



Richard Bland College

BOARD OF VISITORS

Email: repotdocs@dlas.virginia.gov

January 13, 2025

To the Governor and General Assembly:

As stated in §23.1-1303 (Chapter 13), subsection B.13. of the *Code of Virginia*, the Richard Bland College Board of Visitors is required to submit to the Governor and General Assembly an annual executive summary of its interim activity and work no later than the first day of each regular session of the General Assembly.

In August 2025, the Board of Visitors held its inaugural board meeting and new member orientation, and another regularly scheduled meeting in September. The Board also held a special virtual meeting in October. In addition, the Executive Committee met in November and December.

Board materials, including agendas and minutes, are posted on the Richard Bland College Board of Visitors web page:

<https://www.rbc.edu/board-of-visitors/meetings/>

The attached narrative summary for Richard Bland College affirms the Richard Bland College Board of Visitors compliance with the Code section shown above.

Should you have any questions, my contact information is available below.

Sincerely,

Gerrit B. Smith

Senior Executive Administrator and Clerk to the Board of Visitors

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**ANNUAL EXECUTIVE SUMMARY FOR THE
RICHARD BLAND COLLEGE BOARD OF VISITORS
2025**

The Board of Visitors is the governing authority of Richard Bland College (RBC). The board has taken multiple actions in 2025 to ensure compliance with the provisions of *Code of Virginia §23.1-1303, subsection B.13.*, which require the Boards of Visitors of each public institution of higher education to submit to the General Assembly and the Governor an annual executive summary no later than the first day of each regular session of the General Assembly.

BOARD AND EXECUTIVE COMMITTEE MEETINGS

During 2025, the RBC Board of Visitors held its member orientation and inaugural meeting on August 27, September 23-24 (regular meeting), and a special meeting on October 1. Two meetings of the Executive Committee were also called. See Table 1 below for details.

Table 1: RBC Board of Visitors Called Meetings

DATE	COMMITTEE MEETING	REASON FOR MEETING
November 25	Executive	Reviewed and discussed strategic opportunities for collaboration, mergers, or partnerships with other Virginia institutions of higher learning
December 12	Executive	Reviewed and discussed the agenda for the January meeting, the RBC 2026-28 Draft Strategic Plan, and the 30 June 2026 draft report to the General Assembly

The Board met in closed session during its August meeting to discuss personnel matters pertaining to the President's salary adjustment. The Board again went into closed session at its September meeting to discuss the selection of an interim presidential search firm.

OTHER COMMITTEE MEETINGS

During the September meeting, the Finance, Audit, and Compliance Committee met.

In addition, the ad hoc Interim Presidential Search Committee met on November 25 for the purpose of reviewing the applications for the Interim President position and selecting those candidates advancing to virtual interviews.

SUMMARY OF ACTIVITY

August 27 – Board of Visitors

1. Approved the Richard Bland College Board of Visitors Bylaws
2. Approved the Board of Visitors Electronic Participation Policy
3. Approved the Board of Visitors Conflict of Interest Policy
4. Approved the Board of Visitors FOIA Policy
5. Elected the 2025-26 Board Officers
6. Approved the Board of Visitors Meeting Calendar 2025-26
7. Approved the Transfer of the James W. and Carolyn M. Sutherland Fund
8. Approved a Presidential Salary Adjustment

September 23-24 Board of Visitors

1. Approved the Appointment to Fill Vacancies in the Instructional Faculty
2. Approved the Award of Academic Promotion
3. Approved the Appointment to Fill Vacancies in the Professional Faculty
4. Approved the College Workforce Planning and Development Report
5. Approved the 2026-2032 Capital Outlay Plan
6. Approved the 2026-2032 Six-Year Plan
7. Approved the BOV Status Update Report
8. Authorized the Selection of the Presidential Search Firm and Appointed an Ad Hoc Presidential Search Committee

Agendas, minutes, and other meeting materials may be found at

<https://www.rbc.edu/board-of-visitors/meetings/>