

**Document Title**

Annual Executive Summary of the Radford University Board of Visitors

**Author**

Board of Visitors, Radford University

**Enabling Authority**

Code of Virginia §23.1 - 1300 through 1310 and §23.1 - 211 through 2104.

This report is specifically required by §23.1 - 1303.

**Executive Summary**

Annual Executive Summary of the interim activity and work of the Board of Visitors during 2025 in accordance with §23.1- 1303. Questions regarding the Executive Summary can be addressed to Dr. J. Ryan Bowyer, Chief of Staff and Secretary to the Board of Visitors, Office of the President, (540) 831-2512, [jrbowyer@radford.edu](mailto:jrbowyer@radford.edu).

The Board of Visitors has taken multiple actions to ensure compliance with the provisions of the legislation as described below.

**I. Members of the Radford University Board of Visitors**

Current members and their term expiration dates:

Mr. Tyler W. Lester, Rector (Term expires June 30, 2029)

Mrs. Jennifer Wishon Gilbert, Vice Rector (Term expires June 30, 2026)

Mr. Dale S. Ardizzone (Term expires June 30, 2028)

Mrs. Jeanne S. Armentrout (Term expires June 30, 2026)

Ms. Betsy D. Beamer (Term expires June 30, 2028)

Ms. Joann Craig (Term expires June 30, 2027)

Ms. Callie M. Dalton (Term expires June 30, 2028)

Mr. William C. Davis (Term expires June 30, 2028)

Ms. Mary Anne Holbrook (Term expires June 30, 2029)

Mr. George Mendiola, Jr. (Term expires June 30, 2026)

Mr. Anthony Moore (Term expires June 30, 2029)

Mr. David A. Smith (Term expires June 30, 2027)

Mr. Jonathan Sweet (Term expires June 30, 2028)

Mr. James C. Turk (Term expires June 30, 2026)

The following are appointed by the Radford University Board of Visitors:

Dr. Matt Close, (non-voting) Faculty Advisory Representative to the Board of Visitors, (Term expires June 30, 2026);

Ms. Dominika Butler, (non-voting) Student Advisory Representative to the Board of Visitors, (Term expires June 30, 2026).

## II. Actions taken in compliance with §23.1-1301, §2.2-3711 and §2.2-3712

The goal of the Board of Visitors of Radford University is to operate in a transparent manner as evidenced by the following.

- 1) Held quarterly board meetings on the following dates: March 21, 2025, June 6, 2025, September 12, 2025, and December 5, 2025. Each of these were open to the public, notice was provided pursuant to §2.2-3703 of the Code of Virginia, and the agendas and minutes were published pursuant to state law.

Held an all-virtual Budget Workshop on February 26, 2025, in preparation for the discussion and vote on tuition and fee rates for 2025-2026 at the March meeting.

Any business that was conducted in a closed session was done pursuant to the Virginia Freedom of Information Act (§2.2-3700 et seq.). Minutes of the meetings can be found at [Board Meeting Minutes | Radford University](#) and <https://www.radford.edu/board/minutes/index.html>

In addition, an attorney from the Office of the Attorney General attended each meeting.

- 2) Held a Board Retreat on July 21 – 22, 2025. Both days were open to the public, notice was provided pursuant to §2.2-3707 of the Code of Virginia, and agenda and minutes were published pursuant to state law.

Minutes of the meeting can be found at <https://www.radford.edu/board/minutes/index.html>

- 3) Held a budget overview and public comment session on March 4, 2025. The proposed 2024-2025 financial overview was presented followed by an opportunity for the public to

comment on the proposed tuition and fees. The Board of Visitors approved an annual budget and fixed the annual tuition and fees at the Board meeting on September 12, 2025.

- 4) Held committee meetings of the following committees on the dates set forth
  - a. Academic Excellence and Student Success Committee meetings held: March 20, 2025, June 5, 2025, September 11, 2025, and December 4, 2025.
  - b. Business Affairs and Audit Committee meetings held: March 20, 2025, June 5, 2025, September 11, 2025, and December 4, 2025.
  - c. Enrollment Management and Brandy Equity Committee meetings held: March 20, 2025, June 5, 2025, September 11, 2025, and December 4, 2025.
  - d. External Engagement Committee meetings held: March 20, 2025, June 5, 2025, September 11, 2025, and December 4, 2025.
  - e. Executive Committee meetings held: March 21, 2025, June 6, 2025, September 12, 2025, and December 5, 2025.
  - f. Student Affairs and Athletics Committee meetings held: March 20, 2025, June 5, 2025, September 11, 2025, and December 4, 2025.

All of the meetings listed above were open to the public, notice of the meetings were provided pursuant to §2.2-3707 of the Code of Virginia, the agenda and minutes of all meetings were published pursuant to state law. Any business that was conducted in a closed session was done pursuant to the Virginia Freedom of Information Act (§2.2-3700 et. seq.). Minutes of the meetings can be found on Radford University's website at <https://www.radford.edu/board/minutes/index.html>

### III. Actions taken in compliance with §23.1-1301 Governing Boards, §23.1-1303 Boards of Visitors; Bylaws and §2.2-3708.3 Electronic Communication

The Board of Visitors voted to affirm the bylaws to ensure alignment with §2.2-3708.3(D).

The bylaws are posted on the Radford University Board of Visitors website at [https://www.radford.edu/board/\\_documents/bov-bylaws.pdf](https://www.radford.edu/board/_documents/bov-bylaws.pdf)

### IV. Actions taken in compliance with §23.1-1303 Board of Visitors; Annual meeting with the president of the institution.

Pursuant to §23.1-1303 and in accordance with the bylaws of the Board of Visitors of Radford University, the Board meets annually with the president for his review.

The Board met with President Bret Danilowicz at the July 21-22 retreat and approved a performance plan for the upcoming year. The Board met with President Bret Danilowicz at the June 6, 2025, meeting and reviewed his performance plan for the 2024-2025 year.

V. Actions taken in compliance with §23.1-1306 Board of Visitors; Executive Committee.

The Executive Committee of the Radford University Board of Visitors continually monitors best practices for board governance. As such, the Executive Committee facilitated a comprehensive review of the board bylaws during the fall and will vote on proposals in 2026.

VI. Actions taken in compliance with §23.1-1301 Governing Boards.

The Board of Visitors governs the University through passing regulations and institutional policies.

The Board approved the following institutional policies: (Add in the policies approved this year or do we want to be this specific?)

The Board also approved policies pertaining specifically to employment and dismissal of professors, teachers, instructors, and other employees.

VII. Actions taken in compliance with §23.1-1301 Governing Boards.

The Board of Visitors voted to approve a temporary construction easement to Norfolk Southern Railroad Company for their development of a layover facility.