	International Mkt	29.01
Uber	Credit Card Charge	6/16/2025	ExpRpI420	Gregory Kavanagh, Uber while attending IPW,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	29.30
Uber	Credit Card Charge	6/16/2025	ExpRpI420	Gregory Kavanagh, UBER *TRIP hotel to USTA event - IPW,	Other Sales & Marketing	International Sales & Marketing	International Mkt	48.06
Amazon	Credit Card Charge	6/16/2025	ExpRpI421	Vazquez, Sandra, 82.88.pdf AMAZON MKTPL*NA4W80QM1,	Administration	Office Administration	Tourism Organizational Support	82.88
Zoom Video Communications Inc	Credit Card Charge	6/16/2025	ExpRpI429	Josue Ayala, Zoom,	Administration	Office Administration	Tourism Organizational Support	71.36
Chesapeake Bank	Credit Card Charge	6/16/2025	ExpRpI426	Edward Harris, #66 OCEAN PRIME CHICAGO IPW Travel Meal,	Administration	Office Administration	Tourism Organizational Support	361.94
Uber	Credit Card Charge	6/16/2025	ExpRpI426	Edward Harris, UBER *TRIP Uber transportation at IPW,	Administration	Office Administration	Tourism Organizational Support	60.85
Chesapeake Bank	Credit Card Charge	6/16/2025	ExpRpI426	Edward Harris, RICHMOND AIRPORT IPW Travel Meal,	Administration	Office Administration	Tourism Organizational Support	8.59
Uber	Credit Card Charge	6/16/2025	ExpRpI426	Edward Harris, Temporary Charge UBER *TRIP,	Administration	Office Administration	Tourism Organizational Support	1.00
Staples	Credit Card Charge	6/16/2025	ExpRpI432	Morgan Cordle, Office supplies for sales department to label folders for	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	94.13
Uber	Credit Card Charge	6/16/2025	ExpRpI437	Paz Alejandra Ramello, UBER *TRIP Chicago Airport to Hotel,	Other Sales & Marketing	International Sales & Marketing	International Mkt	59.90
Starbucks	Credit Card Charge	6/16/2025	ExpRpI437	Paz Alejandra Ramello, Breakfast,	Other Sales & Marketing	International Sales & Marketing	International Mkt	15.49
Uber	Credit Card Charge	6/16/2025	ExpRpI436	Jennifer Case, Transportation IPW UBER *TRIP IPW transportation ,	Destination Marketing	Destination Marketing	Destination Mkt	5.50
Magnolia Catering and Events, LLC.	Credit Card Charge	6/16/2025	ExpRpI436	Jennifer Case, IPW Meals TST*MAGNOLIA BAKERY - CH Meals-IPW,	Destination Marketing	Destination Marketing	Destination Mkt	6.51
Uber	Credit Card Charge	6/16/2025	ExpRpI436	Jennifer Case, UBER *TRIP IPW transportation ,	Destination Marketing	Destination Marketing	Destination Mkt	28.34
Corner Bakery 0096	Credit Card Charge	6/16/2025	ExpRpI436	Jennifer Case, IPW Meals CORNER BAKERY 0156 Meals-IPW,	Destination Marketing	Destination Marketing	Destination Mkt	13.64
Bluegrass Integrated Communications	Bill	6/17/2025	215662	Client Storage - 1 @ 22.50 each per contract	Destination Marketing	Destination Marketing	Destination Mkt	22.50
Bluegrass Integrated Communications	Bill	6/17/2025	215662	Bulk requests - 4 at 4.75 each per contract	Destination Marketing	Destination Marketing	Destination Mkt	23.75
Bluegrass Integrated Communications	Bill	6/17/2025	215662	Freight charges with UPS	Destination Marketing	Destination Marketing	Destination Mkt	212.30
Bluegrass Integrated Communications	Bill	6/17/2025	215662	Additional box charge	Destination Marketing	Destination Marketing	Destination Mkt	0.84
Hyatt	Credit Card Charge	6/17/2025	ExpRpI420	Gregory Kavanagh, Coffee Break w/ Ed Harris HYATT REG MCCORMICK	Other Sales & Marketing	International Sales & Marketing	International Mkt	9.50
Uber	Credit Card Charge	6/17/2025	ExpRpI420	Gregory Kavanagh, Uber from the convention center to restaurant - din	Other Sales & Marketing	International Sales & Marketing	International Mkt	38.89
Amazon	Credit Card Charge	6/17/2025	ExpRpI421	Vazquez, Sandra, Elisa phone case AMAZON MKTPL*NA4P27641,	Administration	Office Administration	Tourism Organizational Support	21.99
TIKTOK	Credit Card Charge	6/17/2025	ExpRpI428	Daniela Owen, Boosting on TIKTOK PROMOTE,	Destination Marketing	Destination Marketing	Destination Mkt	140.00
Paddle.com	Credit Card Charge	6/17/2025	ExpRpI429	Josue Ayala, Chatbot AI subscription,	Administration	Office Administration	Tourism Organizational Support	39.99
Uber	Credit Card Charge	6/17/2025	ExpRpI426	Edward Harris, UBER *TRIP Uber transportation at IPW,	Administration	Office Administration	Tourism Organizational Support	36.15
Baskin Robbins	Credit Card Charge	6/17/2025	ExpRpI432	Morgan Cordle, Williamsburg Parks and Rec planning meeting. Lost R	Other Sales & Marketing	International Sales & Marketing	International Mkt	4.92
Uber	Credit Card Charge	6/17/2025	ExpRpI437	Paz Alejandra Ramello, UBER *TRIP. Event ride,	Other Sales & Marketing	International Sales & Marketing	International Mkt	29.87
Uber	Credit Card Charge	6/17/2025	ExpRpI437	Paz Alejandra Ramello, UBER *TRIP during IPW,	Other Sales & Marketing	International Sales & Marketing	International Mkt	13.09
Starbucks	Credit Card Charge	6/17/2025	ExpRpI437	Paz Alejandra Ramello, Breakfast. No receipt,	Other Sales & Marketing	International Sales & Marketing	International Mkt	25.00
Pizza Capri	Credit Card Charge	6/17/2025	ExpRpI437	Paz Alejandra Ramello, Dinner with clients during IPW.,	Other Sales & Marketing	International Sales & Marketing	International Mkt	116.49
United	Credit Card Charge	6/17/2025	ExpRpI436	Jennifer Case, Flight to Chicago- Destinations International Conference	Destination Marketing	Destination Marketing	Destination Mkt	406.97
Uber	Credit Card Charge	6/17/2025	ExpRpI436	Jennifer Case, UBER *TRIP Transportation IPW,	Destination Marketing	Destination Marketing	Destination Mkt	18.40
Uber	Credit Card Charge	6/17/2025	ExpRpI436	Jennifer Case, IPW Transportation UBER *TRIP IPW Transportation ,	Destination Marketing	Destination Marketing	Destination Mkt	15.93
Uber	Credit Card Charge	6/17/2025	ExpRpI436	Jennifer Case, UBER *TRIP IPW transportation ,	Destination Marketing	Destination Marketing	Destination Mkt	34.48
Uber	Credit Card Charge	6/17/2025	ExpRpI436	Jennifer Case, UBER *TRIP IPW transportation ,	Destination Marketing	Destination Marketing	Destination Mkt	25.75
Einstein Bros. Bagels	Credit Card Charge	6/17/2025	ExpRpI436	Jennifer Case, Meals- IPW EINSTEIN BRO BAGELS Meal IPW,	Destination Marketing	Destination Marketing	Destination Mkt	22.89
Chili's	Credit Card Charge	6/17/2025	ExpRpI436	Jennifer Case, CHILI'S BAR T3H3 ORD Breakfast IPW Breakfast IPW	Destination Marketing	Destination Marketing	Destination Mkt	31.97
United	Credit Card Charge	6/17/2025	ExpRpI436	Jennifer Case, Seat upgrade for IPW Seat upgrade for IPW UNITED '	Destination Marketing	Destination Marketing	Destination Mkt	32.24
Hilton	Credit Card Charge	6/17/2025	ExpRpI436	Jennifer Case, IPW Lodging HILTON PALMER HOUSE Lodging IPW,	Destination Marketing	Destination Marketing	Destination Mkt	953.26
Uber	Credit Card Charge	6/17/2025	ExpRpI436	Jennifer Case, UBER *TRIP IPW Transportation ,	Destination Marketing	Destination Marketing	Destination Mkt	22.76
Uber	Credit Card Charge	6/17/2025	ExpRpI436	Jennifer Case, Transportation to Airport - IPW UBER *TRIP Transporta	Destination Marketing	Destination Marketing	Destination Mkt	79.68
Travel Guard Group	Credit Card Charge	6/17/2025	ExpRpI436	Jennifer Case, Travel Insurance for IPW trip TRAVEL GUARD GROUP	Destination Marketing	Destination Marketing	Destination Mkt	27.43
Hudson Airport Vendor	Credit Card Charge	6/17/2025	ExpRpI436	Jennifer Case, Meals- IPW HUDSONNEWS ST853 Meals- IPW,	Destination Marketing	Destination Marketing	Destination Mkt	13.88
United	Credit Card Charge	6/17/2025	ExpRpI436	Jennifer Case, Seat upgrade for IPW ,	Destination Marketing	Destination Marketing	Destination Mkt	32.24
Great Wolf Lodge of Williamsburg LLC	Bill	6/18/2025	8764	SGMP meeting sponsorship.	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	500.00

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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Emma Schmitz	Bill	6/18/2025	REIMB/EXP 4-5/25	Sunday evening trip with Uber from SFO to the Hotel for Simpleview St	Destination Marketing	Destination Marketing	Destination Mkt	42.47
Emma Schmitz	Bill	6/18/2025	REIMB/EXP 4-5/25	Thursday morning trip with Uber from Hotel to SFO for Simpleview Surr	Destination Marketing	Destination Marketing	Destination Mkt	40.96
Emma Schmitz	Bill	6/18/2025	REIMB/EXP 4-5/25	Airport Parking for 5 hours at 2.50/hr.	Destination Marketing	Destination Marketing	Destination Mkt	12.50
Morgan Cordle	Bill	6/18/2025	REIMB/MILE 6/6-6/13	Morgan went to drop a banner of at McReynolds Athletic Complex and	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	28.42
Morgan Cordle	Bill	6/18/2025	REIMB/MILE 6/6-6/13	Morgan left from her house and travel to Williamsburg Gymnastics to r	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	7.00
Morgan Cordle	Bill	6/18/2025	REIMB/MILE 6/6-6/13	Morgan left from her house and travel to Williamsburg Gymnastics to r	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	2.10
Morgan Cordle	Bill	6/18/2025	REIMB/MILE 6/6-6/13	Morgan left from her house and travel to Williamsburg Gymnastics to r	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	9.52
Jacob Sprigg	Bill	6/18/2025	REIMB/MILE 6/12	Traveling to the MAC to return equipment.	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	28.42
Matthew Puckett - Fastpitch	Bill	6/18/2025	1002-FINAL	Rounding Adjustment	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	0.30
Matthew Puckett - Fastpitch	Bill	6/18/2025	1002-FINAL	Grant Usage: Per the grant agreement attached, the funds shall be use	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	2,999.70
Matthew Puckett - Fastpitch	Bill	6/18/2025	1002-FINAL	Grant Usage: Per the grant agreement, the funds shall be used exclusi	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	3,000.00
Uber	Credit Card Charge	6/18/2025	ExpRp420	Gregory Kavanagh, UBER *TRIP hotel to event for IPW,	Other Sales & Marketing	International Sales & Marketing	International Mkt	46.14
Marriott	Credit Card Charge	6/18/2025	ExpRp420	Gregory Kavanagh, Lunch w Ed and Ally at IPW MHR MARQUIS CHIC	Other Sales & Marketing	International Sales & Marketing	International Mkt	118.81
Uber	Credit Card Charge	6/18/2025	ExpRp420	Gregory Kavanagh, Uber while at IPW,	Other Sales & Marketing	International Sales & Marketing	International Mkt	23.67
Uber	Credit Card Charge	6/18/2025	ExpRp420	Gregory Kavanagh, Uber from convention center to hotel while at IPW,	Other Sales & Marketing	International Sales & Marketing	International Mkt	43.60
Hyatt	Credit Card Charge	6/18/2025	ExpRp420	Gregory Kavanagh, Breaks Ed and Ally for booth at IPW HYATT REG I	Other Sales & Marketing	International Sales & Marketing	International Mkt	21.33
Walgreen's	Credit Card Charge	6/18/2025	ExpRp422	Jennifer McConnell, Water for welcome amenities for EF,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	10.05
FedEx	Credit Card Charge	6/18/2025	ExpRp426	Edward Harris, FEDEX 00012005 Mailing for Travel,	Administration	Office Administration	Tourism Organizational Support	15.00
RPM	Credit Card Charge	6/18/2025	ExpRp426	Edward Harris, Sunday*RPM Italian Chicag IPW Travel Meal,	Administration	Office Administration	Tourism Organizational Support	366.24
Starbucks	Credit Card Charge	6/18/2025	ExpRp426	Edward Harris, McCormick Place Coffee Meeting,	Administration	Office Administration	Tourism Organizational Support	8.10
FedEx	Credit Card Charge	6/18/2025	ExpRp426	Edward Harris, FedEx to Ally Ramello FEDEX39014605567,	Administration	Office Administration	Tourism Organizational Support	37.10
Uber	Credit Card Charge	6/18/2025	ExpRp437	Paz Alejandra Ramello, UBER TRIP* TRIP during IPW,	Other Sales & Marketing	International Sales & Marketing	International Mkt	25.87
Starbucks	Credit Card Charge	6/18/2025	ExpRp437	Paz Alejandra Ramello, Breakfast. No receipt,	Other Sales & Marketing	International Sales & Marketing	International Mkt	25.00
Hilton	Credit Card Charge	6/19/2025	ExpRp420	Gregory Kavanagh, Hotel, meals for IPW HILTON PALMER HOUSE,	Other Sales & Marketing	International Sales & Marketing	International Mkt	1,843.89
SP+ Parking	Credit Card Charge	6/19/2025	ExpRp420	Gregory Kavanagh, Airport Parking 92550 - BWI DAILY GARAGE at IP	Other Sales & Marketing	International Sales & Marketing	International Mkt	92.00
McDonald's	Credit Card Charge	6/19/2025	ExpRp420	Gregory Kavanagh, Breakfast travel MCDONALD'S F17274while at IPV	Other Sales & Marketing	International Sales & Marketing	International Mkt	9.88
Uber	Credit Card Charge	6/19/2025	ExpRp420	Gregory Kavanagh, UBER *TRIP Convention center to hotel for IPW,	Other Sales & Marketing	International Sales & Marketing	International Mkt	36.12
Amazon	Credit Card Charge	6/19/2025	ExpRp421	Vazquez, Sandra, AMAZON MKTPL*NO00H82D2- Phone supplies for	Administration	Office Administration	Tourism Organizational Support	32.85
MCM Elegante	Credit Card Charge	6/19/2025	ExpRp422	Jennifer McConnell, Jennie Elegante hotel stay for MRN Summit.pdf,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	914.25
MOE'S SOUTHWEST GRILL	Credit Card Charge	6/19/2025	ExpRp422	Jennifer McConnell, Lunch during layover at airport during MRN,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	35.14
Elegante	Credit Card Charge	6/19/2025	ExpRp422	Jennifer McConnell, Josue MCM Elegante hotel stay for MRN Summit,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	914.25
Meta, Facebook	Credit Card Charge	6/19/2025	ExpRp428	Daniela Owen, Boosting on Meta FACEBK *3HSRATUNW2,	Destination Marketing	Destination Marketing	Destination Mkt	656.00
Uber	Credit Card Charge	6/19/2025	ExpRp429	Josue Ayala, Uber ride in Lubbock during Military Reunion Network,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	30.27
Hilton	Credit Card Charge	6/19/2025	ExpRp426	Edward Harris, HILTON PALMER HOUSE 20250619 Palmer House Hil	Administration	Office Administration	Tourism Organizational Support	930.08
Taxicab Insurance Agency LLC	Credit Card Charge	6/19/2025	ExpRp426	Edward Harris, CURB CHI TAXI Taxi Transportation @ IPW,	Administration	Office Administration	Tourism Organizational Support	80.10
CAPITAL REGION AIRPORT	Credit Card Charge	6/19/2025	ExpRp426	Edward Harris, CAPITAL REGION AIRPORT Richmond Airport Parking	Administration	Office Administration	Tourism Organizational Support	48.00
Chili's	Credit Card Charge	6/19/2025	ExpRp426	Edward Harris, CHILI'S G09 ORD Travel Meal - IPW,	Administration	Office Administration	Tourism Organizational Support	27.73
Uber	Credit Card Charge	6/19/2025	ExpRp437	Paz Alejandra Ramello, UBER *TRIP Hotel to airport. IPW,	Other Sales & Marketing	International Sales & Marketing	International Mkt	98.77
Uber	Credit Card Charge	6/19/2025	ExpRp437	Paz Alejandra Ramello, UBER *TRIP during IPW,	Other Sales & Marketing	International Sales & Marketing	International Mkt	29.61
Hilton	Credit Card Charge	6/19/2025	ExpRp437	Paz Alejandra Ramello, Hotel stay in Chicago for IPW,	Other Sales & Marketing	International Sales & Marketing	International Mkt	1,216.28
Southwest Airlines	Credit Card Charge	6/19/2025	ExpRp437	Paz Alejandra Ramello, Bag fee. IPW,	Other Sales & Marketing	International Sales & Marketing	International Mkt	35.00
Uber	Credit Card Charge	6/19/2025	ExpRp437	Paz Alejandra Ramello, Tip for Uber driver. UBER *TRIP,	Other Sales & Marketing	International Sales & Marketing	International Mkt	19.75
Daniela Owen	General Journal	6/20/2025	EXP_DEP	Expense Report Reimbursement - D. Owens	Destination Marketing	Destination Marketing	Destination Mkt	-111.95
Verizon Wireless	Bill	6/20/2025	6116339808	May. 19 - June 18, 2025 Wireless Monthly Charges	Administration	Office Administration	Tourism Organizational Support	656.70
Verizon Wireless	Bill	6/20/2025	6116339808	Equipment Charges	Administration	Office Administration	Tourism Organizational Support	301.95
Verizon Wireless	Bill	6/20/2025	6116339808	Surcharges and Other Charges & Credits (Equipment)	Administration	Office Administration	Tourism Organizational Support	115.77
Verizon Wireless	Bill	6/20/2025	6116339808	Taxes, Governmental Surcharges & Fees	Administration	Office Administration	Tourism Organizational Support	20.76
Leisure Media 360, Inc.	Bill	6/20/2025	84380	Virginia.org Banner Ads June 2025 Mobile Footer* 100,000 impression	Destination Marketing	Destination Marketing	Destination Mkt	1,360.00
Target	Credit Card Charge	6/20/2025	ExpRp422	Jennifer McConnell, Water and protein shakes for tradeshow,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	61.45
Chesapeake Bank	Credit Card Charge	6/20/2025	ExpRp429	Josue Ayala, Dinner with Jennie McConnell,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	52.22
Uber	Credit Card Charge	6/20/2025	ExpRp429	Josue Ayala, Uber,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	15.04

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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Uber	Credit Card Charge	6/20/2025	ExpRp429	Josue Ayala, Uber,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	13.91
Cyrus Kabob	Credit Card Charge	6/20/2025	ExpRp429	Josue Ayala, Food for dinner DD *DOORDASH CYRUSKABO,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	35.09
McDonald's	Credit Card Charge	6/20/2025	ExpRp429	Josue Ayala, Food after arriving to Lubbock for Military Reunion Netwo	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	7.42
Berrets Seafood Restaurant	Credit Card Charge	6/20/2025	ExpRp426	Edward Harris, TST*BERRETS RESTAURANT Williamsburg Live Meel Administration		Office Administration	Tourism Organizational Support	50.72
La Piazza	Credit Card Charge	6/20/2025	ExpRp426	Edward Harris, LA TOLTECA MEXICAN RESTAU Williamsburg Live E Administration		Office Administration	Tourism Organizational Support	33.05
Richmond Parking	Credit Card Charge	6/20/2025	ExpRp425	Selena Coles, Selena Coles round trip flight to Destination Internationa	Public Relations	Destination Marketing	Destination Mkt	406.36
Amazon	Credit Card Charge	6/20/2025	ExpRp425	Selena Coles, AMAZON MKTPL*NO6KP2TL1,	Public Relations	Destination Marketing	Destination Mkt	305.10
Amazon	Credit Card Charge	6/20/2025	ExpRp437	Paz Alejandra Ramello, Item purchased by mistake. It has been returne	Other Sales & Marketing	International Sales & Marketing	International Mkt	11.07
Pick Up Stix	Credit Card Charge	6/21/2025	ExpRp420	Gregory Kavanagh, Lunch travel enroute to show PICK UP STIX at Mili	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	12.86
Auntie Annes	Credit Card Charge	6/21/2025	ExpRp420	Gregory Kavanagh, Meal while at MRN,	Other Sales & Marketing	MICE Sales & Marketing	International Mkt	5.47
MCM Elegante	Credit Card Charge	6/21/2025	ExpRp420	Gregory Kavanagh, Hotel and meal at MRN FSP*MCM HOTEL & SUIT	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	365.70
Atomic Pizza Kitchen	Credit Card Charge	6/21/2025	ExpRp429	Josue Ayala, Pizza with Vets at Military Reunion Network Pizza dinner	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	22.46
Bucket of Love	Credit Card Charge	6/21/2025	ExpRp429	Josue Ayala, Lunch with Jennie McConnell,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	41.67
2 Boxers	Credit Card Charge	6/22/2025	ExpRp420	Gregory Kavanagh, Client gift book military reunion planners future FAI	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	59.00
Uber	Credit Card Charge	6/22/2025	ExpRp420	Gregory Kavanagh, Hotel to MRN offsite event UBER *TRIP,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	15.28
Miss Shirley?s Cafe	Credit Card Charge	6/22/2025	ExpRp420	Gregory Kavanagh, Breakfast travel enroute to show for MRN,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	21.08
United	Credit Card Charge	6/22/2025	ExpRp426	Edward Harris, Plane ticket to IPW in Chicago, IL,	Administration	Office Administration	Tourism Organizational Support	642.11
United	Credit Card Charge	6/22/2025	ExpRp426	Edward Harris, UNITED *****2861 United 1.png,	Administration	Office Administration	Tourism Organizational Support	72.01
United	Credit Card Charge	6/22/2025	ExpRp426	Edward Harris, United 3.png UNITED *****2862,	Administration	Office Administration	Tourism Organizational Support	72.01
Capital Lacrosse LLC	Bill	6/23/2025	2058/6-23-25	Up to \$2,500 for any facility rental fees to include field paint, and/or ent	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	1,250.00
Capital Lacrosse LLC	Bill	6/23/2025	2058/6-23-25	Up to \$1,000 for any hotel expenses for Capital Lacrosse.	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	500.00
Jennifer Case	Bill	6/23/2025	REIMB/MILE 04-05/25	IM - Travel to sync when able from Emburse.	Destination Marketing	Destination Marketing	Destination Mkt	138.32
A Logo For You	Bill	6/23/2025	50314	Embroidery of hats that Ed requested for the upcoming sports advisory	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	364.20
Coastal Virginia Tourism Alliance	Bill	6/23/2025	5026M	WTC 1yr participation cost for the 2025-26 Marketing Cooperative Prog	Destination Marketing	Destination Marketing	Destination Mkt	47,000.00
Chili's	Credit Card Charge	6/23/2025	ExpRp420	Gregory Kavanagh, Lunch travel from MRN Lunch travel DAL CHILI'S,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	35.64
Lone Star Cafe	Credit Card Charge	6/23/2025	ExpRp420	Gregory Kavanagh, Lunch travel at MRN,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	27.78
MCM Elegante	Credit Card Charge	6/23/2025	ExpRp420	Gregory Kavanagh, MRN banquet bar ,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	12.00
MCM Elegante	Credit Card Charge	6/23/2025	ExpRp420	Gregory Kavanagh, MRN banquet bar MCM ELEGANTE LUBBOCK,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	7.00
Hub City Market	Credit Card Charge	6/23/2025	ExpRp420	Gregory Kavanagh, Lunch travel while at MRN,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	5.99
MCM Elegante	Credit Card Charge	6/23/2025	ExpRp420	Gregory Kavanagh, Meal while at MRN,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	37.87
Saltgrass Steak House	Credit Card Charge	6/23/2025	ExpRp422	Jennifer McConnell, Client dinner last night of MRN,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	178.13
The Peanut Shop	Credit Card Charge	6/23/2025	ExpRp428	Daniela Owen, Dog treat for influencer bag THE PEANUT SHOP OF V	Public Relations	Destination Marketing	Destination Mkt	13.90
Kephi Greek kitchen	Credit Card Charge	6/23/2025	ExpRp426	Edward Harris, SQ *KEPHI GREEK KITCHEN Elisa Campana welcome	Administration	Office Administration	Tourism Organizational Support	238.24
Canva	Credit Card Charge	6/23/2025	ExpRp432	Morgan Cordle, Membership is to help create and promote sporting eve	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	15.00
E & M Consulting, Inc.	Bill	6/24/2025	123555	Inside Front Cover advertisement placed in the 2026 Virginia Motorcoa	Destination Marketing	Destination Marketing	Destination Mkt	2,146.95
Parkingcom	Credit Card Charge	6/24/2025	ExpRp420	Gregory Kavanagh, Parking BWI Airport for MRN,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	48.00
Elegante	Credit Card Charge	6/24/2025	ExpRp422	Jennifer McConnell, Food for Jennie and Josue during MRN Summit at	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	109.69
CAPITAL REGION AIRPORT	Credit Card Charge	6/24/2025	ExpRp422	Jennifer McConnell, Parking at airport during MRN,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	72.00
Austin Airport	Credit Card Charge	6/24/2025	ExpRp422	Jennifer McConnell, Breakfast on way home during layover from MRN,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	23.37
HOPKE   HARRISON Inc.	Credit Card Charge	6/24/2025	ExpRp422	Jennifer McConnell, Water and snack during travel back from MRN,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	14.70
SSP	Credit Card Charge	6/24/2025	ExpRp422	Jennifer McConnell, Coffee for the obscene hours of travel that I put m	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	4.20
TIKTOK	Credit Card Charge	6/24/2025	ExpRp428	Daniela Owen, Boosting on TIKTOK PROMOTE,	Destination Marketing	Destination Marketing	Destination Mkt	140.00
Richmond Parking	Credit Card Charge	6/24/2025	ExpRp429	Josue Ayala, Parking payment,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	72.00
American Airlines	Credit Card Charge	6/24/2025	ExpRp429	Josue Ayala, Payment for checked bag. Payment for baggage on plane	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	40.00
Atomic Pizza Kitchen	Credit Card Charge	6/24/2025	ExpRp429	Josue Ayala, Tip for driver Tip for delivery,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	2.00
American Airlines	Credit Card Credit	6/24/2025	ExpRp429	Josue Ayala, American Airlines,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	-50.04
El Sabor Mexicano Restaurante	Credit Card Charge	6/24/2025	ExpRp426	Edward Harris, EL SABOR MEXICANO Off site Dinner Meeting,	Administration	Office Administration	Tourism Organizational Support	35.76
Colonial Williamsburg Company	Credit Card Charge	6/24/2025	ExpRp425	Selena Coles, Purchase for Heather Bien and husband to see the Jeffe	Public Relations	Destination Marketing	Destination Mkt	50.00
Walmart	Credit Card Charge	6/24/2025	ExpRp435	Brittany Alger, Group Welcome Bags - EF Explorer SAMSClub.COM,	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	90.70
United	Credit Card Charge	6/24/2025	ExpRp437	Paz Alejandra Ramello, Bag fee (lost receipt),	Other Sales & Marketing	International Sales & Marketing	International Mkt	40.00
Food Lion	Credit Card Charge	6/25/2025	ExpRp421	Vazquez, Sandra, Snack stock FOOD LION #0196,	Administration	Office Administration	Tourism Organizational Support	36.21

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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
Amazon	Credit Card Credit	6/25/2025	ExpRp421	Vazquez, Sandra, -16.99.pdf- return of Daniela's phone case 99AMAZC	Administration	Office Administration	Tourism Organizational Support	-16.99
Panera Bread - Williamsburg	Credit Card Charge	6/25/2025	ExpRp424	Jackie Lavan, PANERA BREAD #601048 O Marketing Staff Budget Me	Administration	Office Administration	Tourism Organizational Support	137.99
Target	Credit Card Charge	6/25/2025	ExpRp428	Daniela Owen, Phone case for new iphone TARGET 00025015,	Administration	Office Administration	Tourism Organizational Support	63.91
Amazon	Credit Card Charge	6/25/2025	ExpRp428	Daniela Owen, Boxes and mailing bubbles to mail jump drives with ima	Destination Marketing	Destination Marketing	Destination Mkt	93.78
Adobe	Credit Card Charge	6/25/2025	ExpRp429	Josue Ayala, Adobe subscription,	Administration	Office Administration	Tourism Organizational Support	425.85
McDonald's	Credit Card Charge	6/25/2025	ExpRp426	Edward Harris, MCDONALD'S F4375 Opening Day of The Shoe- Trave	Administration	Office Administration	Tourism Organizational Support	5.60
Tacos x mezc	Credit Card Charge	6/25/2025	ExpRp432	Morgan Cordle, Dinner was provided for lacrosse and baseball players	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	338.83
Richmond Parking	Credit Card Charge	6/25/2025	ExpRp437	Paz Alejandra Ramello, RIC Parking while attending IPW,	Other Sales & Marketing	International Sales & Marketing	International Mkt	60.00
Morgan Cordle	General Journal	6/26/2025	EXP_DEP2	Expense Report Reimbursement - M Cordle	Administration	Office Administration	Tourism Organizational Support	-130.15
Jacob Sprigg	Bill	6/26/2025	REIMB/MILE 06/18/25	Tour of the Great Wolf Lodge Facility	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	4.69
Jacob Sprigg	Bill	6/26/2025	REIMB/MILE 06/18/25	Pick up Hats for Sports Williamsburg	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	6.72
Spa of CW	Credit Card Charge	6/26/2025	ExpRp425	Selena Coles, Purchased a pass for Heather Bien and husband to expl	Public Relations	Destination Marketing	Destination Mkt	61.00
Maria Bonita	Credit Card Charge	6/26/2025	ExpRp432	Morgan Cordle, Planning lunch with White64 during photo shoot. Lost r	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	27.25
Paychex	General Journal	6/27/2025	Payroll-TC	Tourism Gross Salary plus bonus	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	186,107.79
Paychex	General Journal	6/27/2025	Payroll-TC	Employee Relocation	Administration	Office Administration	Tourism Organizational Support	583.26
Paychex	General Journal	6/27/2025	Payroll-TC	Tourism FICA / FUTA / SUTA	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	14,235.07
Paychex	General Journal	6/27/2025	Payroll-TC	Paychex Payroll Processing Fee	Administration	Office Administration	Tourism Organizational Support	160.74
Principal Financial Group	General Journal	6/27/2025	Payroll-TC	Employer Contribution - 401K (EE Matching)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	9,475.47
Principal Financial Group	General Journal	6/27/2025	Payroll-TC	Employer Contribution - 401K (2% Contribution)	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	3,490.56
Paychex	General Journal	6/27/2025	Payroll-TC	LSA Reimbursement	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	429.00
Oportunities Unlimited	Credit Card Charge	6/27/2025	ExpRp424	Jackie Lavan, OPPORTUNITIES UNLIMITED Elisa Campana's registr	Administration	Office Administration	Tourism Organizational Support	1,899.00
Panera Bread - Williamsburg	Credit Card Charge	6/27/2025	ExpRp424	Jackie Lavan, PANERA BREAD #601048 O Sales Budget Review Mee	Administration	Office Administration	Tourism Organizational Support	178.39
Waypoint Seafood & Grill	Credit Card Charge	6/27/2025	ExpRp426	Edward Harris, W&M Partnership Proposal Meeting,	Administration	Office Administration	Tourism Organizational Support	75.72
1607 Coffee Company	Credit Card Charge	6/27/2025	ExpRp426	Edward Harris, Lease Meeting,	Administration	Office Administration	Tourism Organizational Support	8.81
1607 Coffee Company	Credit Card Charge	6/27/2025	ExpRp426	Edward Harris, TST*1607 COFFEE COMPANY Lease Meeting,	Administration	Office Administration	Tourism Organizational Support	4.99
The Williamsburg Lodge	Credit Card Charge	6/27/2025	ExpRp425	Selena Coles, Do not have receipt. Asking Noah for it,	Public Relations	Destination Marketing	Destination Mkt	112.00
Proforma Think Ink	Bill	6/27/2025	B198029894A	2500 White Bags - Blue Print	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	1,344.82
Tipsy Beans	Credit Card Charge	6/27/2025	ExpRp435	Brittany Alger, TST* TIPSYS BEANS CAFE - Sales team meeting,	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	66.35
Trader Joes	Credit Card Charge	6/27/2025	ExpRp436	Jennifer Case, image.jpg TRADER JOE S #656 Flowers for Danielas S	Destination Marketing	Destination Marketing	Destination Mkt	81.45
Chilli's	Credit Card Charge	6/28/2025	ExpRp421	Vazquez, Sandra, Danielas baby shower CHICK-FIL-A #01230,	Administration	Office Administration	Tourism Organizational Support	47.73
Meta, Facebook	Credit Card Charge	6/28/2025	ExpRp428	Daniela Owen, Boosting on MetaFACEBK *UQ8CZTUNW2,	Destination Marketing	Destination Marketing	Destination Mkt	722.00
Amazon	Credit Card Charge	6/28/2025	ExpRp429	Josue Ayala, Purchase for Lori/no receipt,	Administration	Office Administration	Tourism Organizational Support	25.47
Campbell's Tavern	Credit Card Charge	6/28/2025	ExpRp425	Selena Coles, Dinner for Heather Bien and her husband - don't have re	Public Relations	Destination Marketing	Destination Mkt	176.88
Fat Canary	Credit Card Charge	6/28/2025	ExpRp425	Selena Coles, Dinner for Heather Bien and her husband,	Public Relations	Destination Marketing	Destination Mkt	164.91
Beans Ice Cream	Credit Card Charge	6/28/2025	ExpRp435	Brittany Alger, Gift Cards/Ice Cream Purchased for Youth that participa	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	61.02
Sara Harris Photography	Bill	6/28/2025	1981	Staff Head Shot for Elisa	Administration	Office Administration	Tourism Organizational Support	295.00
Amazon	Credit Card Charge	6/29/2025	ExpRp421	Vazquez, Sandra, 102.42.pdf AMAZON MKTPL*NQ3CV42Q1,	Administration	Office Administration	Tourism Organizational Support	102.42
Destinations International	Credit Card Charge	6/29/2025	ExpRp426	Edward Harris, Destination Marketing Ass Destinations International Bc	Destination Marketing	Destination Marketing	Destination Mkt	1,795.00
The Williamsburg Lodge	Credit Card Charge	6/29/2025	ExpRp425	Selena Coles, Do not have receipt. Asking Noah for it,	Public Relations	Destination Marketing	Destination Mkt	678.17
The Williamsburg Lodge	Credit Card Charge	6/29/2025	ExpRp425	Selena Coles, Do not have the receipt. Asking Noah for it,	Public Relations	Destination Marketing	Destination Mkt	223.98
MMGY Global LLC	Bill	6/30/2025	INV-140168	Rounding Adjustment	Public Relations	Destination Marketing	Destination Mkt	-0.40
MMGY Global LLC	Bill	6/30/2025	INV-140168	MMGY Expenses incurred for Shanisse Palmer - Minus credit returned	Public Relations	Destination Marketing	Destination Mkt	4,110.28
MMGY Global LLC	Bill	6/30/2025	INV-140856	Approximately 35 hours of service per month • Contractor will develo	Destination Marketing	Destination Marketing	Destination Mkt	6,000.00
Paychex	General Journal	6/30/2025	TC_PAY_ACC	Tourism Gross Salaries	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	41,587.00
Paychex	General Journal	6/30/2025	TC_PAY_ACC	Tourism FICA / FUTA / SUTA	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	3,194.00
Paychex	General Journal	6/30/2025	TC_PAY_ACC	Payroll Processing Fees	Administration	Office Administration	Tourism Organizational Support	104.00
Principal Financial Group	General Journal	6/30/2025	TC_PAY_ACC	Retirement Contribution	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	2,563.00
TFC Holdco I, LLC - Freeman	Bill	6/30/2025	410001984202	Shipping of Booth from IPW back to Wimsbrg.	Other Sales & Marketing	International Sales & Marketing	International Mkt	269.86
TFC Holdco I, LLC - Freeman	Bill	6/30/2025	410001981325	Diamantleing of IPW Booth, labor and Supervisory fee.	Other Sales & Marketing	International Sales & Marketing	International Mkt	293.58
U.S. Travel Association	Bill	6/30/2025	0021269-B	Standard Engage Membership 1-1-2025 to 12-31-2025 (1st Installment	Other Sales & Marketing	International Sales & Marketing	International Mkt	32,500.00
LiveWire Business Solutions LLC	Bill	6/30/2025	6047	5 Dell Laptop Latitude 5550 15" , Intel Core Ultra 5, 16GB DDR5 RAM - Administration	Administration	Office Administration	Tourism Organizational Support	6,250.00

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LiveWire Business Solutions LLC	Bill	6/30/2025	6047	LiveIT Labor 7.5 hours @ 157.50 per hour	Administration	Office Administration	Tourism Organizational Support	1,181.25
Proforma Think Ink	Bill	6/30/2025	B198028202A	1,000 Custom Pirate Hat Pins	Destination Marketing	Destination Marketing	Destination Mkt	1,190.00
Proforma Think Ink	Bill	6/30/2025	B198028202A	Setup/Mold Fee	Destination Marketing	Destination Marketing	Destination Mkt	250.00
Proforma Think Ink	Bill	6/30/2025	B198030851A	4 GB USB Thumb Drives - 100 @ 4.59 Each - plus Setup at 55.00. For	Destination Marketing	Destination Marketing	Destination Mkt	495.00
Proforma Think Ink	Bill	6/30/2025	B198030851A	Setup - Inquiring on if this is a Reorder why is there a setup fee?	Destination Marketing	Destination Marketing	Destination Mkt	55.00
Proforma Think Ink	Bill	6/30/2025	B198030472A	200 Red Sunglasses with different imprints on each arm (both prints in	Destination Marketing	Destination Marketing	Destination Mkt	378.00
Proforma Think Ink	Bill	6/30/2025	B198030472A	Setups 2 @ 40.00 each	Destination Marketing	Destination Marketing	Destination Mkt	80.00
Proforma Think Ink	Bill	6/30/2025	B198030472A	Freight	Destination Marketing	Destination Marketing	Destination Mkt	37.85
Proforma Think Ink	Bill	6/30/2025	B198028264A	300 Dye-SUBLIMATED Lanyards - ALL WITH BULLDOG CLIP	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	318.00
Proforma Think Ink	Bill	6/30/2025	B198028264A	Setup fee	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	55.00
Proforma Think Ink	Bill	6/30/2025	B198028264A	Freight	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	30.12
Studio Center Corporation	Bill	6/30/2025	T171350	Rounding Adjustment	Destination Marketing	Destination Marketing	Destination Mkt	-0.15
Studio Center Corporation	Bill	6/30/2025	T171350	24 Shoot days (approximately 2-3 per month) to include up to 3 hotels (	Destination Marketing	Destination Marketing	Destination Mkt	3,000.15
BlueTriton Brands, Inc.	Bill	6/30/2025	05F8730172052	July & Aug carryover billing from Crystal Springs now owned by BlueTri	Administration	Office Administration	Tourism Organizational Support	69.52
Fox Corporation	Bill	6/30/2025	1409483-4	Rounding Adjustment	Destination Marketing	Destination Marketing	Destination Mkt	-3.82
Fox Corporation	Bill	6/30/2025	1409483-4	TV / Radio Marketing agreement - refer to attached.	Destination Marketing	Destination Marketing	Destination Mkt	11,598.00
Fox Corporation	Bill	6/30/2025	1409491-5	Rounding Adjustment	Destination Marketing	Destination Marketing	Destination Mkt	-0.40
Fox Corporation	Bill	6/30/2025	1409491-5	TV / Radio Marketing agreement - refer to attached.	Destination Marketing	Destination Marketing	Destination Mkt	2,450.40
Fox Corporation	Bill	6/30/2025	1435891-1	Rounding Adjustment	Destination Marketing	Destination Marketing	Destination Mkt	-2.00
Fox Corporation	Bill	6/30/2025	1435891-1	TV / Radio Marketing agreement - refer to attached.	Destination Marketing	Destination Marketing	Destination Mkt	10,002.00
Fox Corporation	Bill	6/30/2025	1438840-1	TV / Radio Marketing agreement - refer to SOW	Destination Marketing	Destination Marketing	Destination Mkt	10,000.00
Cogency Marketing, LLC	Bill	6/30/2025	250712102	Rounding Adjustment	Destination Marketing	Destination Marketing	Destination Mkt	-0.12
Cogency Marketing, LLC	Bill	6/30/2025	250712102	Phase 1: Onboarding & Discovery Review relevant annual planning do	Destination Marketing	Destination Marketing	Destination Mkt	3,000.00
Cogency Marketing, LLC	Bill	6/30/2025	250712102	Travel Reimbursements	Destination Marketing	Destination Marketing	Destination Mkt	78.80
Davis Media LLC - Local Daily Media	Bill	6/30/2025	202506-67833	Monthly interview + 40 (-60) to run 3 weeks after. - June	Destination Marketing	Destination Marketing	Destination Mkt	1,500.00
MMGY Global LLC	Bill	6/30/2025	INV-141174	Approximately 80 hours of service per month *Contractor will plan and Public Relations	Destination Marketing	Destination Marketing	Destination Mkt	14,000.00
MMGY Global LLC	Bill	6/30/2025	INV-141174	WTC agrees to pay five percent (5%) of the Public Relations and Influe Public Relations	Destination Marketing	Destination Marketing	Destination Mkt	1,000.00
MMGY Global LLC	Bill	6/30/2025	INV-141174	Travel Intel Library: \$500-per month WTC's cost to access the Intel Lit	Destination Marketing	Destination Marketing	Destination Mkt	500.00
Gregory Kavanagh	Bill	6/30/2025	ExpRpI415	Drive to BWI from home round trip for travel to IPW	Other Sales & Marketing	International Sales & Marketing	International Mkt	71.40
Gregory Kavanagh	Bill	6/30/2025	ExpRpI415	toll on return trip	Other Sales & Marketing	International Sales & Marketing	International Mkt	4.00
VistaGraphics Inc	Bill	6/30/2025	19919-M	Contractual partnership agreement for custom Visit Williamsburg Visito	Destination Marketing	Destination Marketing	Destination Mkt	25,000.00
MOO, Inc.	Bill	6/30/2025	US89629	1000 Business Cards for Ally	Administration	Office Administration	Tourism Organizational Support	149.18
MOO, Inc.	Bill	6/30/2025	US89629	1000 Business Cards for Jennie	Administration	Office Administration	Tourism Organizational Support	149.18
MOO, Inc.	Bill	6/30/2025	US89629	200 Business Cards for Elisa	Administration	Office Administration	Tourism Organizational Support	68.94
Premier Travel Media	Bill	6/30/2025	46855	Full-page Ad in February LGT in our America 250th Special Section. -	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	4,895.00
Premier Travel Media	Bill	6/30/2025	46940	April edition of LGT in the Virginia Group Tour Guide -- Full-page Ad, B	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	4,395.00
Great Wolf Lodge of Williamsburg LLC	Bill	6/30/2025	99694592	Miles Photo Shoot Lodging	Destination Marketing	Destination Marketing	Destination Mkt	12,593.28
Principal Financial Group	General Journal	6/30/2025	ACCE_ADJ	Employee 401K Adjustment - CORDLE	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	272.30
Principal Financial Group	General Journal	6/30/2025	ACCE_ADJ	Employee 401K Adjustment - Owens & Vazquez	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	40.06
Principal Financial Group	General Journal	6/30/2025	ACCE_ADJ	Employee 401K Adjustment - Harris	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	726.12
Principal Financial Group	General Journal	6/30/2025	ACCE_ADJ	Employee 401K Adjustment - Cordle & Harris	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	84.71
Tennessee Motor Coach Association	Bill	6/30/2025	01362	Registration for the 2025 Annual Convention	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	400.00
MMGY Global LLC	Bill	6/30/2025	INV-141777	Alex Romo Expenses	Public Relations	Destination Marketing	Destination Mkt	-0.78
MMGY Global LLC	Bill	6/30/2025	INV-141777	Reimbursement of Agency cost of Travel within the budget year.	Public Relations	Destination Marketing	Destination Mkt	9,390.86
Grammarly	Credit Card Charge	6/30/2025	ExpRpI421	Vazquez, Sandra, 304.04.pdf GRAMMARLY CO*BT0CNGA,	Administration	Office Administration	Tourism Organizational Support	304.04
Colonial Williamsburg Foundation	Credit Card Charge	6/30/2025	ExpRpI424	Jackie Lavan, ROH.CO* COLONIALWILLIA Sports Advisory Committee	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	500.10
Hohl	Credit Card Charge	6/30/2025	ExpRpI428	Daniela Owen, Breakfast with social media influencer Sunshine TST*H	Public Relations	Destination Marketing	Destination Mkt	31.84
Adobe	Credit Card Charge	6/30/2025	ExpRpI429	Josue Ayala, Adding Elisa to the subscriptions,	Administration	Office Administration	Tourism Organizational Support	19.37
Wawa	Credit Card Charge	6/30/2025	ExpRpI429	Josue Ayala, Wawa breakfast on way to pick up CVTA Blitz banners an	Destination Marketing	Destination Marketing	Destination Mkt	7.05
USPS	Credit Card Charge	6/30/2025	ExpRpI432	Morgan Cordle, Postage to mail Max Hammond a Sports Williamsburg	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	8.15
Image Relay	General Journal	6/30/2025	IT_MRK_ADJ	Image Relay License - Paid July 2024	Destination Marketing	Destination Marketing	Destination Mkt	12,000.00

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Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
MMGY Global LLC	Bill	6/30/2025	INV-141775	Rounding Adjustment Alex Romo Expenses	Public Relations	Destination Marketing	Destination Mkt	-0.15
MMGY Global LLC	Bill	6/30/2025	INV-141775	Reimbursement of Agency cost of Travel within the budget year.	Public Relations	Destination Marketing	Destination Mkt	48.55
Paychex	General Journal	6/30/2025	EXP_ADJR	Reverse of GJE EXP_ADJ -- Paychex Invoice - Voided in 2025 but imp	Administration	Office Administration	Tourism Organizational Support	-29.00
SYTA Student & Youth Travel Association	Credit Card Charge	6/30/2025	ExpRp437	Paz Alejandra Ramello, SYTA CSTP certification STUDENT AND YOU	Administration	Office Administration	Tourism Organizational Support	595.00
Paychex	General Journal	6/30/2025	BONUSACC	FY25 Bonus Accrual - Paid July 25	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	47,200.00
Paychex	General Journal	6/30/2025	BONUSACC	FY25 Bonus Accrual - Paid July 25	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	2,662.70
Paychex	General Journal	6/30/2025	BONUSACC	FY25 Bonus Accrual - Paid July 25	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	684.40
Paychex	General Journal	6/30/2025	BONUSACC	FY25 Bonus Accrual - Paid July 25	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	3,776.00
Paz Alejandra Ramello	Bill	6/30/2025	REIMB/MILE 06/25	Travel to Richmond Airport to attend IPW	Other Sales & Marketing	International Sales & Marketing	International Mkt	69.58
Mann Media, Inc. - Our State Magazine	Bill	6/30/2025	76005	Paid Content - Article	Other Sales & Marketing	Group Tour Sales & Marketing	Group Tour Mkt	5,795.00
Miles Partnership LLC	Bill	6/30/2025	117157	Media Management	Destination Marketing	Destination Marketing	Destination Mkt	58,333.00
Miles Partnership LLC	Bill	6/30/2025	117157	Account Management	Destination Marketing	Destination Marketing	Destination Mkt	16,667.00
Miles Partnership LLC	Bill	6/30/2025	117157	Creative/Production Services	Destination Marketing	Destination Marketing	Destination Mkt	27,916.00
Miles Partnership LLC	Bill	6/30/2025	117157	Content Development	Destination Marketing	Destination Marketing	Destination Mkt	9,167.00
Miles Partnership LLC	Bill	6/30/2025	117157	Website Strategy Analytics & Support	Destination Marketing	Destination Marketing	Destination Mkt	6,250.00
Miles Partnership LLC	Bill	6/30/2025	117157	Search Engine Optimization Tool - For optimization, analysis and repor	Destination Marketing	Destination Marketing	Destination Mkt	3,750.00
Miles Partnership LLC	Bill	6/30/2025	118617	Pinterest	Destination Marketing	Destination Marketing	Destination Mkt	14,747.00
Miles Partnership LLC	Bill	6/30/2025	118617	Google	Destination Marketing	Destination Marketing	Destination Mkt	35,344.91
Miles Partnership LLC	Bill	6/30/2025	118617	Meta	Destination Marketing	Destination Marketing	Destination Mkt	103,921.72
Miles Partnership LLC	Bill	6/30/2025	118617	Ad+Genuity Digital	Destination Marketing	Destination Marketing	Destination Mkt	278,462.72
Miles Partnership LLC	Bill	6/30/2025	118617	Undertone - Perion	Destination Marketing	Destination Marketing	Destination Mkt	21,799.42
Miles Partnership LLC	Bill	6/30/2025	118617	Atlas Obscura	Destination Marketing	Destination Marketing	Destination Mkt	102,251.67
Miles Partnership LLC	Bill	6/30/2025	118617	Nativo	Destination Marketing	Destination Marketing	Destination Mkt	58,806.60
Miles Partnership LLC	Bill	6/30/2025	118617	Hulu / Disney+	Destination Marketing	Destination Marketing	Destination Mkt	30,027.28
Miles Partnership LLC	Bill	6/30/2025	118617	SiriusXM	Destination Marketing	Destination Marketing	Destination Mkt	56,285.37
Miles Partnership LLC	Bill	6/30/2025	118617	Kargo	Destination Marketing	Destination Marketing	Destination Mkt	18,947.54
Miles Partnership LLC	Bill	6/30/2025	118617	Smithsonian	Destination Marketing	Destination Marketing	Destination Mkt	14,184.27
Miles Partnership LLC	Bill	6/30/2025	118617	TripAdvisor	Destination Marketing	Destination Marketing	Destination Mkt	18,445.54
Miles Partnership LLC	Bill	6/30/2025	118617	Tik Tok	Destination Marketing	Destination Marketing	Destination Mkt	12,435.70
Miles Partnership LLC	Bill	6/30/2025	118617	Nat Geo (Disney)	Destination Marketing	Destination Marketing	Destination Mkt	219,242.90
Miles Partnership LLC	Bill	6/30/2025	118617	Destination DC	Destination Marketing	Destination Marketing	Destination Mkt	34,350.00
Miles Partnership LLC	Bill	6/30/2025	118617	Vista Graphics	Destination Marketing	Destination Marketing	Destination Mkt	30,882.35
Miles Partnership LLC	Bill	6/30/2025	118617	Ad Serving (Double Verify & Acceleration)	Destination Marketing	Destination Marketing	Destination Mkt	6,865.45
Paychex	General Journal	6/30/2025	VAC_ACC_TC	FY2024 Vacation Accrual Reversal	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	-5,417.00
Paychex	General Journal	6/30/2025	VAC_ACC_TC	FY2025 Vacation Accrual	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	26,515.38
Clifton Larson Allen	General Journal	6/30/2025	FY25EXPACC	FY25 Audit Expense Estimate	Administration	Office Administration	Tourism Organizational Support	24,000.00
Clifton Larson Allen	General Journal	6/30/2025	FY25EXPACC	FY24 Audit Expense True-Up	Administration	Office Administration	Tourism Organizational Support	-3,000.00
Miles Partnership LLC	Bill	6/30/2025	118669	Ad+Genuity Digital	Destination Marketing	Destination Marketing	Destination Mkt	1,810.60
Miles Partnership LLC	Bill	6/30/2025	118669	Ad Serving	Destination Marketing	Destination Marketing	Destination Mkt	575.64
Miles Partnership LLC	Bill	6/30/2025	117152	Agency Photo Shoot	Destination Marketing	Destination Marketing	Destination Mkt	270,000.00
MMGY Global LLC	Bill	6/30/2025	INV-142590	Reimbursement of Agency cost of Travel within the budget year.	Public Relations	Destination Marketing	Destination Mkt	5,713.50
MMGY Global LLC	Bill	6/30/2025	INV-142590	Rounding Adjustment	Public Relations	Destination Marketing	Destination Mkt	-0.56
Bluegrass Integrated Communications	Bill	6/30/2025	216333	Client Storage - 2 @ 22.50 each per contract	Destination Marketing	Destination Marketing	Destination Mkt	45.00
Bluegrass Integrated Communications	Bill	6/30/2025	216333	Bulk requests - 9 at 4.75 each per contract	Destination Marketing	Destination Marketing	Destination Mkt	42.75
Bluegrass Integrated Communications	Bill	6/30/2025	216333	Freight charges with UPS	Destination Marketing	Destination Marketing	Destination Mkt	281.73
Bluegrass Integrated Communications	Bill	6/30/2025	216332	Load Data File - 5 @ 18.5 ea.- June	Destination Marketing	Destination Marketing	Destination Mkt	92.50
Bluegrass Integrated Communications	Bill	6/30/2025	216332	Postage and Freight	Destination Marketing	Destination Marketing	Destination Mkt	2,084.43
Bluegrass Integrated Communications	Bill	6/30/2025	216332	Residential requests X 1083- USPS Address Prep, Ink Jet Addressing	Destination Marketing	Destination Marketing	Destination Mkt	1,412.56
	General Journal	6/30/2025	GRANT_ACC	Accrual adjustment to reconcile expense to open liability	Other Sales & Marketing	MICE Sales & Marketing	MICE Mkt	119,646.70
	General Journal	6/30/2025	GRANT_ACC	Accrual adjustment to reconcile expense to open liability	Other Sales & Marketing	Sports Sales & Marketing	Sports Mkt	-19,750.00
Thomas Sean Smith	Bill	6/30/2025	2025 Photoshoot	Photography for the Historic Triangle	Destination Marketing	Destination Marketing	Destination Mkt	4,351.40



**Williamsburg Tourism Council**  
**FY2025 Expense Transaction Details**  
**July 1, 2024 through June 30, 2025**

Name	Type	Date	Num	Memo	Segment	Group	Account - Description	Amount
LiveWire Business Solutions LLC	Bill	6/30/2025	5934	1 Dell Laptop Latitude 5550 15" , Intel Core Ultra 5, 16GB DDR5 RAM - Administration		Office Administration	Tourism Organizational Support	1,350.00
LiveWire Business Solutions LLC	Bill	6/30/2025	5934	Services General:2025 LiveIT Labor Onsite Labor Per Hour *10% Discr Administration		Office Administration	Tourism Organizational Support	236.25
Granicus LLC	Bill	6/30/2025	212054	CRM - Integration: Playeasy - Licensing Simpleview has partnered with	Destination Marketing	Destination Marketing	Destination Mkt	1,838.81
Virginia Tourism Authority	Bill	6/30/2025	11293	2025 IPW Participation Fee for Ed	Other Sales & Marketing	International Sales & Marketing	International Mkt	3,000.00
Principal Financial Group	Bill	6/30/2025	FY25YE	Fee for Account corrections and adjustments	Labor & Benefits	Employee Wages & Benefits	Tourism Organizational Support	225.00
Image Relay	General Journal	6/30/2025	SOFT_RCLS	Image Relay FY25 Prepaid Balance	Destination Marketing	Destination Marketing	Destination Mkt	12,000.00
Image Relay	General Journal	6/30/2025	SOFT_RCLS	Image Relay SBITA Amortization	Destination Marketing	Destination Marketing	Destination Mkt	-1,965.00
Image Relay	General Journal	6/30/2025	SOFT_RCLS	Image Relay Sub Account Reclass	Destination Marketing	Destination Marketing	Destination Mkt	-10,035.00
CrowdRiff, Inc.	General Journal	6/30/2025	SOFT_RCLS	CrowdRiff Platform - Acct Reclass	Destination Marketing	Destination Marketing	Destination Mkt	-11,000.00
Granicus LLC	General Journal	6/30/2025	SOFT_RCLS	AUDIOEYE - CMS - Acct Reclass	Destination Marketing	Destination Marketing	Destination Mkt	-12,000.00
CrowdRiff, Inc.	General Journal	6/30/2025	SOFT_RCLS	CrowdRiff Platform - Acct Reclass	Destination Marketing	Destination Marketing	Destination Mkt	11,000.00
Granicus LLC	General Journal	6/30/2025	SOFT_RCLS	AUDIOEYE - CMS - Acct Reclass	Destination Marketing	Destination Marketing	Destination Mkt	12,000.00
Image Relay	General Journal	6/30/2025	IR_ADJ	Image Relay 2025 price adjustment not reflected in asset values	Destination Marketing	Destination Marketing	Destination Mkt	-110.04
Image Relay	General Journal	6/30/2025	IR_ADJ	Image Relay 2025 price adjustment not reflected in asset values	Destination Marketing	Destination Marketing	Destination Mkt	-89.40
Image Relay	General Journal	6/30/2025	IR_ADJ	Image Relay 2025 price adjustment not reflected in asset values	Destination Marketing	Destination Marketing	Destination Mkt	750.00
<b>Total Expenses:</b>								<b>15,408,068.18</b>