MEMO

To: General Assembly of Virginia | DLAS

From: Virginia Commission for the Arts

Date: November 2026

RE: Information Communication Technology (ICT) Annual Agency Report

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PURPOSE

The purpose of this memorandum is to document the Virginia Commission for the Arts (VCA) review of its obligations under the Virginia Information Technology Access Act, § 2.2-3500 et seq. of the Code of Virginia, with particular attention to the digital accessibility reporting requirements established in § 2.2-3504.

STATUTORY REQUIREMENTS

Virginia Code § 2.2-3504 requires executive branch agencies to report any information and communications technology (ICT) that does not conform wot applicable accessibility requirements and is not covered by the exceptions identified in the federal regulations.

AGENCY REVIEW AND COMPLIANCE MEASURES

VCA recognizes its responsibility to ensure that information and communications technology used by the agency employees, program participants, and stakeholders is accessible in accordance with applicable state and federal requirements.

In 2023, the VCA conducted an overhaul of agency's website, **vca.viginia.gov** with an approved VITA vendor to ensure that the agency's public facing presence met accessibility standards. Currently, the VCA's website boasts a WCAG 2.1AA rating.

Currently, the agency has one cloud-based sensitive system, Grant Lifecycle Manager (GLM) supported by Foundant Technologies **(https://www.grantinterface.com/Home/Logon?urlkey=vca).** Foundant currently maintains a Voluntary Product Accessibility Template (VPAT) to document accessibility standards for their software and website. The VPAT aligns with section 508 and Web Content Accessibility Guidelines (WCAG). The document is retained on Foundant's Trust Portal and can be provided if needed.

CONCLUSION

The VCA is committed to accessibility and has an identified staff member who serves as the Accessibility Coordinator overseeing digital accessibility. The agency will continue to review its technology, address identified deficiencies and coordinate appropriately with applicable third-party vendors and VITA to meet statutory reporting requirements.